



Burton Community Association

AGM 9th July 2023



Agenda

- Welcome and introductions
- Apologies
- Minutes of 2022 AGM
- Actions arising from 2022 AGM
- Trustee's Annual Report for 2022-23
- Election of 2023-24 BCA Trustees (see below)
- Focus on the Year Ahead – open forum

Welcome and introductions



Chair: Paula Coyle

Treasurer: James Pearse

Secretary: Christopher Bennett

Trustees: as above plus Trystan Hitchens,
George Hockin, Lydia Thornton & Paul Hawkes

Committee: as above

Quick reminder of our purpose



Establish and maintain
children's play area



Preserve and protect
health



Promote improved
liaison with the police



The play area

The play area continued into its sixth year, providing an open space for children to visit for recreational purposes. Indications are that this continues to be used on a daily basis by the local community. The BCA maintains the site by way of funding the associated insurances and inspections to ensure the safety of the site and upkeeping the site (grounds maintenance and fences).



Community speed watch

Stats for 1/4/22-31/3/23

- 60 sessions
- 12229 passing vehicles - ave 204/session
- 312 vehicles over 35 - ave 5.2 per session or 2.6% of passing cars
- 8 vehicles over 45
- max was 51

Neighbourhood watch - James Pearse has taken over as neighbour hood watch coordinator and is responsible for circulating relevant updates from the police.

Defibrillator and CPR training



The association continues to maintain the defibrillator, through visual checks and purchasing new pads / batteries as required. The status of the equipment is reported monthly to the national register 'The Circuit' to confirm serviceability and readiness for any medical emergency. The equipment has (thankfully) not needed to be used during the past year for any emergencies. No CPR training has been conducted in the last year, but a list of 25 trained volunteers are still active in the community.



Social committee

The association put on some and supported some fantastic events this year including the Christmas Party and sponsoring the bus at the Jubilee celebrations

100 Club



The lottery club was formed in May 2015, following the on-going success of the club it was agreed to continue promoting the lottery club as a village activity, and use this as the primary source for securing funding for village projects and activities, as defined by the BCA constitutional objectives and as registered with the Charity Commission

As part of the lottery licensing process the BCA completed an annual return for the eighth year, (2022-23) which included details of the membership subscriptions and total value of monthly prizes. The BCA made an application for a licence renewal through Wiltshire Council, which was granted on the 15th May 2023. The licence is valid for a further 12 months whereupon prior to the expiry date a renewal application must be made for a further 12 months. The current membership renewal is due on the 14th May 2024 at a cost of £20

With lottery club rules, the BCA again decided to split the subscription payments: 50% used for cash prizes and 50% used for community/association projects

The proposed continuation of the lottery club were circulated to all the residents of Burton, which resulted in a 77 residents remaining or some becoming new members. This number is encouragingly higher than last year's of 52 residents. Members could again elect to subscribe for either 6 or 12 months, at a cost of £5 per month. At the majority of members pay via online banking. However anyone wishing to pay subscription in person by cash is still afforded this facility.

In the eighth year, the lottery club has collected membership fees of £3,285, of which £1,430 was paid out in prizes, and £20 paid to cover the annual licence renewal. The remaining £1,835 made available for on-going community projects such as the play area maintenance, the public access defibrillator and supporting the work of the 'Appearance group'. In comparison, last year (2021/22) the lottery club collected £3,175, of which £1,725 was paid out for funding village activities, which last year stood at approx. £1,624. Full details of BCA expenditure are available within the Annual Financial Statement

The monthly draw continues to take place during 'happy hour' on the last Friday of each month at the Old House @ the public house. The monthly prize money is split into three on a sliding scale of approximately 1st (50%), 2nd (30%), and 3rd (20%), which to simplify the payments is 'rounded up' to the nearest five pounds.

The lottery club very much remains a key part of providing regular funding for BCA activities and the committee is hopeful that residents will continue to subscribe to the lottery (now beginning its ninth year) and ensure that funds remain available for on-going community projects, future maintenance of equipment and to look at new ideas/projects.

Financial update



Key Expenditure:

Appearance group £234.19

Defibrillator maintenance : £217.59

Pay area: £156.00

Bank fees: £69.60

Lottery prizes and license: 1,950.00

Receipts:

Lottery and donations: £3385.00

Funds:

Restricted: ££3,255.27

Unrestricted: £3,654.98



Election of 2023 / 2024 trustees

7 existing trustees remain as elected in 2022

1 trustee is seeking re-election for 2023-24: Chris
Bennett



CHARITY COMMISSION
FOR ENGLAND AND WALES

Burton Community Association

1171730

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

To

31/03/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	180	-	-	180	23
100 Club Lottery	3,285	-	-	3,285	3,165
Christmas Party tickets	930	-	-	930	660
Burton Calender Funds	125	-	-	125	-
Raffle Ticket Monies (Christmas Party)	239	-	-	239	-
HMRC Gift Aid repayment	-	-	-	-	91
	-	-	-	-	-
Sub total (Gross income for AR)	4,759	-	-	4,759	3,939
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,759	-	-	4,759	3,939
A3 Payments					
Defibrillator Pads	-	218	-	218	46
Play Area Transfer Legal Fees	-	-	-	-	447
Play Area Annual Inspection	-	156	-	156	156
Insurance	420	-	-	420	383
100 Club Lottery License	20	-	-	20	20
100 Club Lottery Prizes	1,430	-	-	1,430	1,320
Christmas Dinner (Salutation Inn)	720	-	-	720	600
Play Area Fence Paint	-	-	-	-	77
BBQ Meat	-	-	-	-	232
Lawnmower Service	130	-	-	130	130
Christmas Party MiniBus Hire	395	-	-	395	-
HSBC Bank Charges	70	-	-	70	17
AGM Room Hire	25	-	-	25	-
Jublie Party (Queens)	500	-	-	500	-
Footpath lights (batteries)	13	-	-	13	-
Plants (village)	-	92	-	92	-
Raffle Prizes	180	-	-	180	-
	-	-	-	-	-
Sub total	3,902	466	-	4,368	3,428
A4 Asset and investment purchases, (see table)					
Power Washer	-	-	-	-	95
	-	-	-	-	-
Sub total	-	-	-	-	95
Total payments	3,902	466	-	4,368	3,523
Net of receipts/(payments)	857	- 466	-	391	416
A5 Transfers between funds	- 1,000	1,000	-	-	-
A6 Cash funds last year end	3,798	2,721	-	6,519	6,103
Cash funds this year end	3,655	3,255	-	6,910	6,519

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Account	3,655	3,255	-
		-	-	-
		-	-	-
	Total cash funds	3,655	3,255	-

(agree balances with receipts and payments account(s))

[illegible][illegible]

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Lawnmovers	Village Appearance	920	624
	Defibrillator	Defibrillator	1,400	623
	Power Washer	Village Appearance	95	76
	Bench Seat (Triangle)	Village Appearance	540	429
	Road Signs & Cones	Village Appearance	132	102
	Play Area Equipment	Play Area	23,000	17,474
	Play Area Benches	Play Area	1,080	803
	Gazebo	General	200	38
			-	-


	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
35 Liabilities	Lottery prizes April & May 2023	100 Club Lottery	220	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of
all the trustees

Signature

Print Name

Date of approval



James Pearse
CHAS. BELLER

approval
4/6/23
4/6/23

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Burton Community Association

On accounts for the year
ended

31st March 2023.

Charity no
(if any) 1171730

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2023

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

John Tyler

Date:

24/05/2023.

Name:

JOHN TYLER

Relevant professional
qualification(s) or body

N/A -

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Disclosure

Give here brief details of any items that the examiner wishes to disclose.