

# THE PAROCHIAL CHURCH COUNCIL (PCC) OF ST MICHAEL THE ARCHANGEL, KIRKBY MALHAM

England & Wales - Charity number 1171766

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2017-02-23

**Register** [View on the Charity Commission register](#)

## Contact

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## Activities

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**Objects:** TO SUPPORT THE MINISTER IN THE PROMOTION IN THE PARISH OF THE WHOLE MISSION OF THE CHURCH, PASTORAL, EVANGELICAL, SOCIAL AND ECUMENICAL.

**Activities:** The functions of the PCC include:co-operation with the minister in promoting in the parish the mission of the church; consideration of matters concerning the C of E; advising diocesan synod; managing the activities of the church

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- North Yorkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£55,999	£44,840	-	-
2023-12-31	£47,921	£47,116	-	-
2022-12-31	£54,193	£52,514	-	-
2021-12-31	£35,521	£33,269	-	-
2020-12-31	£30,648	£40,691	-	-

## Trustees

Name	Role	Appointed
<b>Rev Susan Elizabeth McWhinney</b>	Chair	2021-06-14
Elizabeth Anne Cummings		2023-04-17
Fiona Mary Anderson Armer		2023-04-17
GILLIAN SHIRLEY MARSH		2012-05-01
Lawrence Alexander Swanston Denholm		2025-04-27
Lynn Margaret Ashton		2024-04-28
Maximilian Andreas Thienel		2024-08-01
Rev Andrew David Steer		2019-11-14
SUSAN ELIZABETH BAILEY		2010-03-25

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# Accounts

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## ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE

### ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024

#### ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds, in the Bowland and Ewecross Deanery. It is a corporate body established by the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS. The Parish became part of a new Benefice of Upper Aire (the parishes of St Andrew Gargrave, St Peter's Coniston Cold, and St Michael the Archangel Kirkby Malham) on 1<sup>st</sup> June 2021. The Parochial Church Council (PCC) is registered as charity 1171766 with the Charity Commission. The last Annual Parochial Church meeting was held on 28th April 2024.

Except where stated all members of the PCC served throughout 2024. The members are:

<b>Priest in Charge Upper Aire Benefice</b>	Revd Andrew Steer	(Appointed November 2019)
<b>Associate Priest Upper Aire Benefice</b>	Revd Sue McWhinney	(Appointed June 2021)
<b>Wardens</b>	Gillian Marsh	(first elected Vestry Meeting 2021)
	Andrea West	(first elected Vestry Meeting 2022)
	Elizabeth Cummings	(first elected Vestry Meeting 2023)
<b>Representative on the Deanery Synod.</b>	Lynn Ashton	(elected APCM 2024)

**Elected members** Sue Bailey (Secretary, elected APCM 2024), George Parker (elected APCM 2024)  
Michael Southworth (elected APCM 2023), Fiona Armer (elected APCM 2023)  
Stephen Philips co-opted to the PCC at the APCM 2023 and appointed Treasurer at the APCM 2023  
resigned 1st August 2024

Max Thienel became Treasurer on 1st August 2024, co-opted to the PCC at PCC meeting 12 August.

The Electoral Roll Officer is Sue Bailey (appointed APCM 2024). The Electoral Roll consists of 78 members of which 69 are resident in the parish and 9 are non-resident.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022). Members of the PCC are appointed in accordance with the Church Representation Rules. The clergy and Churchwardens are ex-officio, and the remaining members are elected. All members are Trustees. PCC members are responsible for all matters to do with governance and finance.

The PCC Safeguarding procedures are fully compliant with Diocesan policy. DBS checks are completed for all PCC members, and they are also required to complete online Safeguarding training courses, Basic and Foundation. The Parish Safeguarding Officer is Jennifer Rowlands, assisted by Revd Sue McWhinney. The PCC has a Parish Guard Insurance Policy with the Ecclesiastical Insurance Office plc.

#### RESERVES POLICY

Accumulated funds are held in 'reserve' to meet future expenditure. Reserve funds fall into three categories:

##### General Reserve

Funds held in the general reserve account will be used to meet regular future expenditure as and when required. The PCC may also choose to deploy general reserve funds on individual goods or services, consistent with core objectives, at its own discretion. The PCC aims to maintain a balance on General Reserve of no less than six months regular expenditure.

##### Designated reserves

The PCC may choose to set aside a sum of money to be used for a specific future purpose. Such funds will be held independently from General Reserves. Designated funds are maintained for Bells and Music. Despite the designation the PCC may decide to use the funds for other purposes.

### **Restricted reserves**

Funds received from donors, often by way of bequest, may be given on the basis that they be used for a specific purpose. Such restrictions are binding on the PCC and the associated funds must be held separately from General and Designated funds and used solely for the purpose intended by the donor. The PCC may also choose to allocate money to a Restricted fund, subject to the same limitations as to use. Restricted funds are maintained for Church Fabric, the Organ and the Churchyard.

Reserve funds are held in Bank current accounts with additional amounts held in the Church of England Deposit Fund.

### **OTHER POLICIES**

Other policies in place cover Health and Safety, Conflict of Interest, and Risk Management and these are available on application.

### **ACHIEVEMENT AND PERFORMANCE**

7 meetings of the PCC were held and the average attendance was 8 members.

### **CHURCH ATTENDANCE**

The usual attendance at main Sunday services was 24 adults (27 in 2023) and 2 children. Numbers are considerably more for special seasonal services at Christmas, Easter, Harvest, and Remembrance.

### **AIMS AND PURPOSES, ACHIEVEMENTS, THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR**

The primary aim of the PCC is to promote in the parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical, according to the doctrines and practices of the Church of England. The PCC is also responsible for the maintenance and upkeep of St Michael's Church, which is grade 1 listed, and the grounds, and the good management of the church finances.

The PCC is committed to enabling as many people as possible to worship at our church, and for visitors to find a place of prayerfulness and peace. The year has been one of encouragements and growth, though a number of parishioners have moved away so our usual Sunday attendance is a little lower than in previous years. St Michael's continues to be a hub for the local community. Special services were held at key times of the liturgical year: Ash Wednesday, Mothering Sunday, Easter, Harvest, Remembrance, Christmas, including the Christingle and school Nativity. We also continue to offer prayer resources and a quiet space for members of the community and visitors in the Lady Chapel, which is much appreciated. A Home Group meets at the Vicarage most weeks, exploring issues of life and faith. In April we hosted the Cry of the Curlew exhibition, and another successful Art in the Dale exhibition took place in June, with a wide range of local artists exhibiting, and a special focus on the work of Malham Smithy, featuring the work of Bill Wild (the Malham blacksmith until 1983). We endeavour to offer music and arts events that will bring the community together and enrich the life of the Dale. Concerts have included an evening of organ and accordion music in June, the Voices of Craven summer concert in June, also two folk concerts in October and November. Fund-raising events included a highly successful 'pop up café' in Malham at Easter. The Good Friday 'Walk in the Dale' was well supported, bringing members of the community together, and the church is also involved in outreach through the Malham Show, community events, pastoral visiting, and articles in the Parish Magazine.

Revd Sue takes regular assemblies in Kirkby-in-Malhamdale primary school and hosts visits for the school to do art and heritage projects in church, as well as to rehearse their Nativity. The Open the Book team continues to visit the school fortnightly.

Revd Sue supports Revd Andrew Steer by taking services at Coniston Cold and Gargrave, including weddings and funerals, and supports the deanery in her role as Deanery Secretary. She continues to be involved with the Muslim-Christian Women's Group, and visits by the Leeds City of Sanctuary Maternity Stream. Visitor ministry continues to be a big part of the role of the church, and Revd Sue's ministry, church being open every day of the year for those in need of a place to reflect as well as those interested in the heritage of our 15<sup>th</sup> century grade one listed church. 17,000 visits were recorded during the year, which includes those attending services, events, and for church care and maintenance. We continue to serve the community with a well-stocked card stall, second-hand books for sale, locally grown plants, and in being a collection point for donations to Skipton Food bank.

There were 3 weddings, 5 funerals, 2 burials of ashes, and one baptism during the year. The main Sunday service is Sung Eucharist, with some variety on first Sundays of the month (an 8.30am BCP Communion and a 10am Family Service) and a service of Choral Evensong during 2024 with thanks to the support of a visiting choir. We also hosted the annual service for the Yorkshire Association of Change Ringers in May, which was very well attended.

Huge thanks are due to all those who support the ministry and mission of St Michael's: the Wardens, Treasurer and Bookkeeper, organists (Margaret, Lawrence, and Adrian), sides people, bellringers, fabric committee, grass cutting team, flower arrangers, and all those who help with cleaning and maintenance of the church and grounds so that it is a welcoming and well-cared for space for visitors and locals. We are also most thankful to all those whose regular giving and fund-raising has enabled us to pay our way, and for those who have given freely of their time to serve on the PCC. *Revd Sue McWhinney, Associate Priest.*

## FINANCE

2024 was a year of transition and financial improvement for the church. Despite ongoing economic challenges, we managed to increase our income, reduce our expenditure, and end the year with a significantly stronger financial position than in 2023. However, this year also came with notable challenges, particularly in the transition of treasurer responsibilities, access to financial accounts, and reconciliation of historical financial records.

### Treasurer Transition & Administrative Challenges

In the summer of 2024, Max Thienel was co-opted as treasurer and formally took over from Stephen Phillips on 1<sup>st</sup> August. The transition process was more complex than expected due to difficulties in obtaining access to our financial accounts compounded by the fact that the accounts had been set up by a previous treasurer bar one.

Gaining access to the bank accounts, reserve accounts, investment accounts, and the HMRC tax system took several months. This caused delays in financial operations, most notably in submitting Gift Aid claims, which we later discovered had not been submitted at all in the previous year. Significant efforts have been required to resolve these administrative issues and ensure a smoother process moving forward. As a result, a figure of £4,300 is included in accrued income being the estimated gift aid claim receivable on the accruals accounting basis.

Recognising the need for better financial management, we introduced a **dedicated bookkeeper, Alison Lucas**, from the Gargrave congregation. Alison now handles the day-to-day financial recording, while Max's focus is on reporting and keeping the PCC informed of financial trends and developments. We believe this structure will improve our financial oversight and make financial reporting clearer and more actionable.

### Reconciliation of Financial Records

During the preparation of the 2024 accounts, Alison conducted a detailed reconciliation of historical figures. This process identified several key differences from the initially prepared 2024 figures:

- **Opening Balances Adjustment** – The opening balances brought forward from 31/12/23 did not include the funds held in the **200 Club account** (£1,595) and the **Magazine account** (£540), both of which are managed by the PCC. These balances have now been included as income for 2024, which has significantly increased reported income this year. This increase reflects a one-off adjustment to reflect a change in inclusion criteria by the treasurer and bookkeeper, and does not represent a permanent rise in the PCC's income levels.
- **Reclassification of Income** – Rental income from the Smithy, originally included under trading income, was reclassified as **Investment Income**, in line with prior year reporting. Associated insurance payments and income were also adjusted accordingly.
- **Cash Balance Adjustment** – A minor discrepancy of **£62.40** was identified between the cash balance recorded in prior year accounts and the physical balance held. This was adjusted against service giving.
- **Prior Year Adjustments** – Payments from the 200 Club and other outstanding transactions were correctly allocated to the appropriate financial year, ensuring a clearer audit trail.

These adjustments do not affect the overall financial position but provide a more accurate and transparent view of church finances.

### Financial Overview

Following these reconciliations, the church ended 2024 with a **total income of £55,899** and a **total expenditure of £44,840**, resulting in a **net surplus of £11,059**. This is a marked improvement from 2023, when our net surplus was **£805**. However, this surplus does not include certain expenses related to 2024, such as oil bills for the Christmas period.

The reported increase in net income for 2024 is primarily driven by:

- The inclusion of 200 Club and Magazine account balances, which totalled £2,134.78.
- A reduced payment of the Parish Share compared to prior years, accounting for a difference of £2,694.

### Income Analysis

Regular giving and collections remained stable year-on-year:

- Planned giving totalled **£11,463**.
- Collections at services amounted to **£8,440**.
- Other giving and Gift Aid totalled **£8,305** and **£5,562** respectively.

Activities for generating funds brought in **£13,166**, while Investment income (including the Smithy rent) totalled **£4,339**.

Major fluctuations in our income were as follows:

- Income from investments totalled £2,339, representing an increase of £970 compared to 2023.
- Church fees, which are paid to the church for weddings and funerals, totalled £4,624.

### Expenditure Analysis

One of the most significant financial decisions made in 2024 was the **decision not to pay the full Parish Share** within the calendar year. In 2023, we contributed **£24,907**; in 2024 we contributed **£22,213**, of which £18,000 was paid before the year end, and an additional £4,213 was paid in February 2025 (included in Accrued Expenses).

This decision was made primarily in light of the anticipated findings of the **Quinquennial Architect's Inspection**, which is expected to recommend several non-negotiable refurbishments and repairs to the church building. These works are likely to involve **significant costs**, and the PCC agreed it was prudent to preserve reserves in anticipation of these upcoming obligations, as well as the architect's fee for this inspection.

In addition to these anticipated costs, 2024 also saw two further **major expenses**:

- The **upgrade of the church sound system**, a one-off but significant capital investment.
- **Repairs to the church boilers**, which, while generally in good condition for their age, require **ongoing and costly maintenance** to remain operational.

### Looking Ahead to 2025

1. **Quinquennial Inspection** – We await the findings of the Quinquennial Architect's Inspection, expected to require substantial repairs to the church building fabric, with significant financial implications.
2. **Parish Share Contributions** – Future discussions will determine how best to approach Parish Share payments in light of anticipated building costs.
3. **Improved Reporting** – With robust bookkeeping and a clearer financial foundation, we aim to provide more detailed financial reporting to the PCC.
4. **Utility Cost Management** – Anticipated increases in utility costs following the expiry of our electricity contract in 2025.
5. **Fundraising & Community Engagement** – Continued focus on growing income through community activities and events.

### Conclusion

2024 was a year of significant financial progress, underpinned by the resolution of historical financial complexities and improvements in financial management. While the headline surplus is strong, it is important to recognise that this has been influenced by accounting adjustments and the reduced Parish Share payment. Looking ahead, we face substantial challenges, particularly in addressing the likely outcomes of the Quinquennial Inspection. Nevertheless, with continued prudent management and the support of the congregation, we are well placed to meet these challenges and maintain the financial health of the church. *Max Thienel (Treasurer)*

### CHURCH FABRIC

- 1) Quinquennial Fabric Inspection and Report
  - a. All recommendations from the October 2019 report have been completed.
  - b. The 2024 Quinquennial Report Summary has been received, and the work will be scheduled. The cost of work recommended is around £18000 (plus VAT) spread over 5 years.
- 2) Water ingress

- a. Stormdry Application to the tower in 2023 has almost eliminated water ingress. There is still ingress above the South Aisle with some wind conditions.
- b. Water penetration has affected plaster above the North Aisle. Strong winds and rain from the Northeast are thought to have precipitated this. Stormdry has been applied to the North Aisle and the heating is maintained at 10 degrees or above to conserve the fabric of the building.
- 3) Solar Panels and Heat Pump
  - a. Work on a case for installing a ground source heat pump and solar panels to replace the current boilers has begun.
- 4) Churchyard
  - a. A decision was made to commission a report on trees with ash dieback.
  - b. General work clearing ivy from boundary walls etc has continued.
  - c. Yellow rattle had a poor year in the wildflower area, and more has been sown, but diversity has increased. The area has been actively managed with scything.
  - d. A new lawnmower was purchased for the grass cutting team, who keep the grass trimmed throughout the growing season.
  - e. Gravestones are checked for stability 6 monthly.
- 5) Smartwater applied to the lead above the North Aisle and anti-climb paint to fixtures above the boiler house.
- 6) Staging was arranged for the school nativity play
- 7) The group recommended the tender by Allansound Communications for the new sound system which was installed in Autumn 2024. The induction loop works.

The ongoing work schedule includes clearing of gutters and hoppers, drains and ventilation etc. Inspection for and treatment of woodworm or other damage to wood has been done. *Paul McWhinney and Ted Ellis (Fabric Group)*

#### **MALHAMDALE PARISH NEWS**

The Parish magazine was published 10 times during the year and distributed by our appreciated band of volunteers to all households in the Dale. The publication, which has a print run of 450 and is free of charge to recipients, is produced by St Michael's as a service to the community and is a valuable source of information about local events, local organisations and contains interesting general articles. The editor is Sue Heseltine, who receives copy from contributors each month, and prepares the magazine format.

During the year our printer unexpectedly went out of business, but our editor quickly managed to find a replacement with better quality printing and binding of the magazine.

The cost of the magazine is funded mainly from advertisements placed by a loyal group of about 50 local businesses, along with donations from some individuals and Airton Parish Meeting. We are very grateful to all of these, enabling us to cover the costs of producing this valuable source of information. *Michael Southworth.*

#### **THE BELLRINGERS**

St Michael's Bell ringing team is now well established and continuing to improve their skills. All fifteen are now full members of the Yorkshire Association of Church Bellringers, (YACR). Now with the bell simulator working properly we can continue with silent practices extra to the normal open practice on Tuesday evenings. With the simulator we can tie the bell clappers and ring the bells normally and the computer sounds each bell note at the right moment. We are benefitting from being able to occasionally take some of ringers to other towers in the local area on their practice nights, this gives an invaluable experience of ringing different bells.

This year we have rung for two weddings and two funerals, also tolled the tenor bell for the passing of five parishioners. In May we hosted the AGM of the YACR and after the service the bells were well used by the visitors. We also welcomed two teams of visiting ringers during the year and held a very enjoyable tour of own to towers in Lancashire and South Cumbria. Two quarter peals have been rung this year, as well as the annual peal for our patronal Service.

We hold practices every Tuesday evening at 7.30 and welcome any ex-ringers who would like to return to ringing and anyone who would like to learn. *George Parker. Tower Captain.*

Approved by the PCC on 19/4/25 and signed on their behalf by the chairperson

*Susan McWhinney (Associate Priest)*



**PAROCHIAL CHURCH COUNCIL (PCC) OF KIRKBY MALHAM**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

**INCOME & EXPENDITURE ACCOUNT**

	Notes	2024			2023		Total £
		General £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	
<b>RECEIPTS</b>							
Voluntary receipts							
Planned giving		11,463	-	11,463	11,738	-	11,738
Collections at services		8,440	-	8,440	8,241	-	8,241
All other giving/voluntary receipts	2	5,485	2,820	8,305	5,055	1,526	6,581
Gift aid recovered		1,362	-	1,362	5,067	-	5,067
Gift aid accrued		4,300	-	4,300	-	-	-
		<b>31,050</b>	<b>2,820</b>	<b>33,870</b>	<b>30,101</b>	<b>1,526</b>	<b>31,627</b>
Activities for Generating Funds	3	10,107	3,059	13,166	8,535	500	9,035
Investment Income	4	3,346	993	4,339	2,787	581	3,369
Church Fee Income		4,624	-	4,624	2,045	-	2,045
Grant Income		-	-	-	92	1,753	1,845
Other Income		-	-	-	-	-	-
<b>Total Receipts</b>		<b>49,127</b>	<b>6,872</b>	<b>55,999</b>	<b>43,560</b>	<b>4,360</b>	<b>47,921</b>
<b>PAYMENTS</b>							
Church Activities:							
Diocesan parish contribution	5	22,213	-	22,213	24,907	-	24,907
Clergy and staffing costs		605	-	605	808	-	808
Church running costs	6	10,156	7,424	17,580	13,285	2,245	15,529
Mission giving and donations		268	-	268	793	-	793
Cost of generating funds	7	4,174	-	4,174	5,078	-	5,078
Major Capital Expenses		-	-	-	-	-	-
<b>Total Payments</b>		<b>37,416</b>	<b>7,424</b>	<b>44,840</b>	<b>44,871</b>	<b>2,245</b>	<b>47,116</b>
<b>Excess (shortfall) of receipts over payments</b>		<b>11,710</b>	<b>(551)</b>	<b>11,159</b>	<b>(1,311)</b>	<b>2,116</b>	<b>805</b>
<b>STATEMENT OF ASSETS AND LIABILITIES</b>							
<b>Reserve Funds</b>							
		£	£	£	£	£	£
Fund Balance at 1 January 2024		31,160	22,193	53,353	32,471	20,078	52,549
Excess/(Shortfall) of receipts over payments		11,710	(551)	11,159	(1,311)	2,116	805
Fund Balance at 31 December 2024		<b>42,870</b>	<b>21,642</b>	<b>64,512</b>	<b>31,160</b>	<b>22,193</b>	<b>53,353</b>
<b>REPRESENTED BY:</b>							
<b>Cash Funds</b>							
Deposit Funds		26,701	19,708	46,409	25,356	18,714	44,070
Bank Current Accounts		15,166	957	16,123	5,690	3,479	9,169
Cash in Hand		2,084	-	2,084	114	-	114
		<b>43,951</b>	<b>20,665</b>	<b>64,616</b>	<b>31,160</b>	<b>22,193</b>	<b>53,354</b>
<b>Other Balances</b>							
Accrued Income		4,344	-	4,344	-	-	-
Accrued Expenses		(4,547)	-	(4,547)	-	-	-
		<b>(203)</b>	<b>-</b>	<b>(203)</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>43,747</b>	<b>20,665</b>	<b>64,412</b>	<b>31,160</b>	<b>22,193</b>	<b>53,353</b>

## NOTES TO THE FINANCIAL STATEMENTS

### 1 Basis of Accounting

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Accruals basis. The basis has changed from receipts and payments to accruals, and will continue as such for the foreseeable future.

	2024			2023		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
<b>2 All other giving/voluntary receipts</b>	£	£	£	£	£	£
Donations	3,693	2,820	6,513	3,988	1,526	5,514
Direct QR Code Donations	1,792	-	1,792	1,068	-	1,068
Bequests	-	-	-	-	-	-
	<b>5,485</b>	<b>2,820</b>	<b>8,305</b>	<b>5,055</b>	<b>1,526</b>	<b>6,581</b>
<b>3 Activities for Generating Funds</b>	£	£	£	£	£	£
Parish Magazine	4,889	-	4,889	4,040	-	4,040
Bookstall	1,942	-	1,942	1,899	-	1,899
Show Cake Stall	402	-	402	354	-	354
Art in the dale : Artist Donations	270	-	270	916	-	916
Art in the dale : Event Income	243	-	243	205	-	205
Musical Evenings	1,719	-	1,719	1,121	-	1,121
PopUp Café	541	-	541	-	-	-
200 Club	-	3,059	3,059	-	500	500
Other	101	-	101	-	-	-
	<b>10,107</b>	<b>3,059</b>	<b>13,166</b>	<b>8,535</b>	<b>500</b>	<b>9,035</b>
<b>4 Investment Income</b>	£	£	£	£	£	£
Rental Income - Smithy	2,000	-	2,000	2,000	-	2,000
Interest income	1,346	993	2,339	787	581	1,369
	<b>3,346</b>	<b>993</b>	<b>4,339</b>	<b>2,787</b>	<b>581</b>	<b>3,369</b>
<b>5 Diocesan Share</b>	£			£		
Share requested	26,426			24,907		
Less share paid and accrued	22,213			24,907		
Share unpaid	<b>4,213</b>			<b>-</b>		
<b>6 Church running costs</b>	£	£	£	£	£	£
Upkeep of services	1,030	-	1,030	1,878	-	1,878
Insurance	5,250	-	5,250	4,794	-	4,794
Heat & Light	1,625	-	1,625	3,444	-	3,444
Administration	722	-	722	779	-	779
Church Maintenance	756	7,424	8,180	2,035	2,245	4,279
Church Bells Maintenance	773	-	773	355	-	355
	<b>10,156</b>	<b>7,424</b>	<b>17,580</b>	<b>13,285</b>	<b>2,245</b>	<b>15,529</b>
<b>7 Cost of Generating Funds</b>	£	£	£	£	£	£
Magazine Costs	3,155	-	3,155	3,879	-	3,879
Art in the Dale : Expenses	299	-	299	95	-	95
Bookstall Purchases	621	-	621	328	-	328
Music Evening Expenses	98	-	98	776	-	776
	<b>4,174</b>	<b>-</b>	<b>4,174</b>	<b>5,078</b>	<b>-</b>	<b>5,078</b>

### 8 Individual Funds

Movements in the year on individual funds were as follows:

	2024			2023		
	at 1.1.24	Surplus/ (Shortfall)	At 31.12.24	at 1.1.23	Surplus/ (Shortfall)	at 31.12.23
<b>Unrestricted Funds</b>	£	£	£	£	£	£
General Fund	6,848	12,499	19,348	9,083	(2,235)	6,848
Bells Fund	843	87	930	1,132	(289)	843
Reserve Fund	21,751	-	21,751	21,091	660	21,751
Music Fund	1,719	-	1,719	1,166	553	1,719
	<b>31,161</b>	<b>12,586</b>	<b>43,747</b>	<b>32,472</b>	<b>(1,311)</b>	<b>31,161</b>
<b>Restricted Funds</b>	£	£	£	£	£	£
Churchyard Fund	368	(223)	145	855	(487)	368
Organ Fund	1,764	-	1,764	1,134	630	1,764
Fabric Fund	20,061	(1,304)	18,756	18,088	1,973	20,061
	<b>22,193</b>	<b>(1,528)</b>	<b>20,665</b>	<b>20,077</b>	<b>2,116</b>	<b>22,193</b>
<b>Total</b>	<b>53,354</b>	<b>11,059</b>	<b>64,412</b>	<b>52,549</b>	<b>805</b>	<b>53,354</b>

**Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.**

I report to the PCC on my examination of the accounts of St Michael's Church for the year ended 31<sup>st</sup> December 2024.

**Responsibilities and basis of the report**

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act.
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 19/04/2025

Mrs M M Layton - FCA, CA(ANZ)  
Town End Cottage  
Malham  
Skipton  
BD23 4DA

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# Accounts

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## ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE

### ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2023

#### ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds, in the Bowland and Ewecross Deanery. It is a corporate body established by the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS. The Parish became part of a new Benefice of Upper Aire (the parishes of St Andrew Gargrave, St Peter's Coniston Cold, and St Michael the Archangel Kirkby Malham) on 1<sup>st</sup> June 2021. The Parochial Church Council (PCC) is registered as charity 1171766 with the Charity Commission. The last Annual Parochial Church meeting was held on 17<sup>th</sup> April 2023.

Except where stated all members of the PCC served throughout 2023. The members are:

<b>Priest in Charge Upper Aire Benefice</b>	Revd Andrew Steer	(Appointed November 2019)
<b>Associate Priest Upper Aire Benefice</b>	Revd Sue McWhinney	(Appointed June 2021)
<b>Wardens</b>	Gillian Marsh	(first elected Vestry Meeting 2021)
	Andrea West	(first elected Vestry Meeting 2022)
	Elizabeth Cummings	(first elected Vestry Meeting 2023)

**Representative on the Deanery Synod.** 3 places vacant

**Elected members** Sue Bailey (Secretary, elected APCM 2021), George Parker (elected APCM 2021)  
Michael Southworth (elected APCM 2023), Fiona Armer (elected APCM 2023)

Stephen Philips co-opted to the PCC at the APCM 2023 and appointed Treasurer at the APCM 2023

The Electoral Roll Officer was Vicki Leeming until the 2023 APCM. Sue Bailey was then appointed. At the APCM the Roll consisted of 78 members (67 resident within the Parish, 11 non-resident). There had been 4 new registrations, and 3 persons were removed having moved away.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022). Members of the PCC are appointed in accordance with the Church Representation Rules. The clergy and Churchwardens are ex-officio, and the remaining members are elected. All members are Trustees. PCC members are responsible for all matters to do with governance and finance.

The PCC Safeguarding procedures are fully compliant with Diocesan policy. DBS checks are completed for all PCC members, and they are also required to complete online Safeguarding training courses, Basic and Foundation. The Parish Safeguarding Officer is Jennifer Rowlands, assisted by Revd Sue McWhinney. The PCC has a Parish Guard Insurance Policy with the Ecclesiastical Insurance Office plc.

#### RESERVES POLICY

Accumulated funds are held in 'reserve' to meet future expenditure. Reserve funds fall into three categories:

##### General Reserve

Funds held in the general reserve account will be used to meet regular future expenditure as and when required. The PCC may also choose to deploy general reserve funds on individual goods or services, consistent with core objectives, at its own discretion. The PCC aims to maintain a balance on General Reserve of no less than six months regular expenditure.

##### Designated reserves

The PCC may choose to set aside a sum of money to be used for a specific future purpose. Such funds will be held independently from General Reserves. Designated funds are maintained for Bells and Music. Despite the designation the PCC may decide to use the funds for other purposes.

### **Restricted reserves**

Funds received from donors, often by way of bequest, may be given on the basis that they be used for a specific purpose. Such restrictions are binding on the PCC and the associated funds must be held separately from General and Designated funds and used solely for the purpose intended by the donor. The PCC may also choose to allocate money to a Restricted fund, subject to the same limitations as to use. Restricted funds are maintained for Church Fabric, the Organ and the Churchyard.

Reserve funds are held in Bank current accounts with additional amounts held in the Church of England Deposit Fund.

### **OTHER POLICIES**

Other policies in place cover Health and Safety, Conflict of Interest, and Risk Management and these are available on application.

### **ACHIEVEMENT AND PERFORMANCE**

6 meetings of the PCC were held and the average attendance was 8 members.

### **CHURCH ATTENDANCE**

The usual attendance at main Sunday services was 27 adults (28 in 2022) and 2 children. Numbers are considerably more for special seasonal services at Christmas, Easter, Harvest, and Remembrance.

### **AIMS AND PURPOSES, ACHIEVEMENTS, THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR**

The primary aim of the PCC is to promote the whole mission of the Church, pastoral, evangelistic, social, and ecumenical, according to the doctrines and practices of the Church of England. The PCC is also responsible for the maintenance and upkeep of St Michael's Church, which is grade 1 listed, the grounds, and the good management of the church finances.

The year has been one of encouragements and growth, building on the initiatives of the year before, with church continuing to be a hub for the local community. Special services were held at key times of the liturgical year: Ash Wednesday, Easter, Harvest, Remembrance, Christmas, including the school Nativity and Christingle, and also to mark the Coronation of King Charles. We also continue to offer prayer resources and a quiet space for members of the community and visitors to pray in the Lady Chapel, which is much appreciated. A Home Group meets at the Vicarage every week consisting of 8-10 people. Another successful Art in the Dale exhibition took place in July, with even more local artists exhibiting, and accompanying musical and poetry & storytelling events, which brought the community together and enriched the life of the Dale. Several concerts have provided much needed funds, as well as offering an enjoyable evening out. We hope to build on our musical offer in future. Members of the church were involved in the Good Friday 'Walk in the Dale', which brought members of the community together, also the Malham Show, and pastoral visiting. Revd Sue is also building links with the Quaker Meeting in Airton. Revd Sue takes regular assemblies in Kirkby-in-Malhamdale primary school and hosted two full day visits in 2023 for the school to do art and heritage projects in church. The Open the Book team has resumed their much-appreciated fortnightly visits to school.

Revd Sue continues to support Revd Andrew Steer by taking services at Coniston Cold and Gargrave, including weddings and funerals, and supports the deanery in her role as Deanery Secretary. She continues to be involved with the Muslim-Christian Women's Group, and visits by the Leeds City of Sanctuary Maternity Stream. Visitor ministry continues to be a big part of the role of the church, and Revd Sue's ministry, church being open every day of the year for those in need of a place to reflect. We continue to serve the community with a well-stocked card stall, second-hand books for sale, locally grown plants, and in being a collection point for donations to Skipton Food bank.

There were 2 baptisms, 2 weddings, 7 funerals, and 2 burials of ashes during the year. The main Sunday service continues to be Sung Eucharist, with some variety on first Sundays of the month (an 8.30am BCP Communion and a 10am Family Service) and 3 very well attended services of Choral Evensong during 2023 with thanks to the support of visiting choirs.

Huge thanks are due to all those who support the ministry and mission of St Michael's: the Wardens, organists (Margaret, Lawrence, and Adrian), bellringers, fabric committee, grass cutting team, flower arrangers, and all those who help with cleaning and maintenance of the church and grounds so that it is a welcoming and well-cared for space for visitors and locals. We are also most thankful to all those whose regular giving and fund-raising has enabled us to pay our way, and for those who have given freely of their time to serve on the PCC. Revd Sue McWhinney (Associate Priest).

## **FINANCE**

2023 saw a return to more normal activity despite the worsening economic situation with the economy. The Church remained open throughout the year with plenty of visitors. Despite this our total income for the year was down by £6,200 compared to 2022; however, expenditure was also down £5,400. For the year we ended up with a small surplus of £800 and managed to pay our Diocesan share in full.

We remained a part of the Parish Giving Scheme (PGS) which continues to be a success, collecting contributions and related gift aid by Direct Debit on a monthly basis and allowing automated up lift in giving should donors wish to do so. The scheme, which has no overheads for the PCC, reduces our work load and improves our cash flow. The scheme runs in parallel with members who use monthly standing orders to make donations where we claim gift aid back in due course.

The church undertook a number of fund-raising events over the year. The key event in the summer was the hosting of another Art in the Dale exhibition. In addition to this we held musical evenings, attended the Malham Show and held a plant sale. All these events raising money for the church. The church also benefitted from the visitor donations, commission on sales of art work and continued sales from the book stall and card stand.

We have continued to see extensive use of the PayAz Station, an electronic payment method. This facility means those without cash can still give donations and/or make bookstall purchases.

From the expenditure perspective utility costs were volatile over the year, despite some grant support from government. We potentially face a further rise in electricity costs when our contract expires in March 2024. We also saw increases in insurance costs. Towards the end of the year we experienced one exceptional cost in the form of emergency repairs to the heating system.

Our reserves are still in a strong position partly bolstered by higher interest rates and a contribution of £500 from The 200 club to our fabric fund. The 200 Club has undergone a revamp for the start of 2024 and will now be known as The 100 Club.

The year ahead will again be challenging and the PCC took the decision to create a specific fund-raising group in an attempt to generate more income over the year.

From an expenditure perspective we have seen a 6% increase in the requested Diocesan share for 2024. For general spending, we are planning to upgrade the PA system, though we have been fortunate to have been given one off donations towards this expense. The church will undergo its five year fabric inspection in 2024, the outcome of which could impact church finances and fund raising activity for the coming few years. Stephen Phillips (Treasurer).

## **CHURCH FABRIC**

A small Fabric Group meet periodically to complete regular maintenance activities to ensure that the church remains in good condition. Over the last four years all the activities noted in the last Quinquennial Inspection have been completed except cleaning the windows. The next Quinquennial Inspection is due in 2024 and as always will identify a number of issues which will need to be addressed. Window cleaning in our church requires a full Faculty with specialist cleaners, scaffolding towers for the clerestory windows and is likely to be very expensive.

Smartwater has been applied to the lead on the north aisle roof as part of the security needed to protect the lead roof. The CCTV system as agreed with our insurers continues to protect the roof from lead theft. Water ingress through the join between the roof and the church wall on the south aisle occurs occasionally when there is heavy rain and a strong wind from the south west. When this happens, there does not appear to be any lasting damage and any action required will be discussed with the architect at

the next inspection later in 2024. Prior to this Stormdry has been applied to the stonework to try to minimise ingress through the stone wall of the clerestory.

Enhancement to the sound system in church is under consideration.

The gravestones in the churchyard have been inspected and where possible been secured and where not possible, laid flat. Ted Ellis (Chair of the Fabric Group)

### **MALHAMDALE PARISH NEWS**

The Parish magazine was published 10 times during the year and distributed to all households in the Dale. The publication, which has a print run of 450 and is free of charge to recipients, is a valuable source of information about local events, local organisations and interesting general articles. The editor is Sue Heseltine, who receives copy from contributors each month, and prepares the magazine format. The cost of the magazine is funded mainly from advertisements placed by about 50 local businesses, along with some additional voluntary contributions from time to time. We are very grateful for all this support.

If any individuals wish to help with underwriting the cost of producing the magazine they can make a contribution with a BACS payment to:

'Kirkby Maham Parish News' Sort Code 05-09-09 Account no. 17742276

or contact Michael Southworth at [michael1940.austwick@gmail.com](mailto:michael1940.austwick@gmail.com)

All contributions however small will be gratefully received.

### **THE BELLRINGERS**

St Michaels Bellringers continue to welcome the congregation to Sunday Services, and now with our new bellringers making excellent progress under the tuition of Malcolm we are able to include them in our service ringing. All were involved in ringing for the Coronation of King Charles 111, on May 6th. We now have 15 members of our ringing team, all capable of handling a bell safely and ready to join us in the Tuesday evening practice sessions.

In the past year, we have celebrated two weddings, rung two quarter peals and the 9 Tailors for the passing of two Parishioners. We also welcomed a visiting band of ringers from Otley and occasionally visiting ringers on Tuesdays and Sundays who were on holiday in the dale.

An attempt was made to ring a peal for the Coronation but unfortunately was lost so a quarter peal was rung instead. Another peal attempt was arranged for our Patronal Festival in September which was successful. This was a method named "Malham Delight Major" of 5152 changes lasting 3 hours and 6 minutes. This being the first peal on the bells.

We hold practices every Tuesday evening at 7.30 and welcome any ex-ringers who would like to return to ringing and anyone who would like to learn.

George Parker. Tower Captain.

Approved by the PCC on 31-3-24 and signed on their behalf by the chair person.

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*Sue McWhinney*

Revd. Sue McWhinney, Associate Priest

**PAROCHIAL CHURCH COUNCIL (PCC) OF KIRKBY MALHAM**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023**  
**RECEIPTS AND PAYMENTS ACCOUNT**

	Notes	2023		Total	2,022		Total
		Unrestricted Funds	Restricted Funds		General	Restricted Funds	
		£	£	£	£	£	£
<b>RECEIPTS</b>							
Voluntary receipts							
1	Planned giving	11,738		11,738	12,243		12,243
3	Collections at services	8,241		8,241	5,292		5,292
4	All other giving/voluntary receipts	5,055	1,526	6,581	7,157	3,875	11,032
6	Gift aid recovered	5,067		5,067	5,570		5,570
		<b>30,101</b>	<b>1,526</b>	<b>31,627</b>	<b>30,262</b>	<b>3,875</b>	<b>34,137</b>
9	Activities for Generating Funds	8,535	500	9,035	9,259	2,250	11,509
10	Investment Income	2,787	581	3,369	2,213	235	2,448
11	Church Fee Income	2,045		2,045	2,371		2,371
8	Grant Income	92	1,753	1,845	1,031	2,698	3,728
13	Other Income						
	<b>Total Receipts</b>	<b>43,560</b>	<b>4,360</b>	<b>47,921</b>	<b>45,135</b>	<b>9,058</b>	<b>54,194</b>
<b>PAYMENTS</b>							
Church Activities:							
19	Diocesan parish contribution	24,907		24,907	23,677		23,677
20	Clergy and staffing costs	808		808	582		582
21	Church running costs	13,285	2,245	15,529	12,652	9,947	22,599
18	Mission giving and donations	793		793	856		856
17	Cost of generating funds	5,078		5,078	4,800		4,800
27	Major Capital Expenses						
	<b>Total Payments</b>	<b>44,871</b>	<b>2,245</b>	<b>47,116</b>	<b>42,567</b>	<b>9,947</b>	<b>52,515</b>
	<b>Excess (shortfall) of receipts over payments</b>	<b>(1,311)</b>	<b>2,116</b>	<b>805</b>	<b>2,568</b>	<b>(889)</b>	<b>1,679</b>

**STATEMENT OF ASSETS AND LIABILITIES**

**Reserve Funds**

	£	£	£	£	£	£
Fund Balance at 1 January 2022	32,472	20,077	52,549	29,905	20,965	50,870
Excess/(Shortfall) of receipts over payments	-1,311	2,116	805	2,568	-889	1,679
Fund Balance at 31 December 2023	<b>31,161</b>	<b>22,192</b>	<b>53,353</b>	<b>32,472</b>	<b>20,077</b>	<b>52,549</b>

**REPRESENTED BY:**

**Cash Funds**

	£	£	£	£	£	£
Deposit Funds	25,356	18,714	44,070	24,568	18,133	42,701
Bank Current Accounts	5,690	3,479	9,168	7,853	1,944	9,797
Cash in Hand	114		114	51		51
	<b>31,160</b>	<b>22,193</b>	<b>53,353</b>	<b>32,472</b>	<b>20,077</b>	<b>52,549</b>

**NOTES TO THE FINANCIAL STATEMENTS**

**1 Basis of Accounting**

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

		2023			2022		
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
<b>2</b>	<b>All other giving/voluntary receipts</b>	£	£	£	£	£	£
201	Donations	3,988	1,526	5,514	6,747	3,875	10,622
202	Direct QR Code Donations	1,068	-	1,068	411	-	411
205	Bequests	-	-	-	-	-	-
		<b>5,055</b>	<b>1,526</b>	<b>6,581</b>	<b>7,157</b>	<b>3,875</b>	<b>11,032</b>
<b>3</b>	<b>Activities for Generating Funds</b>	£	£	£	£	£	£
301	Parish Magazine	4,040	-	4,040	4,251	-	4,251
302	Bookstall	1,899	-	1,899	1,515	-	1,515
303	Show Cake Stall	354	-	354	256	-	256
304	Art in the dale : Artist Donations	916	-	916	1,421	-	1,421
305	Art in the dale : Event Income	205	-	205	1,358	-	1,358
306	Musical Evenings	1,121	-	1,121	197	-	197
307	200 Club	-	500	500	-	2,200	2,200
310	Other	-	-	-	261	50	311
		<b>8,535</b>	<b>500</b>	<b>9,035</b>	<b>9,259</b>	<b>2,250</b>	<b>11,509</b>
<b>4</b>	<b>Investment Income</b>	£	£	£	£	£	£
401	Rental Income - Smithy	2,000	-	2,000	1,894	-	1,894
402	Interest income	787	581	1,369	319	235	554
		<b>2,787</b>	<b>581</b>	<b>3,369</b>	<b>2,213</b>	<b>235</b>	<b>2,448</b>
<b>5</b>	<b>Diocesan Share</b>	£			£		
	Share requested	24,907			23,677		
	less shared paid	24,907			23,677		
	Share unpaid						
<b>6</b>	<b>Church running costs</b>	£	£	£	£	£	£
601	Upkeep of services	1,878	-	1,878	2,224	-	2,224
602	Insurance	4,794	-	4,794	4,156	-	4,156
603	Heat & Light	3,444	-	3,444	3,275	-	3,275
604	Administration	779	-	779	463	-	463
605	Church Maintenance	2,035	2,245	4,279	2,450	9,947	12,397
606	Church Bells Maintenance	355	-		84	-	84
		<b>13,285</b>	<b>2,245</b>	<b>15,529</b>	<b>12,652</b>	<b>9,947</b>	<b>22,599</b>
<b>7</b>	<b>Cost of Generating Funds</b>	£	£	£	£	£	£
701	Magazine Costs	3,879	-	3,879	3,710	-	3,710
702	Art in the Dale : Expenses	95	-	95	62	-	62
703	Bookstall Purchases	328	-	328	888	-	888
704	Music Evening Expenses	776	-	776	141	-	141
		<b>5,078</b>		<b>5,078</b>	<b>4,800</b>		<b>4,800</b>
<b>8</b>	<b>Designated Collections and sales received and passed on directly to the third party)</b>						
801	3rd party income	£5,459			£496		
802	3rd party income paid out	£5,459			£496		

**9 Individual Funds**

Movements in the year on individual funds were as follows:

		2023			2022		
		at 1.1.23	Surplus/ (Shortfall)	at 31.12.23	at 1.1.22	Surplus/ (Shortfall)	At 31.12.22
<b>Unrestricted Funds</b>							
	£	£	£	£	£	£	£
	General Fund	9,083	-2,235	6,848	8,153	930	9,083
	Bells Fund	1,132	-289	843	555	577	1,132
	Reserve Fund	21,091	660	21,751	20,824	267	21,091
	Music Fund	1,166	553	1,719	372	794	1,166
		<b>32,472</b>	<b>-1,311</b>	<b>31,161</b>	<b>29,904</b>	<b>2,568</b>	<b>32,472</b>
<b>Restricted Funds</b>							
	£	£	£	£	£	£	£
	Churchyard Fund	855	-487	368	944	-89	855
	Organ Fund	1,134	630	1,764	559	575	1,134
	Fabric Fund	18,088	1,973	20,061	19,463	-1,375	18,088
		<b>20,077</b>	<b>2,116</b>	<b>22,193</b>	<b>20,966</b>	<b>-889</b>	<b>20,077</b>
	Total	<b>52,549</b>	<b>805</b>	<b>53,354</b>	<b>50,870</b>	<b>1,679</b>	<b>52,549</b>

Note 1: £9,220 of the reserve fund was designated for vicarage improvements and is no longer required. The money is in the reserve fund

Note 2: CCLA change in policy to pay interest 2-3 working days into next quarter, Dec 23 interest now in 2024

**Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.**

I report to the PCC on my examination of the accounts of St Michael's Church for the year ended 31<sup>st</sup> December 2023.

**Responsibilities and basis of the report**

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

19/04/2024

Mrs M M Layton - FCA, CA(ANZ)  
Town End Cottage  
Malham  
Skipton  
BD23 4DA

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# Accounts

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## ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE

### ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2022

#### ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds, in the Bowland and Ewecross Deanery. It is a corporate body established by the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS. The Parish became part of a new Benefice of Upper Aire (the parishes of St Andrew Gargrave, St Peter's Coniston Cold, and St Michael the Archangel Kirkby Malham) on 1<sup>st</sup> June 2021.

The Parochial Church Council (PCC) is registered as charity 1171766 with the Charity Commission. The last Annual Parochial Church meeting was held on 8<sup>th</sup> May 2022.

Except where stated all members of the PCC served throughout 2022. The members are:

<b>Priest in Charge Upper Aire Benefice</b>	Revd Andrew Steer	(Appointed November 2019)
<b>Associate Priest Upper Aire Benefice</b>	Revd Sue McWhinney	(Appointed June 2021)
<b>Wardens</b>	Ted Ellis	(first elected Vestry Meeting 2019)
	Gillian Marsh	(first elected Vestry Meeting 2021)
	Andrea West	(first elected Vestry Meeting 2022)
	Mo Dore	(until Vestry Meeting 2022)
<b>Representative on the Deanery Synod</b>	Vicki Leeming and Caroline Rosier (until APCM 2022) 2 places now vacant	
<b>Elected members</b>	Sue Bailey (Secretary)	George Parker (elected at APCM 2021)
	Chris Darling (Treasurer)	Michael Southworth
	Vicki Leeming	Mo Dore (elected at APCM 2022)
	Victoria Syme-Taylor (until Sept 2022)	
	Muriel Bland, Mary Richardson, and Eileen Miles (until 2022 APCM)	

Stephen Philips was appointed co-Treasurer and co-opted to the PCC in December 2022.

Vicki Leeming is the appointed Electoral Roll Officer. The updated roll now consists of 77 members, 66 of whom live within the Parish. There are 7 new registrations and 4 persons have moved away.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules and they are all Trustees.

The PCC Safeguarding procedures are fully compliant with Diocesan instructions. All PCC members have completed a DBS check and are required to complete online Safeguarding training courses, Basic and Foundation. The Benefice Safeguarding Officer is Jennifer Rowlands, assisted by Maureen Dore as Safeguarding Officer for the Parish

The PCC has a Parish Guard Insurance Policy with the Ecclesiastical Insurance Office plc.

#### RESERVES POLICY

Accumulated funds are held in 'reserve' to meet future expenditure. Reserve funds fall into three categories:

##### General Reserve

Funds held in the general reserve account will be used to meet regular future expenditure as and when required. The PCC may also choose to deploy general reserve funds on individual goods or services, consistent with core objectives, at its own discretion. The PCC aims to maintain a balance on General Reserve of no less than six months regular expenditure.

##### Designated reserves

The PCC may choose to set aside a sum of money to be used for a specific future purpose. Such funds will be held independently from General Reserves. Designated funds are maintained for Bells and Music. Despite the designation the PCC may decide to use the funds for other purposes.

### **Restricted reserves**

Funds received from donors, often by way of bequest, may be given on the basis that they be used for a specific purpose. Such restrictions are binding on the PCC and the associated funds must be held separately from General and Designated funds and used solely for the purpose intended by the donor. The PCC may also choose to allocate money to a Restricted fund, subject to the same limitations as to use. Restricted funds are maintained for Church Fabric, the Organ and the Churchyard.

Reserve funds are held in Bank current accounts with additional amounts held in the Church of England Deposit Fund.

### **OTHER POLICIES**

Other policies in place cover Health and Safety, Conflict of Interest, and Risk Management and these are available on application.

### **ACHIEVEMENT AND PERFORMANCE**

7 meetings of the PCC were held and the average attendance was 9 members.

### **CHURCH ATTENDANCE**

The mean weekly adult attendance at services was 34.2 (31.9 in 2021). The median value for Sunday services was 28 (25 in 2021). These measures include repeat weekly attendances. Excluding weddings and funerals the total adult attendance at services was 1837 (1355 in 2021, 2083 in 2019). Total attendance for those under 16 was 210.

### **THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR**

The primary object of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, and this has been the underlying purpose of all our activities in 2022. The year began with further concerns about COVID which restricted some of our activities, but we were able to hold divine worship every Sunday, special services at key times of the liturgical year, and to keep the church open for visitors every day of the year. A major highlight was the Art in the Dale exhibition (7<sup>th</sup> to 16<sup>th</sup> May) in church, in which 9 local artists and the children of Kirkby in Malhamdale primary school exhibited works of art, alongside musical performances, an evening concert, demonstrations of work, and provision of refreshments. It was a huge success in terms of outreach, connections made, celebrating music and the arts locally, and financially. We have plans to make this an annual event.

Members of the church were fully involved in events to celebrate the Platinum Jubilee of Queen Elizabeth in June, and in marking her death in September with special services of reflection and thanksgiving. In this, and in new initiatives such as a 'Walk in the Dale' on Good Friday, our hosting of a Yorkshire Day celebration, and involvement with the Malham Show, the church has been demonstrably at the heart of the community.

Revd Sue's engagement with the school has continued, with fortnightly assemblies, children visiting church, and a return of the School Nativity and Christingle to church in December. We have continued to host several visits to church and the Dale by groups of Muslim ladies, ladies and children from the Leeds City of Sanctuary, and Lighthouse (a group working with the homeless, based at St George's Leeds).

We were pleased to be able to celebrate 4 weddings and one baptism during the year, and a Confirmation service in October in which Bishop Helen-Ann confirmed 4 local candidates. We also held one funeral service, a thanksgiving service, and 4 occasions in which ashes were interred in the churchyard. Malhamdale Brownies joined us for the annual Remembrance service, alongside past members of the armed forces. We held an environment themed service in July with input from the Methodist minister and Airton Friends. Revd Sue is well known in the community, is engaged with a number of local groups, and offers pastoral care to those living in the parish. She also serves as Deanery Secretary and the Ripon Area Mission and Pastoral Committee.

Sung Eucharist continues to be our main style of Sunday worship, but variety has been introduced with new family services on the 1st Sunday of each month, and an 8.30am BCP Communion service on those

dates. The congregation has grown during the year with people new to church coming on Sundays and a weekly Home Group meeting at the Vicarage to discuss issues of life and faith.

Huge thanks are due to those who support the ministry and mission of St Michael's: the Wardens, organists (Margaret, Lawrence, and Adrian), bellringers, flower arrangers, fabric committee, grass cutting team, and all those who help with cleaning and maintenance of the church and grounds so that it is a welcoming and well-cared for space for visitors as well as locals. We are also most thankful to all those whose regular giving and fund-raising has enabled us to pay our way, and for those who have given freely of their time to serve on the PCC, some for many years including our Treasurer Chris Darling who is stepping down at the APCM. When needed he will support Stephen Philips who has agreed to become our next Treasurer.

## **FINANCE**

2022 has been a year of recovery. The Church has been open throughout the year, so we have had many more visitors. Our income has increased, this from many different sources' our total income being £19,000 higher than in 2021. We managed to pay our Diocesan share in full and finished the year with a surplus of £1,600 after we take fabric fund expenditure into account.

The PCC enrolled with the PGS (Parish Giving Scheme). This scheme, which has no overheads for the PCC, collects contributions and related gift aid by Direct Debit on a monthly basis. This reduces our work and improves our cash flow. This became part of the Stewardship campaign we launched in January. Ten of our regular contributors transferred over while several elected to continue to contribute by standing order. This was fine – the mechanism of Gift Aid requires us to have a mix of standing orders and gift aid.

Many of our regular donors were able to increase their monthly donations. At the same time, we had several much-appreciated one-off donations.

In the spring we enjoyed an Art in the Dale exhibition with 9 local artists exhibiting their work. The church benefitted from the visitor donations and from commission on the sales of works of art – our total income was nearly £2,800. This was a splendid event and the income more than replaced the income we used to enjoy from the Safari and the Meander.

Overall, visitor numbers have returned to near normal, and we have received many generous donations and enjoyed increased sales from the bookstall.

We have moved into the electronic age receiving donations via the QR code system. The National Digital Giving Team has recently provided us with a PayAz Station which means that those without cash can still give donations and/or make bookstall purchases. This does not mean that other forms of giving are not required for the amount we can claim in gift aid from cash donations is limited by the amount we receive from standing orders and the yellow gift aid envelopes.

Energy costs are a worry and costs may increase once the Electricity contract expires but we have received a grant of £800 from the national church towards this winter's costs.

We still have £32,000 in unrestricted funds but over £9,000 of this remains ring-fenced for possible work on the vicarage.

The balance is only equivalent to 6 months running costs, the minimum aim stipulated in our Reserves Policy.

The 200 club contributed £2,200 to our fabric fund. We also received grants totalling £2,700 most of this being towards the cost of replacing the roof alarm system.

This income was most welcome particularly since there have been some other major items in the year.

The Fabric report details these items totalling £8,300.

The year ahead will again be challenging although we have no impending major expenses. Our general expenditure is already well controlled but is liable to increase in line with inflationary pressures. The same pressures may well decrease income from donors.

## **CHURCH FABRIC**

The external saddlebars on all the windows had loose rust removed and were painted by specialist contractors (total cost £1,440). This did not include the east window and the stained-glass windows on the north side which have internal saddlebars. Using Stormdry, our steeplejacks re-treated the west wall of the tower where we have had water ingress to the tower stairs. The downpipe from the tower was painted. There is an opening on the south side of the tower where they painted the steel bars and replaced the stainless-steel mesh (total cost £2,400). The join between the tower and the north aisle where there was an occasional leak was repointed. To date the leak has not reappeared. Following dis-satisfaction with our roof alarm supplier over their charge for alarm activation, which we disputed, it was decided to change contractor and upgrade the system to a CCTV based alarm (total cost £4,532 offset by a grant of £2,500). To facilitate this the church broadband system in the vicarage was extended to the church.

The Fabric Group continue to carry out regular maintenance and have addressed all the actions in the Quinquennial report except cleaning the windows which has to be done by specialists under a Diocesan Faculty and it was agreed to cost too much. In extreme rain, there are a small number of leaks on the roofs of the south aisle and tower. External examination of the roof shows no obvious cause which makes rectification difficult to implement. The leaks continue to be monitored to try and pinpoint the origin so action can be taken.

## **MALHAMDALE PARISH NEWS**

The Parish magazine was published 10 times during the year and distributed by our appreciated band of volunteers to all households in the Dale. The publication, which has a print run of 450 and is free of charge to recipients, is produced by St Michael's as a service to the community and is a valuable source of information about local events, local organisations and contains interesting general articles.

The cost of the magazine is funded mainly from advertisements placed by a loyal group of about 50 local businesses. This generates an income of about £4,000 and that along with donations from residents is sufficient to cover the costs of production.

## **THE BELLRINGERS**

St Michaels Bellringers continue to welcome the congregation to Sunday Services, even though the team is reduced to seven active members, and thanks to our good relationships with neighbouring towers we are able to ring all eight bells for special services such as weddings and celebrations.

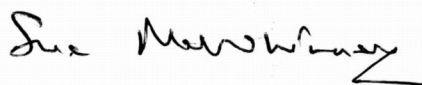
However, following an article in the Parish Magazine highlighting our drop in numbers, and emphasising the need for bellringers to celebrate the forthcoming Coronation, we now have eleven local people who have expressed an interest in learning the ancient art of change ringing. Malcolm Bland, our very experienced teacher of bell handling is now formulating a programme of lessons with them all to enable us to celebrate the Coronation of King Charles III in the age old way.

In the past year, we have celebrated two weddings, rung three quarter peals and welcomed five visiting bands of ringers from various parts of the country.

We joined the Nation in mourning for the passing of Queen Elizabeth II, ringing the bells fully muffled during the period of mourning, only ringing open for the Proclamation of King Charles III. Then tolling the fully muffled tenor for one hour on the day of the funeral.

We now look forward to welcoming our recruits to being fully qualified members of the band.

**Approved by the PCC on 15<sup>th</sup> March 2023 and signed on their behalf by the chair person.**



**PAROCHIAL CHURCH COUNCIL (PCC) OF KIRKBY MALHAM**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

**RECEIPTS AND PAYMENTS ACCOUNT**

	Notes	2022			2021		
		Unrestricted Funds £	Restricted Funds £	Total £	General £	Restricted Funds £	Total £
<b>RECEIPTS</b>							
Voluntary receipts							
Planned giving		12,243	-	12,243	7,900	-	7,900
Collections at services		5,292	-	5,292	5,125	-	5,125
All other giving/voluntary receipts	2	7,157	3,875	11,032	4,450	1,536	5,986
Gift aid recovered		5,570	-	5,570	6,023	-	6,023
		<b>30,262</b>	<b>3,875</b>	<b>34,137</b>	<b>23,498</b>	<b>1,536</b>	<b>25,034</b>
Activities for Generating Funds	3	9,259	2,250	11,509	5,101	2,000	7,101
Investment Income	4	2,213	235	2,448	2,016	6	2,022
Church Fee Income		2,371	-	2,371	1,364	-	1,364
Grant Income		1,030	2,698	3,728	-	-	-
Other Income		-	-	-	-	-	-
<b>Total Receipts</b>		<b>45,135</b>	<b>9,058</b>	<b>54,193</b>	<b>31,979</b>	<b>3,542</b>	<b>35,521</b>
<b>PAYMENTS</b>							
Church Activities:							
Diocesan parish contribution	5	23,677	-	23,677	13,250	-	13,250
Clergy and staffing costs		582	-	582	572	-	572
Church running costs	6	12,652	9,947	22,599	14,248	1,083	15,330
Mission giving and donations		856	-	856	477	-	477
Cost of generating funds	7	4,800	-	4,800	3,640	-	3,640
Major Capital Expenses		-	-	-	-	-	-
<b>Total Payments</b>		<b>42,567</b>	<b>9,947</b>	<b>52,514</b>	<b>32,186</b>	<b>1,083</b>	<b>33,269</b>
<b>Excess (shortfall) of receipts over payments</b>		<b>2,568</b>	<b>(889)</b>	<b>1,679</b>	<b>(208)</b>	<b>2,460</b>	<b>2,252</b>

**STATEMENT OF ASSETS AND LIABILITIES**

<b>Reserve Funds</b>							
Fund Balance at 1 January 2021		29,904	20,966	50,870	30,111	18,507	48,618
Excess/(Shortfall) of receipts over payments		2,568	(889)	1,679	(208)	2,460	2,252
Fund Balance at 31 December 2022		<b>32,472</b>	<b>20,077</b>	<b>52,549</b>	<b>29,904</b>	<b>20,966</b>	<b>50,870</b>

**REPRESENTED BY:**

<b>Cash Funds</b>							
Deposit Funds		24,568	18,133	42,701	24,250	17,898	42,147
Bank Current Accounts		7,853	1,944	9,797	5,427	3,069	8,496
Cash in Hand		51	-	51	227	-	227
		<b>32,472</b>	<b>20,077</b>	<b>52,549</b>	<b>29,903</b>	<b>20,966</b>	<b>50,870</b>

**NOTES TO THE FINANCIAL STATEMENTS**
**1 Basis of Accounting**

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
<b>2 All other giving/voluntary receipts</b>						
Donations	6,746	3,875	10,621	4,220	536	4,756
Direct QR Code Donations	411	-	411	229	-	229
Bequests	-	-	-	-	1,000	1,000
	<b>7,157</b>	<b>3,875</b>	<b>11,032</b>	<b>4,450</b>	<b>1,536</b>	<b>5,986</b>
<b>3 Activities for Generating Funds</b>						
Parish Magazine	4,251	-	4,251	4,301	-	4,301
Bookstall	1,515	-	1,515	496	-	496
Show Cake Stall	256	-	256	-	-	-
Art in the dale : Artist Donations	1,421	-	1,421	-	-	-
Art in the dale : Event Income	1,358	-	1,358	-	-	-
Musical Evenings	197	-	197	194	-	194
200 Club	-	2,200	2,200	-	2,000	2,000
Other	261	50	311	110	-	110
	<b>9,259</b>	<b>2,250</b>	<b>11,509</b>	<b>5,101</b>	<b>2,000</b>	<b>7,101</b>
<b>4 Investment Income</b>						
Rental Income - Smithy	1,894	-	1,894	2,000	-	2,000
Interest income	319	235	554	16	6	22
	<b>2,213</b>	<b>235</b>	<b>2,448</b>	<b>2,016</b>	<b>6</b>	<b>2,022</b>
<b>5 Diocesan Share</b>						
Share requested	23,677	-	23,677	23,416	-	23,416
Less direct donation to Diocese	-	-	-	(70)	-	(70)
Less share paid	(23,677)	-	(23,677)	(13,250)	-	(13,250)
Share unpaid	-	-	-	<b>10,096</b>	-	<b>10,096</b>
<b>6 Church running costs</b>						
Upkeep of services	2,224	-	2,224	516	-	516
Insurance	4,156	-	4,156	4,109	-	4,109
Heat & Light	3,275	-	3,275	4,348	-	4,348
Administration	463	-	463	1,089	-	1,089
Church Maintenance	2,450	9,947	12,397	3,850	1,083	4,933
Church Bells Maintenance	84	-	84	336	-	336
	<b>12,652</b>	<b>9,947</b>	<b>22,599</b>	<b>14,248</b>	<b>1,083</b>	<b>15,330</b>
<b>7 Cost of Generating Funds</b>						
Magazine Costs	3,710	-	3,710	3,640	-	3,640
Art in the Dale : Expenses	62	-	62	-	-	-
Bookstall Purchases	887	-	887	-	-	-
Musical Evenings	141	-	141	-	-	-
	<b>4,800</b>	-	<b>4,800</b>	<b>3,640</b>	-	<b>3,640</b>
<b>8 Designated Collections and sales received and passed on directly to the third party)</b>						
3rd party income received	5,034	-	5,034	496	-	496
3rd party income paid out	(5,034)	-	(5,034)	(496)	-	(496)

**9 Individual Funds**

Movements in the year on individual funds were as follows:

	2022			2021		
	At 01.01.22 £	Surplus/ (Shortfall) £	At 31.12.22 £	At 01.01.21 £	Surplus/ (Shortfall) £	At 31.12.21 £
<b>Unrestricted Funds</b>						
General Fund	8,153	930	9,083	8,116	37	8,153
Bells Fund	555	577	1,132	871	(316)	555
Reserve Fund	20,824	267	21,091	20,812	11	20,824
Music Fund	372	794	1,166	312	60	372
	<b>29,904</b>	<b>2,568</b>	<b>32,472</b>	<b>30,111</b>	<b>(208)</b>	<b>29,904</b>
<b>Restricted Funds</b>						
Churchyard Fund	944	(89)	855	(46)	990	944
Organ Fund	559	575	1,134	439	120	559
Fabric Fund	19,463	(1,375)	18,088	18,114	1,349	19,463
	<b>20,966</b>	<b>(889)</b>	<b>20,077</b>	<b>18,507</b>	<b>2,460</b>	<b>20,966</b>
<b>Total</b>	<b>50,870</b>	<b>1,679</b>	<b>52,549</b>	<b>48,618</b>	<b>2,252</b>	<b>50,870</b>

Note: £9,220 of the unrestricted reserve fund is 'ring-fenced' for vicarage improvements.

**Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.**

I report to the PCC on my examination of the accounts of St Michael the Archangel, Kirkby in Malhamdale for the year ended 31<sup>st</sup> December 2022.

**Responsibilities and basis of the report**

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Mrs M M Layton - FCA, CA(ANZ)  
Town End Cottage  
Malham  
Skipton  
BD23 4DA

Date: Friday, 17th March 2023

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# Accounts

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## ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE

### ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021

#### ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds, in the Bowland and Ewecross Deanery. It is a corporate body established by the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS. The Parish became part of a new Benefice of Upper Aire (the parishes of St Andrew Gargrave, St Peter's Coniston Cold, and St Michael the Archangel Kirkby Malham) on 1<sup>st</sup> June 2021.

The Parochial Church Council (PCC) is registered as charity 1171766 with the Charity Commission.

The last Annual Parochial Church meeting was held on 22<sup>nd</sup> April 2021.

Except where stated all members of the PCC served throughout 2021. The members are:

<b>Priest in Charge Upper Aire Benefice</b>	Revd Andrew Steer	(Appointed November 2019)
<b>Associate Priest Upper Aire Benefice</b>	Revd Sue McWhinney	(Appointed June 2021)
<b>Wardens</b>	Maureen Dore	(first elected Vestry Meeting 2014)
	Ted Ellis	(first elected Vestry Meeting 2019)
	Gillian Marsh	(first elected Vestry Meeting 2021)
<b>Representative on the Deanery Synod</b>	Vicki Leeming & Caroline Rosier (elected APCM 2021)	

#### **Elected members**

Sue Bailey (Secretary)	George Parker (elected at APCM 2021)
Muriel Bland	Mary Richardson
Chris Darling (Treasurer)	Victoria Syme-Taylor
Eileen Miles	Michael Southworth

Vicki Leeming is the appointed Electoral Roll Officer. The updated roll now consists of 74 members, 62 of whom live within the Parish.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are all Trustees.

The PCC Safeguarding procedures are fully compliant with Diocesan instructions. All PCC members have completed a DBS check and are required to complete online Safeguarding training courses, Basic and Foundation.

On 13/09/21, Caroline Rosier stood down as Safeguarding Officer and Jen Rowlands was appointed Safeguarding Officer for the Benefice while Maureen Dore was appointed to work with her as Safeguarding Officer for the Parish.

The PCC has a Parish Guard Insurance Policy with the Ecclesiastical Insurance Office plc.

#### ACHIEVEMENT AND PERFORMANCE

5 meetings of the PCC were held and the average attendance was 11 members.

#### CHURCH ATTENDANCE

Attendance statistics again have less meaning than previously. The mean weekly adult attendance at services was 31.9 (40.06 in 2019). The median value for Sunday services was 25 (29 in 2019). These measures include repeat weekly attendances. Excluding weddings and funerals the total adult attendance at services was 1355 (2083 in 2019).

#### THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR

Following the challenges of 2020, this year has continued to be challenging for St Michael's because of the ongoing COVID pandemic. The Priest in Charge, joined by the Associate Priest in June, the Churchwardens, PCC and congregation have worked hard to maintain our ministry and outreach in Malhamdale.

Church had to be closed again due to COVID from 3<sup>rd</sup> January to 7<sup>th</sup> March, which meant a return to online services and PCC meetings, thanks to Revd Andrew Steer's technical skills. Unfortunately, the ongoing pandemic and further church closure impacted our income from visitors, services, and fees. For a second year running the Malham Safari was cancelled due to COVID concerns, meaning no income from local charitable events. Services resumed on 14<sup>th</sup> March (Mothering Sunday) with appropriate COVID precautions in place, and it was decided to open church for visitors on 19<sup>th</sup> July when the COVID regulations were relaxed. Church has continued to be open every day from 9am to dusk, which has been much appreciated by locals and tourists alike.

Interviews were held for the House for Duty Associate Priest by Zoom on 3<sup>rd</sup> March, and Revd Dr Sue McWhinney was appointed. Sue was licensed by Bishop Helen-Ann on Monday 14<sup>th</sup> June, with a socially distanced but joyful congregation of local people and representatives from Sue's previous church (St Wilfrid's Calverley) present. Work to improve the heating and facilities in the Vicarage was delayed, but has now been largely completed by the Diocese, other than the fitting of promised secondary glazing.

The church fabric and the churchyard have continued to be well cared for and maintained by a large number of volunteers, including the Churchwardens, the Fabric Committee, the "churchyard team", volunteer cleaners and flower arrangers. Our sincere thanks and appreciation go to all of them.

Since she arrived, Revd Sue has been able to resume regular clergy input at Kirkby Malham primary school, where she has been taking assemblies every fortnight since October, and she has been making pastoral visits, engaging with visitors, and generally getting involved in the life of Malhamdale. We have had two baptisms, a funeral service, two wedding blessings, and one wedding in 2021, numbers of occasional offices being reduced due to the COVID pandemic.

We were pleased to be able to continue our links with the Leeds City of Sanctuary maternity stream, who came for a weekend residential in September, and who made Christingles for us in December. Revd Sue has also been developing links with the Christian-Muslim Women's group, linking women from parts of West Yorkshire with the Dales.

We held a Commemoration Service in October for the life of Walter Morrison, for the 100 year anniversary of his death, and introduced a new reflective service for All Souls. We had a number of well-attended services at Christmas, including a new Crib service on Christmas Eve. We are fortunate in that Sunday worship is supported by two organists, and a team of bell-ringers. The PCC and congregation are in good heart and are actively working towards building up our ministry amongst children and families, outreach to the local community, and widening the style of worship on offer in the coming year.

## **FINANCE**

As last year, 2021 has been a difficult year financially. We had a small deficit on our general fund but we did underpay our diocesan share by £10,096. Although we paid our share in full in 2020, we had warned the Diocese we would not be able to do so this year. It should be noted that only the amount actually paid has been deducted from our funds. The church was closed for 8 weeks at the beginning of the year and many have been nervous about attending church while the pandemic still affects us all.

Collections are still reduced but fortunately the number who make a regular contribution by standing order has increased slightly and there were others who made regular donations. The regulations applying to weddings and funerals continued to affect our fee and collection income from such events. Visitor income recovered once we were able to have the church open during the week. We registered to receive income via a mobile phone app and this has made a positive contribution. Sadly, we were able to have only one funding raising event in the year, a concert in December. The Malham Safari is no more and the Malhamdale Trail Challenge which has provided an annual donation was cancelled again, so our total income, though up by £3,000 on 2020 was still some £15,000 lower than in 2019, the last 'normal' year.

Energy costs have increased by 33% mainly because of rising fuel prices but also because we have had more services in the year. We spent more on ongoing church maintenance than normal on boiler and roof alarm maintenance and on electrical work identified by the architect in the Quinquennial report. The one major item still pending will be charged to the fabric fund in due course.

The 200 club contributed £2,000 to our fabric fund and it is pertinent to thank the team who operate the club and all who donate via the annual fee. Bernadette Schutte and John Varney have left High Trenhouse and moved to France and we thank them both for their several contributions over many years, Bernadette as one of our 200 club team and John as previous chairman of the Fabric Committee.

We have £30,000 in unrestricted funds but over £9,000 of this is designated for improvements to the vicarage.

The balance is only equivalent to 6 months running costs.

Of our reserves, £18,500 is in restricted funds and can only be used for a specific purpose. Most of this is in the Fabric Fund. The churchyard fund was reported as exhausted last year but we recently received a bequest to it for £1,000. We are lucky to have the volunteer group which keeps the Churchyard in great order though we also do have some annual contractor costs.

The year ahead will be challenging. We need to find new ways of raising funds and hope that our stewardship campaign will lead to more members contributing by monthly direct debit.

### **CHURCH FABRIC**

The Fabric of the church is generally in good condition.

The persistent leak on the south aisle has not reappeared and we are increasingly confident that the pointing work and stainless steel flashing work has solved the problem.

Quotations have been obtained for the painting of external saddlebars and the re-treatment work on the tower. It is hoped that this work can take place in late spring.

In driving rain from the north a leak occurred on the north east corner of the tower. Our lead work contractor has been contacted and will examine the roof in due course

Regular maintenance and some low level remedial pointing has been completed.

**Approved by the PCC on 12<sup>th</sup> March 2022 and signed on their behalf by the chair person.**

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### **Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.**

I report to the PCC on my examination of the accounts of St Michael's Church for the year ended 31<sup>st</sup> December 2021.

#### **Responsibilities and basis of the report**

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

K Huby BSc ACA, Kiln Hall, Calton, Skipton BD23 4AD

23<sup>rd</sup> March 2022

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

## RECEIPTS AND PAYMENTS ACCOUNT

	Notes	2021			2,020		
		Unrestricted Funds £	Restricted Funds £	Total £	General £	Restricted Funds £	Total £
<b>RECEIPTS</b>							
Voluntary receipts							
Planned giving		7,900		7,900	9,260		9,260
Collections at services		5,125		5,125	2,195		2,195
All other giving/voluntary receipts	2	4,450	1,536	5,986	2,520	402	2,922
Gift aid recovered		6,023		6,023	5,852		5,852
		<b>23,498</b>	<b>1,536</b>	<b>25,034</b>	<b>19,827</b>	<b>402</b>	<b>20,229</b>
Activities for Generating Funds	3	5,101	2,000	7,101	4,604	2,150	6,754
Investment Income	4	2,016	6	2,022	2,134	45	2,178
Church Fee Income		1,364		1,364	1,486		1,486
Grant Income							
Other Income							
<b>Total Receipts</b>		<b>31,979</b>	<b>3,542</b>	<b>35,521</b>	<b>28,051</b>	<b>2,597</b>	<b>30,648</b>
<b>PAYMENTS</b>							
Church Activities:							
Diocesan parish contribution	5	13,250		13,250	23,416		23,416
Clergy and staffing costs		572		572	536		536
Church running costs	6	14,248	1,083	15,330	11,005	2,624	13,629
Mission giving and donations		477		477			
Cost of generating funds	7	3,640		3,640	3,110		3,110
Major Capital Expenses							
<b>Total Payments</b>		<b>32,186</b>	<b>1,083</b>	<b>33,269</b>	<b>38,067</b>	<b>2,624</b>	<b>40,691</b>
<b>Excess (shortfall) of receipts over payments</b>		<b>(208)</b>	<b>2,460</b>	<b>2,252</b>	<b>(10,016)</b>	<b>(27)</b>	<b>(10,043)</b>

## STATEMENT OF ASSETS AND LIABILITIES

<b>Reserve Funds</b>							
	£	£	£	£	£	£	£
Fund Balance at 1 January 2021	30,111	18,507	48,618	40,128	18,534	58,661	
Excess/(Shortfall) of receipts over payments	(208)	2,460	2,252	(10,016)	(27)	(10,043)	
Fund Balance at 31 December 2021	<b>29,904</b>	<b>20,966</b>	<b>50,870</b>	<b>30,111</b>	<b>18,507</b>	<b>48,618</b>	
<b>REPRESENTED BY:</b>							
<b>Cash Funds</b>							
	£	£	£	£	£	£	£
Deposit Funds	24,250	17,898	42,147	31,234	10,891	42,125	
Bank Current Accounts	5,427	3,069	8,496	-1,158	7,615	6,457	
Cash in Hand	227		227	36		36	
	<b>29,903</b>	<b>20,966</b>	<b>50,870</b>	<b>30,112</b>	<b>18,506</b>	<b>48,618</b>	

## NOTES TO THE FINANCIAL STATEMENTS

### 1 Basis of Accounting

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

### 2 All other giving/voluntary receipts

	2021			2020		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	£	£	£	£	£	£
Donations	4,220	536	4,756	2,520	402	2,922
Direct QR Code Donations	229		229			
Malhamdale Safari	-		-			
Malhamdale Trail Challenge	-		-			
Bequests		1,000	1,000			
	<b>4,450</b>	<b>1,536</b>	<b>5,986</b>	<b>8,579</b>	<b>12,562</b>	<b>2,922</b>

**3 Activities for Generating Funds**

	£	£	£	£	£	£
Parish Magazine	4,301	-	4,301	4,293		4,293
Bookstall	496	-	496	311		311
Show Cake Stall	-	-	-			-
Musical Evenings	194	-	194			-
200 Club	-	2,000	2,000		2,000	2,000
Other	110	-	110		150	150
	<b>5,101</b>	<b>2,000</b>	<b>7,101</b>	<b>4,604</b>	<b>2,150</b>	<b>6,754</b>

**4 Investment Income**

	£	£	£	£	£	£
Rental Income - Smithy	2,000	-	2,000	2,000		2,000
Interest income	16	6	22	134	45	178
	<b>2,016</b>	<b>6</b>	<b>2,022</b>	<b>2,134</b>	<b>45</b>	<b>2,178</b>

**5 Diocesan Share**

	£	£
Share requested	23,416	23,416
less direct donation to Diocese	70	
less shared paid	13,250	
Share unpaid	<b>10,096</b>	

**6 Church running costs**

	£	£	£	£	£	£
Upkeep of services	516	-	516	506		506
Insurance	4,109	-	4,109	4,323		4,323
Heat & Light	4,348	-	4,348	3,187		3,187
Administration	1,089	-	1,089	697		697
Church Maintenance	3,850	1,083	4,933	2,292	2,624	4,916
Church Bells Maintenance	336	-				
	<b>14,248</b>	<b>1,083</b>	<b>15,330</b>	<b>11,005</b>	<b>2,624</b>	<b>13,629</b>

**7 Cost of Generating Funds**

	£	£	£	£	£	£
Magazine Costs	3,640	-	3,640	3,110		3,110

**8 Designated Collections (collections received and passed on directly to the third party)**

3rd party collections	£496
3rd party collections paid out	£496

**9 Individual Funds**

Movements in the year on individual funds were as follows:

	2021			2020		
	at 1.1.21	Surplus/ (Shortfall)	at 31.12.21	at 1.1.20	Surplus/ (Shortfall)	At 31.12.20
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General Fund	8,116	37	8,153	18,251	-10,135	8,116
Bells Fund	871	-316	555	838	33	871
Reserve Fund	20,812	11	20,823	20,726	86	20,812
Music Fund	312	60	372	312		312
	<b>30,111</b>	<b>-208</b>	<b>29,904</b>	<b>40,128</b>	<b>-10,016</b>	<b>30,111</b>
<b>Restricted Funds</b>						
Churchyard Fund	-46	990	944	-38	-8	-46
Organ Fund	439	120	559	439		439
Fabric Fund	18,114	1,349	19,464	18,133	-19	18,114
	<b>18,507</b>	<b>2,460</b>	<b>20,966</b>	<b>18,534</b>	<b>-27</b>	<b>18,507</b>
Total	<b>48,618</b>	<b>2,252</b>	<b>50,870</b>	<b>58,661</b>	<b>-10,043</b>	<b>48,618</b>

Note: £9220 of the reserve fund is designated for vicarage improvements.

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# Accounts

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**PAROCHIAL CHURCH COUNCIL (PCC) OF KIRKBY MALHAM**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

**RECEIPTS AND PAYMENTS ACCOUNT**

	Notes	2020			2,019		
		Unrestricted Funds £	Restricted Funds £	Total £	General £	Restricted Funds £	Total £
<b>RECEIPTS</b>							
Voluntary receipts							
1	Planned giving	9,260		9,260	8,990		8,990
3	Collections at services	2,195		2,195	9,850		9,850
4	All other giving/voluntary receipts	2,520	402	2,922	9,917	772	10,689
6	Gift aid recovered	5,852		5,852	4,826		4,826
		<b>19,827</b>	<b>402</b>	<b>20,229</b>	<b>33,584</b>	<b>772</b>	<b>34,356</b>
9	Activities for Generating Funds	4,604	2,150	6,754	6,226	2,444	8,669
10	Investment Income	2,134	45	2,178	2,186	44	2,230
11	Church Fee Income	1,486		1,486	4,039		4,039
8	Grant Income				171	817	988
13	Other Income						
	<b>Total Receipts</b>	<b>28,051</b>	<b>2,597</b>	<b>30,648</b>	<b>46,205</b>	<b>4,076</b>	<b>50,281</b>
<b>PAYMENTS</b>							
Church Activities:							
19	Diocesan parish contribution	23,416		23,416	22,549		22,549
20	Clergy and staffing costs	536		536	1,210		1,210
21	Church running costs	11,005	2,624	13,629	15,609	2,008	17,617
18	Mission giving and donations				1,552		1,552
17	Cost of generating funds	3,110		3,110	3,814		3,814
27	Major Capital Expenses						
	<b>Total Payments</b>	<b>38,067</b>	<b>2,624</b>	<b>40,691</b>	<b>44,734</b>	<b>2,008</b>	<b>46,742</b>
	<b>Excess (shortfall) of receipts over payments</b>	<b>(10,016)</b>	<b>(27)</b>	<b>(10,043)</b>	<b>1,471</b>	<b>2,068</b>	<b>3,539</b>

**STATEMENT OF ASSETS AND LIABILITIES**

	£	£	£	£	£	£
<b>Reserve Funds</b>						
Fund Balance at 1 January 2020	40,128	18,534	58,661	38,656	16,466	55,122
Excess/(Shortfall) of receipts over payments	(10,016)	(27)	(10,043)	1,471	2,068	3,539
Fund Balance at 31 December 2020	<b>30,111</b>	<b>18,507</b>	<b>48,618</b>	<b>40,128</b>	<b>18,534</b>	<b>58,661</b>

**REPRESENTED BY:**

	£	£	£	£	£	£
<b>Cash Funds</b>						
Deposit Funds	31,234	10,891	42,125	31,301	10,647	41,947
Bank Current Accounts	-1,158	7,615	6,457	8,779	7,887	16,666
Cash in Hand	36		36	48		48
	<b>30,111</b>	<b>18,507</b>	<b>48,618</b>	<b>40,128</b>	<b>18,534</b>	<b>58,661</b>

NOTES TO THE FINANCIAL STATEMENTS

1 **Basis of Accounting**

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

	2020			2019		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
<b>2 All other giving/voluntary receipts</b>						
	£	£	£	£	£	£
201 Donations	2,520	402	2,922	6,167	712	6,879
202 Malhamdale Safari	-	-	-	3,000	-	3,000
203 Malhamdale Trail Challenge	-	-	-	750	-	750
	<b>2,520</b>	<b>402</b>	<b>2,922</b>	<b>8,579</b>	<b>12,562</b>	<b>10,629</b>
<b>3 Activities for Generating Funds</b>						
	£	£	£	£	£	£
301 Parish Magazine	4,293	-	4,293	4,185	-	4,185
302 Bookstall	311	-	311	1,138	-	1,138
303 Show Cake Stall	-	-	-	276	-	276
305 Musical Evenings	-	-	-	150	-	150
306 200 Club	-	2,000	2,000	-	2,300	2,300
310 Other	-	150	150	476	144	620
	<b>4,604</b>	<b>2,150</b>	<b>6,754</b>	<b>6,226</b>	<b>2,444</b>	<b>8,669</b>
<b>4 Investment Income</b>						
	£	£	£	£	£	£
401 Rental Income - Smithy	2,000	-	2,000	2,000	-	2,000
402 Interest income	134	45	178	186	44	229
	<b>2,134</b>	<b>45</b>	<b>2,178</b>	<b>2,186</b>	<b>44</b>	<b>2,230</b>
<b>5 Church running costs</b>						
	£	£	£	£	£	£
601 Upkeep of services	506	-	506	4,762	-	4,762
602 Insurance	4,323	-	4,323	4,250	-	4,250
603 Heat & Light	3,187	-	3,187	3,720	-	3,720
604 Administration	697	-	697	773	-	773
605 Church Maintenance	2,292	2,624	4,916	1,767	2,008	3,775
606 Church Bells Maintenance	-	-	-	-	-	-
	<b>11,005</b>	<b>2,624</b>	<b>13,629</b>	<b>15,273</b>	<b>2,008</b>	<b>17,281</b>

6 **Designated Collections (collections received and passed on directly to the third party)**

701 3rd party collections		none	£2,709
702 3rd party collections paid out		none	£2,709

7 **Individual Funds**

Movements in the year on individual funds were as follows:

	2020			2019		
	at 1.1.20	Surplus/ (Shortfall)	At 31.12.20	at 1.1.19	Surplus/ (Shortfall)	At 31.12.19
<b>Unrestricted Funds</b>						
	£	£	£	£	£	£
General Fund	18,251	-10,135	8,116	15,339	2,913	18,251
Bells Fund	838	33	871	1,168	-331	838
Reserve Fund	20,726	86	20,812	20,117	609	20,726
Music Fund	312	-	312	2,032	-1,720	312
	<b>40,128</b>	<b>-10,016</b>	<b>30,111</b>	<b>38,657</b>	<b>1,471</b>	<b>40,128</b>
<b>Restricted Funds</b>						
	£	£	£	£	£	£
Churchyard Fund	-38	-8	-46	496	-535	-38
Organ Fund	439	-	439	379	60	439
Fabric Fund	18,133	-19	18,114	15,591	2,543	18,133
	<b>18,534</b>	<b>-27</b>	<b>18,507</b>	<b>16,466</b>	<b>2,068</b>	<b>18,534</b>
<b>Total</b>	<b>58,661</b>	<b>-10,043</b>	<b>48,618</b>	<b>55,123</b>	<b>3,539</b>	<b>58,661</b>

Note: £10,000 of the reserve fund is designated for vicarage improvements.

## ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE

### ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020

#### ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS.

The Parochial Church Council (PCC) is registered as a charity with the Charity Commission.

The last Annual Parochial Church meeting was eventually held on 21<sup>st</sup> October 2020.

Except where stated all members of the PCC have served from 1st January 2020 until the date this report was approved. The members are:

<b>Priest in Charge Proposed Benefice of the Upper Aire</b>	Rev Andrew Steer	Appointed November 2019
<b>House for duty vicar</b>	Vacancy currently unfilled	
<b>Wardens</b>	George Parker (Chair)	(elected at APCM 2013)
	Maureen Dore	(elected at APCM 2014)
	Ted Ellis	(elected at APCM 2019)
<b>Representative on the Deanery Synod</b>	Vicki Leeming & Caroline Rosier (elected APCM 2020)	
<b>Elected members</b>	Sue Bailey (Secretary)	Gilly Marsh
	David Chary (deceased)	Mary Richardson
	Eileen Miles	Caroline Rosier (safe-guarding officer)
	Chris Darling (Treasurer)	Victoria Syme-Taylor (elected APCM 2020)
	Muriel Bland	Michael Southworth (elected APCM 2020)
	Vicki Leeming	

The Electoral Roll has been updated and now consists of 77 members. This is divided into 64 residents and 13 non residents.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC Safeguarding procedures are fully compliant with Diocesan instructions. All PCC members have completed a DBS check.

#### ACHIEVEMENT AND PERFORMANCE

4 meetings of the PCC were held and the average attendance was 10 members.

#### CHURCH ATTENDANCE

Attendance statistics have little meaning in such an unusual year but for the record the mean weekly adult attendance at services was 22.86 (2020 – 40.06). The median value for Sunday services was 20 (29 in 2019). These measures include repeat weekly attendances. Excluding weddings and funerals the total adult attendance at services was 556 (2083 in 2019).

#### THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR

This year has been exceptionally challenging for St Michael's on a number of levels, but the Vicar, Churchwardens, PCC and congregation have worked hard to maintain our ministry in Malhamdale.

The year started well with the usual events and services including the Ash Wednesday service for the beginning of Lent. Then with the onset of Covid19, things started to change the last service before the first lockdown being on 15<sup>th</sup> March. At the PCC meeting the next day it was decided to close the church until further notice.

Unable to worship together physically, we enjoyed weekly virtual services filmed in all three Benefice churches. PCC meetings continued via 'Zoom' and pastoral support was mainly via telephone. We thank all those responsible for making these happen.

When the guidelines were relaxed the church was open on Wednesdays for private prayer with supervision to maintain social distancing. This allowed 72 hours of isolation prior to Sunday worship. From 2<sup>nd</sup> August Sunday worship was reintroduced on two Sundays per month with a revised eucharist, social distancing and a track and trace system. Subsequently we had services on other Sundays with the help of retired clergy to whom we are extremely grateful. An open air Remembrance Day Service in the Churchyard was conducted by Canon Graham Bettridge.

Easter and Christmas services were curtailed. We did have an outdoor carol service in the churchyard which was well attended and successful. Christmas Eve and Christmas Day services were also held. We also put together a 'virtual Christingle' service and gave all the necessary components to the school where children made the Christingles and recorded the results on the school website.

Sadly, from our community we lost Jack Richardson, John Rycroft, David Chary and Jenny Cunnington. All weddings were postponed, but joyfully a last minute request allowed a couple to be married in church under Common Licence. There was also one baptism – again, a very joyful occasion.

Finances have been challenging this year, with very little of our regular cash giving or income from tourism and local events. Thankfully, our Treasurer has once again done a sterling job of keeping track of our accounts and helping us plan for the future.

The House for Duty appointment process got off to a rocky start with the Diocese moving to buy another house after a Diocese decision was made not to use the current Vicarage. To our great delight Bishop Helen-Ann listened to the various arguments and decided that the Vicarage was to be used as a home for the new priest after all. A potential candidate has shown great interest in the post of House for Duty Associate Priest and has waited patiently for the post to be advertised. The interview date is set for the 3rd of March and if successful we look forward to welcoming a new colleague and a new resident in the Vicarage.

**PCC Report for 2020**

The church and churchyard have continued to be well cared for and maintained by a large number of volunteers, including the Churchwardens and the "churchyard team". Our sincere thanks go to all of them

Our sincere thanks go to all who have supported our church through the extreme challenges of this last year. May we look forward to a better year in 2021 with an extra priest and a return to some normality in our church activities and wider ministry around Malhamdale.

#### **FINANCE**

As most will have expected, 2020 has been a disastrous year financially. On the general fund we have a shortfall of £10,000.

The church was closed for several months because of Covid 19 and when we were able to have services again congregations were well down. The lack of the opportunity to sing along and the age profile of our congregation all played their part.

Collections were much reduced but fortunately those who make a regular contribution by standing order continued to do so and there were others who made regular donations. We had much reduced fee and collection income from weddings and funerals, no visitor income and none of the donations we have come to hope for. The Malham Safari and the Malhamdale Trail Challenge were both cancelled so our total income was £18,000 lower. We collect most of gift aid income tax refunds from HMRC in January so that helped to moderate the shortfall but of course we will have rather lower such income in the year ahead. The PCC debated whether or not to withhold part of the share, our contribution to the Diocese for clergy costs, and concluded that we should meet the shortfall out of our reserves while warning the Diocese that we would not be able to do so in 2021 unless the pandemic recedes. The share is by far our biggest expense and amounted to £23,416.

The next section, Church Fabric, reports that the building is in good order and costs are controlled. Members of the Fabric Committee have had a number of working days to deal with issues raised by the architect in the Quinquennial report. Heating and lighting costs are lower but a temperature of about 10 degrees needs to be maintained to keep the fabric in good order.

We have £30,000 in unrestricted funds but £10,000 of this is designated for improvements to the vicarage.

The balance is only equivalent to 6 months running costs.

Of our reserves, £18,000 is in restricted funds and can only be used for a specific purpose. Most of this is in the Fabric Fund. The churchyard fund is exhausted so that we either need to seek donations or replenish the fund from our general reserves. We are lucky to have the volunteer group which keeps the Churchyard in great order though we also do have some annual contractor costs.

The year ahead will be tough and we will appreciate any support you are able to provide.

#### **CHURCH FABRIC**

The fabric of the church is generally in good condition

The Fabric Group are working through the actions raised in the Quinquennial Report of October 2019. All the urgent actions have been completed, 9 out of 10 actions required within 1 and 2 years have been completed and about half of the actions needed within 5 years or the longer term have been done.

Replacement of a lead gutter on the tower has been completed. Replacement of the fencing to contain the sheep in part of the churchyard has been delayed by Covid but an appropriate contractor has been appointed.

In the longer term, Faculties will be needed for cleaning the clerestory windows and painting or replacing saddlebars on the windows.

A third attempt has been made to rectify the leak on the south aisle roof by the main door together with some associated pointing work. Despite the best efforts, we will only know if this is successful if after heavy rain it does not leak again.

**Approved by the PCC on 13th January, 2021 and signed on their behalf by the chairman.**

#### **Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.**

I report to the PCC on my examination of the accounts of St Michael's Church for the year ended 31<sup>st</sup> December 2020.

#### **Responsibilities and basis of the report**

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

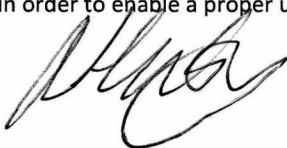
#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. (Full statement page 2 of the accounts)

Signed:



K Huby BSc ACA, Kiln Hall, Calton, Skipton BD23 4AD

9<sup>th</sup> March 2021