



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 31 December 2020  
To 31 December 2021

Period start date  
Period end date

Charity name: Southampton Canoe Club

Charity registration number: 1171807

## Objectives and Activities

	SORP reference																																																																																																																															
Summary of the purposes of the charity as set out in its governing document	Para 1.17	'The promotion of community participation in healthy recreation for the benefit of the inhabitants of Southampton and persons living in and around Hampshire by the provision of facilities for kayaking and canoeing'.																																																																																																																														
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>Open to the Community</b> - Although it was again another challenging year, managed with COVID 19 , in the early and middle of 2021 when we were able to operate we offered FREE of CHARGE Kayaking Taster sessions, as usual.</p> <p><b>AGM Membership Report: Total Members = 99</b></p> <table><tr><td>Date: 11th Sept 2021</td><td>Female</td><td>Male</td><td>Total</td><td>Disability</td><td>BAME</td></tr><tr><td>All Members</td><td>29</td><td>70</td><td>99</td><td>0</td><td></td></tr><tr><td>Juniors</td><td>13</td><td>18</td><td>31</td><td>0</td><td></td></tr><tr><td>Student</td><td>4</td><td>7</td><td>11</td><td>0</td><td></td></tr><tr><td>Adults</td><td>12</td><td>45</td><td>57</td><td>0</td><td></td></tr><tr><td>New Members</td><td>13</td><td>27</td><td>40</td><td>0</td><td></td></tr><tr><td>Renewing Members</td><td>16</td><td>43</td><td>59</td><td>0</td><td></td></tr></table> <p><b>Last meetings Membership - Before renewal = 84</b></p> <table><tr><td>Date: 26th Sept 2020</td><td>Female</td><td>Male</td><td>Total</td><td>Disability</td><td>BAME</td></tr><tr><td>All Members</td><td>27</td><td>55</td><td>84</td><td>0</td><td></td></tr><tr><td>Juniors</td><td>10</td><td>16</td><td>26</td><td>0</td><td></td></tr><tr><td>Student</td><td>3</td><td>2</td><td>5</td><td>0</td><td></td></tr><tr><td>Adults</td><td>14</td><td>36</td><td>50</td><td>0</td><td></td></tr><tr><td>New Members</td><td>2</td><td>4</td><td>6</td><td>0</td><td></td></tr><tr><td>Renewing Members</td><td>11</td><td>14</td><td>25</td><td>0</td><td></td></tr></table> <table><tr><td>Date: December 2019</td><td>Female</td><td>Male</td><td>Total</td><td>Disability</td><td>BAME</td></tr><tr><td>All Members</td><td>45</td><td>91</td><td>136</td><td>0</td><td></td></tr><tr><td>Juniors</td><td>15</td><td>26</td><td>41</td><td>0</td><td></td></tr><tr><td>Student</td><td>4</td><td>6</td><td>10</td><td>0</td><td></td></tr><tr><td>Adults</td><td>26</td><td>59</td><td>85</td><td>0</td><td></td></tr><tr><td>New Members</td><td>-</td><td>-</td><td></td><td></td><td></td></tr><tr><td>Renewing Members</td><td>-</td><td>-</td><td></td><td></td><td></td></tr></table>	Date: 11th Sept 2021	Female	Male	Total	Disability	BAME	All Members	29	70	99	0		Juniors	13	18	31	0		Student	4	7	11	0		Adults	12	45	57	0		New Members	13	27	40	0		Renewing Members	16	43	59	0		Date: 26th Sept 2020	Female	Male	Total	Disability	BAME	All Members	27	55	84	0		Juniors	10	16	26	0		Student	3	2	5	0		Adults	14	36	50	0		New Members	2	4	6	0		Renewing Members	11	14	25	0		Date: December 2019	Female	Male	Total	Disability	BAME	All Members	45	91	136	0		Juniors	15	26	41	0		Student	4	6	10	0		Adults	26	59	85	0		New Members	-	-				Renewing Members	-	-			
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		<p><b>Sports Development -</b></p> <p><b>The Weights Gym –</b>  Since its inception in 2020 there has been significant participation by the DIV 1 to 6 Marathon and Sprint members of the Club – supported by our in-house fitness Coach.</p> <p><b>Circuits and Ergos –</b>  Following our return to near normal activities, these sessions on Tuesday and Thursday evenings have been well attended.</p> <p><b>Talent Club –</b>  Although this year has not gone as any of us have planned, we have still made progress, early on we were unsuccessful in our application to become a Talent Club Partner, however we are now preparing our plan to become a Talent Club Associate. Key plans for 2021/22 include a junior focused online development programme, the extension of capacity testing and subsequent data sharing across the club, and further development of the gym.</p> <p><b>Coaches –</b>  The new coaches have been finding their feet with their new groups and these continue to develop well.</p> <p><b>Coaching sessions -</b>  Our Saturday sessions remain our key area where we see newcomers at our monthly Tasters which have now got back up and running, however, there has not been the same pick-up by the public as we saw before the pandemic, but no doubt this will expand as more people become more used to having to live with COVID-19.</p> <p><b>Sprint –</b>  Across 2021 our valiant Sprint team had 16 athletes and some fantastic success, with one being selected to go to the Junior World Championships and one selected for the Olympic Hopes regatta. There were 3 open National regattas in Nottingham this year and our Athletes brought back a host of national titles. One of the highlights however was the addition of five new faces to the team at the Macgregor Regatta, currently 12th in the Magregor Paddle and 5th in the Club Medals competition, and although we could score more highly by only allowing our paddlers to race with other Southampton Paddlers we do not believe this is in our paddlers best interests. There are clear gaps that we did not achieve in our Sprint plan this year - most notably the running of a regatta, however we are hopeful that we can take this on next year. The committee continue to support the K4 program and have applied for a grant to purchase a new trailer to allow us to transport the K4s to events and regattas.</p>
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		<p><b>Wild Water -</b> Our Wild Water progress this year had really stalled but we are hopeful that we will be able to run an event again next year and hope that other coaching groups start using the Wavehoppers for practice and skills training.</p> <p><b>Marathon -</b> Not a normal year but great to have been able to host a race and see some faces out and about at the other couple of races that have been held. Looking forward to the return of the race season, the MRC race entry system is working well.</p> <p><b>Welfare Officer –</b> Has been updating all policies and codes of conduct in line with British Canoeing requirements and national legislation and ensuring that all Coaches and other volunteers are familiar with these and where appropriate ensured that safe-guarding training has been updated or completed to meet these revised regulatory criteria. To this end we are advised that:- All Coaches are compliant All Procedures and policies are up to date and visible on the website.</p> <p><b>Liaison with other Clubs in the Area –</b> We have continued to develop links with Poole Harbour Canoe Club, Hamble Canoe Club and Hamble Sea Scouts by organising local Hare and Hound race events, when possible to do so, which attract their membership to the sport of marathon kayak racing and equally promotes the presence of both their club and ours to all participants in so doing.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>In planning our activities for the year 2021 we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The main activities as described earlier are :-</p> <ol style="list-style-type: none"> <li>1. We have offered 'Open to the community' FREE of CHARGE Taster sessions when able to do so, as limited by the COVID-19 rules and regulations.</li> <li>2. Provision of an Amateur Sport Development programme supported by trained coaches for all ages and abilities, has remained possible for those able to take part in sessions.</li> <li>3. Whilst we had wished to offer a racing calendar of events for both local people and participants from further afield - to allow them to use the skills they have learnt in a competitive environment, this was limited by the COVID-19 rules and as such very few events were possible during this period.</li> <li>4. Continuing to develop links with other clubs to offer an outlet for the development of kayaking together with their own activities, had also been</li> </ol>

		difficult due to the COVID-19 limitations. All the above activities benefit all ages and abilities in developing their self confidence and social skills, whilst maintaining their health and mental well-being by actively participating in a sports activity with other like-minded participants.
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Southampton Canoe Club does not offer grants to individuals or other organisations - and this facility is not promoted by the Club.
Policy on social investment including program related investment	Para 1.38	Southampton Canoe Club uses its charitable funds to pay to maintain the training of its volunteer coaches to run the Monthly Taster sessions for the general public at NO CHARGE to all those that attend and it does not pass this training cost onto attendees. We are also developing our portfolio of available coaches by training new coaches as and when persons show the aptitude to do so. Our funds also extend to maintaining our fleet of kayaks, paddles and buoyancy aids which are used by all new-comers for the early years of their involvement at no extra cost until such time as they wish to buy their own equipment.
Contribution made by volunteers	Para 1.38	All the Coaches, Administrators and Officers of the Club offer their time freely and at no cost to Southampton Canoe Club. This enables the Club to offer their facilities and coaching at the lowest possible costs for all those who wish to become full members of the club.
Other		<p>The Trustees wish to recognise the contribution of its Volunteer Coaches and Committee Members in continuing to meet the Charities Objectives.</p> <p>Although membership tends to fluctuate year on year the volunteers continue to develop new ideas and coaching methods which has meant that we have been able to again extend our membership to near 100 in this last exceptional financial year.</p> <p>We have also been able to maintain interest in training through the winter evenings by operating ERGO machine and Circuit Training sessions twice a week which has been open to all club members to attend free of charge as part of their membership.</p> <p>The development of a weight -training gym has meant that members have been able to weight train at our own site, and this continues to develop.</p>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We continue to work together with Active Nation at the Woodmill Activity centre site and we are continuing to explore a way to have a more permanent structure on site which we can call our own - this remains in the early development stage but still is an ongoing project for the next few years.</p> <p>The main aims of the Club are to not only get more people active but to develop those people into talented athletes in the field of kayaking.</p> <p>In order to measure our achievement in this area we are always keen to demonstrate this by their singular achievements across the year.</p> <p><b>Help to develop international paddlers –</b> One of the Club's best years for international competition, with a number of juniors being selected to represent GB.</p> <p>One has had a fantastic year, being selected for the Junior K2 1000m World Championships in Portugal. There was some exciting racing with one of our members together with a member from Elmbridge finishing 2<sup>nd</sup> place in the B final . One member has also been selected for the Marathon World Championships in Romania.</p> <p>One of our ladies has done amazingly well this year, being selected for Olympic Hopes regatta in Czech Republic .</p> <p>Also, fantastic achievements for 3 members who had been selected to represent GB in the Development Marathon Team, racing at the French National Championships. Unfortunately, they were unable to take part due to Covid-19 restrictions in France.</p> <p><b>Attendance at Hasler Finals 2021 -</b> No Hasler final this year due to Covid-19.</p> <p><b>Waterside Series 2021 –</b> No Waterside series this year, again due to Covid-19.</p> <p><b>Devizes to Westminster International Canoe Race 2021–</b> Unfortunately, no DW this year for the same reason.</p>

### **Sprint Races Results –**

The regatta program at Nottingham had some changes due to Covid-19, however, to the Sprint Committee's credit, several regattas took place.

This is an area where we are making steady but significant progress, thanks to our Sprint Team Captain and supporting Fitness Coach.

Here are some highlights from this year:

#### National Championships Junior

##### **U18**

K1 500m - 1<sup>st</sup>

K2 500m - 1<sup>st</sup>

K1 1000m - 1<sup>st</sup>

K2 1000m - 1<sup>st</sup>

K4 1000m - 1<sup>st</sup>

##### **U16**

K2 500m - 3<sup>rd</sup>

K4 500m - 3<sup>rd</sup>

#### National Championship Master Results

K1 200m - 2<sup>nd</sup>

K2 500m - 1<sup>st</sup>

K2 1000m - 1<sup>st</sup>

K4 1000m - 2<sup>nd</sup>

### **Marathon Races results -**

Develop paddlers up to Divisions 2 to 5 -

**Good progress has been made in this area.**

**The position over the last 6 years**

	2021	2019	2018	2017	2016	2015
Div 1	0	0	0	0	0	0
Div 2	3	6	5	3	1	3
Div 3	13	11	10	9	7	4
Div 4	10	9	9	11	9	9
Div 5	7	12	12	10	8	12
Total	33	38	36	31	26	28

- **No racing took place in 2020 due to Covid-19.**

### **National Marathon Championships 2021 -**

This event took place at Reading this year, it was good to have the event back. We had a number of top results here are some of the achievements.

Mini K1 - 1<sup>st</sup>

U12 Girls K2 - 1<sup>st</sup>

U16 Girls K2 - 2<sup>nd</sup>

U18 Boys K2 - 1<sup>st</sup>

O54 Men K2 - 3<sup>rd</sup>

## Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<table><tr><th colspan="7">2020 / 2021 Plan</th></tr><tr><th colspan="7">WWR Captain Plan 2020 / 2021</th></tr><tr><th>Aim</th><th>Who</th><th>What</th><th>When</th><th>Cost</th><th>Measure of Success</th><th>Progress</th></tr><tr><td>Produce more skilled paddlers</td><td>WWR Captain</td><td>Increase number of Club owned Wavehoppers to 8</td><td>Ongoing</td><td>£200 per boat</td><td>Number of boats</td><td></td></tr><tr><td>Produce more skilled paddlers</td><td>Coaches</td><td>Run Induction to WWR Session</td><td>Winter 20 / Spring 21</td><td>Nil</td><td>Size of Team @ Nene</td><td>Awaiting Chance post Covid, No Nene event</td></tr><tr><td>Promote WWR</td><td>Captain / Coaches</td><td>Run WWR Event</td><td>2021</td><td>Income £50?</td><td>Feedback from Competitors / create attendance baseline</td><td>No Progress due to development at centre and Covid</td></tr><tr><th colspan="7">Sprint Captain Plan 2020 / 2021</th></tr><tr><th>Aim</th><th>Who</th><th>What</th><th>When</th><th>Cost</th><th>Measure of Success</th><th>Progress</th></tr><tr><td>Increase SOU Sprint Team</td><td>Captain</td><td>Advertise and write up regattas</td><td>2021</td><td>Nil</td><td>Size of Team</td><td>5 new athletes in 2021</td></tr><tr><td>Increase SOU Sprint Team</td><td>Captain</td><td>Run Induction for new families to sprint</td><td>Spring 2021</td><td>Nil</td><td>Size of Team</td><td>Webinar run for September</td></tr><tr><td>Increase SOU Sprint Team</td><td>Captain / PR</td><td>Use Olympics to promote Sprint Participation</td><td>2021</td><td>Nil</td><td>Size of Team</td><td>??</td></tr><tr><td>Increase number of Paddlers achieving qualification</td><td>Coaches</td><td>500m qualification times known / Better knowledge of 4 stage race plan</td><td>2021</td><td>Nil</td><td>Increase in qualified paddlers</td><td>No Progress</td></tr><tr><td>Build opportunities to Sprint in SOU</td><td>Group</td><td>Hold a Regatta in 2021</td><td>2021</td><td>Income</td><td>Number of Regattas</td><td>No Progress due to development at centre and Covid</td></tr><tr><td>Develop stronger Crew boats</td><td>Captain / Coaches</td><td>Run a crew boat 10,000m race</td><td>2021</td><td>Income</td><td>Run Event / Attendance</td><td>No Progress due to development at centre and Covid</td></tr></table>	2020 / 2021 Plan							WWR Captain Plan 2020 / 2021							Aim	Who	What	When	Cost	Measure of Success	Progress	Produce more skilled paddlers	WWR Captain	Increase number of Club owned Wavehoppers to 8	Ongoing	£200 per boat	Number of boats		Produce more skilled paddlers	Coaches	Run Induction to WWR Session	Winter 20 / Spring 21	Nil	Size of Team @ Nene	Awaiting Chance post Covid, No Nene event	Promote WWR	Captain / Coaches	Run WWR Event	2021	Income £50?	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Develop stronger Crew boats	Captain / Coaches	Run a crew boat 10,000m race	2021	Income	Run Event / Attendance	No Progress due to development at centre and Covid																																																																																																																																																																																				
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Develop stronger Crew boats	Captain	Increase fleet of K4s from 5 to 8	2021	£500	Number of working boats	Currently 7 (not including Nelo and 2 Rockets)																																																																																																																																																																																				
Talent Action Plan 2020 / 21																																																																																																																																																																																										
Aim	Who	What	When	Cost	Measure of Success	Progress																																																																																																																																																																																				
Publish and deliver stage and Age Training plan 7 days of the week	Lead Coach		ASAP	Nil	Number of juniors participating 5 times a week	Damon and James both Publishing Programmes, with S&C for their groups – need to extend across other junior groups.																																																																																																																																																																																				
As part of above deliver 2 S&C sessions a week	Damon	Delivery of sessions	ASAP	Possible cost if using coach delivery	Amount of Gym usage	Strength on a Monday and Circuits on a Wed Lead by Damon, supported by James																																																																																																																																																																																				
Develop a Coaching pathway within the Talent section.	Coaching Officer	JP & CC Paddlesport Instructor, AH, PGJ, NL, BP, XH, EG FSRT	Sept 2020	£400	Number of Sessions Delivered & Amount of training Completed	Stalled awaiting BC delivery of coaching bursary																																																																																																																																																																																				
Safeguarding Training	Jane L	All Coaches to have done 3hr Training	Dec 2020	£150?	Number of Compliant Coaches	In progress. Status check next coach meeting																																																																																																																																																																																				
Establish a Data measurement system across the club	James H	Research and report on other club systems	June 20	Nil		First Stages complete - need discussion with committee on Lubium or similar S&C data recording process starting in Aug 20																																																																																																																																																																																				
Develop a Coach Development program across club	Coaching Officer	Coaching needs review Design a Program of training to fit above.	Oct 20	Nil ?? Dependant	Coaches engaged in training	Needs to link to coaching syllabus – stalled until engagement.																																																																																																																																																																																				
Prepare to apply for Talent Club 2	James H	Work with British Canoeing to understand the process and required outcomes	Oct 20	Nil	Club decision on whether to apply	Unsuccessful in application - Meeting around Associate in May 21																																																																																																																																																																																				
Increase number of Paddlers achieving qualification	Coaches	Deliver Holiday and Half Term Training Camps	2021	Income	Run 7 Camps with at least 7 paddlers at each	Camps run at Xmas and Easter																																																																																																																																																																																				
Performance of fundraising activities against objectives set	Para 1.41	<p>Our funding officer had been successful in gaining funding from various commercial enterprises, to support the club and we thank her for her continued sterling efforts in this regard.</p> <p>We had an application in for £1950 for gym equipment.</p> <p>£1,000 secured to buy a K4 boat</p> <p>We submitted an application to try to source funding for a K4 trailer as well – this is ongoing.</p>																																																																																																																																																																																								

		<p>Additional grant application was submitted to a local developer towards gym equipment – not heard, assume unsuccessful</p> <p>A local manufacturer kindly funded the rental of the Portaloos at our Hasler race.</p> <p>Lots of opportunities to revisit with the supermarkets again now and would like to help source funded kit as well.</p> <p><b>Funding Aims for 2022-</b> The coming year again could be trickier as grants available will be focused on those suffering significant hardship from Covid-19.</p> <p>Our membership numbers are down so we will need to work hard at recruiting and retaining members which will be our main source of income, plus, as usual, continue to spot funding opportunities for new projects.</p>
Investment performance against objectives	Para 1.41	<p>The funding gained for the Portaloo rentals for our Hasler race assisted in keeping our costs to a minimum for that event.</p> <p>The funding for the K4 boat enabled us to purchase a better quality K4 race boat for our developing Talent squad. This allows them to be more competitive against other clubs in our Region.</p>
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<div>Below is a copy of our unaudited end of year accounts statement for 2021</div> <table><tr><th colspan="4">Southampton Canoe Club Receipts and Payments Account for 2021 (Jan 2021- Dec 2021)</th></tr><tr><th colspan="2">Receipts</th><th colspan="2">Payments</th></tr><tr><th></th><th>Amount</th><th></th><th>Amount</th></tr><tr><td>Balance b/f (Bank &amp; Cash)</td><td>21581</td><td></td><td></td></tr><tr><td>Membership, Container Rents and Race</td><td>11758</td><td>Site Rent &amp; Hall Hire</td><td>3130</td></tr><tr><td>Grants And Donations</td><td>2216</td><td>Boat &amp; Equipment Purchases</td><td>5483</td></tr><tr><td>Boat Sales</td><td>400</td><td>Course &amp; Registrations</td><td>142</td></tr><tr><td>Shop Sales</td><td>96</td><td>Equipment Repairs</td><td>234</td></tr><tr><td>Xmas Party Tickets</td><td>217</td><td>BCU Levy/Registration</td><td>802</td></tr><tr><td>Refund partial Beth Worlds</td><td>138</td><td>Internet &amp; Website Costs</td><td>831</td></tr><tr><td></td><td></td><td>Wages</td><td>60</td></tr><tr><td></td><td></td><td>Race Entries</td><td>1110</td></tr><tr><td></td><td></td><td>Trophies</td><td>294</td></tr><tr><td></td><td></td><td>Fuel</td><td>108</td></tr><tr><td></td><td></td><td>Race cost inc food/Portaloos</td><td>753</td></tr><tr><td></td><td></td><td>Paybal bal</td><td>1100</td></tr><tr><td></td><td></td><td>Beth &amp; Xav Sponsorship</td><td>510</td></tr><tr><td></td><td></td><td>Xmas Club Party</td><td>633</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td>Balance c/f (Bank, Paypal and Cash)</td><td>21216</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Total</td><td>36405</td><td>Total</td><td>36405</td></tr><tr><td>Opening Balance</td><td></td><td>Closing Balance</td><td></td></tr><tr><td>Bank</td><td>20838</td><td>Bank</td><td>20817</td></tr><tr><td>Paypal</td><td>658</td><td>Paypal</td><td>203</td></tr><tr><td>Cash</td><td>84</td><td>Cash</td><td>196</td></tr><tr><td></td><td>21581</td><td></td><td>21216</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>R J Buckler</td><td></td><td></td><td></td></tr><tr><td>Treasurer</td><td></td><td></td><td></td></tr><tr><td>20/04/2022</td><td></td><td></td><td></td></tr></table>	Southampton Canoe Club Receipts and Payments Account for 2021 (Jan 2021- Dec 2021)				Receipts		Payments			Amount		Amount	Balance b/f (Bank & Cash)	21581			Membership, Container Rents and Race	11758	Site Rent & Hall Hire	3130	Grants And Donations	2216	Boat & Equipment Purchases	5483	Boat Sales	400	Course & Registrations	142	Shop Sales	96	Equipment Repairs	234	Xmas Party Tickets	217	BCU Levy/Registration	802	Refund partial Beth Worlds	138	Internet & Website Costs	831			Wages	60			Race Entries	1110			Trophies	294			Fuel	108			Race cost inc food/Portaloos	753			Paybal bal	1100			Beth & Xav Sponsorship	510			Xmas Club Party	633							Balance c/f (Bank, Paypal and Cash)	21216					Total	36405	Total	36405	Opening Balance		Closing Balance		Bank	20838	Bank	20817	Paypal	658	Paypal	203	Cash	84	Cash	196		21581		21216									R J Buckler				Treasurer				20/04/2022			
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20/04/2022																																																																																																																																		
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not hold any reserves																																																																																																																																
Amount of reserves held	Para 1.22	None																																																																																																																																
Reasons for holding zero reserves	Para 1.22	The Club operates with the funds that are available and continues to function with a positive bank balance.																																																																																																																																
Details of fund materially in deficit	Para 1.24	Not applicable																																																																																																																																
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable																																																																																																																																

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation ( CIO )
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Election by the Members of the CIO

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Southampton Canoe Club Trustees have delegated the day to day administration of the Club to a Club Committee, it's structure is as follows:-</p> <p><b><u>Committee –</u></b>  Chairperson  Vice Chair  Secretary  Treasurer  <b><u>Officers –</u></b>  Welfare Officer  Admin Officer  Head Coach  Grants/ Funding Officer  Website Manager  Quartermaster  Junior Representative/s  Race Captain  This committee has 6 meetings per year.</p> <p>In addition the Committee have delegated the management of the Coaching team to a sub-committee run and managed by the Head Coach and this also has 6 meetings per year.</p>
Relationship with any related parties	Para 1.51	The Club's Coaches operate strictly under the rules and governance of the National Governing Body of British Canoeing and the Committee also ensures that its Coaches attend regular update seminars and training events.
Other		

## Reference and Administrative details

Charity name	Southampton Canoe Club
Other name the charity uses	
Registered charity number	1171807
Charity's principal address	Woodmill Outdoor Activities Centre Woodmill Lane Southampton SO18 2JR

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Rance	Head Coach		
2	Philip Amey	Admin Officer		
3	James Hinvies	Coach		
4	Neil McLeod	Coach		
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip George Amey	
Position (eg Secretary, Chair, etc)	Admin Officer	
Date	16/10/2022	