

**Gateway Church Withernsea**  
**Annual Report and Financial Statement**  
**2022**

**Trustees Annual Report  
For the period ending 30 September 2022**

The trustees present their report with the financial statements of the charity for the year ended 30 September 2022.

**Administrative Details of Gateway Church Withernsea**

Name of charity: Gateway Church Withernsea CIO

Charity Registration Number: 1171717

Registered Address: 104 Queen Street  
Withernsea  
East Yorkshire  
HU19 2HB

Bankers HSBC UK  
3-4 Jameson Street  
Hull  
HU1 3JX

Trustees:

Mr Timothy Jarvis	Chairperson	Appointed February 2017
Mrs Melissa Hayton	Treasurer	Appointed February 2017
Mrs Annette Jarvis		Appointed February 2017
Mr Mike Hardy		Appointed October 2020
Mr Matthew Milnes		Appointed June 2022
Mrs Lisa Webb		Appointed June 2022

Church Pastor Mr Timothy Jarvis

## **Structure, Governance and Management**

### Governing Document

Kingstrust Network CIO is a registered charity governed by its Constitution adopted on 12 January 2017.

### Appointment of Trustees

Trustees are appointed by nomination of the Church's senior pastor Tim Jarvis and with the agreement of the board of trustees, decided by a simple majority vote. The trustees are responsible, along with the senior pastor, for the general running of the church, including deciding how the funds of the church are to be spent.

The Constitution states that the number of trustees must not be less than three but shall not be subject to any maximum.

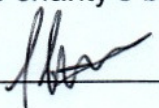
All trustees are familiarised with the practical work of the charity, including but not limited to:

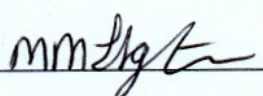
- The obligations of the charity,
- The obligations of trustees,
- The main documents which set out the operating framework for the charity, including its constitution,
- The resources and the current financial position of the church as set out in its latest published accounts and periodic management accounts presented at trustees meetings,
- Ongoing plans and objectives.

**Trustees Annual Report**  
**For the period ending 30 September 2022**

		2022	2022	2022	2021
	Note	Unrestricted	Restricted	Total	Total
<b>RECEIPTS</b>	1,3				
Donations		3,004.93	-	3,004.93	2,611.47
HMRC reclaimed gift aid		0.00	-	0.00	1,445.08
Other		0.00	-	0.00	3.00
		<b>3,004.93</b>	-	<b>3,004.93</b>	<b>8,170.05</b>
<b>PAYMENTS</b>					
Hall rental		878.00	-	878.00	370.00
Visiting speaker expenses		350.00	-	350.00	280.00
Bookkeeping Costs		310.00	-	310.00	69.00
Insurance		212.16	-	212.16	407.00
Capital expenditure		206.98	-	206.98	58.99
Food Provision		107.96	-	107.96	67.31
Denominational fees		60.00	-	60.00	560.00
Bank Charges		59.74	-	59.74	0.00
Junior church costs		50.10	-	50.10	30.58
Filey church at separation	7	0.00	-	0.00	8,246.36
Minister's expenses	2	0.00	-	0.00	1,875.00
Gateway Hub costs		0.00	-	0.00	1,335.50
Other		0.00	-	0.00	577.81
Charitable giving		0.00	-	0.00	305.92
Promotion / publicity		0.00	-	0.00	156.91
		<b>2,234.94</b>	-	<b>2,234.94</b>	<b>14,340.38</b>
<b>NET SURPLUS (DEFICIT)</b>		<b>769.99</b>	-	<b>769.99</b>	<b>(6,170.33)</b>
<b>ASSETS (LIABILITIES)</b>					
Cash and bank balances brought forward		3,940.22	-	3,940.22	10,240.55
Cash and bank balances carried forward		4,710.21	-	4,710.21	3,940.22
Creditors		0.00	-	0.00	(35.00)
Fixed assets [written down value]		206.98	-	206.98	89.50
<b>NET ASSET VALUE</b>		<b>4,917.19</b>	-	<b>4,917.19</b>	<b>3,994.72</b>

These financial statements were approved by the trustees on 14 May 2023 and signed on the charity's behalf by:

 Tim Jarvis, Chairperson

 Melissa Hayton, Treasurer

**Trustees Annual Report  
For the period ending 30 September 2022****Notes****1: Basis of Preparation**

These accounts have been prepared on a Receipts and Payments (R&P) basis in line with Charities Commission guidance for a charity of this size.

**2: Staffing Costs**

There were no staffing costs in the period. The minister was paid all his expenses from Gateway Church Filey.

**3: Restricted Funds**

There were no restricted funds in this financial period.

**4: Taxation**

The church is a registered charity (no: 1171717). All the church's income is applied to its charitable objectives and the church is therefore exempt under current legislation from most forms of taxation.

**5: Transactions with connected persons**

No financial transactions with trustees or connected persons occurred in this financial period.

**6: Foreign Transactions**

There were no foreign transactions in this financial period.

**7: Separation of Withernsea and Filey churches**

Gateway Church Filey was incorporated as a CIO in its own right on 3<sup>rd</sup> February 2021 (number 1193391). Therefore the income and expenditure of the Filey church are accounted here only up to 28 February 2021. Assets belonging to the Filey church are transferred to the new charity on 28 February 2021.

**Reserves Policy**

The trustees were able to retain three to six months' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions, and the charity will work towards maintaining this reserve in the future by careful ongoing monitoring of income and expenditure.

## **Trustees Annual Report For the period ending 30 September 2022**

### **Objectives and Activities**

The objects of the charity as set out in the Constitution are:

- The advancement of the Christian faith in such ways as the charity trustees may from time to time decide.

#### Main objective for 2022:

To grow the church membership and to build up the Christian faith of the church members in both in Withernsea and surrounding area.

#### Activities in 2022:

Following the Coronavirus pandemic the churches activities returned to a more normal cycle. The church performed the following activities for the advancement of the Christian faith:

- 1 Weekly Sunday service at the Meridian Centre Withernsea including junior church for children. During the summer months two services were held outdoors, on the beach at Withernsea.
- 2 Weekly online bible study,
- 3 Weekly online prayer meeting.

All the church's activities both are open to the general public, advertised locally and online at [www.gateway.uk.net](http://www.gateway.uk.net).

#### Main objectives for the following year:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

The charity aims to strengthen and increase the church membership at Withernsea following its collapse during the Coronavirus Pandemic. The Withernsea church has started a gospel band and has performed publicly in Withernsea and other locations in East Yorkshire as far away as Holme-on-Spalding-Moor.

The charity intends to continue to work with Kingstrust Network CIO (number 1161181) in running the Gateway Community Care Hub in Withernsea. This collaboration will bring new opportunities to meet and serve new people in the coming year.

## **Achievements and Performance**

### Review of Activities in 2022

The church has recovered following the Coronavirus pandemic. Like many churches we lost a significant number of members. The church has stabilised and has begun to grow again. The church moved its Sunday Services from the Gateway Community hub back to the Meridian Centre to accommodate more attendees.

The charity continued to work with Kingstrust Network CIO (number 1161181) in running the Gateway Community Care Hub in Withernsea greatly benefiting the people of the Withernsea area.

**Trustees Annual Report  
For the period ending 30 September 2022****Policies**

The church has adopted the following policies and ensures that all volunteers comply with their recommendations:

- Safeguarding policy (includes the DBS checking of all who work with children and vulnerable adults),
- Moral policy,
- Statement of faith,
- Confidentiality policy.

The church requires all its leaders and trustees to sign their commitment to these policies.

**Risk Review**

The trustees aim to conduct a periodic review of the major risks to which the charity is exposed:

- Risks are minimised by the implementation of the policies listed above,
- The needs to minimise financial risks is recognised and is managed by a requirement for all significant expenditure to be authorised at a meeting of the trustees of a sub-committee thereof,
- The church holds a current public liability insurance policy.

**Statement of Trustee's responsibilities**

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the excess of income over expenditure of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to operate.



The Trustees confirm that the accounts comply with the above requirements. The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.