

**CVT AGM – WEDNESDAY 29<sup>th</sup> OCTOBER 2025**

**TRUSTEE REPORT**

The year since the last AGM has been another of success in terms of the number of regular and one-off events held at the Civic Hall and we continue to be a seven day operation. The number of days during the year when there are no activities in progress can be counted on the fingers of one hand.

We continue to develop a close relationship with the health bodies and NHS both locally and regionally. Blood Donor sessions continue at an average of 1.5 sessions per month over the year and we host regular meetings for groups affected by diabetes, pulmonary fibrosis, asbestos related conditions and Parkinson's. We have also hosted a number of NHS training sessions and staff meetings.

Regular Hirers continue to be a mainstay of our income and many have been with us since Day One, we have also been successful in welcoming new business.

Although income from regular hall/room hire is sufficient to provide the bulk of our on-going regular costs we have, increased our room hire prices to cover the increases that we have all seen in the cost of utilities, staff costs etc. The income from the bar during GIGS along with grants we have acquired provides the funding for the improvements we are continuing to make to the premises.

As an indication of the past year's activity the number of bookings increased and there was also an increase in the number of GIGS compared to 2023/2024 which increased our income for the 2024/2025 financial year. We have many GIGS booked for the present year but to date many of the GIGS have been seated which has meant a reduction in bar earnings for us which will be reflected at the end of this financial year.

Considerable efforts have been made in recent months to improve the IT requirements of the Trust and this work is continuing.

As well as the day to day maintenance and upkeep there has been two major refurbishment expenses this year – the disabled lift from the hall to the bar area has been replaced, toilets have been installed in the Enterprise Suite (bar area) and the Public Toilets have been totally refurbished. This latter project was carried out with funds from an ERYC grant and funds from our bar earnings.

The Trustees would like to thank our volunteers for all their essential hard work and good humour throughout the year, we could not succeed without your efforts. Many

of our volunteers have been with us from Day 1 and we continue to welcome new faces to our volunteer numbers.

To our staff, Andrew, Tony and Peter, thanks for your input and willingness to be flexible in order to meet our various commitments, thanks to Mary who organises the volunteers and manages the room hire. We also formally thank Annette who has just retired from a caretaker role, Annette had been the caretaker when the Civic Hall was managed by ERYC and has been with us from day One. Finally, may I on your behalf thank the Board of Trustees, Ian, Geoff, Jane, Katrin, Pat, Peter, Mike and Caroline for their guidance and support in the past year, not forgetting Rob who retired in March but had made a good contribution to our progress.

**Cottingham Village Trust**

**Registered Charity No.  
1171733**

**Accounts for the year ending  
28<sup>th</sup> February 2025**



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Cottingham Village Trust

On accounts for the year  
ended

28/02/2025

Charity no  
(if any)

1171733

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2025.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

08/10/2025

Name:

Matthew Stephen Kendall

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

2 Exeter Street

Cottingham

HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**Cottingham Village Trust**  
**Registered Charity No. 1171733**  
**Period end 28<sup>th</sup> February 2025**  
**Financial Review**

The income and expenditure account for the year ending 28<sup>th</sup> February 2025 shows a surplus of £122,907. This is an increase from £28,785 for the year ending 29<sup>th</sup> February 2024, this increase is largely due to grant income received for capital expenditure.

During the year capital spend of £109,199 has been funded by this and prior year surplus's, most of this capital spend will be depreciated over the next 10 years.

The trustees have decided that a minimum cash balance of £10,000 is always required in case of emergency and unforeseen costs, Cottingham Village Trust (CVT) has achieved this throughout the whole year.

The Trustees are planning that as CVT holds the required minimum cash reserves any surplus funds will continue to be reinvested into the Civic Hall, this will continue until the Civic Hall is brought up to the required standard.

**Cottingham Village Trust**  
**Registered Charity No. 1171733**  
**Income & Expenditure Account**

	<b>Year End 28/02/2025</b>	<b>Year End 29/02/2024</b>
<b>Bar</b>		
Bar Sales	£101,873	£92,897
Bar costs	-£41,013	-£37,883
Security	-£5,330	-£3,072
Bar Licence	-£180	-£240
	<b>£55,351</b>	<b>£51,702</b>
<b>Events</b>		
Tickets Sold	£3,127	£7,150
Sundry Income	£325	£933
Band/Pantomime Fee		-£3,011
Food and Catering	-£1,069	-£1,449
One off Event Licences		-£150
Venue Hire		£0
Wristbands		£0
	<b>£2,383</b>	<b>£3,473</b>
<b>Rental Income</b>		
Hall Hire Income	£91,861	£76,640
Office Rental Income	£1,075	£0
	<b>£92,936</b>	<b>£76,640</b>
<b>Total Generated from Operations</b>	<b>£150,671</b>	<b>£131,814</b>
<b>OPERATING COSTS</b>		
Advertising	-£21	-£1,885
Cleaning	-£2,796	-£2,947
Computer Costs	£0	£0
Depreciation	-£50,670	-£32,434
Insurance	-£4,258	-£2,884
Light & Heat	-£19,024	-£19,125
Legal Fees	-£72	-£1,272
Loan Interest	-£8,177	-£4,796
Partial Exemption Expense	-£15,713	-£2,588
PPL Licence	-£448	£0
Printing	£0	£0
Rates	-£9,524	-£3,822
Repairs	-£25,543	-£8,937
Stationery	-£369	-£462
Sundry	-£2,036	-£4,529
Telephone	-£1,476	-£1,564
Training	-£2,350	-£1,256
Wages	-£42,774	-£35,670
Waste Disposal	£736	-£4,772
Website	-£1,580	-£8,120
	<b>-£186,095</b>	<b>-£137,063</b>
<b>Donations &amp; Grants</b>		
Donations Received	£5,505	£6,142
Donations Made	-£2,754	-£580
Employment Allowance	£1,548	£1,048
Interest Income	£0	£0
Grants Received	£143,142	£27,425
Fundraising	£0	£0
Lottery	£10,890	£0
	<b>£158,331</b>	<b>£34,034</b>
<b>Surplus/(Deficit)</b>	<b>£122,907</b>	<b>£28,785</b>

**Cottingham Village Trust**  
**Registered Charity No. 1171733**  
**Balance Sheet**

**At 29/02/2024 At 28/02/2025**

**Fixed Assets**

Buildings	£9,696	£159,682
Fixtures and Fittings	£147,264	£110,604
Equipment	£46,105	£41,978
	<u>£203,065</u>	<u>£312,264</u>

**Current Assets**

Bar Stock	£4,523	£3,319
Prepayments	£242	£0
Debtors	£2,573	£4,115
Staff Loan	£8,559	£5,259
Cash	£50	£50
Bank Account	£112,267	£146,745
	<u>£128,214</u>	<u>£159,488</u>

**Current Liabilities**

Income in Advance	£0	£0
Accruals	£289	£4,565
Trade Creditors	£5,532	£9,489
PAYE	-£8	-£3
Pensions	£86	£102
Wages	£0	£0
VAT	-£29,949	£1,800
Loan	£116,732	£94,295
	<u>£92,681</u>	<u>£110,247</u>

**Net Assets**

<b>£238,598</b>	<b>£361,505</b>
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**Reserves**

B/fwd	£209,749	£238,598
Surplus/(Deficit)	£28,849	£122,907
<b>C/fwd</b>	<b>£238,598</b>	<b>£361,505</b>

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