

Charity number: 1171697

Pippa's Group

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 March 2024

Pippa's Group
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Pippa's Group
Report of the Trustees
For the year ended 31 March 2024

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2024. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's report

Pippa's Group has had yet another successful and productive year, with numbers of children remaining steady at a high level, high numbers of parents wanting to send their children this coming September and next January and reports from the Nursery Manager, Treasurer and our Fundraiser which are very encouraging.

Our children have enjoyed regular Forest School opportunities and have also visited the local Community Garden. Children have been able to attend Beach School and this is planned to continue next year. They have enjoyed an additional visit to the local Fire Station which was not only enjoyable but also very educational. Our staff continue to be a great asset to the nursery and our manager Claire Connell works incredibly hard to keep the nursery a welcoming and happy place for the children with the assistance of all the staff.

Following our strong Good grading from Ofsted staff have continued to plan for the future in order to be able to build on this. The staff have carefully reviewed the physical resources of the space we operate from and there are plans to make further improvements in the coming year both to the inside and outside spaces, with emphasis on making the outside space even more accessible for the children.

During the year we have continued with weekend provision for children with additional needs and their families in the sensory room, something our Fundraiser Victoria Harvey has made possible through additional funding.

Victoria has also worked tirelessly throughout the year to provide Pippa's with opportunities to maintain our very good staff ratio to enable the children to thrive with the support that they need and to expand availability of provision such as the sensory room and a wider range of outside opportunities for our children, including the continuing Beach School visits, which for some children have proved to be their first experiences of a visit to the seaside despite the fact that they live fewer than 10 miles inland.

Our financial position has continued to hold steady despite the lasting effect of the challenges of the pandemic; there are still many challenges faced by families whose children come to us to do with the cost of living crisis and Pippa's Group does everything it can to support our families. Thanks are due to our treasurer Fred Hoad for all his work in not only keeping a close eye on our financial progress but also in presenting his findings so clearly in a way that assists with financial planning, and in helping the trustees to undertake this in a more formal way.

Thanks are due as always to our dedicated trustees for all of their hard work. Pippa's Group looks forward to the year to come.

Christina Ruth O'Keeffe MBE
Chair, Pippa's Group

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to enhance the development and education of pre-school children who live in Lewes and the surrounding rural areas offering appropriate teaching, guidance, supervision, care and health facilities.

Pippa's Group (PG) runs a subsidised pre-school for children who are in need. The majority are at an economic disadvantage and/or have a special educational need/disability (SEND). Our charitable purpose is to enhance children's development and education to enable them to reach their full potential. The group also provides a Family Support service, benefitting families of a child up to the age of 18 (or 25 if they have a SEND).

At Pippa's Group we endeavour to offer a really broad curriculum that will stimulate and encourage all our children to achieve their potential. We have found that the Forest School programme has been inspirational for developing confidence, concentration and social skills as well as learning to safely take risks. We have high staffing ratios and as a charity, we are able to offer limited places to children who need additional support.

As we offer high staffing levels we can offer limited spaces for children who have additional needs. Typically, a child starts at around 2 years of age and will stay with the Group until they go to school. We are located in the Landport Community Hub.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Pippa's Group
Report of the Trustees Continued
For the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE

Significant activities

Nursery Manager's Report AGM 2024

Another busy and successful year at Pippa's Group during which we supported 40 children from the local community. We have remained true to our core values with children learning through play, providing unlimited outdoor play and a child-led curriculum.

Children/Curriculum: Our new intake of children throughout the whole of 2023 -2024 have proved very challenging for staff as many struggled to separate from parents and settle in, this is possibly a legacy of Covid.

However, the children have had an exciting year with the opportunity to attend Forest School, or visit the Community Garden, visit Lewes Castle, visit the Fire Station listen to stories from the librarian, attend our Christmas Craft morning and invite their mums in for a Mother's Day tea. Thanks to Enjoolata we were able to run 6 Beach School sessions over the summer term taking small groups of children to Seaford Beach. These sessions were hugely successful with the children gaining so much from the experience. This year we also introduced weekly half an hour yoga session with Christina, a very experienced yoga teacher. The sessions encourage the children to explore movement in a structured and calm way, often following a theme, the sessions are proving very popular with the children and the parents.

Staff: We have had a stable year with staff, Indi joined us in September as a member of our Forest School team and is doing very well. As always Katie has been an amazing support to me and works extremely hard. All staff have had the opportunity to update safeguarding and First Aid skills, with some staff choosing to do additional training for their own professional development and for the benefit of the children too. Natalie is a good example of this, having attended a whole day woodworking course she is in the process of setting up a woodwork area in the garden.

Thank you: Thank you to all the trustees and volunteers, your time is very much appreciated and valued. I would like to Ruth for her ongoing support especially with all things staff related and thank Vicki too for working so hard for us. Without Vicki our children would not receive all the free extras (such as Forest School and Beach School) that makes learning so much fun for our children and delivering the curriculum a welcome challenge both for me and all the staff!

FINANCIAL REVIEW

With the transfer of the nursery to its new location it took some time to be re-established but now that this has been achieved the number of children that attend has increased. This has led to an increase in revenue in respect of Early Years Educational Entitlement commensurate with the increase in those who attend and use their 15 hours of free childcare.

Significant events

None.

Going concern

The number of children that we support is ever increasing, as is the proportion of children with Special Educational Needs and those who are at an economic disadvantage. As a pre-school our costs are high, this being due to the number of skilled one-to-one workers we employ in order not to turn away children who have behavioural, emotional or physical needs for one-to-one support.

The cost of our skilled and experienced one-to-one workers is £8.50 per hour. We continue to receive only £5.28 per child per hour for 2 year olds and £4.10 per child per hour for 3 and 4 year olds from the Early Years Education (EYEE) grant and we only charge parents (not receiving this grant) the equivalent of £4 per hour.

At the end of the period under review there were reserves of £43,037.

Pippa's Group
Report of the Trustees Continued
For the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Group was first formed in 1986 when Pippa was invited by Lewes Social Services to set up a small specialist playgroup, in her own home, and several of those first children had special needs or developmental delays. Over the course of the next ten years the Group formulated its programme and targeting families most in need of help. Most of the children stayed at the Group until they went to school, others moved on to mainstream nurseries when it was felt they could cope in a larger setting. There was always a long waiting list.

The Group relocated and in 1999 first became registered as a charity and then registered with OFSTED in 2004 and expanded further in 2006. In 2008 the Group expanded again and moved to a purpose built structure in the grounds of Pells CE Primary School Lewes and then moved to its current location when the school closed in the summer of 2017.

We offer 15 hours free nursery education for each child over three years old per week. We can also offer 2 year old funding for eligible children. Pippa's Group also offer 30 funded hours to eligible working families. The younger children not yet able to access government funding, pay a nominal fee of £4 per hour. This ensures our service is available to all.

During the year we were delighted to achieve another 'Good' Ofsted Inspection report. This was entirely due to the fantastic leadership of our Supervisor, Claire Connell and her great team of dedicated staff, some of whom have worked for Pippa's Group for over 10 years!

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Pippa's Group
Charity registration number	1171697
Principal address	Landport Community Hub Landport Road Lewes East Sussex BN7 2SU

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Christina Ruth O'Keeffe
Frederick Hoad
Heather Frost
Marie-Claire Turner
Philippa Campbell

Independent examiners	Stewart Hunt FCCA 54 Cliffe High Street Lewes East Sussex BN7 2AN
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Approved by the Board of Trustees and signed on its behalf by



..... Ruth O'Keeffe (Thu, 16th Jan 2025
18:48:35 GMT)

15 January 2025

Christina Ruth O'Keeffe

Pippa's Group
Independent Examiners Report to the Trustees
For the year ended 31 March 2024

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stewart Hunt

----- Stewart-Hunt (Wed; 15th Jan 2025) -----
17:16:11 GMT)

Stewart Hunt FCCA
54 Cliffe High Street
Lewes
East Sussex
BN7 2AN

15 January 2025

Pippa's Group
Statement of Financial Activities
For the year ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 £	2023 £
Income and endowments from:					
Donations and legacies	2	95,936	52,755	148,691	147,156
Other income	3	299	-	299	66
Total		96,235	52,755	148,990	147,222
Expenditure on:					
Raising funds	4/5	(27,521)	(16,122)	(43,643)	(37,643)
Charitable activities	6/7	(105,609)	-	(105,609)	(98,479)
Total		(133,130)	(16,122)	(149,252)	(136,122)
Net income/expenditure		(36,895)	36,633	(262)	11,100
Reconciliation of funds					
Total funds brought forward		16,092	27,207	43,299	32,199
Total funds carried forward		(20,803)	63,840	43,037	43,299

Pippa's Group
Statement of Financial Position
As at 31 March 2024

	Notes	2024 £	2023 £
Current assets			
Cash at bank and in hand		43,287	43,549
		43,287	43,549
Creditors: amounts falling due within one year	12	(250)	(250)
Net current assets		43,037	43,299
Total assets less current liabilities		43,037	43,299
Net assets		43,037	43,299
The funds of the charity			
Restricted income funds	13	63,840	27,207
Unrestricted income funds	13	(20,803)	16,092
Total funds		43,037	43,299

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



Ruth O'Keeffe (Thu, 16th Jan 2025

..... 18:48:35 GMT).....

Christina Ruth O'Keeffe

Trustee

15 January 2025

Pippa's Group
Notes to the Financial Statements
For the year ended 31 March 2024

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Pippa's Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The financial statements are prepared, on a going concern basis, under the historical cost convention.

2. Income from donations and legacies

	Unrestricted funds	Restricted funds	2024	2023
	£	£	£	£
Donations received	970	-	970	1,273
Grants received	94,966	37,582	132,548	127,898
Gifts in kind	-	15,173	15,173	17,985
	95,936	52,755	148,691	147,156

3. Other income

	2024	2023
	£	£
Unrestricted funds		
Other income 1	299	66
	299	66

4. Expenditure on generating donations and legacies

	2024	2023
	£	£
Unrestricted funds		
Donations	2,993	3,095
	2,993	3,095

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2024

5. Expenditure on other trading activities

	Unrestricted funds	Restricted funds	2024	2023
	£	£	£	£
Staff costs	3,484	-	3,484	-
Shop costs	-	1,020	1,020	1,380
Support costs	21,044	15,102	36,146	33,168
	24,528	16,122	40,650	34,548

6. Costs of charitable activities by fund type

	2024	2023
	£	£
Unrestricted funds		
Activity 1	1,989	1,299
Activity 2	85,427	83,442
Support costs	18,193	13,738
	105,609	98,479

7. Costs of charitable activities by activity type

	Activities undertaken directly	Support costs	2024	2023
	£	£	£	£
Support costs				
Activity 1	1,989	18,193	20,182	15,037
Activity 2	85,427	-	85,427	83,442
	87,416	18,193	105,609	98,479

8. Analysis of support costs

	Fundraising trading	Activity 1	2024	2023
	£	£	£	£
Management	13,449	-	13,449	11,004
IT	-	11,653	11,653	9,655
Human Resources	-	3,133	3,133	967
Governance costs	22,697	3,407	26,104	25,280
	36,146	18,193	54,339	46,906

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2024

9. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2024	2023
	£	£
Financial advice	268	755
Operating lease charges - other	3,484	-
Trustees' pension contributions	1,652	1,134
Staff pension contributions	3,713	3,815
	<hr/>	<hr/>

10. Staff costs and emoluments

Total staff costs for the year ended 31 March 2024 were:

	2024	2023
	£	£
Salaries and wages	86,810	85,734
Social security costs	8,912	6,756
Pension costs	5,633	5,704
	<hr/>	<hr/>
	101,355	98,194
	<hr/>	<hr/>

	2024	2023
General	0	0
	<hr/>	<hr/>
	0	0
	<hr/>	<hr/>

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2024

11. Comparative for the Statement of Financial Activities

	Unrestricted funds £	Restricted funds £	2023 £
Income and endowments from:			
Donations and legacies	86,072	61,084	147,156
Other income	66	-	66
Total	86,138	61,084	147,222
Expenditure on:			
Raising funds	(14,099)	(1,380)	(15,479)
Charitable activities	(15,037)	(83,442)	(98,479)
Total	(29,136)	(84,822)	(113,958)
Net income/expenditure	57,002	(23,738)	33,264
Reconciliation of funds			
Total funds brought forward	(26,073)	58,272	32,199
Total funds carried forward	30,929	34,534	65,463

12. Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	250	250
	250	250

13. Movement in funds

Unrestricted Funds

	Balance at 01/04/2023 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2024 £
<i>General</i>				
General	16,092	96,235	(133,130)	(20,803)
	16,092	96,235	(133,130)	(20,803)

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2024

Unrestricted Funds - Previous year

	Balance at 01/04/2022 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2023 £
<i>General</i>				
General	(26,073)	86,138	(43,973)	16,092
	(26,073)	86,138	(43,973)	16,092

Restricted Funds

	Balance at 01/04/2023 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2024 £
Amounts received for specific purposes	27,207	52,755	(16,122)	63,840
	27,207	52,755	(16,122)	63,840

Restricted Funds - Previous year

	Balance at 01/04/2022 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2023 £
Amounts received for specific purposes	58,272	61,084	(92,149)	27,207
	58,272	61,084	(92,149)	27,207

14. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
<i>General</i>		
General	43,037	43,037
	43,037	43,037

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2024

Previous year

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
<i>General</i>		
General	43,299	43,299
	43,299	43,299

Pippa's Group
Detailed Statement of Financial Activities
For the year ended 31 March 2024

	2024 £	2023 £
INCOME AND ENDOWMENT		
Donations and legacies		
Donations	970	1,273
Grants receivable	132,548	127,898
Parental contributions	15,173	17,985
	148,691	147,156
Other income		
Other income 1	299	66
	299	66
Total incoming resources	148,990	147,222
EXPENDITURE		
Raising donations and legacies		
Donations	(2,993)	(3,095)
	(2,993)	(3,095)
Other trading activities		
Staff costs	(3,484)	-
Friday group	(1,020)	(1,380)
	(4,504)	(1,380)
Charitable activities		
Cost of direct charitable activity (Activity 1)	(1,989)	(1,299)
Cost of direct charitable activity (Activity 2)	(85,427)	(83,442)
	(87,416)	(84,741)
SUPPORT COSTS		
Management		
Fundraising Management	(13,449)	(11,004)
	(13,449)	(11,004)
IT		
IT (Activity 1)	(11,653)	(9,655)
	(11,653)	(9,655)
Human Resources		
Human Resources (Activity 1)	(3,133)	(967)
	(3,133)	(967)
Governance costs		
Governance costs	(22,697)	(22,164)
Governance costs (Activity 1)	(3,407)	(3,116)
	(26,104)	(25,280)
Total resources expended	(149,252)	(136,122)
Net Expenditure	(262)	11,100



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