



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

**From** 01/04/2024 **To** 31/03/2025

**Period end date**

**Charity name:** PORTSMOUTH CITY COUNCIL ELEMENTARY EDUCATION  
FOUNDATION

**Charity registration number:** 1171858

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in Portsmouth for those 12 or under
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>the provision of a site or sites in Portsmouth for an educational institution(s)</li></ul> <p>and/or</p> <ul style="list-style-type: none"><li>providing for any educational institution in Portsmouth such special benefits of any kind not normally provided by the LA or the DoE</li></ul> <p>and/or</p> <ul style="list-style-type: none"><li>providing grants or loans towards improvements to any educational institution in the area of benefit to raise the standard of education or improve access to education</li></ul> <p>and/or</p> <ul style="list-style-type: none"><li>promoting education by providing financial help</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		No further statement

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	No further statement
Contribution made by volunteers	Para 1.38	No further statement
Other		No further statement

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year the charity has met its objectives to the public benefit by the on-going provision of sites in Portsmouth for education institutions(s).

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	No further statement
Performance of fundraising activities against objectives set	Para 1.41	No further statement

Investment performance against objectives	Para 1.41	No further statement
Other		No further statement

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust had income of £55,257 and expenditure of £71,262 resulting in net outgoings of £16,005 due to necessary works to property and a reduction in rental income following tenant vacancies.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The cumulative net income from rentals is applied to the maintenance programme of the Trusts' property in the first instance and thereafter for consideration of grants relating to the aims of the Trust.
Amount of reserves held	Para 1.22	£98,768
Reasons for holding zero reserves	Para 1.22	-
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Trust are reviewing their options in dealing with the current challenges relating to potential repair & maintenance costs and tenant vacancies.

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	No further statement
Investment policy and objectives including any social investment policy adopted	Para 1.46	No further statement
A description of the principal risks facing the charity	Para 1.46	No further statement
Other		No further statement

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Scheme
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust Deed dated 2.8.2013
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected from amongst the councillors elected to Portsmouth City Council.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	No further statement
The charity's organisational structure and any wider network with which the charity works	Para 1.51	No further statement
Relationship with any related parties	Para 1.51	No further statement
Other		No further statement

## Reference and Administrative details

Charity name	PORTSMOUTH CITY COUNCIL ELEMENTARY EDUCATION FOUNDATION
Other name the charity uses	n/a
Registered charity number	1171858
Charity's principal address	PORTSMOUTH CITY COUNCIL LEGAL SERVICES CIVIC OFFICES GUILDHALL SQUARE PORTSMOUTH PO1 2AL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ryan William Brent	Trustee	25 June 2021 to date	Portsmouth City Council
2	Terry Robin Norton	Trustee	22 July 2019 to date	Portsmouth City Council
3	Robert Gerald Van Cordlandt Vernon-Jackson	Trustee	19 May 2019 to date	Portsmouth City Council
4	Hugh Mason	Trustee	31 March 2021 until 12 September 2022	Portsmouth City Council
5	Suzy Horton	Trustee	31 March 2021 until 9 September 2022	Portsmouth City Council
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16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
Ryan William Brent		
Terry Robin Norton		
Robert Gerald Van Cordlandt Vernon-Jackson		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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n/a	n/a	n/a

#### Name of chief executive or names of senior staff members (Optional information)

n/a

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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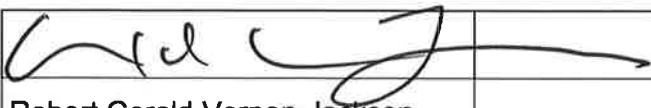
## Other optional information

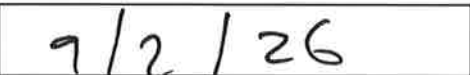
n/a

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Gerald Vernon-Jackson	
Position (eg Secretary, Chair, etc)	Chair of Trustees	

Date 







CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Portsmouth City Council Elementary Education

No (if any)

1171858

## Receipts and payments accounts

CC16a

For the period  
from

Period start date

01/04/2024

To

Period end date

31/03/2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rental Income and Service Charge	-	50,517	-	50,517	47,438
Interest Income	-	4,740	-	4,740	5,171
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	55,257	-	55,257	52,609
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	55,257	-	55,257	52,609
<b>A3 Payments</b>					
Building Works and charges	-	53,496	-	53,496	52,426
NDR Charge	-	17,766	-	17,766	16,528
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	71,262	-	71,262	68,954
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	71,262	-	71,262	68,954
<b>Net of receipts/(payments)</b>	-	16,005	-	16,005	16,345
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	114,773	-	114,773	131,118
<b>Cash funds this year end</b>	-	98,768	-	98,768	114,773

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash Funds for year	-	16,005	-
	Cash fund carried forward from previous year	-	114,773	-
		-		-
	<b>Total cash funds</b>	-	98,768	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds	Endowment funds to nearest £
<b>B2 Other monetary assets</b>				-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Fixed Assets		480,400	-
				-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R. G. VARNEN-JACKSON	2/7/21



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Portsmouth City Council Elementary Education**

No (if any)  
**1171858**

## Receipts and payments accounts

**CC16a**

For the period from	Period start date	To	Period end date
	01/04/2024		31/03/2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rental Income and Service Charge	-	50,517	-	50,517	47,438
Interest Income	-	4,740	-	4,740	5,171
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	55,257	-	55,257	52,609
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	55,257	-	55,257	52,609
<b>A3 Payments</b>					
Building Works and charges	-	53,496	-	53,496	52,426
NDR Charge	-	17,766	-	17,766	16,528
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	71,262	-	71,262	68,954
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	71,262	-	71,262	68,954
<b>Net of receipts/(payments)</b>	-	16,005	-	16,005	16,345
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	114,773	-	114,773	131,118
<b>Cash funds this year end</b>	-	98,768	-	98,768	114,773

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash Funds for year	-	16,005	-
	Cash fund carried forward from previous year	-	114,773	-
		-		-
	<b>Total cash funds</b>	-	98,768	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds	Endowment funds to nearest £
<b>B2 Other monetary assets</b>				-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Fixed Assets		480,400	-
				-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R. G. VARNEN-JACKSON	2/7/21

# INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Officers/Members/Trustees of

## **PORTSMOUTH CITY COUNCIL ELEMENTARY EDUCATION FOUNDATION: Charity Number 1171858**

For the Accounts prepared to the 31<sup>st</sup> March 2025

### Respective responsibilities of Officers and Examiner

The officers of the group are responsible for the preparation of the accounts. The officers consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts and to
- State whether any particular matters have come to my attention

### Basis of Independent examiner's statement

My examination was carried out in accordance with general directions as given by the Charity Commission.

An examination includes a review of the accounting records kept by the trustees and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the officers concerning such matters.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that in, any material respect, the requirements below have not been met:

- To keep proper and accurate accounting records
- To prepare accounts which accord with the accounting records and comply with statutory accounting requirements

or

2) To which, in my opinion, attention should be drawn in order for a proper understanding of the accounts to be reached.



Mark Gottig  
Accounting Technician - Portsmouth City Council