

BURTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171730

Details

Status Registered

Legal form CIO

Registered 2017-02-22

Register [View on the Charity Commission register](#)

Contact

Address Church Cottage
Burton
Chippenham
SN14 7LS

Phone 01454218354

Email bca@BurtonVillage.org

Website www.BurtonVillage.org

Activities

Objects: THE OBJECTS OF THE CIO ARE:3.1 TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX,SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS,BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND SUCH STATUTORY AUTHORITIES, VOLUNTARY AND OTHERORGANISATIONS AS APPROPRIATE IN A COMMON EFFORT TO PROVIDE FACILITIES IN THE INTERESTS OF HEALTH ANDSOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THECONDITIONS OF LIFE FOR THE SAID INHABITANTS;IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER:- TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A PLAY AREA AND TO MAINTAIN OR MANAGE OR CO-OPERATEWITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A PLAY AREA PROMOTEDBY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.3.2 TO PROMOTE GOOD CITIZENSHIP AND GREATER PUBLIC PARTICIPATION AND SOLUTION OF CRIME SO THAT EFFECTIVE LIAISON BETWEEN THE POLICE AND THE PUBLIC CAN BE ACHIEVED IN ORDER TO PROMOTE THE EFFICIENCY OF THE POLICE WITHIN THE AREA OF BENEFIT.'3.3 TO PRESERVE AND PROTECT HEALTH AND TO RELIEVE SICKNESS BY CONTRIBUTING TO A REDUCTION IN THE LIKELIHOOD OF PREMATURE AND UNNECESSARY SUDDEN DEATH RESULTING FROM HEART ATTACK AND OTHER LIFETHREATENINGSITUATIONS IN PARTICULAR BUT NOT EXCLUSIVELY BY INCREASING THE NUMBER OF PEOPLE TRAINEDIN CARDIO-PULMONARY RESUSCITATION (CPR) AND TO USE AN AUTOMATED EXTERNAL DEFIBRILLATOR (AED) ANDBY PROVIDING AND MAINTAINING A PUBLIC ACCESS DEFIBRILLATOR."THE AREA OF BENEFIT SHALL BE BURTON IN WILTSHIRE AND ITS NEIGHBOURHOOD.NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THEPURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH SECTION 7 OF THE CHARITIES AND TRUSTEEINVESTMENT (SCOTLAND) ACT 2005 AND SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008

Activities: Burton Community Association (BCA) seeks to promote facilities in the interest of health and social welfare for recreation and leisure time, with the object of improving the conditions of life for the community of the village of Burton.The BCA has raised funds and established a children's play area, provided a public accessed defibrillator and work closely with local authorities and Police.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Recreation
- **Who:** Children/young People

Geography

- **Area of benefit:** BURTON IN WILTSHIRE AND ITS NEIGHBOURHOOD
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,663	£4,696	-	-
2024-03-31	£4,210	£3,706	-	-
2023-03-31	£4,759	£4,368	-	-
2022-03-31	£3,928	£3,502	-	-
2021-03-31	£4,894	£3,940	-	-

Trustees

Name	Role	Appointed
Paul Hawkes	Chair	2025-05-18
CHRISTOPHER BENNETT BA ED		2023-07-09
Cynthia Karen Walsh BA English		2025-05-18
George Richard Nicholas Hockin ME hons		2025-05-18
James Matthew Pearse		2025-05-18
Lydia Thornton		2024-07-21
Paula Anne Coyle BSc Psych		2024-07-21
Peter Coyle BSc		2026-05-17
Trystan Mawgan Hitchens FRAeSMEng		2024-07-21

BURTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171730

Accounts

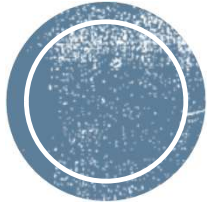
Burton Community Association

**AGM 2024-25
Sunday 18th May 2025**





Agenda



- Welcome and introductions.
- Apologises.
- Minutes of 2024 AGM.
- Actions arising from 2024 AGM.
- Trustee's Annual Report for 2024-25.
- Election of 2025-26 BCA Trustees.
- Focus on the year ahead - open forum.



Welcome and introductions



CHAIR: George Hockin

SECRETARY: Christopher Bennett

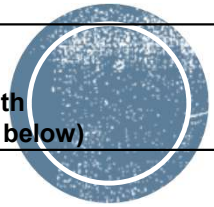
TREASURER: James Pearse

TRUSTEES: As above plus Trystan Hitchens, Paula Coyle, Lydia Thornton, Cynthia Walsh, Paul Hawkes.

MEMBERS UPDATES:



Minutes and actions arising from 2024 AGM



Action			
14/09/21/1	CB	Arrange first aid session(s) for village children	Completed
09/07/23/2 (Linked with 21/07/24/1 below)	PC	Discuss points raised by residents regarding exploring possibilities of introducing various 'speed calming' measures on village roads, and seek a committee member to take the lead, at the next BCA meeting	On-going
09/07/23/6	CB	Raise as an agenda item for next BCA trustees meeting - to discuss ways of engagement with residents for ideas on use of excess funds on projects/needs	Completed
09/07/23/9 (Linked with 21/07/24/3 below)	CB	Raise as an agenda item for the next BCA trustees meeting – to discuss ideas for ways to support the more senior members of our community	Completed
21/07/24/1	PC	Research SID equipment and costs	On-going
21/07/24/2	JP	Arrange Christmas party at the OHH pub for 13 th Dec 2024	Completed
21/07/24/3	CB	Produce a document outlining the 'Zones' of the village and nominated trustee for each one	Completed
21/07/24/4	CW	Obtain details of visits to the Wentworth puzzle factory	Completed
21/07/24/5	GH	Liaise with parents of young children to obtain views on acquiring new equipment for the play area	Completed
21/07/24/6	CB	Speak with gardening company who manage the village planters in Yatton Keynell and obtain quotes for our planters	Completed



Trustee Annual report



Purpose/ objectives of BCA:

Establish and maintain children's play area.

Promote good citizenship and greater public participation and solution of crime.

Preserve and protect health and to relieve sickness.



Socials

- The BCA put on and supported a range of events this year.
- Some annual events, such as:
 - Village BBQ
 - Christmas party children.
 - Christmas party adults - including karaoke which was a success.
 - Halloween trick or treat.
- Would welcome ideas for events or regular groups or volunteers.





Play park

- Continues to provide an area for children in the village for recreational purposes.
- In its eighth year.
- Indications that this area is used by the children of the village as well as people visiting the area.
- BCA maintains by organising an annual site inspection (20th January 2025) and covered the insurance.
- The table, which was damaged, has been repaired and refreshed. It is no longer anchored to one spot.





Community speed watch

- Stats for May 2024 to April 2025:
- The equipment is now shared with Sherston so there has been a reduction on sessions since last year.
- Neighbourhood Watch - James Pearse is the coordinator and is responsible for circulating updates.
- Speed reductions, which had been approved, are now in place. On Hillside it is now 30 mph, between the triangle and play park it is 20 mph, around church hill it is 20 mph. The request for reduction to extend past play park to Burton Farm on Nettleton road was unsuccessful and it remains 60 mph.

NO OF 1 HOUR SESSIONS		73
VEHICLES OBSERVED		14581
REPORTED VEHICLES		710
SPEED	NUMBER	PERCENT
36+	355	2.43%
of which		
36-39	272	1.86%
40-44	69	0.47%
45+	14	0.10%





Village appearance

- Volunteers in the village work hard to maintain the appearance of the village.
 - Clearing steps of leaves.
 - Mowing the grass.
 - Trimming verges to allow visibility.
 - Looking at the plants/flowers along the village verges/beds.
 - Spray cleaning signs and white village boundary gates.
- Had issues with rubbish, including emptying of dog poo bins, also the play park bin being misused.
- In April, a village tidy-up day was held and several members turned up to help give the village a spring clean. This included clearing verge areas around the village, making overgrown footpaths safe and clearing vegetation from the brook to reduce risk of flooding.
- Due to request for parish council this year to have drains assessed and cleared due to water collecting on the roads during heavy rainfall, a parish warden dispatched and assessed that nothing was required. Unfortunately, later in the year, in November, The Street flooded.





Health and wellbeing

Defibrillator:

- Located outside OHH.
- BCA continues to maintain the defibrillator - monthly inspections and report online to 'The Circuit' who monitor it.
- Defibrillator pads were purchased in September 2024.

CPR:

- Training is not mandatory for our volunteers, though a refresher course can be offered periodically Training was provided for two members of staff at OHH in 2024.
- More volunteers welcomed.

Basic emergency response for children:

- In September 2024 7 children from the village attended an informal training session about how to respond in an emergency.





Health and wellbeing

Wellbeing:

- The village has been divided up with a trustee allocated as port of call if needed. Trustees were asked to deliver a leaflet with their contact details on to each house in their area.

Community WhatsApp:

- November 2024 - floods in the village and several members of the village gathered to help clear water and reduce damage.
- In response a community WhatsApp has been set up which can be used in emergencies.
- Also able to have additional groups, with a focus.
- As of April 2025, 32 households have joined.





100 club lottery

- The 100 club was formed in 2015, providing a monthly draw in which subscription payments provide the prizes. The subscription is £5 a month.
- Subscription payment are split 50% for cash prizes, 50% to be used for community/ association projects.
- For the current year, ending May 2025, the income from subscription was £3,500. Of this, £20 was paid for the licence fee (which is from Wiltshire Council and renewed in May each year) and £1,430 was prize money. Leaving £2,050 available to the BCA.
- Monthly draw continues to take place, usually at the OHH, on last Friday of the month. The draw is done by different person each month, without a connection to a member of the lottery, so often a visitor to the village.
- 100 Club is a key part to providing regular funding for the BCA activities and the trustees hope residents will continue to subscribe to the lottery, ensuring funds are available for the BCA to meet on going commitments.
- For the 2024-25 there were 59 members, which was an increase of 1 on the year before.
- There has been an increase in using online banking and standing orders.



Financial

ACCOUNTS	Goal	Year Start	Cleared	Balance
Play Area		3,601.17	-840.51	2,760.66
Defib		259.04	-69.60	189.44
VA Group		277.50	-128.00	149.50
100 Club		2,565.98	-930.00	1,635.98
General		711.60	1,933.90	2,645.50
		n/a	0.00	0.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		7415.29	Total:	7,381.08

Insert more rows above this one and then copy formulas down.

Unrestricted vs Restricted Funds		Fund totals	Amounts	% of total
Restricted Funds	Play Area	2,760.66	3,099.60	42%
	Defib	189.44		
	VA Group	149.50		
Unrestricted Funds	100 Club	1,635.98	4,281.48	58%
	General Fund	2,645.50		
			7,381.08	



Election of 2024-25 Trustees.



4 existing trustees remain as elected.

4 trustees are seeking re-election

George Hockin

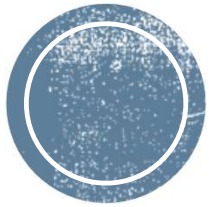
James Pearse

Cynthia Walsh

Paul Hawkes



Focus on the year ahead

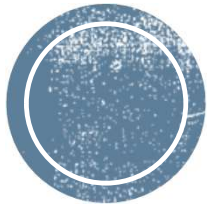


Open forum





AOB





CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name **Burton Community Association** No (if any)

Receipts and payments accounts

CC16a

For the period from **1st April 2024** To **31st March 2025**

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
100 Club Lottery	3,500	-	-	3,500	3,310
Christmas Party Tickets	1,138	-	-	1,138	900
Misc	25	-	-	25	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,663	-	-	4,663	4,210
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,663	-	-	4,663	4,210
A3 Payments					
100 Club Lottery Licence	20	-	-	20	20
100 Club Lottery Prizes	1,430	-	-	1,430	1,540
Play Area Annual Inspection	-	186	-	186	178
Insurance	-	453	-	453	440
Christmas Party (OHH Pub)	1,134	-	-	1,134	930
Lawnmower Service	144	-	-	144	187
HSBC Bank Charges	66	-	-	66	66
AGM Room hire	25	-	-	25	25
Diesel for Power Washer	-	15	-	15	-
Teak Oil for Commemorative benches	-	85	-	85	-
Plants & Compost	-	64	-	64	-
Play Area Fence paint	-	75	-	75	-
Wood & Bolts - Repair Play Area Bench	-	26	-	26	-
Bird Boxes	-	64	-	64	-
BCA 10th Anniversary Party	500	-	-	500	-
Christmas Tree Lights	80	-	-	80	-
Footpath Lights (batteries)	15	-	-	13	-
Christmas party Karaoke Hire	40	-	-	40	-
BCA Website Hosting	197	-	-	197	-
Defib Pads	-	70	-	70	-
Printer Card	7	-	-	7	-
Sub total	3,658	1,038	-	4,696	3,386
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,658	1,038	-	4,696	3,386
Net of receipts/(payments)	1,005	- 1,038	-	33	824
A5 Transfers between funds	- 3,000	3,000	-	-	-
A6 Cash funds last year end	2,837	4,577	-	7,414	-
Cash funds this year end	842	6,539	-	7,381	824

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Bank	4,281	3,100	-
		-	-	-
		-	-	-
	Total cash funds	4,281	3,100	-

(agree balances with receipts and payments account(s))

Agreement Error
Agreement Error
OK

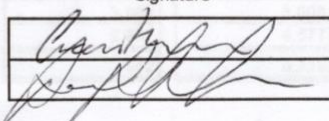
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Lawnmowers	Village Appearance	920	455
	Defibrillator	Defibrillator	1,400	455
	Power Washer	Village Appearance	95	56
	Bench Seat (Triangle)	Village Appearance	540	312
	Road Signs & Cones	Village Appearance	132	75
	Play Area Equipment	Play Area	23,000	12,739
	Play Area Benches	Play Area	1,080	585
	Gazebo	General	200	28

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Lottery Prizes April & May 2025	100 Club Lottery	220	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	GEORGE HOCKIN PAUL HAWKES	15 MAY 25 18 MAY 2025

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Burton Community Association

On accounts for the year
ended

1st April 2024 – 31st March 25

Charity no
(if any)

1171730

Set out on pages

(Remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

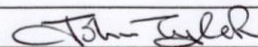
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

6 May 2025

Name:

JOHN TYLER

Relevant professional
qualification(s) or body

N/A

(if any):

Address: 31A CAM GREEN
CAM, DURSLEY, GLOUCESTERSHIRE
GL11 5HL.

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I report in this section on my examination of the accounts of the above charity (the Trust) for the year ended ...

As the charity's trustee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts formed and under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


[The charity's gross income provided £200,000 and I am qualified to undertake the examination by being a qualified member of (insert name of appropriate organisation), Date:] / if not applicable.

I have completed my examination. I confirm that no material matters have drawn to my attention in connection with the examination (either before or after the examination) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reporting) Regulations 2008 other than any requirements that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signature:  Date: 14 May 2017

Name: JOHN TYLER

Relevant professional qualification(s) or body: N/A

BURTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171730

Accounts

Burton Community Association

AGM 2023-24
Sunday 21st July 2024





Agenda



- Welcome and introductions.
- Apologises.
- Minutes from 2023 AGM.
- Actions arising from 2023 AGM.
- Trustee's Annual Report for 2023-24.
- Election of 2024-25 Trustees.
- Focus on the year ahead - open forum.



Welcome and introductions



CHAIR: George Hockin

SECRETARY: Christopher Bennett

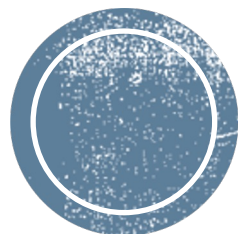
TREASURER: James Pearse

TRUSTEES: As above plus Trystan Hitchens, Paula Coyle, Lydia Thornton, Cynthia Walsh, Paul Hawkes.

MEMBERS UPDATES: Paula Coyle stood down from chair in September 2023 and the trustees elected George Hockin as chair.



Minutes and actions arising from 2023 AGM



Action			
14/09/21/1	CB	Offer first aid session to residents for children.	On-going
09/07/23/1	CB	Liaise with Alistair Caie to produce an article for the next Bugle newsletter seeking additional volunteers to join the CSW team.	Completed
09/07/23/2	PC	Consider exploring additional ways to reduce speed within the village, to include chicanes, humps in the road and rumble strips. Resident Al Caie asked if any of the BCA Committee to take this project forward. Agreed to be discussed at next BCA meeting	On-going
09/07/23/3	CB	(CW) requested plan to arrange a meeting of the Appearance Group and discuss some ideas.	On-going
09/07/23/4	JP & CB	Speak with management of the OHH pub and coordinate suggestions/requirements for Christmas party from the village residents.	On-going
09/07/23/5	CB	Seek ways to promoted BCA and encourage volunteers - raise this as an agenda item for the next BCA trustees meeting	On-going
09/07/23/6	CB	(PH) suggested we make better use of available funds with community ideas - raise this as an agenda item for next BCA trustees meeting.	On-going
09/07/23/7	PC & CB	(TH) suggested we should contact Green Square Accord Housing to obtain update on proposals for land adjacent to The Meads	On-going
09/07/23/8	CB	(via email) Amanda Read suggested we consider a 10 th anniversary event to celebrate the formation of the BCA - include this on the agenda for the next trustees meeting	On-going
09/07/23/9		Seek ideas for ways in which we can support our more senior members of community - raise this point as an agenda item for the next BCA trustees meeting	On-going



Trustee Annual report



Purpose/ objectives of BCA:

Establish and maintain children's play area.

Promote good citizenship and greater public participation and solution of crime.

Preserve and protect health and to relieve sickness.



Socials

- The BCA put on and supported a range of events this year.
- Some annual events, such as:
 - Village BBQ.
 - Christmas party children.
 - Christmas party adults.
- BCA 10 years celebrations - put on to celebrate 10 years since BCA started. Village invited to attend and invitation was extended to previous committee member who have moved away from the village.
- Would welcome ideas for events or regular groups or volunteers.





Play park

- Continues to provide an area for children in the village for recreational purposes.
- In its seventh year.
- Indications that this area is used by the children of the village as well as people visiting the area.
- BCA maintains by organising an annual site inspection (29th January 2024) and covered the insurance.
- July 2024 a group of volunteers helped to clean and maintain the play park over a weekend.





Community speed watch

- Stats for April 2023 to March 2024:
- Neighbourhood Watch - James Pearse is the coordinator and is responsible for circulating updates.
- Speed reduction in parts of village - Reduction of speed from 40mph to 30 mph on Hillside has been put out to consultation. Reduction of speed from 30mph to 20mph from the triangle up to the play park, including around church hill has been put out to consultation. Now awaiting final decision after comments. It has been requested to extend 20mph limit out further than Burton Farm on Nettleton Road.

NO OF 1 HOUR SESSIONS		126
VEHICLES OBSERVED		27320
REPORTED VEHICLES		
SPEED	NUMBER	PERCENT
36+	689	2.45%
of which		
36-39	513	1.88%
40-44	139	0.51%
45+	17	0.06%





Village appearance

- Volunteers in the village work hard to maintain the appearance of the village.
 - Clearing step of leaves.
 - Mowing the grass.
 - Trimming verges to allow visibility.
 - Looking at the flowers throughout the village.
- Had issues with rubbish, including emptying of dog poo bins.
- Requests made to parish council this year to have drains assessed and cleared due to water collecting on the roads during heavy rainfall.





Health and wellbeing

Defibrillator:

- Located outside OHH.
- BCA continues to maintain the defibrillator - monthly inspections and report online to 'The Circuit' who monitor it.
- No purchases were made this financial year.

CPR:

- Training is not mandatory for our volunteers, though a refresher course can be offered periodically. Training this year was provided for three members of staff at OHH.
- More volunteers welcomed.

Wellbeing:

- Trustees are in the process of dividing the village up in to sections, with a trustee allocated to each area. In the event of an emergency or incident the trustee is to check up on residents.





100 club lottery

- The 100 club was formed in 2015, providing a monthly draw in which subscription payments provide the prizes. The subscription is £5 a month.
- For the current year, ending May 2024, the income from subscription was £3,480. Of this, £20 was paid for the licence fee (which is from Wiltshire Council and renewed in May each year) and £1,430 was prize money. Leaving £2,030 available to the BCA.
- Monthly draw continues to take place, usually at the OHH, on last Friday of the month. The draw is done by different person each month, without a connection to a member of the lottery, so often a visitor to the village.
- 100 Club is a key part to providing regular funding for the BCA activities and the trustees hope residents will continue to subscribe to the lottery, ensuring funds are available for the BCA to meet on going commitments.
- For the 2023-24 there were 58 members, which was an increase of 1 on the year before.





Financial

- Up to end of June:

ACCOUNTS	Goal	Year Start	Cleared	Balance
Play Area		3,601.17	0.00	3,601.17
Defib		259.04	0.00	259.04
VA Group		277.50	-64.00	213.50
100 Club		2,565.98	2,135.00	4,700.98
General		711.60	-36.60	675.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		n/a	0.00	0.00
		7415.29	Total:	9,449.69

Insert more rows above this one and then copy formulas down.

Unrestricted vs Restricted Funds		Fund totals	Amounts	% of total
Restricted Funds	Play Area	3,601.17	4,073.71	43%
	Defib	259.04		
	VA Group	213.50		
Unrestricted Funds	100 Club	4,700.98	5,375.98	57%
	General Fund	675.00		
			9,449.69	





Election of 2024-25 Trustees.



5 existing trustees remain as elected.

3 trustees are seeking re-election

Paula Coyle

Lydia Thornton

Trystan Hitchens





Focus on the year ahead



Open forum





AOB



Website needs updating to correctly reflect current trustees and positions.



FINAL 23/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Burton Community Association

1171730

Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	-	-	-	-	180
100 Club Lottery	3,310	-	-	3,310	3,285
Christmas Party tickets	900	-	-	900	930
Burton Calender Funds	-	-	-	-	125
Raffle Ticket Monies (Christmas Party)	-	-	-	-	239
HMRC Gift Aid repayment	-	-	-	-	-
Sub total (Gross income for AR)	4,210	-	-	4,210	4,759
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,210	-	-	4,210	4,759
A3 Payments					
Defibrillator Pads	-	-	-	-	218
Play Area Annual Inspection	-	178	-	178	156
Insurance	440	-	-	440	420
100 Club Lottery Licence	20	-	-	20	20
100 Club Lottery Prizes	1,540	-	-	1,540	1,430
Christmas Party (OHH Pub)	930	-	-	930	720
Christmas Party MiniBus Hire	-	-	-	-	395
Lawnmover Service	187	-	-	187	130
Lawnmover Replacement Wheels	70	-	-	70	-
HSBC Bank Charges	66	-	-	66	70
AGM Room Hire	25	-	-	25	25
HM King Charles III Coronation Party	200	-	-	200	-
Website Domain Renewal Fee	11	-	-	11	-
Consumables (Printer ink)	39	-	-	39	-
Jubilee Party (Queens)	-	-	-	-	500
Footpath lights (batteries)	-	-	-	-	13
Plants (village)	-	-	-	-	92
Raffle Prizes	-	-	-	-	180
Sub total	3,528	178	-	3,706	4,369
A4 Asset and investment purchases. (see table)					
Power Washer	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,528	178	-	3,706	4,369
Net of receipts/(payments)	682	- 178	-	504	390
A5 Transfers between funds	1,500	1,500	-	-	-
A6 Cash funds last year end	3,655	3,255	-	6,910	6,519
Cash funds this year end	2,837	4,577	-	7,414	6,909

Section B Statement of assets and liabilities at the end of the period

Categories
CCXX R1 accounts (SS)

Details

1

Unrestricted
funds
to nearest £

Restricted
funds
to nearest £

Endowment
funds
to nearest £
13/06/2024

B1 Cash funds

HSBC Account	3,278	4,138	-
	-	-	-
	-	-	-
Total cash funds	3,278	4,138	-

(agree balances with receipts and payments account(s))

Agreed 28/37

Agreed 45/77

OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

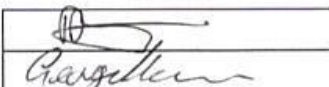

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Lawnmovers	Village Appearance	920	562
Defibrillator	Defibrillator	1,400	561
Power Washer	Village Appearance	95	69
Bench Seat (Triangle)	Village Appearance	540	386
Road Signs & Cones	Village Appearance	132	92
Play Area Equipment	Play Area	23,000	15,727
Play Area Benches	Play Area	1,080	723
Gazebo	General	200	34
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Lottery prizes April & May 2024	100 Club Lottery	220	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JAMES PEARSE	21/7/24
	GEORGE HOOKIN	21/7/24

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Burton Community Association

On accounts for the year ended

31 March 2024	Charity no (if any)	1171730
---------------	----------------------------	---------

Set out on pages

**
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]- Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below*)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: John Tyler

Date: 13 June 2024

Name: JOHN TYLER

Relevant professional qualification(s) or body

(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BURTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171730

Accounts



Burton Community Association AGM 9th July 2023



Agenda

- Welcome and introductions
- Apologies
- Minutes of 2022 AGM
- Actions arising from 2022 AGM
- Trustee's Annual Report for 2022-23
- Election of 2023-24 BCA Trustees (see below)
- Focus on the Year Ahead – open forum

Welcome and introductions



Chair: Paula Coyle

Treasurer: James Pearse

Secretary: Christopher Bennett

Trustees: as above plus Trystan Hitchens,
George Hockin, Lydia Thornton & Paul Hawkes

Committee: as above

Quick reminder of our purpose



Establish and maintain
children's play area



Preserve and protect
health



Promote improved
liaison with the police



The play area

The play area continued into its sixth year, providing an open space for children to visit for recreational purposes. Indications are that this continues to be used on a daily basis by the local community. The BCA maintains the site by way of funding the associated insurances and inspections to ensure the safety of the site and upkeeping the site (grounds maintenance and fences).

Community speed watch



Stats for 1/4/22-31/3/23

- 60 sessions
- 12229 passing vehicles - ave 204/session
- 312 vehicles over 35 - ave 5.2 per session or 2.6% of passing cars
- 8 vehicles over 45
- max was 51

Neighbourhood watch - James Pearse has taken over as neighbour hood watch coordinator and is responsible for circulating relevant updates from the police.

Defibrillator and CPR training



The association continues to maintain the defibrillator, through visual checks and purchasing new pads / batteries as required. The status of the equipment is reported monthly to the national register 'The Circuit' to confirm serviceability and readiness for any medical emergency. The equipment has (thankfully) not needed to be used during the past year for any emergencies. No CPR training has been conducted in the last year, but a list of 25 trained volunteers are still active in the community.



Social committee

The association put on some and supported some fantastic events this year including the Christmas Party and sponsoring the bus at the Jubilee celebrations

100 Club



The lottery club was formed in May 2015, following the on-going success of the club it was agreed to continue promoting the lottery club as a village activity, and use this as the primary source for securing funding for village projects and activities, as defined by the BCA constitutional objectives and as registered with the Charity Commission

As part of the lottery licensing process the BCA completed an annual return for the eighth year, (2022-23) which included details of the membership subscriptions and total value of monthly prizes. The BCA made an application for a licence renewal through Wiltshire Council, which was granted on the 15th May 2023. The licence is valid for a further 12 months whereupon prior to the expiry date a renewal application must be made for a further 12 months. The current licence renewal is due on the 14th May 2024 at a cost of £20

With lottery club rules, the BCA again decided to split the subscription payments: 50% used for cash prizes and 50% used for community/association projects

The proposed continuation of the lottery club were circulated to all the residents of Burton, which resulted in a 77 residents remaining or some becoming new members. This number is encouragingly higher than last year's of 52 residents. Members could again elect to subscribe for either 6 or 12 months, at a cost of £5 per month. At the majority of members pay via online banking. However anyone wishing to pay subscription in person by cash is still afforded this facility.

In the eighth) year, the lottery club has collected membership fees of £3,285, of which £1,430 was paid out in prizes, and £20 paid to cover the annual licence renewal. The remaining £1,835 made available for on-going village projects such as the play area maintenance, the public access defibrillator and supporting the work of the 'village appearance group'. In comparison, last year (2021/22) the lottery club collected £3,175, of which £1,725 was for funding village activities, which last year stood at approx. £1,624. Full details of BCA expenditure are available within the Annual Financial Statement

The monthly draw continues to take place during 'happy hour' on the last Friday of each month at the Old House @ the public house. The monthly prize money is split into three on a sliding scale of approximately 1st (50%), 2nd (30%), and 3rd (20%), which to simplify the payments is 'rounded up' to the nearest five pounds.

The lottery club very much remains a key part of providing regular funding for BCA activities and the committee is hopeful that residents will continue to subscribe to the lottery (now beginning its ninth year) and ensure that funds remain available for on-going community projects, future maintenance of equipment and to look at new ideas/projects.

Financial update



Key Expenditure:

Appearance group £234.19

Defibrillator maintenance : £217.59

Pay area: £156.00

Bank fees: £69.60

Lottery prizes and license: 1,950.00

Receipts:

Lottery and donations: £3385.00

Funds:

Restricted: ££3,255.27

Unrestricted: £3,654.98



Election of 2023 / 2024 trustees

7 existing trustees remain as elected in 2022

1 trustee is seeking re-election for 2023-24: Chris
Bennett



CHARITY COMMISSION
FOR ENGLAND AND WALES

Burton Community Association 1171730

Receipts and payments accounts

CC16a

For the period from 01/04/2022 To 31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	180	-	-	180	23
100 Club Lottery	3,285	-	-	3,285	3,165
Christmas Party tickets	930	-	-	930	660
Burton Calender Funds	125	-	-	125	-
Raffle Ticket Monies (Christmas Party)	239	-	-	239	-
HMRC Gift Aid repayment	-	-	-	-	91
	-	-	-	-	-
Sub total (Gross income for AR)	4,759	-	-	4,759	3,939
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,759	-	-	4,759	3,939
A3 Payments					
Defibrillator Pads	-	218	-	218	46
Play Area Transfer Legal Fees	-	-	-	-	447
Play Area Annual Inspection	-	156	-	156	156
Insurance	420	-	-	420	383
100 Club Lottery License	20	-	-	20	20
100 Club Lottery Prizes	1,430	-	-	1,430	1,320
Christmas Dinner (Salutation Inn)	720	-	-	720	600
Play Area Fence Paint	-	-	-	-	77
BBQ Meat	-	-	-	-	232
Lawnmover Service	130	-	-	130	130
Christmas Party MiniBus Hire	395	-	-	395	-
HSBC Bank Charges	70	-	-	70	17
AGM Room Hire	25	-	-	25	-
Jublie Party (Queens)	500	-	-	500	-
Footpath lights (batteries)	13	-	-	13	-
Plants (village)	-	92	-	92	-
Raffle Prizes	180	-	-	180	-
	-	-	-	-	-
Sub total	3,902	466	-	4,368	3,428
A4 Asset and investment purchases. (see table)					
Power Washer	-	-	-	-	95
	-	-	-	-	-
Sub total	-	-	-	-	95
Total payments	3,902	466	-	4,368	3,523
Net of receipts/(payments)	857	- 466	-	391	416
A5 Transfers between funds	- 1,000	1,000	-	-	-
A6 Cash funds last year end	3,798	2,721	-	6,519	6,103
Cash funds this year end	3,655	3,255	-	6,910	6,519

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Account	3,655	3,255	-
		-	-	-
		-	-	-
	Total cash funds	3,655	3,255	-
(agree balances with receipts and payments account(s))		OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Lawnmovers	Village Appearance	920	624
	Defibrillator	Defibrillator	1,400	623
	Power Washer	Village Appearance	95	76
	Bench Seat (Triangle)	Village Appearance	540	429
	Road Signs & Cones	Village Appearance	132	102
	Play Area Equipment	Play Area	23,000	17,474
	Play Area Benches	Play Area	1,080	803
	Gazebo	General	200	38
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Lottery prizes April & May 2023	100 Club Lottery	220	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	James Pearse	4/6/23
	Chris Better	4/6/23

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Burton Community Association

On accounts for the year
ended

31st March 2023.

Charity no
(if any) 1171730

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

John Tyler

Date:

24/05/2023.

Name:

JOHN TYLER

Relevant professional
qualification(s) or body

N/A -

(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BURTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171730

Accounts



Trustees' Annual Report for the period

From 1st April 2021 to 31st March 2022

Charity name: **Burton Community Association**

Charity registration number: **1171730**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the benefit of the inhabitants of the area without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and such statutory authorities, voluntary and other organisations as appropriate in a common effort to provide facilities in the interest of health and social welfare for recreation with the objective of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Association remains focussed upon three main objectives and activities that have been undertaken for the public benefit.</p> <p>1. Establishment of a children's play area: The association has negotiated the lease of a small piece of land within the village, cleared the area, erected appropriate fencing and gates, and turfed the area. Play equipment has been installed and maintained. Parents and children of the village have made significant use of the play area and this is of huge benefit to a village without any other source of amenity.</p> <p>2. To preserve and protect health: The association has worked in partnership with the British Heart Foundation and has purchased and installed a 'public access defibrillator' within the village. Appropriate training in CPR & Defibrillator use has been provided to a large number of residents on</p>

		<p>a voluntary basis. The equipment has been used on several occasions to assist with providing first aid prior to attendance of emergency services. The equipment is registered with The National Defibrillator Network 'The Circuit' reporting monthly and is available for use by members of the public.</p> <p>3. To promote an improved liaison with Police: A trustee of the association has registered the village with the National Neighbourhood Watch Scheme and has improved links with our local Police. The association has worked in partnership with the local Police to provide a community speed watch (CSW) group to help reduce traffic speed and minimise harm of injury to its residents. The CSW group deploys the speed detection equipment, reporting results directly to the Police for any necessary action.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have ensured a consistent approach to its activities and undertaken them in accordance with Charity Commission guidance documents PB1, PB2 and PB3.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not included
Policy on social investment including program related investment	Para 1.38	Not included
Contribution made by volunteers	Para 1.38	Not included
Other		None

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The activities of the charity were largely affected by the restriction imposed by the Government during the COVID 19 pandemic which ended fully on the 24th Feb 2022.</p> <p>Throughout the COVID restrictions the Association continued to coordinate a system within the community to ensure any of the more vulnerable residents had the support of a volunteer to help with tasks such as grocery shopping, collection of medicines and supplies, thereby minimising exposure risks to those persons.</p> <p>The Association provides a well-equipped open space for children to visit for recreational purposes. This has been the fifth year of operation and indications are the area is well used on a daily basis and complements the increased numbers of younger families who have become residents of the village and surrounding parish. The site and equipment are maintained, safety inspected (by a contractor) and insured by the BCA. The charity has also painted the perimeter fence to improve weatherproofing</p> <p>The Association has provided appropriate CPR & defibrillator training for a number of residents, although some have departed the village, our current numbers are 25. The charity also to provide refresher training for current volunteers and to seek additional volunteers to undergo training. The charity also plans to introduce bespoke training for children by providing skills in appropriate areas of first aid response. The status of the equipment is reported monthly to the new national register 'The Circuit' to confirm serviceability and readiness for any medical emergency. The equipment has not been used during the past year to assist with any related emergencies</p> <p>The Association currently has 7 trained Community Speed Watch (CSW) volunteers. Since the lifting of specific COVID restrictions the team did deploy the equipment for 32 sessions and reported 174 vehicles for exceeding the speed threshold</p>

		The Association continues to use a group of volunteers to form the Village Appearance Group which has taken the lead to encourage the community to improve the overall appearance of the village and seek to improve overall wellbeing through its actions. Last year (2021) the village also held an 'Open Gardens' event which proved very popular and encouraged a greater opportunity to meet other residents.
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not included
Performance of fundraising activities against objectives set	Para 1.41	Not included
Investment performance against objectives	Para 1.41	Not included
Other		None

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The current financial reserves are considered to be sufficient to meet the requirements as defined within the association financial reserves policy The reserves have increased slightly due to reduced activity by the charity during COVID
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Association continues to operate with a very limited source of funding and expenditure.

		<p>The limited income, primarily from lottery club membership subscription and ad hoc donations remains the primary source of money to achieve the current objectives.</p> <p>The children's play area equipment has a substantial manufacturer's warranty for major component parts, although trustees have a duty to ensure funding is made available for the common operating costs such as: liability and possessions insurance, costs for maintenance and inspections of play equipment and area, consumables for the defibrillator and administration costs.</p> <p>The trustees have:</p> <ul style="list-style-type: none"> • Decided to hold limited financial reserves of £1,500 • Reserves will be required to cover fluctuations in payments; meeting specific future needs, to take action if income falls below expectations, and have a contingency for potential risks.
Amount of reserves held	Para 1.22	£3,797.78p
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Not included
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not included
	Para 1.46	No risks identified

A description of the principal risks facing the charity		
Other		None

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association Constitution published on 15 th February 2017
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members of the association at the Annual General meeting (In accordance with paras 12, 13 & 14 of the constitution)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Not included
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees have delegated certain responsibilities to committees/groups for the management of certain association activities, in accordance with 'terms of reference' policy document. The committees/groups formed for the reported year are: <ul style="list-style-type: none"> • General committee to include CSW • Village Appearance Group
Relationship with any related parties	Para 1.51	Not included
Other		None

Reference and Administrative details

Charity name	Burton Community Association
Other name the charity uses	Not applicable
Registered charity number	1171730
Charity's principal address	Church Cottage, Burton, Wiltshire SN14 7LS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Coyle	Chair		
2	Cynthia Walsh	Treasurer		
3	Christopher Bennett	Secretary		
4	James Pearse			
5	George Hockin		13/10/21 – 31/03/22	
6	Trystan Hitchens		14/09/21 – 31/03/22	
7	Lydia Thornton		14/09/21 – 31/03/22	
8				
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

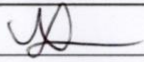
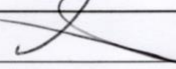
Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PAULA COYNE	CHRISTOPHER BELLIN
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY

Date 21st Sept 2022



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Burton Community Association

**On accounts for the year
ended**

31 March 2022 **Charity no
(if any)** 1171730

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

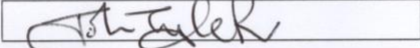
**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 2 September 2022

Name: John Tyler

**Relevant professional
qualification(s) or body
(if any):**

Address: 31A Cam Green,
Cam, Dursley
Gloucestershire GL11 5HL

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Burton Community Association

No (if any)
1171730

Receipts and payments accounts

CC16a

For the period from 01/04/2021 To 31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	23	-	-	23	365
Pizza commission	-	-	-	-	39
HMRC Gift Aid repayment	91	-	-	91	30
100 Club Lottery	3,165	-	-	3,165	3,105
Christmas Party	660	-	-	660	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,939	-	-	3,939	3,539
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,939	-	-	3,939	3,539
A3 Payments					
Defibrillator pads	-	46	-	46	-
Play area kite sign	-	-	-	-	36
Play area transfer legal fees	-	447	-	447	660
Play area annual inspection	156	-	-	156	150
Insurance	383	-	-	383	380
100 Club Lottery licence	20	-	-	20	20
100 Club Lottery prizes	1,320	-	-	1,320	1,410
Christmas Dinner	600	-	-	600	-
Play Area Fence Paint	77	-	-	77	-
BBQ Meat	232	-	-	232	-
Lawnmower Service	130	-	-	130	-
HSBC Bank Charges	17	-	-	17	-
	-	-	-	-	-
Defibrillator battery	-	-	-	-	150
Sub total	2,936	493	-	3,429	2,806
A4 Asset and investment purchases, (see table)					
Lawn Mower	-	-	-	-	620
Power Washer	-	95	-	95	-
Sub total	-	95	-	95	620
Total payments	2,936	588	-	3,524	3,426
Net of receipts/(payments)	1,003	- 588	-	415	113
A5 Transfers between funds	- 300	300	-	-	-
A6 Cash funds last year end	3,094	3,009	-	6,103	5,990
Cash funds this year end	3,797	2,721	-	6,518	6,103

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC account	3,797	2,721	-
CCXX R1 accounts (SS)	1	-	-	27/08/2022 -

	-	-	-
Total cash funds	3,797	2,721	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

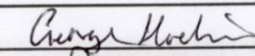
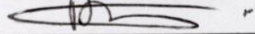
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Lawnmowers	Village Appearance	920	624
Defibrillator	Defibrillator	1,400	623
Strimmers	Village Appearance	185	54
Power Washer	Village Appearance	95	76
Bench Seat (Triangle)	Village Appearance	540	429
Road signs & cones	Village Appearance	132	103
Play Area equipment	Play Area	23,000	17,474
Play Area benches	Play Area	1,080	804
Gazebo	General	200	38

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	George Hochstetler	20.09.22
	James Pearce	20.09.22

BURTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171730

Accounts



Trustees' Annual Report for the period

From 1st April 2020 to 31st March 2021

Charity name: **Burton Community Association**

Charity registration number: **1171730**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and such statutory authorities, voluntary and other organisations as appropriate in a common effort to provide facilities in the interest of health and social welfare for recreation with the objective of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Association remains focussed upon three main objectives and activities that have been undertaken for the public benefit.</p> <p>1. Establishment of a children's play area: The association has negotiated the lease of a small piece of land within the village, cleared the area, erected appropriate fencing and gates, and turfed the area. Play equipment has been installed and maintained. Parents and children of the village have made significant use of the play area and this is of huge benefit to a village without any other source of amenity.</p> <p>2. To preserve and protect health: The association has worked in partnership with the British Heart Foundation and has purchased and installed a 'public access defibrillator' within the village. Appropriate training in CPR & Defibrillator use has been provided to a large number of residents on a voluntary basis. The equipment has been</p>

		<p>used on several occasions to assist with providing first aid prior to attendance of emergency services. The equipment is registered with The South Western Ambulance Service and available for use by members of the public.</p> <p>3. To promote an improved liaison with Police: The association has worked in partnership with the local Police to provide a community speed watch (CSW) group to help reduce traffic speed and minimise harm of injury to its residents. The CSW group deploys the speed detection equipment, reporting results directly to the Police for any necessary action.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have ensured a consistent approach to its activities and undertaken them in accordance with Charity Commission guidance documents PB1, PB2 and PB3.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not included
Policy on social investment including program related investment	Para 1.38	Not included
Contribution made by volunteers	Para 1.38	Not included
Other		None

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The activities of the charity have been widely affected by the restriction imposed by the Government during the COVID 19 pandemic.</p> <p>Throughout the COVID restrictions the Association coordinated a system within the community to ensure any of the more vulnerable residents had the support of a volunteer to help with tasks such as grocery shopping, collection of medicines and supplies, thereby minimising exposure risks to those persons.</p> <p>The Association provides a well-equipped open space for children to visit for recreational purposes. This has been the fourth year of operation and indications are the area is well used on a daily basis (when restrictions allow) and complements the increased numbers of younger families who have become residents of the village and surrounding parish. The site and equipment are maintained and insured by the BCA</p> <p>The Association has provided appropriate CPR & defibrillator training for up to 32 residents, although a number have departed the village, current numbers are 27. The charity has been unable to provide the usual annual refresher training or to seek additional volunteers to undergo training. Once COVID restrictions are lifted, the aim would be to increase numbers. The status of the equipment is reported upon monthly to the local Ambulance Service to confirm serviceability and readiness for any medical emergency. The equipment has not been used during the past year to assist with any related emergencies</p> <p>The Association currently has 5 trained Community Speed Watch (CSW) volunteers; however, they have been unable to deploy during this period of restrictions.</p> <p>The Association continues to use a group of volunteers to form the Village Appearance Group which has taken the lead to encourage the community to improve the overall appearance of the village and seek to improve overall wellbeing through its actions.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not included
Performance of fundraising activities against objectives set	Para 1.41	Not included
Investment performance against objectives	Para 1.41	Not included
Other		None

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The current financial reserves are considered to be sufficient to meet the requirements as defined within the association financial reserves policy
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Association continues to operate with a very limited source of funding and expenditure.</p> <p>The limited income, primarily from lottery club membership subscription and ad hoc donations remains the primary source of money to achieve the current objectives.</p> <p>The children's play area equipment has a substantial manufacturer's warranty for major component parts, although trustees have a duty to ensure funding is made available for the common operating costs such as: liability and possessions insurance, costs for maintenance and inspections of play equipment and area, consumables for the defibrillator and administration costs.</p>

		<p>The trustees have:</p> <ul style="list-style-type: none"> Decided to hold limited financial reserves of £1,500 Reserves will be required to cover fluctuations in payments; meeting specific future needs, to take action if income falls below expectations, and have a contingency for potential risks.
Amount of reserves held	Para 1.22	£2,874.12p
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Not included
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not included
A description of the principal risks facing the charity	Para 1.46	No risks identified
Other		None

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association Constitution published on 15 th February 2017
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members of the association at the Annual General meeting (In accordance with paras 12, 13 & 14 of the constitution)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Not included
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees have delegated certain responsibilities to committees/groups for the management of certain association activities, in accordance with 'terms of reference' policy document. The committees/groups formed for the reported year are: <ul style="list-style-type: none"> • General committee to include CSW • Village Appearance Group
Relationship with any related parties	Para 1.51	Not included
Other		None

Reference and Administrative details

Charity name	Burton Community Association
Other name the charity uses	Not applicable
Registered charity number	1171730
Charity's principal address	Church Cottage, Burton, Wiltshire SN14 7LS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Coyle	Chair		
2	Alistair Caie	Treasurer		
3	Christopher Bennett	Secretary		
4	Judith Bird			
5	James Pearse			
6	Missy Sell			
7	James Towers		01/04/20 – 29/10/20	
8	Cynthia Walsh			
9				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Alistair Caie	01/04/20 - 11/01/21	Play area leasehold title transferred to BCA from 11/01/21
Grant Cambridge	01/04/20 - 11/01/21	Play area leasehold title transferred to BCA from 11/01/21
Philippa Gilbert	01/04/20 - 11/01/21	Play area leasehold title transferred to BCA from 11/01/21

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Leasehold title of play area land only
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	BCA objectives apply only
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	No separate arrangements required

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable



Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JUDITH BIRD	James Pearse
Position (eg Secretary, Chair, etc)	TRUSTEE	Trustee.
Date	29.6.21	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Burton Community Association

No of employees
1171730

Receipts and payments accounts

CC16a

For the period from 01/04/2020 To 31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	115	250	-	365	120
Pizza commission	39	-	-	39	-
HMRC Gift Aid repayment	30	-	-	30	-
100 Club Lottery	3,105	-	-	3,105	2,975
Grant	-	-	-	-	257
Halloween event (net)	-	-	-	-	72
Xmas Dinner	-	-	-	-	1,470
	-	-	-	-	-
Sub total (Gross income for AR)	3,289	250	-	3,539	4,894
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,289	250	-	3,539	4,894
A3 Payments					
Defibrillator battery	-	150	-	150	-
Play area kite sign	-	36	-	36	-
Play area transfer consent fees	-	660	-	660	-
Play area annual inspection	-	150	-	150	150
Insurance	380	-	-	380	373
100 Club Lottery licence	20	-	-	20	20
100 Club Lottery prizes	1,410	-	-	1,410	1,480
Costco card	-	-	-	-	28
Xmas Dinner	-	-	-	-	1,470
Defibrillator pads	-	-	-	-	54
Path lights	-	-	-	-	81
Road signs & cones	-	-	-	-	132
Plants & topsoil	-	-	-	-	144
	-	-	-	-	-
Sub total	1,810	996	-	2,806	3,940
A4 Asset and investment purchases, (see table)					
Lawn mower	-	620	-	620	-
	-	-	-	-	-
Sub total	-	620	-	620	-
Total payments	1,810	1,616	-	3,426	3,940
Net of receipts/(payments)	1,479	- 1,366	-	113	954
A5 Transfers between funds	- 650	650	-	-	-
A6 Cash funds last year end	2,265	3,725	-	5,990	5,036
Cash funds this year end	3,094	3,009	-	6,103	5,990

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC account	3,094	3,009	-
	CQXX R1 accounts (SS)	-	-	09/06/2021 -

	-	-	-
Total cash funds	3,094	3,009	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


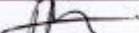
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Lawnmower	Village Appearance	620	587
Defibrillator	Defibrillator	1,400	656
Strimmers	Village Appearance	185	57
Lawnmower	Village Appearance	300	70
Bench Seat (Triangle)	Village Appearance	540	452
Road signs & cones	Village Appearance	132	108
Play Area equipment	Play Area	23,000	18,394
Play Area benches	Play Area	1,080	846
Gazebo	General	200	40

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Lottery prizes April & May 2021	100 Club Lottery	220	
Legal fees transfer of play area title	Play area	427	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JUDITH BIRD	24/6/21
	JAMES PEARSE	29/6/21



Section A Independent Examiner's Report

Report to the trustees/ members of

Burton Community Association

On accounts for the year ended

31 March 2021

Charity no (if any)

Set out on pages

1 + 2

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that ~~disclosed below~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

John Tyler

Date:

7 June 2021

Name:

John Tyler

Relevant professional qualification(s) or body

[Empty box for professional qualification]

(if any):

Address: 31A Cam Green
Cam, Dursley
Glos GL11 5HL

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]

Date: 1 June 2018

[Signature]

Signature

Name: John Tyrer

Name

Relevant professional qualification(s) or body

Relevant professional qualification(s) or body