

BROADGRACE

England & Wales · Charity number 1171839

Details

Status Registered

Legal form CIO

Registered 2017-03-01

Register [View on the Charity Commission register](#)

Contact

Address The River Rooms
Church Street
Coltishall
Norwich
NR12 7BX

Phone 01692535593

Email enquiries@broadgrace.org.uk

Website www.broadgrace.org.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE, FOR THE PUBLIC BENEFIT, THE ADVANCEMENT OF THE CHRISTIAN FAITH, IN ACCORDANCE WITH THE STATEMENT OF FAITH, IN SUCH WAYS AS THE CHARITY TRUSTEES MAY FROM TIME TO TIME DECIDE.

Activities: BroadGrace is a welcoming, family-friendly church for the people who live in the towns and villages of Broadlands and North Norfolk

Classification

- **How:** Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services
- **What:** Disability, Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£106,175	£139,062	-	-
2023-08-31	£104,474	£99,849	-	-
2022-08-31	£99,094	£83,682	-	-
2021-08-31	£117,166	£115,569	-	-
2020-08-31	£108,273	£92,113	-	-

Trustees

Name	Role	Appointed
STEPHEN JAMES MICHAEL	Chair	2017-02-21
Fiona Alma Foreman		2019-02-01
JOHN PHILLIP TALBOT HINDLEY		2017-02-21
MATTHEW HALL		2017-02-21
Matthew James Timmins		2025-09-26
TIMOTHY MARK CHAPMAN		2017-02-21

BROADGRACE

England & Wales - Charity number 1171839

Accounts

Broadgrace Charitable Incorporated Organisation Trustees' annual report and financial statements

1st September 2023 – 31st August 2024



broadgrace
CHURCH

Contents

Trustees' annual report	page 1
Financial review	page 9
Independent examiner's report	page 11
Financial statements and notes	page 12

Trustees' annual report

For the period 1st September 2023 – 31st August 2024

Reference and administration details

Charity name and registered charity number

Broadgrace | 1171839

The charity is also often referred to as Broadgrace Church.

Charity's principal address and contact details

Broadgrace Church,
The River Rooms,
Church Street,
Coltishall,
Norwich,
NR12 7BX.

01692 535593 | www.broadgrace.org.uk | enquiries@broadgrace.org.uk

Names of the trustees who manage the charity

Name	Office
Stephen Michael	Chair of Trustees (and elder of the church)
Daniel Ernst	Trustee (and elder of the church)
Matthew Hall	Trustee (and elder of the church)
John Hindley	Trustee (and elder of the church)
Timothy Chapman	Trustee
Fiona Foreman	Trustee

Structure, governance and management

Broadgrace is constituted as a Charitable Incorporated Organisation (CIO). It is governed by a *Constitution of a Charitable Incorporated Institution whose only voting members are its Charity Trustees* (the 'Constitution'), dated 21st February 2017.

Broadgrace CIO was created to replace an existing charity, *Broad Grace Charitable Trust* (registered Charity number 1136670). All assets and activities of *Broadgrace Charitable Trust* were transferred to the new CIO on 1st September 2017. *Broad Grace Charitable Trust* was then closed, and was removed from the Charity Commission register on 2nd October 2018.

Appointment of trustees

Charity Trustees are appointed by a resolution passed at a meeting of the 'Spiritual Leadership' of the church. The Spiritual Leadership is made up of the elders of the church. All members of the Spiritual Leadership are currently also trustees. The trustees are in agreement, however, that it is also important to have 'external' trustees as members of the board. They bring a broader perspective and wisdom that is a valuable addition to that brought by the trustees who are more closely involved with the day-to-day work of the charity. They also contribute different and valuable experience of work and church life.

Governance and management of Broadgrace

The Constitution states that: 'The spiritual government and leadership of the Church Fellowship for the purposes of which the CIO has been established shall remain with the Spiritual Leadership and to the extent to which the Charity Trustees are not synonymous with the Spiritual Leadership their powers shall be confined to the proper management and administration of the CIO in accordance with the provisions of this Constitution and in furtherance of the Objects and in so doing they shall have full and proper regard to the Spiritual Leadership provided always that they shall not act outside their powers as conferred by this Constitution and by general law.'

The Spiritual Leadership of the church is currently made up of four elders: Daniel Ernst, Matthew Hall, John Hindley and Stephen Michael. All four of these are also trustees of the charity. In addition, John Hindley is employed full-time to serve the church. Daniel Ernst was employed one day a week to serve the church until November 2020 at which time he resigned from this position; he continues as an elder and trustee of Broadgrace. All matters relating to employment are delegated to a formal Remuneration Committee made up of Matthew Hall (Chair), Timothy Chapman, Fiona Foreman and Stephen Michael. This committee undertakes all discussion of salary, terms and conditions and other matters relating to employment. Employed trustees will not become members of this Committee.

The elders of the church meet weekly for prayer and to discuss any urgent pastoral or other matters. They also meet monthly to discuss any business affecting the church and to spend longer considering the life of the church. Once or twice a year they aim to have an 'away-day' together to allow for wider reflection. They also meet for an evening from time to time either socially or to discuss theological matters that have interested one of them. The trustees meet twice a year, or more frequently if there is a need to do so.

The elders are accessible to all the members of the church and regard themselves as members together of a family and not above or superior to other members. They strive to have a highly consultative decision making process, with church members having great involvement in and ownership of decisions. Many other members serve in various ways, and we are highly dependent on one another in all aspects of church life.

Professional advisors

Bankers

HSBC, 18 London Street, Norwich, Norfolk, NR2 1LG.

Independent examiner

Richard Williams, 9 Kingsway, New Malden, KT3 6AJ.

Public benefit statement

The trustees are satisfied that the activities we undertake to meet our charitable objects are for the public benefit. All our various meetings, groups, courses and events are open to the public; events and activities are advertised as widely as possible and church members are keen to share their faith and church life with the community.

Additionally, some of the meetings and events we run are specifically aimed at the general public. One example would be *Tiddlers*, our weekly baby and toddler group which is widely regarded as a making a valuable contribution to village life.

We continue to use our building, The River Rooms, to serve the local community. The facilities we provide there are available to everyone. We have a good relationship with our long-term tenants, *A Piece of Cake* tea room, as well as with the tenants in our offices. In 2024 we renewed the lease with *A Piece of Cake* for a further ten years. We took this as an opportunity to celebrate with Liz the partnership we have now enjoyed for ten years.

At each of their meetings, the trustees consider how the charity is benefitting the public, both in its activities and in the general ways that church life is conducted.

Activity of the charity in meetings its objectives

Objects

The Objects of the CIO are, for the public benefit, the advancement of the Christian faith, in accordance with the Statement of Faith, in such ways as the charity trustees may from time to time decide.

Activities of the charity

In common with all his churches, Jesus Christ lies at the heart of all we are and do as a charity. Our main activity is to follow him in living as a church family who love, care for, support and disciple one another. We seek to be an open family, welcoming in all who want to join us in investigating faith in Christ or in following Christ. This means that our culture is of paramount importance. Love has to be real, which means we must make time to know each other and our Lord.

As a result of this we prioritise praying and reading the Bible together as the primary means of relating to God, and time together knowing and loving each other as the primary means of relating to one another. This culture, shaped by Christ's gospel, is more important than the organised activity of the church. Most ministry is carried out as we share time, gifts and lives with one another and with our neighbours. The elders and members of the church focus much of our attention on cultivating such a culture of love and faith, with the organised activities of the church seen as supporting this ministry rather than being dominant. We are more concerned with being the family of God than doing particular things (important and necessary though they may be).

This approach is both more freeing for church members, allowing all to serve one another rather than controlling what Christian service looks like, and also more fruitful. This is because we are free to respond to need as we see it, rather than having to go through structures or decision-making bodies. In a larger church these might be necessary. As a smaller church, though, we strive to only create structures and ministry programs that will support the family life of the church rather than institutionalise it.

Prayer towards church planting

We have been growing in number slowly and steadily over the last few years. This has got to the point where we are occasionally beginning to reach the capacity of our building for Sunday meetings. This is not so much during the meeting, as we have about 85 seats and there have always been 10-20 available. It is more during the tea and coffee time at the end of the meeting, especially in the winter when the children cannot play outside, that we notice it.

Rather than seek a larger venue for Sundays we would much prefer to be involved in planting or revitalising a church. We are not clear where or how we should go about this and so decided to devote 2024 to praying as a church family for the Lord Jesus to lead us into this if it is his will.

This prayer has led to conversations and ideas being shared by the church family. We are looking forward to seeing where this will lead to, both as we seek to crystalise these ideas towards the end of 2024 and then to work out what the Lord is showing us in 2025.

Big Day Out, 8th June 2024

Each year a weekend or day together in the spring or summer has been a significant part of our church life. this year we had a “Big Day Out plus” on Saturday 8th June. We spent the day together at North Farm, the home of one of our church members. A number of the church family also stayed over on the nights of the Friday and Saturday, either in the house, camping or in the bunk rooms and shepherd’s hut on site (this was the “plus” part to our day together and really enjoyable for those who stayed).

We were blessed to have the Slee family join us for the weekend, with Ben Slee teaching about the role and importance of singing in our church life. These talks, and the workshop to introduce us to some new songs that Ben led, were incredibly inspiring and encouraging. We usually find that these days together are important times but this year it felt particularly so, with a deep sense of our unity in the Holy Spirit and the work of Christ among us.

Community events

We have been part of a number of very enjoyable community events during the year. We held our usual Crib Service on Christmas Eve which saw a number of visitors. We then held an Easter Explained event, which involved an afternoon of activities for families followed by a family service explaining the events of the first Easter, and a hot-dog supper. We were very pleased by the number of families that came and the engagement and positive feedback that we received. This felt like a huge encouragement regarding our desire over the years to build friendships and connections with our neighbours.

After the Easter holidays we took part again in the village scarecrow competition over the early May Bank Holiday weekend. We involved *Tiddlers* and the children’s groups in making a very good Aslan scarecrow, with supporting explanation and even a talk to watch via QR code. This is the photo on the front of our report. On the Sunday of the festival we helped children to plant sunflower seeds and enjoyed chatting with lots of friends who were looking round the scarecrows. We were very pleased to engage with lots of families and also to win the “community group” category in the festival.

A good number of the church family were involved in all these events. We also saw a lot of friends coming along and making comments about how they know it would be a good and enjoyable time because of the friendships they already had or the interactions they had had with the church. We have always hoped to be part of village life, contributing positively in what we do as a church and individually in our love for our neighbours. To get this sort of response and feedback is a joy to us.

Other activities during 2023-24

As well as these significant matters, we also engaged in the following ministries and areas of church activity, many of which are ongoing but no less important for that:

- *Church staff:* we continued to employ both John Hindley (full-time) and Emily Paterson (two days / week) as church staff. Our understanding is that this does not increase their significance or authority as members of the church but simply frees them up to spend more time on ministry than they would otherwise be able to. They also take on a greater degree of the administrative work of the charity as a result of this extra time, to free others for works of ministry. John has continued to supervise Emily in her work, aiming for a light-touch and relational approach that seems to suit Emily. They both received an annual review with our trustees to help them in their faithfulness and effectiveness in serving Christ in Broadgrace.
- *Sunday review:* we had concluded the Sunday review by summer 2023 but were finishing putting changes into action during the autumn of 2023. These changes included a greater use of teams in the life of the church (for example, a catering team and AV team). These have proved effective in using the gifts of church members more fully and sharing responsibility and leadership more widely in the church family. We have also continued to work together as meeting leaders and preachers to grow in our skills and improve the up-front aspects of our church meetings.
- *Church family meetings:* as well as the review mentioned above, we have continued to enjoy Sunday meetings together as the main focus of our church family life. We preached through the books of 1 and 2 Thessalonians and Jonah over the course of the year. We also had a short series looking at our church life together at the beginning of 2024. After Easter 2024 we began a series in Matthew's gospel that we anticipate will take us through the rest of 2024, 2025 and into 2026. This will be interspersed with seasonal series at Christmas and Easter and three short (five-week) series looking at the lives of the first three kings of Israel: Saul, David and Solomon. These 'Pictures of the King' series were planned by Matt Timmins as part of his Crosslands study, working together with John.
- *Baptisms and thanksgivings:* On 1st September 2024 we held a thanksgiving service for one of the children from our Toddler group. Her family wanted to thank God for her and pray for his blessing on her as she grows up. This was a lovely celebration and a great chance to share more of Christ's love with a family who have been along to a few services and events at church.
- *Community groups:* the three community groups have continued to meet, all now on a Wednesday evening. These group focus on sharing our lives together, studying the bible and praying for one another and wider matters. We think it is likely that we might need to consider growing to four groups in 2024-25.
- *Church family prayer meetings:* in 2024 we began a monthly church prayer meeting, on the last Wednesday evening of each month. These have been good and encouraging times so far, with a different focus each time as well as regularly praying for our country, villages and church. They have been enjoyed by those who come, although attendance is lower than would be the case at community groups.

- *Wednesdays together:* once again we had a break from community group meetings for the first few weeks of the Easter term. These meetings provide the opportunity to gather together for some teaching at The River Rooms. Again, having Zoom capability really helped those at home to join in. this was particularly appreciated by parents, where one could come in person and the other join on Zoom. We had a discussion leader on Zoom as well as on the tables in The River Rooms. The subject of our Wednesdays Together this year was an overview of the scriptures. Emily organised the series, with a range of church members leading different weeks, which made for engaging and varied approaches.
- *Tiddlers:* we meet weekly for this baby and toddler group. We have two teams, that alternate, giving volunteers a lower commitment. There is a lot of unity, fun and commitment from the team and a warm, welcoming, fun atmosphere to the meetings. We continue to have a story and song time each week before the snack, focusing on a bible story. We have repeated the Bible story for three weeks, varying the way we tell it, and this familiarity seems to have been appreciated by children and grown-ups. Numbers have been lower than in previous years, although with a higher level of regular members than at some points. We will need to look into more actively advertising the group in 2024-25 as it is clearly appreciated but a shame that more parents and carers do not seem to know about it.
- *Kids' Club:* we have three groups: a younger *Kids' Club* (for primary school age children), an older girls group and an older boys Bible study. All three groups meet fortnightly, the boys group in homes after school on a Wednesday and the other two at The River Rooms on a Sunday morning. The leaders put in a lot of time and effort and run excellent meetings. They also pray for and build friendships with the children. These groups have seen children inviting their friends from school, both to outings and parties and to the regular meetings. We are really glad to see them as an opportunity to draw others in as well as for the children to grow in their faith.
- *Girls' Bible studies:* two of the three teenagers who were part of this group left the area for study or work this year. This led to the group ceasing to meet together although the leaders, Flick and Mim have continued to meet with the remaining girl and also the others when they have been at home. The group met intermittently when it was possible. By the end of the year this group has disbanded. There may be reunions but there will not be an ongoing group for now. The remaining girl is going to help Anna and John lead the younger *Kids Club* group and will continue as part of church, with supportive friendships with Flick, Mim and others at church.
- *Safeguarding:* we have further reinforced the training on our new suite of policies that we begun in 2021-22 and are encouraged by both the safe and careful way that our groups are run and the care for children and awareness that we might be able to help prevent harm to children we come into contact with when they are elsewhere by listening well and being observant. John has completed safeguarding training for church leaders and trustees run by *Christian Safeguarding Services* (CSS). We continue as members of CSS who provide advice, training and DBS support for us.
- *Missionaries:* we continued to support the family we sent in 2018 on long-term mission service to Central Asia. We had the joy of welcoming them back to Norfolk for part of their home assignment in the UK over the summer of 2024. They spent a couple of weeks with us in July. During this time we were able to hear from them about their ongoing ministry, renew friendships, provide advice and support and to spend much time praying with them and simply enjoying being together again. We love

this family very much and consider that our ministry as a church is in Norfolk and also Central Asia where they serve.

- *School's ministry:* John continued as a governor of the Nebula Federation. He is attached to St Faith's School as their Foundation Governor. This gives him the opportunity to visit the school to help with the RE teaching and to support the work of the school and the head teacher. In July 2024 this included him being involved in an Ofsted inspection of the school, following shortly after involvement in the inspection at Frettenham. He has continued to take assemblies regularly at St Faith's and also at Frettenham School, Hainford School and Coltishall School. Emily has continued to lead assemblies at Worstead School. Emily was also able to help with RE provision in Buxton School. John and Emily have helped with RE in the schools where they also take assemblies.
- *Writing:* John has continued to contribute articles to *The Marlpit* (the monthly village magazine for Coltishall and Horstead) and the *Frettenham Newsletter* (which is quarterly). We were encouraged to have a couple join us during the summer of 2024, in part as a result of having read the articles in *The Marlpit*. John has been working on a proposal for a book on leadership over the summer of 2024 which looks likely to receive a book contract and be published in due course.
- *SaRang Church:* we continue to enjoy our partnership with SaRang Church in Seoul, South Korea.
- *Acts 29:* we continue as members of Acts 29. As part of this John has mentored a church planter in Cambridge during the year.
- *The Rural Project (TRP):* John was the speaker at the inaugural conference for this new network in September 2023. The aim of TRP is to encourage and enable mission and church planting in rural areas. John has joined the steering committee of this and also helped to tutor a cohort using the Rural Ministry course he wrote for Crosslands.
- *Norfolk Gospel Partnership (NGP):* we have benefited from a number of events run both for church members and elders by the NGP. John is still on the steering committee and is assisting Richard James in leading the training strand of the gospel partnership.
- *Crosslands learning site:* part of the Norfolk Gospel Partnership's training provision is the Crosslands Learning Site, based at Holy Trinity in Norwich. Several church members once again studied with Crosslands this year and Emily served as a tutor on the course.
- *Crosslands seminary:* Matt Timmins has continued with his study on the Crosslands Seminary course, with John acting as his mentor for this. This has continued to be a blessing to Matt and through him to the wider church family. The church is able to cover half the cost of the fees for this course, with Matt raising the rest.
- *Wider ministry:* John had a number of speaking engagements during the year, both online and in person. His book *Weakness our Strength*, was published in August 2023 and has led to him being asked to speak on it from time to time in different contexts.

- *The River Rooms*: we had built up a surplus over the last few years and agreed with Rural Ministries to pay down the capital on our building loan by £35k. These payments were made in September 2023. At the beginning of the 2023-24 year the building was fully let. We lost the Corner Office tenant in March 2024 when he was unexpectedly made redundant. Over the Spring of 2024 Stephen Michael worked with Liz from *A Piece of Cake* (APOC) on the renewal of the ten-year lease that the tea room has with us. This was renegotiated to everyone's satisfaction. APOC are now not opening on Sundays, which is useful for church activity. The lease renewal was a good chance to celebrate ten years of partnership and friendship and to look forward to a further ten. We are looking for new tenants for the Corner Office and might also need to do so for the other offices as the current tenants have given advance warning that they might not stay beyond their current lease term (due to finish at the end of March 2025).

Financial Review

The charity raises money primarily through the giving from its members, gifts from supporters and through income from rental of the River Rooms.

The accounts are prepared under the Receipts and Payments method. During the financial period to 31 August 2024, £54,350 (2023: £51,556) was received in donations, with an additional £9,850 in gift-aid receipts.

Additionally, £38,747 (2023: £36,591) was received in rental income from the River Rooms and £2,709 (2023: £2,850) in other income including royalties from John Hindley's publications.

The value of direct charitable activities was £90,381 (2023: £83,505). Grants and donations paid out were £5,874 (2023: £5,905) which includes grants and contribution to fees for Matt Timmins to support his study at Crosslands as well as donations to a number of other local and national charitable organisations.

Loan repayments of £42,807 (2023: £10,438) were made against the interest-bearing loan held with Rural Ministries.

Statement of the charity's policy on reserves

The trustees have decided to maintain £25,000 in reserves. This figure was based on the following requirements:

- £5,000 available cash funds to be maintained in relation to general church activities.
- £10,000 available cash funds to be maintained in relation to the River Rooms.
- £10,000 repairs and maintenance fund for the River Rooms.

The cash balance at 31 August 2024 was £33,077 which included tenants' deposits of £3,279.

Details of any funds materially in deficit

There were no funds in deficit at 31 August 2024.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Statement of trustees' responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. We are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner

Mr Richard Williams has been appointed as the charity's independent examiner. His report can be seen on page 11.

Approval

This report was approved by the trustees and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'SJM', followed by a long horizontal flourish.

Stephen Michael
Chair of Trustees

Independent Examiner's Report to the trustees of Broadgrace CIO for the period 1st September 2023 – 31st August 2024

I report to the trustees on my examination of the accounts of Broadgrace CIO ('the charity') for the year ended 31 August 2024 on pages 12 to 15, and notes pages 1-3.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Richard Williams

Address: 9 Kingsway, New Malden, KT3 6JA

Date: 25 June 2025

Financial Statements for the year ended 31st August 2024

Receipts and Payments Accounts

	General Funds	Restricted Funds	2024	2023
Notes	£	£	£	£
<i>Income receipts</i>				
Donations, legacies and grants	54,350	-	54,350	51,556
Gift aid receipts	9,581	-	9,581	13,343
Income from charitable activities	2,709	-	2,709	2,850
Rental Income	38,747	-	38,747	36,591
Investment Income	789	-	789	134
Total	106,175	-	106,175	104,474
Capital and similar receipts	-	-	-	-
Total receipts	106,175	-	106,175	104,474

		General Funds	Restricted Funds	2024	2023
<i>Payments</i>	Notes	£	£	£	£
Payments in relation to charitable activities undertaken directly	2	90,381	-	90,381	83,505
Grants paid in relation to charitable activities undertaken by others	3	5,874	-	5,874	5,905
		<u>96,255</u>	<u>-</u>	<u>96,255</u>	<u>89,410</u>
Purchase of fixed assets		-	-	-	-
Purchase of investments		-	-	-	-
Loans repaid		42,807	-	42,807	10,438
		<u>42,807</u>	<u>-</u>	<u>42,807</u>	<u>10,438</u>
<i>Total payments</i>		<u>139,062</u>	<u>-</u>	<u>139,062</u>	<u>99,849</u>
Net of receipts / (payments) before transfers		32,877	-	32,877	4,625
Transfers between funds		-	-	-	-
Net movement in funds		-32,877	-	-32,877	4,625
Cash funds as at last year end		65,964	-	65,964	61,339
Cash funds at this year end		<u>33,077</u>	<u>-</u>	<u>33,077</u>	<u>65,964</u>

Pages 14 and 15 and notes on pages 1-3 form part of these accounts.

Statement of assets and liabilities

		General funds	Restricted funds	2024	2023
	Notes	£	£	£	£
A Cash funds					
Cash at bank with immediate access		33,077	-	33,077	65,96
Notice deposits	-	-	-	-	-
Petty cash	-	-	-	-	-
		33,077	-	33,077	65,96
B Other monetary assets					
Gift aid due to charity		3,067	-	3,067	2,36
Other debtors		-	-	-	5
		3,067	-	3,067	2,41
C Liabilities					
Interest Bearing Loans		59,747	-	59,747	102,17
Non-interest bearing Loans		-	-	-	-
Tenants Deposits		3,279	-	3,279	3,65
Grants payable		-	-	-	-
Accrued expenses		-	-	-	-
		63,026	-	63,026	105,83

£7,703 of the interest-bearing loan is due within the 2024/25 financial year.

D Assets retained for charity's own use

		Current value £
Fund to which asset belongs		
Land and buildings (The River Rooms, Coltishall)	630,770	630,770
Furniture and PA Equipment		37,744
		668,514

The trustees have used insurance values as an approximation for current values.

E Investment assets

The charity does not have any investment assets.

F Guarantees and secured debts

The outstanding balance on the charity's loan with Rural Ministries is secured on the River Rooms.

Total loan repayments including interest due for 2024/25 are £10,907 although this may increase if interest rates rise. Interest rate is set at 1% above base rate.

In addition, an extraordinary loan repayment of £35,000 was made in September 2023.

The accounts were approved by the trustees and signed on their behalf

by  Date: 23 June 2025

The notes on pages 1-3 form part of these accounts.

Notes to the accounts

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2 Payments in relation to charitable activities undertaken directly

	Notes	General funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Employment costs (including Pension payments)		57,924	-	57,924	54,499
River Rooms Operating Costs	2(a)	20,110	-	20,110	17,688
Other operating costs		8,195	-	8,195	6,376
Interest Payments on loans		4,152	-	4,152	4,942
		90,381	-	90,381	83,505

		General funds	Restricted Funds	Total 2024	<i>Total 2023</i>
2	(a)	£	£	£	£
	Property costs comprise:				
	Utilities	14,297	-	14,296	12,764
	Repairs and Maintenance	4,444	-	3,932	3,852
	Cleaning	833	-	833	610
	Insurance	536	-	535	463
		20,110	-	20,110	17,688

3 Grants paid in relation to charitable activities undertaken by others

	General funds	Restricted Funds	Total 2024	<i>Total 2023</i>
Grants for:	£	£	£	£
Church Planting (UK and Europe)	720	-	720	720
Rural Ministries	1,200	-	1,200	1,200
Funds for theological training	2,125	-	2,125	
Other donations (UK)	1,109	-	1,109	2,870
Other donations (Overseas partners)	720	-	720	1,115
	5,874	-	5,874	5,905

4 Transactions with related parties

John Hindley (Full-time) was employed as Pastor. Total remuneration package was £45,214 (including pension contributions of £7,535) for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document.

The only other expenses paid to trustees were reimbursements for items purchased in relation to ministry and travel expenses for the employed staff. All expenses payments were in line with Broadgrace financial policy and were approved by two signatories.

5 Movement of funds

	Balance at 31.08.2023 £	Receipts £	Payments £	Transfers £	Balance at 31.08.24 £
General funds	40,965	106,174	-139,062	-	8,078
<i>General Reserves</i>					
General Church Activities	5,000	-	-	-	5,000
River Rooms (Rental reserve)	10,000	-	-	-	10,000
River Rooms (Repairs and Maintenance Fund)	10,000	-	-	-	10,000
	<u>65,965</u>	<u>106,174</u>	<u>-139,062</u>		<u>33,078</u>
<i>Restricted funds</i>					
	-	-	-	-	-
	-	-	-	-	-
Total funds	<u>61,339</u>	<u>106,174</u>	<u>-139,062</u>	<u>-</u>	<u>33,078</u>

BROADGRACE

England & Wales - Charity number 1171839

Accounts

Broadgrace Charitable Incorporated Organisation Trustees' annual report and financial statements

1st September 2022 – 31st August 2023



broadgrace
CHURCH

Contents

Trustees’ annual report	page 1
Financial review	page 7
Independent examiner’s report	page 9
Financial statements and notes	page 10

Trustees' annual report

For the period 1st September 2022 – 31st August 2023

Reference and administration details

Charity name and registered charity number

Broadgrace | 1171839

The charity is also often referred to as Broadgrace Church.

Charity's principal address and contact details

Broadgrace Church,
The River Rooms,
Church Street,
Coltishall,
Norwich,
NR12 7BX.

01692 535593 | www.broadgrace.org.uk | enquiries@broadgrace.org.uk

Names of the trustees who manage the charity

Name	Office
Stephen Michael	Chair of Trustees (and elder of the church)
Daniel Ernst	Trustee (and elder of the church)
Matthew Hall	Trustee (and elder of the church)
John Hindley	Trustee (and elder of the church)
Timothy Chapman	Trustee
Fiona Foreman	Trustee

Structure, governance and management

Broadgrace is constituted as a Charitable Incorporated Organisation (CIO). It is governed by a *Constitution of a Charitable Incorporated Institution whose only voting members are its Charity Trustees* (the 'Constitution'), dated 21st February 2017.

Broadgrace CIO was created to replace an existing charity, *Broad Grace Charitable Trust* (registered Charity number 1136670). All assets and activities of *Broadgrace Charitable Trust* were transferred to the new CIO on 1st September 2017. *Broad Grace Charitable Trust* was then closed, and was removed from the Charity Commission register on 2nd October 2018.

Appointment of trustees

Charity Trustees are appointed by a resolution passed at a meeting of the 'Spiritual Leadership' of the church. The Spiritual Leadership is made up of the elders of the church. All members of the Spiritual Leadership are currently also trustees. The trustees are in agreement, however, that it is also important to have 'external' trustees as members of the board. They bring a broader perspective and wisdom that is a valuable addition to that brought by the trustees who are more closely involved with the day-to-day work of the charity. They also contribute different and valuable experience of work and church life.

Governance and management of Broadgrace

The Constitution states that: 'The spiritual government and leadership of the Church Fellowship for the purposes of which the CIO has been established shall remain with the Spiritual Leadership and to the extent to which the Charity Trustees are not synonymous with the Spiritual Leadership their powers shall be confined to the proper management and administration of the CIO in accordance with the provisions of this Constitution and in furtherance of the Objects and in so doing they shall have full and proper regard to the Spiritual Leadership provided always that they shall not act outside their powers as conferred by this Constitution and by general law.'

The Spiritual Leadership of the church is currently made up of four elders: Daniel Ernst, Matthew Hall, John Hindley and Stephen Michael. All four of these are also trustees of the charity. In addition, John Hindley is employed full-time to serve the church. Daniel Ernst was employed one day a week to serve the church until November 2020 at which time he resigned from this position; he continues as an elder and trustee of Broadgrace. All matters relating to employment are delegated to a formal Remuneration Committee made up of Matthew Hall (Chair), Timothy Chapman, Fiona Foreman and Stephen Michael. This committee undertakes all discussion of salary, terms and conditions and other matters relating to employment. Employed trustees will not become members of this Committee.

The elders of the church meet weekly for prayer and to discuss any urgent pastoral or other matters. They also meet monthly to discuss any business affecting the church and to spend longer considering the life of the church. Once or twice a year they have an 'away-day' together to allow for wider reflection. They also meet for an evening from time to time either socially or to discuss theological matters that have interested one of them. The trustees meet twice a year, or more frequently if there is a need to do so.

The elders are accessible to all the members of the church and regard themselves as members together of a family and not above or superior to other members. They strive to have a highly consultative decision making process, with church members having great involvement in and ownership of decisions. Many other members serve in various ways, and we are highly dependent on one another in all aspects of church life.

Professional advisors

Bankers

HSBC, 18 London Street, Norwich, Norfolk, NR2 1LG.

Independent examiner

Richard Williams, 9 Kingsway, New Malden, KT3 6AJ.

Public benefit statement

The trustees are satisfied that the activities we undertake to meet our charitable objects are for the public benefit. All our various meetings, groups, courses and events are open to the public; events and activities are advertised as widely as possible and church members are keen to share their faith and church life with the community.

Additionally, some of the meetings and events we run are specifically aimed at the general public. One example would be *Tiddlers*, our weekly baby and toddler group which is widely regarded as making a valuable contribution to village life.

We continue to use our building, The River Rooms, to serve the local community. The facilities we provide there are available to everyone. We have a good relationship with our long-term tenants, *A Piece of Cake* tea room, as well as with the tenants in our offices.

At each of their meetings, the trustees consider how the charity is benefitting the public, both in its activities and in the general ways that church life is conducted.

Activity of the charity in meetings its objectives

Objects

The Objects of the CIO are, for the public benefit, the advancement of the Christian faith, in accordance with the Statement of Faith, in such ways as the charity trustees may from time to time decide.

Activities of the charity

In common with all his churches, Jesus Christ lies at the heart of all we are and do as a charity. Our main activity is to follow him in living as a church family who love, care for, support and disciple one another. We seek to be an open family, welcoming in all who want to join us in investigating faith in Christ or in following Christ. This means that our culture is of paramount importance. Love has to be real, which means we must make time to know each other and our Lord.

As a result of this we prioritise praying and reading the Bible together as the primary means of relating to God, and time together knowing and loving each other as the primary means of relating to one another. This culture, shaped by Christ's gospel, is more important than the organised activity of the church. Most ministry is carried out as we share time, gifts and lives with one another and with our neighbours. The elders and members of the church focus much of our attention on cultivating such a culture of love and faith, with the organised activities of the church seen as supporting this ministry rather than being dominant.

This approach is both more freeing for church members, allowing all to serve one another rather than controlling what Christian service looks like, and also more effective. This is because we are free to respond to need as we see it, rather than having to go through structures or decision-making bodies. In a larger church these might be necessary. As a smaller church, though, we strive to only create structures and ministry programs that will support the family life of the church rather than institutionalise it.

There are two major activities that are worth particularly noting before we move on to review the wide range of church activity that is more constant from year to year.

1. Employing Emily

Emily Paterson began work for Broadgrace Church in September 2022. She is employed two days a week, Thursdays and Fridays, for the church. We had been able to fund Emily for two years of part-time theological study prior to her employment commencing and had hoped that we might be able to employ her once that study ended. During the year, John has acted as Emily's manager, speaking to her on the phone weekly and meeting up monthly to discuss her ministry.

Emily has undertaken a range of ministry during the year, including one-to-one discipleship, meeting leading, teaching during our 'Wednesdays Together' in January and organising and leading our Big Day Out. She has also shared in the schools' ministry with John, especially in taking on leading assemblies at Worstead School (more on this below). In addition, she completed the Sunday review project (see the next item).

It has been a great blessing to the church to have Emily able to give more time serving Christ among us. We see this as a long-term position and expect that Emily will continue serve faithfully in this position.

2. Reviewing our Sunday meetings

Having weathered the covid pandemic and also seen some numerical growth over the last few years, we decided that we should review our main Sunday church meetings. We asked Emily to conduct this comprehensive review, which she did with great skill and diligence, meeting with most members of the church family to draw out what is working well and helping people and what is not working so well. The review was conducted during the Autumn and Winter, with Emily presenting the results to the elders in March. We then spent time as elders and trustees working out the best way to make changes in the light of what we had learned. The most significant of these have been:

1. We are in the process of refining the style and content of the meetings to better serve both the church family and guests who join us and might well have little or no experience of church. We want all who come to be able to encounter the Lord as he meets with us.
2. We are also in the process of forming a number of teams (catering; meeting leaders and preachers; musicians; etc.) to give greater responsibility and authority to those gifted in these areas to serve without having to check everything with the elders. The teams can recruit and train new members, decide together the best ways to serve in their area and buy equipment and training they need to carry out their part in the meeting.
3. We are communicating the changes that are being made through the team meetings and community groups as well as to the church more generally on Sundays.

We are still in the process of implementing these changes and hope to have done so by Christmas 2023.

Other activities during 2022-23

During the year we have engaged in the following ministries and areas of church activity:

- *Baptism*: we baptised one young man this year, in a moving and enjoyable service.
- *Church family meetings*: as well as the review mentioned above, we have continued to enjoy Sunday meetings together as the main focus of our church family life. We preached through the book of Isaiah for most of the year, with series in the gospel during Advent and Lent. We have shifted back to sharing the Lord's Supper with glasses of wine and bread on plates that we pass around, rather than the bags we used during the pandemic and for some time afterwards.

- *Community groups:* the three community groups have continued to meet, one on a Tuesday evening and two on Wednesdays. We are getting to the point where we might need to consider growing to four groups soon.
- *Wednesdays together:* once again we had a break from community group meetings for the first few weeks of the Easter term. These meetings provide the opportunity to gather together for some teaching at The River Rooms. Again, having Zoom capability really helped those at home to join in. This was particularly appreciated by parents, where one could come in person and the other join on Zoom. We had a discussion leader on Zoom as well as on the tables in The River Rooms. We spent half an hour each week praying together and spent the rest of the time looking at how we see the gospel of Jesus Christ in all of our lives – through creation and the stories we engage with as well as in the Bible.
- *Tiddlers:* we continued to meet weekly, rather than fortnightly. We have two teams, that alternate, giving volunteers a lower commitment. We have continued to see similar numbers to 2021-22, with less families than before the pandemic but with a high level of commitment among those coming and also a good sense of community. There have continued to be many opportunities for spiritual conversations and also to support those struggling, both children and parents. There is a lot of unity, fun and commitment from the team and a warm, welcoming, fun atmosphere to the meetings. We continue to have a story and song time each week before the snack, focusing on a bible story. We have repeated the Bible story for three weeks, varying the way we tell it, and this familiarity seems to have been appreciated by children and grown-ups.
- *Kids' Club:* we have three groups: a younger *Kids' Club* (ages 3-8), an older girls Bible Buddies (ages 9-12) and an older boys Boys' Group (ages 11-14). All three groups meet fortnightly, the boys group in homes after school on a Wednesday and the other two at The River Rooms on a Sunday morning. The leaders put in a lot of time and effort and run excellent meetings. They also pray for and build friendships with the children. These groups have seen children inviting their friends from school, both to outings and parties and to the regular meetings. We are really glad to see them as an opportunity to draw others in as well as for the children to grow in their faith.
- *Older teenage girls:* Flick and Mim have continued to lead their small group of teenage girls with prayerful wisdom. The group meets in Flick's home on weekday evenings, often arranged around the girls' schedules. It is a place of friendly discipleship for the members and leaders and clearly of great spiritual benefit to them all. With the group getting older we will need to review how it works over the next year.
- *Safeguarding:* we have reinforced the training on our new suite of policies that we began in 2021-22 and are encouraged by both the safe and careful way that our groups are run and the care for children and awareness that we might be able to help prevent harm to children we come into contact with when they are elsewhere by listening well and being observant.
- *Missionaries:* we continued to support the family we sent in 2018 on long-term mission service to Central Asia. They made an unplanned visit to the UK because of a sad and unexpected family bereavement. It was lovely to be able to see them briefly, despite the sorrow of the circumstances. The financial and personal support of church members has continued to be important to them. We love this

family very much and consider that our ministry as a church is in Norfolk and also Central Asia where they serve.

- *School's ministry:* John continued as a governor of the Nebula Federation. He is attached to St Faith's School as their Foundation Governor. This gave him the opportunity to help with the RE teaching and to support the work of the school and the head teacher. He has continued to take assemblies at St Faith's and also at Frettenham School. Emily has taken up the opportunity to lead assemblies at Worstead School. During the year, the vicar of Hainford and Coltishall retired and John was asked to help with assemblies at these two school. This means that we are regularly taking assemblies in five schools. Emily was also able to help with RE provision in Buxton School, and John and Emily have helped with RE in the schools where they also take assemblies.
- *Local writing:* John continues to contribute articles to *The Marlpit* (the monthly village magazine for Coltishall and Horstead) and the *Frettenham Newsletter* (which is quarterly). There continues to be some positive feedback suggesting that some read the articles with interest.
- *SaRang Church:* we continue to enjoy our partnership with SaRang Church in Seoul, South Korea. As well as praying for one another, in July 2020 Sarang Church pledged £10k over two years to help with the costs of Emily's theological study and we have now received all this gift and are grateful to Christ for this generous gospel partnership.
- *Acts 29:* as planned, we reviewed our membership of Acts 29, and in December 2022 we decided to continue as members. John had several frank conversations, on the phone and during an Acts 29 Europe conference in Spain in May 2022 which have made us more positive about the on-going potential of Acts 29 to help with the planting of healthy, gospel churches. John continues to be part of the Acts 29 Rural Collective leadership team globally. He is also began mentoring an Acts 29 pastor in Cambridge in July 2023.
- *Norfolk Gospel Partnership (NGP):* we have benefited from a number of events run both for church members and elders by the NGP. John is still on the steering committee and is assisting Richard James in leading the training strand of the gospel partnership.
- *Crosslands learning site:* part of the Norfolk Gospel Partnership's training provision is the Crosslands Learning Site, based at Holy Trinity in Norwich. Several church members once again studied with Crosslands this year and Emily and John served as tutors on the course.
- *Wider ministry:* John had a number of speaking engagements during the year, both online and in person. His book *Weakness our Strength*, was published in August 2023.
- *The River Rooms:* we conducted rent reviews with our tenants and the resulting changes have kept us on a good financial footing. We have built up a surplus over the last few years and agreed with Rural Ministries to pay down the capital on our building loan by £35k after the end of this year. These payments were made in September 2023.
-

Financial Review

The charity raises money primarily through the giving from its members, gifts from supporters and through income from rental of the River Rooms.

The accounts are prepared under the Receipts and Payments method. During the financial period to 31 August 2023, £51,556 (2022: £61,017) was received in donations, with an additional £13,343 in gift-aid receipts.

Additionally, £36,591(2022: £26,630) was received in rental income from the River Rooms and £2,850 (2022: £3,244) in other income including royalties from John Hindley's publications.

The value of direct charitable activities was £83,505 (2022: £67,219). Grants and donations paid out were £5,510(2022: £15,594) which includes grants and contribution to fees for Matt Timmins to support his study at Crosslands as well as donations to a number of other local and national charitable organisations.

Loan repayments of £10,438 (2022: £12,147) were made against the interest-bearing loan held with Rural Ministries. There is to be an extraordinary repayment of £35,000 of the capital of this loan in September 2023.

Statement of the charity's policy on reserves

The trustees have decided to maintain £25,000 in reserves. This figure was based on the following requirements:

- £5,000 available cash funds to be maintained in relation to general church activities.
- £10,000 available cash funds to be maintained in relation to the River Rooms.
- £10,000 repairs and maintenance fund for the River Rooms.

The cash balance at 31 August 2023 was £65,964.

Details of any funds materially in deficit

There were no funds in deficit at 31 August 2023.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Statement of trustees' responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. We are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner

Mr Richard Williams has been appointed as the charity's independent examiner. His report can be seen on pages 9.

Approval

This report was approved by the trustees and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'SJM', followed by a long horizontal flourish.

Stephen Michael
Chair of Trustees

Independent Examiner's Report to the trustees of Broadgrace CIO for the period 1st September 2022 – 31st August 2023

I report to the trustees on my examination of the accounts of Broadgrace CIO ('the charity') for the year ended 31 August 2023 on pages 11 to 14, and notes pages 1-3.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Richard Williams

Address: 9 Kingsway, New Malden, KT3 6JA

Date: 20 May 2024

Financial Statements for the year ended 31st August 2023

Receipts and Payments Accounts

	Notes	General Funds £	Restricted Funds £	2023 £	2022 £
<i>Income receipts</i>					
Donations, legacies and grants		51,556	-	51,556	61,017
Gift aid receipts		13,343	-	13,343	9,594
Income from charitable activities		2,850	-	2,850	3,244
Rental Income		36,591	-	36,591	26,630
Investment Income		134	-	134	67
Total		104,474	-	104,474	100,552
Capital and similar receipts		-	-	-	-
Total receipts		104,474	-	104,474	100,552

		General Funds	Restricted Funds	2023	2022
	Notes	£	£	£	£
Payments					
Payments in relation to charitable activities undertaken directly	2	83,505	-	83,505	67,219
Grants paid in relation to charitable activities undertaken by others	3	5,510	395	5,905	15,594
		<u>89,015</u>	<u>395</u>	<u>89,410</u>	<u>82,814</u>
Purchase of fixed assets		-	-	-	-
Purchase of investments		-	-	-	-
Loans repaid		10,438		10,438	12,147
		<u>10,438</u>	<u>-</u>	<u>10,438</u>	<u>12,147</u>
Total payments		<u><u>99,454</u></u>	<u><u>395</u></u>	<u><u>99,849</u></u>	<u><u>94,961</u></u>
Net of receipts / (payments) before transfers		5,020	-395	4,625	5,591
Transfers between funds		-	-	-	-
Net movement in funds		<u>5,020</u>	<u>-395</u>	<u>4,625</u>	<u>5,591</u>
Cash funds as at last year end		71,161	-9,822	61,339	55,748
Cash funds at this year end		<u><u>76,181</u></u>	<u><u>-10,217</u></u>	<u><u>65,964</u></u>	<u><u>61,339</u></u>

The notes on pages 15-17 form part of these accounts.

Statement of assets and liabilities

	Notes	General funds £	Restricted funds £	2023 £	2022 £
A Cash funds					
Cash at bank with immediate access		65,964	-	65,964	61,339
Notice deposits		-	-	-	-
Petty cash		-	-	-	-
		65,964	-	65,964	61,339
B Other monetary assets					
Gift aid due to charity		2,365	-	2,365	5,029
Other debtors		-	-	-	-
		2,365	-	2,365	5,029
C Liabilities					
Interest Bearing Loans		102,178	-	102,178	113,192
Non-interest bearing Loans		-	-	-	-
Tenants Deposits		3,654	-	3,654	3,079
Grants payable		-	-	-	-
Accrued expenses		-	-	-	-
		105,832	-	105,832	116,270

£7,385 of the interest-bearing loan is due within the 2023/24 financial year.

In addition, £35,000 extraordinary loan repayment was made in September 2023.

D Assets retained for charity's own use

	Current value £
Fund to which asset belongs	
Land and buildings (The River Rooms, Coltishall)	563,187
Furniture and PA Equipment	33,699
	596,886

The trustees have used insurance values as an approximation for current values.

E Investment assets

The charity does not have any investment assets.

F Guarantees and secured debts

The outstanding balance on the charity's loan with Rural Ministries is secured on the River Rooms.

Total loan repayments including interest due for 2023/24 are £11,547 although this may increase if interest rates rise. Interest rate is set at 1% above base rate.

In addition, an extraordinary loan repayment of £35,000 was made in September 2023.

The accounts were approved by the trustees and signed on their behalf

by  date 20/5/2024

The notes on pages 15-17 form part of these accounts.

Notes to the accounts

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2 Payments in relation to charitable activities undertaken directly

	Notes	General funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Employment costs (including Pension payments)		54,499	-	54,499	40,878
River Rooms Operating Costs	2(a)	17,688	-	17,688	15,838
Other operating costs		6,376	-	6,376	8,683
Interest Payments on loans		4,942	-	4,942	1,821
		83,505	-	83,505	67,219

		General funds	Restricted Funds	Total 2023	<i>Total 2022</i>
2	(a)	£	£	£	£
	Property costs comprise:				
	Utilities	12,764	-	12,764	11,271
	Repairs and Maintenance	3,852	-	3,852	4,144
	Cleaning	610	-	610	
	Insurance	463	-	463	424
		17,688	-	17,688	15,838

3 Grants paid in relation to charitable activities undertaken by others

	General funds	Restricted Funds	Total 2023	<i>Total 2022</i>
Grants for:	£	£	£	£
Church Planting (UK and Europe)	720	-	720	720
Rural Ministries	1,200	-	1,200	1,200
Other donations (UK)	2,870	-	2,870	15,238
Other donations (Overseas partners)	720	395	1115	-
	5,510	395	5,905	17,158

4 Transactions with related parties

John Hindley (Full-time) was employed as Pastor. Total remuneration package was £42,655 (including pension contributions of £7,109) for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document.

The only other expenses paid to trustees were reimbursements for items purchased in relation to ministry and travel expenses for the employed staff. All expenses payments were in line with Broadgrace financial policy and were approved by two signatories.

5 Movement of funds

	Balance at 31.08.2022 £	Receipts £	Payments £	Transfers £	Balance at 31.08.23 £
General funds	35,944	104,474	99,454	-	40,964
<i>General Reserves</i>					
General Church Activities	5,000	-	-	-	5,000
River Rooms (Rental reserve)	10,000	-	-	-	10,000
River Rooms (Repairs and Maintenance Fund)	10,000	-	-	-	10,000
	60,944	104,474	99,454		65,964
<i>Restricted funds</i>					
Ukrainian donations	395	-	395	-	-
	395	-	395	-	-
Total funds	61,339	104,474	99,869	-	65,964

BROADGRACE

England & Wales - Charity number 1171839

Accounts

Broadgrace Charitable Incorporated Organisation Trustees' annual report and financial statements

1st September 2021 – 31st August 2022



broadgrace
CHURCH

Contents

Trustees' annual report	page 1
Financial review	page 9
Independent examiner's report	page 10
Financial statements and notes	page 11

Trustees' annual report

For the period 1st September 2021 – 31st August 2022

Reference and administration details

Charity name and registered charity number

Broadgrace | 1171839

The charity is also often referred to as Broadgrace Church.

Charity's principal address and contact details

Broadgrace Church,
The River Rooms,
Church Street,
Coltishall,
Norwich,
NR12 7BX.

01692 535593 | www.broadgrace.org.uk | enquiries@broadgrace.org.uk

Names of the trustees who manage the charity

Name	Office
Stephen Michael	Chair of Trustees (and elder of the church)
Daniel Ernst	Trustee (and elder of the church)
Matthew Hall	Trustee (and elder of the church)
John Hindley	Trustee (and elder of the church)
Timothy Chapman	Trustee
Fiona Foreman	Trustee

Structure, governance and management

Broadgrace is constituted as a Charitable Incorporated Organisation (CIO). It is governed by a *Constitution of a Charitable Incorporated Institution whose only voting members are its Charity Trustees* (the 'Constitution'), dated 21st February 2017.

Broadgrace CIO was created to replace an existing charity, *Broad Grace Charitable Trust* (registered Charity number 1136670). All assets and activities of *Broadgrace Charitable Trust* were transferred to the new CIO on 1st September 2017. *Broad Grace Charitable Trust* was then closed, and was removed from the Charity Commission register on 2nd October 2018.

Appointment of trustees

Charity Trustees are appointed by a resolution passed at a meeting of the 'Spiritual Leadership' of the church. The Spiritual Leadership is made up of the elders of the church. All members of the Spiritual Leadership are currently also trustees. The trustees are in agreement, however, that it is also important to have 'external' trustees as members of the board. They bring a broader perspective and wisdom that is a valuable addition to that of the trustees who are more closely involved with the day-to-day work of the charity. They also contribute different experience of work and church life that is extremely valuable.

Governance and management of Broadgrace

The Constitution states that: 'The spiritual government and leadership of the Church Fellowship for the purposes of which the CIO has been established shall remain with the Spiritual Leadership and to the extent to which the Charity Trustees are not synonymous with the Spiritual Leadership their powers shall be confined to the proper management and administration of the CIO in accordance with the provisions of this Constitution and in furtherance of the Objects and in so doing they shall have full and proper regard to the Spiritual Leadership provided always that they shall not act outside their powers as conferred by this Constitution and by general law.'

The Spiritual Leadership of the church is made up of four elders: Daniel Ernst, Matthew Hall, John Hindley and Stephen Michael. All four of these are also trustees of the charity. In addition, John Hindley is employed full-time to serve the church. Daniel Ernst was employed one day a week to serve the church until November 2020 at which time he resigned from this position; he continues as an elder and trustee of Broadgrace. Since the Trustees' Meeting on 24th January 2020 all matters relating to employment, have been delegated to a formal Remuneration Committee made up of Matthew Hall (Chair), Timothy Chapman, Fiona Foreman and Stephen Michael. This committee undertakes all discussion of salary, terms and conditions and other matter relating to employment. Employed trustees will not become members of this Committee.

The elders of the church meet weekly for prayer and to discuss any urgent pastoral or other matters. They also meet monthly to discuss any business affecting the church and to spend longer considering the life of the church. Once or twice a year they have an 'away-day' together to allow for wider reflection. They also meet for an evening from time to time to discuss theological matter that have interested one of them. The trustees meet twice a year, or more frequently if there is a need to do so.

The elders are accessible to all the members of the church and regard themselves as members together of a family and not above or superior to any other members. They strive to have a highly consultative decision making process, with church members having great involvement in and ownership of decisions. Many other members serve in various ways, and we are highly dependent on one another in all aspects of church life.

Professional advisors

Bankers

HSBC, 18 London Street, Norwich, Norfolk, NR2 1LG.

Independent examiner

Richard Williams, 9 Kingsway, New Malden, KT3 6AJ.

Public benefit statement

The trustees are satisfied that the activities we undertake to meet our charitable objects are for the public benefit. All the various meetings, groups, courses and events are open to the public; events and activities are advertised as widely as possible and members are keen to share their faith and church life with the community.

Additionally, some of the meetings and events we run are specifically aimed at the general public. One example would be *Tiddlers*, our baby and toddler group which is widely regarded as making a valuable contribution to village life. During the past year we have restarted *Tiddlers* indoors, at The Tithe Barn in Horstead. Due to an increased number of volunteers we have been able to run *Tiddlers* weekly rather than fortnightly as previously.

We continue to use our building, The River Rooms, to serve the local community. The facilities we provide there are available to everyone. We were able to help our tenants, *A Piece of Cake* tea room, during the coronavirus pandemic by making the hall available to them free-of-charge to allow them to socially distance while preparing food. We have continued with the arrangement, with the tea room moving out when others need to use the hall. Our good relations have improved even more during this period and we continue to see the building as an opportunity for partnership with the local community.

At each of their meetings, the trustees consider how the charity is benefitting the public in its activities and in the general ways that church life is conducted.

Activity of the charity in meetings its objectives

Objects

The Objects of the CIO are, for the public benefit, the advancement of the Christian faith, in accordance with the Statement of Faith, in such ways as the charity trustees may from time to time decide.

Activities of the charity

In common with all his churches, Jesus Christ lies at the heart of all we are and do as a charity. Our main activity is to live as a church family who love, care for, support and disciple one another. We seek to be an open family, welcoming in all who want to join us in investigating faith in Christ or in following him. This means that our culture is of paramount importance. Love has to be real, which means we must make time to know each other and our Lord.

As a result of this we prioritise praying and reading the Bible together as the primary means of relating to God, and time together knowing and loving each other as the primary means of relating to one another. This culture, shaped by Christ's gospel, is more important than the organised activity of the church. Most ministry is carried out as we share time, gifts and lives with one another and with our neighbours. The elders and members of the church focus much of our attention on cultivating such a culture of love and faith, with the organised activities of the church seen as supporting this ministry rather than being dominant.

This approach is both more freeing for church members, allowing all to serve one another rather than controlling what Christian service looks like, and also more effective. This is because we are free to respond to need as we see it, rather than having to go through structures or decision-making bodies. In a larger

church these might be necessary. As a smaller church, though, we strive to only create structures and ministry programs that will support the family life of the church rather than institutionalise it.

Emerging from a challenging time

In our last annual report, 2020-21, we reflected on the serious challenges we had faced during that year. These came from the coronavirus pandemic which was challenging for all society and also from a number of cases of sexual and spiritual abuse in the wider church. We noted that we saw spiritual growth through these challenges and are grateful to the Lord for bringing us through a difficult time with love and care.

We also noted two specific outcomes of these challenges:

- *Flat, equal, plural eldership among the church:* we grew in our commitment to a model of elderships that is both plural, with more than one elder a biblical necessity, equal and flat, by which we mean all the elders are equal, with no leader or 'first among equals'. This helps us to be mutually dependent and to remember more easily that Christ is the active head of Broadgrace Church, as he is of every church. We also hold strongly to the teaching on eldership found in 1 Peter 5v1-4 where the elders are described as being 'among the flock'. We are not above the other members of the church, we are among them, alongside them and with them. This means we want to shepherd the church in ways that are open, accountable and allow for easy communication. If anything, our commitment to this understanding of church eldership and membership has grown during 2021-22 and remains an essential component in how we understand who we are and how we go about serving Christ together.
- *Safeguarding review:* we were able to complete this review during 2021-22 and now have a revised suite of policies covering safeguarding and other related matters. These are coherent and, we believe, will make Broadgrace Church a safe and welcoming community for those who are more vulnerable. We have also greatly increased our awareness of how we can safeguard the vulnerable more widely – recognising harm, abuse and neglect that might occur outside our activities and community and protecting children and vulnerable adults from abuse and neglect more widely. We have received safeguarding training as a trustee body and for the safeguarding co-ordinator and her deputy. We have also changed from 31:8 to Christian Safeguarding Services to provide for our safeguarding consultancy needs. This is because they have more experience working with smaller churches like ours. They HAVE been extremely helpful to us in providing training and helping us revise our policies in ways that are better suited to a small, independent church than to a larger organisation.

Our activities during 2021-22

During the year we have engaged in the following ministries and areas of church activity:

- *Baptisms and confirmation:* during the year we baptised three children from one family. We also held a confirmation of faith for an adult who had recently been saved but had been baptised as a baby and saw that as the start of the Lord's work in her life. These were wonderful meetings, a testimony to the kindness of Christ and power of the gospel and a blessing to us all.
- *Church family meetings:* we begun the year having recently returned to meeting in person rather than on Zoom. We adopted a new configuration, facing the Common end of the building rather than the side. This allowed for socially distanced seating on the balcony, general seating downstairs and, with a speaker relaying sound, seating under gazebos on the patio. We also continue to make the meetings accessible on Zoom. This configuration of the room and availability of the meeting on Zoom was so successful that we have continued it. We have installed a mount for a second projector and a new

screen as well as a permanent ceiling-mounted Zoom camera. As the fear of covid-19 recedes we have stopped providing the outdoor sound relay and have noticed that only very seldom to people sit upstairs. It is still good to have this space of socially distanced seating for when medically vulnerable people have come to church and in time it will provide more seating to increase our capacity. We have also found it useful to have the option of coming on Zoom for those who are poorly, with covid-19 or other illnesses and we plan to keep it as part of our weekly meetings. We do not suffer from the problem of people preferring Zoom when they could otherwise come in person that some churches have faced. Our small, family feel provides a warm incentive to come when one can!

- *Community groups:* the two community groups met in person during the Christmas term 2020. After the Christmas holidays we had our usual 'Wednesdays Together' meetings during the dark evenings of January and February. When we returned it was to three reconfigured community groups. One of these meets on Tuesday evening and the other two on Wednesday evening. The new groups are bedding down well so far.
- *Ad hoc meetings:* throughout the year we have had a number of one-off meetings to explore topics as diverse as millennialism and the gospel in the stars. These have been very successful in drawing out interesting discussions and friendly disagreement. We plan on continuing with these as opportunity allows.
- *Autumn seminars: Athanasius and the Incarnation:* As part of her studies, Emily was looking at Athanasius; work, *On the Incarnation*. She adapted this into two seminars for us as a church family, which we held on Wednesday evenings in November, in preparation for Advent. These were a high-point of the church year, incredibly well delivered with warmth and a Christ-centred joy that was faith-building for us all. Having Zoom capability as well was extremely useful as parents who have been at home with children and others who struggle to get out in the evening were able to form a discussion group on Zoom alongside those in the building.
- *Wednesdays together:* over the last few years we have had a break from community group meetings for the first few weeks of the Easter term. These meeting provide the opportunity to gather together for some teaching at The River Rooms. Again, having Zoom capability really helped. We focused on how the Trinity impacts our life as a church and our sharing on the gospel; presented the church accounts and also laid the preparations for the new community groups.
- *Tiddlers:* we returned to The Tithe Barn in Autumn 2021, and were able to meet weekly, rather than fortnightly, due to an increase in the team of volunteers from church who are able to help. Tiddlers has seen smaller numbers than before the pandemic, averaging about 15 families rather than 25 each week. We have seen a high level of commitment among those coming and also a good sense of community. There have been many opportunities for spiritual conversations and also to support those struggling, both children and parents, as we come out of the pandemic. There is a lot of unity, fun and commitment from the team and a warm, welcoming, fun atmosphere to the meetings. We continue to have a story and song time each week before the snack, focusing on a bible story.
- *Kids' Club:* as with Tiddlers, the Kids' Club groups have returned to meeting in person. We have three groups: a younger *Kids' Club* (ages 3-8), an older girls Bible Buddies (ages 9-12) and an older boys Boys' Group (ages 9-11). All three groups meet fortnightly, the boys group in homes after school on a

Wednesday and the other two at The River Rooms on a Sunday morning. The leaders put in a lot of time and effort and run excellent meetings. They also pray for and build friendships with the children. These groups have seen children inviting their friends from school, both to outings and parties and to the regular meetings. We are really glad to see them as an opportunity to draw others in as well as for the children to grow in their faith.

- *Girls' Bible studies:* Flick and Mim have continued to lead their small group of teenage girls with prayerful wisdom. The group meets in Flick's home on weekday evenings, often arranged around the girls' schedules. It is a place of friendly discipleship for the members and leaders and clearly of great spiritual benefit to them all.
- *Missionaries:* we continued to support the family we sent in 2018 on long-term mission service to Central Asia. They were on home assignment during the Autumn of 2021 and were able to stay in Norfolk for a couple of months during September and October. It was wonderful to spend time with them again and renew our friendships, pray together and hear much more about the work the Lord is doing through them. The financial and personal support of church members has continued to be important to them. Two of the elders of the church were also able to meet up with Caleb (a pseudonym used to protect his local partners) in June when he had to return to the UK for medical tests. We love this family very much and consider that our ministry as a church is in Norfolk and also Central Asia where they serve.
- *School's ministry:* John continued as a governor of the Nebula Federation. He is attached to St Faith's School as their Foundation Governor. This gave him the opportunity to help with the RE teaching and to support the work of the school and the head teacher. He takes assemblies at St Faith's and also at Frettenham School. He took assemblies at Worstead School during 2021-22 and handed this ministry over to Emily, who will continue it from September 2022. The school's contact are a wonderful opportunity to share the bible's teaching with the children and staff and to serve the schools.
- *Theological study opportunity:* Emily Paterson continued with her second year (of two) studying for a Graduate Diploma in Theology at the Cambridge Learning Community in Union School of Theology. The church provided £6.5k towards her study costs and a living grant to enable her to study. Sarang Church gave us £5k, The Gospel Partners Trust £2k and the Sola Trust £1.5k for the total of £15k we budgeted for. The grant making bodies all repeated their gifts for the second year. We made the decision to employ Emily two days per week from September 2022, and Emily has accepted this position. We are excited to have her serve the church in this capacity.
- *Local writing:* John has continued to contribute articles to *The Marlpit* (the monthly village magazine for Coltishall and Horstead) and the *Frettenham Newsletter* (which is quarterly). There has been some positive feedback suggesting that some read the articles with interest. We pray that they might be used by the Lord to draw people to himself.
- *SaRang Church:* we continue to enjoy our partnership with SaRang Church in Seoul, South Korea. As well as praying for one another, in July 2020 Sarang Church pledged £10k over two years to help with the costs of Emily's theological study and we have now received all this gift, and are grateful to Christ for this generous gospel partnership.

- *Acts 29*: the course on Rural Ministry that John wrote for Crosslands was made publically available in Autumn 2021 as we had hoped. It looks as though the Rural Church Planting Handbook, that John was asked to co-write with David Pinckney, Acts 29's Rural Strategist is not going to proceed. During the year we decided to review our membership of Acts 29 in light of several sad situations relating to abuse of power within the network. We agreed to make a decision by December 2022, when our membership would be due for its annual renewal. John had several frank conversations, on the phone and during an Acts 29 Europe conference in Spain in May 2022 which have made us more positive about the on-going potential of Acts 29 to help with the planting of healthy, gospel churches. John has stepped down from his roles as rural coordinator for Acts 29 Europe and for Acts 29 GB. He continues to be part of the Acts 29 Rural Collective leadership team globally.
- *Norfolk Gospel Partnership*: we completed the transition from *Equip* to the Norfolk Gospel Partnership. This will allow the organisation to grow, with a structure more suited to a larger organisation and a focus on encouraging the growth and planting of Bible-teaching churches across the county. John is no longer the chair of this new organisation, but stays on the steering committee and is assisting Richard James in leading the training component of the new gospel partnership.
- *Crosslands learning site*: part of the Norfolk Gospel Partnership's training provision is the Crosslands Learning Site, based at Holy Trinity in Norwich. Several church members studied with Crosslands this year and Emily and John served as tutors on the course. The reactions to the material were mixed with some finding it very helpful and others not that good. John and Emily enjoyed their turns as tutors and plan to continue serving the gospel partnership in this way next year.
- *Wider ministry*: John had a number of speaking engagements during the year, both online and in person. His book of holiday devotions, *Refreshed*, was published in May 2022. He carried on work on a book on weakness, and now anticipates this being completed in September 2022 and published in Spring or Summer 2023. .
- *The River Rooms*: we continued to support *A Piece of Cake*, our tenants, with another year's postponement of a rent increase and ongoing free use of the hall apart from when we have a booking. We were also able to rent all three of the offices at different points during the year, putting us in a good position to face the next year with the financial uncertainty that it brings.

Financial Review

The charity raises money primarily through the giving from its members, gifts from supporters and through income from rental of the River Rooms.

The accounts are prepared under the Receipts and Payments method. During the financial period to 31 August 2022, £61,017 (2021: £80,491) was received in donations, with an additional £9,594 in gift-aid receipts.

Additionally, £26,630 (2021: £24,986) was received in rental income from the River Rooms and £3,244 (2021: £788) in other income including royalties from John Hindley's publications.

The value of direct charitable activities was £67,219 (2021: £58,473). Grants and donations paid out were £15,594 (2020: £17,158) which includes grants and fees for Emily Paterson to support her study of UNION as well as donations to a number of other local and national charitable organisations.

Loan repayments of £12,147 (2021: £39,938) were made against the interest-bearing loan held with Rural Ministries. The non-interest bearing loans were all repaid in 2021.

Statement of the charity's policy on reserves

The trustees have decided to maintain £25,000 in reserves. This figure was based on the following requirements:

- £5,000 available cash funds to be maintained in relation to general church activities.
- £10,000 available cash funds to be maintained in relation to the River Rooms.
- £10,000 repairs and maintenance fund for the River Rooms.

The cash balance at 31 August 2022 was £61,339.

Details of any funds materially in deficit

There were no funds in deficit at 31 August 2022.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Statement of trustees' responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. We are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner

Mr Richard Williams has been appointed as the charity's independent examiner. His report can be seen on pages 9.

Approval

This report was approved by the trustees and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'SJM', followed by a long horizontal flourish.

Stephen Michael
Chair of Trustees

Independent Examiner's Report to the trustees of Broadgrace CIO for the period 1st September 2020 – 31st August 2022

I report to the trustees on my examination of the accounts of Broadgrace CIO ('the charity') for the year ended 31 August 2022 on pages 11 to 14, and notes pages 1-3.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Richard Williams

Address: 9 Kingsway, New Malden, KT3 6JA

Date: 16 June 2023

Financial Statements for the year ended 31st August 2022

Receipts and Payments Accounts

	Notes	General Funds £	Restricted Funds £	2022 £	2021 £
<i>Income receipts</i>					
Donations, legacies and grants		59,781	1,236	61,017	80,491
Gift aid receipts		9,373	222	9,594	10,673
Income from charitable activities		3,244	-	3,244	788
Rental Income		26,630	-	26,630	24,986
Investment Income		67		67	228
Total		99,094	1,458	100,552	117,166
Capital and similar receipts		-	-	-	-
Total receipts		99,094	1,458	100,552	117,166

		General Funds	Restricted Funds	2022	2021
	Notes	£	£	£	£
Payments					
Payments in relation to charitable activities undertaken directly	2	67,219	-	67,219	58,473
Grants paid in relation to charitable activities undertaken by others	3	4,315	11,279	15,594	17,158
		<u>71,535</u>	<u>11,763</u>	<u>82,814</u>	<u>75,631</u>
Purchase of fixed assets		-	-	-	-
Purchase of investments		-	-	-	-
Loans repaid		12,147		12,147	39,938
		<u>12,147</u>	<u>-</u>	<u>12,147</u>	<u>39,938</u>
Total payments		<u>83,682</u>	<u>39,358</u>	<u>94,961</u>	<u>115,569</u>
Net of receipts / (payments) before transfers		15,413	-9,822	5,591	1,597
Transfers between funds		-	-	-	-
Net movement in funds		<u>15,413</u>	<u>-9,822</u>	<u>5,591</u>	<u>1,597</u>
Cash funds as at last year end		55,748	-	55,748	54,151
Cash funds at this year end		<u>71,161</u>	<u>-9,822</u>	<u>61,339</u>	<u>55,748</u>

The notes on pages 15-17 form part of these accounts.

Statement of assets and liabilities

	Notes	General funds £	Restricted funds £	2022 £	2021 £
A Cash funds					
Cash at bank with immediate access		60,944	395	61,339	55,748
Notice deposits		-	-	-	-
Petty cash		-	-	-	-
		60,944	395	61,339	55,748
B Other monetary assets					
Gift aid due to charity		5,029	-	5,029	3,663
Other debtors		-	-	-	-
		5,029	-	5,029	3,663
C Liabilities					
Interest Bearing Loans		113,192	-	113,192	125,439
Non-interest bearing Loans		-	-	-	-
Tenants Deposits		3,079	-	3,079	2,979
Taxes due		-	-	-	-
Grants payable		-	-	-	2,000
Accrued expenses		-	-	-	-
		116,270	-	116,270	130,418

D Assets retained for charity's own use

Fund to which asset belongs	Current value £
Land and buildings (The River Rooms, Church Street, Coltishall)	502,845
Furniture and PA Equipment	27,772
	530,617

The trustees have used insurance values as an approximation for current values.

E Investment assets

The charity does not have any investment assets.

F Guarantees and secured debts

The outstanding balance on the charity's loan with Rural Ministries is secured on the River Rooms.

Total loan repayments including interest due for 2022/23 are £14,820 (as at 31 August 2022)

although this will increase as interest rates rise. Interest rate is set at 1% above base rate.

The accounts were approved by the trustees and signed on their behalf

by  date 13/6/23

The notes on pages 15-17 form part of these accounts.

Notes to the accounts

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2 Payments in relation to charitable activities undertaken directly

	Notes	General funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Employment costs (including Pension payments)		40,878	-	40,878	40,524
River Rooms Operating Costs	2(a)	15,838	-	15,838	9,128
Other operating costs		8,683	-	8,683	1,760
Interest Payments on loans		1,821	-	1,821	1,453
		67,219	-	67,219	52,865

		General funds	Restricted Funds	Total 2022	<i>Total 2021</i>
2	(a)	£	£	£	£
	Property costs comprise:				
	Utilities	11,271	-	11,271	6,852
	Repairs and Maintenance	4,144	-	4,144	1,872
	Insurance	424	-	424	404
		<u>15,838</u>	<u>-</u>	<u>15,838</u>	<u>9,128</u>

3 Grants paid in relation to charitable activities undertaken by others

	General funds	Restricted Funds	Total 2022	<i>Total 2021</i>
Grants for:	£	£	£	£
Church Planting (UK and Europe)	720	-	720	720
Rural Ministries	1,200	-	1,200	1,200
Other donations (UK)	1,675	10,216	11,891	15,238
Other donations (Overseas partners)	720	1,062	1,783	-
	<u>4,315</u>	<u>11,279</u>	<u>15,594</u>	<u>17,158</u>

4 Transactions with related parties

John Hindley (Full-time) was employed as Pastor. Total remuneration package was £40,524 (including pension contributions) for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document.

The only other expenses paid to trustees were reimbursements for items purchased in relation to ministry and travel expenses for the employed staff. All expenses payments were in line with Broadgrace financial policy and were approved by two signatories.

5 Movement of funds

	Balance at 31.08.2021 £	Receipts £	Payments £	Transfers £	Balance at 31.08.22 £
General funds	28,748	99,094	91,898	-	35,945
<i>General Reserves</i>					
General Church Activities	5,000	-	-	-	5,000
River Rooms (Rental reserve)	10,000	-	-	-	10,000
River Rooms (Repairs and Maintenance Fund)	10,000	-	-	-	10,000
	53,748	99,094	91,898		60,945
<i>Restricted funds</i>					
Funding for Emily Patterson	2,000		-2000	-	-
Ukrainian donations		1,458	-1,063	-	395
	2,000	1,458	-3,063	-	395
Total funds	55,748	100,552	94,961	-	61,339

BROADGRACE

England & Wales - Charity number 1171839

Accounts

Broadgrace Charitable Incorporated Organisation Trustees' annual report and financial statements

1st September 2020 – 31st August 2021



broadgrace
CHURCH

Contents

Trustees’ annual report	page 1
Financial review	page 8
Independent examiner’s report	page 10
Financial statements and notes	page 11

Trustees' annual report

For the period 1st September 2020 – 31st August 2021

Reference and administration details

Charity name and registered charity number

Broadgrace | 1171839

The charity is also often referred to as Broadgrace Church.

Charity's principal address and contact details

Broadgrace Church,
The River Rooms,
Church Street,
Coltishall,
Norwich,
NR12 7BX.

01692 535593 | www.broadgrace.org.uk | enquiries@broadgrace.org.uk

Names of the trustees who manage the charity

<i>Name</i>	<i>Office</i>
Stephen Michael	Chair of Trustees (and elder of the church)
Daniel Ernst	Trustee (and elder of the church)
Matthew Hall	Trustee (and elder of the church)
John Hindley	Trustee (and elder of the church)
Timothy Chapman	Trustee
Fiona Foreman	Trustee

Structure, governance and management

Broadgrace is constituted as a Charitable Incorporated Organisation (CIO). It is governed by a *Constitution of a Charitable Incorporated Institution whose only voting members are its Charity Trustees* (the 'Constitution'), dated 21st February 2017.

Broadgrace CIO was created to replace an existing charity, *Broad Grace Charitable Trust* (registered Charity number 1136670). All assets and activities of *Broadgrace Charitable Trust* were transferred to the new CIO on 1st September 2017. *Broad Grace Charitable Trust* was then closed, and was removed from the Charity Commission register on 2nd October 2018.

Appointment of trustees

Charity Trustees are appointed by a resolution passed at a meeting of the 'Spiritual Leadership' of the church. The Spiritual Leadership is made up of the elders of the church. All members of the Spiritual Leadership are currently also trustees. The trustees are in agreement, however, that it is also important to have 'external' trustees as members of the board. They bring a broader perspective and wisdom that is a valuable addition to that of the trustees who are more closely involved with the day-to-day work of the charity. They also contribute different experience of work and church life that is extremely valuable.

Governance and management of Broadgrace

The Constitution states that: 'The spiritual government and leadership of the Church Fellowship for the purposes of which the CIO has been established shall remain with the Spiritual Leadership and to the extent to which the Charity Trustees are not synonymous with the Spiritual Leadership their powers shall be confined to the proper management and administration of the CIO in accordance with the provisions of this Constitution and in furtherance of the Objects and in so doing they shall have full and proper regard to the Spiritual Leadership provided always that they shall not act outside their powers as conferred by this Constitution and by general law.'

The Spiritual Leadership of the church is made up of four elders: Daniel Ernst, Matthew Hall, John Hindley and Stephen Michael. All four of these are also trustees of the charity. In addition, John Hindley is employed full-time to serve the church. Daniel Ernst was employed one day a week to serve the church until November 2020 at which time he resigned from this position; he continues as an elder and trustee of Broadgrace. Since the Trustees' Meeting on 24th January 2020 all matters relating to employment, have been delegated to a formal Remuneration Committee made up of Matthew Hall (Chair), Timothy Chapman, Fiona Foreman and Stephen Michael. This committee undertakes all discussion of salary, terms and conditions and other matter relating to employment. Employed trustees will not become members of this Committee.

The elders of the church meet weekly for prayer and to discuss any urgent pastoral or other matters. They also meet monthly to discuss any business affecting the church and to spend longer considering the life of the church. Two or three time a year they have an 'away-day' together to allow for wider reflection. They also meet for an evening from time to time to discuss theological matter that have interested one of them. The trustees meet twice a year or more frequently if there is a need to do so.

The elders are accessible to all the members of the church and regard themselves as members together of a family and not above or superior to any other members. They strive to have a highly consultative decision making process, with church members having great involvement in and ownership of decisions. Many other members serve in various ways, and we are highly dependent on one another in all aspects of church life.

Professional advisors

Bankers

HSBC, 18 London Street, Norwich, Norfolk, NR2 1LG.

Independent examiner

Richard Williams, 9 Kingsway, New Malden, KT3 6JA

Public benefit statement

The trustees are satisfied that the activities we undertake to meet our charitable objects are for the public benefit. All the various meetings, groups, courses and events are open to the public; events and activities are advertised as widely as possible and members are keen to share their faith and church life with the community.

Additionally, some of the meetings and events we run are specifically aimed at the general public. One example would be *Tiddlers*, our baby and toddler group which is widely regarded as making a valuable contribution to village life. During the past year, this was held outside in our local park to ensure that the community could continue.

We similarly use our building, The River Rooms, to serve the local community. The facilities we provide there are available to everyone.

At each of their meetings, the trustees consider how the charity is benefitting the public in its activities and in the general ways that church life is conducted.

Activity of the charity in meetings its objectives

Objects

The Objects of the CIO are, for the public benefit, the advancement of the Christian faith, in accordance with the Statement of Faith, in such ways as the charity trustees may from time to time decide.

Activities of the charity

In common with all his churches, Jesus Christ lies at the heart of all we are and do as a charity. Our main activity is to live as a family who love, care for, support and disciple one another. We seek to be an open family, welcoming in all who want to join us in investigating faith in Christ or in following him. This means that our culture is of paramount importance. Love has to be real, which means we must make time to know each other and our Lord.

As a result of this we prioritise praying and reading the Bible together as the primary means of relating to God, and time together knowing and loving each other as the primary means of relating to one another. This culture is more important than the organised activity of the church. Most ministry is carried out as we share time, gifts and lives with one another and with our neighbours. The elders and members of the church focus much of our attention on cultivating such a culture of love and faith, with the organised activities of the church seen as supporting this ministry rather than being dominant.

This approach is both more freeing for church members, allowing all to serve one another rather than controlling what Christian service looks like, and also more effective. This is because we are free to respond to need as we see it, rather than having to go through structures or decision-making bodies. In a larger church these might be necessary. As a smaller church, though, we strive to only create structures and ministry programs that will support the family life of the church rather than institutionalise it.

Significant challenges in 2020-21

There have been two significant challenges over the year that have both caused suffering and problems for us as a church family and given opportunities for the Lord to show his love and kindness towards us. In

facing both of these, we have also benefitted greatly from the family culture within the church that we have just described.

1. The coronavirus pandemic

In common with the rest of society, life has been hugely impacted by the coronavirus pandemic. We have been directly affected by this, with church members suffering from covid-19 and from long covid. We have also seen other suffering increased by the consequences of the lockdowns and other measures taken by the government to control the spread of the virus. These include hospital treatment for serious illness made more difficult and stressful; funeral arrangements for loved ones disrupted and an increase in the mental and emotional health challenges for members of the church. We have seen these factors, and more, also present in the lives of our friends, neighbours and communities.

2. Abuse in the wider church

There have been significant cases of sexual and spiritual abuse in the wider church that have come to light or to greater prominence over the last year. These have impacted a number of friends of members and elders of the church directly. They have also impacted a few members of the church directly. No allegations or accusations of abuse have been made about the leaders or members of our church, as far as we are aware, but they have caused us great sorrow as we see brothers and sisters we love deeply hurt by the sin of other Christians. We have also seen the confusion and pain that arises for all parties when an allegation is made and then investigated.

Significant growth through these challenges

We have been hit deeply by these challenges. They have caused us sorrow, and exhausted us. At the end of August 2021 we were in a situation where the elders were hard-pressed. One has had to stop his employed work for the church as a result of ill-health. Another is seeking to complete assessments for professional qualifications and establish a new business during these trying conditions; he is taking a sabbatical from duties to enable this. All four are tired and under significant stress due to the constantly changing risks and regulations surrounding the coronavirus. We are also deeply saddened by the abuse in the wider church and one of our elders is involved as a friend, external voice and spiritual counsellor in several of these situations, which takes a toll on him.

Church members have also been affected by these challenges, many greatly so. Yet, in this hard season, the Lord has proved himself once again to be a Rock and Comfort, an ever-present friend in time of trouble. We have seen this in spiritual growth and the strength he has given us together to stand firm in his grace. The love that members of the church have shown one another has been amazing and beautiful. As regulations changed, we saw many people working hard to keep in touch with phone calls, visits, gifts dropped off and cards posted. There has been a lot of prayer for each other and a commitment to one another. This is remarkable, and clearly the work of the Holy Spirit as our instincts in such suffering are generally to turn inward.

We have always sought to be a church directly led by Jesus and dependent on the work of the Holy Spirit among us. A key outworking of this is prayerful dependence of our heavenly Father. We have seen him answer our prayers consistently and kindly. This year has been one of spiritual growth for us as a church, and we pray that we may reap many benefits from this, even as we have already been blessed.

There are two specific outcomes of these challenges that are worth noting before we turn to review the ministries the church has engaged in over the last year.

- *Flat, plural eldership:* we have grown in our commitment to a model of elderships that is both plural, with more than one elder a biblical necessity and flat, by which we mean all the elders are equal, with no leader or 'first among equals'. This helps us to be mutually dependent and to remember more easily that Christ is the active head of Broadgrace Church, as he is of every church. We also hold strongly to the teaching on eldership found in 1 Peter 5v1-4 where the elders are described as being among the flock. We are not 'above' the other members of the church, we are among them, alongside them and with them. This means we want to shepherd the church in ways that are open, accountable and allow for easy communication.
- *Safeguarding review:* with safeguarding failings playing a role in some of the situations of abuse in the wider church, the trustees decided at our meeting in May 2021 to undertake a thorough review of our safeguarding policy and procedures. This review has begun and will be completed, Lord willing, in 2021-22.

During the year we have engaged in the following ministries and areas of church activity:

- *Church family meetings:* we begun the year with our meetings on Zoom, and have spent much of the year teaching through Mark's gospel and the first eight chapters of Zechariah. Over the Autumn 2020 we held some additional meetings outside at North Farm, on Saturdays. We celebrated Good Friday and Easter Sunday 2021 outside as well, and were allowed to sing together for the first time in over a year. This was a huge blessing and fitted well with the wonder and celebration of Easter. We continued on Zoom until the weather improved, moving our Sunday meetings outside in June 2021. We also made these meetings available on Zoom to cater for those unable to come in person due to health concerns or the requirement to isolate. As the rules relaxed over the Summer, we moved our Sunday meetings back to The River Rooms in July 2021. We have begun meeting in a new configuration, facing the Common end of the building rather than the side. This has allowed for socially distanced seating on the balcony, general seating downstairs and, with a speaker relaying sound, seating under gazebos on the patio. We also continue to make the meetings accessible on Zoom. This configuration of the room and availability of the meeting on Zoom has been so successful that we plan to continue it. As the year ends we are investigating what projection, sound and visual equipment we need to install to make this work more easily.
- *Community groups:* the two community groups moved onto Zoom as well for most of the year. Whilst a poor substitute for meeting in person, it allowed us to pray together and study the Bible. The great encouragement over the year was both the commitment to the Zoom meetings that many showed and the effort made to keep seeing one another, whether popping round, organising walks and runs together or around fire pits when allowed. Once outdoor meetings were permitted, one group moved to a weekly cuppa in the garden, followed by a Zoom study. Towards the end of the year both groups began planning for returning to meeting in person in the Autumn.
- *'Dark days' groups:* over the last few years we have had a break from community group meetings for the first few weeks of the Easter term. These 'dark days' of January provide the opportunity to gather together for some teaching at The River Rooms. We have found this has been well-received by the church family and also given the community groups a good re-start afterwards, usually just before or after the February half-term break. This year we extended these groups until Easter, with some of us following the *Discipleship Explored* course and others joining a book group that read books on prayer and thankfulness.

- *Tiddlers:* for most of the year we have been outside in the local park. With great resourcefulness the Tiddlers team arranged rule-of-six gatherings in the local park, or larger meetings there, with singing and a story when we were allowed to do so. The children received a bag with an instrument for the songs, snack (and one for their parent or carer) and activity. It was moving to see the effort put into making sure Tiddlers could meet when possible (the more extreme lockdowns prevented anything). We have put plans in place for a return to The Tithe Barn in Autumn 2021, Lord willing, when we will be able to meet weekly, rather than fortnightly, due to an increase in the team of volunteers from church who are able to help.
- *Kids' Club:* as with Tiddlers, the Kids' Club groups have met in a variety of ways. Moving between Zoom, gardens and indoor meeting in home or at The River Rooms as the rules constantly shifted, the groups have been given safe, fun, creative and life-changing Bible teaching. Leaders have worked incredibly hard together to make this possible, cheerfully putting the children first and it has been a delight to see. John has continued to lead this ministry. We have three groups: a younger *Kids' Club* (ages 3-8), an older girls Bible Buddies (ages 9-12) and an older boys Boys' Group (ages 9-11).
- *Girls' and boys' Bible studies:* the teenage boys are now young men, and so this group has stopped meeting. John has continued to meet up with the young men during the year to help them as disciples of Jesus. The teenage girls group has continued with similar ingenuity to the Kids' Club groups and provided excellent teaching and discipleship for our teenage girls. It has grown from two to three members during the year, with two leaders.
- *Missionaries:* we continued to support the family on long-term mission service to Central Asia. The personal support of church members has continued to be particularly important during this season as they dealt with many additional pressures due to the coronavirus in their context. They had been due to return to Norfolk on Home Assignment but sadly this had to be postponed again, but they arrived in the UK at the end of August 2021 and we are looking forward to welcoming them to Norfolk in September 2021.
- *School's ministry:* John continued to record weekly video assemblies which were used by seven schools (the six schools of the Nebula Federation, and Worstead School). John also began serving as a governor of the Nebula Federation in September 2020. He is attached to St Faith's School as their Foundation Governor. This gave him the opportunity to visit the classes (both through Teams lessons and in person later in the year) to help with the RE teaching. This also gives him a good opportunity to support the work of the school and the head teacher.
- *Theological study opportunity:* Emily Paterson completed her first year (of two) studying for a Graduate Diploma in Theology at the Cambridge Learning Community in Union School of Theology. The church provided £6.5k towards her study costs and a living grant to enable her to study. Sarang Church gave us £5k, The Gospel Partners Trust £2k and the Sola Trust £1.5k for the total of £15k we budgeted for. The grant making bodies have all affirmed their intention to repeat their gifts for the second year, and due to a shortfall in spending on travel during the first year, because of the pandemic, the church will only need to provide £5k. We hope to employ Emily one or two days per week on completion of her course. The elders have discussed this with Emily and the trustees will discuss whether this is possible financially and what the job description and salary would be that we could offer Emily.

- *Local writing:* John has been asked to contribute articles to *The Marlpit* (the monthly village magazine for Coltishall and Horstead) and the *Frettenham Newsletter* (which is quarterly). This is a great opportunity to both serve our local communities and to share the good news of Jesus with our neighbours.
- *SaRang Church:* we enjoy our partnership with SaRang Church in Seoul, South Korea. As well as praying for one another, in July 2020 SaRang Church pledged £10k over two years to help with the costs of Emily's theological study we have now received all this gift, and are grateful to Christ for this generous gospel partnership.
- *Acts 29:* the course on Rural Ministry that John wrote for Crosslands was published in 2021 for feedback from those interested. The hope is that it will be made publically available in Autumn 2021. During 2020-21 John led a webinar for Acts 29 Europe as part of the network's response to spiritually abusive leadership and served as Rural Co-ordinator for Acts 29 Europe and Acts 29 GB. He helped establish rural cohorts in GB and Ireland as well as coaching two rural church planters. Alongside this, John continues to serve on the leadership team of the Acts 29 Rural Collective. He has been asked to submit a proposal for a Rural Church Planting Handbook, to be co-written with David Pinckney, Acts 29's Rural Strategist.
- *Equip:* we have not been able to run any Equip events in person, but there were a number of excellent online events, for Christians and for those interested in Christianity. These were led by other churches and made available to us, and several members benefitted from them. John was also involved in speaking at a couple of them. We have also made significant progress in moving Equip into being a more fully-fledged Norfolk Gospel Partnership. We hope to complete this work in 2021-22. As part of this John hopes to step down from his role chairing the partnership and hand this over to someone else. Whether he will stay on the steering committee is not yet clear, but we will certainly stay committed to this. The Equip Women's events sadly had to stop, but members of the church have been working with others across the network to relaunch these events in October 2021.
- *Wider ministry:* John had a number of speaking engagements online, taking the opportunity to accept invitations from across the world that would normally not be possible. In person events, such as church weekends, were postponed or cancelled. John also wrote a book of holiday devotions, which is due to be published for Summer 2022. He has begun work on a book on weakness, due to be completed by Easter 2022.
- *The River Rooms:* we have kept the building safe, and continued to support A Piece of Cake with a postponement of a rent increase and free use of the hall. All our other tenants left the offices during the year. We have offered free meeting space for the editorial team of The Marlpit. In August 2021 we welcomed a new tenant, Schema Engineering, into the Front Office. We also decided to try desk rentals in the Upper Office and had one desk rented for August-September 2021 and another due to be rented from September 2021. We also received a gift of £17,000 which repaid the remainder of the loans we have from church members. This amazing answer to prayer means that we only have the main loan to Rural Ministries left to repay, and puts us in a much better financial situation should we decide to use some or all of the office space for church use.

Financial Review

The charity raises money primarily through the giving from its members, gifts from supporters and through income from rental of the River Rooms.

The accounts are prepared under the Receipts and Payments method. During the financial period to 31 August 2019, £80,491 (2020: £67,797) was received in donations, with an additional £10,673 in gift-aid receipts. Within this, a donation of £17,000 was received with the donor specifying that it should be used to repay the remainder of the non-interest bearing loans held on the River Rooms.

Additionally, £24,986 (2020: £29,721) was received in rental income from the River Rooms, £788 (2020: £1,693) in other income including royalties from John Hindley's publications and £228 (2020: £0) in interest income.

The value of direct charitable activities was £58,473 (2020: £58,664). Grants and donations paid out were £17,158 (2020: £3,510) which includes grants and fees for Emily Paterson to support her study of UNION as well as donations to a number of other local and national charitable organisations.

Loan repayments of £39,938 (2020: £29,939) were made against both interest-bearing and non-interest bearing loans.

Statement of the charity's policy on reserves

The trustees have decided to maintain £25,000 in reserves. This figure was based on the following requirements:

- £5,000 available cash funds to be maintained in relation to general church activities.
- £10,000 available cash funds to be maintained in relation to the River Rooms.
- £10,000 repairs and maintenance fund for the River Rooms.

The cash balance at 31 August 2021 was £55,520.

Details of any funds materially in deficit

There were no funds in deficit at 31 August 2021.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Statement of trustees' responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. We are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner

Mr Richard Williams has been appointed as the charity's independent examiner. His report can be seen on page 10.

Approval

This report was approved by the trustees and signed on their behalf by:



Stephen Michael
Chair of Trustees

Independent Examiners' Report to the trustees of Broadgrace CIO for the period 1st September 2020 – 31st August 2021

I report to the trustees on my examination of the accounts of Broadgrace CIO ('the charity') for the year ended 31 August 2021 on pages 11 to 18.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Richard Williams

Richard Williams

Address: 9 Kingsway New Malden KT3 6JA

Date: 23 June 2022

Financial Statements for the year ended 31st August 2021

Receipts and Payments Accounts

	General Funds	Restricted Funds	2021	2020
Note s	£	£	£	£
<i>Income receipts</i>				
Donations, legacies and grants	51,728	28,763	80,491	67,797
Gift aid receipts	10,673		10,673	9,062
Income from charitable activities	788	-	788	1,693
Rental Income	24,986	-	24,986	29,721
Investment income	228	-	228	-
	<u>88,403</u>	<u>28,763</u>	<u>117,166</u>	<u>108,273</u>
<i>Capital and similar receipts</i>	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total receipts</i>	<u>88,403</u>	<u>28,763</u>	<u>117,166</u>	<u>108,273</u>

Payments

Payments in relation to charitable activities undertaken directly	2	58,473	-	58,473	58,664
Grants paid in relation to charitable activities undertaken by others	3	<u>5,395</u>	<u>11,763</u>	<u>17,158</u>	<u>3,510</u>
		<u>63,868</u>	<u>11,763</u>	<u>75,631</u>	<u>62,714</u>
Purchase of fixed assets		-	-	-	-
Purchase of investments		-	-	-	-
Loans repaid		<u>12,343</u>	<u>27,595</u>	<u>39,938</u>	<u>29,939</u>
		<u>12,343</u>	<u>27,595</u>	<u>39,938</u>	<u>29,939</u>
Total payments		<u>76,211</u>	<u>39,358</u>	<u>115,569</u>	<u>92,113</u>
Net of receipts / (payments) before transfers		12,192	-10,595	1,597	16,160
Transfers between funds		-5,595	5,595	-	-
Net movement in funds		<u>6,597</u>	<u>5,000</u>	<u>1,597</u>	<u>16,160</u>
Cash funds as at last year end		<u>49,151</u>	<u>5000</u>	<u>54,151</u>	<u>54,151</u>
Cash funds at this year end		<u>55,748</u>	<u>0</u>	<u>£55,748</u>	<u>37,991</u>

The notes on pages 15 - 18 form part of these accounts.

Statement of assets and liabilities

	Notes	General funds £	Restricted funds £	2021 £	2020 £
A Cash funds					
Cash at bank with immediate access		53,748	2000	55,748	54,151
Notice deposits		-	-	-	-
Petty cash		-	-	-	-
		53,748	2000	55,748	54,151
B Other monetary assets					
Gift aid due to charity		3,663	-	3,663	2,556
Other debtors		-	-	-	1,950
		3,663	-	3,663	4,506
C Liabilities					
Interest Bearing Loans		125,439	-	125,439	137,782
Non-interest bearing Loans		-	-	-	27,000
Tenants Deposits		2,979	-	2,979	3,574
Taxes due		-	-	-	-
Grants payable		-	2,000	2,000	5,000
Accrued expenses		-	-	-	727
		128,418	2,000	130,418	174,083

£12,480 of the interest-bearing loan is due within the 2021/22 financial year.

Interest-bearing loans are held with Rural Ministries and interest is paid at a rate of 1% above Bank of England base-rate.

D Assets retained for charity's own use

Fund to which asset belongs	Current value £
Land and buildings (The River Rooms, Church Street, Coltishall)	447,530
Furniture and PA Equipment	25,189
	472,719

The trustees have used insurance values as an approximation for current values.

E Investment assets

The charity does not have any investment assets.

F Guarantees and secured debts

The outstanding balance on the charity's loan with Rural Ministries is secured on the River Rooms. At 31 August 2021, the balance was £125,439. The loan is due to be fully repaid in March 2031.

The accounts were approved by the trustees and signed on their behalf

by  date 28/6/22

The notes on pages 15-18 form part of these accounts.

Notes to the accounts

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession has determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2 Payments in relation to charitable activities undertaken directly

	Notes	General funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Employment costs (including Pension payments)		40,524	-	40,524	42,171
River Rooms Operating Costs	2(a)	9,128	-	9,128	9,258
Other operating costs		1,760	-	1,760	5,090
Interest Payments on loans		1,453	-	1,453	2,145
		<u>52,865</u>	<u>-</u>	<u>52,865</u>	<u>58,664</u>

2 (a) Property costs comprise:

Utilities	6,852	-	6,852	7,833
Repairs and Maintenance	1,872	-	1,872	1,070
Insurance	<u>404</u>	<u>-</u>	<u>404</u>	<u>355</u>
	<u>9,128</u>	<u>-</u>	<u>9,128</u>	<u>9,258</u>

	General funds	Restricted Funds	Total 2021	Total 2020
Notes	£	£	£	£

3 Grants paid in relation to charitable activities undertaken by others

Grants for:

Church Planting (UK and Europe)	720	-	720	720
Rural Ministries	1,200	-	1,200	1,200
Other donations (UK)	<u>3,475</u>	<u>11,763</u>	<u>15,238</u>	<u>1,590</u>
	<u>5,395</u>	<u>11,763</u>	<u>17,158</u>	<u>3,510</u>

4 Transactions with related parties

John Hindley (Full-time) and Daniel Ernst (Part-time) were employed as Pastors. Daniel Ernst ceased employment in December 2020 due to health reasons. They were paid £40,524 (including pension contributions) for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document.

Other expenses paid to trustees were reimbursements for items purchased in relation to ministry and travel expenses for the employed staff. All expenses payments were in line with Broadgrace financial policy and were approved by two signatories.

During the year, repayments totalling £17,000 were made on the non-interest bearing loans held with Stephen Michael (Trustee) and Ethco Limited (owned by Matthew Hall, Trustee). Each received £8,500 leaving an outstanding balance of £0.

5 Movement of funds

	Balance at 31.08.2020 £	Receipts £	Payments £	Transfers £	Balance at 31.08.21 £
General funds	19,151	86,403	(81,806)	5,000	28,748
<i>General Reserves</i>	-	-	-	-	-
General Church Activities	5,000	-	-	-	5,000
River Rooms (Rental reserve)	10,000	-	-		10,000
River Rooms (Repairs and Maintenance Fund)	15,000	-	-	(5,000)	10,000
	49,151	86,175	(81,806)	-	53,520
<i>Restricted funds</i>					
Funding for Emily Patterson	5,000	13,763	(16,763)	-	2,000
River rooms loan repayment fund		17,000	(17,000)	-	-
	5,000	30,763	(33,763)	-	2,000
Total funds	54,151	117,166	(115,569)	-	55,748

BROADGRACE

England & Wales - Charity number 1171839

Accounts

Broadgrace Charitable Incorporated Organisation Trustees' annual report and financial statements

1st September 2019 – 31st August 2020



broadgrace
CHURCH

Contents

Trustees' annual report	page 1
Financial review	page 10
Independent examiner's report	page 12
Financial statements and notes	page 13

Trustees' annual report

For the period 1st September 2019 – 31st August 2020

Reference and administration details

Charity name and registered charity number

Broadgrace | 1171839

The charity is also often referred to as Broadgrace Church.

Charity's principal address and contact details

Broadgrace Church,
The River Rooms,
Church Street,
Coltishall,
Norwich,
NR12 7BX.

01692 535593 | www.broadgrace.org.uk | enquiries@broadgrace.org.uk

Names of the trustees who manage the charity

Name	Office
Stephen Michael	Chair of Trustees (and elder of the church)
Daniel Ernst	Trustee (and elder of the church)
Matthew Hall	Trustee (and elder of the church)
John Hindley	Trustee (and elder of the church)
Timothy Chapman	Trustee
Fiona Foreman	Trustee

Relationship to Broad Grace Charitable Trust

Broadgrace CIO was created to replace an existing charity, *Broad Grace Charitable Trust* (registered Charity number 1136670). The trustees of *Broad Grace Charitable Trust* implemented the transition from a Charitable Trust to a Charitable Incorporated Organisation for legal reasons, primarily for the CIO to have the legal ownership of our building, The River Rooms. Under current charity law, as a CIO exists as a separate legal person, titles to buildings can be held in the name of the CIO. Previously, as a trust, The River Rooms was held in the names of the trustees. This can lead to costly fees and a time-consuming process to transfer legal ownership of the building every time the trustees change.

Broadgrace CIO (Charity number 1171839) was created and all assets and activities of *Broadgrace Charitable Trust* were transferred to the new CIO on 1st September 2017. *Broad Grace Charitable Trust* was then closed, and was removed from the Charity Commission register on 2nd October 2018.

Structure, governance and management

Broadgrace is constituted as a Charitable Incorporated Organisation (CIO). It is governed by a *Constitution of a Charitable Incorporated Institution whose only voting members are its Charity Trustees* (the 'Constitution'), dated 21st February 2017.

Appointment of trustees

Charity Trustees are appointed by a resolution passed at a meeting of the 'Spiritual Leadership' of the church. The Spiritual Leadership is made up of the elders of the church. All members of the Spiritual Leadership are currently also trustees. The trustees are in agreement, however, that it is also important to have 'external' trustees as members of the board. They bring a broader perspective and wisdom that is a valuable addition to that of the trustees who are more closely involved with the day-to-day work of the charity. They also contribute different experience of work and church life that is extremely valuable.

Governance and management of Broadgrace

The Constitution states that: 'The spiritual government and leadership of the Church Fellowship for the purposes of which the CIO has been established shall remain with the Spiritual Leadership and to the extent to which the Charity Trustees are not synonymous with the Spiritual Leadership their powers shall be confined to the proper management and administration of the CIO in accordance with the provisions of this Constitution and in furtherance of the Objects and in so doing they shall have full and proper regard to the Spiritual Leadership provided always that they shall not act outside their powers as conferred by this Constitution and by general law.'

The Spiritual Leadership of the church is made up of four elders: Daniel Ernst, Matthew Hall, John Hindley and Stephen Michael. All four of these are also trustees of the charity. In addition, two of the elders are also employed to serve as pastors of the church: John Hindley is employed full-time and Daniel Ernst is employed for one day per week. They have absented themselves from discussion of salary and all other employment matters during trustees' meetings. However, at the Trustees' Meeting on 24th January 2020 it was decided that we should establish a formal Remuneration Committee made up of Matthew Hall (Chair), Timothy Chapman, Fiona Foreman and Steve Michael. This committee will undertake all discussion of salary, terms and conditions and other matter relating to employment. This should allow for fuller discussion of these matters than previously.

The elders of the church meet weekly for prayer and to discuss any urgent pastoral or other matters. They also meet monthly to discuss any business affecting the church and to spend longer considering the life of the church. Two or three times a year they have an 'away-day' together to allow for wider reflection. They also meet for an evening from time to time to discuss theological matter that have interested one of them. The trustees meet twice a year or more frequently if there is a need to do so.

The elders are accessible to all the members of the church and regard themselves as members together of a family and not above or superior to any other members. They strive to have a highly consultative decision making process, with church members having great involvement in and ownership of decisions. Many other members serve in various ways, and we are highly dependent on one another in all aspects of church life.

Professional advisors

Bankers

HSBC, 18 London Street, Norwich, Norfolk, NR2 1LG.

Independent examiner

Guy Drummond, 11 Leckhampton Road, Cheltenham, GL53 0AX

Public benefit statement

The trustees are satisfied that the activities we undertake to meet our charitable objects are for the public benefit. All the various meetings, groups, courses and events are open to the public; events and activities are advertised as widely as possible and members are keen to share their faith and church life with the community.

Additionally, some of the meetings and events we run are specifically aimed at the general public. One example is the *Family Easter Supper*, which we organise to inform families in a fun and accessible way of the events of the first Easter. Another would be *Tiddlers*, our baby and toddler group which is widely regarded as a making a valuable contribution to village life.

We similarly use our building, The River Rooms, to serve the local community. The facilities we provide there are available to everyone.

At each meeting, the trustees consider how the charity is benefitting the public in its activities and in the general ways that church life is conducted.

Activity of the charity in meetings its objectives

Objects

The Objects of the CIO are, for the public benefit, the advancement of the Christian faith, in accordance with the Statement of Faith, in such ways as the charity trustees may from time to time decide.

Activities of the charity

In common with all his churches, Jesus Christ lies at the heart of all we are and do as a charity. Our main activity is to live as a family who love, care for, support and disciple one another. We seek to be an open family, welcoming in all who want to join us in investigating faith in Christ or in following him. This means that our culture is of paramount importance. Love has to be real, which means we must make time to know each other and our Lord.

As a result of this we prioritise praying and reading the Bible together as the primary means of relating to God, and time together knowing and loving each other as the primary means of relating to one another. This culture is more important than the organised activity of the church. Most ministry is carried out as we share time, gifts and lives with one another and with our neighbours. The elders and members of the church focus much of our attention on cultivating such a culture of love and faith, with the organised activities of the church seen as supporting this aim rather than being dominant.

This approach is both more freeing for church members, allowing all to serve one another rather than controlling what Christian service looks like, and also more effective. This is because we are free to respond

to need as we see it, rather than having to go through structures or decision-making bodies. In a larger church these might be necessary. As a smaller church, though, we strive to only create structures and ministry programs that will support the family life of the church rather than institutionalise it.

Because of the significant impact of the coronavirus outbreak, it is useful to review the activities of the charity separately before the resulting lockdown and then from the lockdown onwards. This divides the year in two.

September 2019 to February 2020

During the first six months of the year, as always, we tried to keep the focus on the relationships of love with God and one another that we mentioned above. We also sought to serve our community in love and share the good news of Jesus with those around us. The central pattern of church meetings revolves around our gathering together on Sundays and our two community groups:

- *Church family meeting:* we meet together weekly on a Sunday at 4pm. This is the meeting of the church family to which we always hope visitors will come who might like to consider joining us as we follow Christ together. We spend the time praying, reading the bible and having a talk based on the Bible passage for the week. During this time the main focus of our Bible readings and preaching was Galatians, with a short Christmas series and a series of talks on the environment (see below) to break this up. During our meetings, we usually sing hymns and songs to praise our God, and sometimes watch video clips, have interviews with members of the church and other activities to help make the meeting engaging. The meetings are for all ages, and we provide a creche which young children and their parents can use if they want. The last part of the meeting is a meal for the children, tea, coffee and cake for the adults and time to talk and pray informally with one another. On the first Sunday of each month we all have a meal together and share bread and wine as Christ reminds us of his death on the cross for us.
- *Community groups:* we have two community groups which meet weekly, on Wednesday evenings, for prayer and Bible study as well as simply spending time together. These groups do not only meet, but are also the ongoing context in which we can know each other better and share our lives – the good and the bad – with one another. We invite all members of the church to be part of one of the groups, each of which is led by two of the church elders. We invite our friends and those who might be interested in finding out more about Jesus to the Wednesday meetings and other times the groups get together. One of the groups shares a meal each time they meet, the other cake and drinks. Both groups seek to create a culture where we share our lives outside the group meetings, and this is led by the elders who serve as group leaders.

Alongside these main and ongoing activities, we have several ministries or activities that support our objects as a charity. These are ongoing ministries that may not continue indefinitely, but are currently useful in achieving our objects:

- *Tiddlers:* our baby and toddler group. We continue to have a good number of parents and carers at our meetings on the first and third Wednesdays of the month. The team work hard to maintain a very friendly, welcoming atmosphere. One of the joys of Tiddlers is the range of families who come along, from a wide range of background. We continue to believe that we are meeting our aim of providing a place of welcome and love to those who are struggling as they seek to care for children. There was also a Christmas food tasting evening in December for the adults to socialise without their children.

- *Kids' Club:* for primary school aged children we provide fortnightly club where they learn about Jesus from the Bible, pray, sing, do crafts and enjoy a fun time together. We have dedicated, enthusiastic volunteer leaders, and have been able to bring more church members to join the group as leaders. Daniel, one of the elders, had oversight of our youth and children's ministries during this time and took a lead in helping us coordinate the groups, as well as in serving and training the leaders. Hannah Michael is our Safeguarding Co-ordinator and ensure that our policies are reviewed at least annually, and that leaders receive training on safeguarding as well as holding an enhanced DBS check. She also reviews and updates our risk assessments.
- *Girls' and boys' Bible studies:* the teenage girls and boys in the church each have a bible study group. These are great fun, as well as providing an opportunity for them to apply their faith deeply in their lives. Both groups are well-led and popular among the teenagers in the church. As above, Hannah's role as Safeguarding Co-ordinator applies to these groups as well.
- *School's ministry:* John, our pastor, continued to take assemblies and help with Religious Education in several local schools. This is a great opportunity to serve the wider community, help the schools and engage the children with the good news of Jesus Christ. Relationships with staff are very good, and mutually supportive. Towards the end of the year, John was asked to become a Foundation Governor for the Nebula Federation of schools. This was discussed among the elders and John agreed to take on this role. It will begin in September 2020.
- *Equip:* we continue our training partnership with several other local churches. This year the main activity continued to be a termly Saturday morning meeting to train women from our churches in studying the Bible and teaching it to one another. This had to be cancelled for the Summer term due to the coronavirus. There was also an excellent day conference organised in February, led by a team from *Living Out* and well attended by members of Broadgrace and the other churches involved.
- *Acts 29:* we continue to be an active part of this church planting network, in Great Britain, Europe and globally. Our involvement includes conferences that benefit and encourage our pastor and other church members. John is part of the Rural Collective leadership team. The Rural Collective is a group working to promote rural church planting across the world. This role involved him travelling to Northern Ireland in October 2019 to speak at a conference on rural church planting. He has also continued to support rural church planting more locally, through coaching two rural planters through the process of establishing the church he leads and as the Rural Co-ordinator for Acts 29 Europe.
- *Missionaries:* we have continued to support a family on long-term mission service to Central Asia. This involves financial support, prayer and regular (at least monthly) video calls between church elders and members and this family. The family also had a short, un-scheduled, visit back to us in August 2019 for (successful) medical care for one of their children. They stayed with us in September 2019 and it was a real joy to see them again. They were scheduled to make a longer visit to the UK, spending a week or two in Norfolk in July 2020 but this was cancelled due to the coronavirus.
- *SaRang Church:* we enjoy our partnership with SaRang Church which is in Seoul, South Korea. As well as praying for one another, in July 2020 Sarang Church pledged £10k over two years to help with the costs of theological study for a member of Broadgrace (see below for more on this). The first half of this gift was received in August 2020 ready for the course to begin in September.

- *Wider ministry:* the elders continue to encourage John, our pastor, in his wider teaching and preaching ministry. This again included speaking at a church weekend away and lecturing at London Seminary. Our treasurer, Flick, also provides valuable advice and support to churches and Christian organisations. Daniel and John also supported other local churches through visiting preaching.
- *The River Rooms:* we see our building as a community resource, through renting space to the local café, and offices to the *Wellbeing* NHS counselling service and two businesses. We also seek to make the hall available for community use, and gladly host the monthly editorial meeting for *The Marlpit*, the local village magazine. During the Autumn of 2019 we saw an increase in hall bookings, through the work of Hannah Michael who handles this for us as a church.

During the Autumn of 2019 we also held the following events:

- *Autumn talks:* our Autumn lectures in 2018 had not been as successful as those in 2017. We decided not to repeat them. We had, however, also decided that we wanted to consider the relationship between God and climate change as a church and scheduled three talks for our Sunday church meetings in November and December. We opened these more widely to the community, with advertising and a particular encouragement to church members to invite friends and family. We only saw one or two visitors join us for these talks but they were challenging and helpful for us as a church family. As a result the elders planned to spend time on their next 'away day' discussing changes we might need to make as a church to better reflect our theology of creation. This away day was cancelled but the discussion will be picked up once it is possible to do so.
- *Hustings:* for the 2019 election, we held an election hustings. All the local candidates came to The River Rooms, and the event was introduced by Matthew, one of our elders and chaired by Felicity, one of the members of the church. The building was full, with over 100 people present, and Felicity ensured a lively but civil and fair debate among the candidates in response to questions from the floor, which were submitted in advance. This was an excellent way to serve the community and would be worth repeating at another election.

March to August 2020

The coronavirus outbreak and the ensuing 'lock-down' restrictions and subsequent changes to the law and the government guidance for churches profoundly affected our activities, as they did for most organisations. In God's kindness and wisdom, however, the heart of our church family life remained the same. The Bible's stress on love for God, for one another and for our neighbour over particular expressions of this love made it relatively easy to persist in church life.

The biggest challenge has been that we are created as embodied spirits – we are made to relate to one another with our bodies as well as our voices and so the isolation and separation that the response to the virus has necessitated has cut across an essential aspect of our creatureliness. The church responded to this in two main ways:

- We tried to make best of a bad situation, moving online using Zoom for as many meetings as we could. as a small church we are able to keep the relational nature of our meetings to a degree, using chat rooms at the end of the meeting and keeping with a live service rather than pre-recording elements. This suited us well as a church and meant that our online meetings have, to a degree, felt like our real-life ones.

- We sought to see each other, spend time together, message, write, and keep both our church family life and our care for our neighbours going. As elders we were hugely encouraged by the love shown across the church family, and the practical and creative acts of service. Many of the children wrote cards and notes to members of the church who lived alone, and popped them in to say hello at a distance. Church members cooked meals for those who were sick, shopped for neighbours, picked up prescriptions and served in many more ways. As it became impossible for us as elders to communicate with everyone we realised that many people were ringing one another, especially those who are more vulnerable or isolated. As the lock-down eased this then moved into spending more time together in the allowed groups of two households or up to six people outside. This is a great blessing as a church, as it makes obvious the truth that ministry is done by all and for all, not simply by the elders or other leaders. Spiritually we think we will have grown in Christ through this experience.

The other challenge for us as a church was that one of our elders, and part-time employee, Daniel Ernst, was taken ill in March. We do not yet know whether he caught the coronavirus or something else, but he was ill for several weeks and the recovery period was lengthy. We also placed Daniel on furlough as a prudent response to the financial situation of the church. A large part of Daniel's workload over the Summer term would have been the cancelled holiday club. The other main part was his oversight of the work with children and young people and this was taken up by John Hindley.

In considering the impact of the coronavirus on our activity in 2020, it is useful to look at what we kept, what we lost and what we gained.

What we kept

- *Church family meeting:* we moved our meetings onto Zoom, as above, and opted to teach through Esther and then begin Mark's gospel. Both of these have been well-received and of great spiritual benefit to us. Zoom is working fine but clearly not ideal. Over the Summer we held two outdoor meetings on Saturdays in addition to the Sunday Zoom meetings. This was after talking through options with the church family and were appreciated by most. We did not replace the Sunday meetings as we did not want to exclude those who could not come for medical reasons or because they were shielding vulnerable relatives.
- *Community groups:* the two community groups have moved onto Zoom as well. Whilst it works perfectly well for Bible study and prayer the loss of face-to-face relationships is clear and we were really struggling until we were able to meet in person after restrictions were eased. It is clear to us all that we need one-another and will rejoice greatly when we can eat, laugh, hug and be with one another again.
- *School's ministry:* John recorded weekly video assemblies for the school he usually visited. These were then sent to parents schooling at home, and were much appreciated by the head-teachers. We also made efforts to support school staff in the church family and to encourage our local schools and teachers. It feels as though already good relationships have got stronger during this time.
- *Acts 29:* whilst several trips were cancelled, John was able to host and teach in various Zoom webinars and prayer meetings to support rural church planters and pastors across the world. These were so well-received that we will continue a monthly webinar into the next year. John also completed a course for the core teams of rural church plants that will hopefully be published in 2021.

- *Missionaries:* we continued to support the family on long-term mission service to Central Asia. The personal support of church members was particularly important during this season as they dealt with some additional pressures due to the coronavirus in their context. They had been due to return to Norfolk on Home Assignment but sadly this had to be cancelled.
- *The River Rooms:* we kept the building safe, and supported A Piece of Cake with a delayed implementation of a rent review and free use of the hall once they reopened to allow staff to keep a distance from one another as they prepare food. Our other tenants continued to use the offices, in a reduced capacity. Both have, however, served notice for October 2020, one due to coronavirus and the other through needing a bigger premises. This means that, whilst income for 2019-20 was not severely impacted by the coronavirus we are looking at needing to rent all three offices at the start of the 2020-21 year.

What we lost

- *Holiday Club:* we were particularly excited about the holiday club, booked to run at Buxton School, as we had taken a break in 2019. Cancelling this was both sad in itself and might result in a loss of momentum now that we have had a two-year hiatus. We pray that the Lord will enable it to go ahead in 2021.
- *Big Day Out:* we had to cancel our planned Big Day Out at Mundesley, sadly for many members of the church.
- *Equip:* we have not been able to run any Equip events, cancelling or postponing what was planned. This is a shame, but the extra time and energy needed to lead the churches during the virus outbreak has made it an obvious ministry to pause. It is always an 'extra' over our regular work. We are planning to meet in September 2020 to discuss how to restart.
- *Tiddlers:* a sadness of lockdown was posting out or delivering the leavers' certificates and gifts to the Tiddlers we will not be able to bid farewell and pray for as they move on the pre-school or school. We have really missed this lovely group, we are fearful for some of the family that are isolated and vulnerable in different ways. We are trying to work out what might be possible in September, but this has been a sad loss.

What we gained

- *Kids' Club:* whilst not a new ministry, during the initial lockdown we moved our Kids' Club to being a weekly Zoom meeting. We were surprised at how the children engaged and enjoyed this. The format was well-suited to puppets and Jelly and Jackson were a key part of the online Kids' Club. So popular was the club that we saw two new children join and some who had become a little disaffected return. Over the Summer of 2020 we planned a relaunch of these groups in the garden of the Hindley's house. All the children were keen to remain involved. This is a wonderful answer to prayer for more children to engage with Kids Club. As a result, we will have more groups than previously going into September 2020 and have been blessed with new leaders wanting to serve in this way. There has been significant work done on safeguarding, risk-assessments and covid-19 safety measures that has been cheerfully undertaken by church members.

- *Girls' and boys' Bible studies:* in the same way as with Kids Club, these groups both saw a surprisingly good season of spiritual growth among the members.
- *Wider ministry:* John had a number of speaking engagements and trips cancelled. This led to some time over the Summer which he used to submit proposals for two book projects. We are hoping that one or both of these will proceed and give John an opportunity for more writing, which he will enjoy and would be a chance for us to serve the wider church.
- *Our tenth anniversary:* Broadgrace Church was planted on 16th May 2010 and so we celebrated our tenth anniversary during the lockdown. We took advantage of the season to invite supporters and friends from across the country and world to join us for a service to give thanks to God and reflect on the good and bad of the last ten years. In God's providence, Zoom failed across the world on the Sunday we were meant to meet and we had to postpone for a week. It was a good time, and a particular highlight was that our mission partners from Central Asia were able to join us and be interviewed.
- *Theological study opportunity:* whilst not a consequence of the coronavirus, during this time the elders had been considering how we might help someone to study and train for ongoing ministry. We had been in conversation with a couple in Suffolk who were considering moving to join us for this purpose. In February they decided that this was not the Lord's call on their lives. As we prayed and considered what we should do the Lord made it apparent that we should approach a member of the church, Emily Paterson. Emily is an able theologian and Bible teacher and a committed member of the church whom we thought would benefit from the opportunity. She was keen to pursue this and her employer agreed her to decrease her working days from five to three. She will study for a Graduate Diploma at the Cambridge Learning Community in Union School of Theology. The church will provide £10k towards this, of the £30k needed to cover course fees, study costs and a living grant to enable Emily to pursue this study. Emily will not be employed by the church but will continue to serve voluntarily as part of her study. We hope that we might be able to employ Emily one or two days per week on completion of her course. The church is seeking to raise the additional £20k required over 2020-22. Sarang Church, our partner church in Seoul, pledged £10k of this before the course begun.

Entering the new year of 2020-21 we are nervous about what the months ahead hold. It is hard to see how we keep much of what has been good during a Winter with lock-down restrictions. However, we know and have seen the goodness, faithfulness and kindness of Christ. Our hope rests in him and he will not fail us.

Financial Review

The charity raises money primarily through the giving of its members, gifts from supporters and through income from rental of the River Rooms.

The accounts are prepared under the Receipts and Payments method. During the financial period to 31 August 2020, £67,797 (2019: £113,946) was received in donations, with an additional £9,062 in gift-aid receipts. Within this, a donation of £15,000 was received specifically to repay some of the non-interest bearing loans held on the River Rooms.

Additionally, £29,721 (2019: £32,150) was received in rental income from the River Rooms and £1,693 (2019: £3,313) in other income including royalties from John Hindley's publications.

The value of direct charitable activities was £58,664 (2019: £66,167).

Loan repayments of £29,939 (2019: £86,917) were made against both interest-bearing and non-interest bearing loans. In addition, the charity has made donations of £3,150 (2019: £5,160) to a number of other local and national charitable organisations.

Statement of the charity's policy on reserves

The trustees have decided to maintain £25,000 in reserves. This figure was based on the following requirements:

- £5,000 available cash funds to be maintained in relation to general church activities.
- £10,000 available cash funds to be maintained in relation to the River Rooms.
- £10,000 repairs and maintenance fund for the River Rooms.

The cash balance at 31 August 2020 was £54,151.

Details of any funds materially in deficit

There were no funds in deficit at 31 August 2020.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Statement of trustees' responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. We are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner

Mr Guy Drummond has been appointed as the charity's independent examiner. His report can be seen on pages 12.

Approval

This report was approved by the trustees and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'S M', followed by a long horizontal flourish.

Stephen Michael
Chair of Trustees

Independent Examiners's Report to the trustees of Broadgrace CIO for the period 1st September 2019 – 31st August 2020

I report to the trustees on my examination of the accounts of Broadgrace CIO ('the charity') for the year ended 31 August 2020 on pages 11 to 16.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Guy Drummond

Address: 11 Leckhampton Road, Cheltenham, GL53 0AX

Date:

10/06/21

Financial Statements for the year ended 31st August 2020

Receipts and Payments Accounts

	Notes	General Funds £	Restricted Funds £	2020 £	2019 £
<i>Income receipts</i>					
Donations, legacies and grants		47,297	20,500	67,797	113,946
Gift aid receipts		9,062		9,062	10,132
Income from charitable activities		1,693	-	1,693	3,313
Rental Income		29,721	-	29,721	32,150
		<u>87,773</u>	<u>20,500</u>	<u>108,273</u>	<u>159,541</u>
<i>Capital and similar receipts</i>					
		-	-	-	-
<i>Total receipts</i>		<u>87,773</u>	<u>20,500</u>	<u>108,273</u>	<u>159,541</u>

Payments

Payments in relation to charitable activities undertaken directly	2	58,664	-	58,664	66,167
Grants paid in relation to charitable activities undertaken by others	3	3,510	-	3,510	5,160
		<u>62,174</u>	<u>-</u>	<u>62,174</u>	<u>71,327</u>
Purchase of fixed assets		-	-	-	-
Purchase of investments		-	-	-	-
Loans repaid		14,439	15,500	29,939	86,917
		<u>14,439</u>	<u>15,500</u>	<u>29,939</u>	<u>86,917</u>
Total payments		<u>76,613</u>	<u>15,500</u>	<u>92,113</u>	<u>158,244</u>
Net of receipts / (payments) before transfers		11,160	5,000	16,160	1,297
Transfers between funds		-	-	-	-
Net movement in funds		11,160	5,000	16,160	1,297
Cash funds as at last year end		37,491	500	37,991	36,694
		<u>37,491</u>	<u>500</u>	<u>37,991</u>	<u>36,694</u>
Cash funds at this year end		<u>49,151</u>	<u>500</u>	<u>54,151</u>	<u>37,991</u>

The notes on pages 17-19 form part of these accounts.

Statement of assets and liabilities

	Notes	General funds £	Restricted funds £	2020 £	2019 £
A Cash funds					
Cash at bank with immediate access		49,151	5,000	54,151	37,991
Notice deposits		-	-	-	-
Petty cash		-	-	-	-
		49,151	5,000	54,151	37,991
B Other monetary assets					
Gift aid due to charity		2,556	-	2,556	2,601
Other debtors		1,950	-	1,950	95
		4,506	-	4,506	2,696
C Liabilities					
Interest Bearing Loans		137,782	-	137,782	149,271
Non-interest bearing Loans		27,000		27,000	45,000
Tenants Deposits		3,574	-	3,574	3,574
Taxes due		-	-	-	359
Grants payable		5,000	-	5,000	-
Accrued expenses		727	-	727	156
		174,083	-	174,083	198,360

£12,344 of the interest-bearing loan is due within the 2020/21 financial year.

Interest-bearing loans are held with Rural Ministries and interest is paid at a rate of 1% above Bank of England base-rate. Non-interest bearing loans are held with Stephen Michael (Trustee) and Ethco Limited (owned by Matthew Hall, Trustee).

D Assets retained for charity's own use

Fund to which asset belongs	Current value £
Land and buildings (The River Rooms, Church Street, Coltishall)	447,530
Furniture and PA Equipment	25,189
	472,719

The trustees have used insurance values as an approximation for current values.

E Investment assets

The charity does not have any investment assets.

F Guarantees and secured debts

The outstanding balance on the charity's loan with Rural Ministries is secured on the River Rooms. At 31 August 2020, the balance was £137,782. The loan is due to be fully repaid in March 2031.

The accounts were approved by the trustees and signed on their behalf

by  date 21/5/21

STEPHEN MICHAEL

The notes on pages 17-19 form part of these accounts.

Notes to the accounts

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2 Payments in relation to charitable activities undertaken directly

	Notes	General funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Employment costs (including Pension payments)		42,171	-	42,171	45,094
River Rooms Operating	2(a)	9,258	-	9,258	11,313
Other operating costs		5,090	-	5,090	6,638
Interest Payments on loans		2,145	-	2,145	2,818
		<u>58,664</u>	<u>-</u>	<u>58,664</u>	<u>65,863</u>

2 (a) Property costs comprise:

Utilities	7,833	-	7,833	10,129
Repairs and Maintenance	1,070	-	1,070	821
Insurance	355	-	355	363
	<u>9,258</u>	<u>-</u>	<u>9,258</u>	<u>11,313</u>

3 Grants paid in relation to charitable activities undertaken by others

Grants for:	Notes			
	General funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Church Planting (UK and Europe)	720		720	2,720
Rural Ministries	1,200		1,200	1,200
Other donations (UK)	1,590		1,590	1,240
	<u>3,510</u>		<u>3,510</u>	<u>5,160</u>

4 Transactions with related parties

John Hindley (Full-time) and Daniel Ernst (Part-time) were employed as Pastors and were paid £42,170 (including pension contributions of £6,407) for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document. £1,750 was received under the Government Furlough scheme in relation to Daniel Ernst between April and August 2020.

Other expenses paid to trustees were reimbursements for items purchased in relation to ministry and travel expenses for the employed staff. All expenses payments were in line with Broadgrace financial policy and were approved by two signatories.

During the year, repayments totalling £18,000 were made on the non-interest bearing loans held with Stephen Michael (Trustee) and Ethco Limited (owned by Matthew Hall, Trustee). Each received £9,000 leaving an outstanding balance of £13,500 each.

5 Movement of funds

	Balance at 31.08.2019 £	Receipts £	Payments £	Transfers £	Balance at 31.08.20 £
General funds	12,491	88,273	(76,613)	(5,000)	19,151
<i>General Reserves</i>	-	-	-	-	-
General Church Activities	5,000	-	-	-	5,000
River Rooms (Rental reserve)	10,000	-	-	-	10,000
River Rooms (Repairs and Maintenance Fund)	10,000	-	-	5,000	15,000
<i>Restricted funds</i>	37,491	88,273	(76,613)	-	49,151
Funding for Emily Patterson		5,000		-	5,000
River rooms loan repayment fund	500	15,000	15,500	-	-
	500	20,000	15,500	-	5,000
Total funds	37,991	108,273	(92,113)	-	54,151