

Registered Charity Number: 1171814

**Special Families Maesteg
Trustees Report and Unaudited Financial Statements
Year Ended 31 December 2020**

Trustees' Annual Report for the period

		Period start date		Period end date	
From	01	01	2020	To	31 12 2020

Section A Reference and administration details

Charity name Special Families Maesteg

Other names charity is known by

Registered charity number (if any) 1171814

Charity's principal address The Fairfield Centre

St Davids Place

Maesteg

Postcode

CF34 9LR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Watkins	Chairperson	Appointed 1 March 2020	
2	Jane Evans	Vice Chairperson	Resigned 1 July 2020	
3	Mary Preece	Treasurer	Resigned 1 July 2020	
4	Ann Morgan	Secretary		
5	John Hope		Resigned 1 July 2020	
6	Maxine Thomas			
7	Deborah Llewellyn		Resigned 1 July 2020	
8	Gillian Evans		Resigned 1 July 2020	
9	Gail Dyke		Resigned 1 July 2020	
10	Claire Edmunds			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent examiner	Robert Cole & Co	Office 2 Llynfi Enterprise Centre, Maesteg, CF34 0BQ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed constitution)	Constitution (dated 21 September 2016).
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the charitable needs of children, young people and their families who are in need by reason of ill-health or disability and who reside in South Wales.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Special Families Maesteg are here for people touched by additional needs and isolation. Whether children, adults or elderly. An inclusive welcoming space for all.

Offering exclusive sessions, trips, activities, peer-to-peer support, informational workshops, befriending and volunteering opportunities for all, giving more accessibility to the local community.

Originally setup in 2014 as a simple coffee morning meeting for parent carers to talk about life living with or caring for someone with additional needs, the charity has grown into a safe haven for all those with additional needs, their families and now the wider community.

With the addition of our premises and the impact of Covid-19 we have now opened our doors to the public, local organisations and everyone that might be struggling in anyway with a new focus to create a safe space for everyone.

We want to be that link between friendship and organised services aimed at giving back individuals access to the wider community that for one reason or another they might have lost, we are linked in with all major local authorities and organisations to give everyone we see the best level of support they can get.

We want everyone to know they can turn to us for any reason or need and that we can help them to feel listened to, never judged, safe and like they belong or are part of something special.

The Trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Within the last year to date we have adapted and achieved 100's of milestones within our project and defeated barriers we thought were difficult to reach. This is all thank to our incredible team of volunteers and the funding that backed us.

Summary of the main achievements of the charity during the year

In late 2019 COVID-19 Landed on our doorsteps turning the entire world upside down. As a charity we had to bring everything we were doing originally to a grinding halt and inevitably change the whole purpose of what we do. We couldn't sit on our hands and do nothing for those who needed it this then lead us to thinking how we can help?

We wanted to help the community in any way we could so with the onset of the national lockdown we posted online on social media the question, How can we help?

With a flood of responses we soon found ourselves gaining volunteers by the dozen and support avenues we could develop which later become the project we are currently acting on now.

With the acquisition of The National Lottery Community Fund of £93,000 This then become the main focus for us over the coming year. With access to this funding allowed us to hire staff to help deal with the extent of support that was needed within the community, help keep a roof over our heads as a base of operations for everything we did and to help us develop the project to give the community exactly what they asked for and ultimately really needed.

While the project started as a COVID-19 support programme and continues to do so, we have identified the need for this support to be sustained permanently. Also this project has now grown into something much bigger than just COVID support. We have unlocked to potential to bring our community together, form the public to other local organisations, we can help synchronise our community development and support on an entirely new level.

These activities and comprised of those that have been identified to be the most needed within the community. We also have a range of other activities that the community have said they would like starting soon. These services are developed and constantly adapted from continuous consultation with our community through online channels and door to door visits. Making sure we are giving the community exactly what they need.

All these activities will be adapted moving forward to help our community come out of COVID-19 and re-integrate back into our community with our support. We understand that there will be a long lasting effect for many of our community both emotionally and physically and this is what we hope to address getting life back to normal for as many as we can.

Section E

Financial review

Brief statement of the charity's policy on reserves

As an organisation we aspire to hold at least three-months operating costs in reserves. These will ensure that the overheads can continue to be met for several months even if there is a substantial drop in donations.

Restricted reserves are maintained for expenditure, at the discretion of the Trustees, on such projects that further the objectives and activities of the charity.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Covid-19 had a substantial impact on us as a charity, halting all face-to-face sessions and support, going online, adapting to community responses for help as well as maintaining our support to those families with additional needs, young or old.

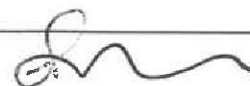
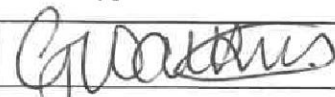
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Gillian Watkins

Ann Morgan

Position (eg Secretary, Chair, etc)

Chairperson

Secretary

Date

18/10/21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Special Families Maesteg

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1171814

Set out on pages

1 to 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached (other than that disclosed below *).

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

Robert Roger Cole

**Relevant professional
qualification(s) or body
(if any):**

Association of Chartered Certified Accountants

Address:

Office 2 Llynfi Enterprise Centre

Heol Ty Gwyn Industrial Estate

Maesteg, CF34 0BQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The Constitution of the CIO states that "No charity trustee or connected person may... be employed by, or receive any remuneration from, the CIO" (Clause 6 (1) (c)).

During the course of our examination, it was apparent that one Trustee received remuneration as a paid employee for the period June 2020 to May 2021.

The Trustees were unaware that this contravened the terms of the Constitution of the CIO and the matter was reported to the Charity Commission, and remuneration payments ceased, immediately on discovery.

The Charity Commission have confirmed that it would not be appropriate for a person to be a trustee and an employee, as they would likely be contributing to decisions that would influence their employment.

The Trustees believe that no loss has occurred to the CIO as a result of these remuneration payments and that it was an administrative oversight that the person remained a Trustee whilst also being a paid employee.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Special Families Maesteg

1171814

Receipts and payments accounts

CC16a

For the period
from

01/01/2020

To

31/12/2020


Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	26,478	-	-	26,478	8,442
Fundraising	1,099	-	-	1,099	2,053
Sundry	150	-	-	150	831
Membership	345	-	-	345	460
Activities & sales	2,553	-	-	2,553	11,099
COVID Shopping Service	9,974	-	-	9,974	-
Grant - National Lottery Community Fund	-	83,200	-	83,200	-
Grant - BBC Children in Need	-	9,876	-	9,876	9,382
Grant - BCBC Sensory Fund	-	2,335	-	2,335	-
Grant - Groundworks	-	1,000	-	1,000	1,000
Grant - Maesteg Town Council	-	1,000	-	1,000	-
Grant - Misc, less than £1,000 each	-	2,308	-	2,308	-
Grant - Peoples Health Lottery	-	-	-	-	1,594
Grant - Amazon	-	-	-	-	1,000
Sub total (Gross income for AR)	40,599	99,719	-	140,318	35,861
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,599	99,719	-	140,318	35,861
A3 Payments					
Activity costs	-	14,042	-	14,042	16,028
Printing, postage & stationery	-	12,975	-	12,975	2,225
Repairs, maintenance, health & safety	3,564	-	-	3,564	532
Equipment expended	-	11,683	-	11,683	3,925
Staff costs	-	28,799	-	28,799	-
COVID Shopping Service	10,188	-	-	10,188	-
Professional fees	2,324	-	-	2,324	777
Telephone	-	466	-	466	466
Volunteers expenses	-	9,994	-	9,994	4,781
Rent	-	10,255	-	10,255	9,276
Sundry	2,739	-	-	2,739	1,163
Sub total	18,815	88,214	-	107,029	39,173
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,815	88,214	-	107,029	39,173
Net of receipts/(payments)	21,784	11,505	-	33,289	3,312
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,228	-	-	19,228	22,540
Cash funds this year end	41,012	11,505	-	52,517	19,228

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	41,012	11,505	-
		-	-	-
		-	-	-
	Total cash funds	41,012	11,505	-
	(agree balances with receipts and payments account(s))	PKK	UKK	UKK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gillian Watkins	18/10/12
	Ann Morgan	18/10/12