



# EMERGE Advocacy

TRUSTEE'S ANNUAL REPORT  
1<sup>ST</sup> AUGUST 2020 – 31<sup>ST</sup> JULY 2021

**Before I met Emerge...** "I had very unstable moods which resulted in harmful impulsive behaviours that resulted in me being hospitalised on several occasions prior to Emerge. I was at the end of my anorexia recovery but found that as I came out of having an eating disorder, other emotions which had been suppressed for years began to overwhelm me, hence the need for Emerge."

**Because of Emerge...** "I worked with Immy from Emerge and she was amazing at easing my mind from all of the distracting thoughts I had. From the first time I spoke to her, I felt immediately safe. She made me laugh for the first time in such a while, and given the situation I was in when I first called Emerge, the memory I have of that happiness at a time where I felt so drained and miserable will truly stick with me forever. She listened to everything I had to say, even if it didn't make very much sense to the average person and gave me tools and challenges to try to overcome a small step each week to reach a larger goal of mental well-being. From this I feel like I have gained so many tools to use to work my way out of a bad situation should it ever be that way again."

**"Overall, I felt at so much peace. I knew I had support from people who truly care. I value the support I received so much."**

**Parental Feedback:** "The support has had a wonderful impact on the recovery of my daughter. She felt comfortable immediately within the first conversation with Immy and was able to build a friendly and compassionate conversation and relationship with her. She described Immy as being like a kind big sister- the right mix of friendly and helpful without being pushy or prescriptive. It was invaluable to have a non medical person there for her to talk to. I would simply like to re-emphasise how valuable my daughter and I have found the support to be. The A&E nurse gave me the contact number when my daughter was admitted for an overdose. I did not call the first time, it was the second time, a week later when it happened again. That's when I called and I am glad that I did. Thank you!"

## Challenges

Isolation and anxiety for young people, families and communities  
Incredible pressure and demand within health and social care  
Restrictions and risks in our normal ways of working

## Our Response

Adapting our service to combat isolation and offer more support than ever before  
Growing our trustee board and staff team to build a robust, sustainable charity  
Supporting our teams throughout the pandemic, enabling them to stay well and continue being there for young people when they needed us most

**A BETTER  
MEDWAY**  
Easier ways to be healthy

**NHS**

Frimley

Clinical Commissioning Group

**NHS**

Surrey Heartlands  
Clinical Commissioning Group

**NHS**

Guildford and Waverley  
Clinical Commissioning Group

**NHS**

Kent and Medway  
Clinical Commissioning Group

**NHS**

Kent and Medway  
Clinical Commissioning Group

**hope beyond**



**Community  
Foundation  
for Surrey**

Together we can

# EMERGE Advocacy

Emerge Advocacy Trustee's Annual Report  
1<sup>st</sup> August 2020 – 31<sup>st</sup> July 2021



**Big news this year** as Emerge Advocacy was honoured with the Queen's Award for Voluntary Service for bringing a [#VoiceOfHope](#) to young people in the midst of crisis. Our work in giving time, reassurance, care and compassion has been recognised by Her Majesty in particular our response to the challenges of Covid19.

Emerge works with young people in A&E and beyond, encouraging them to engage effectively with other professionals for the best possible outcomes. We run Emerge projects in a growing number of hospitals supporting people aged 10–25 who are there because of self-harm, a suicide attempt or emotional crisis to help set them on a new trajectory.

## Chairperson's remarks

I'm delighted to report that even in such turbulent times we end this year on such a positive note. And as I end my time as Chair of Trustees for Emerge Advocacy, it has a privilege to see how we have navigated the peaks and troughs of 20-21 with Emerge more than doubling in size. We have doubled the number of staff we employ, the number of hospitals we work in, the number of volunteers recruited and trained and most importantly the number of young people we have had the privilege of supporting both in hospital and in their communities after discharge.

Listening to the news this year I am sure that you will agree that the work of Emerge is crucial. It is our hope that every young person in the UK would have someone there to listen, understand, bring hope and life into what could otherwise be a desperate situation. This year we have seen first-hand the incredible commitment and hard work of the NHS staff, the devastating impact of the pandemic to young people's mental health and the consequent demands on our health service. As you'll discover throughout this report, we have faced significant challenges, but I'm immensely impressed by the way the staff and volunteer have risen to the challenges and have continued to support young people in crisis despite the obstacles.

I would like to say a special thank you to Dr. Alice Cook our outgoing trustee and welcome Stuart King, Nicola Broadhurst and Hugh Stafford-Smith to the team. Thank you to Joy, the trustees, the Core team, all Emerges staff and volunteers, churches, and all our stake-holders for leaning into Emerges mission to be a 'voice of hope' so faithfully and excellently throughout the year. My heart has always been to serve the vision of Emerge, to love those young people who are currently struggling, hurting and alone. My thoughts and prayers remain with the young people and their families, as they navigate such turbulent times. I know that I speak on behalf of the whole team when I say what an honour it has been to come alongside each and every one of them.



## Our Story

Emerge Advocacy began as a single project established by local people in collaboration with the Royal Surrey County Hospital in 2016 and in five short years, we have grown to the point of having Emerge Projects in six hospitals with more coming soon.

We enable trained volunteers to **support young people attending A&E** at hospital because of self-harm, overdose, suicide attempt or eating disorder, operating from 7pm to 11pm on selected evenings. The team also offers follow up support to young people for up to three months post-discharge, encouraging them to engage effectively with statutory and community-based support.

We are motivated by our Christian faith, **bringing care and compassion indiscriminately** and always empowering young people to set the agenda for conversations.

Last year we embarked on a plan to make our support available much more widely, knowing that young people across our country are experiencing similar issues to those we are seeing, and that statutory services are under increasing pressure nationwide. To this end, we opened projects in **Frimley Park Hospital** and **Epsom General Hospital** in late 2020, and at **East Surrey Hospital** in June 2021 and worked with Kent and Medway CCG to develop projects at **Darent Valley Hospital**, and **Dartford and Maidstone and Tunbridge Wells Hospital** which will launch soon.

We are passionate about connecting with local churches, to **equip and empower local people** and groups to be part of the solution to the issues young people in their communities are facing. As we enter this next phase of our story, building on our work with Cinnamon Network and Heaven in Healthcare, we are working to weave our story with the stories of people and churches across our country to enable them to be a #VoiceOfHope for young people everywhere it is needed.

## Our work

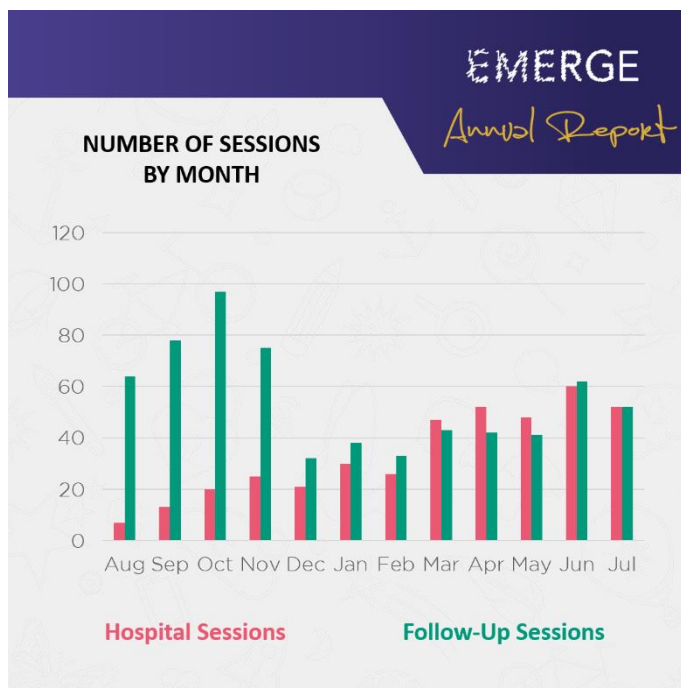
Every night of the week, there is an Emerge team somewhere in the country offering support to young people in crisis. We are **incredibly proud of our dedicated staff and volunteers** who do this week by week, through face masks and PPE, in stifling heat at times and having braved snow and rain at other times in order to be there for young people they've never met before because of our unshakeable belief that Hope is real and that these young people are worth it.

Over the course of the last year, our teams in Surrey and Kent had a total of **1,058 interactions with young people** through our work in hospital and afterwards in follow up support in the community after leaving hospital.

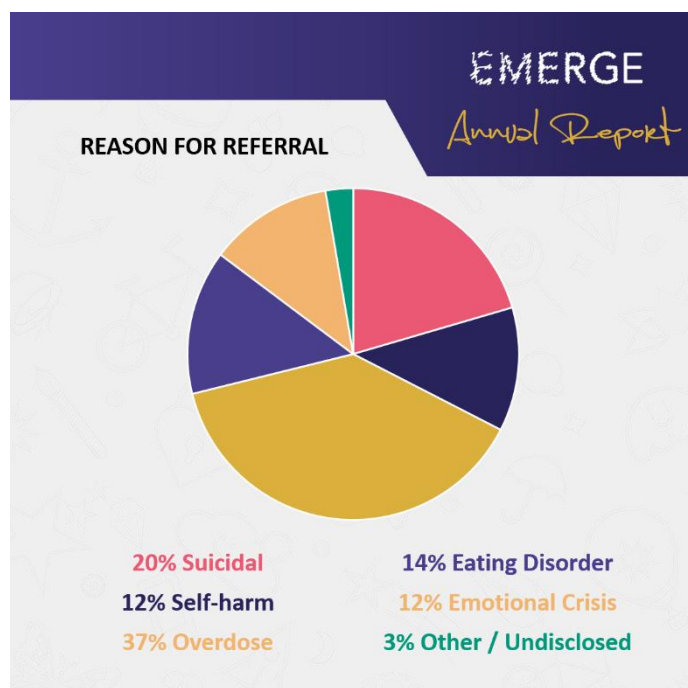


This reporting period sees Emerge coming out of the restrictions and this is reflected in our activities as shown by month in the graph to the right. In order to protect the health of our teams and the young people we serve and the NHS more generally, it was necessary for us to ensure that our team members were fully vaccinated before resuming work within hospitals. This meant that our levels of support in hospitals were markedly lower during the summer of 2020 but our teams responded by dramatically increasing our follow-up support as this could take place remotely and through socially distanced walks. We found ourselves in the midst of huge demand for this type of support from young people who were struggling to cope with the effects of the pandemic and the teams pulled out all the stops to meet this need.

As vaccine levels rose and infection levels dropped we were able to return to a more normal pattern of working with young people. Our overall output increased with our new projects at Frimley Park Hospital and Epsom General hospital launching over the New Year and East Surrey Hospital coming online in the summer months. Our teams benefitted from PPE and Infection Control training from the hospitals we work in and young people told us that our support for them was invaluable during the pandemic.



*"Definitely 5 stars, Emerge has been brilliant throughout the pandemic. They were one of the only people that remained consistent and were always there if and when I needed them. Really cannot fault their support in any way. Thanks so much, Jodie, age 15 x"*



Over the course of our interactions with young people we gather intelligence to help up understand the issues they are facing. The most common reason was because of a deliberate overdose, followed by other methods of suicide attempt. There was a sharp rise in the number of young people struggling with eating disorders during the pandemic, with Emerge seeing an 8% rise from our average pre-pandemic figures. Colleagues within mental health services have speculated that this rise is due to the isolation and anxiety caused by the pandemic which are prime conditions for eating disorders to develop. There was also, sadly an overall rise in the numbers of young people needing support and coming to the attention of specialist services in more desperate need, having put off seeking help during lockdown and finding longer waiting lists once they did. Our teams have spent hours, not only supporting these young people, but assisting their parents and families and helping to relive pressure on already overstretched and exhausted NHS staff.

## Key achievements during 2020 – 2021

**Emerge Epsom** launched during lockdown in early 2020, supporting young people by phone and moving to in-person support in the Spring.



Youth Support Worker Siobhan Newman and Volunteer Lisa Bell

**Emerge Frimley** also launched during lockdown following a direct request from hospital colleagues for our service to be made available to young people.



Project Lead Beth Perkins

**Emerge East Surrey** launched in summer 2021 amidst a huge surge in levels of young people, we were happy to help alleviate pressure on clinical staff



Youth Support Worker Jackie Bell and Project Lead Abby Newland

Our Founder and CEO, Joy Wright was approached by BBC Radio Four to be part of a documentary on self-harm in young people as they shed light on this issue through a 'File on Four' show. Following this, **Joy was interviewed on BBC news** alongside the producer of the documentary and a young person with first-hand experience of the issue. Newscaster, Victoria Derbyshire was keen to ask Joy for her views on the reasons for the rise in self-harm amongst young people and what can be done to help. Joy cited the pandemic and pressure on the NHS alongside financial strain on families and schools as contributing factors, and encouraged viewers on the importance of community and investing time in relationships to bolster emotional wellbeing and ensure that young people know they have people who care for them. These insights were based on the work of Emerge, where we find that sincere relationship, building trust with young people and **empowering their voice and choices is transformative** in their experience during crisis and in recovery.



## The Wider Picture

This brings us to look at the wider context in which Emerge is working, the regional and national landscape of young people's mental health.



*When the 17-year-olds were asked if they had ever hurt themselves 'on purpose in an attempt to end your life', 7% replied yes. About 7% of children have attempted suicide by the age of 17 and almost one in four say they have self-harmed in the past year, according to a paper in the British Journal of Psychiatry, and experts say the figures could rise as a result of the pandemic.*

- 21 Feb 2021 – The Guardian

Furthermore, in an interview with The Times Newspaper, also in February 2021, Anne Longfield, the children's commissioner for England, said:

*"This very alarming rise in the number of children self-harming highlights the worrying increase in the number of children struggling with mental health problems. While there have been welcome improvements in some areas of children's mental health services over the last couple of years, the scale of the problem is getting bigger and the Covid crisis has made it even worse."*

She went on to discuss the importance of early intervention and the need for funding for children's mental health services nationally. Figures released by NHS Digital recorded 9,675 self-harm admissions to English hospitals for patients aged 13 to 30 in 2019-20, a rise of 84 per cent from the 5,245 cases recorded in 2009-10.

These reports make for distressing reading as we contemplate the human suffering involved and the challenges in meeting so much need. However, research has also been done into the impact of youth workers in the healthcare setting, for example:

*'The findings suggested that the youth worker was highly valued by all, with a consensus that they had a positive impact on the experiences of young people, their parents, and members of the multidisciplinary teams. Youth workers were reported as offering a more relatable style of engagement that connected with young people on a different and more informal level than other members of the multidisciplinary team. Their approach to the support provided was also different as their focus was guided by what young people valued.'*

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### "They Make Heavy Stuff Lighter." Youth Workers in the Hospital Setting: A Service Evaluation

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While this study focussed on other health-based youth work, its findings provide a helpful insight into why Emerge Advocacy's model has been so effective. Youth and community work values lend themselves to creating an atmosphere for positive engagement in a clinical setting:

- Young people choosing to take part.
- Utilising young people's view of the world.
- Treating young people with respect.
- Seeking to develop young people's skills and attitudes rather than remedy problem behaviours.
- Helping young people develop stronger relationships and collective identities.
- Respecting and valuing differences.
- Promoting the voice of young people.



In the same study, a healthcare professional observed that youth workers have 'a completely different view of young people's needs ... things we (health care professionals) do not see or haven't maybe thought of. It completes the multi-disciplinary team jigsaw piece of ensuring all corners of a young person's needs are addressed ... They can bridge the gap between home and hospital and encourage the young person to engage with the health service ... The role should be recognised as essential and not a luxury.'

 <p><b>Community Foundation</b> for Surrey</p> <p>Together we can</p>	<p>We have been delighted to further develop our relationship with the Community Foundation for Surrey whose incredible support during the pandemic through their Covid19 Response <b>Fund made it possible for us to launch new projects</b> at Frimley and Epsom and gave us the seed funding for East Surrey.</p> <p>Recognising the importance of health and wellbeing to our communities, the Community Foundation collaborated with Surrey Heartlands CCG to put together the Heartlands Health and Wellbeing Fund.</p>
	<p>Emerge was successful in securing funds over two years through the Heartlands scheme. This money was confirmed towards the end of our financial year and will feature more in next year's report. It was a huge boost for the teams as we knew we needed to replace the Covid19 response funding which had enabled us to establish new work and this new funding was <b>key for the sustainability of the work</b> begun within this financial year.</p>
	<p>Guildford Poyle Charities generously supported our work with young people in the Guildford area, bringing <b>much needed resource</b> to the work within the Royal Surrey and enabling follow up with young people taking place in Guildford. Having paused donations due to the uncertainty brought about by Covid19 it has been brilliant to continue to partner with Guildford Poyle.</p>
	<p>Allchurches Trust were instrumental in enabling us to scale up our work during the pandemic, with funds being used to support our new projects at Frimley Park and Epsom General in response to the needs there. The <b>message of Hope Beyond resonates so strongly</b> with our own.</p>
 <p><b>High Sheriff Youth Awards</b> Helping young people make Surrey safer</p>	<p>We have been incredibly grateful to the HSYA for their extra support during Covid19, they were <b>proactive in reaching out</b> to see if charities needed extra support and made a donation to our work at the Royal Surrey, enabling us to scale up our follow up support which was so in demand.</p>
	<p>Our relationship with Kent and Medway CCG has continued to flourish this year. Building on the success of the work in Medway, they <b>approached us to roll out Emerge projects</b> into two more Kent hospitals and we began work with them to launch projects in Darent Valley Hospital, Dartford and Maidstone and Tunbridge Wells Hospitals. At the time of writing, these projects are well underway and there will be more to say in next year's report.</p>

# MEET NOAH

EMERGE  
A VOICE OF HOPE

I HAD BEEN TO A&E A COUPLE OF DAYS BEFORE BECAUSE OF SUICIDAL IDEATION AND SEVERE DEPRESSION. MY ROUTINE WAS HIGHLY SCATTERED AND I WAS NOT DOING THE BASICS – EATING, SLEEPING ETC.

The human support provided a hopeful moment for me to get some initial help. I found some relief that I was meeting somebody and able to share my thoughts and problems. I had someone to listen which gave me confidence.

It was a really nice experience, it provided me with support which helped me with practical thinking about living life more easily.

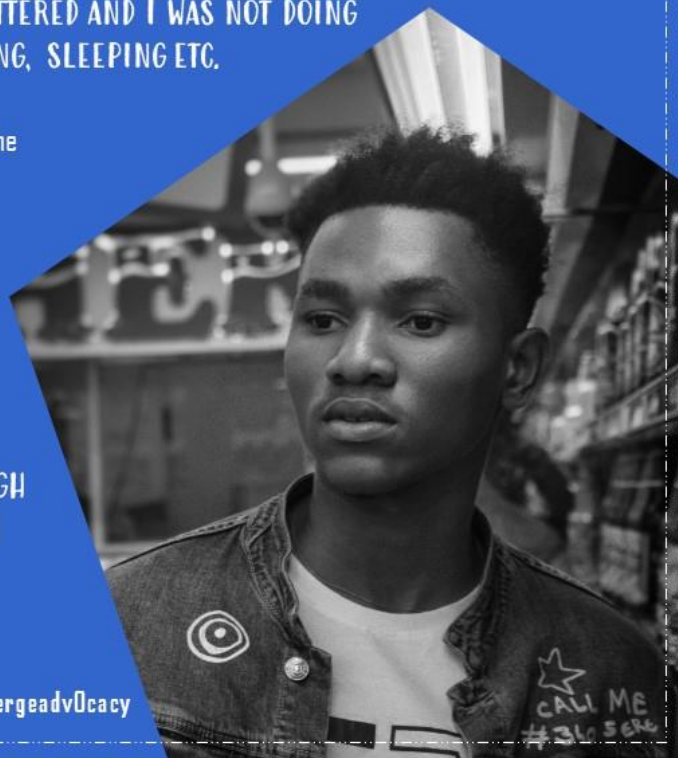
EMERGE GAVE ME HOPE TO MOVE FURTHER, ALTHOUGH I STILL HAVE TO DEAL WITH SOME STRUGGLES WITH DEPRESSION AND ANXIETY, I HAVE HOPE NOW.

For more information, visit our website, Facebook or Instagram page:

f Emerge.Advocacy

www.emergeadvocacy.com

@emergeadvocacy



## Our Governance and Leadership

This financial year has seen Emerge increase in terms of staff team, volunteers and finance. We came into the year in a good position thanks to **careful stewardship** of these resources and ongoing support from funders, donors and commissioners, we have ended the year in a strong position too.

On our trustee board, Dr Alice Cook declared her intention to step down as a trustee with a commitment to remains our Designated Link Person with the Royal Surrey Project. Alice remained a trustee throughout this reporting period but gave us notice to stand down as she felt her focus was on supporting Emerge locally rather than regionally and beyond as **the scope of the work has widened**. We are incredibly grateful to Alice who was instrumental in enabling our first project to be set up at the RSCH and has been a constant source of wisdom as the work has developed.

We were pleased to welcome Hugh Stafford-Smith, Nicola Broadhurst and Stuart King onto our Board. We recruited Hugh because of his strong fundraising networks and expertise in helping organisations to 'cross the chasm' from small to large set up's. Nicola is a solicitor specialising in franchise law, expansion and contracts. Her skills along with her calm and discerning manner are greatly valued by our Board and Executive Team. Stuart's background in financial compliance and regulation made him a winning choice to become our new treasurer. All three new trustees have joined subgroups and have made significant contributions to the **development of our infrastructure** as we have been growing so rapidly. It has been encouraging to welcome talented individuals who are excited to bring volunteer their time and expertise to support young people. They have been pleased to join an organisation where **faith plays a central role** in our governance, team life and charity value systems.

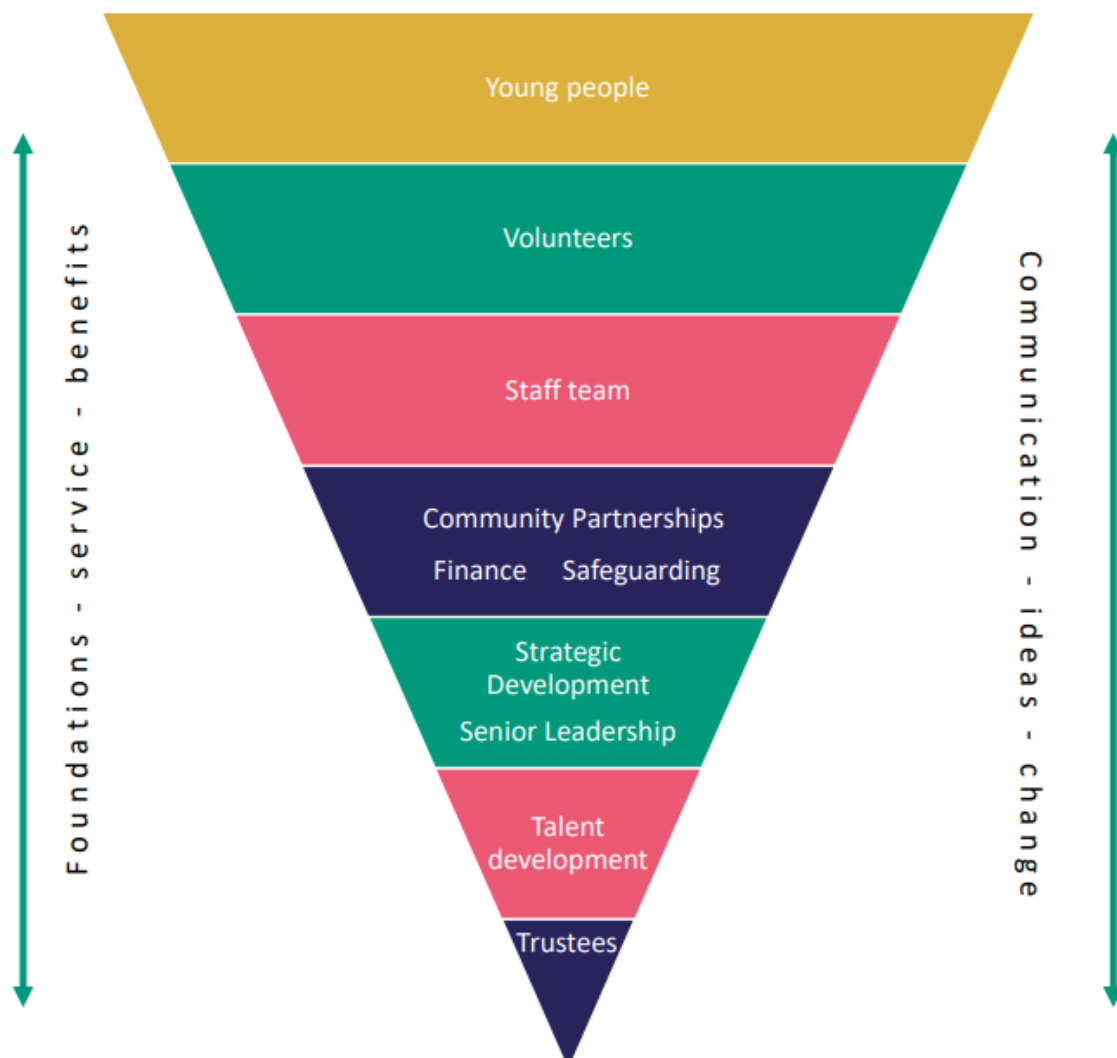
We have been able to recruit into some key areas identified in our skills audit last year. We recognise the need to recruit a new Board member(s) with a clinical background, either medical, mental health related, or both. Trustee recruitment takes place through a process of advertising, application, interview and due diligence checks. New trustees undergo a comprehensive induction as they begin their role. Our trustee training requirements are reviewed annually.

Our Trustees during this reporting period:

Name	Role	Dates
Elizabeth Butlin	Trustee / Chairperson	1 <sup>st</sup> Mar 2017 / 30 <sup>th</sup> Jan 2018 - present
Dr Alice Cook	Trustee	1 <sup>st</sup> Mar 2017 – present
Peter Watts	Trustee / Vice Chair	27 <sup>th</sup> June 2018 - present
Lorraine Faires	Trustee	27 <sup>th</sup> June 2018 - present
Joy Wright	Founder & CEO / Trustee	4 <sup>th</sup> July 2016 / 12 <sup>th</sup> June 2019 - present
David Welch	Trustee	4 <sup>th</sup> Dec 2019 - present
Sarah Kendall	Trustee	4 <sup>th</sup> Dec 2019 - present
Nicola Broadhurst	Trustee	25 <sup>th</sup> Nov 2020 - present
Stuart King	Trustee / Treasurer	25 <sup>th</sup> Nov 2020 – present
Hugh Stafford-Smith	Trustee	25 <sup>th</sup> Nov 2020 - present

With the growth of our work, the trustees reviewed the circumstances of the senior staff and identified considerable pressure on staff members with an increasing number of hospital projects to resource and project staff to support. The decision was taken to create an Executive Team to better manage the work.

In this report we have mentioned subgroups a number of times. As we began to grow, it became impossible for all aspects of our governance to be handled at Board meetings, and so in 2018, we first explored the model of subgroups. These have developed over time, to the following model which is an integral part of our organisational structure:



Our subgroups are forums where specific elements of our behind-the-scenes work are be discussed and progressed. Our board members are invited to join subgroups which best fit their skills and expertise, and we draw in other contacts when necessary, either as regular or occasional participants in each group.

**Strategy** – Elizabeth Butlin (Chair), Pete Watts, Hugh Stafford-Smith, Nicola Broadhurst and Joy Wright.

**Finance** – Stuart King (Chair), Elizabeth Butlin, Lorraine Faires and Bethany Gorniak

**Safeguarding** – David Welch (Chair), Joy Wright, Nicola Broadhurst, Elizabeth Butlin and Bethany Gorniak

**Community Partnerships** – Pete Watts (Chair), Hugh Stafford-Smith, Andy Watts and Bethany Gorniak

At Emerge Advocacy, we work in partnership with hospitals where we run projects. Our team members become registered as hospital volunteers and are DBS checked and vetted as part of this process.

We hold the following policies:

- |                               |  |
|-------------------------------|--|
| ✓ Backstop Manual             | ✓ Information Governance               |
| ✓ Follow Up Manual            | ✓ Serious Incident                     |
| ✓ Health and Safety           | ✓ Whistleblowing                       |
| ✓ Lone Working                | ✓ Disciplinary and Capability          |
| ✓ Phone Use                   | ✓ Equality and Diversity               |
| ✓ Safeguarding                | ✓ Expenses                             |
| ✓ Social Media                | ✓ Recruitment                          |
| ✓ Constitution                | ✓ Vision, Values and Self-harm Insight |
| ✓ Statement of Faith          | ✓ Practical Prep for Hospital Work     |
| ✓ Anti-Bribery and Corruption | ✓ Safeguarding & Core Policies         |
| ✓ Complaints                  | ✓ Backstop Training                    |
| ✓ Data Protection             | ✓ Financial Policy                     |
| ✓ GDPR                        | ✓ Standard Operating Procedure         |

Emerge Advocacy is a Charitable Incorporated Organisation (CIO), using the Association model and governed by constitution. Emerge Advocacy's trustees are elected by existing trustees. As a charity, we operate a reserves policy of three months costs to ensure we are able to meet our obligations to trustees and stakeholders, and that we would be able to give proper notice if any of our activities were to need to change or end.

In the leadership of Emerge and the direction of its resources and energies, the charity trustees have at all times worked to the best interests of the public benefit, **striving to give all we can for the young people we serve.**

To find out more about our work, visit our website or follow us on social media:

Facebook: [emerge.advocacy](https://www.facebook.com/emergeadvocacy); Twitter: [@emergeadvocacy](https://twitter.com/emergeadvocacy); Instagram: [emergeadvocacy](https://www.instagram.com/emergeadvocacy)

[www.emergeadvocacy.com](https://www.emergeadvocacy.com)

# Statement of Financial Activities

For the Year Ended 31<sup>st</sup> July 2021

(Incorporating Income & Expenditure Account)

		Unrestricted Funds	Restricted Funds	<b>TOTAL 2020/21</b>	<b>TOTAL 2019/20</b>
	<b>Notes</b>	£	£	£	£
<b>INCOMING RESOURCES</b>					
<b>Incoming Resources from Generated Funds</b>					
Donations, Legacies and Similar Income	<b>3a</b>	16,405	70,335	86,740	36,881
Charitable Activities	<b>3b</b>	66,361	15,981	82,341	49,395
Other Trading Activities	<b>3c</b>	1,091	0	1,091	1,317
Investment Income	<b>3d</b>	23	0	23	0
		<b>83,880</b>	<b>86,316</b>	<b>170,196</b>	<b>87,593</b>
<b>RESOURCES EXPENDED</b>					
<b>Cost of Generating Funds</b>					
Raising Funds	<b>4a</b>	0	0	0	105
Charitable Activities	<b>4b</b>	51,421	92,204	143,625	69,487
Other	<b>4c</b>	960	0	960	0
<b>TOTAL RESOURCES USED</b>		<b>52,381</b>	<b>92,204</b>	<b>144,585</b>	<b>69,592</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>		<b>31,499</b>	<b>(5,888)</b>	<b>25,111</b>	<b>18,001</b>
Total Funds Brought Forward		43,554	16,685	<b>60,239</b>	42,239
Transfer between Funds		-1,576	1,576	<b>0</b>	0
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>73,477</b>	<b>12,373</b>	<b>85,850</b>	<b>60,240</b>

Movements on all reserves and all recognised gains and losses are shown above.

All the charity's operations are classed as continuing. The notes on pages 14 to 21 form part of these financial statements.

**BALANCE SHEET**  
**AS AT 31<sup>st</sup> JULY 2021**

	Note	Unrestricted Funds £	Restricted Funds £	31/07/21 Total £	31/07/20 Total £
<b>Fixed Assets</b>					
Tangible assets	2	0	0	0	158
<b>Current Assets</b>					
Debtors & Prepayments	7	14,520	0	14,520	754
Cash at Bank and in hand	6	64,105	48,339	112,444	67,941
<b>Total Current Assets</b>		<b>78,625</b>	<b>48,339</b>	<b>126,964</b>	<b>68,695</b>
<b>Creditors:</b> due within one year	8	5,148	35,966	41,114	8,614
<b>NET CURRENT ASSETS</b>		<b>73,477</b>	<b>12,373</b>	<b>85,850</b>	<b>60,080</b>
<b>TOTAL ASSETS</b> less current liabilities		<b>73,477</b>	<b>12,373</b>	<b>85,850</b>	<b>60,239</b>
<b>NET ASSETS</b>		<b>73,477</b>	<b>12,373</b>	<b>85,850</b>	<b>60,239</b>
<b>Funds of the Charity</b>					
General Funds		73,477	0	73,477	43,554
Restricted Funds	5	0	12,373	12,373	16,685
		<b>72,977</b>	<b>12,373</b>	<b>85,850</b>	<b>60,239</b>

**BALANCE SHEET**  
**AS AT 31<sup>st</sup> JULY 2021**

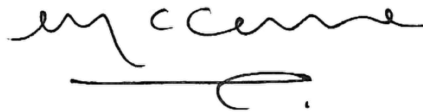
**Trustees' Responsibilities**

The trustees are satisfied that for the period ended on 31<sup>st</sup> July 2021 in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 22.

The trustees acknowledge their responsibility for ensuring that the charity keeps proper accounting records which comply with the Charities Commission's guidance and give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit and loss for the financial year.

Approved by the Trustees on the 4th of March 2022

Signed on their behalf by Trustee:

A handwritten signature in black ink, appearing to read 'Kevin McCormac', with a horizontal line underneath.

Print Name: Kevin McCormac

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended 31<sup>st</sup> July 2021**

## **1. ACCOUNTING POLICIES**

### **Basis of Preparation & Assessment of Going Concern**

#### **Basis of Preparation**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP - FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

#### **Assessment of Going Concern**

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

### **Incoming Resources**

#### **Recognition of Incoming Resources**

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

#### **Incoming Resources with Related Expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

#### **Grants and Donations**

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

#### **Tax Reclaims on Donations and Gifts**

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

#### **Contractual Income and Performance Related Grants**

This is only included in the SOFA once the related goods or services has been delivered.

#### **Gifts in Kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended 31<sup>st</sup> July 2021**

**Donated Services and Facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment Income**

This is included in the accounts when receivable.

**Investment Gains and Losses**

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**Expenditure and Liabilities**

**Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance Costs**

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

**Grants Payable without Performance Conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capital, staff costs by the time spent and other costs by their usage.

**Fixed Assets**

Tangible fixed assets for use by the charity, are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at the value to the charity on receipt.

**Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

There has been no change to the accounting policies (Valuation rules and methods of accounting) since last year.

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended 31<sup>st</sup> July 2021**

**Depreciation**

Depreciation has been calculated on a reducing balance basis. The rates applied per annum are as follows:

Fixtures and Fittings 25%

Equipment 25%

Computer Equipment 25%

<b>2. TANGIBLE FIXED ASSETS</b>		Unrestricted Equipment	Restricted Equipment	<b>Total</b>
		£	£	<b>2020/21</b>
Cost	01-Aug-20	0	1,769	1,769
Additions		0	0	0
Cost at	31-Jul-21	0	1,769	1,769
Depreciation	01-Aug-20	0	1,611	1,611
Charge		0	158	158
Depreciation at	31-Jul-21	0	1,769	1,769
Net Book Value	31-Jul-21	<b>0</b>	<b>0</b>	<b>0</b>
Net Book Value	31-Jul-20	0	158	158

The annual commitments under non-cancelling operating leases, capital commitments, and contingent liabilities are as follows:

31st July 2020:	None
31st July 2021:	None

**NOTES TO THE FINANCIAL STATEMENTS**  
For the Year Ended 31<sup>st</sup> July 2021

**3. INCOMING RESOURCES**

	<b>Note</b>	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2020/21 £</b>	<b>TOTAL 2019/20 £</b>
<b>a) Donations, Legacies and Similar Income</b>					
Churches & Organisations		6,013	0	6,013	10,807
Gift Aid Refunds		740	0	740	1,395
Gifts from Individuals		6,652	0	6,652	5,716
Grants received		3,000	70,335	73,335	18,964
		<b>16,405</b>	<b>70,335</b>	<b>86,740</b>	<b>36,882</b>
<b>b) Charitable Activities</b>					
Training		300	0	300	626
Service Contracts		66,061	15,981	82,041	48,769
		<b>66,361</b>	<b>15,981</b>	<b>82,341</b>	<b>49,395</b>
<b>c) Other Trading</b>					
Fundraising		1,091	0	1,091	1,317
		<b>1,091</b>	<b>0</b>	<b>1,091</b>	<b>1,317</b>
<b>d) Investment Income</b>					
Interest		23	0	23	0
		<b>23</b>	<b>0</b>	<b>23</b>	<b>0</b>

**4. RESOURCES EXPENDED**

	<b>Note</b>	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2020/21 £</b>	<b>TOTAL 2019/20 £</b>
<b>a) Expenditure on Raising Funds</b>					
Fundraising Activities		0	0	0	105
		0	0	0	105
<b>b) Cost of Charitable Activities</b>					
Communications		334	893	1,227	314
Equipment		209	1,637	1,846	816
Health & Safety		0	0	0	0
Hospitality		161	75	236	556
Insurance		504	0	504	61
Office/General Administrative Expenses		3,141	289	3,430	1,746
Salaries, NI & Pension		44,437	81,839	126,276	62,463
Project Promotion/Publicity		186	747	933	262
Project Support		281	(281)	0	0
Recruitment		523	922	1,445	104
Resources for young people		277	3018	3,295	398
Team training		1,027	2,792	3,819	1,243
Travel		183	273	456	1,083
Depreciation		158	0	158	441
		<b>51,421</b>	<b>92,204</b>	<b>143,625</b>	<b>69,487</b>

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended 31<sup>st</sup> July 2021**

**c) Governance Costs**

Legal & Professional Fees	960	0	960	0
	<b>960</b>	<b>0</b>	<b>960</b>	<b>0</b>

<b>5. FUNDS</b>	<b>Note</b>	Balance 01/08/20 £	Income £	Expenditure £	Transfers	Balance 31/07/21 £
<b>General Funds</b>		17,446	19,928	964	(6,975)	29,435
<b>Designated Funds</b>						
Ashford & St Peters		0	0	584	584	0
Medway		0	42,932	38,849	(4,083)	0
Darent Valley		0	10,260	6,251	(4,009)	0
Maidstone		0	8,655	4,646	(4,009)	0
Training		0	2,105	1,087	1,018	0
Reserves		26,108	0	0	17,934	44,042
		<b>43,554</b>	<b>83,880</b>	<b>52,381</b>	<b>(1,576)</b>	<b>73,477</b>
<b>Restricted Funds</b>						
RSCH		16,685	22,625	39,522	212	0
East Surrey		0	5,764	3,773	0	1,991
Epsom		0	21,443	21,711	268	0
Frimley		0	20,503	21,599	1096	0
Replication		0	15,981	5,599	0	10,382
		<b>16,685</b>	<b>86,316</b>	<b>92,204</b>	<b>1,576</b>	<b>12,373</b>
		<b>60,239</b>	<b>170,196</b>	<b>144,585</b>	<b>0</b>	<b>85,850</b>

Ashford and St Peter's is unrestricted because it is paid for by core funds

Medway, Darent Valley and Maidstone are unrestricted because they are paid for by contract.

Training is core fund used for training delivery by Emerge Advocacy,

RSCH is restricted because this is paid for by grants from Community Foundation for Surrey, Poyle, Surrey County Council and High Sheriff Youth Awards.

East Surrey is restricted because this is paid for by grant from SES Water Fund.

Epsom is restricted because it is paid for by grants from Community Foundation for Surrey, SENTE Software Fund, Coleman Trust, All Churches Trust, Tesco Groundwork and County Councillors Allocations.

Frimley is restricted because it is paid for by grants from Community Foundation for Surrey, SENTE Software Fund, Coleman Trust, All Churches Trust and Tesco Groundwork.

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended 31<sup>st</sup> July 2021**

Replication refers to mobilisation of new projects by Emerge Advocacy and is funded by grant from the Cinnamon Network.

Restricted funds are represented by the charity's cash reserves and fixed assets investments held and are to be expended as specified above.

<b>6. CASH AT BANK AND IN HAND</b>	Unrestricted Fund	Restricted Fund	<b>Total 31/07/2021</b>	<b>Total 31/07/2020</b>
	£	£	£	£
TSB	20,063	48,339	68,402	67,941
Savings	44,042		44,402	0
	<b>63,876</b>	<b>48,568</b>	<b>112,444</b>	<b>67,941</b>

<b>7. DEBTORS</b>	Unrestricted Fund	Restricted Fund	<b>Total 31/07/2021</b>	<b>Total 31/07/2020</b>
	£	£	£	£
Gift Aid due	1,494	0	1,494	754
Sundry Debtors	13,026	0	13,026	0
	<b>14,520</b>	<b>0</b>	<b>14,520</b>	<b>754</b>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund	Restricted Fund	<b>Total 31/07/2021</b>	<b>Total 31/07/2020</b>
	£	£	£	£
Salaries and NI	3,803	0	3,803	2,293
Sundry Creditors	1,345	0	1,345	340
Deferred Income	0	35,966	35,966	5,981
	<b>5,148</b>	<b>35,966</b>	<b>41,114</b>	<b>8,614</b>

<b>9. STAFF COSTS AND NUMBERS</b>	<b>2020/21</b>	<b>2019/20</b>
	£	£
Gross Wages and Salaries	127,500	59,938
Employer's NI Costs	-3,529	0
Pension Contributions	2,255	1,760
	<b>126,276</b>	<b>61,698</b>

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended 31<sup>st</sup> July 2021**

Employees who were engaged in each of the following activities:

	<b>2020/21</b>	<b>2019/20</b>
	TOTAL	TOTAL
Activities in furtherance of organisation's objects:		
Total number of full-time and part-time employees	15	5
Equivalent number of full-time employees	6.6	3

The charity operates a PAYE scheme to pay all employed members of staff, and no employees received emoluments above £60,000 (2019/20 None).

**10. RECONCILIATION OF MOVEMENT IN CAPITAL AND RESERVES**

The Charity is a Charitable Incorporated Organisation, registered with the Charity Commission, number 1171851. The Charity does not have a Share capital and has no income subject to Corporation Tax.

	<b>Note</b>	<b>2020/21</b>	<b>2019/20</b>
		£	£
Surplus/Deficit for the financial year		25,611	18,000
		<b>25,611</b>	<b>18,000</b>
Balance brought forward		60,239	42,239
Transfer of Restricted funds		0	0
Closing Funds at 31st July		<b>85,350</b>	<b>60,239</b>

**11. PAYMENTS TO DIRECTORS AND RELATED PARTIES**

During the financial year Director Mrs Joy Wright received £26,426 in remuneration in her capacity as CEO.

No trustee expenses were incurred during the year.

**12. RISK ASSESSMENT**

The Trustees actively review the major risks which the charity faces on a regular basis, and believe that maintaining the free reserves stated combined with the annual review of the controls over key financial systems will provide sufficient resources in adverse conditions. The Trustees have also examined other operational and business risks which they face, and confirm that they have established systems to mitigate the significant risks.

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended 31<sup>st</sup> July 2021**

**13. RESERVES POLICY**

The charity recognises the propriety of not building up funds for which there are no clear expenditure plans. The charities' policy is to allow reserves to accrue to a level of three months' average expenditure, plus funds which may be earmarked for specific projects in the future. As the charity is still growing, reserves may only exceed this policy level in order to be able to respond positively to new opportunities. This situation is actively monitored to ensure that reserves do not build up unnecessarily.

**14. PUBLIC BENEFIT**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees' report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding which activities the charity should undertake.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Emerge Advocacy on the accounts for the year ended 31st July 2021 set out on pages 11 to 21.

### Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees are satisfied that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply and that there is no requirement in the governing document or constitution of the charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit, and is eligible for independent examination, it is my responsibility to: -

- a) examine the accounts under section 145 of the Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- c) to state whether particular matters have come to my attention.

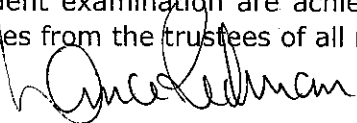
### Basis of independent examiner's statement

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report, I obtain written assurances from the trustees of all material matters.

Signed:



Date:

27 April 2022

Print Name:

LANCE REDMAN BSc FCA FCCA

Position:

DIRECTOR HPCA LIMITED CHARTERED ACCOUNTANTS