



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2022		31	03	2023

### Section A Reference and administration details

<b>Charity name</b>	Retford u3a
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1171852
<b>Charity's principal address</b>	19 Oakdale Road
	Retford
	Notts
<b>Postcode</b>	DN22 7GX

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bryan Gladstone	Chair		
2	Pamela Mann	Secretary		
3	Patricia Everitt	Treasurer		
4	Sue Paul	Membership Secretary		
5	Carol Knowles	Joint Group Co-ordinator		
6	Caroline Marsh	Joint Group Co-ordinator		
7	Pippa Ramsay	Speaker Finder		
8				
9				

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, adopted 25 <sup>th</sup> March 2021
How the charity is constituted (eg. trust, association, company)	An unincorporated members association and a member of the Third Age Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed annually at the Annual General Meeting held in April

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of Retford u3a is open to people no longer in full time employment in Retford and the surrounding area.

The Third Age Trust, of which Retford u3a is a member, provides advice, guidance, policies and procedures for the conduct of Retford u3a.

Membership of Retford u3a is by annual subscription and a proportion of that is paid to The Third Age Trust for that guidance and also insurance etc.

All trustees give their time voluntarily and receive no remuneration of other benefits.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The purpose of Retford u3a is the advancement of education, and in particular, the education of older people and those who are retired from full time work, including associated activities conducive to learning and personal development

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During the course of the year monthly 'speaker' meetings are held and attended by perhaps 100 members each time. At the end of this accounting period there were 489 full members 19 Associate members and 16 Honorary members

The talks cover a wide range of topics, from local history to matters of particular interest to the demographic of the membership. There is also a time for members to socialise and a number of our Interest Groups are also represented at the meetings.

We were particularly keen to encourage people to return to attending our monthly meetings, after the restrictions of the Pandemic period, and to resume full engagement with our Interest Groups.

By the end of the period the number of Interest Groups had risen to 36 with membership ranging from 120, in the case of the Gardening Group to perhaps just eight or nine in the case of our Poetry Group for example. Membership of all the Interest Groups is open to all members of Retford u3a and subjects range from book groups to a range of craft activities, walking and cycling, history, painting, poetry, photography, gardening and flower arranging. Interest groups raise funds from their membership to cover their costs of Hall Hire, refreshments and materials etc. and in some cases to take their groups out to places of interest, and these funds are held in accounts separate from those of Retford u3a and kept as restricted funds for use of the individual groups only.

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

During the course of the year eleven monthly 'speaker' meetings were held, open to all members of Retford u3a.

In addition, 36 interest groups, following the ethos of shared, participative and self-help learning were active during the course of the year, resulting not only in an increase in knowledge, but also a supportive, inclusive and friendly atmosphere which enables everyone to participate.

A members newsletter, The Not so Idle Times, is created each month and distributed to members by email, with hard copy available at the monthly meetings. This provides the members with information about what is happening in Retford u3a, in the wider Third Age Trust and also highlights activities of the interest groups.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

During the course of this financial year, by keeping close check on expenditure and because of healthy membership renewals and recruitment we were able to redress much of the loss of revenue experienced during the restrictions of the pandemic period.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia Everitt	Bryan Gladstone
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Retford u3a

1171852

## Receipts and payments accounts

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For the period  
from

Period start date  
01.04.2022

To

Period end date  
31.03.2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Membership Subscriptions	9,510	-	-	9,510	-
Merchandise Sales	-	-	-	-	-
Refreshments @ The Well	489	-	-	489	-
Interest Groups - receipts from group members	-	13,245	-	13,245	-
Miscellaneous Income & Refunds	-	3,908	-	3,908	-
Grant Income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	<b>9,999</b>	<b>17,153</b>	<b>-</b>	<b>27,152</b>	<b>15,398</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,999</b>	<b>17,153</b>	<b>-</b>	<b>27,152</b>	<b>15,398</b>
<b>A3 Payments</b>					
Repairs	-	-	-	-	-
Room Rentals	1,284	-	-	1,284	-
Refreshments @ The Well	436	-	-	436	-
Stationery	122	-	-	122	-
Printer Ink	132	-	-	132	-
Postage	8	-	-	8	-
Cards - Sympathy/Birthday Expenses	10	-	-	10	-
Capitation/Affiliation Fees	1,464	-	-	1,464	-
Direct Mail	-	-	-	-	-
Merchandise Purchases	-	-	-	-	-
Speakers	285	-	-	285	-
Website	33	-	-	33	-
Beacon	550	-	-	550	-
Petty Cash	-	-	-	-	-
Sundries	280	-	-	280	-
Interest Groups - Payments	-	13,707	-	13,707	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,604</b>	<b>13,707</b>	<b>-</b>	<b>18,311</b>	<b>11,816</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,604</b>	<b>13,707</b>	<b>-</b>	<b>18,311</b>	<b>11,816</b>
<b>Net of receipts/(payments)</b>	<b>5,395</b>	<b>3,446</b>	<b>-</b>	<b>8,841</b>	<b>3,582</b>

A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,329	9,239	-	18,568	14,986
<i>Cash funds this year end</i>	14,724	12,685	-	27,409	18,568

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	14,635	12,684	-
	Cash in hand	89	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,724</b>	<b>12,684</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Deposit Account	1,184	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computers & Printers	Unrestricted	-	-
	Projectors & Pointers	Unrestricted	-	-
	Screens	Unrestricted	-	-
	Audio Equipment	Unrestricted	-	-
	Craft equipment	Unrestricted	-	-
	Display Boards & Banners	Unrestricted	-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Patricia Everitt	6.2.24	
		Bryan Gladstone	6.2.24	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
RETFORD U3a

On accounts for the year  
ended

31.03.2023

Charity no  
(if any)

1171852

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

04.02.2024

Name:

ADRIAN SUMNER

Relevant professional  
qualification(s) or body  
(if any):

Address:

8 BABWORTH CRESCENT

RETFORD

NOTTS DN22 7NL