

COTTINGHAM VILLAGE TRUST

England & Wales · Charity number 1171733

Details

Status Registered

Legal form CIO

Registered 2017-02-22

Register [View on the Charity Commission register](#)

Contact

Address 1 Market Green
Cottingham
East Yorkshire
HU16 5QG

Phone 01482844599

Email enquiries@cottinghamvillagetrust.org.uk

Website www.cottinghamcivichall.com

Activities

Objects: TO PROMOTE THE BENEFIT OF THE INHABITANTS OF COTTINGHAM AND THE SURROUNDING AREA BY ASSOCIATING WITH THE LOCAL AUTHORITY, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: To manage and run Cottingham Civic Hall and the former Council Offices building for the benefit of the community, as the buildings have now been transferred to the Trust from the East Riding of Yorkshire Council.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** The General Public/mankind

Geography

- East Riding Of Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£364,896	£241,990	-	-
2024-02-29	£184,810	£181,870	-	-
2023-02-28	£157,719	£108,789	-	-
2022-02-28	£144,815	£74,388	-	-
2021-02-28	£114,003	£79,960	-	-

Trustees

Name	Role	Appointed
HAROLD KAY JP	Chair	2017-02-19
Anna Gabriella Marie Barnett		2025-10-29
Anthony Dean		2025-10-29
Caroline Hosie		2024-07-21
Geoffrey Michael Groom		2018-04-12
IAN EDWARD START		2017-02-19
Jane Price		2018-09-20
Janet Lynne Neve		2025-10-29
KATRIN ENID MCCLURE		2017-02-19
Michael Wright		2024-10-01
Patricia Tomlinson		2022-10-17
Peter Duffus		2023-01-23

COTTINGHAM VILLAGE TRUST

England & Wales - Charity number 1171733

Accounts

CVT AGM – WEDNESDAY 29th OCTOBER 2025

TRUSTEE REPORT

The year since the last AGM has been another of success in terms of the number of regular and one-off events held at the Civic Hall and we continue to be a seven day operation. The number of days during the year when there are no activities in progress can be counted on the fingers of one hand.

We continue to develop a close relationship with the health bodies and NHS both locally and regionally. Blood Donor sessions continue at an average of 1.5 sessions per month over the year and we host regular meetings for groups affected by diabetes, pulmonary fibrosis, asbestos related conditions and Parkinson's. We have also hosted a number of NHS training sessions and staff meetings.

Regular Hirers continue to be a mainstay of our income and many have been with us since Day One, we have also been successful in welcoming new business.

Although income from regular hall/room hire is sufficient to provide the bulk of our on-going regular costs we have, increased our room hire prices to cover the increases that we have all seen in the cost of utilities, staff costs etc. The income from the bar during GIGS along with grants we have acquired provides the funding for the improvements we are continuing to make to the premises.

As an indication of the past year's activity the number of bookings increased and there was also an increase in the number of GIGS compared to 2023/2024 which increased our income for the 2024/2025 financial year. We have many GIGS booked for the present year but to date many of the GIGS have been seated which has meant a reduction in bar earnings for us which will be reflected at the end of this financial year.

Considerable efforts have been made in recent months to improve the IT requirements of the Trust and this work is continuing.

As well as the day to day maintenance and upkeep there has been two major refurbishment expenses this year – the disabled lift from the hall to the bar area has been replaced, toilets have been installed in the Enterprise Suite (bar area) and the Public Toilets have been totally refurbished. This latter project was carried out with funds from an ERYC grant and funds from our bar earnings.

The Trustees would like to thank our volunteers for all their essential hard work and good humour throughout the year, we could not succeed without your efforts. Many



of our volunteers have been with us from Day 1 and we continue to welcome new faces to our volunteer numbers.

To our staff, Andrew, Tony and Peter, thanks for your input and willingness to be flexible in order to meet our various commitments, thanks to Mary who organises the volunteers and manages the room hire. We also formally thank Annette who has just retired from a caretaker role, Annette had been the caretaker when the Civic Hall was managed by ERYC and has been with us from day One. Finally, may I on your behalf thank the Board of Trustees, Ian, Geoff, Jane, Katrin, Pat, Peter, Mike and Caroline for their guidance and support in the past year, not forgetting Rob who retired in March but had made a good contribution to our progress.

Cottingham Village Trust

Registered Charity No.

1171733

Accounts for the year ending

28th February 2025



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cottingham Village Trust

**On accounts for the year
ended**

28/02/2025

**Charity no
(if any)**

1171733

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

08/10/2025

Name:

Matthew Stephen Kendall

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

2 Exeter Street

Cottingham

HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Cottingham Village Trust
Registered Charity No. 1171733
Period end 28th February 2025
Financial Review

The income and expenditure account for the year ending 28th February 2025 shows a surplus of £122,907. This is an increase from £28,785 for the year ending 29th February 2024, this increase is largely due to grant income received for capital expenditure.

During the year capital spend of £109,199 has been funded by this and prior year surplus's, most of this capital spend will be depreciated over the next 10 years.

The trustees have decided that a minimum cash balance of £10,000 is always required in case of emergency and unforeseen costs, Cottingham Village Trust (CVT) has achieved this throughout the whole year.

The Trustees are planning that as CVT holds the required minimum cash reserves any surplus funds will continue to be reinvested into the Civic Hall, this will continue until the Civic Hall is brought up to the required standard.

Cottingham Village Trust
Registered Charity No. 1171733
Income & Expenditure Account

	Year End 28/02/2025	Year End 29/02/2024
Bar		
Bar Sales	£101,873	£92,897
Bar costs	-£41,013	-£37,883
Security	-£5,330	-£3,072
Bar Licence	-£180	-£240
	<u>£55,351</u>	<u>£51,702</u>
Events		
Tickets Sold	£3,127	£7,150
Sundry Income	£325	£933
Band/Pantomime Fee		-£3,011
Food and Catering	-£1,069	-£1,449
One off Event Licences		-£150
Venue Hire		£0
Wristbands		£0
	<u>£2,383</u>	<u>£3,473</u>
Rental Income		
Hall Hire Income	£91,861	£76,640
Office Rental Income	£1,075	£0
	<u>£92,936</u>	<u>£76,640</u>
Total Generated from Operations	£150,671	£131,814
OPERATING COSTS		
Advertising	-£21	-£1,885
Cleaning	-£2,796	-£2,947
Computer Costs	£0	£0
Depreciation	-£50,670	-£32,434
Insurance	-£4,258	-£2,884
Light & Heat	-£19,024	-£19,125
Legal Fees	-£72	-£1,272
Loan Interest	-£8,177	-£4,796
Partial Exemption Expense	-£15,713	-£2,588
PPL Licence	-£448	£0
Printing	£0	£0
Rates	-£9,524	-£3,822
Repairs	-£25,543	-£8,937
Stationery	-£369	-£462
Sundry	-£2,036	-£4,529
Telephone	-£1,476	-£1,564
Training	-£2,350	-£1,256
Wages	-£42,774	-£35,670
Waste Disposal	£736	-£4,772
Website	-£1,580	-£8,120
	<u>-£186,095</u>	<u>-£137,063</u>
Donations & Grants		
Donations Received	£5,505	£6,142
Donations Made	-£2,754	-£580
Employment Allowance	£1,548	£1,048
Interest Income	£0	£0
Grants Received	£143,142	£27,425
Fundraising	£0	£0
Lottery	£10,890	£0
	<u>£158,331</u>	<u>£34,034</u>
Surplus/(Deficit)	£122,907	£28,785

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

At 29/02/2024 At 28/02/2025

Fixed Assets

Buildings	£9,696	£159,682
Fixtures and Fittings	£147,264	£110,604
Equipment	£46,105	£41,978
	<u>£203,065</u>	<u>£312,264</u>

Current Assets

Bar Stock	£4,523	£3,319
Prepayments	£242	£0
Debtors	£2,573	£4,115
Staff Loan	£8,559	£5,259
Cash	£50	£50
Bank Account	£112,267	£146,745
	<u>£128,214</u>	<u>£159,488</u>

Current Liabilities

Income in Advance	£0	£0
Accruals	£289	£4,565
Trade Creditors	£5,532	£9,489
PAYE	-£8	-£3
Pensions	£86	£102
Wages	£0	£0
VAT	-£29,949	£1,800
Loan	£116,732	£94,295
	<u>£92,681</u>	<u>£110,247</u>

Net Assets

£238,598 **£361,505**

Reserves

B/fwd	£209,749	£238,598
Surplus/(Deficit)	£28,849	£122,907
C/fwd	<u>£238,598</u>	<u>£361,505</u>

£0

£0

Cottingham Village Trust

Registered Charity No.

1171733

Accounts for the year ending

28th February 2025



Section A

Independent Examiner's Report

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ended**

28/02/2025

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(if any)**

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	<u>£158,331</u>	<u>£34,034</u>
Surplus/(Deficit)	<u>£122,907</u>	<u>£28,785</u>

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

At 29/02/2024 At 28/02/2025

Fixed Assets

Buildings	£9,696	£159,682
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Net Assets

£238,598 £361,505

Reserves

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Surplus/(Deficit)	£28,849	£122,907
C/fwd	<u>£238,598</u>	<u>£361,505</u>

£0

£0

COTTINGHAM VILLAGE TRUST

England & Wales - Charity number 1171733

Accounts

CVT AGM - WEDNESDAY 17 JULY 2024

TRUSTEES REPORT TO THE MEMBERS

There have been several significant events since our last report.

The year has been another of success in terms of the number of regular and one-off events held at the Civic Hall and we continue to be a 7-day operation with the number of "closed" days able to be counted on the fingers of one hand.

Although we lost a regular Sunday booking when the Revive Church moved into their own premises, we were able to fill the void they left with the Winners Chapel who took over their regular slot with increased hours and space booked. At the same time the regular Ginger Fitness class added an extra session making Sunday a very busy day what with Hep to the Jive's monthly tea dance and the occasional concert.

We continue to develop a close relationship with the health bodies and NHS both locally and regionally. Blood Donor sessions continue at an average of 1.5 sessions per month over the year and we host regular meetings for groups affected by diabetes, pulmonary fibrosis, asbestos related conditions and Parkinsons. We have also hosted several NHS training sessions and staff meetings too.

Regular Hirers continue to be a mainstay of our income, some have been with us since Day 1 - e.g. Fitness Vibe, Wado Karate, Claire Lyons Yoga, National Trust, Local History Society and Hep to the Jive to name just some of them. However, we have also been able to continue welcoming new hirers and we continue to grow our Arts & Dance activity with Hull Musical Theatre Company, S J Arts, LWHS as well as Art groups.

This year Fitmums have arranged for the space vacated by the Police CCTV room to be refurbished into useful office space which they now hire from the Cottingham Village Trust.

Income from regular hall hire is sufficient to provide the bulk of our on-going regular costs, although during the last year we have had to increase our prices to cover the increases that we have all seen in the cost of utilities, staff costs etc. (As an aside you may be interested to know that for the first time the total of invoices issued at the end of June exceeded £10k for the first time)

We are sure it is not going unnoticed that we have a new bar which was a project led by our Trustee, Pat Tomlinson, to provide us with a purpose-built facility for serving drinks and to refurbish the former customer service area and turn it into a useful and attractive space for hire. This was funded in part by a loan (and grant) from the Key Fund, an organisation set up to support good causes and community facilities such

as ours. Borrowing on favourable terms has enabled us to retain much of our capital which we will use on future refurbishment programmes as we plan improvements to the toilets and a major change to our heating system with energy efficiency and eco-friendly options top of our priorities. As you are probably aware proceeds from the bar help us to build a capital base to fund future investments in the building which is why we chose this as our first area of major spend, after the essential improvements we made to the Audrey Mosey studio. However, our success in this area has obliged us to register with HMRC for VAT, which is now charged on bar sales, hall hire unconnected with the bar continues to be free of VAT.

As an indication of the past year's activity this is what we have done.

Summary of Evening Events - Financial Year - 1/3/23 - 28/2/24

Gigs - TOTAL 29 made up as follows:

Screaming Tarts - 17 (includes 4 days of Folk Festival)

Purple Tangerine - 7

Others - 5

Other Events TOTAL 17 Evening Events made up as follows:

Parties 8

Concerts 11(Includes Pantomime)

Other 2 (Fashion Show and Foodbank Event)

OVERALL TOTAL - 48 Evening Events

COMPARISION Full Year 2023 (Actual) vs Full Year 2024 (Planned)

	2023 - ACTUAL	2024 - PLANNED
GIGS		
Purple Tangerine	8	14
Screaming Tarts	17	20
Others	4	7
TOTAL	29	41
OTHER		
Parties	8	5

Concert (inc Panto)	13	14
TOTAL	21	19
ALL EVENING EVENTS	50	60

Included in these figures are the days we have now come to accept as the Annual Pantomime Production present by One-off Productions.

We would like to thank our wonderful volunteers for all their hard work and good humour throughout the last year, we could not succeed without your efforts. Many of our volunteers have been with us from Day 1 and we continue to welcome new faces to our volunteer cohort.

To our staff Annette, Andrew and Tony thanks for your input and willingness to be flexible to meet our various commitments.

The board continues to seek new trustees.

On behalf of the Board of Trustees

Ian Start
(Chairman)
17/07/24

Cottingham Village Trust

**Registered Charity No.
1171733**

**Accounts for the year ending
29th February 2024**



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cottingham Village Trust

**On accounts for the year
ended**

29/02/2024

**Charity no
(if any)**

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- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Matthew Kendall

Date:

02/04/2024

Name:

Matthew Stephen Kendall

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

2 Exeter Street

Cottingham

HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Cottingham Village Trust
Registered Charity No. 1171733
Period end 29th February 2024
Financial Review

The income and expenditure account for the year ending 29th February 2024 shows a surplus of £28,849. This is a reduction from £48,930 on the year ending 28th February 2023, this reduction is largely due to a fall in the Hall Hire Income.

During the year capital spend of £189,467 has been funded by this and prior year surplus's, most of this capital spend will be depreciated over the next 10 years.

The trustees have decided that a minimum cash balance of £10,000 is always required in case of emergency and unforeseen costs, Cottingham Village Trust (CVT) has achieved this throughout the whole year.

The Trustees are planning that as CVT holds the required minimum cash reserves any surplus funds will continue to be reinvested into the Civic Hall, this will continue until the Civic Hall is brought up to the required standard.

Cottingham Village Trust
Registered Charity No. 1171733
Income & Expenditure Account

	Year End 29/02/2024	Year End 28/02/2023
Bar		
Bar Sales	92,897	73,685
Bar costs	(37,883)	(34,123)
Security	(3,072)	(4,732)
Bar Licence	(240)	(120)
	<u>£51,702</u>	<u>£34,710</u>
Events		
Tickets Sold	7,150	6,112
Sundry Income	933	-
Band/Pantomime Fee	(3,011)	(2,660)
Food and Catering	(1,449)	-
One off Event Licences	(150)	-
Venue Hire	-	-
Wristbands	-	-
	<u>3,473</u>	<u>3,452</u>
Rental Income		
Hall Hire Income	76,640	93,881
Office Rental Income	-	-
	<u>£76,640</u>	<u>£93,881</u>
Total Generated from Operations	£131,814	£132,043
OPERATING COSTS		
Advertising	(1,885)	-
Cleaning	(2,947)	(1,087)
Computer Costs	-	(144)
Depreciation	(32,434)	(6,084)
Insurance	(2,884)	(2,430)
Light & Heat	(19,125)	(19,214)
Legal Fees	(1,272)	-
Loan Interest	(4,796)	-
Partial Exemption Expense	(2,588)	-
PPL Licence	-	-
Printing	-	-
Rates	(3,822)	(2,648)
Repairs	(8,937)	(37,916)
Stationery	(462)	(323)
Sundry	(4,529)	(1,947)
Telephone	(1,564)	(1,462)
Training	(1,256)	(52)
Wages	(35,670)	(31,548)
Waste Disposal	(4,772)	(2,527)
Website	(8,120)	(1,407)
	<u>£(137,063)</u>	<u>£(108,789)</u>
Donations & Grants		
Donations Received	6,142	9,897
Donations Made	(580)	-
Employment Allowance	1,048	-
Interest Income	-	-
Grants Received	27,425	15,779
Fundraising	-	-
	<u>£34,034</u>	<u>£25,676</u>
Surplus/(Deficit)	<u>£28,785</u>	<u>£48,930</u>

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

	Feb-23	Feb-24
Fixed Assets		
Buildings	-	9,696
Fixtures and Fittings	-	173,102
Fixtures and Fittings Depreciation	-	(25,838)
Equipment	61,140	67,808
Equipment Depreciation	(15,108)	(21,703)
	<u>46,032</u>	<u>203,065</u>
Current Assets		
Bar Stock	4,547	4,523
Prepayments	281	242
Debtors	5,774	2,573
Staff Loan	6,199	8,559
Cash	50	50
Bank Account	152,778	112,267
	<u>169,629</u>	<u>128,214</u>
Current Liabilities		
Income in Advance	-	
Accruals	243	289
Trade Creditors	5,662	5,532
PAYE	(43)	(8)
Pensions	60	86
Wages	(10)	(0)
VAT	-	(29,949)
Loan	-	116,732
	<u>5,912</u>	<u>92,681</u>
Net Assets	<u>209,749</u>	<u>238,598</u>
Reserves		
B/fwd	160,819	209,749
Surplus/(Deficit)	48,930	28,849
C/fwd	<u>209,749</u>	<u>238,598</u>
	-	-

Cottingham Village Trust

**Registered Charity No.
1171733**

**Accounts for the year ending
29th February 2024**



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cottingham Village Trust

**On accounts for the year
ended**

29/02/2024

**Charity no
(if any)**

1171733

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the **above** charity ("the Trust") for the year ended 29/02/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Matthew Kendall

Date:

02/04/2024

Name:

Matthew Stephen Kendall

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

2 Exeter Street

Cottingham

HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Cottingham Village Trust
Registered Charity No. 1171733
Period end 29th February 2024
Financial Review

The income and expenditure account for the year ending 29th February 2024 shows a surplus of £28,849. This is a reduction from £48,930 on the year ending 28th February 2023, this reduction is largely due to a fall in the Hall Hire Income.

During the year capital spend of £189,467 has been funded by this and prior year surplus's, most of this capital spend will be depreciated over the next 10 years.

The trustees have decided that a minimum cash balance of £10,000 is always required in case of emergency and unforeseen costs, Cottingham Village Trust (CVT) has achieved this throughout the whole year.

The Trustees are planning that as CVT holds the required minimum cash reserves any surplus funds will continue to be reinvested into the Civic Hall, this will continue until the Civic Hall is brought up to the required standard.

Cottingham Village Trust
Registered Charity No. 1171733
Income & Expenditure Account

	Year End 29/02/2024	Year End 28/02/2023
Bar		
Bar Sales	92,897	73,685
Bar costs	(37,883)	(34,123)
Security	(3,072)	(4,732)
Bar Licence	(240)	(120)
	<u>£51,702</u>	<u>£34,710</u>
Events		
Tickets Sold	7,150	6,112
Sundry Income	933	-
Band/Pantomime Fee	(3,011)	(2,660)
Food and Catering	(1,449)	-
One off Event Licences	(150)	-
Venue Hire	-	-
Wristbands	-	-
	<u>3,473</u>	<u>3,452</u>
Rental Income		
Hall Hire Income	76,640	93,881
Office Rental Income	-	-
	<u>£76,640</u>	<u>£93,881</u>
Total Generated from Operations	£131,814	£132,043
OPERATING COSTS		
Advertising	(1,885)	-
Cleaning	(2,947)	(1,087)
Computer Costs	-	(144)
Depreciation	(32,434)	(6,084)
Insurance	(2,884)	(2,430)
Light & Heat	(19,125)	(19,214)
Legal Fees	(1,272)	-
Loan Interest	(4,796)	-
Partial Exemption Expense	(2,588)	-
PPL Licence	-	-
Printing	-	-
Rates	(3,822)	(2,648)
Repairs	(8,937)	(37,916)
Stationery	(462)	(323)
Sundry	(4,529)	(1,947)
Telephone	(1,564)	(1,462)
Training	(1,256)	(52)
Wages	(35,670)	(31,548)
Waste Disposal	(4,772)	(2,527)
Website	(8,120)	(1,407)
	<u>£(137,063)</u>	<u>£(108,789)</u>
Donations & Grants		
Donations Received	6,142	9,897
Donations Made	(580)	-
Employment Allowance	1,048	-
Interest Income	-	-
Grants Received	27,425	15,779
Fundraising	-	-
	<u>£34,034</u>	<u>£25,676</u>
Surplus/(Deficit)	<u>£28,785</u>	<u>£48,930</u>

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

	Feb-23	Feb-24
Fixed Assets		
Buildings	-	9,696
Fixtures and Fittings	-	173,102
Fixtures and Fittings Depreciation	-	(25,838)
Equipment	61,140	67,808
Equipment Depreciation	(15,108)	(21,703)
	<u>46,032</u>	<u>203,065</u>
Current Assets		
Bar Stock	4,547	4,523
Prepayments	281	242
Debtors	5,774	2,573
Staff Loan	6,199	8,559
Cash	50	50
Bank Account	152,778	112,267
	<u>169,629</u>	<u>128,214</u>
Current Liabilities		
Income in Advance	-	
Accruals	243	289
Trade Creditors	5,662	5,532
PAYE	(43)	(8)
Pensions	60	86
Wages	(10)	(0)
VAT	-	(29,949)
Loan	-	116,732
	<u>5,912</u>	<u>92,681</u>
Net Assets	<u>209,749</u>	<u>238,598</u>
Reserves		
B/fwd	160,819	209,749
Surplus/(Deficit)	48,930	28,849
C/fwd	<u>209,749</u>	<u>238,598</u>
	-	-

COTTINGHAM VILLAGE TRUST

England & Wales - Charity number 1171733

Accounts

Trustees Report for the Year Ended 28th Feb 2023.

20 September 2023

This has been a further year of consolidation following the significant effects of the Covid Pandemic which devastated the hospitality industry and which some are still struggling to overcome. Cottingham Civic Hall operates in the hospitality sector and we have not been immune to the issues that have befallen it. However, it is comforting to know that we have come through the worst of it in a strong position to build on the success of the previous 5 years.

We can honestly say that we are perhaps the largest facility of this type in East Yorkshire and being classified generally as a Village Hall we are expected to provide the same sort of opportunities as much smaller operations for the local community to enjoy. At the same time we have the added responsibility of operating the villages public toilets and caring for large premises part of which dates to the turn of the 20th century. This means that we cannot rely solely on hire fees (which we did not increase despite increased costs) to meet the cost of operations as the buildings would continue to fall into disrepair resulting in inevitable closure and, therefore, our weekend music and entertainment activities are crucial to our success.

To serve the need for cash we can say we are now a 7 day a week, 12 months a year operation and a busy programme of social, leisure and welfare activities. Our NHS related activities include Blood Donor session more often than monthly, four diabetes groups, smoking cessation sessions, Pulmonary Fibrosis and Asbestosis support Groups. Evening activities at Cottingham Civic Hall included 37 gigs, 4 discos, 16 musical concerts and 6 private parties over the last 12 months.

That we can function throughout the year creates hard work. We have just 3 Part Time employees and we place much responsibility on them requiring them to work unsocial hours, split shifts and to be versatile a thank you is due to Annette, Andrew and Tony. It would not be possible for us to exist where it not for our fantastic volunteers. We have calculated that in the year to the end of February 2023 there were over 2000 hours of volunteer work attributed to the activities we provided, especially at weekend and holiday periods.

We have been actively seeking grant funding for some of the work we have been wishing to complete on the premises and did receive a small grant from ERYC to help us purchase a projector and screen which you can see and we have started showing movies monthly on a Thursday afternoon. This grant was given specifically to encourage those who had not emerged from the isolating effects of the pandemic to come out and meet others in a warm and non-threatening environment and we have been encouraged by the success of that venture. Unfortunately, we have been denied access to funds which the ERYC holds related to the Housebuilding going on in the area as we do not possess an outdoor space where we conduct our welfare, exercise and sporting activities; this is a key requirement applied by the ERYC. We know many other Councils readily give funds to organisations such as ours with no outdoor space. We hope to challenge this through our elected councillors.

We run a 500 Club Lottery and which has approximately 230 members. Our Facebook Page has 6141 followers an increase of 448 over the previous year. We have started gathering data to set up a mailing list.

There has been a significant commitment post year end in that the charity has taken on a loan and received a grant from the Key Fund towards refurbishing our bar area.

Cottingham Village Trust

Registered Charity No.

1171733

Accounts for the year ending

28th February 2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cottingham Village Trust

**On accounts for the year
ended**

28/02/2023

**Charity no
(if any)**

1171733

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/05/2023

Name:

Matthew Stephen Kendall

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

2 Exeter Street

Cottingham

HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Cottingham Village Trust
Registered Charity No. 1171733
Period end 28th February 2023
Financial Review

The income and expenditure account for the year ending 28th February 2023 shows a surplus of £48,930. This is a reduction of £21,496 on the year ending 28th February 2022, this reduction is largely due to refurbishments that have taken place over the year.

The trustees have decided that a minimum cash balance of £10,000 is always required in case of emergency and unforeseen costs, Cottingham Village Trust (CVT) has achieved this throughout the whole year.

The Trustees are planning that as CVT holds the required minimum cash reserves any surplus funds will continue to be reinvested into the Civic Hall, this will continue until the Civic Hall is brought up to the required standard.

Cottingham Village Trust
Registered Charity No. 1171733
Income & Expenditure Account

	Year End 28/02/2023	Year End 28/02/2022
Bar		
Bar Sales	73,685	53,038
Bar costs	(34,123)	(22,915)
Security	(4,732)	(3,754)
Bar Licence	(120)	(180)
	<u>£34,710</u>	<u>£26,190</u>
Events		
Tickets Sold	6,112	4,812
Band/Pantomime Fee	(2,660)	(2,625)
One off Event Licences	-	-
Venue Hire	-	-
Wristbands	-	-
	<u>3,452</u>	<u>2,186</u>
Rental Income		
Hall Hire Income	93,881	50,780
Office Rental Income	-	1,488
	<u>£93,881</u>	<u>£52,268</u>
Total Generated from Operations	£132,043	£80,644
OPERATING COSTS		
Cleaning	(1,087)	(1,498)
Computer Costs	(144)	-
Depreciation	(6,084)	(4,500)
Insurance	(2,430)	(2,237)
Light & Heat	(19,214)	(11,005)
Legal Fees	-	-
PPL Licence	-	-
Printing	-	(395)
Rates	(2,648)	(2,967)
Repairs	(37,916)	(27,239)
Stationery	(323)	(221)
Sundry	(1,947)	218
Telephone	(1,462)	(1,284)
Training	(52)	-
Wages	(31,548)	(20,821)
Waste Disposal	(2,527)	(2,168)
Website	(1,407)	(271)
	<u>£(108,789)</u>	<u>£(74,388)</u>
Donations & Grants		
Donations Received	9,897	6,278
Donations Made	-	-
Grants Received	15,779	57,906
Fundraising	-	(13)
	<u>£25,676</u>	<u>£64,171</u>
Surplus/(Deficit)	£48,930	£70,426

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

	Feb-22	Feb-23
Fixed Assets		
Equipment	58,350	61,140
Equipment Depreciation	(9,023)	(15,108)
	<u>49,327</u>	<u>46,032</u>
Current Assets		
Bar Stock	2,702	4,547
Prepayments	-	281
Debtors	7,142	5,774
Staff Loan	-	6,199
Cash	50	50
Bank Account	107,428	152,778
	<u>117,321</u>	<u>169,629</u>
Current Liabilities		
Income in Advance	-	-
Accruals	-	243
Trade Creditors	5,829	5,662
PAYE	-	(43)
Pensions	-	60
Wages	-	(10)
Loan	-	-
	<u>5,829</u>	<u>5,912</u>
Net Assets	<u>160,819</u>	<u>209,749</u>
Reserves		
B/fwd	90,392	160,819
Surplus/(Deficit)	70,426	48,930
C/fwd	<u>160,819</u>	<u>209,749</u>

Cottingham Village Trust

Registered Charity No.

1171733

Accounts for the year ending

28th February 2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cottingham Village Trust

**On accounts for the year
ended**

28/02/2023

**Charity no
(if any)**

1171733

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/05/2023

Name:

Matthew Stephen Kendall

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

2 Exeter Street

Cottingham

HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Cottingham Village Trust
Registered Charity No. 1171733
Period end 28th February 2023
Financial Review

The income and expenditure account for the year ending 28th February 2023 shows a surplus of £48,930. This is a reduction of £21,496 on the year ending 28th February 2022, this reduction is largely due to refurbishments that have taken place over the year.

The trustees have decided that a minimum cash balance of £10,000 is always required in case of emergency and unforeseen costs, Cottingham Village Trust (CVT) has achieved this throughout the whole year.

The Trustees are planning that as CVT holds the required minimum cash reserves any surplus funds will continue to be reinvested into the Civic Hall, this will continue until the Civic Hall is brought up to the required standard.

Cottingham Village Trust
Registered Charity No. 1171733
Income & Expenditure Account

	Year End 28/02/2023	Year End 28/02/2022
Bar		
Bar Sales	73,685	53,038
Bar costs	(34,123)	(22,915)
Security	(4,732)	(3,754)
Bar Licence	(120)	(180)
	<u>£34,710</u>	<u>£26,190</u>
Events		
Tickets Sold	6,112	4,812
Band/Pantomime Fee	(2,660)	(2,625)
One off Event Licences	-	-
Venue Hire	-	-
Wristbands	-	-
	<u>3,452</u>	<u>2,186</u>
Rental Income		
Hall Hire Income	93,881	50,780
Office Rental Income	-	1,488
	<u>£93,881</u>	<u>£52,268</u>
Total Generated from Operations	£132,043	£80,644
OPERATING COSTS		
Cleaning	(1,087)	(1,498)
Computer Costs	(144)	-
Depreciation	(6,084)	(4,500)
Insurance	(2,430)	(2,237)
Light & Heat	(19,214)	(11,005)
Legal Fees	-	-
PPL Licence	-	-
Printing	-	(395)
Rates	(2,648)	(2,967)
Repairs	(37,916)	(27,239)
Stationery	(323)	(221)
Sundry	(1,947)	218
Telephone	(1,462)	(1,284)
Training	(52)	-
Wages	(31,548)	(20,821)
Waste Disposal	(2,527)	(2,168)
Website	(1,407)	(271)
	<u>£(108,789)</u>	<u>£(74,388)</u>
Donations & Grants		
Donations Received	9,897	6,278
Donations Made	-	-
Grants Received	15,779	57,906
Fundraising	-	(13)
	<u>£25,676</u>	<u>£64,171</u>
Surplus/(Deficit)	£48,930	£70,426

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

	Feb-22	Feb-23
Fixed Assets		
Equipment	58,350	61,140
Equipment Depreciation	(9,023)	(15,108)
	<u>49,327</u>	<u>46,032</u>
Current Assets		
Bar Stock	2,702	4,547
Prepayments	-	281
Debtors	7,142	5,774
Staff Loan	-	6,199
Cash	50	50
Bank Account	107,428	152,778
	<u>117,321</u>	<u>169,629</u>
Current Liabilities		
Income in Advance	-	-
Accruals	-	243
Trade Creditors	5,829	5,662
PAYE	-	(43)
Pensions	-	60
Wages	-	(10)
Loan	-	-
	<u>5,829</u>	<u>5,912</u>
Net Assets	<u>160,819</u>	<u>209,749</u>
Reserves		
B/fwd	90,392	160,819
Surplus/(Deficit)	70,426	48,930
C/fwd	<u>160,819</u>	<u>209,749</u>

COTTINGHAM VILLAGE TRUST

England & Wales - Charity number 1171733

Accounts

Trustees Report for the year ended 28 February 2022

The last AGM was held in July 2021. At that time, we were still operating under some Covid restrictions which gradually eased ending in December 2021. We only had 3 months of the financial year without any restrictions.

Happily, nearly all of our regular hirers returned as soon as restrictions were lifted, the remaining few came soon after and others have joined them giving us the happy headache of trying to fit other enquiries into our busy schedule. Even Sundays are busy with most of the premises being occupied by the Revive Church every week. We have 2 Musical Theatre groups operating multiple sessions for children and young adults.

However, during this period, ticket sales for concert events were below what we would expect and consequently our income was a little lower than we would have hoped. The visit by Grandmaster Flash in October was a noticeable exception, it sold out very quickly and we had a very busy night on the bar. The concert was a resounding success showing that the Civic Hall can host successful concerts by international, big-name acts.

Improvements were made to the stage and sound engineers are describing the Civic Hall as the best venue of 500 capacity in the area.

We have, however, held back from committing capital spend on the building other than for essential repairs and for projects to reduce our operating costs for example we have begun a programme of replacing traditional lighting with LEDs as you can see in this main hall.

We do have ambitious plans to further the aim of reducing costs and importantly, minimising our carbon footprint and to make the experience of visiting these premises more enjoyable for all.

Cottingham Village Trust
Registered Charity No. 1171733
Income & Expenditure Account

	Year End 28/02/2022	Year End 28/02/2021
Bar		
Bar Sales	53,038	4,900
Bar costs	(22,915)	(4,585)
Security	(3,754)	(585)
Bar Licence	(180)	(180)
Total Bar Costs	<u>(26,848)</u>	<u>(5,350)</u>
	£26,190	£(450)
Events		
Tickets Sold	4,812	1,590
Band Fee	(2,625)	-
One off Event Licences	-	-
Total Events Costs	<u>(2,625)</u>	<u>-</u>
	£2,186	£1,590
Rental Income		
Hall Hire Income	50,780	31,934
Office Rental Income	1,488	363
	<u>£52,268</u>	<u>£32,296</u>
Total Generated from Operations	£80,644	£33,436
OPERATING COSTS		
Cleaning	(1,498)	(2,281)
Depreciation	(4,500)	(3,342)
Insurance	(2,237)	(4,338)
Light & Heat	(11,005)	(9,013)
Legal Fees	-	-
PPL Licence	-	(1,591)
Printing	(395)	-
Rates	(2,967)	(1,927)
Repairs	(27,239)	(21,182)
Stationery	(221)	(129)
Sundry	218	(1,152)
Telephone	(1,284)	(1,223)
Training	-	-
Wages	(20,821)	(26,700)
Waste Disposal	(2,168)	(1,275)
Website	(271)	(1,329)
	<u>£(74,388)</u>	<u>£(75,482)</u>
Donations & Grants		
Donations Received	6,278	8,988
Donations Made	-	-
Grants Received	57,906	66,228
Fundraising	(13)	(608)
	<u>£64,171</u>	<u>£74,609</u>
Surplus/(Deficit)	£70,426	£32,563

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

	Feb-21	Feb-22
Fixed Assets		
Equipment	17,669	49,326
Current Assets		
Bar Stock	1,505	2,702
Prepayments	-	-
Debtors	813	7,142
Cash	50	50
Bank Account	70,356	107,428
	<u>72,724</u>	<u>117,321</u>
Current Liabilities		
Income in Advance	-	-
Accruals	-	5,829
Loan	-	-
	<u>-</u>	<u>5,829</u>
Net Assets	<u>90,392</u>	<u>160,819</u>
Reserves		
B/fwd	56,350	90,392
Surplus/(Deficit)	34,042	70,426
C/fwd	<u>90,392</u>	<u>160,819</u>

Cottingham Village Trust

**Registered Charity No.
1171733**

**Accounts for the year ending
28th February 2022**



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cottingham Village Trust

**On accounts for the year
ended**

28/02/2022

**Charity no
(if any)**

1171733

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2022.

**Responsibilities and
basis of report**

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**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/10/2022

Name:

Matthew Stephen Kendall

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

2 Exeter Street

Cottingham

HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Cottingham Village Trust
Registered Charity No. 1171733
Period end 28th February 2022
Financial Review

The income and expenditure account for the year ending 28th February 2022 shows a surplus of £70,426. This is an increase of £37,863 on the year ending 28th February 2021, the increase is mainly due to start of the return to normality following COVID-19 restrictions. It is also worth noting that due to COVID-19 this and last year's figures are not going to be a normal comparative to prior or future periods.

The trustees have decided that a minimum cash balance of £10,000 is always required in case of emergency and unforeseen costs, Cottingham Village Trust (CVT) has achieved this throughout the whole year.

The Trustees are planning that as CVT holds the required minimum cash reserves any surplus funds will continue to be reinvested into the Civic Hall, this will continue until the Civic Hall is brought up to the required standard. However, the trustees will constantly be re-assessing the impact of COVID-19 to ensure that CVT is in a position to withstand any future impacts of the pandemic.

Cottingham Village Trust
Registered Charity No. 1171733
Income & Expenditure Account

	Year End 28/02/2022	Year End 28/02/2021
Bar		
Bar Sales	53,038	4,900
Bar costs	(22,915)	(4,585)
Security	(3,754)	(585)
Bar Licence	(180)	(180)
Total Bar Costs	<u>(26,848)</u>	<u>(5,350)</u>
	£26,190	£(450)
Events		
Tickets Sold	4,812	1,590
Band Fee	(2,625)	-
One off Event Licences	-	-
Total Events Costs	<u>(2,625)</u>	<u>-</u>
	£2,186	£1,590
Rental Income		
Hall Hire Income	50,780	31,934
Office Rental Income	1,488	363
	<u>£52,268</u>	<u>£32,296</u>
Total Generated from Operations	£80,644	£33,436
OPERATING COSTS		
Cleaning	(1,498)	(2,281)
Depreciation	(4,500)	(3,342)
Insurance	(2,237)	(4,338)
Light & Heat	(11,005)	(9,013)
Legal Fees	-	-
PPL Licence	-	(1,591)
Printing	(395)	-
Rates	(2,967)	(1,927)
Repairs	(27,239)	(21,182)
Stationery	(221)	(129)
Sundry	218	(1,152)
Telephone	(1,284)	(1,223)
Training	-	-
Wages	(20,821)	(26,700)
Waste Disposal	(2,168)	(1,275)
Website	(271)	(1,329)
	<u>£(74,388)</u>	<u>£(75,482)</u>
Donations & Grants		
Donations Received	6,278	8,988
Donations Made	-	-
Grants Received	57,906	66,228
Fundraising	(13)	(608)
	<u>£64,171</u>	<u>£74,609</u>
Surplus/(Deficit)	£70,426	£32,563

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

	Feb-21	Feb-22
Fixed Assets		
Equipment	17,669	49,326
Current Assets		
Bar Stock	1,505	2,702
Prepayments	-	-
Debtors	813	7,142
Cash	50	50
Bank Account	70,356	107,428
	<u>72,724</u>	<u>117,321</u>
Current Liabilities		
Income in Advance	-	-
Accruals	-	5,829
Loan	-	-
	<u>-</u>	<u>5,829</u>
Net Assets	<u>90,392</u>	<u>160,819</u>
Reserves		
B/fwd	56,350	90,392
Surplus/(Deficit)	34,042	70,426
C/fwd	<u>90,392</u>	<u>160,819</u>

COTTINGHAM VILLAGE TRUST

England & Wales - Charity number 1171733

Accounts



Trustees' Annual Report for the period

From **1.3.2020**
Period end date

Period start date To **28.2.2021**

Charity name: **Cottingham Village Trust**

Charity registration number: **1171733**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the benefit of the inhabitants of Cottingham and the surrounding area by associating with the Local Authority, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To provide halls and rooms for hire for public and private events, celebrations, shows, concerts, classes and meetings. To provide rooms for rental for not-for-profit local organisations and public services. To provide public toilets.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		n/a

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	Volunteers are essential for the successful running of the venue. There are about 150 volunteers, of which, in normal times, a core of about 50 come in regularly. During this year of covid, they have come in whenever asked, and have followed the required covid regulations in order to keep the public safe.
Other		

Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>During this year of covid, the buildings have been closed for most of the year for all our users except the NHS. However, because of the size of the main hall, good ventilation and the ability to establish a one-way system, the building was used by the NHS during the lockdown periods and by other groups during the time when lockdown was lifted in the autumn. During the spring and summer, the NHS used the hall as a venue for childcare for the staff of the two large local hospitals, enabling them to continue working. Throughout the whole year, the NHS blood transfusion service used the hall for the blood donors, increasing the number of their sessions as all other local halls had closed. This increased usage is continuing.</p> <p>When lockdown was eased during the autumn, some activities restarted, and some additional classes started. Four socially distanced gigs took place with reduced audiences, so making no financial profit. This gave the public some temporary relief from the difficulties caused by covid, while remaining safe.</p> <p>During the following period of closure, while there were no dance classes and other activities in the small hall, the hall and its side room were refurbished. It now has a new floor suitable for dance and new lighting. The side room/pantry has been improved, with new sink and cupboards. The I AM Fund grant enabled this development. The organisers of this grant have said that they would like to establish a continuing relationship with the Trust and, as part of this, the small hall will now be renamed the Audrey Mosey Studio, after the Cottingham resident who left the legacy that forms the fund.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	<p>Para 1.41</p>	<p>The Trust continues to work with the local authority, parish council and voluntary organisations. During this covid year, this has mainly been in receiving and sharing information, providing the equipment needed</p>
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Achievements against objectives set		and performing the actions required to conform with covid prevention regulations.
Performance of fundraising activities against objectives set	Para 1.41	The Cottingham Village Lottery, which was set up by the Trust, continues to have about 250 subscribers. It has raised about £5,000 pounds this year which has contributed to improvements on the stage in the main hall. An equal amount has been given in prizes spread over the twelve monthly draws.
Investment performance against objectives	Para 1.41	n/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust had a surplus of £34,042 at the end February 2021. The losses incurred because of the closure due to covid were covered. This was mainly due to the covid related grants received from the East Riding Council, the furlough payments to staff and a grant of £10,000 received from a local fund, the I AM Fund. A local resident also gave a donation of £2,000. Also, due to the closure of the building for most of the year, the running costs were reduced.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trust retains a reserve of £10,000 to cover any emergencies and unforeseen costs.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	In last year's report, we described uncertainties due to covid. These have not materialised. As soon as people were able to return they did, though with slightly smaller numbers, due partly to distancing regulations. The Trust now has an increasing number and variety of bookings for its halls and rooms.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>During this covid year, the principal sources of funding have been hiring fees (NHS childcare and blood donors), covid grants from the local authority, furlough payments and the grant from the I AM fund.</p> <p>The IAM Fund is a legacy from a Cottingham resident, which is to provide funding for the support of young people in the performing</p>
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		arts. Further funding will be received from this source.
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	There is a need for more, and younger, trustees, to ensure the continuity of the Trust.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Co-option during the year with confirmation at the Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a

Other		

Reference and Administrative details

Charity name	Cottingham Village Trust
Other name the charity uses	
Registered charity number	117173
Charity's principal address	1 Market Green, Cottingham, East Yorkshire HU16 5QG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Start	Chair		
2	Geoff Groom	Vice Chair		
3	Jane Price	Treasurer		
4	Katrin McClure	Secretary		
5	Harold Kay			
6	Jenny Mills			
7	Michael Ratcliffe		1.3.2020 – 1.8.2020	
8	Jim Stansfield			
9	Robert Nicklas		March 2021 onwards	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Katrin McClore</i>	<i>Jane Price</i>
Full name(s)	KATRIN ENID MCCLORE	JANE ELIZABETH PRICE
Position (eg Secretary, Chair, etc)	Secretary	TREASURER
Date	27. 9. 2021	

Cottingham Village Trust

Registered Charity No.
1171733

Accounts for the year ending
28th February 2021

Cottingham Village Trust
Registered Charity No. 1171733
Period end 28th February 2021
Financial Review

The income and expenditure account for the year ending 28th February 2021 shows a surplus of £34,042. This is an increase of £24,141 on the year ending 29th February 2020, the increase is mainly due to the grants received in the year which have offset with the loss of Bar Sales, fall in Hall Hire income and drop in repair costs. It is also worth noting that due to COVID-19 this year's figures are not going to be a normal comparative to prior or future periods.

The trustees have decided that a minimum cash balance of £10,000 is always required in case of emergency and unforeseen costs, Cottingham Village Trust (CVT) has achieved this throughout the whole year.

The Trustees are planning that as CVT holds the required minimum cash reserves any surplus funds will continue to be reinvested into the Civic Hall, this will continue until the Civic Hall is brought up to the required standard. However, the trustees will constantly be re-assessing the impact of COVID-19 to ensure that CVT is in a position to withstand any future impacts of the pandemic.

Cottingham Village Trust
Registered Charity No. 1171733
Income & Expenditure Account

	Year End 28/02/2021	Year End 28/02/2020
Bar		
Bar Sales	£4,900	£84,914
Bar costs	-£4,585	-£32,133
Security	-£585	-£7,844
Bar Licence	-£180	-£295
	<u>-£450</u>	<u>£44,642</u>
Donations & Grants	£0	
Donations Received	£8,988	£7,833
Donations Made	£0	£0
Grants Received	£66,228	£10,221
Fundraising	-£608	£842
	<u>£74,608</u>	<u>£18,896</u>
Events		
Tickets Sold	£1,590	£8,131
Band Fee	£0	-£3,249
Event Licence	£0	-£20
PPL Licence	-£1,591	-£1,104
Venue Hire	£0	£0
Wristbands	£0	£0
	<u>-£1</u>	<u>£3,758</u>
General		
Hall Hire Income	£31,934	£53,618
Office Rental Income	£363	£1,380
Cleaning	-£2,281	-£2,144
Depreciation	-£1,864	-£1,525
Insurance	-£4,338	-£3,426
Light & Heat	-£9,013	-£13,169
Legal Fees	£0	£3
Printing	£0	-£128
Rates	-£1,927	-£4,462
Repairs	-£21,182	-£55,467
Stationery	-£129	-£367
Sundry	-£1,152	-£846
Telephone	-£1,223	-£1,292
Training	£0	£0
Wages	-£26,699	-£27,660
Waste Disposal	-£1,275	-£1,531
Website	-£1,329	-£379
	<u>-£40,115</u>	<u>-£57,395</u>
Surplus/(Deficit)	<u>£34,042</u>	<u>£9,901</u>

Cottingham Village Trust
Registered Charity No. 1171733
Balance Sheet

	Feb-21	Feb-20
Fixed Assets		
Equipment	<u>£17,669</u>	<u>£15,034</u>
Current Assets		
Bar Stock	£1,505	£2,558
Hall Hire Debtors	£813	£3,540
Cash	£50	£50
Bank Account	<u>£70,356</u>	<u>£35,168</u>
	£72,724	£41,317
Current Liabilities		
Accruals	£0	£0
Loan	<u>£0</u>	<u>£0</u>
	£0	£0
Net Assets	<u>£90,392</u>	<u>£56,350</u>
Reserves		
B/fwd	£56,350	£46,449
Surplus/(Deficit)	<u>£34,042</u>	<u>£9,901</u>
C/fwd	<u>£90,392</u>	<u>£56,350</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cottingham Village Trust

**On accounts for the year
ended**

28/02/2021	Charity no (if any)	1171733
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Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 19/07/2021

Name: Matthew Stephen Kendall

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

2 Exeter Street
Cottingham
HU16 4LU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.