

# PIPPA'S GROUP

England & Wales · Charity number 1171697

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2017-02-20

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Landport Community Hub  
Landport Road  
Lewes  
East Sussex  
BN7 2SU

**Phone** 01273483992

**Email** [info@pippasgroup.org.uk](mailto:info@pippasgroup.org.uk)

**Website** [www.pippasgroup.org](http://www.pippasgroup.org)

## Activities

---

**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN OF PRE-PLAY GROUP AGE (2 TO 3YEARS APPROXIMATELY) WHO LIVE IN LEWES AND THE SURROUNDING RURAL AREAS OFFERING APPROPRIATE TEACHING, GUIDANCE, SUPERVISION, CARE AND HEALTH FACILITIES.

**Activities:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN OF PRE-PLAY GROUP AGE (2 TO 3YEARS APPROXIMATELY) WHO LIVE IN LEWES AND THE SURROUNDING RURAL AREAS OFFERING APPROPRIATE TEACHING, GUIDANCE, SUPERVISION, CARE AND HEALTH FACILITIES.

## Classification

---

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability
- **Who:** Children/young People, People With Disabilities

## Geography

---

- East Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£145,162	£171,055	-	-
2024-03-31	£148,990	£149,252	-	-
2023-03-31	£147,222	£136,122	-	-
2022-03-31	£124,478	£126,074	-	-
2021-03-31	£127,938	£118,175	-	-

## Trustees

Name	Role	Appointed
<b>Diana Jane Freestone</b>	Chair	2024-12-17
Deborah Twitchen MBE		2022-07-04
FREDERICK HOAD		2017-09-09
Marie-Christine Turner		2015-09-07
Philippa Campbell		2019-03-01

**PIPPA'S GROUP**

England & Wales - Charity number 1171697

---

# Accounts

---

**Charity number: 1171697**

**Pippa's Group**

**Report of the Trustees and Unaudited Financial Statements**

**For the year ended 31 March 2025**

**Pippa's Group**  
**Contents Page**  
**For the year ended 31 March 2025**

Report of the Trustees	1 to 3
Independent Examiner's Report to the Trustees	4
Statement of Financial Activities	5
Statement of Financial Position	6
Notes to the Financial Statements	7 to 12
Detailed Statement of Financial Activities	13

**Pippa's Group**  
**Report of the Trustees**  
**For the year ended 31 March 2025**

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2025. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

**Chair's report**

As the Trustees review another successful year for Pippa's Group it is good to hear from our Nursery Manager that numbers continue to hold up so well in the nursery and there is so much interest from new families. Training news is very positive, and the Manager's training and development of skills in the area of mental health is an important step.

Thanks must go to Ian Campbell for his work on the drainage of the garden area outside: going forward as trustee group in the coming year we will need to further develop a strategy to improve on this again and make sure the garden is improved for our children.

The minimum wage is about to increase and keeping all staff above it and maintaining the proportionate differences between their rates is important. As we enter the new financial year I will be liaising with our Treasurer Fred Hoad to sort out exact hourly amounts for each staff member based on a multiple of 1.095 representing the percentage increase that £10.50-£11.50 for those on the minimum wage to be awarded to all staff.

Also good to end the financial year with positive news from Victoria Harvey our fundraiser; thanks, as always for all of her hard work. It is very helpful that grant funders are appearing to be more willing to contribute to core costs more readily rather than simply to projects and new items, as Pippa's Group works hard to provide extra assistance for our children year on year rather than simply running from project to project.

The new venture of being part of the local Lewes District Council lottery is a promising new source of regular income and ways to publicise our involvement locally can be looked at, such as adding to the website.

We have focused on governance requirements recently, and been able to make sure everything is up to date including important policies.

Thanks as always to all of our dedicated Trustees for their hard work, and to our Treasurer Fred Hoad who is keeping us all up to date with trends and the state of the charity's finances as we progress through the year, with helpful pointers for strategy.

Planning for the future carefully has never been more important.

Chair, Pippa's Group

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the charity are to enhance the development and education of pre-school children who live in Lewes and the surrounding rural areas offering appropriate teaching, guidance, supervision, care and health facilities.

Pippa's Group (PG) runs a subsidised pre-school for children who are in need. The majority are at an economic disadvantage and/or have a special educational need/disability (SEND). Our charitable purpose is to enhance children's development and education to enable them to reach their full potential. The group also provides a Family Support service, benefitting families of a child up to the age of 18 (or 25 if they have a SEND).

At Pippa's Group we endeavour to offer a really broad curriculum that will stimulate and encourage all our children to achieve their potential. We have found that the Forest School programme has been inspirational for developing confidence, concentration and social skills as well as learning to safely take risks. We have high staffing ratios and as a charity, we are able to offer limited places to children who need additional support.

As we offer high staffing levels we can offer limited spaces for children who have additional needs. Typically, a child starts at around 2 years of age and will stay with the Group until they go to school. We are located in the Landport Community Hub.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2025**

**ACHIEVEMENTS AND PERFORMANCE**

**Significant activities**

Nursery Manager's Report AGM 2025

Another busy and successful year at Pippa's Group during which we have supported 38 children from the local community. We have remained true to our core values with children learning through play, providing unlimited outdoor play and a child-led curriculum.

Children/Curriculum:

Once again staff have worked hard to ensure that children have an exciting curriculum with a range of opportunities to explore our local community including weekly trips to the Landport Community Garden, weekly Forest School sessions, walks to Pells Pond and our annual visit to the Fire Station. We also ran 6 beach school sessions over the summer term, which the children loved.

This year we were invited to Claydon House to bring the children to meet the elderly residents. We have now done several intergenerational visits, where the children and residents have done singing, baking and made crafts together. The visits are happy, moving and positive, something that we aim to continue doing.

At the nursery we have continued with weekly yoga sessions with Christina, these sessions are proving very popular with the children and the parents. The sessions are particularly good for developing listening and attention skills as well as gross motor skills.

We have provided regular opportunities for parents to see the nursery in action, with Stay and Play sessions, as well as a Mothers Day tea party, a Fathers in the Forest session and our popular Christmas Craft morning too.

Staff: We have had one staff change this year with Kim leaving us after 8 years, to focus on her health and that of her children. Anna joined us in January and has settled in very well, she has a lovely calm demeanor that is beneficial to the children.

Thank you: I would like to thank the trustees for their ongoing support of the nursery and in particular Ruth for being readily available with practical advice, encouragement and consistency in some challenging times.

**FINANCIAL REVIEW**

With the transfer of the nursery to its new location it took some time to be re-established but now that this has been achieved the number of children that attend has increased. This has led to an increase in revenue in respect of Early Years Educational Entitlement commensurate with the increase in those who attend and use their 15 hours of free childcare.

**Significant events**

None.

**Going concern**

The number of children that we support is ever increasing, as is the proportion of children with Special Educational Needs and those who are at an economic disadvantage. As a pre-school our costs are high, this being due to the number of skilled one-to-one workers we employ in order not to turn away children who have behavioural, emotional or physical needs for one-to-one support.

The cost of our skilled and experienced one-to-one workers is £8.50 per hour. We continue to receive only £5.28 per child per hour for 2 year olds and £4.10 per child per hour for 3 and 4 year olds from the Early Years Education (EYEE) grant and we only charge parents (not receiving this grant) the equivalent of £4 per hour.

At the end of the period under review there were reserves of £43,037.

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2025**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Group was first formed in 1986 when Pippa was invited by Lewes Social Services to set up a small specialist playgroup, in her own home, and several of those first children had special needs or developmental delays. Over the course of the next ten years the Group formulated its programme and targeting families most in need of help. Most of the children stayed at the Group until they went to school, others moved on to mainstream nurseries when it was felt they could cope in a larger setting. There was always a long waiting list.

The Group relocated and in 1999 first became registered as a charity and then registered with OFSTED in 2004 and expanded further in 2006. In 2008 the Group expanded again and moved to a purpose built structure in the grounds of Pells CE Primary School Lewes and then moved to its current location when the school closed in the summer of 2017.

We offer 15 hours free nursery education for each child over three years old per week. We can also offer 2 year old funding for eligible children. Pippa's Group also offer 30 funded hours to eligible working families. The younger children not yet able to access government funding, pay a nominal fee of £4 per hour. This ensures our service is available to all.

During the year we were delighted to achieve another 'Good' Ofsted Inspection report. This was entirely due to the fantastic leadership of our Supervisor, Claire Connell and her great team of dedicated staff, some of whom have worked for Pippa's Group for over 10 years!

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Name of Charity</b>	Pippa's Group
<b>Charity registration number</b>	1171697
<b>Principal address</b>	Landport Community Hub Landport Road Lewes East Sussex BN7 2SU

**Trustees**

The trustees and officers serving during the year and since the year end were as follows:

Christina Ruth O'Keeffe  
Frederick Hoad  
Heather Frost  
Marie-Claire Turner  
Philippa Campbell  
Diana Freestone  
(Appointed: 17 December 2024)

<b>Independent examiners</b>	Stewart Hunt FCCA 54 Cliffe High Street Lewes East Sussex BN7 2AN
------------------------------	---

Approved by the Board of Trustees and signed on its behalf by



.....  
Diana Freestone (Jan 22, 2026, 7:18pm)

Diana Freestone

**Pippa's Group**  
**Independent Examiners Report to the Trustees**  
**For the year ended 31 March 2025**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Stewart Hunt*

..... Stewart Hunt (Jan 22, 2026, 10:21am) .....

Stewart Hunt FCCA  
54 Cliffe High Street  
Lewes  
East Sussex  
BN7 2AN

**Pippa's Group**  
**Statement of Financial Activities**  
**For the year ended 31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 £	2024 £
<b>Income and endowments from:</b>					
Donations and legacies	2	94,724	50,206	144,930	148,691
Other income	3	232	-	232	299
<b>Total</b>		<b>94,956</b>	<b>50,206</b>	<b>145,162</b>	<b>148,990</b>
<b>Expenditure on:</b>					
Raising funds	4/5	(21,299)	(24,827)	(46,126)	(43,643)
Charitable activities	6/7	(124,929)	-	(124,929)	(105,609)
<b>Total</b>		<b>(146,228)</b>	<b>(24,827)</b>	<b>(171,055)</b>	<b>(149,252)</b>
<b>Net income/expenditure</b>		<b>(51,272)</b>	<b>25,379</b>	<b>(25,893)</b>	<b>(262)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		(20,803)	63,840	43,037	43,299
<b>Total funds carried forward</b>		<b>(72,075)</b>	<b>89,219</b>	<b>17,144</b>	<b>43,037</b>

**Pippa's Group**  
**Statement of Financial Position**  
**As at 31 March 2025**

	Notes	2025	2024
		£	£
<b>Current assets</b>			
Cash at bank and in hand		17,394	43,287
		<b>17,394</b>	<b>43,287</b>
<b>Creditors: amounts falling due within one year</b>	13	(250)	(250)
<b>Net current assets</b>		<b>17,144</b>	<b>43,037</b>
<b>Total assets less current liabilities</b>		<b>17,144</b>	<b>43,037</b>
<b>Net assets</b>		<b>17,144</b>	<b>43,037</b>
<b>The funds of the charity</b>			
Restricted income funds	14	89,219	63,840
Unrestricted income funds	14	(72,075)	(20,803)
<b>Total funds</b>		<b>17,144</b>	<b>43,037</b>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



... Diana Freestone (Jan 22, 2026, 7:18pm) .....  
Diana Freestone  
Trustee

**Pippa's Group**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2025**

**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Pippa's Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Going concern**

The financial statements are prepared, on a going concern basis, under the historical cost convention.

**2. Income from donations and legacies**

	Unrestricted funds	Restricted funds	2025	2024
	£	£	£	£
Donations received	810	-	810	970
Grants received	93,914	38,881	132,795	132,548
Gifts in kind	-	11,325	11,325	15,173
	<b>94,724</b>	<b>50,206</b>	<b>144,930</b>	<b>148,691</b>

**3. Other income**

	2025	2024
	£	£
<b>Unrestricted funds</b>		
Other income 1	232	299
	<b>232</b>	<b>299</b>

**4. Expenditure on generating donations and legacies**

	2025	2024
	£	£
<b>Unrestricted funds</b>		
Donations	2,652	2,993
Support costs	712	-
	<b>3,364</b>	<b>2,993</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2025**

**5. Expenditure on other trading activities**

	Unrestricted funds £	Restricted funds £	2025 £	2024 £
Staff costs	2,056	-	2,056	3,484
Shop costs	-	1,380	1,380	1,020
Support costs	15,879	23,447	39,326	36,146
	<b>17,935</b>	<b>24,827</b>	<b>42,762</b>	<b>40,650</b>

**6. Costs of charitable activities by fund type**

	2025 £	2024 £
<b>Unrestricted funds</b>		
Activity 1	2,016	1,989
Activity 2	102,498	85,427
Support costs	20,415	18,193
	<b>124,929</b>	<b>105,609</b>

**7. Costs of charitable activities by activity type**

	Activities undertaken directly £	Support costs £	2025 £	2024 £
<b>Support costs</b>				
Activity 1	2,016	20,415	22,431	20,182
Activity 2	102,498	-	102,498	85,427
	<b>104,514</b>	<b>20,415</b>	<b>124,929</b>	<b>105,609</b>

**8. Analysis of support costs**

	Fundraising trading £	Activity 1 £	2025 £	2024 £
Management	15,424	-	15,424	13,449
IT	-	18,695	18,695	11,653
Human Resources	-	1,720	1,720	3,133
Governance costs	23,902	-	24,614	26,104
	<b>39,326</b>	<b>20,415</b>	<b>60,453</b>	<b>54,339</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2025**

**9. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Depreciation of owned fixed assets	870	-
Depreciation of assets held under hire purchase agreements	637	-
Financial advice	455	268
Operating lease charges - hire of plant and machinery	2,954	-
Operating lease charges - other	5,232	3,484
Trustees' remuneration	1,202	-
Trustees' pension contributions	2,116	1,652
Staff pension contributions	3,372	3,713
	<b>3,372</b>	<b>3,713</b>

**10. Staff costs and emoluments**

Total staff costs for the year ended 31 March 2025 were:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Salaries and wages	106,659	86,810
Social security costs	5,009	8,912
Pension costs	5,943	5,633
	<b>117,611</b>	<b>101,355</b>

	<b>2025</b>	<b>2024</b>
General	0	0
	<b>0</b>	<b>0</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2025**

**11. Comparative for the Statement of Financial Activities**

	Unrestricted funds £	Restricted funds £	2024 £
<b>Income and endowments from:</b>			
Donations and legacies	95,936	52,755	148,691
Other income	299	-	299
<b>Total</b>	<b>96,235</b>	<b>52,755</b>	<b>148,990</b>
<b>Expenditure on:</b>			
Raising funds	(19,926)	(1,020)	(20,946)
Charitable activities	(105,609)	-	(105,609)
<b>Total</b>	<b>(125,535)</b>	<b>(1,020)</b>	<b>(126,555)</b>
<b>Net income/expenditure</b>	<b>(29,300)</b>	<b>51,735</b>	<b>22,435</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	16,092	27,207	43,299
<b>Total funds carried forward</b>	<b>(13,208)</b>	<b>78,942</b>	<b>65,734</b>

The depreciation charge for the year is £(637) in respect of assets leased under finance leases or hire purchase contracts.

**13. Creditors: amounts falling due within one year**

	2025 £	2024 £
Other creditors	250	250
	<b>250</b>	<b>250</b>

**14. Movement in funds**

**Unrestricted Funds**

	Balance at 01/04/2024 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2025 £
<i>General</i>				
General	(20,803)	94,956	(146,228)	(72,075)
	<b>(20,803)</b>	<b>94,956</b>	<b>(146,228)</b>	<b>(72,075)</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2025**

**Unrestricted Funds - Previous year**

	Balance at 01/04/2023	Incoming resources	Outgoing resources	Balance at 31/03/2024
	£	£	£	£
<i>General</i>				
General	16,092	96,235	(133,130)	(20,803)
	<b>16,092</b>	<b>96,235</b>	<b>(133,130)</b>	<b>(20,803)</b>

**Restricted Funds**

	Balance at 01/04/2024	Incoming resources	Outgoing resources	Balance at 31/03/2025
	£	£	£	£
Amounts received for specific purposes	63,840	50,206	(24,827)	89,219
	<b>63,840</b>	<b>50,206</b>	<b>(24,827)</b>	<b>89,219</b>

**Restricted Funds - Previous year**

	Balance at 01/04/2023	Incoming resources	Outgoing resources	Balance at 31/03/2024
	£	£	£	£
Amounts received for specific purposes	27,207	52,755	(16,122)	63,840
	<b>27,207</b>	<b>52,755</b>	<b>(16,122)</b>	<b>63,840</b>

**15. Analysis of net assets between funds**

	Net current assets / (liabilities)	Net Assets
	£	£
<b>Unrestricted funds</b>		
<i>General</i>		
General	17,144	17,144
	<b>17,144</b>	<b>17,144</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2025**

**Previous year**

	<b>Net current assets / (liabilities)</b>	<b>Net Assets</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>		
<i>General</i>		
General	43,037	43,037
	<b>43,037</b>	<b>43,037</b>

**Pippa's Group**  
**Detailed Statement of Financial Activities**  
**For the year ended 31 March 2025**

	2025	2024
	£	£
<b>INCOME AND ENDOWMENT</b>		
<b>Donations and legacies</b>		
Donations	810	970
Grants receivable	132,795	132,548
Parental contributions	11,325	15,173
	<b>144,930</b>	<b>148,691</b>
<b>Other income</b>		
Other income 1	232	299
	<b>232</b>	<b>299</b>
<b>Total incoming resources</b>	<b>145,162</b>	<b>148,990</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Donations	(2,652)	(2,993)
	<b>(2,652)</b>	<b>(2,993)</b>
<b>Other trading activities</b>		
Staff costs	(2,056)	(3,484)
Friday group	(1,380)	(1,020)
	<b>(3,436)</b>	<b>(4,504)</b>
<b>Charitable activities</b>		
Cost of direct charitable activity (Activity 1)	(2,016)	(1,989)
Cost of direct charitable activity (Activity 2)	(102,498)	(85,427)
	<b>(104,514)</b>	<b>(87,416)</b>
<b>SUPPORT COSTS</b>		
<b>Management</b>		
Fundraising Management	(15,424)	(13,449)
	<b>(15,424)</b>	<b>(13,449)</b>
<b>IT</b>		
IT (Activity 1)	(18,695)	(11,653)
	<b>(18,695)</b>	<b>(11,653)</b>
<b>Human Resources</b>		
Human Resources (Activity 1)	(1,720)	(3,133)
	<b>(1,720)</b>	<b>(3,133)</b>
<b>Governance costs</b>		
Governance costs	(712)	-
Governance costs	(23,902)	(22,697)
Governance costs (Activity 1)	-	(3,407)
	<b>(24,614)</b>	<b>(26,104)</b>
<b>Total resources expended</b>	<b>(171,055)</b>	<b>(149,252)</b>
<b>Net Expenditure</b>	<b>(25,893)</b>	<b>(262)</b>



**Issuer** Sallows Associates Ltd

**Document generated** Thu, 22nd Jan 2026 10:14:03 GMT

**Document fingerprint** 1901efe3a3af3a6a11a0364dfc4e0b2e

### Parties involved with this document

Document processed	Party + Fingerprint
Thu, 22nd Jan 2026 19:18:18 GMT	Diana Freestone - Signer (e776aca963821f3cc092265e5b78a0d9)
Thu, 22nd Jan 2026 10:21:54 GMT	Stewart Hunt - Signer (3dfd3d81451db19ea7ba3d453d31878c)

### Audit history log

Date	Action
Thu, 22nd Jan 2026 10:14:03 GMT	Envelope generated by Fred (77.104.157.79)
Thu, 22nd Jan 2026 10:14:03 GMT	Document generated with fingerprint 1901efe3a3af3a6a11a0364dfc4e0b2e (77.104.157.79)
Thu, 22nd Jan 2026 10:20:08 GMT	Sent the envelope to Diana Freestone (dianafreestone@gmail.com) for signing (77.104.157.79)
Thu, 22nd Jan 2026 10:20:08 GMT	Sent the envelope to Stewart Hunt (Stewart@stewarhunt.co.uk) for signing (77.104.157.79)
Thu, 22nd Jan 2026 10:20:08 GMT	Document emailed to dianafreestone@gmail.com
Thu, 22nd Jan 2026 10:20:09 GMT	Document emailed to Stewart@stewarhunt.co.uk
Thu, 22nd Jan 2026 10:21:03 GMT	Stewart Hunt viewed the envelope (157.231.13.107)
Thu, 22nd Jan 2026 10:21:54 GMT	Stewart Hunt signed the envelope (157.231.13.107)
Thu, 22nd Jan 2026 10:25:38 GMT	Diana Freestone opened the document email. (104.28.40.147)
Thu, 22nd Jan 2026 10:57:13 GMT	Diana Freestone opened the document email. (104.28.40.147)
Thu, 22nd Jan 2026 19:08:33 GMT	Diana Freestone viewed the envelope (86.149.212.142)
Thu, 22nd Jan 2026 19:18:18 GMT	Diana Freestone signed the envelope (86.149.212.142)
Thu, 22nd Jan 2026 19:18:18 GMT	This envelope has been signed by all parties (86.149.212.142)
Thu, 22nd Jan 2026 19:18:18 GMT	Signed document confirmation emailed to dianafreestone@gmail.com (86.149.212.142)
Thu, 22nd Jan 2026 19:18:18 GMT	Signed document confirmation emailed to Stewart@stewarhunt.co.uk (86.149.212.142)
Thu, 22nd Jan 2026 19:18:18 GMT	Signed document confirmation emails have been sent to all parties.
	Document URL: <a href="https://api.signable.app/shareable/envelope?t=6b1c8646-3c17-4a85-a8de-">https://api.signable.app/shareable/envelope?t=6b1c8646-3c17-4a85-a8de-</a>

1552547bf041 (86.149.212.142)

**PIPPA'S GROUP**

England & Wales - Charity number 1171697

---

# Accounts

---

**Charity number: 1171697**

**Pippa's Group**

**Report of the Trustees and Unaudited Financial Statements**

**For the year ended 31 March 2024**

**Pippa's Group**  
**Contents Page**  
**For the year ended 31 March 2024**

Report of the Trustees	1 to 3
Independent Examiner's Report to the Trustees	4
Statement of Financial Activities	5
Statement of Financial Position	6
Notes to the Financial Statements	7 to 12
Detailed Statement of Financial Activities	13

**Pippa's Group**  
**Report of the Trustees**  
**For the year ended 31 March 2024**

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2024. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

**Chair's report**

Pippa's Group has had yet another successful and productive year, with numbers of children remaining steady at a high level, high numbers of parents wanting to send their children this coming September and next January and reports from the Nursery Manager, Treasurer and our Fundraiser which are very encouraging.

Our children have enjoyed regular Forest School opportunities and have also visited the local Community Garden. Children have been able to attend Beach School and this is planned to continue next year. They have enjoyed an additional visit to the local Fire Station which was not only enjoyable but also very educational. Our staff continue to be a great asset to the nursery and our manager Claire Connell works incredibly hard to keep the nursery a welcoming and happy place for the children with the assistance of all the staff.

Following our strong Good grading from Ofsted staff have continued to plan for the future in order to be able to build on this. The staff have carefully reviewed the physical resources of the space we operate from and there are plans to make further improvements in the coming year both to the inside and outside spaces, with emphasis on making the outside space even more accessible for the children.

During the year we have continued with weekend provision for children with additional needs and their families in the sensory room, something our Fundraiser Victoria Harvey has made possible through additional funding.

Victoria has also worked tirelessly throughout the year to provide Pippa's with opportunities to maintain our very good staff ratio to enable the children to thrive with the support that they need and to expand availability of provision such as the sensory room and a wider range of outside opportunities for our children, including the continuing Beach School visits, which for some children have proved to be their first experiences of a visit to the seaside despite the fact that they live fewer than 10 miles inland.

Our financial position has continued to hold steady despite the lasting effect of the challenges of the pandemic; there are still many challenges faced by families whose children come to us to do with the cost of living crisis and Pippa's Group does everything it can to support our families. Thanks are due to our treasurer Fred Hoad for all his work in not only keeping a close eye on our financial progress but also in presenting his findings so clearly in a way that assists with financial planning, and in helping the trustees to undertake this in a more formal way.

Thanks are due as always to our dedicated trustees for all of their hard work. Pippa's Group looks forward to the year to come.

Christina Ruth O'Keeffe MBE  
Chair, Pippa's Group

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the charity are to enhance the development and education of pre-school children who live in Lewes and the surrounding rural areas offering appropriate teaching, guidance, supervision, care and health facilities.

Pippa's Group (PG) runs a subsidised pre-school for children who are in need. The majority are at an economic disadvantage and/or have a special educational need/disability (SEND). Our charitable purpose is to enhance children's development and education to enable them to reach their full potential. The group also provides a Family Support service, benefitting families of a child up to the age of 18 (or 25 if they have a SEND).

At Pippa's Group we endeavour to offer a really broad curriculum that will stimulate and encourage all our children to achieve their potential. We have found that the Forest School programme has been inspirational for developing confidence, concentration and social skills as well as learning to safely take risks. We have high staffing ratios and as a charity, we are able to offer limited places to children who need additional support.

As we offer high staffing levels we can offer limited spaces for children who have additional needs. Typically, a child starts at around 2 years of age and will stay with the Group until they go to school. We are located in the Landport Community Hub.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2024**

**ACHIEVEMENTS AND PERFORMANCE**

**Significant activities**

Nursery Manager's Report AGM 2024

Another busy and successful year at Pippa's Group during which we supported 40 children from the local community. We have remained true to our core values with children learning through play, providing unlimited outdoor play and a child-led curriculum.

Children/Curriculum: Our new intake of children throughout the whole of 2023 -2024 have proved very challenging for staff as many struggled to separate from parents and settle in, this is possibly a legacy of Covid.

However, the children have had an exciting year with the opportunity to attend Forest School, or visit the Community Garden, visit Lewes Castle, visit the Fire Station listen to stories from the librarian, attend our Christmas Craft morning and invite their mums in for a Mother's Day tea. Thanks to Enjoolata we were able to run 6 Beach School sessions over the summer term taking small groups of children to Seaford Beach. These sessions were hugely successful with the children gaining so much from the experience. This year we also introduced weekly half an hour yoga session with Christina, a very experienced yoga teacher. The sessions encourage the children to explore movement in a structured and calm way, often following a theme, the sessions are proving very popular with the children and the parents.

Staff: We have had a stable year with staff, Indi joined us in September as a member of our Forest School team and is doing very well. As always Katie has been an amazing support to me and works extremely hard. All staff have had the opportunity to update safeguarding and First Aid skills, with some staff choosing to do additional training for their own professional development and for the benefit of the children too. Natalie is a good example of this, having attended a whole day woodworking course she is in the process of setting up a woodwork area in the garden.

Thank you: Thank you to all the trustees and volunteers, your time is very much appreciated and valued. I would like to Ruth for her ongoing support especially with all things staff related and thank Vicki too for working so hard for us. Without Vicki our children would not receive all the free extras (such as Forest School and Beach School) that makes learning so much fun for our children and delivering the curriculum a welcome challenge both for me and all the staff!

**FINANCIAL REVIEW**

With the transfer of the nursery to its new location it took some time to be re-established but now that this has been achieved the number of children that attend has increased. This has led to an increase in revenue in respect of Early Years Educational Entitlement commensurate with the increase in those who attend and use their 15 hours of free childcare.

**Significant events**

None.

**Going concern**

The number of children that we support is ever increasing, as is the proportion of children with Special Educational Needs and those who are at an economic disadvantage. As a pre-school our costs are high, this being due to the number of skilled one-to-one workers we employ in order not to turn away children who have behavioural, emotional or physical needs for one-to-one support.

The cost of our skilled and experienced one-to-one workers is £8.50 per hour. We continue to receive only £5.28 per child per hour for 2 year olds and £4.10 per child per hour for 3 and 4 year olds from the Early Years Education (EYEE) grant and we only charge parents (not receiving this grant) the equivalent of £4 per hour.

At the end of the period under review there were reserves of £43,037.

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2024**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Group was first formed in 1986 when Pippa was invited by Lewes Social Services to set up a small specialist playgroup, in her own home, and several of those first children had special needs or developmental delays. Over the course of the next ten years the Group formulated its programme and targeting families most in need of help. Most of the children stayed at the Group until they went to school, others moved on to mainstream nurseries when it was felt they could cope in a larger setting. There was always a long waiting list.

The Group relocated and in 1999 first became registered as a charity and then registered with OFSTED in 2004 and expanded further in 2006. In 2008 the Group expanded again and moved to a purpose built structure in the grounds of Pells CE Primary School Lewes and then moved to its current location when the school closed in the summer of 2017.

We offer 15 hours free nursery education for each child over three years old per week. We can also offer 2 year old funding for eligible children. Pippa's Group also offer 30 funded hours to eligible working families. The younger children not yet able to access government funding, pay a nominal fee of £4 per hour. This ensures our service is available to all.

During the year we were delighted to achieve another 'Good' Ofsted Inspection report. This was entirely due to the fantastic leadership of our Supervisor, Claire Connell and her great team of dedicated staff, some of whom have worked for Pippa's Group for over 10 years!

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Name of Charity</b>	Pippa's Group
<b>Charity registration number</b>	1171697
<b>Principal address</b>	Landport Community Hub Landport Road Lewes East Sussex BN7 2SU

**Trustees**

The trustees and officers serving during the year and since the year end were as follows:

Christina Ruth O'Keeffe  
Frederick Hoad  
Heather Frost  
Marie-Claire Turner  
Philippa Campbell

**Independent examiners**

Stewart Hunt FCCA  
54 Cliffe High Street  
Lewes  
East Sussex  
BN7 2AN

Approved by the Board of Trustees and signed on its behalf by



..... Ruth O'Keeffe (Thu, 16th Jan 2025  
18:48:35 GMT) .....

15 January 2025

Christina Ruth O'Keeffe

**Pippa's Group**  
**Independent Examiners Report to the Trustees**  
**For the year ended 31 March 2024**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Stewart Hunt*

----- Stewart-Hunt (Wed; 15th Jan 2025) -----  
17:16:11 GMT)

Stewart Hunt FCCA  
54 Cliffe High Street  
Lewes  
East Sussex  
BN7 2AN

15 January 2025

**Pippa's Group**  
**Statement of Financial Activities**  
**For the year ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 £	2023 £
<b>Income and endowments from:</b>					
Donations and legacies	2	95,936	52,755	148,691	147,156
Other income	3	299	-	299	66
<b>Total</b>		<b>96,235</b>	<b>52,755</b>	<b>148,990</b>	<b>147,222</b>
<b>Expenditure on:</b>					
Raising funds	4/5	(27,521)	(16,122)	(43,643)	(37,643)
Charitable activities	6/7	(105,609)	-	(105,609)	(98,479)
<b>Total</b>		<b>(133,130)</b>	<b>(16,122)</b>	<b>(149,252)</b>	<b>(136,122)</b>
<b>Net income/expenditure</b>		<b>(36,895)</b>	<b>36,633</b>	<b>(262)</b>	<b>11,100</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		16,092	27,207	43,299	32,199
<b>Total funds carried forward</b>		<b>(20,803)</b>	<b>63,840</b>	<b>43,037</b>	<b>43,299</b>

**Pippa's Group**  
**Statement of Financial Position**  
**As at 31 March 2024**

	Notes	2024	2023
		£	£
<b>Current assets</b>			
Cash at bank and in hand		43,287	43,549
		<b>43,287</b>	<b>43,549</b>
<b>Creditors: amounts falling due within one year</b>	12	(250)	(250)
<b>Net current assets</b>		<b>43,037</b>	<b>43,299</b>
<b>Total assets less current liabilities</b>		<b>43,037</b>	<b>43,299</b>
<b>Net assets</b>		<b>43,037</b>	<b>43,299</b>
<b>The funds of the charity</b>			
Restricted income funds	13	63,840	27,207
Unrestricted income funds	13	(20,803)	16,092
<b>Total funds</b>		<b>43,037</b>	<b>43,299</b>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



Ruth O'Keeffe (Thu, 16th Jan 2025

..... 18:48:36 GMT) .....

Christina Ruth O'Keeffe

Trustee

15 January 2025

**Pippa's Group**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2024**

**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Pippa's Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Going concern**

The financial statements are prepared, on a going concern basis, under the historical cost convention.

**2. Income from donations and legacies**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2024</b>	<b>2023</b>
	£	£	£	£
Donations received	970	-	970	1,273
Grants received	94,966	37,582	132,548	127,898
Gifts in kind	-	15,173	15,173	17,985
	<b>95,936</b>	<b>52,755</b>	<b>148,691</b>	<b>147,156</b>

**3. Other income**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Unrestricted funds</b>		
Other income 1	299	66
	<b>299</b>	<b>66</b>

**4. Expenditure on generating donations and legacies**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Unrestricted funds</b>		
Donations	2,993	3,095
	<b>2,993</b>	<b>3,095</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2024**

**5. Expenditure on other trading activities**

	Unrestricted funds £	Restricted funds £	2024 £	2023 £
Staff costs	3,484	-	3,484	-
Shop costs	-	1,020	1,020	1,380
Support costs	21,044	15,102	36,146	33,168
	<b>24,528</b>	<b>16,122</b>	<b>40,650</b>	<b>34,548</b>

**6. Costs of charitable activities by fund type**

	2024 £	2023 £
<b>Unrestricted funds</b>		
Activity 1	1,989	1,299
Activity 2	85,427	83,442
Support costs	18,193	13,738
	<b>105,609</b>	<b>98,479</b>

**7. Costs of charitable activities by activity type**

	Activities undertaken directly £	Support costs £	2024 £	2023 £
<b>Support costs</b>				
Activity 1	1,989	18,193	20,182	15,037
Activity 2	85,427	-	85,427	83,442
	<b>87,416</b>	<b>18,193</b>	<b>105,609</b>	<b>98,479</b>

**8. Analysis of support costs**

	Fundraising trading £	Activity 1 £	2024 £	2023 £
Management	13,449	-	13,449	11,004
IT	-	11,653	11,653	9,655
Human Resources	-	3,133	3,133	967
Governance costs	22,697	3,407	26,104	25,280
	<b>36,146</b>	<b>18,193</b>	<b>54,339</b>	<b>46,906</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2024**

**9. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	<b>2024</b>	<b>2023</b>
	£	£
Financial advice	268	755
Operating lease charges - other	3,484	-
Trustees' pension contributions	1,652	1,134
Staff pension contributions	3,713	3,815
	<b>101,355</b>	<b>98,194</b>

**10. Staff costs and emoluments**

Total staff costs for the year ended 31 March 2024 were:

	<b>2024</b>	<b>2023</b>
	£	£
Salaries and wages	86,810	85,734
Social security costs	8,912	6,756
Pension costs	5,633	5,704
	<b>101,355</b>	<b>98,194</b>

	<b>2024</b>	<b>2023</b>
General	0	0
	<b>0</b>	<b>0</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2024**

**11. Comparative for the Statement of Financial Activities**

	Unrestricted funds £	Restricted funds £	2023 £
<b>Income and endowments from:</b>			
Donations and legacies	86,072	61,084	147,156
Other income	66	-	66
<b>Total</b>	<b>86,138</b>	<b>61,084</b>	<b>147,222</b>
<b>Expenditure on:</b>			
Raising funds	(14,099)	(1,380)	(15,479)
Charitable activities	(15,037)	(83,442)	(98,479)
<b>Total</b>	<b>(29,136)</b>	<b>(84,822)</b>	<b>(113,958)</b>
<b>Net income/expenditure</b>	<b>57,002</b>	<b>(23,738)</b>	<b>33,264</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	(26,073)	58,272	32,199
<b>Total funds carried forward</b>	<b>30,929</b>	<b>34,534</b>	<b>65,463</b>

**12. Creditors: amounts falling due within one year**

	2024 £	2023 £
Other creditors	250	250
	<b>250</b>	<b>250</b>

**13. Movement in funds**

**Unrestricted Funds**

	Balance at 01/04/2023 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2024 £
<i>General</i>				
General	16,092	96,235	(133,130)	(20,803)
	<b>16,092</b>	<b>96,235</b>	<b>(133,130)</b>	<b>(20,803)</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2024**

**Unrestricted Funds - Previous year**

	Balance at 01/04/2022	Incoming resources	Outgoing resources	Balance at 31/03/2023
	£	£	£	£
<i>General</i>				
General	(26,073)	86,138	(43,973)	16,092
	<u>(26,073)</u>	<u>86,138</u>	<u>(43,973)</u>	<u>16,092</u>

**Restricted Funds**

	Balance at 01/04/2023	Incoming resources	Outgoing resources	Balance at 31/03/2024
	£	£	£	£
Amounts received for specific purposes	27,207	52,755	(16,122)	63,840
	<u>27,207</u>	<u>52,755</u>	<u>(16,122)</u>	<u>63,840</u>

**Restricted Funds - Previous year**

	Balance at 01/04/2022	Incoming resources	Outgoing resources	Balance at 31/03/2023
	£	£	£	£
Amounts received for specific purposes	58,272	61,084	(92,149)	27,207
	<u>58,272</u>	<u>61,084</u>	<u>(92,149)</u>	<u>27,207</u>

**14. Analysis of net assets between funds**

	Net current assets / (liabilities)	Net Assets
	£	£
<b>Unrestricted funds</b>		
<i>General</i>		
General	43,037	43,037
	<u>43,037</u>	<u>43,037</u>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2024**

**Previous year**

	<b>Net current assets / (liabilities)</b>	<b>Net Assets</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>		
<i>General</i>		
General	43,299	43,299
	<b>43,299</b>	<b>43,299</b>

**Pippa's Group**  
**Detailed Statement of Financial Activities**  
**For the year ended 31 March 2024**

	2024	2023
	£	£
<b>INCOME AND ENDOWMENT</b>		
<b>Donations and legacies</b>		
Donations	970	1,273
Grants receivable	132,548	127,898
Parental contributions	15,173	17,985
	<b>148,691</b>	<b>147,156</b>
<b>Other income</b>		
Other income 1	299	66
	<b>299</b>	<b>66</b>
<b>Total incoming resources</b>	<b>148,990</b>	<b>147,222</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Donations	(2,993)	(3,095)
	<b>(2,993)</b>	<b>(3,095)</b>
<b>Other trading activities</b>		
Staff costs	(3,484)	-
Friday group	(1,020)	(1,380)
	<b>(4,504)</b>	<b>(1,380)</b>
<b>Charitable activities</b>		
Cost of direct charitable activity (Activity 1)	(1,989)	(1,299)
Cost of direct charitable activity (Activity 2)	(85,427)	(83,442)
	<b>(87,416)</b>	<b>(84,741)</b>
<b>SUPPORT COSTS</b>		
<b>Management</b>		
Fundraising Management	(13,449)	(11,004)
	<b>(13,449)</b>	<b>(11,004)</b>
<b>IT</b>		
IT (Activity 1)	(11,653)	(9,655)
	<b>(11,653)</b>	<b>(9,655)</b>
<b>Human Resources</b>		
Human Resources (Activity 1)	(3,133)	(967)
	<b>(3,133)</b>	<b>(967)</b>
<b>Governance costs</b>		
Governance costs	(22,697)	(22,164)
Governance costs (Activity 1)	(3,407)	(3,116)
	<b>(26,104)</b>	<b>(25,280)</b>
<b>Total resources expended</b>	<b>(149,252)</b>	<b>(136,122)</b>
<b>Net Expenditure</b>	<b>(262)</b>	<b>11,100</b>



---

**Issuer** Sallows Associates Ltd

**Document generated** Wed, 15th Jan 2025 16:25:34 GMT

**Document fingerprint** 7ec4a4021d8a8c3457700e8f50051904

---

**Parties involved with this document**

Document processed	Party + Fingerprint
Thu, 16th Jan 2025 18:48:35 GMT	Ruth O'Keeffe - Signer (d29cf5e5dec51e3f0569b0a44c484e04)
Wed, 15th Jan 2025 17:16:11 GMT	Stewart Hunt - Signer (43412032289d2815c6e5628d93dc3e24)

**Audit history log**

Date	Action
Thu, 16th Jan 2025 18:48:35 GMT	This envelope has been signed by all parties (95.166.30.128)
Thu, 16th Jan 2025 18:48:35 GMT	Ruth O'Keeffe signed the envelope (95.166.30.128)
Thu, 16th Jan 2025 18:47:30 GMT	Ruth O'Keeffe viewed the envelope (95.166.30.128)
Wed, 15th Jan 2025 17:16:12 GMT	Stewart Hunt viewed the envelope (157.231.13.107)
Wed, 15th Jan 2025 17:16:11 GMT	Stewart Hunt signed the envelope (157.231.13.107)
Wed, 15th Jan 2025 17:15:36 GMT	Stewart Hunt viewed the envelope (157.231.13.107)
Wed, 15th Jan 2025 16:47:52 GMT	Ruth O'Keeffe opened the document email. (104.28.86.115)
Wed, 15th Jan 2025 16:26:54 GMT	Document emailed to Stewart@stewarhunt.co.uk (13.42.43.222)
Wed, 15th Jan 2025 16:26:54 GMT	Sent the envelope to Stewart Hunt (Stewart@stewarhunt.co.uk) for signing (94.142.70.40)
Wed, 15th Jan 2025 16:26:53 GMT	Document emailed to roklewes@gmail.com (13.42.43.222)
Wed, 15th Jan 2025 16:26:53 GMT	Sent the envelope to Ruth O'Keeffe (roklewes@gmail.com) for signing (94.142.70.40)
Wed, 15th Jan 2025 16:25:34 GMT	Document generated with fingerprint 7ec4a4021d8a8c3457700e8f50051904 (94.142.70.40)
Wed, 15th Jan 2025 16:25:34 GMT	Envelope generated by Fred (94.142.70.40)

**PIPPA'S GROUP**

England & Wales - Charity number 1171697

---

# Accounts

---

**Charity number: 1171697**

**Pippa's Group**

**Report of the Trustees and Unaudited Financial Statements**

**For the year ended 31 March 2023**

**Pippa's Group  
Contents Page  
For the year ended 31 March 2023**

Report of the Trustees	1 to 4
Independent Examiner's Report to the Trustees	5
Statement of Financial Activities	6
Statement of Financial Position	7
Notes to the Financial Statements	8 to 12
Detailed Statement of Financial Activities	13

**Pippa's Group**  
**Report of the Trustees**  
**For the year ended 31 March 2023**

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

**Chair's report**

Pippa's Group has had another successful and productive year, with numbers of children remaining steady at a high level and reports from the Nursery Manager, Treasurer and our Fundraiser which are very encouraging.

Our children have enjoyed regular Forest School opportunities and the local Community Garden is another popular outside venue for them.

Educational visits this year have included Ditchling Museum and it has been great to be able to have events in the nursery for parents to attend including a popular Christmas Craft morning and a Mother's Day tea.

Our staff continue to be a very special asset to the nursery and our manager Claire Connell works exceptionally hard to keep the nursery a welcoming and happy place for the children with the assistance of all the staff. We have welcomed two new members of staff during the year and said goodbye to one experienced staff member.

The Ofsted inspection resulted in a strong Good grading being retained by Pippa's Group, thanks to everyone's hard work.

During the year we have been able to expand on our weekend provision for children with additional needs and their families in the sensory room and this is something our Fundraiser Victoria Harvey has made possible through additional funding.

Victoria has also worked tirelessly throughout the year to provide Pippa's with opportunities to maintain our very good staff ratio to enable the children to thrive with the support that they need and to expand availability of provision such as the sensory room and a wider range of outside opportunities for our children.

Our financial position has held steady despite the challenges of the pandemic and we look forward to less challenging times ahead. Thanks are due to our treasurer Fred Hoad for all his work in not only keeping a close eye on our financial progress but also in presenting his findings so clearly in a way that assists with financial planning.

Thanks are due as always to our dedicated trustees for all of their hard work.

Pippa's Group looks forward to the year to come.

Christina Ruth O'Keeffe MBE  
Chair, Pippa's Group

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the charity are to enhance the development and education of pre-school children who live in Lewes and the surrounding rural areas offering appropriate teaching, guidance, supervision, care and health facilities.

Pippa's Group (PG) runs a subsidised pre-school for children who are in need. The majority are at an economic disadvantage and/or have a special educational need/disability (SEND). Our charitable purpose is to enhance children's development and education to enable them to reach their full potential. The group also provides a Family Support service, benefitting families of a child up to the age of 18 (or 25 if they have a SEND).

At Pippa's Group we endeavour to offer a really broad curriculum that will stimulate and encourage all our children to achieve their potential. We have found that the Forest School programme has been inspirational for developing confidence, concentration and social skills as well as learning to safely take risks. We have high staffing ratios and as a charity, we are able to offer limited places to children who need additional support.

As we offer high staffing levels we can offer limited spaces for children who have additional needs. Typically, a child starts at around 2 years of age and will stay with the Group until they go to school. We are located in the Landport Community Hub.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2023**

**ACHIEVEMENTS AND PERFORMANCE**

**Significant activities**

Nursery Manager Report for Year ended March 2023

Another busy and successful year at Pippa's Group during which we have supported up to 40 children from the local community. We have remained true to our core values with children learning through play, providing unlimited outdoor play and a child led curriculum.

Children: The children have had the opportunity to attend Forest School, or visit the Community Garden, visit Ditchling Museum, listen to stories from the librarian, attend our Christmas Craft morning and invite their mums in for a Mother's Day tea.

We have seen an increase in children with special needs, and speech and language delay which has been challenging at times, but to the credit of the staff these children have all made significant progress in their development. Luci has been a conscientious SENCO supported by Tara our visiting Speech and Language Therapist.

Staff: We have experienced some difficulties with staff this academic year with both staff leaving and reducing their hours. Recruitment is an ongoing issue, however employing an HR company has provided reassurance and they have been a valuable source of information too.

Ingrid Richards left us in November, we were sorry to lose such an experienced member of staff.

Sam Wheatley joined us in September as a practitioner, and she has fitted in very well, she is gentle and calm and the children love her.

Laura Warren also joined us last year, Laura is a qualified Forest School leader with a wide range of experience, she too has proved to be an asset to our small team. Laura is working closely with Natalie to provide an exciting Forest School experience for the children.

I would like to take the opportunity to praise all the staff who have worked incredibly hard this year. Special thanks to our amazing deputy Katie who goes above and beyond every day.

OFSTED: We were pleased to retain our 'Good' grading from OFSTED in February. The inspectors report accurately reflected both her visit and our setting and overall was a positive experience.

Fundraising: Thank you so much to Vicki who has once again enabled us to offer additional services such as our very successful weekend sessions for special needs families and provide exciting resources and experiences for our children.

**FINANCIAL REVIEW**

With the transfer of the nursery to its new location it took some time to be re-established but now that this has been achieved the number of children that attend has increased. This has led to an increase in revenue in respect of Early Years Educational Entitlement commensurate with the increase in those who attend and use their 15 hours of free childcare.

**Significant events**

None.

**Going concern**

The number of children that we support is ever increasing, as is the proportion of children with Special Educational Needs and those who are at an economic disadvantage. As a pre-school our costs are high, this being due to the number of skilled one-to-one workers we employ in order not to turn away children who have behavioural, emotional or physical needs for one-to-one support.

The cost of our skilled and experienced one-to-one workers is £8.50 per hour. We continue to receive only £5.28 per child per hour for 2 year olds and £4.10 per child per hour for 3 and 4 year olds from the Early Years Education (EYEE) grant and we only charge parents (not receiving this grant) the equivalent of £4 per hour.

At the end of the period under review there were reserves of £43,308..

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Group was first formed in 1986 when Pippa was invited by Lewes Social Services to set up a small specialist playgroup, in her own home, and several of those first children had special needs or developmental delays. Over the course of the next ten years the Group formulated its programme and targeting families most in need of help. Most of the children stayed at the Group until they went to school, others moved on to mainstream nurseries when it was felt they could cope in a larger setting. There was always a long waiting list.

The Group relocated and in 1999 first became registered as a charity and then registered with OFSTED in 2004 and expanded further in 2006. In 2008 the Group expanded again and moved to a purpose built structure in the grounds of Pells CE Primary School Lewes and then moved to its current location when the school closed in the summer of 2017.

We offer 15 hours free nursery education for each child over three years old per week. We can also offer 2 year old funding for eligible children. Pippa's Group also offer 30 funded hours to eligible working families. The younger children not yet able to access government funding, pay a nominal fee of £4 per hour. This ensures our service is available to all.

During the year we were delighted to achieve another 'Good' Ofsted Inspection report. This was entirely due to the fantastic leadership of our Supervisor, Claire Connell and her great team of dedicated staff, some of whom have worked for Pippa's Group for over 10 years!

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Name of Charity</b>	Pippa's Group
<b>Charity registration number</b>	1171697
<b>Principal address</b>	Landport Community Hub Landport Road Lewes East Sussex BN7 2SU

**Trustees**

The trustees and officers serving during the year and since the year end were as follows:

Christina Ruth O'Keeffe  
Frederick Hoad  
Heather Frost  
Magdalena Jaremek  
(Resigned: 04 July 2022)  
Marie-Claire Turner  
Brenda Figg-Wild  
(Resigned: 19 May 2021)  
Philippa Campbell

**Independent examiners**

Stewart Hunt FCCA  
Albion House  
Albion Street  
Lewes  
East Sussex  
BN7 2NF

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2023**

Approved by the Board of Trustees and signed on its behalf by



..... Ruth O'Keeffe (Oct 16, 2023, 2:21pm)

16 October 2023

Christina Ruth O'Keeffe

**Pippa's Group**  
**Independent Examiners Report to the Trustees**  
**For the year ended 31 March 2023**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Stewart Hunt*

... Stewart Hunt (Oct 16, 2023, 2:43pm) .....

Stewart Hunt

FCCA

Stewart Hunt FCCA

Albion House

Albion Street

Lewes

East Sussex

BN7 2NF

15 October 2023

**Pippa's Group**  
**Statement of Financial Activities**  
**For the year ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 £	2022 £
<b>Income and endowments from:</b>					
Donations and legacies	2	86,072	61,084	147,156	124,478
Other income	3	66	-	66	-
<b>Total</b>		<b>86,138</b>	<b>61,084</b>	<b>147,222</b>	<b>124,478</b>
<b>Expenditure on:</b>					
Raising funds	4/5	(28,936)	(8,707)	(37,643)	(36,485)
Charitable activities	6/7	(15,037)	(83,442)	(98,479)	(89,589)
<b>Total</b>		<b>(43,973)</b>	<b>(92,149)</b>	<b>(136,122)</b>	<b>(126,074)</b>
<b>Net income/expenditure</b>		<b>42,165</b>	<b>(31,065)</b>	<b>11,100</b>	<b>(1,596)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		(26,073)	58,272	32,199	33,795
<b>Total funds carried forward</b>		<b>16,092</b>	<b>27,207</b>	<b>43,299</b>	<b>32,199</b>

**Pippa's Group**  
**Statement of Financial Position**  
**As at 31 March 2023**

	Notes	2023	2022
		£	£
<b>Current assets</b>			
Cash at bank and in hand		43,549	32,450
		<b>43,549</b>	<b>32,450</b>
<b>Creditors: amounts falling due within one year</b>	12	(250)	(250)
<b>Net current assets</b>		<b>43,299</b>	<b>32,200</b>
<b>Total assets less current liabilities</b>		<b>43,299</b>	<b>32,200</b>
<b>Net assets</b>		<b>43,299</b>	<b>32,200</b>
<b>The funds of the charity</b>			
Restricted income funds	13	27,207	58,272
Unrestricted income funds	13	16,092	(26,073)
<b>Total funds</b>		<b>43,299</b>	<b>32,199</b>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



.....  
 Ruth O'Keeffe (Oct 16, 2023, 2:21pm)

Christina Ruth O'Keeffe  
 Trustee

16 October 2023

**Pippa's Group**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2023**

**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Pippa's Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Going concern**

The financial statements are prepared, on a going concern basis, under the historical cost convention.

**2. Income from donations and legacies**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2023</b>	<b>2022</b>
	£	£	£	£
Donations received	1,273	-	1,273	24,479
Grants received	84,799	43,099	127,898	86,459
Gifts in kind	-	17,985	17,985	13,540
	<b>86,072</b>	<b>61,084</b>	<b>147,156</b>	<b>124,478</b>

**3. Other income**

	<b>2023</b>	<b>2022</b>
	£	£
<b>Unrestricted funds</b>		
Other income 1	66	-
	<b>66</b>	<b>-</b>

**4. Expenditure on generating donations and legacies**

	<b>2023</b>	<b>2022</b>
	£	£
<b>Unrestricted funds</b>		
Donations	3,095	8,825
	<b>3,095</b>	<b>8,825</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2023**

**5. Expenditure on other trading activities**

	Unrestricted funds	Restricted funds	2023	2022
	£	£	£	£
Staff costs	-	-	-	2,337
Shop costs	-	1,380	1,380	-
Support costs	25,841	7,327	33,168	25,323
	<b>25,841</b>	<b>8,707</b>	<b>34,548</b>	<b>27,660</b>

**6. Costs of charitable activities by fund type**

	Unrestricted funds	Restricted funds	2023	2022
	£	£	£	£
Activity 1	1,299	-	1,299	1,793
Activity 2	-	83,442	83,442	78,448
Support costs	13,738	-	13,738	9,348
	<b>15,037</b>	<b>83,442</b>	<b>98,479</b>	<b>89,589</b>

**7. Costs of charitable activities by activity type**

	Activities undertaken directly	Support costs	2023	2022
	£	£	£	£
<b>Support costs</b>				
Activity 1	1,299	13,738	15,037	11,141
Activity 2	83,442	-	83,442	78,448
	<b>84,741</b>	<b>13,738</b>	<b>98,479</b>	<b>89,589</b>

**8. Analysis of support costs**

	Fundraising trading	Activity 1	2023	2022
	£	£	£	£
Management	11,004	-	11,004	6,717
IT	-	9,655	9,655	9,348
Human Resources	-	967	967	-
Governance costs	22,164	3,116	25,280	18,606
	<b>33,168</b>	<b>13,738</b>	<b>46,906</b>	<b>34,671</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2023**

**9. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	<b>2023</b>	<b>2022</b>
	£	£
Financial advice	755	189
Trustees' pension contributions	1,134	1,200
Staff pension contributions	3,815	3,088
	<b>5,704</b>	<b>4,477</b>

**10. Staff costs and emoluments**

Total staff costs for the year ended 31 March 2023 were:

	<b>2023</b>	<b>2022</b>
	£	£
Salaries and wages	85,734	78,448
Social security costs	6,756	11,648
Pension costs	5,704	4,477
	<b>98,194</b>	<b>94,573</b>

	<b>2023</b>	<b>2022</b>
	£	£
General	0	0
	<b>0</b>	<b>0</b>

**11. Comparative for the Statement of Financial Activities**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2022</b>
	£	£	£
<b>Income and endowments from:</b>			
Donations and legacies	103,802	20,676	124,478
<b>Total</b>	<b>103,802</b>	<b>20,676</b>	<b>124,478</b>
<b>Expenditure on:</b>			
Raising funds	(17,879)	-	(17,879)
Charitable activities	(89,589)	-	(89,589)
<b>Total</b>	<b>(107,468)</b>	<b>-</b>	<b>(107,468)</b>
<b>Net income/expenditure</b>	<b>(3,666)</b>	<b>20,676</b>	<b>17,010</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	(22,218)	56,013	33,795
<b>Total funds carried forward</b>	<b>(25,884)</b>	<b>76,689</b>	<b>50,805</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2023**

**12. Creditors: amounts falling due within one year**

	2023	2022
	£	£
Other creditors	250	250
	<b>250</b>	<b>250</b>

**13. Movement in funds**

**Unrestricted Funds**

	Balance at 01/04/2022	Incoming resources	Outgoing resources	Balance at 31/03/2023
	£	£	£	£
<i>General</i>				
General	(26,073)	86,138	(43,973)	16,092
	<b>(26,073)</b>	<b>86,138</b>	<b>(43,973)</b>	<b>16,092</b>

**Unrestricted Funds - Previous year**

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
<i>General</i>				
General	(22,218)	103,802	(107,657)	(26,073)
	<b>(22,218)</b>	<b>103,802</b>	<b>(107,657)</b>	<b>(26,073)</b>

**Restricted Funds**

	Balance at 01/04/2022	Incoming resources	Outgoing resources	Balance at 31/03/2023
	£	£	£	£
Amounts received for specific purposes	58,272	61,084	(92,149)	27,207
	<b>58,272</b>	<b>61,084</b>	<b>(92,149)</b>	<b>27,207</b>

**Restricted Funds - Previous year**

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
Amounts received for specific purposes	56,013	20,676	(18,417)	58,272
	<b>56,013</b>	<b>20,676</b>	<b>(18,417)</b>	<b>58,272</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2023**

**14. Analysis of net assets between funds**

	<b>Net current assets / (liabilities)</b>	<b>Net Assets</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>		
<i>General</i>		
General	43,299	43,299
	<b>43,299</b>	<b>43,299</b>
 <b>Previous year</b>		
	<b>Net current assets / (liabilities)</b>	<b>Net Assets</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>		
<i>General</i>		
General	32,200	32,200
	<b>32,200</b>	<b>32,200</b>

**Pippa's Group**  
**Detailed Statement of Financial Activities**  
**For the year ended 31 March 2023**

	2023	2022
	£	£
<b>INCOME AND ENDOWMENT</b>		
<b>Donations and legacies</b>		
Donations	1,273	24,479
Grants receivable	127,898	86,459
Parental contributions	17,985	13,540
	<b>147,156</b>	<b>124,478</b>
<b>Other income</b>		
Other income 1	66	-
	<b>66</b>	<b>-</b>
<b>Total incoming resources</b>	<b>147,222</b>	<b>124,478</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Donations	(3,095)	(8,825)
	<b>(3,095)</b>	<b>(8,825)</b>
<b>Other trading activities</b>		
Staff costs	-	(2,337)
Friday group	(1,380)	-
	<b>(1,380)</b>	<b>(2,337)</b>
<b>Charitable activities</b>		
Cost of direct charitable activity (Activity 1)	(1,299)	(1,793)
Cost of direct charitable activity (Activity 2)	(83,442)	(78,448)
	<b>(84,741)</b>	<b>(80,241)</b>
<b>SUPPORT COSTS</b>		
<b>Management</b>		
Fundraising Management	(11,004)	(6,717)
	<b>(11,004)</b>	<b>(6,717)</b>
<b>IT</b>		
IT (Activity 1)	(9,655)	(9,348)
	<b>(9,655)</b>	<b>(9,348)</b>
<b>Human Resources</b>		
Human Resources (Activity 1)	(967)	-
	<b>(967)</b>	<b>-</b>
<b>Governance costs</b>		
Governance costs	(22,164)	(18,606)
Governance costs (Activity 1)	(3,116)	-
	<b>(25,280)</b>	<b>(18,606)</b>
<b>Total resources expended</b>	<b>(136,122)</b>	<b>(126,074)</b>
<b>Net Income</b>	<b>11,100</b>	<b>(1,596)</b>

**PIPPA'S GROUP**

England & Wales - Charity number 1171697

---

# Accounts

---

**Charity number: 1171697**

**Pippa's Group**

**Report of the Trustees and Unaudited Financial Statements**

**For the year ended 31 March 2022**

**Pippa's Group**  
**Contents Page**  
**For the year ended 31 March 2022**

Report of the Trustees	1 to 4
Independent Examiner's Report to the Trustees	5
Statement of Financial Activities	6
Statement of Financial Position	7
Notes to the Financial Statements	8 to 12
Detailed Statement of Financial Activities	13

**Pippa's Group**  
**Report of the Trustees**  
**For the year ended 31 March 2022**

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

**Chair's report**

It has been an extraordinarily difficult year for Pippa's Group to operate in, with ever changing Government guidance and the re-emergence into full social interaction whilst the pandemic has not entirely gone away presenting us with new challenges.

Staff have risen magnificently to these challenges, ably and indefatigably led by our nursery manager Claire Connell, and we have remained open throughout thanks to all of the hard work and dedication of the staff.

Not only have staff been hard at work, staff members have also managed to complete essential training and further develop Forest School and Special Educational Needs skills, also keeping up to date with necessary first aid and safeguarding knowledge. The first face to face training has taken place since the pandemic began, in addition to all staff continuing to access online training.

New curriculum rules nationally have meant that staff spend less time on paperwork and have greater involvement with the children, which has been a success all round. It has also been really welcome to have parents able to return to the nursery and to plan for a return to home visits in September.

All the trustees are extremely grateful to staff for their adherence to duty in the face of such difficulties, undertaken with a strong team spirit and invaluable sense of humour.

Throughout all the different social mixing rules this year I have continued to greatly value the electronic and telephone links with our nursery manager Claire and being able to keep a strong sense of involvement with the day-to-day decision making in order to support Claire and her team as needed. Pippa Campbell has always been our most hands-on trustee and thanks are due to her for all of her support to nursery staff. Heather Frost has also been a regular visitor whenever regulations permitted.

The whole trustee body was able to meet regularly through an online platform during the lockdowns, and as the pandemic restrictions have eased is now able to meet face to face in addition, and this has enabled us to continue working to administer all of our usual functions without a break. All trustees have worked hard to make this possible. We plan to retain online meetings in addition to face to face ones as these make it easier to have the full trustee body present.

Special thanks are due to Fred Hoad our treasurer and also to our fundraiser Vicki Harvey for all her very successful efforts to keep our essential funding coming in so that we can continue to provide the best possible nursery experiences for our children including through specialist provision to help those who have additional needs in the learning environment.

During the year Magdalena Jaramek, a long-standing trustee, has retired, and we wish her well and send many thanks for her work with Pippa's Group. Our secretary, Diana Freestone, whose organisational skills are many and greatly valued, has become a Trustee, and Debbie Twitchen has been able to return to this role at the AGM.

As in previous years Ian Campbell must also have a special mention for his sterling work in renovating and maintaining the building.

I commend to you the reports being tabled from the treasurer, nursery manager and fundraiser to serve as appendices to this report.

Thank you again to everyone who makes Pippa's Group such a special place for the children we look after and whose skills for life our staff help to develop in their time with us. Here's to another great year of achievement and hope for the one to come being just a little less challenging!

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2022**

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the charity are to enhance the development and education of pre-school children who live in Lewes and the surrounding rural areas offering appropriate teaching, guidance, supervision, care and health facilities.

Pippa's Group (PG) runs a subsidised pre-school for children who are in need. The majority are at an economic disadvantage and/or have a special educational need/disability (SEND). Our charitable purpose is to enhance children's development and education to enable them to reach their full potential. The group also provides a Family Support service, benefitting families of a child up to the age of 18 (or 25 if they have a SEND).

At Pippa's Group we endeavour to offer a really broad curriculum that will stimulate and encourage all our children to achieve their potential. We have found that the Forest School programme has been inspirational for developing confidence, concentration and social skills as well as learning to safely take risks. We have high staffing ratios and as a charity, we are able to offer limited places to children who need additional support.

As we offer high staffing levels we can offer limited spaces for children who have additional needs. Typically, a child starts at around 2 years of age and will stay with the Group until they go to school. We are located in the Landport Community Hub.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

**ACHIEVEMENTS AND PERFORMANCE**

**Significant activities**

Nursery Manager Report for Year ended March 2022

We have had another successful and busy year, we have continued to provide a happy and positive environment and an exciting curriculum for 40 children from our local community. We are delighted that many of our families come via recommendations from those that currently or have previously attended.

**Staff**

There have been some challenges with staffing this year and the current team is still evolving. Katie replaced Elaine as Deputy in September, she has proved to be kind but firm and has earned the respect of all the staff and is very popular with the children too. Kim has joined me as Designated Safeguarding Lead and has undertaken relevant training for this role which she has embraced fully. Luci in her role as SENCO has worked successfully with some challenging children and parents. Natalie, supported by Ingrid, has continued to ensure that Forest School is both safe and exciting and that priority is given to children that receive pupil premium or do not have access to outdoor space.

**Curriculum**

With significant new changes introduced to the Early Years Foundation Stage in September 2021 we had to re-evaluate the way we plan, how we meet the needs of individual children and how we use our resources. This was a steep learning curve for all concerned but having written our own curriculum and reflected on how we can best meet the needs of the children (by spending more time with them and less time on onerous paperwork!) we have made significant progress in this area.

**Parents and Families**

This academic year we have once again been able to invite parents into the setting. We held two well attended parents evenings, stay and play sessions were offered to all families and an end of term celebration for parents and children. We aim to reintroduce home visits in September 2022.

**Thank you**

I would like to take this opportunity to thank all the staff for their dedication and professionalism for helping at weekends and during the holidays and most importantly of all for providing a welcoming, safe, fun environment for our children. Further thanks to Ruth, Pippa and the trustees for their ongoing support and to Vicki who once again has successfully achieved the grants and funding that enable us to remain operational.

**FINANCIAL REVIEW**

With the transfer of the nursery to its new location it took some time to be re-established but now that this has been achieved the number of children that attend has increased. This has led to an increase in revenue in respect of Early Years Educational Entitlement commensurate with the increase in those who attend and use their 15 hours of free childcare.

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2022**

**Significant events**

None.

**Going concern**

The number of children that we support is ever increasing, as is the proportion of children with Special Educational Needs and those who are at an economic disadvantage. As a pre-school our costs are high, this being due to the number of skilled one-to-one workers we employ in order not to turn away children who have behavioural, emotional or physical needs for one-to-one support.

The cost of our skilled and experienced one-to-one workers is £8.50 per hour. We continue to receive only £5.28 per child per hour for 2 year olds and £4.10 per child per hour for 3 and 4 year olds from the Early Years Education (EYEE) grant and we only charge parents (not receiving this grant) the equivalent of £4 per hour.

At the end of the period under review there were reserves of £32,199..

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Group was first formed in 1986 when Pippa was invited by Lewes Social Services to set up a small specialist playgroup, in her own home, and several of those first children had special needs or developmental delays. Over the course of the next ten years the Group formulated its programme and targeting families most in need of help. Most of the children stayed at the Group until they went to school, others moved on to mainstream nurseries when it was felt they could cope in a larger setting. There was always a long waiting list.

The Group relocated and in 1999 first became registered as a charity and then registered with OFSTED in 2004 and expanded further in 2006. In 2008 the Group expanded again and moved to a purpose built structure in the grounds of Pells CE Primary School Lewes and then moved to its current location when the school closed in the summer of 2017.

We offer 15 hours free nursery education for each child over three years old per week. We can also offer 2 year old funding for eligible children. Pippa's Group also offer 30 funded hours to eligible working families. The younger children not yet able to access government funding, pay a nominal fee of £4 per hour. This ensures our service is available to all.

During the year we were delighted to achieve another 'Good' Ofsted Inspection report. This was entirely due to the fantastic leadership of our Supervisor, Claire Connell and her great team of dedicated staff, some of whom have worked for Pippa's Group for over 10 years!

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Name of Charity</b>	Pippa's Group
<b>Charity registration number</b>	1171697
<b>Principal address</b>	Landport Community Hub Landport Road Lewes East Sussex BN7 2SU

**Trustees**

The trustees and officers serving during the year and since the year end were as follows:

Christina Ruth O'Keeffe  
Frederick Hoad  
Heather Frost  
Magdalena Jaremek  
Marie-Claire Turner  
Brenda Figg-Wild  
(Resigned: 19 May 2021)  
Philippa Campbell

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2022**

**Independent examiners**

Stewart Hunt FCCA  
Albion House  
Albion Street  
Lewes  
East Sussex  
BN7 2NF

Approved by the Board of Trustees and signed on its behalf by

*RL*

.....Ruth O'Keeffe (Jan 22, 2023, 10:01pm).....  
Christina Ruth O'Keeffe

20 January 2023

**Pippa's Group**  
**Independent Examiners Report to the Trustees**  
**For the year ended 31 March 2022**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



----- Stewart Hunt (Jan 23; 2023; 8:42am) -----

Stewart Hunt

FCCA

Stewart Hunt FCCA

Albion House

Albion Street

Lewes

East Sussex

BN7 2NF

20 January 2023

**Pippa's Group**  
**Statement of Financial Activities**  
**For the year ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 £	2021 £
<b>Income and endowments from:</b>					
Donations and legacies	2	103,802	20,676	124,478	127,938
<b>Total</b>		<b>103,802</b>	<b>20,676</b>	<b>124,478</b>	<b>127,938</b>
<b>Expenditure on:</b>					
Raising funds	3/4	(18,068)	(18,417)	(36,485)	(22,082)
Charitable activities	5/6	(89,589)	-	(89,589)	(96,093)
<b>Total</b>		<b>(107,657)</b>	<b>(18,417)</b>	<b>(126,074)</b>	<b>(118,175)</b>
<b>Net income/expenditure</b>		<b>(3,855)</b>	<b>2,259</b>	<b>(1,596)</b>	<b>9,763</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		(22,218)	56,013	33,795	24,032
<b>Total funds carried forward</b>		<b>(26,073)</b>	<b>58,272</b>	<b>32,199</b>	<b>33,795</b>

**Pippa's Group**  
**Statement of Financial Position**  
**As at 31 March 2022**

	Notes	2022	2021
		£	£
<b>Current assets</b>			
Cash at bank and in hand		32,450	34,046
		<b>32,450</b>	<b>34,046</b>
<b>Creditors: amounts falling due within one year</b>	11	(250)	(250)
<b>Net current assets</b>		<b>32,200</b>	<b>33,796</b>
<b>Total assets less current liabilities</b>		<b>32,200</b>	<b>33,796</b>
<b>Net assets</b>		<b>32,200</b>	<b>33,796</b>
<b>The funds of the charity</b>			
Restricted income funds	12	58,272	56,013
Unrestricted income funds	12	(26,073)	(22,218)
<b>Total funds</b>		<b>32,199</b>	<b>33,795</b>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

*for*

.....  
Ruth O'Keefe (Jan 22, 2023, 10:01pm)

Christina Ruth O'Keefe  
Trustee

20 January 2023

**Pippa's Group**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Pippa's Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Going concern**

The financial statements are prepared, on a going concern basis, under the historical cost convention.

**2. Income from donations and legacies**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2022</b>	<b>2021</b>
	£	£	£	£
Donations received	3,803	20,676	24,479	43,023
Grants received	86,459	-	86,459	80,661
Gifts in kind	13,540	-	13,540	4,254
	<b>103,802</b>	<b>20,676</b>	<b>124,478</b>	<b>127,938</b>

**3. Expenditure on generating donations and legacies**

	<b>2022</b>	<b>2021</b>
	£	£
<b>Unrestricted funds</b>		
Donations	8,825	-
	<b>8,825</b>	<b>-</b>

**4. Expenditure on other trading activities**

	<b>2022</b>	<b>2021</b>
	£	£
<b>Unrestricted funds</b>		
Staff costs	2,337	-
Shop costs	-	120
Support costs	25,323	21,962
	<b>27,660</b>	<b>22,082</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2022**

**5. Costs of charitable activities by fund type**

	2022	2021
	£	£
<b>Unrestricted funds</b>		
Activity 1	1,793	32,964
Activity 2	78,448	49,933
Support costs	9,348	13,196
	<b>89,589</b>	<b>96,093</b>

**6. Costs of charitable activities by activity type**

	Activities undertaken directly	Support costs	2022	2021
	£	£	£	£
<b>Support costs</b>				
Activity 1	1,793	9,348	11,141	46,160
Activity 2	78,448	-	78,448	49,933
	<b>80,241</b>	<b>9,348</b>	<b>89,589</b>	<b>96,093</b>

**7. Analysis of support costs**

	Fundraising trading	Activity 1	2022	2021
	£	£	£	£
Management	6,717	-	6,717	5,719
IT	-	9,348	9,348	12,971
Governance costs	18,606	-	18,606	16,468
	<b>25,323</b>	<b>9,348</b>	<b>34,671</b>	<b>35,158</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2022**

**8. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Financial advice	189	-
Operating lease charges - other	2,337	-
Trustees' remuneration	-	1,105
Trustees' pension contributions	1,200	945
Staff pension contributions	3,088	3,861
	<b>94,573</b>	<b>92,122</b>

**9. Staff costs and emoluments**

Total staff costs for the year ended 31 March 2022 were:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Salaries and wages	78,448	72,765
Social security costs	11,648	14,551
Pension costs	4,477	4,806
	<b>94,573</b>	<b>92,122</b>

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
General	0	8
	<b>0</b>	<b>8</b>

**10. Comparative for the Statement of Financial Activities**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income and endowments from:</b>			
Donations and legacies	107,017	20,921	127,938
<b>Total</b>	<b>107,017</b>	<b>20,921</b>	<b>127,938</b>
<b>Expenditure on:</b>			
Raising funds	(5,719)	(120)	(5,839)
Charitable activities	(96,093)	-	(96,093)
<b>Total</b>	<b>(101,812)</b>	<b>(120)</b>	<b>(101,932)</b>
<b>Net income</b>	<b>5,205</b>	<b>20,801</b>	<b>26,006</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	(27,423)	51,455	24,032
<b>Total funds carried forward</b>	<b>(22,218)</b>	<b>72,256</b>	<b>50,038</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2022**

**11. Creditors: amounts falling due within one year**

	2022	2021
	£	£
Other creditors	250	250
	<b>250</b>	<b>250</b>

**12. Movement in funds**

**Unrestricted Funds**

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
<i>General</i>				
General	(22,218)	103,802	(107,657)	(26,073)
	<b>(22,218)</b>	<b>103,802</b>	<b>(107,657)</b>	<b>(26,073)</b>

**Unrestricted Funds - Previous year**

	Balance at 01/04/2020	Incoming resources	Outgoing resources	Balance at 31/03/2021
	£	£	£	£
<i>General</i>				
General	(27,423)	107,017	(101,812)	(22,218)
	<b>(27,423)</b>	<b>107,017</b>	<b>(101,812)</b>	<b>(22,218)</b>

**Restricted Funds**

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
Amounts received for specific purposes	56,013	20,676	(18,417)	58,272
	<b>56,013</b>	<b>20,676</b>	<b>(18,417)</b>	<b>58,272</b>

**Restricted Funds - Previous year**

	Balance at 01/04/2020	Incoming resources	Outgoing resources	Balance at 31/03/2021
	£	£	£	£
Amounts received for specific purposes	51,455	20,921	(16,363)	56,013
	<b>51,455</b>	<b>20,921</b>	<b>(16,363)</b>	<b>56,013</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2022**

**13. Analysis of net assets between funds**

	<b>Net current assets / (liabilities)</b>	<b>Net Assets</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>		
<i>General</i>		
General	32,200	32,200
	<b>32,200</b>	<b>32,200</b>
 <b>Previous year</b>		
	<b>Net current assets / (liabilities)</b>	<b>Net Assets</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>		
<i>General</i>		
General	33,796	33,796
	<b>33,796</b>	<b>33,796</b>

**Pippa's Group**  
**Detailed Statement of Financial Activities**  
**For the year ended 31 March 2022**

	2022	2021
	£	£
<b>INCOME AND ENDOWMENT</b>		
<b>Donations and legacies</b>		
Donations	24,479	43,023
Grants receivable	86,459	80,661
Parental contributions	13,540	4,254
	<b>124,478</b>	<b>127,938</b>
<b>Total incoming resources</b>	<b>124,478</b>	<b>127,938</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Donations	(8,825)	-
	<b>(8,825)</b>	-
<b>Other trading activities</b>		
Staff costs	(2,337)	-
Friday group	-	(120)
	<b>(2,337)</b>	<b>(120)</b>
<b>Charitable activities</b>		
Cost of direct charitable activity (Activity 1)	(1,793)	(32,964)
Cost of direct charitable activity (Activity 2)	(78,448)	(49,933)
	<b>(80,241)</b>	<b>(82,897)</b>
<b>SUPPORT COSTS</b>		
<b>Management</b>		
Fundraising Management	(6,717)	(5,719)
	<b>(6,717)</b>	<b>(5,719)</b>
<b>IT</b>		
IT (Activity 1)	(9,348)	(12,971)
	<b>(9,348)</b>	<b>(12,971)</b>
<b>Governance costs</b>		
Governance costs	(18,606)	(16,243)
Governance costs (Activity 1)	-	(225)
	<b>(18,606)</b>	<b>(16,468)</b>
<b>Total resources expended</b>	<b>(126,074)</b>	<b>(118,175)</b>
<b>Net Expenditure</b>	<b>(1,596)</b>	<b>9,763</b>



**Issuer** Sallows Associates Ltd

**Document generated** Fri, 20th Jan 2023 10:56:21 UTC

**Document fingerprint** 24ffa1b6589627116701f8b1c037d93c

### Parties involved with this document

Document processed	Party + Fingerprint
Sun, 22nd Jan 2023 22:01:54 UTC	Ruth O'Keeffe - Signer (0cf2cad5b4b96e07d3ba7cef6c262fb0)
Mon, 23rd Jan 2023 8:42:01 UTC	Stewart Hunt - Signer (29f054650ee87abca77d15718d6d6332)

### Audit history log

Date	Action
Mon, 23rd Jan 2023 8:42:01 UTC	The envelope has been signed by all parties. (185.9.233.244)
Mon, 23rd Jan 2023 8:42:01 UTC	Stewart Hunt signed the envelope. (185.9.233.244)
Mon, 23rd Jan 2023 8:41:43 UTC	Stewart Hunt viewed the envelope. (185.9.233.244)
Sun, 22nd Jan 2023 22:01:56 UTC	Ruth O'Keeffe viewed the envelope. (86.179.124.120)
Sun, 22nd Jan 2023 22:01:56 UTC	Document emailed to Stewart@stewarhunt.co.uk (13.42.17.180)
Sun, 22nd Jan 2023 22:01:54 UTC	Sent the envelope to Stewart Hunt (Stewart@stewarhunt.co.uk) for signing. (86.179.124.120)
Sun, 22nd Jan 2023 22:01:54 UTC	Ruth O'Keeffe signed the envelope. (86.179.124.120)
Sun, 22nd Jan 2023 22:00:35 UTC	Ruth O'Keeffe viewed the envelope. (86.179.124.120)
Fri, 20th Jan 2023 13:02:03 UTC	Ruth O'Keeffe opened the document email. (104.28.86.117)
Fri, 20th Jan 2023 10:58:39 UTC	Document emailed to roklewes@gmail.com (13.42.38.186)
Fri, 20th Jan 2023 10:58:37 UTC	Sent the envelope to Ruth O'Keeffe (roklewes@gmail.com) for signing. (151.226.170.169)
Fri, 20th Jan 2023 10:57:26 UTC	Stewart Hunt has been assigned to this envelope (151.226.170.169)
Fri, 20th Jan 2023 10:57:26 UTC	Ruth O'Keeffe has been assigned to this envelope (151.226.170.169)
Fri, 20th Jan 2023 10:56:28 UTC	Document generated with fingerprint 24ffa1b6589627116701f8b1c037d93c (151.226.170.169)
Fri, 20th Jan 2023 10:56:22 UTC	Envelope generated by Fred (151.226.170.169)

**PIPPA'S GROUP**

England & Wales - Charity number 1171697

---

# Accounts

---

**Charity number: 1171697**

**Pippa's Group**

**Report of the Trustees and Unaudited Financial Statements**

**For the year ended 31 March 2021**

**Pippa's Group**  
**Contents Page**  
**For the year ended 31 March 2021**

Report of the Trustees	1 to 5
Independent Examiner's Report to the Trustees	6
Statement of Financial Activities	7
Statement of Financial Position	8
Notes to the Financial Statements	9 to 13
Detailed Statement of Financial Activities	14

**Pippa's Group**  
**Report of the Trustees**  
**For the year ended 31 March 2021**

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

**Chair's report**

It has been an extraordinarily difficult year for Pippa's Group to operate in, with ever changing Government guidance and at times a requirement to be partly or even fully open when much else was equally required to be closed.

Staff rose magnificently to this challenge, ably and indefatigably led by our nursery manager Claire Connell, and we have remained open for key workers children, or in the last lockdown all children, with virtually no break thanks to all of their hard work and dedication.

Not only have staff been hard at work, with the minimum use of the furlough scheme during the period when we could not be fully open, in recent months some staff members have also managed to complete essential training and further develop Forest School and Special Educational Needs skills in addition to keeping up to date with necessary first aid and safeguarding knowledge.

All the trustees are extremely grateful to staff for their adherence to duty in the face of such difficulties, undertaken with a strong team spirit and invaluable sense of humour.

Throughout all the lockdowns of this year I have greatly valued the electronic and telephone links with our nursery manager Claire and being able to keep a strong sense of involvement with the day to day decision making in order to support Claire and her team as needed. Pippa Campbell has always been our most hands on trustee and thanks are due to her for all of her support to nursery staff.

The whole trustee body has been able to meet regularly through an online platform, and this has enabled us to continue working to administer all of our usual functions without a break. All trustees have worked hard to make this possible. Special thanks are due to Fred Hoad our treasurer and also to our fundraiser Vicki Lee for all her very successful efforts to keep our essential funding coming in so that we can continue to provide the best possible nursery experiences for our children including through specialist provision to help those who have additional needs in the learning environment.

During the year Brenda Figg-Wild, a very valuable trustee, has retired, and we wish her well and send many thanks for her work with Pippa's Group. We have also welcomed a new secretary, Diana Freestone, whose organisational skills are many and greatly valued.

As in previous years Ian Campbell must also have a special mention for his sterling work in renovating and maintaining the building.

I commend to you the reports being tabled from the treasurer, nursery manager and fundraiser to serve as appendices to this report.

Thank you again to everyone who makes Pippa's Group such a special place for the children we look after and whose skills for life our staff help to develop in their time with us. Here's to another great year of achievement and hope for the one to come being just a little less challenging!

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2021**

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the charity are to enhance the development and education of pre-school children who live in Lewes and the surrounding rural areas offering appropriate teaching, guidance, supervision, care and health facilities.

Pippa's Group (PG) runs a subsidised pre-school for children who are in need. The majority are at an economic disadvantage and/or have a special educational need/disability (SEND). Our charitable purpose is to enhance children's development and education to enable them to reach their full potential. The group also provides a Family Support service, benefitting families of a child up to the age of 18 (or 25 if they have a SEND).

At Pippa's Group we endeavour to offer a really broad curriculum that will stimulate and encourage all our children to achieve their potential. We have found that the Forest School programme has been inspirational for developing confidence, concentration and social skills as well as learning to safely take risks. We have high staffing ratios and as a charity, we are able to offer limited places to children who need additional support.

As we offer high staffing levels we can offer limited spaces for children who have additional needs. Typically, a child starts at around 2 years of age and will stay with the Group until they go to school. We are located in the Landport Community Hub.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2021**

**ACHIEVEMENTS AND PERFORMANCE**

**Significant activities**

Nursery Manager Report for Year ended March 2021

**Achievements and Performance**

We have had another successful and busy year, we remained open throughout various lockdowns and have seen numbers grow steadily, unusually numbers will also remain high in September. We have predominantly continued to support children and families from Landport and its immediate vicinity.

**Staff**

Staffing has been consistent this year this has been particularly beneficial to those children that have experienced disruption and change at home because of the pandemic. The staff team have been amazing amid the chaos and confusion of Covid, and I would like to express my thanks to them for their support.

We employed Katie in April as an additional practitioner, she has settled in and is proving to be professional creative and popular with the children.

We have tried to stay up to date with our practice despite all face-to-face training being cancelled. Luci completed her SENCO training in January and Ingrid is now a qualified Forest School Leader. We finally received training from Lynn Grinsell in June, postponed for over a year, the training covered many areas of practice and was beneficial to all. All staff have also accessed online training throughout the year.

Elaine our Deputy Manager is leaving us after having been a huge support to me over the last few years, her knowledge, professionalism, and work ethic will be sorely missed.

**Children and families**

This year we have had to adapt many of our routines and postpone events such as our Christmas craft morning and key person meetings. We have been unable to invite parents into the nursery but have made sure that we have kept them up to date in other ways, by sending them photographs and texts and via social media. Without exception all our children have made significant progress from their starting points across all 7 areas of learning, again testament to the hard work of the staff.

**Learning environment**

We have been fortunate to benefit from grants and donations this year that have been used specifically for resources, including funds to buy a large extremely high slide which not only offers climbing challenges but gives the children a good view from the platform which they love. We have also recently received funds to revamp our book area, the children will return in September to a much improved, cosy reading area and new books too.

**Community**

Despite Covid restrictions this year we have still made regular use of our local community through Forest School, and by taking walks to local parks, we have also used the green opposite nursery to practice our running and balancing skills. Forest School continues to be popular with the children and their parents, many parents now request places based around Forest School sessions.

**Thank you**

Finally, I would like to take the opportunity to express my thanks to the whole staff team. Thank you for all going above and beyond, working extra hours, undertaking training in your own time, helping at weekends and during the holidays and most importantly of all for providing a welcoming, safe, fun, and challenging environment for our children.

Further thanks to Ruth, Pippa and the trustees for their ongoing support and to Vicki who once again has successfully achieved the grants and funding that enable us to remain operational.

**FINANCIAL REVIEW**

**Significant events**

With the transfer of the nursery to its new location it took some time to be re-established but now that this has been achieved the number of children that attend has increased. This has led to an increase in revenue in respect of Early Years Educational Entitlement commensurate with the increase in those who attend and use their 15 hours of free childcare.

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2021**

**Going concern**

The number of children that we support is ever increasing, as is the proportion of children with Special Educational Needs and those who are at an economic disadvantage. As a pre-school our costs are high, this being due to the number of skilled one-to-one workers we employ in order not to turn away children who have behavioural, emotional or physical needs for one-to-one support.

The cost of our skilled and experienced one-to-one workers is £8.50 per hour. We continue to receive only £5.28 per child per hour for 2 year olds and £4.10 per child per hour for 3 and 4 year olds from the Early Years Education (EYEE) grant and we only charge parents (not receiving this grant) the equivalent of £4 per hour.

At the end of the period under review there were reserves of £33,795.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Group was first formed in 1986 when Pippa was invited by Lewes Social Services to set up a small specialist playgroup, in her own home, and several of those first children had special needs or developmental delays. Over the course of the next ten years the Group formulated its programme and targeting families most in need of help. Most of the children stayed at the Group until they went to school, others moved on to mainstream nurseries when it was felt they could cope in a larger setting. There was always a long waiting list.

The Group relocated and in 1999 first became registered as a charity and then registered with OFSTED in 2004 and expanded further in 2006. In 2008 the Group expanded again and moved to a purpose built structure in the grounds of Pells CE Primary School Lewes and then moved to its current location when the school closed in the summer of 2017.

We offer 15 hours free nursery education for each child over three years old per week. We can also offer 2 year old funding for eligible children. Pippa's Group also offer 30 funded hours to eligible working families. The younger children not yet able to access government funding, pay a nominal fee of £4 per hour. This ensures our service is available to all.

During the year we were delighted to achieve another 'Good' Ofsted Inspection report. This was entirely due to the fantastic leadership of our Supervisor, Claire Connell and her great team of dedicated staff, some of whom have worked for Pippa's Group for over 10 years!

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Name of Charity</b>	Pippa's Group
<b>Charity registration number</b>	1171697
<b>Principal address</b>	Landport Community Hub Landport Road Lewes East Sussex BN7 2SU

**Trustees**

The trustees and officers serving during the year and since the year end were as follows:

Christina Ruth O'Keeffe  
Frederick Hoad  
Heather Frost  
Magdalena Jaremek  
Marie-Claire Turner  
Brenda Figg-Wild  
(Resigned: 19 May 2021)  
Philippa Campbell

**Pippa's Group**  
**Report of the Trustees Continued**  
**For the year ended 31 March 2021**

**Independent examiners**

Stewart Hunt FCCA  
Albion House  
Albion Street  
Lewes  
East Sussex  
BN7 2NF

Approved by the Board of Trustees and signed on its behalf by

*Ruth*

.....  
Ruth O'Keeffe (Jan 25, 2022, 10:18pm)

Christina Ruth O'Keeffe

**Pippa's Group**  
**Independent Examiners Report to the Trustees**  
**For the year ended 31 March 2021**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Stewart Hunt*

-----  
Stewart Hunt  
FCCA  
Stewart Hunt FCCA  
Albion House  
Albion Street  
Lewes  
East Sussex  
BN7 2NF

**Pippa's Group**  
**Statement of Financial Activities**  
**For the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 £	2020 £
<b>Income and endowments from:</b>					
Donations and legacies	2	107,017	20,921	127,938	114,264
Charitable activities	3	-	-	-	360
Investments	4	-	-	-	1
<b>Total</b>		<b>107,017</b>	<b>20,921</b>	<b>127,938</b>	<b>114,625</b>
<b>Expenditure on:</b>					
Raising funds	5	(5,719)	(16,363)	(22,082)	(24,601)
Charitable activities	6/7	(96,093)	-	(96,093)	(89,540)
<b>Total</b>		<b>(101,812)</b>	<b>(16,363)</b>	<b>(118,175)</b>	<b>(114,141)</b>
<b>Net income</b>		<b>5,205</b>	<b>4,558</b>	<b>9,763</b>	<b>484</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		(27,423)	51,455	24,032	23,548
<b>Total funds carried forward</b>		<b>(22,218)</b>	<b>56,013</b>	<b>33,795</b>	<b>24,032</b>

**Pippa's Group**  
**Statement of Financial Position**  
**As at 31 March 2021**

	Notes	2021	2020
		£	£
<b>Current assets</b>			
Cash at bank and in hand		34,046	24,282
		<b>34,046</b>	<b>24,282</b>
<b>Creditors: amounts falling due within one year</b>	12	(250)	(250)
<b>Net current assets</b>		<b>33,796</b>	<b>24,032</b>
<b>Total assets less current liabilities</b>		<b>33,796</b>	<b>24,032</b>
<b>Net assets</b>		<b>33,796</b>	<b>24,032</b>
<b>The funds of the charity</b>			
Restricted income funds	13	56,013	51,455
Unrestricted income funds	13	(22,218)	(27,423)
<b>Total funds</b>		<b>33,795</b>	<b>24,032</b>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

*Ruth*

Ruth O'Keeffe (Jan 26, 2022, 10:18pm) .....  
 Christina Ruth O'Keeffe  
 Trustee

**Pippa's Group**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2021**

**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Pippa's Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Going concern**

The financial statements are prepared, on a going concern basis, under the historical cost convention.

**2. Income from donations and legacies**

	Unrestricted funds	Restricted funds	2021	2020
	£	£	£	£
Donations received	40,703	2,320	43,023	18,385
Grants received	66,314	14,347	80,661	82,622
Gifts in kind	-	4,254	4,254	13,257
	<u>107,017</u>	<u>20,921</u>	<u>127,938</u>	<u>114,264</u>

**3. Income from charitable activities**

	2021	2020
	£	£
<i>Activity 1</i>		
Funding	-	360

**4. Investment income**

	2021	2020
	£	£
Bank interest receivable	-	1
	<u>-</u>	<u>1</u>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2021**

**5. Expenditure on other trading activities**

	Unrestricted funds £	Restricted funds £	2021 £	2020 £
Shop costs	-	120	120	2,103
Support costs	5,719	16,243	21,962	22,498
	<b>5,719</b>	<b>16,363</b>	<b>22,082</b>	<b>24,601</b>

**6. Costs of charitable activities by fund type**

	2021 £	2020 £
<b>Unrestricted funds</b>		
Activity 1	32,964	23,515
Activity 2	49,933	45,391
Support costs	13,196	20,634
	<b>96,093</b>	<b>89,540</b>

**7. Costs of charitable activities by activity type**

	Activities undertaken directly £	Support costs £	2021 £	2020 £
<b>Support costs</b>				
Activity 1	32,964	13,196	46,160	44,149
Activity 2	49,933	-	49,933	45,391
	<b>82,897</b>	<b>13,196</b>	<b>96,093</b>	<b>89,540</b>

**8. Analysis of support costs**

	Fundraising trading £	Activity 1 £	2021 £	2020 £
Management	5,719	-	5,719	4,120
IT	-	12,971	12,971	20,509
Governance costs	16,243	225	16,468	18,503
	<b>21,962</b>	<b>13,196</b>	<b>35,158</b>	<b>43,132</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2021**

**9. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trustees' remuneration	1,105	1,766
Trustees' pension contributions	945	822
Staff pension contributions	3,861	3,644
	<b>92,122</b>	<b>85,202</b>

**10. Staff costs and emoluments**

Total staff costs for the year ended 31 March 2021 were:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries and wages	72,765	65,155
Social security costs	14,551	15,581
Pension costs	4,806	4,466
	<b>92,122</b>	<b>85,202</b>

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
General	8	8
	<b>8</b>	<b>8</b>

**11. Comparative for the Statement of Financial Activities**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income and endowments from:</b>			
Donations and legacies	77,640	36,624	114,264
Charitable activities	-	360	360
Investments	1	-	1
<b>Total</b>	<b>77,641</b>	<b>36,984</b>	<b>114,625</b>
<b>Expenditure on:</b>			
Raising funds	(4,120)	(2,103)	(6,223)
Charitable activities	(89,540)	-	(89,540)
<b>Total</b>	<b>(93,660)</b>	<b>(2,103)</b>	<b>(95,763)</b>
<b>Net income/expenditure</b>	<b>(16,019)</b>	<b>34,881</b>	<b>18,862</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	(11,404)	34,952	23,548
<b>Total funds carried forward</b>	<b>(27,423)</b>	<b>69,833</b>	<b>42,410</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2021**

**12. Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other creditors	250	250
	<b>250</b>	<b>250</b>

**13. Movement in funds**

**Unrestricted Funds**

	<b>Balance at 01/04/2020</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Balance at 31/03/2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>General</i>				
General	(27,423)	107,017	(101,812)	(22,218)
	<b>(27,423)</b>	<b>107,017</b>	<b>(101,812)</b>	<b>(22,218)</b>

**Unrestricted Funds - Previous year**

	<b>Balance at 01/04/2019</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Balance at 31/03/2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>General</i>				
General	(11,404)	77,641	(93,660)	(27,423)
	<b>(11,404)</b>	<b>77,641</b>	<b>(93,660)</b>	<b>(27,423)</b>

**Restricted Funds**

	<b>Balance at 01/04/2020</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Balance at 31/03/2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Amounts received for specific purposes	51,455	20,921	(16,363)	56,013
	<b>51,455</b>	<b>20,921</b>	<b>(16,363)</b>	<b>56,013</b>

**Restricted Funds - Previous year**

	<b>Balance at 01/04/2019</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Balance at 31/03/2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Amounts received for specific purposes	34,952	36,984	(20,481)	51,455
	<b>34,952</b>	<b>36,984</b>	<b>(20,481)</b>	<b>51,455</b>

**Pippa's Group**  
**Notes to the Financial Statements Continued**  
**For the year ended 31 March 2021**

**14. Analysis of net assets between funds**

	Net current assets / (liabilities) £	Net Assets £
<b>Unrestricted funds</b>		
<i>General</i>		
General	33,796	33,796
	<b>33,796</b>	<b>33,796</b>
 <b>Previous year</b>		
	Net current assets / (liabilities) £	Net Assets £
<b>Unrestricted funds</b>		
<i>General</i>		
General	24,032	24,032
	<b>24,032</b>	<b>24,032</b>

**Pippa's Group**  
**Detailed Statement of Financial Activities**  
**For the year ended 31 March 2021**

	2021	2020
	£	£
<b>INCOME AND ENDOWMENT</b>		
<b>Donations and legacies</b>		
Donations	43,023	18,385
Grants receivable	80,661	82,622
Parental contributions	4,254	13,257
	<b>127,938</b>	<b>114,264</b>
<b>Charitable activities</b>		
Funding (Activity 1)	-	360
	<b>-</b>	<b>360</b>
<b>Investments</b>		
Bank interest receivable	-	1
	<b>-</b>	<b>1</b>
<b>Total incoming resources</b>	<b>127,938</b>	<b>114,625</b>
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Friday group	(120)	(2,103)
	<b>(120)</b>	<b>(2,103)</b>
<b>Charitable activities</b>		
Cost of direct charitable activity (Activity 1)	(32,964)	(23,515)
Cost of direct charitable activity (Activity 2)	(49,933)	(45,391)
	<b>(82,897)</b>	<b>(68,906)</b>
<b>SUPPORT COSTS</b>		
<b>Management</b>		
Fundraising Management	(5,719)	(4,120)
	<b>(5,719)</b>	<b>(4,120)</b>
<b>IT</b>		
IT (Activity 1)	(12,971)	(20,509)
	<b>(12,971)</b>	<b>(20,509)</b>
<b>Governance costs</b>		
Governance costs	(16,243)	(18,378)
Governance costs (Activity 1)	(225)	(125)
	<b>(16,468)</b>	<b>(18,503)</b>
<b>Total resources expended</b>	<b>(118,175)</b>	<b>(114,141)</b>
<b>Net Income</b>	<b>9,763</b>	<b>484</b>



---

**Issuer** Sallows Associates Ltd

**Document generated** Tue, 25th Jan 2022 21:52:48 UTC

**Document fingerprint** a7ac32e5281f3256ddfb2a78cd71d46a

---

**Parties involved with this document**

Document processed	Party + Fingerprint
Tue, 25th Jan 2022 22:18:52 UTC	Ruth O'Keeffe - Signer (e726c3c17e981d20cdde15c3240ecb79)

**Audit history log**

Date	Action
Tue, 25th Jan 2022 22:18:52 UTC	The envelope has been signed by all parties. (109.146.37.156)
Tue, 25th Jan 2022 22:18:52 UTC	Ruth O'Keeffe signed the envelope. (109.146.37.156)
Tue, 25th Jan 2022 22:17:47 UTC	Ruth O'Keeffe viewed the envelope. (109.146.37.156)
Tue, 25th Jan 2022 21:54:33 UTC	Document emailed to roklewes@gmail.com (13.40.167.159)
Tue, 25th Jan 2022 21:54:33 UTC	Sent the envelope to Ruth O'Keeffe (roklewes@gmail.com) for signing. (94.12.182.86)
Tue, 25th Jan 2022 21:53:34 UTC	Ruth O'Keeffe has been assigned to this envelope (94.12.182.86)
Tue, 25th Jan 2022 21:53:07 UTC	Document generated with fingerprint a7ac32e5281f3256ddfb2a78cd71d46a (94.12.182.86)
Tue, 25th Jan 2022 21:52:48 UTC	Envelope generated by Fred (94.12.182.86)