

ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2022

ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds, in the Bowland and Ewecross Deanery. It is a corporate body established by the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS. The Parish became part of a new Benefice of Upper Aire (the parishes of St Andrew Gargrave, St Peter's Coniston Cold, and St Michael the Archangel Kirkby Malham) on 1st June 2021.

The Parochial Church Council (PCC) is registered as charity 1171766 with the Charity Commission. The last Annual Parochial Church meeting was held on 8th May 2022.

Except where stated all members of the PCC served throughout 2022. The members are:

Priest in Charge Upper Aire Benefice	Revd Andrew Steer	(Appointed November 2019)
Associate Priest Upper Aire Benefice	Revd Sue McWhinney	(Appointed June 2021)
Wardens	Ted Ellis	(first elected Vestry Meeting 2019)
	Gillian Marsh	(first elected Vestry Meeting 2021)
	Andrea West	(first elected Vestry Meeting 2022)
	Mo Dore	(until Vestry Meeting 2022)
Representative on the Deanery Synod	Vicki Leeming and Caroline Rosier	(until APCM 2022)
	2 places now vacant	
Elected members	Sue Bailey (Secretary)	George Parker (elected at APCM 2021)
	Chris Darling (Treasurer)	Michael Southworth
	Vicki Leeming	Mo Dore (elected at APCM 2022)
	Victoria Syme-Taylor (until Sept 2022)	
	Muriel Bland, Mary Richardson, and Eileen Miles (until 2022 APCM)	

Stephen Philips was appointed co-Treasurer and co-opted to the PCC in December 2022.

Vicki Leeming is the appointed Electoral Roll Officer. The updated roll now consists of 77 members, 66 of whom live within the Parish. There are 7 new registrations and 4 persons have moved away.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules and they are all Trustees.

The PCC Safeguarding procedures are fully compliant with Diocesan instructions. All PCC members have completed a DBS check and are required to complete online Safeguarding training courses, Basic and Foundation. The Benefice Safeguarding Officer is Jennifer Rowlands, assisted by Maureen Dore as Safeguarding Officer for the Parish

The PCC has a Parish Guard Insurance Policy with the Ecclesiastical Insurance Office plc.

RESERVES POLICY

Accumulated funds are held in 'reserve' to meet future expenditure. Reserve funds fall into three categories:

General Reserve

Funds held in the general reserve account will be used to meet regular future expenditure as and when required. The PCC may also choose to deploy general reserve funds on individual goods or services, consistent with core objectives, at its own discretion. The PCC aims to maintain a balance on General Reserve of no less than six months regular expenditure.

Designated reserves

The PCC may choose to set aside a sum of money to be used for a specific future purpose. Such funds will be held independently from General Reserves. Designated funds are maintained for Bells and Music. Despite the designation the PCC may decide to use the funds for other purposes.

Restricted reserves

Funds received from donors, often by way of bequest, may be given on the basis that they be used for a specific purpose. Such restrictions are binding on the PCC and the associated funds must be held separately from General and Designated funds and used solely for the purpose intended by the donor. The PCC may also choose to allocate money to a Restricted fund, subject to the same limitations as to use. Restricted funds are maintained for Church Fabric, the Organ and the Churchyard.

Reserve funds are held in Bank current accounts with additional amounts held in the Church of England Deposit Fund.

OTHER POLICIES

Other policies in place cover Health and Safety, Conflict of Interest, and Risk Management and these are available on application.

ACHIEVEMENT AND PERFORMANCE

7 meetings of the PCC were held and the average attendance was 9 members.

CHURCH ATTENDANCE

The mean weekly adult attendance at services was 34.2 (31.9 in 2021). The median value for Sunday services was 28 (25 in 2021). These measures include repeat weekly attendances. Excluding weddings and funerals the total adult attendance at services was 1837 (1355 in 2021, 2083 in 2019). Total attendance for those under 16 was 210.

THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR

The primary object of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, and this has been the underlying purpose of all our activities in 2022. The year began with further concerns about COVID which restricted some of our activities, but we were able to hold divine worship every Sunday, special services at key times of the liturgical year, and to keep the church open for visitors every day of the year. A major highlight was the Art in the Dale exhibition (7th to 16th May) in church, in which 9 local artists and the children of Kirkby in Malhamdale primary school exhibited works of art, alongside musical performances, an evening concert, demonstrations of work, and provision of refreshments. It was a huge success in terms of outreach, connections made, celebrating music and the arts locally, and financially. We have plans to make this an annual event.

Members of the church were fully involved in events to celebrate the Platinum Jubilee of Queen Elizabeth in June, and in marking her death in September with special services of reflection and thanksgiving. In this, and in new initiatives such as a 'Walk in the Dale' on Good Friday, our hosting of a Yorkshire Day celebration, and involvement with the Malham Show, the church has been demonstrably at the heart of the community.

Revd Sue's engagement with the school has continued, with fortnightly assemblies, children visiting church, and a return of the School Nativity and Christingle to church in December. We have continued to host several visits to church and the Dale by groups of Muslim ladies, ladies and children from the Leeds City of Sanctuary, and Lighthouse (a group working with the homeless, based at St George's Leeds).

We were pleased to be able to celebrate 4 weddings and one baptism during the year, and a Confirmation service in October in which Bishop Helen-Ann confirmed 4 local candidates. We also held one funeral service, a thanksgiving service, and 4 occasions in which ashes were interred in the churchyard. Malhamdale Brownies joined us for the annual Remembrance service, alongside past members of the armed forces. We held an environment themed service in July with input from the Methodist minister and Airtown Friends. Revd Sue is well known in the community, is engaged with a number of local groups, and offers pastoral care to those living in the parish. She also serves as Deanery Secretary and the Ripon Area Mission and Pastoral Committee.

Sung Eucharist continues to be our main style of Sunday worship, but variety has been introduced with new family services on the 1st Sunday of each month, and an 8.30am BCP Communion service on those

dates. The congregation has grown during the year with people new to church coming on Sundays and a weekly Home Group meeting at the Vicarage to discuss issues of life and faith.

Huge thanks are due to those who support the ministry and mission of St Michael's: the Wardens, organists (Margaret, Lawrence, and Adrian), bellringers, flower arrangers, fabric committee, grass cutting team, and all those who help with cleaning and maintenance of the church and grounds so that it is a welcoming and well-cared for space for visitors as well as locals. We are also most thankful to all those whose regular giving and fund-raising has enabled us to pay our way, and for those who have given freely of their time to serve on the PCC, some for many years including our Treasurer Chris Darling who is stepping down at the APCM. When needed he will support Stephen Philips who has agreed to become our next Treasurer.

FINANCE

2022 has been a year of recovery. The Church has been open throughout the year, so we have had many more visitors. Our income has increased, this from many different sources' our total income being £19,000 higher than in 2021. We managed to pay our Diocesan share in full and finished the year with a surplus of £1,600 after we take fabric fund expenditure into account.

The PCC enrolled with the PGS (Parish Giving Scheme). This scheme, which has no overheads for the PCC, collects contributions and related gift aid by Direct Debit on a monthly basis. This reduces our work and improves our cash flow. This became part of the Stewardship campaign we launched in January. Ten of our regular contributors transferred over while several elected to continue to contribute by standing order. This was fine – the mechanism of Gift Aid requires us to have a mix of standing orders and gift aid.

Many of our regular donors were able to increase their monthly donations. At the same time, we had several much-appreciated one-off donations.

In the spring we enjoyed an Art in the Dale exhibition with 9 local artists exhibiting their work. The church benefitted from the visitor donations and from commission on the sales of works of art – our total income was nearly £2,800. This was a splendid event and the income more than replaced the income we used to enjoy from the Safari and the Meander.

Overall, visitor numbers have returned to near normal, and we have received many generous donations and enjoyed increased sales from the bookstall.

We have moved into the electronic age receiving donations via the QR code system. The National Digital Giving Team has recently provided us with a PayAz Station which means that those without cash can still give donations and/or make bookstall purchases. This does not mean that other forms of giving are not required for the amount we can claim in gift aid from cash donations is limited by the amount we receive from standing orders and the yellow gift aid envelopes.

Energy costs are a worry and costs may increase once the Electricity contract expires but we have received a grant of £800 from the national church towards this winter's costs.

We still have £32,000 in unrestricted funds but over £9,000 of this remains ring-fenced for possible work on the vicarage.

The balance is only equivalent to 6 months running costs, the minimum aim stipulated in our Reserves Policy.

The 200 club contributed £2,200 to our fabric fund. We also received grants totalling £2,700 most of this being towards the cost of replacing the roof alarm system.

This income was most welcome particularly since there have been some other major items in the year.

The Fabric report details these items totalling £8,300.

The year ahead will again be challenging although we have no impending major expenses. Our general expenditure is already well controlled but is liable to increase in line with inflationary pressures. The same pressures may well decrease income from donors.

CHURCH FABRIC

The external saddlebars on all the windows had loose rust removed and were painted by specialist contractors (total cost £1,440). This did not include the east window and the stained-glass windows on the north side which have internal saddlebars. Using Stormdry, our steeplejacks re-treated the west wall of the tower where we have had water ingress to the tower stairs. The downpipe from the tower was painted. There is an opening on the south side of the tower where they painted the steel bars and replaced the stainless-steel mesh (total cost £2,400). The join between the tower and the north aisle where there was an occasional leak was repointed. To date the leak has not reappeared. Following dis-satisfaction with our roof alarm supplier over their charge for alarm activation, which we disputed, it was decided to change contractor and upgrade the system to a CCTV based alarm (total cost £4,532 offset by a grant of £2,500). To facilitate this the church broadband system in the vicarage was extended to the church.

The Fabric Group continue to carry out regular maintenance and have addressed all the actions in the Quinquennial report except cleaning the windows which has to be done by specialists under a Diocesan Faculty and it was agreed to cost too much. In extreme rain, there are a small number of leaks on the roofs of the south aisle and tower. External examination of the roof shows no obvious cause which makes rectification difficult to implement. The leaks continue to be monitored to try and pinpoint the origin so action can be taken.

MALHAMDALE PARISH NEWS

The Parish magazine was published 10 times during the year and distributed by our appreciated band of volunteers to all households in the Dale. The publication, which has a print run of 450 and is free of charge to recipients, is produced by St Michael's as a service to the community and is a valuable source of information about local events, local organisations and contains interesting general articles.

The cost of the magazine is funded mainly from advertisements placed by a loyal group of about 50 local businesses. This generates an income of about £4,000 and that along with donations from residents is sufficient to cover the costs of production.

THE BELLRINGERS

St Michaels Bellringers continue to welcome the congregation to Sunday Services, even though the team is reduced to seven active members, and thanks to our good relationships with neighbouring towers we are able to ring all eight bells for special services such as weddings and celebrations.

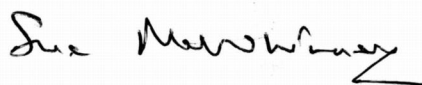
However, following an article in the Parish Magazine highlighting our drop in numbers, and emphasising the need for bellringers to celebrate the forthcoming Coronation, we now have eleven local people who have expressed an interest in learning the ancient art of change ringing. Malcolm Bland, our very experienced teacher of bell handling is now formulating a programme of lessons with them all to enable us to celebrate the Coronation of King Charles III in the age old way.

In the past year, we have celebrated two weddings, rung three quarter peals and welcomed five visiting bands of ringers from various parts of the country.

We joined the Nation in mourning for the passing of Queen Elizabeth II, ringing the bells fully muffled during the period of mourning, only ringing open for the Proclamation of King Charles III. Then tolling the fully muffled tenor for one hour on the day of the funeral.

We now look forward to welcoming our recruits to being fully qualified members of the band.

Approved by the PCC on 15th March 2023 and signed on their behalf by the chair person.



PAROCHIAL CHURCH COUNCIL (PCC) OF KIRKBY MALHAM

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

RECEIPTS AND PAYMENTS ACCOUNT

		2022			2021		
	Notes	Unrestricted Funds £	Restricted Funds £	Total £	General £	Restricted Funds £	Total £
RECEIPTS							
Voluntary receipts							
Planned giving		12,243	-	12,243	7,900	-	7,900
Collections at services		5,292	-	5,292	5,125	-	5,125
All other giving/voluntary receipts	2	7,157	3,875	11,032	4,450	1,536	5,986
Gift aid recovered		5,570	-	5,570	6,023	-	6,023
		30,262	3,875	34,137	23,498	1,536	25,034
Activities for Generating Funds	3	9,259	2,250	11,509	5,101	2,000	7,101
Investment Income	4	2,213	235	2,448	2,016	6	2,022
Church Fee Income		2,371	-	2,371	1,364	-	1,364
Grant Income		1,030	2,698	3,728	-	-	-
Other Income		-	-	-	-	-	-
Total Receipts		45,135	9,058	54,193	31,979	3,542	35,521
PAYMENTS							
Church Activities:							
Diocesan parish contribution	5	23,677	-	23,677	13,250	-	13,250
Clergy and staffing costs		582	-	582	572	-	572
Church running costs	6	12,652	9,947	22,599	14,248	1,083	15,330
Mission giving and donations		856	-	856	477	-	477
Cost of generating funds	7	4,800	-	4,800	3,640	-	3,640
Major Capital Expenses		-	-	-	-	-	-
Total Payments		42,567	9,947	52,514	32,186	1,083	33,269
Excess (shortfall) of receipts over payments		2,568	(889)	1,679	(208)	2,460	2,252

STATEMENT OF ASSETS AND LIABILITIES

Reserve Funds							
Fund Balance at 1 January 2021		29,904	20,966	50,870	30,111	18,507	48,618
Excess/(Shortfall) of receipts over payments		2,568	(889)	1,679	(208)	2,460	2,252
Fund Balance at 31 December 2022		32,472	20,077	52,549	29,904	20,966	50,870

REPRESENTED BY:

Cash Funds							
Deposit Funds		24,568	18,133	42,701	24,250	17,898	42,147
Bank Current Accounts		7,853	1,944	9,797	5,427	3,069	8,496
Cash in Hand		51	-	51	227	-	227
		32,472	20,077	52,549	29,903	20,966	50,870

NOTES TO THE FINANCIAL STATEMENTS

1 Basis of Accounting

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
2 All other giving/voluntary receipts						
Donations	6,746	3,875	10,621	4,220	536	4,756
Direct QR Code Donations	411	-	411	229	-	229
Bequests	-	-	-	-	1,000	1,000
	7,157	3,875	11,032	4,450	1,536	5,986
3 Activities for Generating Funds						
Parish Magazine	4,251	-	4,251	4,301	-	4,301
Bookstall	1,515	-	1,515	496	-	496
Show Cake Stall	256	-	256	-	-	-
Art in the dale : Artist Donations	1,421	-	1,421	-	-	-
Art in the dale : Event Income	1,358	-	1,358	-	-	-
Musical Evenings	197	-	197	194	-	194
200 Club	-	2,200	2,200	-	2,000	2,000
Other	261	50	311	110	-	110
	9,259	2,250	11,509	5,101	2,000	7,101
4 Investment Income						
Rental Income - Smithy	1,894	-	1,894	2,000	-	2,000
Interest income	319	235	554	16	6	22
	2,213	235	2,448	2,016	6	2,022
5 Diocesan Share						
Share requested	23,677	-	23,677	23,416	-	23,416
Less direct donation to Diocese	-	-	-	(70)	-	(70)
Less share paid	(23,677)	-	(23,677)	(13,250)	-	(13,250)
Share unpaid	-	-	-	10,096	-	10,096
6 Church running costs						
Upkeep of services	2,224	-	2,224	516	-	516
Insurance	4,156	-	4,156	4,109	-	4,109
Heat & Light	3,275	-	3,275	4,348	-	4,348
Administration	463	-	463	1,089	-	1,089
Church Maintenance	2,450	9,947	12,397	3,850	1,083	4,933
Church Bells Maintenance	84	-	84	336	-	336
	12,652	9,947	22,599	14,248	1,083	15,330
7 Cost of Generating Funds						
Magazine Costs	3,710	-	3,710	3,640	-	3,640
Art in the Dale : Expenses	62	-	62	-	-	-
Bookstall Purchases	887	-	887	-	-	-
Musical Evenings	141	-	141	-	-	-
	4,800	-	4,800	3,640	-	3,640
8 Designated Collections and sales received and passed on directly to the third party)						
3rd party income received	5,034			496		
3rd party income paid out	(5,034)			(496)		

9 Individual Funds

Movements in the year on individual funds were as follows:

	2022			2021		
	At 01.01.22 £	Surplus/ (Shortfall) £	At 31.12.22 £	At 01.01.21 £	Surplus/ (Shortfall) £	At 31.12.21 £
Unrestricted Funds						
General Fund	8,153	930	9,083	8,116	37	8,153
Bells Fund	555	577	1,132	871	(316)	555
Reserve Fund	20,824	267	21,091	20,812	11	20,824
Music Fund	372	794	1,166	312	60	372
	29,904	2,568	32,472	30,111	(208)	29,904
Restricted Funds						
Churchyard Fund	944	(89)	855	(46)	990	944
Organ Fund	559	575	1,134	439	120	559
Fabric Fund	19,463	(1,375)	18,088	18,114	1,349	19,463
	20,966	(889)	20,077	18,507	2,460	20,966
Total	50,870	1,679	52,549	48,618	2,252	50,870

Note: £9,220 of the unrestricted reserve fund is 'ring-fenced' for vicarage improvements.

Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.

I report to the PCC on my examination of the accounts of St Michael the Archangel, Kirkby in Malhamdale for the year ended 31st December 2022.

Responsibilities and basis of the report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Mrs M M Layton - FCA, CA(ANZ)
Town End Cottage
Malham
Skipton
BD23 4DA

Date: Friday, 17th March 2023