

Registered Charity Number: 1171814

Special Families Maesteg
Trustees Report and Unaudited Financial Statements
Year Ended 31 December 2021

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2021		31	12	2021

Section A Reference and administration details

Charity name Special Families Maesteg

Other names charity is known by

Registered charity number (if any) 1171814

Charity's principal address The Fairfield Centre

St Davids Place

Maesteg

Postcode CF34 9LR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Watkins	Chairperson		
2	Louise Falkenberg	Vice Chairperson	Appointed 6 October 2021	
3	Claire Edmunds	Treasurer		
4	Ann Morgan	Secretary		
5	Maxine Thomas		Resigned 1 May 2021	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent examiner	Robert Cole & Co	Office 2 Llynfi Enterprise Centre, Maesteg, CF34 0BQ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (dated 21 September 2016).

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the charitable needs of children, young people and their families who are in need by reason of ill-health or disability and who reside in South Wales.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Special Families Maesteg are here for people touched by additional needs and isolation. Whether children, adults or elderly. An inclusive welcoming space for all.

Offering exclusive sessions, trips, activities, peer-to-peer support, informational workshops, befriending and volunteering opportunities for all, giving more accessibility to the local community.

Originally setup in 2014 as a simple coffee morning meeting for parent carers to talk about life living with or caring for someone with additional needs, the charity has grown into a safe haven for all those with additional needs, their families and now the wider community.

With the addition of our premises and the impact of Covid-19 we have now opened our doors to the public, local organisations and everyone that might be struggling in anyway with a new focus to create a safe space for everyone.

We want to be that link between friendship and organised services aimed at giving back individuals access to the wider community that for one reason or another they might have lost, we are linked in with all major local authorities and organisations to give everyone we see the best level of support they can get.

We want everyone to know they can turn to us for any reason or need and that we can help them to feel listened to, never judged, safe and like they belong or are part of something special.

The Trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In the last year we have set up a preloved project to help fund our activities, our community donate unwanted items and we sort and clean and sell them for minimal cost to the community, supporting us as a charity and helping the people in our community have items at very low cost to help with living costs.

Summary of the main achievements of the charity during the year

We are now 8 years in from starting our project and are now sustainable without any funding from outside agencies. We will continue to apply for small pockets of funding for special sessions and activities as we come across them. We continue to run all our initial support and sessions while also carrying forward the local support that was set up from Covid.

We are extremely fortunate to have amazing volunteers, members of the community with passion to help others no matter what their circumstances.

Hopefully we will continue for many years to come.

Section E

Financial review

Brief statement of the charity's policy on reserves

As an organisation we aspire to hold at least three-months operating costs in reserves. These will ensure that the overheads can continue to be met for several months even if there is a substantial drop in donations.

Restricted reserves are maintained for expenditure, at the discretion of the Trustees, on such projects that further the objectives and activities of the charity.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

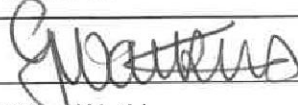

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Gillian Watkins	Ann Morgan
Chairperson	Secretary

10 November 2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Special Families Maesteg

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)**

1171814

Set out on pages

1 to 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached (other than that disclosed below *).

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 10 November 2022

Name:

Robert Roger Cole

**Relevant professional
qualification(s) or body
(if any):**

Association of Chartered Certified Accountants

Address:

Office 2 Llynfi Enterprise Centre

Heol Ty Gwyn Industrial Estate

Maesteg, CF34 0BQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The Constitution of the CIO states that "No charity trustee or connected person may... be employed by, or receive any remuneration from, the CIO" (Clause 6 (1) (c)).

During the course of our examination, it was apparent that one Trustee received remuneration as a paid employee for the period June 2020 to May 2021.

The Trustees were unaware that this contravened the terms of the Constitution of the CIO and the matter was reported to the Charity Commission, and remuneration payments ceased, immediately on discovery.

The Charity Commission have confirmed that it would not be appropriate for a person to be a trustee and an employee, as they would likely be contributing to decisions that would influence their employment.

The Trustees believe that no loss has occurred to the CIO as a result of these remuneration payments and that it was an administrative oversight that the person remained a Trustee whilst also being a paid employee.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Special Families Maesteg

1171814

Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To

31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	-	-	-	-	26,478
Fundraising	5,000	-	-	5,000	1,099
Sundry	-	-	-	-	150
Membership	1,500	-	-	1,500	345
Activities & sales	32,184	-	-	32,184	2,553
COVID Shopping Service	17,986	-	-	17,986	9,974
Grant - National Lottery Community Fund	-	19,800	-	19,800	83,200
Grant - BBC Children in Need	-	2,469	-	2,469	9,876
Grant - BCBC Sensory Fund	-	-	-	-	2,335
Grant - Groundworks	-	-	-	-	1,000
Grant - Maesteg Town Council	-	-	-	-	1,000
Grant - Misc, less than £1,000 each	-	1,000	-	1,000	2,308
Grant - Ford Bridgend Engine Plant Community Fund	-	10,440	-	10,440	-
	-	-	-	-	-
Sub total (Gross income for AR)	56,670	33,709	-	90,379	140,318
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	56,670	33,709	-	90,379	140,318
A3 Payments					
Activity costs & sales	9,287	-	-	9,287	14,042
Printing, postage & stationery	4,442	6,191	-	10,633	12,975
Repairs, maintenance, health & safety	3,782	-	-	3,782	3,564
Equipment expended	2,098	-	-	2,098	11,683
Staff costs	-	36,183	-	36,183	28,799
COVID Shopping Service	19,090	-	-	19,090	10,188
Professional fees	2,244	-	-	2,244	2,324
Telephone	216	392	-	608	466
Volunteers expenses	140	5,834	-	5,974	9,994
Rent	6,958	4,923	-	11,881	10,255
Sundry	536	-	-	536	2,739
	-	-	-	-	-
Sub total	48,793	53,523	-	102,316	107,029
A4 Asset and investment purchases, (see table)					
Olivetti Photocopier	4,680	-	-	4,680	-
Oki Printer	2,829	-	-	2,829	-
5 x Chromebooks	-	1,750	-	1,750	-
4 x iPads	-	1,316	-	1,316	-
Stage lighting setup	1,311	-	-	1,311	-
	-	-	-	-	-
Sub total	8,820	3,066	-	11,886	-
Total payments	57,613	56,589	-	114,202	107,029
Net of receipts/(payments)	- 943	- 22,880	-	- 23,823	33,289
A5 Transfers between funds	- 33,896	33,896	-	-	-
A6 Cash funds last year end	41,012	11,505	-	52,517	19,228
Cash funds this year end	6,173	22,521	-	28,694	52,517

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	6,173	22,521	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	6,173	22,521	-
	(agree balances with receipts and payments account(s))			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Olivetti Photocopier	Unrestricted	-	-
	Oki Printer	Unrestricted	-	-
	5 x Chromebooks	Restricted	-	-
	4 x iPads	Restricted	-	-
	Stage lighting setup	Unrestricted	-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gillian Watkins	10-Nov-22
	Ann Morgan	10-Nov-22