

Charity number: 1171697

Pippa's Group

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 March 2022

Pippa's Group
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For the year ended 31 March 2022

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Pippa's Group
Report of the Trustees
For the year ended 31 March 2022

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's report

It has been an extraordinarily difficult year for Pippa's Group to operate in, with ever changing Government guidance and the re-emergence into full social interaction whilst the pandemic has not entirely gone away presenting us with new challenges.

Staff have risen magnificently to these challenges, ably and indefatigably led by our nursery manager Claire Connell, and we have remained open throughout thanks to all of the hard work and dedication of the staff.

Not only have staff been hard at work, staff members have also managed to complete essential training and further develop Forest School and Special Educational Needs skills, also keeping up to date with necessary first aid and safeguarding knowledge. The first face to face training has taken place since the pandemic began, in addition to all staff continuing to access online training.

New curriculum rules nationally have meant that staff spend less time on paperwork and have greater involvement with the children, which has been a success all round. It has also been really welcome to have parents able to return to the nursery and to plan for a return to home visits in September.

All the trustees are extremely grateful to staff for their adherence to duty in the face of such difficulties, undertaken with a strong team spirit and invaluable sense of humour.

Throughout all the different social mixing rules this year I have continued to greatly value the electronic and telephone links with our nursery manager Claire and being able to keep a strong sense of involvement with the day-to-day decision making in order to support Claire and her team as needed. Pippa Campbell has always been our most hands-on trustee and thanks are due to her for all of her support to nursery staff. Heather Frost has also been a regular visitor whenever regulations permitted.

The whole trustee body was able to meet regularly through an online platform during the lockdowns, and as the pandemic restrictions have eased is now able to meet face to face in addition, and this has enabled us to continue working to administer all of our usual functions without a break. All trustees have worked hard to make this possible. We plan to retain online meetings in addition to face to face ones as these make it easier to have the full trustee body present.

Special thanks are due to Fred Hoad our treasurer and also to our fundraiser Vicki Harvey for all her very successful efforts to keep our essential funding coming in so that we can continue to provide the best possible nursery experiences for our children including through specialist provision to help those who have additional needs in the learning environment.

During the year Magdalena Jaramek, a long-standing trustee, has retired, and we wish her well and send many thanks for her work with Pippa's Group. Our secretary, Diana Freestone, whose organisational skills are many and greatly valued, has become a Trustee, and Debbie Twitchen has been able to return to this role at the AGM.

As in previous years Ian Campbell must also have a special mention for his sterling work in renovating and maintaining the building.

I commend to you the reports being tabled from the treasurer, nursery manager and fundraiser to serve as appendices to this report.

Thank you again to everyone who makes Pippa's Group such a special place for the children we look after and whose skills for life our staff help to develop in their time with us. Here's to another great year of achievement and hope for the one to come being just a little less challenging!

Pippa's Group
Report of the Trustees Continued
For the year ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to enhance the development and education of pre-school children who live in Lewes and the surrounding rural areas offering appropriate teaching, guidance, supervision, care and health facilities.

Pippa's Group (PG) runs a subsidised pre-school for children who are in need. The majority are at an economic disadvantage and/or have a special educational need/disability (SEND). Our charitable purpose is to enhance children's development and education to enable them to reach their full potential. The group also provides a Family Support service, benefitting families of a child up to the age of 18 (or 25 if they have a SEND).

At Pippa's Group we endeavour to offer a really broad curriculum that will stimulate and encourage all our children to achieve their potential. We have found that the Forest School programme has been inspirational for developing confidence, concentration and social skills as well as learning to safely take risks. We have high staffing ratios and as a charity, we are able to offer limited places to children who need additional support.

As we offer high staffing levels we can offer limited spaces for children who have additional needs. Typically, a child starts at around 2 years of age and will stay with the Group until they go to school. We are located in the Landport Community Hub.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

ACHIEVEMENTS AND PERFORMANCE

Significant activities

Nursery Manager Report for Year ended March 2022

We have had another successful and busy year, we have continued to provide a happy and positive environment and an exciting curriculum for 40 children from our local community. We are delighted that many of our families come via recommendations from those that currently or have previously attended.

Staff

There have been some challenges with staffing this year and the current team is still evolving. Katie replaced Elaine as Deputy in September, she has proved to be kind but firm and has earned the respect of all the staff and is very popular with the children too. Kim has joined me as Designated Safeguarding Lead and has undertaken relevant training for this role which she has embraced fully. Luci in her role as SENCO has worked successfully with some challenging children and parents. Natalie, supported by Ingrid, has continued to ensure that Forest School is both safe and exciting and that priority is given to children that receive pupil premium or do not have access to outdoor space.

Curriculum

With significant new changes introduced to the Early Years Foundation Stage in September 2021 we had to re-evaluate the way we plan, how we meet the needs of individual children and how we use our resources. This was a steep learning curve for all concerned but having written our own curriculum and reflected on how we can best meet the needs of the children (by spending more time with them and less time on onerous paperwork!) we have made significant progress in this area.

Parents and Families

This academic year we have once again been able to invite parents into the setting. We held two well attended parents evenings, stay and play sessions were offered to all families and an end of term celebration for parents and children. We aim to reintroduce home visits in September 2022.

Thank you

I would like to take this opportunity to thank all the staff for their dedication and professionalism for helping at weekends and during the holidays and most importantly of all for providing a welcoming, safe, fun environment for our children. Further thanks to Ruth, Pippa and the trustees for their ongoing support and to Vicki who once again has successfully achieved the grants and funding that enable us to remain operational.

FINANCIAL REVIEW

With the transfer of the nursery to its new location it took some time to be re-established but now that this has been achieved the number of children that attend has increased. This has led to an increase in revenue in respect of Early Years Educational Entitlement commensurate with the increase in those who attend and use their 15 hours of free childcare.

Pippa's Group
Report of the Trustees Continued
For the year ended 31 March 2022

Significant events

None.

Going concern

The number of children that we support is ever increasing, as is the proportion of children with Special Educational Needs and those who are at an economic disadvantage. As a pre-school our costs are high, this being due to the number of skilled one-to-one workers we employ in order not to turn away children who have behavioural, emotional or physical needs for one-to-one support.

The cost of our skilled and experienced one-to-one workers is £8.50 per hour. We continue to receive only £5.28 per child per hour for 2 year olds and £4.10 per child per hour for 3 and 4 year olds from the Early Years Education (EYEE) grant and we only charge parents (not receiving this grant) the equivalent of £4 per hour.

At the end of the period under review there were reserves of £32,199..

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Group was first formed in 1986 when Pippa was invited by Lewes Social Services to set up a small specialist playgroup, in her own home, and several of those first children had special needs or developmental delays. Over the course of the next ten years the Group formulated its programme and targeting families most in need of help. Most of the children stayed at the Group until they went to school, others moved on to mainstream nurseries when it was felt they could cope in a larger setting. There was always a long waiting list.

The Group relocated and in 1999 first became registered as a charity and then registered with OFSTED in 2004 and expanded further in 2006. In 2008 the Group expanded again and moved to a purpose built structure in the grounds of Pells CE Primary School Lewes and then moved to its current location when the school closed in the summer of 2017.

We offer 15 hours free nursery education for each child over three years old per week. We can also offer 2 year old funding for eligible children. Pippa's Group also offer 30 funded hours to eligible working families. The younger children not yet able to access government funding, pay a nominal fee of £4 per hour. This ensures our service is available to all.

During the year we were delighted to achieve another 'Good' Ofsted Inspection report. This was entirely due to the fantastic leadership of our Supervisor, Claire Connell and her great team of dedicated staff, some of whom have worked for Pippa's Group for over 10 years!

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Pippa's Group
Charity registration number	1171697
Principal address	Landport Community Hub Landport Road Lewes East Sussex BN7 2SU

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Christina Ruth O'Keeffe
Frederick Hoad
Heather Frost
Magdalena Jaremek
Marie-Claire Turner
Brenda Figg-Wild
(Resigned: 19 May 2021)
Philippa Campbell

Pippa's Group
Report of the Trustees Continued
For the year ended 31 March 2022

Independent examiners

Stewart Hunt FCCA
Albion House
Albion Street
Lewes
East Sussex
BN7 2NF

Approved by the Board of Trustees and signed on its behalf by

RL

.....~~Ruth O'Keeffe (Jan 22, 2023, 10:01pm)~~.....

20 January 2023

Christina Ruth O'Keeffe

Pippa's Group
Independent Examiners Report to the Trustees
For the year ended 31 March 2022

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



-----Stewart Hunt (Jan 23; 2023; 8:42am)-----

Stewart Hunt

FCCA

Stewart Hunt FCCA

Albion House

Albion Street

Lewes

East Sussex

BN7 2NF

20 January 2023

Pippa's Group
Statement of Financial Activities
For the year ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 £	2021 £
Income and endowments from:					
Donations and legacies	2	103,802	20,676	124,478	127,938
Total		103,802	20,676	124,478	127,938
Expenditure on:					
Raising funds	3/4	(18,068)	(18,417)	(36,485)	(22,082)
Charitable activities	5/6	(89,589)	-	(89,589)	(96,093)
Total		(107,657)	(18,417)	(126,074)	(118,175)
Net income/expenditure		(3,855)	2,259	(1,596)	9,763
Reconciliation of funds					
Total funds brought forward		(22,218)	56,013	33,795	24,032
Total funds carried forward		(26,073)	58,272	32,199	33,795

Pippa's Group
Statement of Financial Position
As at 31 March 2022

	Notes	2022 £	2021 £
Current assets			
Cash at bank and in hand		32,450	34,046
		32,450	34,046
Creditors: amounts falling due within one year	11	(250)	(250)
Net current assets		32,200	33,796
Total assets less current liabilities		32,200	33,796
Net assets		32,200	33,796
The funds of the charity			
Restricted income funds	12	58,272	56,013
Unrestricted income funds	12	(26,073)	(22,218)
Total funds		32,199	33,795

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

for

.....
 Ruth O'Keefe (Jan 22, 2023, 10:01pm)

Christina Ruth O'Keefe
 Trustee

20 January 2023

Pippa's Group
Notes to the Financial Statements
For the year ended 31 March 2022

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Pippa's Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The financial statements are prepared, on a going concern basis, under the historical cost convention.

2. Income from donations and legacies

	Unrestricted funds	Restricted funds	2022	2021
	£	£	£	£
Donations received	3,803	20,676	24,479	43,023
Grants received	86,459	-	86,459	80,661
Gifts in kind	13,540	-	13,540	4,254
	103,802	20,676	124,478	127,938

3. Expenditure on generating donations and legacies

	2022	2021
	£	£
Unrestricted funds		
Donations	8,825	-
	8,825	-

4. Expenditure on other trading activities

	2022	2021
	£	£
Unrestricted funds		
Staff costs	2,337	-
Shop costs	-	120
Support costs	25,323	21,962
	27,660	22,082

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2022

5. Costs of charitable activities by fund type

	2022	2021
	£	£
Unrestricted funds		
Activity 1	1,793	32,964
Activity 2	78,448	49,933
Support costs	9,348	13,196
	89,589	96,093

6. Costs of charitable activities by activity type

	Activities undertaken directly	Support costs	2022	2021
	£	£	£	£
Support costs				
Activity 1	1,793	9,348	11,141	46,160
Activity 2	78,448	-	78,448	49,933
	80,241	9,348	89,589	96,093

7. Analysis of support costs

	Fundraising trading	Activity 1	2022	2021
	£	£	£	£
Management	6,717	-	6,717	5,719
IT	-	9,348	9,348	12,971
Governance costs	18,606	-	18,606	16,468
	25,323	9,348	34,671	35,158

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2022

8. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2022	2021
	£	£
Financial advice	189	-
Operating lease charges - other	2,337	-
Trustees' remuneration	-	1,105
Trustees' pension contributions	1,200	945
Staff pension contributions	3,088	3,861
	<hr/>	<hr/>

9. Staff costs and emoluments

Total staff costs for the year ended 31 March 2022 were:

	2022	2021
	£	£
Salaries and wages	78,448	72,765
Social security costs	11,648	14,551
Pension costs	4,477	4,806
	<hr/>	<hr/>
	94,573	92,122

	2022	2021
	£	£
General	0	8
	<hr/>	<hr/>
	0	8

10. Comparative for the Statement of Financial Activities

	Unrestricted funds	Restricted funds	2021
	£	£	£
Income and endowments from:			
Donations and legacies	107,017	20,921	127,938
Total	<hr/> 107,017	<hr/> 20,921	<hr/> 127,938
Expenditure on:			
Raising funds	(5,719)	(120)	(5,839)
Charitable activities	(96,093)	-	(96,093)
Total	<hr/> (101,812)	<hr/> (120)	<hr/> (101,932)
Net income	5,205	20,801	26,006
Reconciliation of funds			
Total funds brought forward	(27,423)	51,455	24,032
Total funds carried forward	<hr/> (22,218)	<hr/> 72,256	<hr/> 50,038

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2022

11. Creditors: amounts falling due within one year

	2022	2021
	£	£
Other creditors	250	250
	250	250

12. Movement in funds

Unrestricted Funds

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
<i>General</i>				
General	(22,218)	103,802	(107,657)	(26,073)
	(22,218)	103,802	(107,657)	(26,073)

Unrestricted Funds - Previous year

	Balance at 01/04/2020	Incoming resources	Outgoing resources	Balance at 31/03/2021
	£	£	£	£
<i>General</i>				
General	(27,423)	107,017	(101,812)	(22,218)
	(27,423)	107,017	(101,812)	(22,218)

Restricted Funds

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
Amounts received for specific purposes	56,013	20,676	(18,417)	58,272
	56,013	20,676	(18,417)	58,272

Restricted Funds - Previous year

	Balance at 01/04/2020	Incoming resources	Outgoing resources	Balance at 31/03/2021
	£	£	£	£
Amounts received for specific purposes	51,455	20,921	(16,363)	56,013
	51,455	20,921	(16,363)	56,013

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2022

13. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
<i>General</i>		
General	32,200	32,200
	32,200	32,200
Previous year		
	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
<i>General</i>		
General	33,796	33,796
	33,796	33,796

Pippa's Group
Detailed Statement of Financial Activities
For the year ended 31 March 2022

	2022 £	2021 £
INCOME AND ENDOWMENT		
Donations and legacies		
Donations	24,479	43,023
Grants receivable	86,459	80,661
Parental contributions	13,540	4,254
	124,478	127,938
Total incoming resources	124,478	127,938
EXPENDITURE		
Raising donations and legacies		
Donations	(8,825)	-
	(8,825)	-
Other trading activities		
Staff costs	(2,337)	-
Friday group	-	(120)
	(2,337)	(120)
Charitable activities		
Cost of direct charitable activity (Activity 1)	(1,793)	(32,964)
Cost of direct charitable activity (Activity 2)	(78,448)	(49,933)
	(80,241)	(82,897)
SUPPORT COSTS		
Management		
Fundraising Management	(6,717)	(5,719)
	(6,717)	(5,719)
IT		
IT (Activity 1)	(9,348)	(12,971)
	(9,348)	(12,971)
Governance costs		
Governance costs	(18,606)	(16,243)
Governance costs (Activity 1)	-	(225)
	(18,606)	(16,468)
Total resources expended	(126,074)	(118,175)
Net Expenditure	(1,596)	9,763



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Audit history log

Date	Action
Mon, 23rd Jan 2023 8:42:01 UTC	The envelope has been signed by all parties. (185.9.233.244)
Mon, 23rd Jan 2023 8:42:01 UTC	Stewart Hunt signed the envelope. (185.9.233.244)
Mon, 23rd Jan 2023 8:41:43 UTC	Stewart Hunt viewed the envelope. (185.9.233.244)
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Sun, 22nd Jan 2023 22:01:56 UTC	Document emailed to Stewart@stewarhunt.co.uk (13.42.17.180)
Sun, 22nd Jan 2023 22:01:54 UTC	Sent the envelope to Stewart Hunt (Stewart@stewarhunt.co.uk) for signing. (86.179.124.120)
Sun, 22nd Jan 2023 22:01:54 UTC	Ruth O'Keeffe signed the envelope. (86.179.124.120)
Sun, 22nd Jan 2023 22:00:35 UTC	Ruth O'Keeffe viewed the envelope. (86.179.124.120)
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Fri, 20th Jan 2023 10:58:39 UTC	Document emailed to roklewes@gmail.com (13.42.38.186)
Fri, 20th Jan 2023 10:58:37 UTC	Sent the envelope to Ruth O'Keeffe (roklewes@gmail.com) for signing. (151.226.170.169)
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Fri, 20th Jan 2023 10:56:28 UTC	Document generated with fingerprint 24ffa1b6589627116701f8b1c037d93c (151.226.170.169)
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