



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	Sept	2021		31	August	2022

## Section A Reference and administration details

**Charity name** Community Church Leeds

**Other names charity is known by**

**Registered charity number (if any)** 1171861

**Charity's principal address** 12 Helmsley Drive

Leeds

**Postcode**

LS16 5HY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Colbrook	Chair		
2	David Wong			
3	Andrew Cooke			
4				
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18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The Object of the CIO is, for the public benefit, the advancement of the Christian faith in accordance with our Statement of Faith.

The main activity is the provision of a Christian Church and associated activities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees of Community Church Leeds have had regard to the guidance issued by the Charity Commission on public benefit when overseeing all of the activities of the charity.

The Charity's activities of the advancement of the Christian faith and associated activities are available to the people of Leeds and the wider area to make a positive contribution to the local and wider community. These activities include Sunday services, other weekly group activities, pastoral care, community work, care for the poor, supporting international students, supporting asylum seekers and the support of other local charities working in deprived communities through the provision of volunteers and financial giving.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**

## Summary of the main achievements of the charity during the year

This is the 5th report by the trustees since the Charity was formed on 2 March 2017. The first report and accounts covered the first 18 months of operation.

Over the last year (September 2021 to August 2022), Community Church Leeds has continued to achieve its charitable objectives of advancing the Christian faith through Sunday services, other group activities and work in the local community. The church had returned to in-person Sunday services and continued to grow in membership over this period.

Community is at the heart of who we are as Community Church Leeds. Our vision is to be:

- A church for the whole city, helping people find friendship with God and discover real hope, life and adventure.
- A church of opportunity, where everyone plays a part in the community, growing individually and together into all God has made them to be.
- A church for beyond the city boundaries, as we help start similar communities of people in Yorkshire and in other nations.

During the last 12 months we have:

- Provided pastoral care, support, community and opportunities to grow in the Christian faith for a growing number of adults, young people and children.
- Provided opportunities to explore the Christian faith in a variety of settings including in-person and on zoom.
- Developed community groups in different parts of the city of Leeds which provide care, support and opportunities to work in and for the benefit of local communities.
- Become a church home for a growing number of students who are studying in Leeds and provided them with leadership training and ministry opportunities.
- Supported individuals in need, particularly those impacted by the pandemic (both in the UK and overseas)
- Developed opportunities for spiritual growth for an increasing number of people.
- Worked alongside local charities in some of the poorest areas of Leeds. Church members have been able to work with over 1100 people who have directly or indirectly been helped through these charities. We are committed to provide opportunities for people to make a lasting difference in the lives of others.
- Run a new internship programme with another Leeds-based charity to facilitate international students exploring the Christian faith.
- Supported the work of other churches in the UK and overseas particularly through providing on-going advice, coaching and support for community work.

Community Church Leeds is growing. We were encouraged with the growth in income through giving by church members and this underlined our decision to focus our staff to an increasing degree on the work within the city of Leeds rather than supporting churches in other parts of the UK. We received £91,068 in income over the year. Our expenditure was £86,575 which was higher than the previous year mainly due to the return to in-person meetings and, hence, the charity incurring higher hall hire

costs. We had a surplus of £27,029 on 1 September 2021 which included £5,764 in restricted funds donated by individuals to us to support those in need (£264) and by a charitable trust to support our mission across the city in the coming year.

The Trustees would like to thank all the members of Community Church Leeds who have given so freely of their time and talents as well as their finances to make possible all the activities reported above and more that space doesn't allow us to mention. Without the contribution of each of these people, Community Church Leeds would be unable to deliver all the services and activities that it does to the people of Leeds, further afield and internationally. The Trustees are delighted that Community Church Leeds is thriving, growing and able to fulfil its charitable objectives.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Community Church Leeds is a relatively new charity and has built sufficient reserves to cover 3 months of typical running costs for the charity which is in line with the intended aims of the trustees.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Richard Colbrook

Andrew Cooke

Position (eg Secretary, Chair, etc)

Chair of Trustees

Trustee

Date

19/02/2023

# Accounts for Community Church Leeds

For the 12 month period from 1 September 2021 to 31 August 2022

Registered Charity Number: 1171861

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## Receipts and Payments

Opening Balance	Total Sep-22	Restricted Sep-22	Unrestricted Sep-22	Last Year Sep-21
	22,527	531	21,996	15,565
Account	2022	2022	2022	
<b>Receipts</b>				
Tithes and Offerings	56,922		56,922	54,163
Special Offerings and Missionary Support	6,110	6,110		6,533
Gift Aid Returns	12,999	660	12,339	12,084
Support and Payments from Other Churches and Charities	9,537		9,537	13,289
Leadership Training	0			1,550
Grants from charities	5,500	5,500		
<b>Total Receipts for Year</b>	<b>91,068</b>	<b>12,270</b>	<b>78,798</b>	<b>87,619</b>
<b>Total Receipts including opening balance</b>	<b>113,595</b>	<b>12,801</b>	<b>100,794</b>	<b>103,184</b>
<b>Payments</b>				
Staff Costs (salaries, pensions, Employers National Insurance)	49,255		49,255	48,707
Travel in UK	1,608		1,608	1,054
Travel Overseas	0		0	(682)
Hall Hire	19,729		19,729	13,350
Community Work and Mission	621	352	269	86
Catering	1,211		1,211	861
Work with Students	1,661	840	821	1,437
Children and Youth	1,291		1,291	683
Pastoral Costs	622		622	269
Gifts to those in need, other churches and missionary support	1,387	79	1,308	5,167
Equipment and Filming of Training Videos	315		315	889
Conferences and Training	331		331	70
Admin Expense, Printing and Postage	683		683	738
Books and Resources	846		846	754
Insurance	496		496	489
Song Copyright	152		152	145
Accounting and Banking Fees (including accounting software)	342		342	257
Website and Zoom	259		259	634
Upper Room Leadership Training	0			3,600
International Outreach	5,766	5,766		2,150
<b>Total Payments</b>	<b>86,575</b>	<b>7,037</b>	<b>79,538</b>	<b>80,657</b>
<b>Surplus / Closing Balance</b>	<b>27,029</b>	<b>5,764</b>	<b>21,256</b>	<b>22,527</b>

# Accounts for Community Church Leeds

For the 12 month period from 1 September 2021 to 31 August 2022

Registered Charity Number: 1171861

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## Statement of Assets and Liabilities

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At the end of the accounting period, Community Church Leeds owned the following assets:

Assets	Value
Cash Funds (Restricted)	5,764
Cash Funds (Unrestricted)	21,256
Gift Aid Returns Pending	2,508
<b>Total Value of Assets</b>	<b>29,528</b>

### Liabilities

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Community Church Leeds had no liabilities at the end of the accounting period

In accordance with the Charitable Incorporated Organisations (General) Regulations 2012, the trustees of Community Church Leeds can confirm that:

- a) no guarantees have been given by the Community Church Leeds CIO during the accounting period and therefore there is no potential liability under any guarantee that is outstanding at the date of the statement of assets and liabilities; and
- b) there are no debts outstanding at the date of the statement of assets and liabilities which are owed by the CIO and which are secured by an express charge on any of the assets of the CIO.

Signed on behalf of the trustees of Community Church Leeds:



Dr Richard Colbrook  
19 February 2023



Mr Andrew Cooke  
19 February 2023



# **Independent Examiner's Report to the Trustees of Community Church Leeds**

I report to the trustees on my examination of the accounts of Community Church Leeds (the Charity) for the 12 months ending 31 August 2022. Community Church Leeds is a Charitable Incorporated Organisation, entered on the Register of Charities on 2 March 2017 (registered charity number: 1171861).

## **Responsibilities and Basis of the Report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

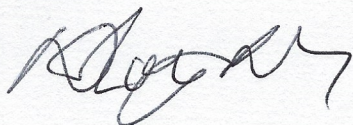
## **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Nicola Clare Elizabeth Longmore  
Member of the Association of Accounting Technicians  
Address: 46 Reedmace Road, Bicester, Oxon, OX26 3WW  
Date: 23 February 2023