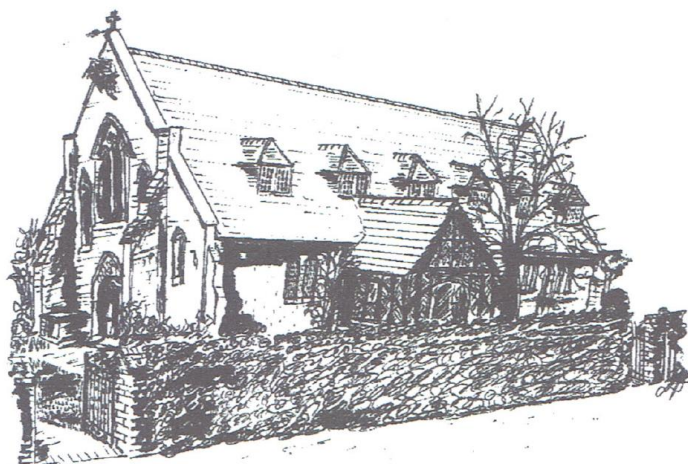


St Augustine Aldershot



Annual Report
and
Financial Statements
of the
Parochial Church Council
For the year ending 31st December 2021

Church Wardens:
Jackie Dunne and John Rook
c/o St Augustine's Vicarage
Holly Road
Aldershot

Bankers
Lloyds Bank
115 Victoria Road
Aldershot

Independent Examiner
Paul Wharam FMAAT
16 Coronation Road
Aldershot

**St Augustine's Church Aldershot Annual Report of
the Parochial Church Council for the Year Ended
31 December 2021**

Administrative Information

St Augustine's Church is situated in Holly Road Aldershot and is part of the Diocese of Guildford within the Church of England. The correspondence address is:
St Augustine's Vicarage, Holly Road, North Town, Aldershot, Hants, GUI 2 4SE

St Augustine's Church is a registered charity. Charity number 1171776.
The Parochial Church Council (PCC) acts as the trustees of the charity.

PCC members who have served from 1 January 2021 until the date this report was approved are:

Churchwardens:

Mrs. Jackie Dunne – Chairperson/Warden
Mr. David Pennell Vice Chairman/Warden – Resigned in July
Mr John Rook – Deputy Warden

Church Representatives:

Mrs. Jackie Dunne
Mr. John Rook

Representatives on the Deanery Synod:

Mr John Rook and Mrs Pauline Rook

Elected Members

Mr Bob Murrell: Secretary from June
Mrs Dot Grobler: Treasurer 2021 and Secretary till June
Mrs. Jackie Dunne
Mr. David Pennell (Until July)
Mr. Chris Willis
Mrs. Kay Abraham (Until June)
Mrs. Penny Robinson (Until June)
Mr. John Rook
Mrs. Brenda Brown (Until June)
Mrs. Pauline Rook – Vice Treasurer

Mr. Jim Moore – Emeritus {2017 – 2020} (2018 – 2021)

Co-opted Members

Father John Harvey

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules 2011. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Augustine's PCC has the responsibility for promoting, in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the maintenance of the fabric of the church building, church hall complex and its environs.

Achievements and Performance

In 2021 there were 70 people on the Church Electoral Roll (2019-69), around half of whom are not resident within the parish. The average weekly attendance, including those under 16, was 33, a decrease due to the Covid-19 pandemic; the regular worshipping community now stands at around 26; Not everyone is at mass every Sunday, and this is reflected in the weekly number of communicants where there has been a steady decline overall. This

continues to be a cause for concern although, this seems to be common nationally and is certainly the experience of a number of other parishes!

During 2021 there were 7 Baptisms, 1 wedding and 3 funerals conducted by the visiting clergy and our retired Priest Fr John Harvey.

Although the parish is changing rapidly, local people from North Town and beyond still very much identify with St. Augustine's as their church and so we continue to offer a ministry which is available to everyone and forms the basis of much of our missionary endeavour.

Review of the Year

Without a Priest-in-Charge, the PCC met on a monthly basis during the year to conduct its regular business. Finance, finding the money to keep going to fulfil our mission statement 'To bring people to a personal love and knowledge of Jesus Christ through the sacramental life of the Church,' was an even bigger challenge in 2021 as a number of regular givers have moved away from Aldershot.

Our payment of £20,500 in the 2021 Parish Share was again short of the figure set by the Diocese, partly as a result of the covid pandemic, reduced giving and less events taking place. The PCC has a series of Financial Protocols in place, designed to safeguard our ongoing financial position. The Church Hall, post Covid-19, is still contributing to the costs of BAU but also with less rentals.

The Vicarage was let in 2021 which helped to reduce some of the burdens relating to the upkeep and reduced the figure set by the Diocese.

Financial Review

The total receipts on the General Fund (Unrestricted) were £43,303.16; this includes £4,506.29 unrealised gain on our investments and was spent to provide the Christian ministry at St. Augustine's Church.

Reserves Policy

The final result for the year – Reserve Policy

It is PCC policy to maintain a balance on unrestricted funds, where reasonable and practicable, which equates to six months unrestricted payments to cover emergency payments which may arise from time to time.

Investment Policy

It is our policy to invest our funds balances with the CCLA CBF Church of England Investment and Deposit accounts.

Finance Protocols

This protocol sets out a summary of the main financial funds and rules governing their use by the PCC. These rules are supported by resolutions of the PCC and require amended resolutions to change the arrangements.

Summary of funds

There are 4 funds available to the PCC:

- General fund – unrestricted
- Hall fund – designated
- Fabric fund – restricted
- Drawdown fund – restricted

Specifics of each fund

General fund

This is used for the general income and running costs of the church. It should not be used for repairs that are covered from the Fabric fund. It cannot be used for income or costs associated with the Hall complex which are covered from the Hall fund. The fund rules require that the PCC maintains a contingency balance sufficient to cover 6 months running costs. With current costs and inflation this should be approximately £15,000.

Hall fund

Hall Fund- this is used for the specific income and costs associated with running the Hall complex. The fund rules require that the PCC maintains a contingency balance sufficient to cover 6 months running costs.

In addition, the Hall needs to be self-funding so there should also be a contingency amount allowed for repairs/maintenance of not less than £10,000.

Bearing in mind that an increasing amount of the Parish Share is paid from the Hall Fund, if the Hall is to continue to be self-funding, the total balance in the Hall Fund should not fall below £20,000.

Fabric fund

This is used for specific income and costs associated with the fabric of the Church building and services. It is a Restricted fund and can only be used for this purpose. It cannot be used for repairs to the Hall complex except to give initial support for any major capital Works such as replacing the boiler or structural repairs. The support would need to be paid back from the Hall receipts. This fund must not be used to pay for and Parish Contributions.

Drawdown fund

This is a Restricted fund and is made up of two donations made specifically to support payment of the Parish Share each year. The amount that can be withdrawn is £2,000 per annum. To increase this amount would require the agreement of the original donors. The capital sum accrues interest annually so, at the current rate of withdrawal, the fund will last until approximately 2024/25

ST AUGUSTINE'S CHURCH ALDERSHOT

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021

General Fund Receipts and Payments Account

Receipts

2021

2020

Incoming resources from donors

Gift Aid	£24,551.68	£23,708.78
Income Tax recovered	£6,021.60	£ 6,585.85
Non Gift Aid Planned Giving	£ 740.00	£ 1,210.70
GASDS	£ -	£ 704.90
Banns	£ 230.00	£ -
Drawdown Fund	£ -	£ 6,006.00
Fabric Fund loan	£21,000.00	£ -
Collections in Church	£ 1,267.76	£ -
Refund received	£ 284.15	£ -
Book of Remembrance	£ -	£ -
Pricket Stands and Wall Safe	£ 343.30	£ 369.71
Non Gift Aid Donations	£ 220.00	£ 539.51

£54,658.49

£39,125.45

Other voluntary incoming resources

Bazaars & Sales	£ 187.00	£ 167.34
Easy Fundraising	£ -	£ -

£ 187.00

£ 167.34

Income from investments

Swingler Fund/Drawdown	£ 2,000.00	£ 5,271.12
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£ 2,000.00

£ 5,271.12

Income from charitable and ancillary trading

Hall Income to General	£ -	£ 3,136.33
Fees due to PCC	£ 1,468.00	£ 221.00

£ 1,468.00

£ 3,357.33

Cash Receipts

£58,313.49

£47,921.24

Add Unrealised Gain

CBOF Investments	£ 4,506.29	£ 2,595.19
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£ 4,506.29

£ 2,595.19

Total Receipts

£62,819.78

£50,516.43

Payments

2021

2020

The Ministry

Parish Clergy		
Robe Allowance	£ -	£ 250.00
Travel expenses & motor mileage	£ 1,388.02	£ 1,035.60
Ministerial fees	£ 388.00	£ -
Hospitality	£ -	£ 130.00
CME, Retreats etc.	£ 99.00	£ -

£ 1,875.02

£ 1,415.60

<u>Visiting Clergy</u>	£ 199.00	£ 627.00
	£ 199.00	£ 627.00
<u>The Church Buildings</u>		
Water, Electricity, Gas	£ 1,769.97	£ 2,165.58
Insurance	£ 777.54	£ 1,278.74
Church Cleaner	£ 580.00	£ 492.53
Organ maintenance	£ -	£ 210.12
Minor Repairs	£ -	£ 189.92
Churchyard	£ 299.65	£ 1,407.00
Maintenance	£ 156.13	£ -
Robes and Hangings	£ -	£ -
Quinquennial Survey Fund	£ 100.00	£ -
	£ 3,683.29	£ 5,843.89
<u>Upkeep of Services</u>		
Sacristy requisites	£ 433.52	£ 755.66
Flowers	£ -	£ -
Book of Remembrance	£ -	£ -
Gifts/Donations	£ 529.95	£ -
Organist's stipend	£ 45.00	£ 435.00
	£ 1,008.47	£ 1,190.66

General Fund Receipts and Payments Account - Payments continued

<u>Vicarage</u>		
Water Rates	£ 254.00	£ 256.00
Gas & Electrics	£ 316.34	£ -
Minor repairs	£ -	£ 137.95
	£ 570.34	£ 393.95
<u>Parish Administration</u>		
Bank Charges	£ 136.60	£ 156.04
Telephone	£ 93.00	£ 759.00
Postage	£ 3.20	£ 72.04
Office Requisites & Printing	£ 167.06	£ 196.94
Secretarial expenses	£ -	£ 178.75
Lottery Registration	£ -	£ 20.00
	£ 399.86	£ 1,382.77
<u>Refreshments</u>	£ -	£ -
	£ -	£ -
<u>Parish Share</u>	£20,500.00	£24,800.00
	£20,500.00	£24,800.00
<u>Deanery Dues</u>	£ -	£ -
	£ -	£ -
<u>To Fabric Fund</u>	£21,000.00	£ 4,000.00
	£21,000.00	£ 4,000.00
<u>Grants</u> - From General Fund (See also Special Efforts)		
Forward in Faith	£ 100.00	£ 100.00
Walsingham Candle	£ 336.00	£ 40.00

Miscellaneous Minor Expenditure	£ 193.74	£ 436.00	£ 140.00
		£ 193.74	£ -
Cash Payments		<u>£49,865.72</u>	<u>£39,793.87</u>
Add Unrealised Loss on CBOF Investments		£ -	£ -
Total Payments		<u>£49,865.72</u>	<u>£39,793.87</u>
Excess of Receipts over Payments			
Cash & Bank Balance as at 1 January 2021		£30,352.10	£19,629.54
Cash & Bank Balance as at 31 December 2021		<u>£12,954.06</u>	<u>£10,722.56</u>
		<u>£43,306.16</u>	<u>£30,352.10</u>

Quinquennial Survey Fund

Receipts	2021	2020
From General Account	<u>£ 100.00</u>	<u>£ 200.00</u>
Payments	2021	2020
Quinquennial Inspection Fees	<u>£ -</u>	<u>£ -</u>
Excess of Receipts over Payments	NIL	NIL

Fees Due to Diocesan Board of Finance

Receipts	2021	2020
From Incumbent	<u>£ -</u>	<u>£ 3,781.00</u>
Payments	2021	2020
To GDBF	<u>£ -</u>	<u>£ 3,781.00</u>
Excess of Receipts over Payments	NIL	NIL

Hall Fund Receipts and Payments Account (Designated)

Receipts	2021	2020
Rentals received	£10,780.29	£15,681.65
Income from investments - Gross Interest	<u>£ 1.16</u>	<u>£ 8.41</u>
Total Receipts	<u>£10,781.45</u>	<u>£15,690.06</u>
Payments	2021	2020
Water, Electricity, & Gas	£ 5,199.29	£ 6,317.03

Insurance	£ 3,110.16	£ 2,557.48
Cleaner	£ 1,364.00	£ 1,594.00
Cleaning materials	£ 60.57	£ 85.53
Repairs & Refurbishment	£ 419.55	£ 459.63
Miscellaneous	£ 98.40	£ -
Repay Fabric Fund	£ -	£ 2,500.00
To General Fund	£ -	£ 3,136.33
Total Payments	<u>£10,251.97</u>	<u>£16,650.00</u>
<u>Excess of Receipts over Payments</u>		
Cash & Bank Balance as at 1 January 2021	£14,260.82	£15,220.76
Cash & Bank Balance as at 31 December 2021	<u>£ 529.48</u>	<u>-£ 959.94</u>
	<u>£14,790.30</u>	<u>£14,260.82</u>

Drawdown Gift Fund Receipts and Payments Account (Restricted)

Receipts	2021	2020
Donations	£ -	£ -
Income Tax recovered	£ -	£ -
Income from investments - Gross Interest	<u>£ 0.52</u>	<u>£ 5.08</u>
Total Receipts	<u>£ 0.52</u>	<u>£ 5.08</u>
Payments	2021	2020
Disbursements	<u>£ 2,000.00</u>	<u>£ 2,000.00</u>
Total Payments	<u>£ 2,000.00</u>	<u>£ 2,000.00</u>
<u>Excess of Receipts over Payments</u>		
Cash & Bank Balance as at 1 January 2021	£ 8,617.08	£10,612.00
Cash & Bank Balance as at 31 December 2021	<u>-£ 1,999.48</u>	<u>-£ 1,994.92</u>
	<u>£ 6,617.60</u>	<u>£ 8,617.08</u>

Fabric Fund Receipts and Payments Account (Restricted)

Receipts	2021	2020
<u>Voluntary incoming resources</u>		
Gift Aid	£ -	£ -
Income Tax recovered	£ -	£ -
Donations	£ 5,190.00	£ 300.00
From General Fund	£ -	£ 4,000.00
Hall Loan Repayment	<u>£21,000.00</u>	<u>£ 2,500.00</u>
	£26,190.00	£ 6,800.00

<u>Income from investments - Gross Interest</u>	<u>£ 9,562.99</u>	<u>£ 528.36</u>
	£ 9,562.99	£ 528.36
Cash Receipts	<u>£35,752.99</u>	<u>£ 7,328.36</u>
<u>Add Unrealised Gain on CBOF Investments</u>	£ -	£ 6,690.66
Total Receipts	<u>£35,752.99</u>	<u>£14,019.02</u>

Payments	2021	2020
Repairs to Church Building	£ 12.99	£ 194.40
Refurbishments	£ 3,458.49	£ -
General Fund Loan	£21,000.00	£ -
Silverware	£ -	£ 700.00
Electrical Work	£ -	£ -
Investment Withdrawal (To Diocese - Parish Share)		£25,000.00
Total Payments	<u>£24,471.48</u>	<u>£25,894.40</u>

Excess of Receipts over Payments

Cash & Bank Balance as at 1 January 2021	£68,588.63	£80,464.01
Cash & Bank Balance as at 31 December 2021	<u>£11,281.51</u>	<u>-£11,875.38</u>
	<u>£79,870.14</u>	<u>£68,588.63</u>

Swingler Fund Receipts and Payments Account (Restricted)

Receipts	2021	2020
<u>Income from investments - Gross Interest</u>	£ 165.21	£ -
	£ 165.21	£ -
<u>Add Unrealised Gain on CBOF Investments</u>	£ 806.02	£ 366.46
	£ 806.02	£ 366.46
Total Receipts	<u>£ 971.23</u>	<u>£ 366.46</u>
Payments		
General Fund	£ -	£ 5,271.20
	£ -	£ 5,271.20
Total Payments	<u>£ -</u>	<u>£ 5,271.20</u>
<u>Excess of Receipts over Payments</u>		
Cash & Bank Balance as at 1 January 2021	£ -	£ 4,904.66
Cash & Bank Balance as at 31 December 2021	<u>£ 971.23</u>	<u>-£ 4,904.66</u>
	<u>£ 971.23</u>	<u>£ -</u>

Special Efforts Receipts and Payments Account (Restricted)

Receipts

	2021	2020
Incoming resources from donors		
Collections at Services	£ -	£ -
Lent Appeal	£ 150.00	£ 332.60
	£ 150.00	£ 332.60
 Other voluntary incoming resources		
Harvest Lunch	£ -	£ -
Lent Lunches	£ -	£ 115.00
Coffee Mornings	£ -	£ 228.20
Christmas Card	£ -	£ -
	£ -	£ 343.20
 Total Receipts	<u>£ 150.00</u>	<u>£ 675.80</u>

Payments

Donations (Grants) to Charities

Christian Relief and Development Agencies

Christian Aid	£ -	
Bishop of Guildford's Foundation	£ -	
	£ -	£ -

Home Missions and Church Societies

The Children's Society	£ -	
Additional Curates Society	£ 150.00	£ 600.00
Ascension Church - Portsmouth	£ -	

Secular Charities

	£ 150.00	£ 600.00
Mayor's Charity	£ -	£ 70.00
Walsingham Youth Pilgrimage	£ -	
	£ -	£ 70.00

Total Payments

<u>£ 150.00</u>	<u>£ 670.00</u>
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Excess of Receipts over Payments

NIL	£ 5.80
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Statement of Assets and Liabilities as at 31 December 2021

	2021	2020
Current Assets:		
Cash in Hand	£ 412.96	£ 1,182.90
Current Account at Lloyds Bank Aldershot	£ 23,943.47	£ 14,213.71
Deposit Account at C.of E. CBOF	£ 25,708.57	£ 19,487.59
Investment Account at C.of E. CBOF (Accumulated)	£ 75,101.74	£ 64,021.26
Investment Account at C.of E. CBOF (Income)	£ 20,688.69	£ 23,113.17
Total Assets	<u>£ 145,855.43</u>	<u>£ 122,018.63</u>
Less Short Term Creditors	£ -	£ -
Net Assets	<u>£ 145,855.43</u>	<u>£ 122,018.63</u>
Breakdown of Funds:		
Unrestricted Funds		
General Fund	£ 43,306.16	£ 30,352.10
Hall Fund (Designated)	£ 14,790.30	£ 14,260.82
Swingler Fund	£ 971.23	£ 5,694.48
Quinquennial Survey Fund (Designated)	£ 300.00	£ 200.00
Restricted Funds		
Fabric Fund (Restricted)	£ 79,870.14	£ 68,588.63
Drawdown Gift Account (Restricted)	£ 6,617.60	£ 8,617.08
Totals	<u>£ 145,855.43</u>	<u>£ 122,018.63</u>
Total Unrestricted Funds	£ 59,367.69	£ 44,812.92
Total Restricted Funds	£ 86,487.74	£ 77,205.71
	<u>£ 145,855.43</u>	<u>£ 122,018.63</u>

Independent Examiners Report to the PCC of St Augustine, Aldershot.

For the year ended 31 December 2021.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The Church's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5) (b) of the 2011 act); and
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Statement:

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
 - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P. S. Wharam

15/05/2022

P. S. Wharam FMAAT

16 Coronation Road,

Aldershot,

Hampshire,

GU11 3PZ