

PAROCHIAL CHURCH COUNCIL (PCC) OF KIRKBY MALHAM

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

RECEIPTS AND PAYMENTS ACCOUNT

		2020			2,019		
	Notes	Unrestricted Funds £	Restricted Funds £	Total £	General £	Restricted Funds £	Total £
RECEIPTS							
Voluntary receipts							
1	Planned giving	9,260		9,260	8,990		8,990
3	Collections at services	2,195		2,195	9,850		9,850
4	All other giving/voluntary receipts	2,520	402	2,922	9,917	772	10,689
6	Gift aid recovered	5,852		5,852	4,826		4,826
		19,827	402	20,229	33,584	772	34,356
9	Activities for Generating Funds	4,604	2,150	6,754	6,226	2,444	8,669
10	Investment Income	2,134	45	2,178	2,186	44	2,230
11	Church Fee Income	1,486		1,486	4,039		4,039
8	Grant Income				171	817	988
13	Other Income						
Total Receipts		28,051	2,597	30,648	46,205	4,076	50,281
PAYMENTS							
Church Activities:							
19	Diocesan parish contribution	23,416		23,416	22,549		22,549
20	Clergy and staffing costs	536		536	1,210		1,210
21	Church running costs	11,005	2,624	13,629	15,609	2,008	17,617
18	Mission giving and donations				1,552		1,552
17	Cost of generating funds	3,110		3,110	3,814		3,814
27	Major Capital Expenses						
Total Payments		38,067	2,624	40,691	44,734	2,008	46,742
Excess (shortfall) of receipts over payments		(10,016)	(27)	(10,043)	1,471	2,068	3,539

STATEMENT OF ASSETS AND LIABILITIES

Reserve Funds								
	£	£	£	£	£	£	£	£
Fund Balance at 1 January 2020	40,128	18,534	58,661	38,656	16,466	55,122		
Excess/(Shortfall) of receipts over payments	(10,016)	(27)	(10,043)	1,471	2,068	3,539		
Fund Balance at 31 December 2020	30,111	18,507	48,618	40,128	18,534	58,661		

REPRESENTED BY:

Cash Funds								
	£	£	£	£	£	£	£	£
Deposit Funds	31,234	10,891	42,125	31,301	10,647	41,947		
Bank Current Accounts	-1,158	7,615	6,457	8,779	7,887	16,666		
Cash in Hand	36		36	48		48		
	30,111	18,507	48,618	40,128	18,534	58,661		

NOTES TO THE FINANCIAL STATEMENTS

1 Basis of Accounting

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

		2020			2019		
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
2 All other giving/voluntary receipts							
		£	£	£	£	£	£
201	Donations	2,520	402	2,922	6,167	712	6,879
202	Malhamdale Safari	-	-	-	3,000	-	3,000
203	Malhamdale Trail Challenge	-	-	-	750	-	750
		2,520	402	2,922	8,579	12,562	10,629
3 Activities for Generating Funds							
		£	£	£	£	£	£
301	Parish Magazine	4,293	-	4,293	4,185	-	4,185
302	Bookstall	311	-	311	1,138	-	1,138
303	Show Cake Stall	-	-	-	276	-	276
305	Musical Evenings	-	-	-	150	-	150
306	200 Club	-	2,000	2,000	-	2,300	2,300
310	Other	-	150	150	476	144	620
		4,604	2,150	6,754	6,226	2,444	8,669
4 Investment Income							
		£	£	£	£	£	£
401	Rental Income - Smithy	2,000	-	2,000	2,000	-	2,000
402	Interest income	134	45	178	186	44	229
		2,134	45	2,178	2,186	44	2,230
5 Church running costs							
		£	£	£	£	£	£
601	Upkeep of services	506	-	506	4,762	-	4,762
602	Insurance	4,323	-	4,323	4,250	-	4,250
603	Heat & Light	3,187	-	3,187	3,720	-	3,720
604	Administration	697	-	697	773	-	773
605	Church Maintenance	2,292	2,624	4,916	1,767	2,008	3,775
606	Church Bells Maintenance	-	-	-	-	-	-
		11,005	2,624	13,629	15,273	2,008	17,281

6 Designated Collections (collections received and passed on directly to the third party)

701	3rd party collections	none	£2,709
702	3rd party collections paid out	none	£2,709

7 Individual Funds

Movements in the year on individual funds were as follows:

		2020			2019		
		at 1.1.20	Surplus/ (Shortfall)	At 31.12.20	at 1.1.19	Surplus/ (Shortfall)	At 31.12.19
Unrestricted Funds							
		£	£	£	£	£	£
	General Fund	18,251	-10,135	8,116	15,339	2,913	18,251
	Bells Fund	838	33	871	1,168	-331	838
	Reserve Fund	20,726	86	20,812	20,117	609	20,726
	Music Fund	312	-	312	2,032	-1,720	312
		40,128	-10,016	30,111	38,657	1,471	40,128
Restricted Funds							
		£	£	£	£	£	£
	Churchyard Fund	-38	-8	-46	496	-535	-38
	Organ Fund	439	-	439	379	60	439
	Fabric Fund	18,133	-19	18,114	15,591	2,543	18,133
		18,534	-27	18,507	16,466	2,068	18,534
Total		58,661	-10,043	48,618	55,123	3,539	58,661

Note: £10,000 of the reserve fund is designated for vicarage improvements.

ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2020

ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS.

The Parochial Church Council (PCC) is registered as a charity with the Charity Commission.

The last Annual Parochial Church meeting was eventually held on 21st October 2020.

Except where stated all members of the PCC have served from 1st January 2020 until the date this report was approved. The members are:

Priest in Charge Proposed Benefice of the Upper Aire	Rev Andrew Steer	Appointed November 2019
House for duty vicar	Vacancy currently unfilled	
Wardens	George Parker (Chair)	(elected at APCM 2013)
	Maureen Dore	(elected at APCM 2014)
	Ted Ellis	(elected at APCM 2019)
Representative on the Deanery Synod	Vicki Leeming & Caroline Rosier (elected APCM 2020)	
Elected members	Sue Bailey (Secretary)	Gilly Marsh
	David Chary (deceased)	Mary Richardson
	Eileen Miles	Caroline Rosier (safe-guarding officer)
	Chris Darling (Treasurer)	Victoria Syme-Taylor (elected APCM 2020)
	Muriel Bland	Michael Southworth (elected APCM 2020)
	Vicki Leeming	

The Electoral Roll has been updated and now consists of 77 members. This is divided into 64 residents and 13 non residents.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC Safeguarding procedures are fully compliant with Diocesan instructions. All PCC members have completed a DBS check.

ACHIEVEMENT AND PERFORMANCE

4 meetings of the PCC were held and the average attendance was 10 members.

CHURCH ATTENDANCE

Attendance statistics have little meaning in such an unusual year but for the record the mean weekly adult attendance at services was 22.86 (2020 – 40.06). The median value for Sunday services was 20 (29 in 2019). These measures include repeat weekly attendances. Excluding weddings and funerals the total adult attendance at services was 556 (2083 in 2019).

THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR

This year has been exceptionally challenging for St Michael's on a number of levels, but the Vicar, Churchwardens, PCC and congregation have worked hard to maintain our ministry in Malhamdale.

The year started well with the usual events and services including the Ash Wednesday service for the beginning of Lent. Then with the onset of Covid19, things started to change the last service before the first lockdown being on 15th March. At the PCC meeting the next day it was decided to close the church until further notice.

Unable to worship together physically, we enjoyed weekly virtual services filmed in all three Benefice churches. PCC meetings continued via 'Zoom' and pastoral support was mainly via telephone. We thank all those responsible for making these happen.

When the guidelines were relaxed the church was open on Wednesdays for private prayer with supervision to maintain social distancing. This allowed 72 hours of isolation prior to Sunday worship. From 2nd August Sunday worship was reintroduced on two Sundays per month with a revised eucharist, social distancing and a track and trace system. Subsequently we had services on other Sundays with the help of retired clergy to whom we are extremely grateful. An open air Remembrance Day Service in the Churchyard was conducted by Canon Graham Bettridge.

Easter and Christmas services were curtailed. We did have an outdoor carol service in the churchyard which was well attended and successful. Christmas Eve and Christmas Day services were also held. We also put together a 'virtual Christingle' service and gave all the necessary components to the school where children made the Christingles and recorded the results on the school website.

Sadly, from our community we lost Jack Richardson, John Rycroft, David Chary and Jenny Cunningham. All weddings were postponed, but joyfully a last minute request allowed a couple to be married in church under Common Licence. There was also one baptism – again, a very joyful occasion.

Finances have been challenging this year, with very little of our regular cash giving or income from tourism and local events. Thankfully, our Treasurer has once again done a sterling job of keeping track of our accounts and helping us plan for the future.

The House for Duty appointment process got off to a rocky start with the Diocese moving to buy another house after a Diocese decision was made not to use the current Vicarage. To our great delight Bishop Helen-Ann listened to the various arguments and decided that the Vicarage was to be used as a home for the new priest after all. A potential candidate has shown great interest in the post of House for Duty Associate Priest and has waited patiently for the post to be advertised. The interview date is set for the 3rd of March and if successful we look forward to welcoming a new colleague and a new resident in the Vicarage.

PCC Report for 2020

The church and churchyard have continued to be well cared for and maintained by a large number of volunteers, including the Churchwardens and the "churchyard team". Our sincere thanks go to all of them

Our sincere thanks go to all who have supported our church through the extreme challenges of this last year. May we look forward to a better year in 2021 with an extra priest and a return to some normality in our church activities and wider ministry around Malhamdale.

FINANCE

As most will have expected, 2020 has been a disastrous year financially. On the general fund we have a shortfall of £10,000.

The church was closed for several months because of Covid 19 and when we were able to have services again congregations were well down. The lack of the opportunity to sing along and the age profile of our congregation all played their part.

Collections were much reduced but fortunately those who make a regular contribution by standing order continued to do so and there were others who made regular donations. We had much reduced fee and collection income from weddings and funerals, no visitor income and none of the donations we have come to hope for. The Malham Safari and the Malhamdale Trail Challenge were both cancelled so our total income was £18,000 lower. We collect most of gift aid income tax refunds from HMRC in January so that helped to moderate the shortfall but of course we will have rather lower such income in the year ahead. The PCC debated whether or not to withhold part of the share, our contribution to the Diocese for clergy costs, and concluded that we should meet the shortfall out of our reserves while warning the Diocese that we would not be able to do so in 2021 unless the pandemic recedes. The share is by far our biggest expense and amounted to £23,416.

The next section, Church Fabric, reports that the building is in good order and costs are controlled. Members of the Fabric Committee have had a number of working days to deal with issues raised by the architect in the Quinquennial report. Heating and lighting costs are lower but a temperature of about 10 degrees needs to be maintained to keep the fabric in good order.

We have £30,000 in unrestricted funds but £10,000 of this is designated for improvements to the vicarage.

The balance is only equivalent to 6 months running costs.

Of our reserves, £18,000 is in restricted funds and can only be used for a specific purpose. Most of this is in the Fabric Fund. The churchyard fund is exhausted so that we either need to seek donations or replenish the fund from our general reserves. We are lucky to have the volunteer group which keeps the Churchyard in great order though we also do have some annual contractor costs.

The year ahead will be tough and we will appreciate any support you are able to provide.

CHURCH FABRIC

The fabric of the church is generally in good condition

The Fabric Group are working through the actions raised in the Quinquennial Report of October 2019. All the urgent actions have been completed, 9 out of 10 actions required within 1 and 2 years have been completed and about half of the actions needed within 5 years or the longer term have been done.

Replacement of a lead gutter on the tower has been completed. Replacement of the fencing to contain the sheep in part of the churchyard has been delayed by Covid but an appropriate contractor has been appointed.

In the longer term, Faculties will be needed for cleaning the clerestory windows and painting or replacing saddlebars on the windows.

A third attempt has been made to rectify the leak on the south aisle roof by the main door together with some associated pointing work. Despite the best efforts, we will only know if this is successful if after heavy rain it does not leak again.

Approved by the PCC on 13th January, 2021 and signed on their behalf by the chairman.

Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.

I report to the PCC on my examination of the accounts of St Michael's Church for the year ended 31st December 2020.

Responsibilities and basis of the report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

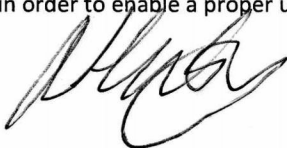
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. (Full statement page 2 of the accounts)

Signed:



K Huby BSc ACA, Kiln Hall, Calton, Skipton BD23 4AD

9th March 2021