

THE ELIZABETH COTEMAN FUND

England & Wales - Charity number 1171840

Details

Status Registered

Legal form CIO

Registered 2017-03-01

Register [View on the Charity Commission register](#)

Contact

Address 27 Thornton Court
Girton
Cambridge
CB3 0NS

Phone 01223782171

Email info@ecfund.org

Website <http://www.ecfund.org/>

Activities

Objects: THE PRESERVATION AND PROTECTION OF GOOD HEALTH FOR THE PUBLIC BENEFIT AND THE RELIEF OF NEED AMONG INDIVIDUALS, FAMILIES AND GROUPS LIVING WITH A DIAGNOSIS OF PANCREATIC CANCER OR PANCREATITIS BY: • OFFERING GRANTS TO THOSE GROUPS WORKING WITH INDIVIDUALS, FAMILIES AND GROUPS LIVING WITH A DIAGNOSIS OF PANCREATIC CANCER OR PANCREATITIS. • OFFERING GRANTS TO NHS CLINICAL PANCREATIC CANCER SERVICES WHERE THIS WILL DIRECTLY IMPROVE SERVICES AND SUPPORT FOR INDIVIDUALS AND FAMILIES LIVING WITH A DIAGNOSIS OF PANCREATIC CANCER OR PANCREATITIS, AND WHERE FUNDING WOULD NOT OTHERWISE BE AVAILABLE. • SUPPORTING RESEARCH INTO PANCREATIC CANCER WITH SELECTED GRANTS FOR RESEARCH TEAMS AND PANCREATIC CANCER PATIENTS PARTICIPATING IN CLINICAL TRIALS AND PROMOTING THE PUBLICATION OF THE USEFUL RESULTS OF THAT RESEARCH. • RAISING AWARENESS OF PANCREATIC CANCER AND ITS EFFECTS. • PROVIDING FINANCIAL, PRACTICAL AND EMOTIONAL SUPPORT TO THOSE DIAGNOSED WITH PANCREATIC CANCER AND THEIR FAMILIES AND CARERS THROUGH APPROPRIATE REFERRAL AND SIGNPOSTING IN A WAY THAT WILL IMPROVE QUALITY OF LIFE. • WORKING IN PARTNERSHIP WITH OTHER RELEVANT CHARITIES AND GROUPS TO ACHIEVE BETTER OUTCOMES FOR THOSE DIAGNOSED WITH PANCREATIC CANCER AND THEIR FAMILIES AND CARERS.

Activities: Providing financial, practical and emotional support to those diagnosed with pancreatic cancer and their families/carers through appropriate referral and signposting in a way that will improve quality of life.

Supporting research into pancreatic cancer. Working in partnership to achieve better outcomes. The charity operates across the UK.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£6,801	£51,305	-	-
2024-03-31	£4,807	£7,254	-	-
2023-03-31	£5,785	£8,632	-	-
2022-03-31	£2,721	£10,563	-	-
2021-03-31	£10,129	£3,609	-	-

Trustees

Name	Role	Appointed
GERALD COTEMAN	Chair	2017-03-01
EMMA LANE		2017-03-01
GEMMA COTEMAN		2017-03-01
LAURA COTEMAN		2017-03-01

THE ELIZABETH COTEMAN FUND

England & Wales - Charity number 1171840

Accounts



The Elizabeth Coteman Fund



Trustees' Annual Report and Accounts Year ending March 2025

Registered Charity Number 1171840

Contents

1. Reference and Administrative Details
2. Annual Report of the Trustees
3. Statement of Financial Activities

1. Reference and Administrative Details

The Trustees who served during the year ended 31 March 2024 were:

Emma Lane
Gemma Coteman
Gerald Coteman – acting Director (unpaid)
Laura Coteman

Administrator: Julie Moir (unpaid)

Registered Office:

27 Thornton Court
Cambridge CB3 0NS

Accountants:

Paul Glover Associates Limited
Progress House
Rowles Way
Swavesey
Cambridge
CB24 4UG

Bank:

The Co-operative Bank
1 Balloon Street
Manchester M60 4EP

2. Annual Report of the Trustees

Objectives:

"The preservation and protection of good health for the public benefit and the relief of need among individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis by:

- Offering grants to those groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis.
- Offering grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis - where funding would not otherwise be available.
- Supporting research into pancreatic cancer with selected grants for research teams and pancreatic cancer patients participating in clinical trials and promoting the publication of the useful results of that research.
- Raising awareness of pancreatic cancer and its effects.
- Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families and carers through appropriate referral and signposting in a way that will improve quality of life.
- Working in partnership with other relevant charities and groups to achieve better outcomes for those diagnosed with pancreatic cancer and their families and carers".

Overview

Activity

Last year, the Trustees took the decision to suspend its grant making and transfer funds in the form of an endowment grant to the charity 'Something To Look Forward To' (STLFT). Our partnership with that charity has been hugely successful, enabling us to reach patients and families that we may not have reached otherwise. An agreement of terms ensures that the endowment pot will allow grant making by STLFT to last for several years and thus protect the legacy of our founder, Elizabeth Coteman. At the end of the year to March 2025 significant progress had been made by STLFT with regard to gifts and experiences provided for individuals and families faced with the challenge of pancreatic cancer. The action to make the endowment grant was based on our charity holding unnecessarily high reserves and declining grant applications. The arrangement with STLFT is consistent with our overall aims and will do more to directly support quality of life for this patient group than we were able to achieve through our old grants programme. This represents better value for the funds raised over many years by our wonderful supporters.

The Elizabeth Coteman Fund will step up its focus on support for patients and families, through advocacy, emotional and bereavement support and problem solving. The charity will also be extending its work in the areas of clinical research and improved patient experience.

Finance

The charity has adequate reserves for its patient support work, although some fundraising will continue. We expect to remain in robust financial health for the foreseeable future.

Governance

The Trustees operate a light-touch but robust model of governance to ensure that decisions relating to those we seek to support are made quickly and effectively. Relevant policies and procedures are in place, and followed, to ensure openness, accountability, data protection and relevant compliance. Trustees are also mindful of the Charity Commission's public benefit test, which is adhered to.

Risk

The Trustees have adopted a policy of low exposure to risk and have put in place a risk management framework that covers:

- Financial Risk
- Operational Risk
- Reputational Risk
- Compliance Risk

There are currently no major risks to report.

Performance

Meeting Objectives (by comparison with previous year):

1. Grants to groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis – **the same.**
2. Grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis, and where funding would not otherwise be available – **none.**
3. Supporting pancreatic cancer research with selected grants for research teams and pancreatic cancer patients participating in clinical trials and publicising the useful results of that research – **no grants this year but increased 'in-kind' support.**
4. Raising awareness of pancreatic cancer and its effects – increased awareness raising, events, public presentations, and media coverage – **the same.**
5. Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families/carers through appropriate referral/signposting to improve quality of life – **numbers of cases remain low but with much higher levels of time input.**
6. Partnerships with other charities and groups to achieve better outcomes/quality of life for pancreatic cancer patients and their families – **our work with partners continues to increase.**

Impact

The Trustees record and analyse feedback on services and support provided. Feedback forms are issued direct and via our partners although, given the nature of pancreatic cancer and its effect on families, it is sometimes difficult to encourage respondents to complete them. However, feedback received is, without exception, positive and values highly the support provided by the Charity.

3. Statement of Financial Activities

a) Income & Expenditure

The Elizabeth Coteman Fund
Income & Expenditure

	<u>Period</u>	<u>Year to Date</u>	
Income			
Donations - Personal	115.00	3,739.00	
Fund Generation - Fund Raising	0.00	1,118.32	
Interest on Investments	0.00	905.09	
Other Income - Gift Aid	546.73	1,038.98	
		661.73	6,801.39
Charitable Grants			
Charitable Expenditure - Grants Payable	150.00	50,600.00	
		150.00	50,600.00
Expenditure			
Cost of Fund Generation - Fund Raising	0.00	292.21	
		0.00	292.21
Gross Surplus/(Loss):		<u>511.73</u>	<u>(44,090.82)</u>
Overheads			
Support Costs - Travelling Expenses	4.05	59.80	
Support Costs - Printing and Stationery	25.19	73.16	
Support Costs - Telephone and Computer	23.16	76.08	
Support Costs - General Expenses	64.50	64.50	
Management & Admin - Bank Charges	0.53	138.88	
		117.43	412.42
Net Surplus/(Loss):		<u>394.30</u>	<u>(44,503.24)</u>

b) Balance Sheet

The Elizabeth Coteman Fund
Balance Sheet

	<u>Period</u>	<u>Year to Date</u>	
Fixed Assets			
		0.00	0.00
Current Assets			
Stock	0.00		300.00
Deposits and Cash	0.00		9,629.78
Bank Account	394.30		5,196.73
		394.30	15,126.51
Current Liabilities			
Creditors : Short Term	0.00		300.80
		0.00	300.80
Current Assets less Current Liabilities:		394.30	14,825.71
Total Assets less Current Liabilities:		394.30	14,825.71
Long Term Liabilities			
		0.00	0.00
Total Assets less Total Liabilities:		394.30	14,825.71
Capital & Reserves			
Funds	0.00		59,328.95
I & E Account	394.30		(44,503.24)
		394.30	14,825.71



Receipts and payments accounts

For the period from	01-Apr-24	To	31-Mar-25
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3,739	-	-	3,739	3,725
Grants	-	-	-	-	-
Fundraising	1,118	-	-	1,118	-
Transfer from CCF	-	-	-	-	-
Bank Interest Received	905	-	-	905	682
Taxation reclaimed	1,039	-	-	1,039	400
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,801	-	-	6,801	4,807
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,801	-	-	6,801	4,807
A3 Payments					
Grants	50,600	-	-	50,600	6,850
Fund Raising Expenses	292	-	-	292	-
PR and Marketing	-	-	-	-	-
Travelling, Subsistence and Entertaining	60	-	-	60	31
Administration	149	-	-	149	260
Sundry	65	-	-	65	100
Bank Charges	139	-	-	139	13
	-	-	-	-	-
	-	-	-	-	-
Sub total	51,305	-	-	51,305	7,254
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	51,305	-	-	51,305	7,254
Net of receipts/(payments)	- 44,503	-	-	- 44,503	- 2,447
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	59,330	-	-	59,330	61,777
Cash funds this year end	14,827	-	-	14,827	59,330

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	5,197	-	-
	Deposit Account	9,630	-	-
		-	-	-
	Total cash funds	14,827	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	
		-	-	
		-	-	
		-	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

THE ELIZABETH COTEMAN FUND

England & Wales - Charity number 1171840

Accounts



The Elizabeth Coteman Fund



Trustees' Annual Report and Accounts Year ending March 2024

Registered Charity Number 1171840

Contents

1. Reference and Administrative Details
2. Annual Report of the Trustees
3. Statement of Financial Activities

1. Reference and Administrative Details

The Trustees who served during the year ended 31 March 2024 were:

Emma Lane
Gemma Coteman
Gerald Coteman – acting Director (unpaid)
Laura Coteman
Mark Coteman – resigned 21.9.23

Administrator: Julie Moir (unpaid)

Registered Office:

27 Thornton Court
Cambridge CB3 0NS

Accountants:

Paul Glover Associates Limited
Progress House
Rowles Way
Swavesey
Cambridge
CB24 4UG

Bank:

The Co-operative Bank
1 Balloon Street
Manchester M60 4EP

2. Annual Report of the Trustees

Objectives:

"The preservation and protection of good health for the public benefit and the relief of need among individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis by:

- Offering grants to those groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis.
- Offering grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis - where funding would not otherwise be available.
- Supporting research into pancreatic cancer with selected grants for research teams and pancreatic cancer patients participating in clinical trials and promoting the publication of the useful results of that research.
- Raising awareness of pancreatic cancer and its effects.
- Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families and carers through appropriate referral and signposting in a way that will improve quality of life.
- Working in partnership with other relevant charities and groups to achieve better outcomes for those diagnosed with pancreatic cancer and their families and carers".

Overview

Activity

Whilst we have seen some improvement to NHS services and responses following lockdown, the picture remains challenging for people and families coping with a cancer diagnosis. The Charity has continued its support and advocacy for many of those who have found themselves battling with pancreatic cancer. Satisfaction scores from those we have supported continues to be 100% and we have maintained a dynamic and effective service. Additionally, our work with the Cambridge Pancreatic Cancer Research Trials Programme continues to develop.

During the year, the Trustees took the decision to suspend its grant making and transfer funds in the form of an endowment grant to the charity 'Something To Look Forward To' (STLFT). Our partnership with that charity has been hugely successful, enabling us to reach patients and families that we may not have reached otherwise. An agreement of terms will ensure that the endowment pot will allow grant making by STLFT to last for several years and thus protect the legacy of our founder, Elizabeth Coteman.

The principal reason for this decision is our disappointment at the NHS's failure to refer enough people for grant support, when we know that huge numbers of people struggle financially once their diagnosis is confirmed. The Elizabeth Coteman Fund has made every effort to engage with the NHS on this topic over a fourteen year period but has found a very limited response. We have, similarly, found it extremely hard work to offer our grant making services to other cancer charities. The result of a lack of demand has led to us building up overly large reserves, which the Trustees believe to be inappropriate for a charity of our size. The agreement with STLFT will ensure that money in the form of gifts, respite and experiences will be made available to pancreatic cancer patients and their families, who remain our main target group as a charity. This, in turn, will improve quality of life, which is one of our main objectives.

Without grant making The Elizabeth Coteman Fund will step up its focus on support for patients and families, through advocacy, emotional and bereavement support and problem solving. The charity will also be extending its work in the areas of clinical research and improved patient experience.

The arrangement with STLFT will commence during the 2024/25 financial year.

Finally, Mark Coteman resigned his position as a trustee during the year. We are hugely grateful to him for his unswerving dedication to the charity. He will continue to support us, and he will be welcomed back as a trustee when the time is right for him.

Finance

Fundraising continues to be challenging but the Charity has no salary or staff costs and strong reserves and therefore retains a robust financial position. When the agreement with STLFT comes into force, the Trustees will re-set its budget and balance sheet but is expected to remain in robust financial health for the foreseeable future.

Governance

The Trustees operate a light-touch but robust model of governance to ensure that decisions relating to those we seek to support are made quickly and effectively. Relevant policies and procedures are in place, and followed, to ensure openness, accountability, data protection and relevant compliance. Trustees are also mindful of the Charity Commission's public benefit test, which is adhered to.

Risk

The Trustees have adopted a policy of low exposure to risk and have put in place a risk management framework that covers:

- Financial Risk
- Operational Risk
- Reputational Risk
- Compliance Risk

There are currently no major risks to report.

Performance

Meeting Objectives (by comparison with previous year):

1. Grants to groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis – **the same.**
2. Grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis, and where funding would not otherwise be available – **none.**
3. Supporting pancreatic cancer research with selected grants for research teams and pancreatic cancer patients participating in clinical trials and publicising the useful results of that research – **no grants this year but increased 'in-kind' support.**
4. Raising awareness of pancreatic cancer and its effects – increased awareness raising, events, public presentations, and media coverage – **slightly increased.**
5. Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families/carers through appropriate referral/signposting to improve quality of life – **numbers of cases remain low but with much higher levels of time input.**

6. Partnerships with other charities and groups to achieve better outcomes/quality of life for pancreatic cancer patients and their families – **our work with partners continues to increase.**

Impact

The Trustees record and analyse feedback on services and support provided. Feedback forms are issued direct and via our partners although, given the nature of pancreatic cancer and its effect on families, it is sometimes difficult to encourage respondents to complete them. However, feedback received is, without exception, positive and values highly the support provided by the Charity.

3. Statement of Financial Activities

a) Income & Expenditure

The Elizabeth Coteman Fund Income & Expenditure

	<u>Period</u>	<u>Year to Date</u>	
Income			
Donations - Personal	230.00	3,724.40	
Interest on Investments	0.00	266.10	
Other Income - Gift Aid	6.25	400.20	
		236.25	4,390.70
Charitable Grants			
Charitable Expenditure - Grants Payable	850.00	6,850.00	
		850.00	6,850.00
Expenditure			
		0.00	0.00
Gross Surplus/(Loss):		<u>(613.75)</u>	<u>(2,459.30)</u>
Overheads			
Support Costs - Travelling Expenses	0.00	23.90	
Support Costs - Printing and Stationery	0.00	50.42	
Support Costs - Telephone and Computer	33.23	189.89	
Support Costs - General Expenses	50.00	50.00	
Management & Admin - Bank Charges	3.73	13.27	
		86.96	327.48
Net Surplus/(Loss):		<u>(700.71)</u>	<u>(2,786.78)</u>

b) Balance Sheet

The Elizabeth Coteman Fund
Balance Sheet

	<u>Period</u>	<u>Year to Date</u>	
Fixed Assets			
		0.00	0.00
Current Assets			
Stock	0.00	300.00	
Deposits and Cash	0.00	54,308.53	
Bank Account	0.00	4,605.06	
		0.00	59,213.59
Current Liabilities			
Creditors : Short Term	(85.79)	300.80	
Bank Account	786.50	0.00	
		700.71	300.80
Current Assets less Current Liabilities:		(700.71)	58,912.79
Total Assets less Current Liabilities:		(700.71)	58,912.79
Long Term Liabilities			
		0.00	0.00
Total Assets less Total Liabilities:		(700.71)	58,912.79
Capital & Reserves			
Funds	0.00	61,699.57	
I & E Account	(700.71)	(2,786.78)	
		(700.71)	58,912.79



Receipts and payments accounts

CC16a

For the period from	01-Apr-23	To	31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3,724	-	-	3,724	4,247
Grants	-	-	-	-	-
Fundraising	-	-	-	-	611
Transfer from CCF	-	-	-	-	-
Bank Interest Received	682	-	-	682	81
Taxation reclaimed	400	-	-	400	846
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,807	-	-	4,807	5,785
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,807	-	-	4,807	5,785
A3 Payments					
Grants	6,850	-	-	6,850	8,100
Fund Raising Expenses	-	-	-	-	221
PR and Marketing	-	-	-	-	-
Travelling, Subsistence and Entertaining	31	-	-	31	85
Administration	260	-	-	260	226
Sundry	100	-	-	100	-
Bank Charges	13	-	-	13	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	7,254	-	-	7,254	8,632
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,254	-	-	7,254	8,632
Net of receipts/(payments)	- 2,447	-	-	- 2,447	- 2,847
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	61,777	-	-	61,777	64,624
Cash funds this year end	59,330	-	-	59,330	61,777

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	4,605	-	-
	Deposit Account	54,725	-	-
		-	-	-
	Total cash funds	59,330	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

THE ELIZABETH COTEMAN FUND

England & Wales - Charity number 1171840

Accounts



The Elizabeth Coteman Fund



Trustees' Annual Report and Accounts Year ending March 2023

Registered Charity Number 1171840

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Gemma Coteman
Gerald Coteman – acting Director (unpaid)
Laura Coteman
Mark Coteman

Administrator: Julie Moir (unpaid)

Registered Office:

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Accountants:

PG Associates
William James House
Cowley Road
Cambridge CB4 0WX

Bank:

The Co-operative Bank
1 Balloon Street
Manchester M60 4EP

2. Annual Report of the Trustees

Objectives:

"The preservation and protection of good health for the public benefit and the relief of need among individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis by:

- Offering grants to those groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis.
- Offering grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis - where funding would not otherwise be available.
- Supporting research into pancreatic cancer with selected grants for research teams and pancreatic cancer patients participating in clinical trials and promoting the publication of the useful results of that research.
- Raising awareness of pancreatic cancer and its effects.
- Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families and carers through appropriate referral and signposting in a way that will improve quality of life.
- Working in partnership with other relevant charities and groups to achieve better outcomes for those diagnosed with pancreatic cancer and their families and carers".

Overview

Activity

This was yet another difficult year for people and families coping with a cancer diagnosis, with (NHS) care and treatment continuing to play catch up after the difficult periods of lockdown and the huge latent demand for services. The Charity has continued its support and advocacy for those who have found themselves battling with pancreatic cancer. Whilst the challenges for these patients and families have increased, for the reasons given, we have seen fewer referrals and grant applications. We know that the NHS could refer more people to us than they do.

Satisfaction scores from those we have supported continues to be 100% and we have maintained a dynamic and effective service. Additionally, our work with the Cambridge Pancreatic Cancer Research Trials Programme has developed further and is a success story. Our partnership work, especially with the charity 'Something To Look Forward To,' has been hugely successful, enabling us to reach patients and families that we may not have reached otherwise.

Finance

For a third successive year our income has been well down. The Charity has no salary or staff costs and strong reserves and therefore retains a robust financial position. In line with normal practice, the Charity will continue to monitor its forward financial plan.

Governance

The Trustees operate a light-touch but robust model of governance to ensure that decisions relating to those we seek to support are made quickly and effectively. Relevant policies and procedures are in place, and followed, to ensure openness, accountability, data protection and relevant compliance. Trustees are also mindful of the Charity Commission's public benefit test, which is adhered to.

Risk

The Trustees have adopted a policy of low exposure to risk and have put in place a risk management framework that covers:

- Financial Risk
- Operational Risk
- Reputational Risk
- Compliance Risk

There are currently no major risks to report. A foreseeable risk concerns the level of capacity available to manage day to day requirements, given the current reliance on volunteers. The Trustees will keep this issue under review and expect to develop new plans during 2023/4.

Performance

Meeting Objectives (by comparison with previous year):

1. Grants to groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis – **higher.**
2. Grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis, and where funding would not otherwise be available – **none.**
3. Supporting pancreatic cancer research with selected grants for research teams and pancreatic cancer patients participating in clinical trials and publicising the useful results of that research – **no grants this year but increased 'in-kind' support.**
4. Raising awareness of pancreatic cancer and its effects – increased awareness raising, events, public presentations, and media coverage – **slightly increased.**
5. Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families/carers through appropriate referral/signposting to improve quality of life – **numbers of cases lower but with much higher levels of time input to provide support in often very complex situations.**
6. Partnerships with other charities and groups to achieve better outcomes/quality of life for pancreatic cancer patients and their families – **our work with partners continues to increase.**

Impact

The Trustees record and analyse feedback on services and support provided. Feedback forms are issued direct and via our partners although, given the nature of pancreatic cancer and its effect on families, it is sometimes difficult to encourage respondents to complete them. However, feedback received is, without exception, positive and values highly the support provided by the Charity.

3. Statement of Financial Activities – year ending March 2023

a) Income & Expenditure

The Elizabeth Coteman Fund
Income & Expenditure

	<u>Period</u>	<u>Year to Date</u>	
Income			
Donations - Personal	488.46	4,197.29	
Donations - Corporate	0.00	50.00	
Fund Generation - Fund Raising	0.00	611.46	
Interest on Investments	0.00	80.36	
Other Income - Gift Aid	88.06	845.69	
		576.52	5,784.80
Charitable Grants			
Charitable Expenditure - Grants Payable	1,800.00	8,100.00	
		1,800.00	8,100.00
Expenditure			
Cost of Fund Generation - Fund Raising	0.00	220.59	
		0.00	220.59
Gross Surplus/(Loss):		<u>(1,223.48)</u>	<u>(2,535.79)</u>
Overheads			
Support Costs - Travelling Expenses	6.75	63.45	
Support Costs - Printing and Stationery	19.58	63.85	
Support Costs - Telephone and Computer charges	66.87	176.28	
Support Costs - General Expenses	50.00	50.00	
		143.20	353.58
Net Surplus/(Loss):		<u>(1,366.68)</u>	<u>(2,889.37)</u>

b) Balance Sheet

The Elizabeth Coteman Fund
Balance Sheet

	<u>Period</u>	<u>Year to Date</u>	
Fixed Assets			
		0.00	0.00
Current Assets			
Stock	0.00	300.00	
Deposits and Cash	0.00	59,042.43	
Bank Account	0.00	2,734.27	
		0.00	62,076.70
Current Liabilities			
Creditors : Short Term	76.33	377.13	
Bank Account	1,290.35	0.00	
		1,366.68	377.13
Current Assets less Current Liabilities:		(1,366.68)	61,699.57
Total Assets less Current Liabilities:		(1,366.68)	61,699.57
Long Term Liabilities			
		0.00	0.00
Total Assets less Total Liabilities:		(1,366.68)	61,699.57
Capital & Reserves			
Funds	0.00	72,465.35	
I & E Account	(1,366.68)	(2,889.37)	
Previous Year Adj		(7,876.41)	
		(1,366.68)	61,699.57



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Elizabeth Coteman Fund

CE010444

Receipts and payments accounts

CC16a

For the period
from

01-Apr-22

To

31-Mar-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	4,247	-	-	4,247	1,361
Grants	-	-	-	-	-
Fundraising	611	-	-	611	745
Transfer from CCF	-	-	-	-	-
Bank Interest Received	81	-	-	81	20
Taxation reclaimed	846	-	-	846	595
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,785	-	-	5,785	2,721
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,785	-	-	5,785	2,721
A3 Payments					
Grants	8,100	-	-	8,100	10,157
Fund Raising Expenses	221	-	-	221	-
PR and Marketing	-	-	-	-	-
Travelling, Subsistence and Entertaining	85	-	-	85	88
Administration	226	-	-	226	268
Sundry	-	-	-	-	50
Bank Charges	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	8,632	-	-	8,632	10,563
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,632	-	-	8,632	10,563
Net of receipts/(payments)	- 2,847	-	-	- 2,847	- 7,842
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,624	-	-	64,624	72,466
Cash funds this year end	61,777	-	-	61,777	64,624

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	2,734	-	-
	Deposit Account	59,042	-	-
		-	-	-
	Total cash funds	61,777	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

THE ELIZABETH COTEMAN FUND

England & Wales - Charity number 1171840

Accounts



The Elizabeth Coteman Fund



Trustees' Annual Report and Accounts Year ending March 2022

Registered Charity Number 1171840

Contents

1. Reference and Administrative Details
2. Annual Report of the Trustees
3. Statement of Financial Activities

1. Reference and Administrative Details

The Trustees who served during the year ended 31 March 2022 were:

Emma Lane
Gemma Coteman
Gerald Coteman – acting Director (unpaid)
Laura Coteman
Mark Coteman

Administrator: Julie Moir (unpaid)

Registered Office:

27 Thornton Court
Cambridge CB3 0NS

Accountants:

PG Associates
William James House
Cowley Road
Cambridge CB4 0WX

Bank:

The Co-operative Bank
1 Balloon Street
Manchester M60 4EP

2. Annual Report of the Trustees

Objectives:

"The preservation and protection of good health for the public benefit and the relief of need among individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis by:

- Offering grants to those groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis.
- Offering grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis - where funding would not otherwise be available.
- Supporting research into pancreatic cancer with selected grants for research teams and pancreatic cancer patients participating in clinical trials and promoting the publication of the useful results of that research.
- Raising awareness of pancreatic cancer and its effects.
- Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families and carers through appropriate referral and signposting in a way that will improve quality of life.
- Working in partnership with other relevant charities and groups to achieve better outcomes for those diagnosed with pancreatic cancer and their families and carers".

Overview

Activity

This was another difficult year for people and families coping with a cancer diagnosis, with (NHS) care and treatment playing catch up after the difficult periods of lockdown and the huge latent demand for services. Partly on account of Covid many cancer patients have tried to cope with their symptoms on their own and this has had, in some cases, a (further) negative impact on their mental wellbeing. NHS doctors and nursing staff continue to do their best but the fallout from Covid will have an impact on cancer patients and their families for a long time to come. The Charity has continued its support and advocacy for those who have found themselves in these circumstances. Whilst the challenges for these patients and families have increased, for the reasons given, we have seen fewer referrals and grant applications. We know that the NHS could refer more people to us than they do.

Satisfaction scores from those we have supported continues to be 100% and we have maintained a dynamic and effective service. Additionally, our work with the Cambridge Pancreatic Cancer Research Trials Programme has developed further and is a success story. Our partnership work, especially with the charity 'Something To Look Forward To,' has been hugely successful, enabling us to reach patients and families that we may not have reached otherwise.

Finance

For a second successive year our income has been well down. The Charity has no salary or staff costs and strong reserves and therefore retains a robust financial position. In line with normal practice, the Charity will continue to monitor its forward financial plan.

Governance

The Trustees operate a light-touch but robust model of governance to ensure that decisions relating to those we seek to support are made quickly and effectively. Relevant policies and procedures are in place, and followed, to ensure openness, accountability, data protection and relevant compliance. Trustees are also mindful of the Charity Commission's public benefit test, which is adhered to.

Risk

The Trustees have adopted a policy of low exposure to risk and have put in place a risk management framework that covers:

- Financial Risk
- Operational Risk
- Reputational Risk
- Compliance Risk

There are currently no major risks to report. A foreseeable risk concerns the level of capacity available to manage day to day requirements, given the current reliance on volunteers. The Trustees will keep this issue under review. The Charity has a rolling objective to ensure its sustainability.

Performance

Meeting Objectives (by comparison with previous year):

1. Grants to groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis – **lower**.
2. Grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis, and where funding would not otherwise be available – **lower**.
3. Supporting pancreatic cancer research with selected grants for research teams and pancreatic cancer patients participating in clinical trials and publicising the useful results of that research – **no grants this year but significant ‘in-kind’ support**.
4. Raising awareness of pancreatic cancer and its effects – increased awareness raising, events, public presentations, and media coverage – **increased**.
5. Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families/carers through appropriate referral/signposting to improve quality of life – **numbers of cases lower but with much higher levels of time input**.
6. Partnerships with other charities and groups to achieve better outcomes/quality of life for pancreatic cancer patients and their families – **our work with partners continues to increase**.

Impact

The Trustees record and analyse feedback on services and support provided. Feedback forms are issued direct and via our partners although, given the nature of pancreatic cancer and its effect on families, it is sometimes difficult to encourage respondents to complete them. However, feedback received is, without exception, positive and values highly the support provided by the Charity. See below – other examples are available on request.

A couple were gifted a day out at the Newmarket Races (Ladies Day) thanks to the support of The Elizabeth Coteman Fund:

“I would just like to say a huge thank you for your lovely gift of the ladies day tickets we received. The event was amazing, myself and my husband had such a great time. The atmosphere was absolutely brilliant, and I felt very positive after our day out together. Unfortunately my cancer has come back and I’m back in chemo next week. It was lovely just to go for a day out and to not think about what’s to come. I want to thank you for all that you do. It’s nice to know there are people out there helping others in their time of need. I am so grateful. Thank you so very much.”

3. Statement of Financial Activities – year ending March 2022

a) Income & Expenditure

The Elizabeth Coteman Fund
Income & Expenditure

	<u>Period</u>	<u>Year to Date</u>	
Income			
Donations - Personal	375.51	1,360.80	
Fund Generation - Fund Raising	0.00	744.78	
Interest on Investments	0.00	20.35	
Other Income - Gift Aid	0.00	595.18	
	375.51		2,721.11
Charitable Grants			
Charitable Expenditure - Grants Payable	1,250.00	10,157.04	
	1,250.00		10,157.04
Expenditure			
	0.00		0.00
Gross Surplus/(Loss):	<u>(874.49)</u>		<u>(7,435.93)</u>
Overheads			
Support Costs - Travelling Expenses	28.73	117.68	
Support Costs - Printing and Stationery	5.00	88.72	
Support Costs - Telephone and Computer charges	65.97	184.08	
Support Costs - General Expenses	0.00	50.00	
	99.70		440.48
Net Surplus/(Loss):	<u>(974.19)</u>		<u>(7,876.41)</u>

b) Balance Sheet

The Elizabeth Coteman Fund
Balance Sheet

	<u>Period</u>	<u>Year to Date</u>	
Fixed Assets			
		0.00	0.00
Current Assets			
Stock	0.00	300.00	
Deposits and Cash	0.00	58,962.07	
Bank Account	0.00	5,661.40	
		0.00	64,923.47
Current Liabilities			
Creditors : Short Term	(65.31)	334.53	
Bank Account	1,039.50	0.00	
		974.19	334.53
Current Assets less Current Liabilities:		(974.19)	64,588.94
Total Assets less Current Liabilities:		(974.19)	64,588.94
Long Term Liabilities			
		0.00	0.00
Total Assets less Total Liabilities:		(974.19)	64,588.94
Capital & Reserves			
Funds	0.00	72,465.35	
I & E Account	(974.19)	(7,876.41)	
		(974.19)	64,588.94



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Elizabeth Coteman Fund

CE010444

Receipts and payments accounts

CC16a

For the period
from

01-Apr-21

To

31-Mar-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,361	-	-	1,361	9,029
Grants	-	-	-	-	-
Fundraising	745	-	-	745	-
Transfer from CCF	-	-	-	-	-
Bank Interest Received	20	-	-	20	185
Taxation reclaimed	595	-	-	595	915
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,721	-	-	2,721	10,129
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,721	-	-	2,721	10,129
A3 Payments					
Grants	10,157	-	-	10,157	3,526
Fund Raising Expenses	-	-	-	-	396
PR and Marketing	-	-	-	-	-
Travelling, Subsistence and Entertaining	88	-	-	88	78
Administration	268	-	-	268	308
Sundry	50	-	-	50	93
Bank Charges	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	10,563	-	-	10,563	3,609
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,563	-	-	10,563	3,609
Net of receipts/(payments)	- 7,842	-	-	- 7,842	6,520
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	72,466	-	-	72,466	65,946
Cash funds this year end	64,624	-	-	64,624	72,466

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	5,662	-	-
	Deposit Account	58,962	-	-
		-	-	-
	Total cash funds	64,624	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

THE ELIZABETH COTEMAN FUND

England & Wales - Charity number 1171840

Accounts



The Elizabeth Coteman Fund



Trustees' Annual Report and Accounts Year ending March 2021

Registered Charity Number 1171840

Contents

- 1. Reference and Administrative Details**
- 2. Annual Report of the Trustees**
- 3. Statement of Financial Activities**

- 1. Reference and Administrative Details**

The Trustees who served during the year ended 31 March 2021 were:

Emma Lane
Gemma Coteman
Gerald Coteman – acting Director (unpaid)
Laura Coteman
Mark Coteman

Administrator: Julie Moir (unpaid)

Registered Office:

27 Thornton Court
Cambridge CB3 0NS

Accountants:

PG Associates
William James House
Cowley Road
Cambridge CB4 0WX

Bank:

The Co-operative Bank
1 Balloon Street
Manchester M60 4EP

2. Annual Report of the Trustees

Objectives:

"The preservation and protection of good health for the public benefit and the relief of need among individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis by:

- Offering grants to those groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis.
- Offering grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis - where funding would not otherwise be available.
- Supporting research into pancreatic cancer with selected grants for research teams and pancreatic cancer patients participating in clinical trials and promoting the publication of the useful results of that research.
- Raising awareness of pancreatic cancer and its effects.
- Providing financial, practical and emotional support to those diagnosed with pancreatic cancer and their families and carers through appropriate referral and signposting in a way that will improve quality of life.
- Working in partnership with other relevant charities and groups to achieve better outcomes for those diagnosed with pancreatic cancer and their families and carers".

Overview

Activity

This was a difficult year for people and families coping with a cancer diagnosis, with (NHS) care and treatment being less accessible and, therefore, less effective and supportive. The reluctance of many patients to push for further support meant that they experienced more anxiety and worse management of symptoms. From our point of view this resulted in fewer people seeking financial support and, therefore, our grant-making dipped a little both in terms of the number of grants made and the overall value of grant-making.

However, the advocacy, befriending and emotional support side of our work saw a heavy caseload, with referrals coming via the NHS (mostly from the Eastern Region), other charities, and from our website. The circumstances of lockdown and the pressures on the NHS made our work more urgent and more intense. Notwithstanding these challenges our work was instrumental in problem solving, supporting individuals and their families with information, practical help, emotional response, respite, and 'hand-holding'. Satisfaction scores from those we have supported continues to be 100%. In spite of having to work differently (e.g., virtually for the most part) we have maintained a dynamic and effective service. Additionally, our work with the Cambridge Pancreatic Cancer Research Trials Programme has taken several steps forward in the cause of better patient and carer experience, all of which continues to satisfy our commitment (in our charitable objectives) to support research. Our (UK) geographical coverage continues to increase, and our reputation (as measured by feedback from patients, families and partners, and regular referrals) remains strong and is growing.

Finance

Given the impact of Covid 19 on the charitable sector generally we had expected, and budgeted for, a lean income year. However, a large bequest from the estate of a patient we had supported for over three years, two other good-sized donations, and some fundraising by some of our most devoted supporters,

helped us to exceed our budget forecast by some way. The Charity has no salary or staff costs and strong reserves. In line with normal practice, the Charity will continue to monitor its forward financial plan and has a policy for reserves, which have grown again this year.

Governance

The Trustees operate a light but robust model of governance to ensure that decisions relating to those we seek to support are made quickly and effectively – given the nature of pancreatic cancer this is essential if we are to continue to increase our impact. Relevant policies and procedures are in place, and followed, to ensure openness, accountability, data protection and relevant compliance. Trustees are also mindful of the Charity Commission’s public benefit test, which is adhered to.

Risk

The Trustees have adopted a policy of low exposure to risk and have put in place a risk management framework that covers:

- Financial Risk
- Operational Risk
- Reputational Risk
- Compliance Risk

There are currently no major strategic risks to report. A foreseeable risk concerns the level of capacity available to manage day to day requirements, given the current reliance on volunteers. The Trustees will keep this issue under review. Trustees have a rolling objective to secure stable income and manage the Charity’s finances in a prudent manner.

Performance

Meeting Objectives (by comparison with previous year):

1. Grants to groups working with individuals, families and groups living with a diagnosis of pancreatic cancer or pancreatitis – **slightly lower.**
2. Grants to NHS clinical pancreatic cancer services where this will directly improve services and support for individuals and families living with a diagnosis of pancreatic cancer or pancreatitis, and where funding would not otherwise be available – **lower.**
3. Supporting pancreatic cancer research with selected grants for research teams and pancreatic cancer patients participating in clinical trials and publicising the useful results of that research – **no grants this year but such support tends to be given on a bi-annual basis.**
4. Raising awareness of pancreatic cancer and its effects – increased awareness raising, events, public presentations, and media coverage – **maintained.**
5. Providing financial, practical, and emotional support to those diagnosed with pancreatic cancer and their families/carers through appropriate referral/signposting to improve quality of life – **numbers of cases maintained but with much higher levels of time input.**

6. Partnerships with other charities and groups to achieve better outcomes/quality of life for pancreatic cancer patients and their families - **our work with partners continues to increase.**

Impact

The Trustees record and analyse feedback on services and support provided. Feedback forms are issued direct and via our partners although, given the nature of pancreatic cancer and its effect on families, it is sometimes difficult to encourage respondents to complete them. However, feedback received is, without exception, positive and values highly the support provided by the Charity. Examples are available on request.

3. Statement of Financial Activities

The Elizabeth Coteman Fund Income and Expenditure for the Year Ended 31 March 2021

	<u>Period</u>	<u>Year to Date</u>	
Income			
Donations - Personal	1,146.69	3,075.92	
Donations - Corporate	333.00	953.00	
Donations - Other	0.00	5,000.00	
Interest on Investments	0.00	184.82	
Other Income - Gift Aid	3.67	915.21	
	1,483.36		10,128.95
Charitable Grants			
Charitable Expenditure - Grants Payable	1,000.00	3,526.00	
	1,000.00		3,526.00
Expenditure			
Cost of Fund Generation - Fund Raising	0.00	(396.00)	
	0.00		(396.00)

Gross Surplus/(Loss):			
Overheads		483.36	6,998.95
Support Costs - Travelling Expenses	0.00		
			78.00
Support Costs - Printing and Stationery	2.50		
			89.10
Support Costs - Telephone and Computer Support Costs - General Expenses	110.97 42.98		
			218.88 92.98
		156.45	478.96
Net Surplus/(Loss):		326.91	6,519.99

**The Elizabeth Coteman Fund
Balance Sheet for the Year
Ended 31 March 2021**

	<u>Period</u>	<u>Year to Date</u>	
Fixed Assets			
		0.00	0.00
Current Assets			
Stock	0.00		
			300.00
Deposits and Cash	0.00		
Bank Account	326.91		
			65,941.72
			6,524.43
		326.91	72,766.15
Current Liabilities			
Creditors : Short Term	0.00		
			300.80

		0.00		300.80
Current Assets less Current Liabilities:		326.91		72,465.35
Total Assets less Current Liabilities:		326.91		72,465.35
Long Term Liabilities		0.00		0.00
Total Assets less Total Liabilities:		326.91		72,465.35
Capital & Reserves				
Funds	0.00		65,945.36	
I & E Account	326.91		6,519.99	
		326.91		72,465.35



Receipts and payments accounts

For the period from	01-Apr-20	To	31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	9,029	-	-	9,029	12,641
Grants	-	-	-	-	500
Fundraising	-	-	-	-	1,000
Transfer from CCF	-	-	-	-	16
Bank Interest Received	185	-	-	185	-
Taxation reclaimed	915	-	-	915	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	10,129	-	-	10,129	14,157
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,129	-	-	10,129	14,157
A3 Payments					
Grants	3,526	-	-	3,526	9,015
Fund Raising Expenses	396	-	-	396	500
PR and Marketing	-	-	-	-	210
Travelling, Subsistence and Entertaining	78	-	-	78	1,750
Administration	308	-	-	308	687
Sundry	93	-	-	93	2,917
Bank Charges	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,609	-	-	3,609	15,080
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,609	-	-	3,609	15,080
Net of receipts/(payments)	6,520	-	-	6,520	- 923
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	65,946	-	-	65,946	66,383
Cash funds this year end	72,466	-	-	72,466	65,460

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	6,524	-	-
	Deposit Account	65,942	-	-
		-	-	-
	Total cash funds	72,466	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval