

Treasurer Report to PCM 27 June 2021

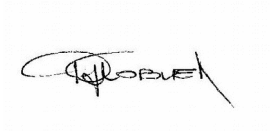
Approval of accounts for 2020

You have all had time to read the accounts produced for 2020. Before I ask for your questions I would like to comment on the following points.

- o General Fund Payments – Parish Share.
Our Parish Share for 2020 was £63,211.00, we received £5,000 Covid relief from the Diocese. The accounts show that we paid £49,800.00 to Guildford Diocese in 2020. We used an investment gain of £25,000 to fund part of the share. Our underpayment of Parish Share for 2020 is £8,411
- o Fabric Fund Payments – Loan to General Fund.
Using the investment gain of the Fabric Fund as a loan to pay the share was illegal, this has now been remedied After careful consideration the PCC agreed to close the Youth Fund and transfer the £4,000 over to the General Fund. Thank you to those who agreed to transfer £21,000 of their Fabric fund donations to the General fund for general purposes. These helped us pay back £4,000 to the Fabric fund in 2020 with the balance transferred in 2021.
- o General Fund Income – Overall
Decrease of £11,263.26 on last year. This is probably due to very few fundraising events, weddings, baptisms or funerals. We had an increase in Gift Aid donations and the figure includes interest paid on investments.
- o General Fund Payments – Overall.
Decrease of £14,772.44 on last year. This is probably due to the cessation of the Vicar's
- o expenses from July last year, a reduction in utility bills and low maintenance costs.
- o Statement of Assets and Liabilities – Current Account.
We had a balance of £14,213.71 in the bank with a nominal amount paid over in January 2021. The total 'Unrestricted' funds showed an increase of £5,962.42 over the previous year. The total 'Restricted funds showed a decrease of £18,774.96 over the previous year.

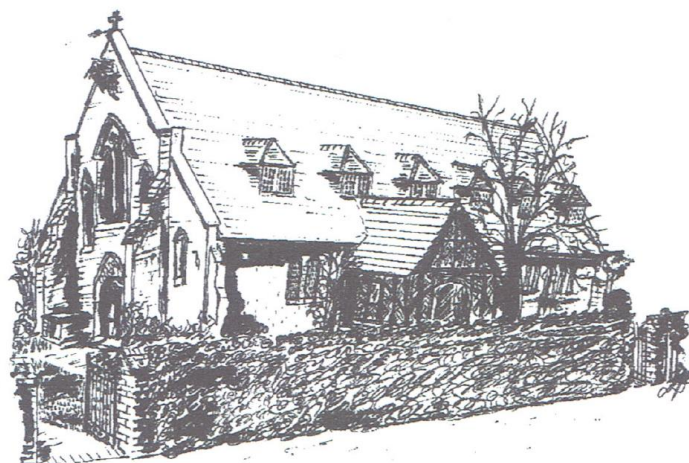
I would like to thank Paul Bloomfield for covering the Treasurer's role in 2020 and Pauline Rook for all her hard work as Assistant Treasurer over the past year. Pauline kept things running after Fr. Keith retired and has helped me a great deal in how and what needs to be done. I would also like to thank Christine Andrews, who has given me advice during the balancing of the accounts. Thanks also to Fr John, for his immense knowledge of the accounts and his help in sorting the investments. Without them all I could not have done it. Lastly, I would like to thank the PCC for the trust they have given me as their Treasurer.

Finally, I also owe a big thank you to Paul Wharam and his wife for their patience, for giving me the time to get the accounts balanced and the time it has taken to hand them over for audit purposes.



Dot Grobler

St Augustine Aldershot



Annual Report
and
Financial Statements
of the
Parochial Church Council
For the year ending 31st December 2020

Church Wardens:
Jackie Dunne and David Pennell
c/o St Augustine's Vicarage
Holly Road
Aldershot

Bankers
Lloyds Bank
115 Victoria Road
Aldershot

Independent Examiner
Paul Wharam FMAAT
16 Coronation Road
Aldershot

St Augustine's Church, Aldershot
Annual Report of the Parochial Church Council
For the year ended 31st December 2020

Administrative information

St. Augustine's Church is situated in Holly Road Aldershot. It is part of the Diocese of Guildford within the Church of England. The correspondence address:

St Augustine's Vicarage, Holly Road, North Town, Aldershot, Hants, GU12 4SE

The Parochial Church Council (PCC) is a registered charity number 1171776

PCC members who have served from 1 January 2020 until the date this report was approved are:

Incumbent:

Fr. Keith Hodges until retirement on 30th June 2020. After which date the church entered an Interregnum

Churchwardens:

Mrs. Jackie Dunne – Chairperson/Warden

Mr. David Pennell – Assistant Chair/Warden

Mr John Rook – Deputy Warden

Church Representatives:

Mrs. Jackie Dunne

Mr. John Rook

Representatives on the Deanery Synod:

Mr Paul Bloomfield and Mrs Betty Bloomfield

Elected Members

Mrs. Jackie Dunne – Warden

Mr. David Pennell – Warden

Mr. Paul Bloomfield – Treasurer

Mr. Chris Willis

Mrs. Kay Abraham

Mrs. Caroline Rason

Mrs Jean Wilkinson

Mrs. Penny Robinson

Mr. John Rook

Mrs. Brenda Brown

Mrs. Pauline Rook – Assistant Treasurer

Mr. Jim Moore – Emeritus {2017 - 2020} (2018 - 2020)

Co-opted Members

Mrs. Dot Grobler – Secretary 2020

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules 2011. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Augustine's PCC has the responsibility, in conjunction with the incumbent, Fr. Keith Hodges until 30th June 2020, for promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral,

evangelistic, social and ecumenical. It also has responsibilities for the maintenance of the fabric of the church building, church hall complex and its environs.

Achievements and Performance

In 2020 there were 69 people on the Church Electoral Roll (2019-69), around half of whom are not resident within the parish. The average weekly attendance, including those under 16, was 25, a decrease from 2019 due to the Covid-19 pandemic and the regular worshipping community now stands at around 30. Not everyone attends mass every Sunday and this is reflected in the weekly number of communicants where there has been a steady decline overall. The figures show a continued decline in regular church membership, though this continues to be a cause for concern, this seems to be common nationally and is certainly the experience of several other parishes! There was a decline in some of the numbers for the occasional offices.

During 2020 there was only 1 Baptism, this activity used to draw large numbers but the 2020 Covid - 19 pandemic curtailed Baptisms. 9 funerals were conducted by the Vicar and our retired Priest Fr Hayden Wilcox.

Although the parish is changing rapidly, local people from North Town and beyond still identify very much with St. Augustine's as their church and so we continue to offer a ministry which is available to everyone and forms the basis of much of our missionary endeavour.

Review of the Year

The PCC met seven times during the year to conduct its regular business. Finance, finding the money to keep going to fulfil our mission statement 'To bring people to a personal love and knowledge of Jesus Christ through the sacramental life of the Church,' was an even bigger challenge in 2020 as a number of regular givers have moved away from Aldershot. Our payment of 2020 Parish Share was again around £10,000 short of the amount set by the Diocese, £60,283, partly as a result of a further reduction in regular giving and the Covid pandemic but also because the PCC has a series of Financial Protocols in place, designed to safeguard our ongoing financial position. The generous share was also aided by the fact that we received a gain of £25,000 on our investments. The Church Hall will, post Covid-19, be a major asset as requests to hire show.

The ongoing challenge of paying a parish share of over £60,000 without a Vicar and with lockdown keeping people away has impacted heavily on the parish. Covid-19 prevented any fund raising and the loss of income from the church hall meant that we again were unable to pay our Parish Share.

Financial Review

The total receipts on the General Fund (Unrestricted) were £50,516.43; this includes £16,843.30 unrealised gain on our investments and was spent to provide the Christian ministry at St. Augustine's Church including our diocesan parish share, which largely provides the stipend and housing for the incumbent.

The result for the year Reserves Policy

It is PCC policy to maintain a balance on unrestricted funds, where reasonable and practical, which equates to six months unrestricted payments to cover emergency payments which may arise from time to time.

Investment Policy It is our policy to invest our funds with the CCLA CBF Church of England Investment and Deposit accounts.

Finance Protocols

This protocol sets out a summary of the main financial funds and rules governing their use by the PCC. These rules are supported by resolutions of the PCC and require further resolutions to change the arrangements.

Summary of funds

There are 5 funds available to the PCC:

General fund – unrestricted

Hall fund	– designated
Youth fund	– designated
Fabric fund	– restricted
Drawdown fund	– restricted

Specifics of each fund:

General fund

This is used for the general income and running costs of the church. It should not be used for repairs that are covered from the Fabric fund. It cannot be used for income or costs associated with the Hall complex which are covered from the Hall fund. The fund rules require that the PCC maintains a contingency balance sufficient to cover 6 months running costs. With current costs and inflation this should be approximately £15,000.

Hall fund

Hall Fund- this is used for the specific income and costs associated with running the Hall complex. The fund rules require that the PCC maintains a contingency balance sufficient to cover 6 months running costs. Additionally, the Hall needs to be self- funding so there should also be a contingency amount allowed for repairs/maintenance of not less than £10,000.

Bearing in mind that an increasing amount of the Parish Share is paid from the Hall Fund, if the Hall is to continue to be self-funding, the total balance in the Hall Fund should not fall below £20,000.

Youth fund

This fund is designated for income and costs associated with youth ministry and is predominantly used to support appropriate *youth* work. As there are no longer any youth activities, the PCC agreed to close this fund in December 2020 and move the funds into the General Fund.

Fabric fund

This is used for specific income and costs associated with the fabric of the Church building and services. It is a Restricted fund and can only be used for this purpose. It cannot be used for repairs to the Hall complex except to give initial support for any major capital works. The support would then need to be paid back from the Hall receipts.

After receiving a gain from the investments, a loan was made to the General Fund to pay £25,000 to the Parish Share. £4,000 was then transferred in December and after conversations with donors, the relevant permissions were given to transfer funds from this fund for general use purposes. The loan was settled in January 2021. There are currently no outstanding loans.

Drawdown fund

This is a Restricted fund and is made up of two donations made specifically to support payment of the Parish Share each year. The amount that can be withdrawn is £2,000 per annum. To increase this amount would require the agreement of the original donors. The capital sum accrues interest annually so, at the current rate of withdrawal, the fund will last until approximately 2024/25.

ST AUGUSTINE'S CHURCH ALDERSHOT

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2020

General Fund Receipts and Payments Account

Receipts	2020	2019
<u>Incoming resources from donors</u>		
Gift Aid	£ 23,708.78	£ 26,330.45
Income Tax recovered	£ 6,585.85	£ 7,612.35
Non-Gift Aid Planned Giving	£ 1,210.70	£ 1,478.80
GASDS	£ 704.90	£ 3,548.02
Drawdown Fund	£ 6,006.00	£ 2,000.00
Book of Remembrance	£ -	£ 35.00
Pricket Stands and Wall Safe	£ 369.71	£ 424.16
Non-Gift Aid Donations	£ 539.51	£ -
	£ 39,125.45	£ 41,428.78
<u>Other voluntary incoming resources</u>		
Bazaars & Sales	£ 167.34	£ 3,653.28
Easy Fundraising	£ 167.34	£ 3,653.28
<u>Income from investments</u>		
Swingler Fund	£ 5,271.12	£ 19.50
	£ 5,271.12	£ 19.50
<u>Income from charitable and ancillary trading</u>		
Hall Income to General	£ 3,136.33	£ 10,000.00
Fees due to PCC	£ 221.00	£ 2,355.00
	£ 3,357.33	£ 12,355.00
Cash Receipts	£ 47,921.24	£ 57,456.56
<u>Add Unrealised Gain</u>		
CBOF Investments	£ 2,595.19	£ 4,323.13
	£ 2,595.19	£ 4,323.13
Total Receipts	£ 50,516.43	£ 61,779.69

Payments

	2020	2019
<u>The Ministry</u>		
<u>Parish Clergy</u>		
Robe Allowance	£ 250.00	£ 550.00
Travel expenses & motor mileage	£ 1,035.60	£ 2,503.25
Hospitality	£ 130.00	£ 240.00
CME, Retreats etc.	£ -	£ 230.00
	£ 1,415.60	£ 3,523.25
<u>Visiting Clergy</u>	£ 627.00	£ -
	£ 627.00	

The Church Buildings

Water, Electricity, Gas	£ 2,165.58	£ 1,629.03
Insurance	£ 1,278.74	£ 1,259.73
Church Cleaner	£ 492.53	£ 438.00
Organ maintenance	£ 210.12	£ 408.00
Minor Repairs	£ 189.92	£ 60.00
Churchyard	£ 1,407.00	£ 595.00
Robes and Hangings	£ -	£ 50.00
Quinquennial inspection fees	£ 100.00	£ 100.00

£ 5,843.89 £ 4,539.76

Upkeep of Services

Sacristy requisites	£ 755.66	£ 1,124.93
Flowers	£ -	
Book of Remembrance	£ -	£ 32.73
Organist's stipend	£ 435.00	£ 1,650.00

£ 1,190.66 £ 2,807.66

General Fund Receipts and Payments Account - Payments continued**Vicarage**

Water Rates	£ 256.00	£ 459.00
Minor repairs	£ 137.95	£ 178.60

£ 393.95 £ 637.60

Parish Administration

Bank Charges	£ 156.04	£ 219.93
Telephone	£ 759.00	£ 1,031.00
Postage	£ 72.04	£ 42.13
Office Requisites & Printing	£ 196.94	£ 810.09
Secretarial expenses	£ 178.75	£ 240.00
Lottery Registration	£ 20.00	£ 20.00

£ 1,382.77 £ 2,363.15

Refreshments

£ -	£ 54.16
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£ - £ 54.16

Parish Share

£ 24,800.00	£ 39,669.00
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£ 24,800.00 £ 39,669.00

Deanery Dues

£ -	£ 18.00
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£ - £ 18.00

To Fabric Fund

£ 4,000.00

£ 4,000.00

Grants - From General Fund (See also Special Efforts)

Forward in Faith	£ 100.00	£ 193.00
Walsingham Candle	£ 40.00	£ 40.00

£ 140.00 £ 233.00

Father Keith Retirement Gift**Miscellaneous Minor Expenditure**

£ 720.73

£ - £ 720.73

Cash Payments

£ 39,793.87

£ 54,566.31

Add Unrealised Loss on CBOF Investments

£ - £ -

Total Payments	<u>£ 39,793.87</u>	<u>£ 54,566.31</u>
<u>Excess of Receipts over Payments</u>		
Cash & Bank Balance as at 1 January 2020	£ 19,629.54	£ 12,416.16
Cash & Bank Balance as at 31 December 2020	<u>£ 10,722.56</u>	<u>£ 7,213.38</u>
	<u>£ 30,352.10</u>	<u>£ 19,629.54</u>

Fees Due to Diocesan Board of Finance

<i>Receipts</i>	2020	2019
From Incumbent	<u>£ 3,781.00</u>	<u>£ 7,301.00</u>
<i>Payments</i>	2020	2018
To GDBF	<u>£ 3,781.00</u>	<u>£ 7,301.00</u>
<u>Excess of Receipts over Payments</u>	NIL	NIL

Hall Fund Receipts and Payments Account (Designated)

<i>Receipts</i>	2020	2019
Rentals received	£ 15,681.65	£ 27,597.60
Loan from Fabric Fund		
Income from investments - Gross Interest	<u>£ 8.41</u>	<u>£ 19.41</u>
Total Receipts	<u>£ 15,690.06</u>	<u>£ 27,617.01</u>
<i>Payments</i>	2020	2019
Water, Electricity, & Gas	£ 6,317.03	£ 5,360.99
Insurance	£ 2,557.48	£ 2,519.47
Cleaner	£ 1,594.00	£ 2,228.00
Cleaning materials	£ 85.53	£ 717.86
Repairs & Refurbishment	£ 459.63	£ 225.54
Repay Fabric Fund	£ 2,500.00	£ 2,500.00
To General Fund	<u>£ 3,136.33</u>	<u>£ 10,000.00</u>
Total Payments	<u>£ 16,650.00</u>	<u>£ 23,551.86</u>
<u>Excess of Receipts over Payments</u>		
Cash & Bank Balance as at 1 January 2020	£ 15,220.76	£ 13,155.61
Cash & Bank Balance as at 31 December 2020	<u>-£ 959.94</u>	<u>£ 2,065.15</u>
	<u>£ 14,260.82</u>	<u>£ 15,220.76</u>

Youth Fund Receipts and Payments Account (Designated)

Receipts	2020	2019
Income from investments - Gross Interest	£ -	£ 5.10
Total Receipts	<u>£ -</u>	<u>£ 5.10</u>
Payments	2020	2019
Account closed to General	£ 4,000.20	
Total Payments	<u>£ 4,000.20</u>	<u>£ -</u>
<u>Excess of Receipts over Payments</u>		
Cash & Bank Balance as at 1 January 2020	£ 4,000.20	£ 3,995.10
Cash & Bank Balance as at 31 December 2020	<u>-£ 4,000.20</u>	<u>£ 5.10</u>
	<u>£ -</u>	<u>£ 4,000.20</u>

Drawdown Gift Fund Receipts and Payments Account (Restricted)

Receipts	2020	2019
Donations	£ -	£ -
Income Tax recovered	£ -	£ -
Income from investments - Gross Interest	£ 5.08	£ 13.54
Total Receipts	<u>£ 5.08</u>	<u>£ 13.54</u>
Payments	2020	2019
Disbursements	£ 2,000.00	£ 2,000.00
Total Payments	<u>£ 2,000.00</u>	<u>£ 2,000.00</u>
<u>Excess of Receipts over Payments</u>		
Cash & Bank Balance as at 1 January 2020	£ 10,612.00	£ 12,598.46
Cash & Bank Balance as at 31 December 2020	<u>-£ 1,994.92</u>	<u>-£ 1,986.46</u>
	<u>£ 8,617.08</u>	<u>£ 10,612.00</u>

Fabric Fund Receipts and Payments Account (Restricted)

Receipts	2020	2019
<u>Voluntary incoming resources</u>		
Gift Aid	£ -	£ 70.00
Income Tax recovered	£ -	£ -
Donations	£ 300.00	£ 2,775.00
From General Fund	£ 4,000.00	

Hall Loan Repayment	<u>£ 2,500.00</u>	£ 6,800.00	<u>£ 2,500.00</u>	£ 5,345.00
Income from investments - Gross Interest	<u>£ 528.36</u>	£ 528.36	<u>£ 559.06</u>	£ 559.06
Cash Receipts		<u>£ 7,328.36</u>		<u>£ 5,904.06</u>
Add Unrealised Gain on CBOF Investments		£ 6,690.66		£ 13,083.94
Total Receipts		<u>£ 14,019.02</u>		<u>£ 18,988.00</u>
Payments		2020		2019
Repairs to Church Building	£ 194.40		£ 411.20	
Silverware	£ 700.00			
Electrical Work	£ -		£ 200.00	
Investment Withdrawal (To Diocese - Parish Share)	£ 25,000.00			
Total Payments		<u>£ 25,894.40</u>		<u>£ 611.20</u>
Excess of Receipts over Payments				
Cash & Bank Balance as at 1 January 2020		£ 80,464.01		£ 62,087.21
Cash & Bank Balance as at 31 December 2020		<u>-£ 11,875.38</u>		<u>£ 18,376.80</u>
		<u>£ 68,588.63</u>		<u>£ 80,464.01</u>

Swingler Fund Receipts and Payments Account (Restricted)

Receipts	2020		2019	
Income from investments - Gross Interest	<u>£ 366.46</u>	£ -	<u>£ 154.90</u>	£ 154.90
Add Unrealised Gain on CBOF Investments		£ 366.46	<u>£ 839.73</u>	£ 839.73
Total Receipts		<u>£ 366.46</u>		<u>£ 994.63</u>
Payments	2020		2019	
To General	<u>£ 5,271.12</u>	£ 5,271.12		£ -
Total Payments		<u>£ 5,271.12</u>		<u>£ -</u>
Excess of Receipts over Payments				
Cash & Bank Balance as at 1 January 2020		£ 4,904.66		£ 3,910.03
Cash & Bank Balance as at 31 December 2020		<u>-£ 4,904.66</u>		<u>£ 994.63</u>
		<u>£ -</u>		<u>£ 4,904.66</u>

Special Efforts Receipts and Payments Account (Restricted)

Receipts

	2020	2019
Incoming resources from donors		
Collections at Services	£ -	£ 969.00
Lent Appeal	£ 332.60	£ 285.57
	£ 332.60	£ 1,254.57
Other voluntary incoming resources		
Harvest Lunch	£ -	£ 715.80
Lent Lunches	£ 115.00	£ 325.00
Coffee Mornings	£ 228.20	£ 1,118.10
Christmas Card	£ -	
	£ 343.20	£ 2,158.90
Total Receipts	£ 675.80	£ 3,413.47

	2020	2019
Payments		
<u>Donations (Grants) to Charities</u>		
<u>Christian Relief and Development Agencies</u>		
Christian Aid	£ -	£ 157.50
Bishop of Guildford's Foundation	£ -	£ 300.00
	£ -	£ 457.50
<u>Home Missions and Church Societies</u>		
The Children's Society	£ -	£ 587.00
Additional Curates Society	£ 600.00	£ 577.00
Ascension Church - Portsmouth	£ -	£ 100.00
	£ 600.00	£ 1,264.00
<u>Secular Charities</u>		
British Heart Foundation		
DEC Yemen		
Frimley Park Stroke Appeal		
GOSCH	£ -	£ 200.00
Magic Breakfast	£ -	£ 135.00
Mayor's Charity	£ 70.00	£ 75.00
Phyllis Tuckwell Hospice		
Save the Children	£ -	£ 96.00
SSAFA		
Step by Step	£ -	£ 182.97
The Vine	£ -	£ 775.00
Ticehurst Amenities Fund	£ -	£ 70.00
UNICEF	£ -	£ 68.00
Walsingham Youth Pilgrimage	£ -	£ 90.00
	£ 70.00	£ 1,691.97
Total Payments	£ 670.00	£ 3,413.47
<u>Excess of Receipts over Payments</u>	NIL	NIL

ST AUGUSTINE'S CHURCH ALDERSHOT

Statement of Assets and Liabilities as at 31 December 2020

	2020	2019
Current Assets:		
Cash in Hand	£ 1,182.90	£ 977.63
Current Account at Lloyds Bank Aldershot	£ 14,213.71	£ 12,829.14
Deposit Account at C.of E. CBOF	£ 19,487.59	£ 18,918.61
Investment Account at C.of E. CBOF (Accumulated)	£ 64,021.26	£ 81,042.78
Investment Account at C.of E. CBOF (Income)	£ 17,417.69	£ 21,626.01
Investment Account at C.of E. CBOF (Income)(Swingler)	£ 5,695.48	
Total Assets	£ 122,018.63	£ 135,394.17
Less Short Term Creditors	£ -	£ 563.00
Net Assets	£ 122,018.63	£ 134,831.17
Breakdown of Funds:		
Unrestricted Funds		
General Fund	£ 30,352.10	£ 19,629.54
Hall Fund (Designated)	£ 14,260.82	£ 15,220.76
Youth Fund (Designated)	£ 0.00	£ 4,000.20
Quinquennial Survey Fund	£ 200.00	£ -
Restricted Funds		
Fabric Fund (Restricted)	£ 68,588.63	£ 80,464.01
Swingler Fund (Restricted)	£ 0.00	£ 4,904.66
Drawdown Gift Account (Restricted)	£ 8,617.08	£ 10,612.00
Totals	£ 122,018.63	£ 134,831.17
Total Unrestricted Funds	£ 44,812.92	£ 38,850.50
Total Restricted Funds	£ 77,205.71	£ 95,980.67
	£ 122,018.63	£ 134,831.17

Independent Examiners Report to the PCC of St Augustine, Aldershot.

For the year ended 31 December 2020.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The Church's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5) (b) of the 2011 act); and
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Statement:

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
 - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

PS Wharam

5/6/2021

P. S. Wharam FMAAT

16 Coronation Road,

Aldershot,

Hampshire,

GU11 3PZ

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