

ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2021

ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds, in the Bowland and Ewecross Deanery. It is a corporate body established by the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS. The Parish became part of a new Benefice of Upper Aire (the parishes of St Andrew Gargrave, St Peter's Coniston Cold, and St Michael the Archangel Kirkby Malham) on 1st June 2021.

The Parochial Church Council (PCC) is registered as charity 1171766 with the Charity Commission.

The last Annual Parochial Church meeting was held on 22nd April 2021.

Except where stated all members of the PCC served throughout 2021. The members are:

Priest in Charge Upper Aire Benefice	Revd Andrew Steer	(Appointed November 2019)
Associate Priest Upper Aire Benefice	Revd Sue McWhinney	(Appointed June 2021)
Wardens	Maureen Dore	(first elected Vestry Meeting 2014)
	Ted Ellis	(first elected Vestry Meeting 2019)
	Gillian Marsh	(first elected Vestry Meeting 2021)
Representative on the Deanery Synod	Vicki Leeming & Caroline Rosier (elected APCM 2021)	

Elected members	Sue Bailey (Secretary)	George Parker (elected at APCM 2021)
	Muriel Bland	Mary Richardson
	Chris Darling (Treasurer)	Victoria Syme-Taylor
	Eileen Miles	Michael Southworth

Vicki Leeming is the appointed Electoral Roll Officer. The updated roll now consists of 74 members, 62 of whom live within the Parish.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are all Trustees.

The PCC Safeguarding procedures are fully compliant with Diocesan instructions. All PCC members have completed a DBS check and are required to complete online Safeguarding training courses, Basic and Foundation.

On 13/09/21, Caroline Rosier stood down as Safeguarding Officer and Jen Rowlands was appointed Safeguarding Officer for the Benefice while Maureen Dore was appointed to work with her as Safeguarding Officer for the Parish.

The PCC has a Parish Guard Insurance Policy with the Ecclesiastical Insurance Office plc.

ACHIEVEMENT AND PERFORMANCE

5 meetings of the PCC were held and the average attendance was 11 members.

CHURCH ATTENDANCE

Attendance statistics again have less meaning than previously. The mean weekly adult attendance at services was 31.9 (40.06 in 2019). The median value for Sunday services was 25 (29 in 2019). These measures include repeat weekly attendances. Excluding weddings and funerals the total adult attendance at services was 1355 (2083 in 2019).

THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR

Following the challenges of 2020, this year has continued to be challenging for St Michael's because of the ongoing COVID pandemic. The Priest in Charge, joined by the Associate Priest in June, the Churchwardens, PCC and congregation have worked hard to maintain our ministry and outreach in Malhamdale.

Church had to be closed again due to COVID from 3rd January to 7th March, which meant a return to online services and PCC meetings, thanks to Revd Andrew Steer's technical skills. Unfortunately, the ongoing pandemic and further church closure impacted our income from visitors, services, and fees. For a second year running the Malham Safari was cancelled due to COVID concerns, meaning no income from local charitable events. Services resumed on 14th March (Mothering Sunday) with appropriate COVID precautions in place, and it was decided to open church for visitors on 19th July when the COVID regulations were relaxed. Church has continued to be open every day from 9am to dusk, which has been much appreciated by locals and tourists alike.

Interviews were held for the House for Duty Associate Priest by Zoom on 3rd March, and Revd Dr Sue McWhinney was appointed. Sue was licensed by Bishop Helen-Ann on Monday 14th June, with a socially distanced but joyful congregation of local people and representatives from Sue's previous church (St Wilfrid's Calverley) present. Work to improve the heating and facilities in the Vicarage was delayed, but has now been largely completed by the Diocese, other than the fitting of promised secondary glazing.

The church fabric and the churchyard have continued to be well cared for and maintained by a large number of volunteers, including the Churchwardens, the Fabric Committee, the "churchyard team", volunteer cleaners and flower arrangers. Our sincere thanks and appreciation go to all of them.

Since she arrived, Revd Sue has been able to resume regular clergy input at Kirkby Malham primary school, where she has been taking assemblies every fortnight since October, and she has been making pastoral visits, engaging with visitors, and generally getting involved in the life of Malhamdale. We have had two baptisms, a funeral service, two wedding blessings, and one wedding in 2021, numbers of occasional offices being reduced due to the COVID pandemic.

We were pleased to be able to continue our links with the Leeds City of Sanctuary maternity stream, who came for a weekend residential in September, and who made Christingles for us in December. Revd Sue has also been developing links with the Christian-Muslim Women's group, linking women from parts of West Yorkshire with the Dales.

We held a Commemoration Service in October for the life of Walter Morrison, for the 100 year anniversary of his death, and introduced a new reflective service for All Souls. We had a number of well-attended services at Christmas, including a new Crib service on Christmas Eve. We are fortunate in that Sunday worship is supported by two organists, and a team of bell-ringers. The PCC and congregation are in good heart and are actively working towards building up our ministry amongst children and families, outreach to the local community, and widening the style of worship on offer in the coming year.

FINANCE

As last year, 2021 has been a difficult year financially. We had a small deficit on our general fund but we did underpay our diocesan share by £10,096. Although we paid our share in full in 2020, we had warned the Diocese we would not be able to do so this year. It should be noted that only the amount actually paid has been deducted from our funds. The church was closed for 8 weeks at the beginning of the year and many have been nervous about attending church while the pandemic still affects us all.

Collections are still reduced but fortunately the number who make a regular contribution by standing order has increased slightly and there were others who made regular donations. The regulations applying to weddings and funerals continued to affect our fee and collection income from such events. Visitor income recovered once we were able to have the church open during the week. We registered to receive income via a mobile phone app and this has made a positive contribution. Sadly, we were able to have only one funding raising event in the year, a concert in December. The Malham Safari is no more and the Malhamdale Trail Challenge which has provided an annual donation was cancelled again, so our total income, though up by £3,000 on 2020 was still some £15,000 lower than in 2019, the last 'normal' year.

Energy costs have increased by 33% mainly because of rising fuel prices but also because we have had more services in the year. We spent more on ongoing church maintenance than normal on boiler and roof alarm maintenance and on electrical work identified by the architect in the Quinquennial report. The one major item still pending will be charged to the fabric fund in due course.

The 200 club contributed £2,000 to our fabric fund and it is pertinent to thank the team who operate the club and all who donate via the annual fee. Bernadette Schutte and John Varney have left High Trenhouse and moved to France and we thank them both for their several contributions over many years, Bernadette as one of our 200 club team and John as previous chairman of the Fabric Committee.

We have £30,000 in unrestricted funds but over £9,000 of this is designated for improvements to the vicarage.

The balance is only equivalent to 6 months running costs.

Of our reserves, £18,500 is in restricted funds and can only be used for a specific purpose. Most of this is in the Fabric Fund. The churchyard fund was reported as exhausted last year but we recently received a bequest to it for £1,000. We are lucky to have the volunteer group which keeps the Churchyard in great order though we also do have some annual contractor costs.

The year ahead will be challenging. We need to find new ways of raising funds and hope that our stewardship campaign will lead to more members contributing by monthly direct debit.

CHURCH FABRIC

The Fabric of the church is generally in good condition.

The persistent leak on the south aisle has not reappeared and we are increasingly confident that the pointing work and stainless steel flashing work has solved the problem.

Quotations have been obtained for the painting of external saddlebars and the re-treatment work on the tower. It is hoped that this work can take place in late spring.

In driving rain from the north a leak occurred on the north east corner of the tower. Our lead work contractor has been contacted and will examine the roof in due course

Regular maintenance and some low level remedial pointing has been completed.

Approved by the PCC on 12th March 2022 and signed on their behalf by the chair person.

Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.

I report to the PCC on my examination of the accounts of St Michael's Church for the year ended 31st December 2021.

Responsibilities and basis of the report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

K Huby BSc ACA, Kiln Hall, Calton, Skipton BD23 4AD

23rd March 2022

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

RECEIPTS AND PAYMENTS ACCOUNT

		2021			2,020		
	Notes	Unrestricted Funds £	Restricted Funds £	Total £	General £	Restricted Funds £	Total £
RECEIPTS							
Voluntary receipts							
Planned giving		7,900		7,900	9,260		9,260
Collections at services		5,125		5,125	2,195		2,195
All other giving/voluntary receipts	2	4,450	1,536	5,986	2,520	402	2,922
Gift aid recovered		6,023		6,023	5,852		5,852
		23,498	1,536	25,034	19,827	402	20,229
Activities for Generating Funds	3	5,101	2,000	7,101	4,604	2,150	6,754
Investment Income	4	2,016	6	2,022	2,134	45	2,178
Church Fee Income		1,364		1,364	1,486		1,486
Grant Income							
Other Income							
Total Receipts		31,979	3,542	35,521	28,051	2,597	30,648
PAYMENTS							
Church Activities:							
Diocesan parish contribution	5	13,250		13,250	23,416		23,416
Clergy and staffing costs		572		572	536		536
Church running costs	6	14,248	1,083	15,330	11,005	2,624	13,629
Mission giving and donations		477		477			
Cost of generating funds	7	3,640		3,640	3,110		3,110
Major Capital Expenses							
Total Payments		32,186	1,083	33,269	38,067	2,624	40,691
Excess (shortfall) of receipts over payments		(208)	2,460	2,252	(10,016)	(27)	(10,043)

STATEMENT OF ASSETS AND LIABILITIES

Reserve Funds							
	£	£	£	£	£	£	£
Fund Balance at 1 January 2021	30,111	18,507	48,618	40,128	18,534	58,661	
Excess/(Shortfall) of receipts over payments	(208)	2,460	2,252	(10,016)	(27)	(10,043)	
Fund Balance at 31 December 2021	29,904	20,966	50,870	30,111	18,507	48,618	
REPRESENTED BY:							
Cash Funds							
	£	£	£	£	£	£	£
Deposit Funds	24,250	17,898	42,147	31,234	10,891	42,125	
Bank Current Accounts	5,427	3,069	8,496	-1,158	7,615	6,457	
Cash in Hand	227		227	36		36	
	29,903	20,966	50,870	30,112	18,506	48,618	

NOTES TO THE FINANCIAL STATEMENTS

1 Basis of Accounting

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2 All other giving/voluntary receipts

	2021			2020		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	£	£	£	£	£	£
Donations	4,220	536	4,756	2,520	402	2,922
Direct QR Code Donations	229		229			
Malhamdale Safari	-		-			-
Malhamdale Trail Challenge	-		-			-
Bequests		1,000	1,000			
	4,450	1,536	5,986	8,579	12,562	2,922

3 Activities for Generating Funds

	£	£	£	£	£	£
Parish Magazine	4,301	-	4,301	4,293		4,293
Bookstall	496	-	496	311		311
Show Cake Stall	-	-	-			-
Musical Evenings	194	-	194			-
200 Club	-	2,000	2,000		2,000	2,000
Other	110	-	110		150	150
	5,101	2,000	7,101	4,604	2,150	6,754

4 Investment Income

	£	£	£	£	£	£
Rental Income - Smithy	2,000	-	2,000	2,000		2,000
Interest income	16	6	22	134	45	178
	2,016	6	2,022	2,134	45	2,178

5 Diocesan Share

	£	£	£
Share requested	23,416		23,416
less direct donation to Diocese	70		
less shared paid	13,250		23,416
Share unpaid	10,096		

6 Church running costs

	£	£	£	£	£	£
Upkeep of services	516	-	516	506		506
Insurance	4,109	-	4,109	4,323		4,323
Heat & Light	4,348	-	4,348	3,187		3,187
Administration	1,089	-	1,089	697		697
Church Maintenance	3,850	1,083	4,933	2,292	2,624	4,916
Church Bells Maintenance	336	-				
	14,248	1,083	15,330	11,005	2,624	13,629

7 Cost of Generating Funds

	£	£	£	£	£	£
Magazine Costs	3,640	-	3,640	3,110		3,110

8 Designated Collections (collections received and passed on directly to the third party)

3rd party collections	£496
3rd party collections paid out	£496

9 Individual Funds

Movements in the year on individual funds were as follows:

	2021			2020		
	at 1.1.21	Surplus/ (Shortfall)	at 31.12.21	at 1.1.20	Surplus/ (Shortfall)	At 31.12.20
Unrestricted Funds						
	£	£	£	£	£	£
General Fund	8,116	37	8,153	18,251	-10,135	8,116
Bells Fund	871	-316	555	838	33	871
Reserve Fund	20,812	11	20,823	20,726	86	20,812
Music Fund	312	60	372	312		312
	30,111	-208	29,904	40,128	-10,016	30,111
Restricted Funds						
	£	£	£	£	£	£
Churchyard Fund	-46	990	944	-38	-8	-46
Organ Fund	439	120	559	439		439
Fabric Fund	18,114	1,349	19,464	18,133	-19	18,114
	18,507	2,460	20,966	18,534	-27	18,507
Total	48,618	2,252	50,870	58,661	-10,043	48,618

Note: £9220 of the reserve fund is designated for vicarage improvements.