

# TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT

England & Wales · Charity number 1171669

## Details

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Other names	TYNESIDE CENTRE AGAINST UNEMPLOYMENT
Status	Registered
Legal form	CIO
Registered	2017-02-17
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	11 Interchange Centre West Street Gateshead Tyne And Wear NE8 1BH
Phone	01912343552
Email	<a href="mailto:enquiries.twcau@gmail.com">enquiries.twcau@gmail.com</a>
Website	<a href="https://twcau.org.uk">https://twcau.org.uk</a>

## Activities

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**Objects:** THE RELIEF OF POVERTY AS A RESULT OF UNEMPLOYMENT OR OTHER SOCIAL OR ECONOMIC CIRCUMSTANCES AMONG THE INHABITANTS OF TYNE AND WEAR AND SURROUNDING AREAS BY THE PROVISION OF ADVICE, INFORMATION, ADVOCACY AND TRAINING.TO PROMOTE, FOR THE PUBLIC BENEFIT, THE SOUND ADMINISTRATION OF THE LAW PARTICULARLY BY PROVIDING ADVICE, ASSISTANCE AND REPRESENTATION ON EMPLOYMENT AND SOCIAL SECURITY TRIBUNALS TO INDIVIDUALS WHO ARE UNABLE TO SECURE SUCH SERVICES FROM THEIR OWN RESOURCES.

**Activities:** The aim of the Centre is to campaign against Unemployment and to seek to improve the circumstances and life chances of Unemployed people within the Tyne and Wear area. Our objectives are to provide Information, Advice and Guidance in furtherance of our aims in particular with respect to supporting claimants who are in contact with the Welfare Benefits Services.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** People With Disabilities, The General Public/mankind

## Geography

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- Gateshead
- Newcastle Upon Tyne City
- North Tyneside
- South Tyneside
- Sunderland

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-04-05	£50,070	£47,421	-	-
2024-04-05	£32,163	£38,860	-	-
2023-04-05	£24,349	£29,653	-	-
2022-04-05	£37,222	£27,117	-	-
2021-04-05	£22,609	£22,176	-	-

## Trustees

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Name	Role	Appointed
DAVID ALLAN		2017-01-01
David Stead		2023-01-11
Gail Ward		2023-01-11
John Harrison		2023-01-24
KEVIN FLYNN		2017-01-01
Peter Holland		2022-09-01
ROGER NETTLESHIP		2017-01-01

**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

England & Wales - Charity number 1171669

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# Accounts

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**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

**REPORT AND FINANCIAL STATEMENTS**  
**For the year ended 5 April 2025**

**Charity Number 1171669**

# TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT

## ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 5 April 2025

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## **Tyne and Wear Centre Against Unemployment**

### **Trustees Annual Report**

For the year ended 5 April 2025

The Trustees are pleased to present their annual Trustees' Report together with the financial statements of the charity for the year ended 5 April 2025

The financial statements comply with the Charities Act 2022, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

We were established as a charity in January 2017, our aim is to assist unemployed people to live a life of dignity and at the same time assist them to secure the welfare benefits to which they are entitled in order that they can live a decent life.

Some of our clients are unemployed as a consequence of economic conditions and the jobs market, through no fault of their own, and we support them in seeking to explore alternative types of work so they can find sustainable well-paid employment. Other clients are either ill or disabled and face barriers over and above those faced by the fit and able bodied, we assist them to get welfare benefit payments and support them in seeking a better life.

#### **1. Objectives Strategies and Activities for the Year**

Overview of the main activities carried out during the year in relation to the charity's purposes:

May 2024 marked the second anniversary of our move into our current Gateshead premises. The Centre now attracts a flow of unemployed, sick and disabled people from Gateshead itself and also from Tyne and Wear in general as well as the occasional person from further afield. We continue to develop links with other organisations as we strive to raise our profile and expand our impact.

The main focus of our work is on supporting people claiming Personal Independence Payment, Employment Support Allowance and Universal Credit as well as Pension Credit, Attendance allowance and other benefits. As always, we seek to offer an appropriate level of support tailored to each individual. We encourage people to do as much as they can for themselves while offering consistent and often long-term support where necessary.

During 2023 we became aware of planned changes to the assessment process for ESA. Also, the impact of the Migration of Claimants onto Universal Credit from "Legacy Benefits". Consequently, we expanded the focus of our work to also include support with employability, Job search, Career Choice and basic skills. This broader field of work has been supported by an increased number of funders allowing us to expand.

We continue to represent people requiring support with Mandatory Reconsiderations and also with Appeals to the Benefits Tribunal. Our success rate remains very high.

We have continued to develop our volunteer base and to make contact with new supporters and partner organisations.

We continue to publish our own website, which has generated a number of referrals, and we have continued to develop our presence on social media, while also distributing a range of leaflets and materials to potential clients, informing them about the type of support and assistance that they can access through our Charity.

## 2. Report of what the charity has achieved during the year and the difference this has made to its beneficiaries

As a result of broadening the scope of our work, we have been able to attract a significantly higher level of funding. This has allowed us to increase staff hours, develop our volunteer base and offer a wider range of services. This year we received funding from Gateshead Council's Shared Prosperity Fund, The National Lottery Awards for all programme, The Handley Trust, Roy and Pixie Baker Trust, Garfield Weston, The Yapp Trust, Hadrian Trust, William Leech, Alex Ferry Foundation and Aviva.

We have continued to offer training to other organisations and to Volunteers to build capacity in the area to support clients with PIP and ESA Appeals. Our group of volunteers who are able to offer support with Benefit Claims has increased over the year.

With increased staff resources we have been able to develop our ambition of supporting more women and also to expand our work with BAME Communities. Our second staff member who is a teacher and who can deliver Basic Skills courses for adults has led on this aspect of our work.

We have had some significant successes in supporting individuals with a high success rate at tribunal level and in supporting people to make successful claims. The impact that our work has on individuals cannot be underestimated. A full PIP award over three years can mean that a disabled person will receive more than £27,000 as well as qualifying for additional support.

Our work around Careers Guidance and Employability has increased as well as our advocacy work with local and central government, the NHS and other organisations. The skill set of our volunteers has expanded, and we are now also able to offer some employment rights advice. We continue also to signpost people to specialist and other organisations where necessary and appropriate.

The growth of our staff and the expansion of our volunteer team means that we are now able to offer translation in several different languages thus increasing our accessibility, particularly to BAME communities.

We believe that the project made a significant difference to people in 2024/25 and that the important changes we made to our work have made us more able to meet the challenges of working with a lot more people and of helping them navigate a changed welfare benefit system. With our specific focus on Gateshead as part of the Shared Prosperity Fund work, we have been able to make significant steps forward in building our presence in the town. This has been supplemented by our having developed a more diverse funding base, which has allowed us to work across the whole of Tyne and Wear. Our success in working with individuals means that we have also become better known through "word of mouth", which has further increased our impact. Recent additions to our team of volunteers have increased the efficacy of our social media and internet presence also and has made us more accessible.

## 3. Public Benefit Statement

It would be impossible for us to recruit and fund enough paid or voluntary staff to deliver the level of service to meet the needs of all of the unemployed, sick and disabled people in Tyne and Wear. Therefore, we focus of our work on passing on our knowledge to claimants, their family's friends and to the people in their communities with whom we are able to connect. Our aim is to empower them to sustain and protect their own welfare benefits. We believe that this work also helps to promote self-esteem and to empower the Community.

#### 4. Policy on Social Investment

Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it. We seek always to diversify the sources of funding we access to ensure that we do not become reliant on a single large grant. We link the aims of our organisation, to the needs of our clients, and onto a better society, because we know at present too many welfare benefit claimants are not living a fulfilled life, that is bad for them, their family and local community, and that effects the wider morale of society.

#### 5. Policy on Grant Making

We do not make grants to individuals or to other charities. Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it.

#### 6. Contribution by Volunteers

Our volunteers are essential to the successful work of the Charity. They are central to our delivery plan at every stage, from attending medical assessments with claimants, to helping clients with form filling to apply for benefits, to making Mandatory Reconsideration Applications, up to and including preparing and attending Social Security Tribunals. With the growth of our team of volunteers we are able to provide translation into Spanish, Portuguese, French, Danish, Hindi, Punjabi, Gujerati and Urdu. We devote a significant amount of time to training new volunteers.

#### 7. Achievements and Performance

Last year we reported that *“The impact of Covid and our forced move to Gateshead meant that we did suffer some dislocation of service and had to relaunch our work in a different area. We are confident that we have overcome the majority of these issues over the last year and that we have begun to develop a significant profile in the area we serve.”* We are confident that we have now fully overcome these issues and that we are in a very positive situation to be able to expand and develop further over the next twelve months.

This year we have been able to build more capacity than at any time since the charity was founded in 2017. We have seen a big increase in the numbers of people we have been able to support, a growing expertise within the team and an expansion of the scope and nature of our work. This was prepared in advance as we were aware that we needed to extend the range of services we provide as a result of the changes in the Welfare Benefit system. We think that we have been able to adapt successfully despite far greater pressures on us and also working with people with far more complex issues. We are particularly happy with the increase in the proportion of women we have supported and of BAME people. Our expanded funding base has allowed us to work far more effectively across the Tyne and Wear area.

Our Shop Front Office in the middle of Gateshead is now far more welcoming and attractive and has proven to be a big boon for us. Particularly as it is extremely accessible and convenient for major public transport networks.

#### 8. Evaluation and outputs

We have been able to successfully deliver against the objectives that we set for the Gateshead Shared Prosperity Fund Project over this financial year. We were supported in this work through a range of other funders, allowing us to deliver similar work across Tyne and Wear.

## 9. Fundraising

The Charity was able to secure funding from a variety of sources, Gateshead Council Shared Prosperity Fund and generous grants made by the National Lottery Awards for All Programme and the Alex Ferry Foundation and through the YAPP Charitable Trust, the Handley Trust, Roy and Pixie Baker Trust, William Leech, Garfield Weston, Hadrian Trust and Aviva . As in previous years our aim has been to diversify our funding as much as possible to avoid reliance on any individual funding stream.

## 10. Investments

In the last year we bought four laptop computers by means of capital investment. In addition, we were gifted a Projector, a Large flat screen TV a Fridge and a Microwave oven

## 11. Financial Review

### Review of the year

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

During the year the Charity had income of £50,070 (2024: £32,163) of which £30,550 (2024: 26,483) was restricted and expenditure of £47,421 (2024: £38,860) of which £24,129 was restricted. There was an operating surplus of £2,649 (2024: deficit of £6,697) of which a surplus of £6,421 was restricted (2024: deficit of £1,162).

At 5 April 2025 the Charity had net assets of £12,502 (2024: £9,853) of which £11,679 was restricted (2024: £5,258).

### **Reserves policy/Going concern**

The Trustees consider the level of reserves, £12,502 (2024: £9,853) prudent for the Charity at this time taking into account potential liabilities in the event that the charity ceased. Our Reserves Policy is reviewed annually.

## 12. Risk Management

We place the highest priority on safety and wellbeing of our clients and staff and volunteers, we have a management team on hand to respond to all possible and real conflicts that may arise in the day to day running of our organisation and also to guarantee our policy and financial security as an organisation.

## 13. Plans for the future

Our aim is expanding and developing our work with clients, drawing in new volunteers, developing new services and also to further develop our presence in Gateshead, now that we are firmly established in the town.

We are always keen to balance our growth and development against the development of our volunteer network. As such, we always seek to emphasise training and consolidation of new volunteers to ensure that we are able to keep pace with the demand from clients.

We are keen to develop our staffing levels and have expanded our work with women and minority ethnic communities.

We are also hoping to develop our Basic Skills Programmes in Maths and English and also our Professional Careers Advice and Guidance and Employability work. This reflects the skills within our staff and volunteer team.

14. Reference and administrative details of the charity, its trustees and advisors

Registered charity name Tyne and Wear Centre Against Unemployment

Charity number 1171669

Registered office: 11 Interchange Centre

West Street

Gateshead

Tyne and Wear

NE8 1BH

Trustees and Members of the Board:

Roger Nettleship – Chair of Trustees

Kevin Flynn – Company Secretary and Trustee

David Stead – Trustee

Peter Holland – Trustee Treasurer

Gail Ward – Trustee

John Harrison – Trustee resigned January 2025

Dave Allan - Trustee

Tracey Stephenson – Trustee

Andrew MacKnight - Trustee

Chief Executive Officer:

Kevin Flynn Company Secretary

Independent Examiner:

Doug Maltman FMAAT

Connected Voice Business Services

One Strawberry Lane

Newcastle upon Tyne.

NE1 4BX

## 15. Structure, governance and management

### Board Induction and Training

New Board Members are introduced to the work of the organisation and informed of their legal roles and responsibilities at an induction meeting. The induction and training programme for new Board Members includes:

- A briefing by the Chair or Company Secretary
- An explanation of roles and responsibilities as a Board Member
- Copies of the main charity documents including the Memorandum and Articles of Association and the Financial Statements
- Copy of the business plan and most recent evaluation report
- Copies of recent board papers including budgets and management accounts - A copy of the Charity Commission publication "How to be an Effective Trustee".
- A copy of the governance structure.

## 16. Statement of Trustee Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity SORP requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources, including the receipts and payments of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation. The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

To be approved by the Trustees on 03/11/2025 and signed on their behalf by:

R Nettleship

Chair

  
Roger Nettleship (Nov 3, 2025 12:27:51 GMT)

# TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 5 April 2025

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I report on the financial statements of Tyne And Wear Centre Against Unemployment for the year ended 5 April 2025, which are set out on pages 8 to 16.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2022 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT  
Fellow Member of the Association of Accountancy Technicians  
Connected Voice Business Services  
One Strawberry Lane  
Newcastle upon Tyne  
NE1 4BX  
Date: 03/11/2025

  
Douglas Maltman (Nov 3, 2025 14:26:12 GMT)

**STATEMENT OF RECEIPTS AND PAYMENTS**

For the year ended 5 April 2025

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2025 £</b>	Total 2024 £
<b><u>Receipts:</u></b>					
Voluntary Receipts					
Donations, gift aid and legacy	5	4,270	-	<b>4,270</b>	2,846
Charitable activities					
Grants and contracts	6	15,250	30,550	<b>45,800</b>	28,983
Other trading activities	7	-	-	-	334
<b>Total receipts</b>		<b>19,520</b>	<b>30,550</b>	<b>50,070</b>	<b>32,163</b>
<b><u>Payments:</u></b>					
Charitable activities					
Operation of the charity	8	23,292	24,129	<b>47,421</b>	38,860
<b>Total payments</b>		<b>23,292</b>	<b>24,129</b>	<b>47,421</b>	<b>38,860</b>
<b><u>Reconciliation:</u></b>					
Net of receipts/payments		( 3,772 )	6,421	<b>2,649</b>	( 6,697 )
Cash funds last year end		4,595	5,258	<b>9,853</b>	16,550
<b>Cash funds this year end</b>		<b>823</b>	<b>11,679</b>	<b>12,502</b>	<b>9,853</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 10 to 16 form an integral part of these accounts.

**STATEMENT OF ASSETS AND LIABILITIES**

As at 5 April 2025

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2025 £</b>	<b>Total 2024 £</b>
<b>Cash funds:</b>					
Cash at bank and in hand	14	823	11,679	<b>12,502</b>	9,853
<b>Assets retained for charity's own use</b>					
IT equipment				<b>1,596</b>	328
<b>Liabilities</b>	15			<b>564</b>	4,743

These financial statements were approved by the Board on:

03/11/2025

and are signed on its behalf by:

R Nettleship  
Chair

*Roger Nettleship*  
Roger Nettleship (Nov 3, 2025 12:27:51 GMT)

and are signed on its behalf by:

G Ward  
Vice Chair

*Gail Ward*  
Gail Ward (Nov 3, 2025 13:54:37 GMT)

The notes on pages 10 to 16 form an integral part of these accounts.

# **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 5 April 2025

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### **1 Accounting Policies**

The accounts have been prepared on the receipts and payments basis. An audit is not required by the charity's constitution and has not been requested by the trustees.

### **2 Basis of accounting**

#### **2.1 Basis of preparation**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – Charities SORP, the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2022.

#### **2.2 Preparation of the accounts on a going concern basis**

The charity reported total unrestricted funds at the year end of £823. The trustees are of the view that the immediate future of the charity is secure and that on this basis the charity is a going concern.

### **3 Receipts**

#### **3.1 Recognition of receipts**

Receipts are recognised when the charity has received the resources.

#### **3.2 Offsetting**

There has been no offsetting of assets and liabilities, or receipts and payments, unless required or permitted by SORP.

#### **3.3 Grants and donations**

Receipts from government and other grants is recognised when the charity has received the funds.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### **4 Payments and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

## **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 5 April 2025

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#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of work and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the payment was incurred.

#### **4.5 Liabilities**

The charity has liabilities which are measured at settlement amounts less any trade discounts.

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 5 April 2025

#### Analysis of receipts

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>5 Donations and legacies</b>				
Donations and gifts	2,038	-	<b>2,038</b>	2,660
Unite South of Tyneside	240	-	<b>240</b>	-
Unite North East	800	-	<b>800</b>	-
Unite Community	1,000	-	<b>1,000</b>	-
Other	192	-	<b>192</b>	186
	<u>4,270</u>	<u>-</u>	<u><b>4,270</b></u>	<u>2,846</u>
<b>6 Charitable activities</b>				
<u>Income from grants</u>				
The Handley Trust	9,250	-	<b>9,250</b>	5,000
Alex Ferry Foundation	-	4,850	<b>4,850</b>	7,400
Community Foundation	-	9,900	<b>9,900</b>	4,000
National Lottery	-	10,800	<b>10,800</b>	9,500
Roy & Pixie	2,500	-	<b>2,500</b>	2,500
Aviva	-	-	-	583
Garfield Weston	-	3,000	<b>3,000</b>	-
Hadrian Trust	1,000	-	<b>1,000</b>	-
William Leech	-	2,000	<b>2,000</b>	-
YAPP Charitable Trust	2,500	-	<b>2,500</b>	-
	<u>15,250</u>	<u>30,550</u>	<u><b>45,800</b></u>	<u>28,983</u>
<b>7 Other trading activities</b>				
Fundraising	-	-	-	334
	<u>-</u>	<u>-</u>	<u>-</u>	<u>334</u>

Income was £50,070 (2024: £32,163) of which £19,520 was unrestricted or designated (2024: £5,680) and £30,550 was restricted (2024: £26,483)

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 5 April 2025

#### Analysis of payments on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>8 Charitable activities</b>				
<u>Direct costs</u>				
Salaries	11,929	19,575	<b>31,504</b>	27,370
Staff pension	1,334	-	<b>1,334</b>	874
Volunteer expenses	-	949	<b>949</b>	1,655
<u>Support costs</u>				
Travel	101	-	<b>101</b>	-
Fundraising costs	5	-	<b>5</b>	-
Telephone	1,608	133	<b>1,741</b>	1,321
Printing, postage and stationary	1,506	239	<b>1,745</b>	700
Rent	4,781	867	<b>5,648</b>	5,595
IT equipment	1,050	733	<b>1,783</b>	-
Subscriptions	180	-	<b>180</b>	-
Payroll fees	276	150	<b>426</b>	518
Bank charges	18	-	<b>18</b>	-
Other expenses	-	1,483	<b>1,483</b>	359
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	504	-	<b>504</b>	468
	<u>23,292</u>	<u>24,129</u>	<u><b>47,421</b></u>	<u>38,860</u>

Expenditure on charitable activities was £47,421 (2024: £38,860) of which £23,292 was unrestricted or designated (2024: £11,215) and £24,129 was restricted (2024: £27,645)

#### 9 Fees for examination of the accounts

	2025 £	2024 £
Independent examiner's fees for reporting on the accounts	<b>564</b>	468
Other accountancy services paid to the examiner	<b>322</b>	518
	<u><b>886</b></u>	<u>986</u>

#### 10 Analysis of staff costs and the cost of key management personnel

	2025 £	2024 £
Salaries and wages	<b>32,838</b>	28,244
	<u><b>32,838</b></u>	<u>28,244</u>

No employee received remuneration above £60,000 (2024: nil)

# Tyne And Wear Centre Against Unemployment

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 5 April 2025

The key management personnel of the charity, comprise the trustees. The total employee benefits of the key management personnel of the charity were £nil (2024: £nil).

### 11 Staff numbers

The average monthly head count was 2 staff (2024: 2 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2025</b>	2024
	<b>Number</b>	Number
The parts of the charity in which the employee's work		
Charitable activities	<b>1.3</b>	1.3
	<b>1.3</b>	1.3

### 12 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

#### Trustees' expenses

No trustee expenses have been incurred in the year.

#### Other trustees' transactions

During the year, trustees made donations to the charity.

	2025	2024
	<b>Amount</b>	Amount
	<b>£</b>	£
Donations of unrestricted nature	410	394

### 13 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

### 14 Cash at bank and in hand

	<b>2025</b>	2024
	<b>£</b>	£
Cash at bank	<b>12,448</b>	9,854
Cash in hand	<b>54</b>	-
	<b>12,502</b>	9,854

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 5 April 2025

#### 15 Liabilities (payable within 1 year)

	2025 £	2024 £
Accruals		
Independent examination of accounts	564	504
Other accruals	-	104
Other liabilities	-	4,135
	<u>564</u>	<u>4,743</u>

#### 16 Events after the end of the reporting period

No other significant events affecting the Company since the year end.

#### 17 Analysis of charitable funds

##### Analysis of movements in unrestricted funds As at 5 April 2024

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	4,595	19,520	( 23,292 )	-	823
<b>Totals</b>	<u>4,595</u>	<u>19,520</u>	<u>( 23,292 )</u>	<u>-</u>	<u>823</u>

##### Purpose of unrestricted funds

General unrestricted fund                      The 'free reserves' of the charity

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 5 April 2025

#### Analysis of movement in restricted funds As at 5 April 2024

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Newcastle City Council	2,075	-	( 2,075 )	-	-
Alex Ferry Foundation	2,600	4,850	( 7,450 )	-	-
Community Foundation	-	9,900	( 9,900 )	-	-
National Lottery	-	10,800	( 1,721 )	-	<b>9,079</b>
Aviva	583	-	( 583 )	-	-
William Leech	-	2,000	( 1,000 )	-	<b>1,000</b>
Garfield Weston	-	3,000	( 1,400 )	-	<b>1,600</b>
<b>Totals</b>	<b>5,238</b>	<b>30,550</b>	<b>( 24,129 )</b>	<b>-</b>	<b>11,679</b>

#### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Newcastle City Council	Funds to cover salary costs.
Alex Ferry Foundation	Claimant Representation Project salary costs
Community Foundation	Funds to cover salary costs.
National Lottery	Funds to cover salary costs.
Aviva	Funds to purchase laptops.
William Leech	Funds to cover salary costs.
Garfield Weston	Funds to cover core costs.

#### 18 Capital commitments

As at 5 April 2025, the charity had no capital commitments (2024 £nil)












# TWCAU accounts 24-25 Signed


Final Audit Report

2025-11-03

Created:	2025-11-03
By:	Douglas Maltman (douglas.maltman@connectedvoice.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAELDAQKRxBEvvaf9oyG7WPABXW9s1SSU-

## "TWCAU accounts 24-25 Signed" History

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**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

England & Wales - Charity number 1171669

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# Accounts

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**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

**REPORT AND FINANCIAL STATEMENTS  
For the year ended 05 April 2024**

**Charity Number 1171669**

# TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT

## ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 05 April 2024

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Trustees' annual report	1 to 5
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Notes to the financial statements	9 to 15

# **Tyne and Wear Centre Against Unemployment**

## **Trustees Annual Report**

For the year ended 5 April 2024

The Trustees are pleased to present their annual Trustees' Report together with the financial statements of the charity for the year ended 5 April 2024

The financial statements comply with the Charities Act 2022, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

We were established as a charity in January 2017, our aim is to assist unemployed people to live a life of dignity and at the same time assist them to secure the welfare benefits to which they are entitled in order that they can live a decent life.

Some of our clients are unemployed as a consequence of economic conditions and the jobs market, through no fault of their own, and we support them in seeking to explore alternative types of work so they can find sustainable well paid work. Other clients are either ill or disabled and face barriers over and above those faced by the fit and able bodied, we assist them to get welfare benefit payments and support them in seeking a better life.

### **1. Objectives Strategies and Activities for the Year**

#### **Overview of the main activities carried out during the year in relation to the charity's purposes:**

After moving to new premises in Central Gateshead in May 2022 the Centre has become established and has started to raise its profile in Gateshead and around Tyne and Wear. We have continued to make links with other organisations and to work with unemployed sick and disabled people across Tyne and Wear.

We have continued to develop our work with people claiming Personal Independence Payments and Employment Support Allowance with an emphasis on supporting people to make their own claims – with support. Our Client Representation project has continued to promote this. In addition, we are dealing with a lot of issues around Universal Credit, Pension Credit and Attendance Allowance.

During 2023 we became aware of planned changes to the assessment process for ESA. Also, the impact of the Migration of Claimants onto Universal Credit from "Legacy Benefits". Consequently, we have altered the focus of our work to also include support with employability, Job search, Career Choice and basic skills.

We continue to represent people requiring support with Mandatory Reconsiderations and also with Appeals to the Benefits Tribunal. Our success rate remains very high.

We have continued to develop our volunteer base and to make contact with new supporters and partner organisations.

We continue to publish our own website, which has generated a number of referrals, and we have continued to develop our presence on social media, while also distributing a range of leaflets and materials to potential clients, informing them about the type of support and assistance that they can access through our Charity.

### **2. Report of what the charity has achieved during the year and the difference this has made to its beneficiaries**

Our Claimant Representation project has continued to develop with the support of the Alex Ferry Foundation and with support from the National Lottery Awards for All fund. This funding has allowed us to develop the project across Tyne and Wear, whereas initially it was focused on Newcastle, because of funding via the City Council.

We have continued to offer training to other organisations and to Volunteers to build capacity in the area to support clients with PIP and ESA Appeals. Our group of volunteers who are able to offer support with Benefit Claims has increased over the year.

In addition, we have taken on an additional part time worker specifically to focus on supporting women and also to expand our work with BAME Communities. She is a qualified Teacher and can deliver Basic Skills courses for adults.

We have had some significant successes in supporting individuals with a high success rate at tribunal level and in supporting people to make successful claims.

Our work around Careers Guidance and Employability has increased as well as our advocacy work with local and central government, the NHS and other organisations. The skill set of our volunteers has expanded and we are now also able to offer some employment rights advice. We continue also to signpost people to specialist and other organisations where necessary and appropriate.

Shortly before the end of the financial year we were able to secure an additional £10,000 in funding via Gateshead Council Shared Prosperity Fund. This does not appear on our balance sheet for this year as it was paid a few days afterwards.

We are confident that the project made a difference to people in 2023/24 and that we will continue to do so in the future. We have now largely recovered from the impact of our forced move and the legacy of Covid, which did mean a significant dislocation of services, as well as making it far harder for people to contact us for help. We have emphasised the importance of connecting with people through publicity and building links with other organisations. We believe we have made some significant strides with this and most importantly people are referring their friends to us. We are making some steps in improving our online presence and we are slowly getting to grips with the Internet. Given the changes in the way that people access information and services particularly after the pandemic we believe this is an important aspect of our work which we are keen to develop. To further facilitate access, we are continuing where necessary to use Zoom and hybrid approaches to meetings. This has proven very valuable in connecting with those clients and partners who remain concerned about the ongoing threat of Covid.

### **3. Public Benefit Statement**

It would be impossible for us to recruit and fund enough paid or voluntary staff to deliver the level of service to meet the needs of all of the unemployed, sick and disabled people in Tyne and Wear. Therefore, we focus our work on passing on our knowledge to claimants, their family's friends and to the people in their communities with whom we are able to connect. Our aim is to empower them to sustain and protect their own welfare benefits. We believe that this work also helps to promote self esteem and to empower the Community.

### **4. Policy on Social Investment**

Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it. We seek always to diversify the sources of funding we access to ensure that we do not become reliant on a single large grant. We link our aims of our organisation, to the needs of our clients, and onto a better society, because we know at present too many welfare benefit claimants are not living a fulfilled life, that is bad for them, their family and local community, and that effects the wider moral of society.

### **5. Policy on Grant Making**

We do not make grants to individuals or to other charities. Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it.

### **6. Contribution by Volunteers**

Our volunteers are essential to the successful work of the Charity. They are central to our delivery plan at every stage, from attending medical assessments with claimants, to helping clients with form filling to apply for benefits, to making Mandatory Reconsideration Applications, up to and including preparing and attending Social Security Tribunals. We devote a significant amount of time to training new volunteers.

### **7. Achievements and Performance**

The impact of Covid and our forced move to Gateshead meant that we did suffer some dislocation of service and had to relaunch our work in a different area. We are confident that we have overcome the majority of these issues over the last year and that we have begun to develop a significant profile in the area we serve.

We now have more capacity to deliver than previously and the Centre is in the best shape that it has been since we established the Charity in 2017. We saw a steady growth in business over the year. The support we have received from the National Lottery and the Alex Ferry Foundation has allowed us to operate the Client Representation Project across the whole of Tyne and Wear rather than just in Newcastle. Support from the Community Foundation has enabled us to deliver targeted work to women and to BAME Communities.

We have been able to continue training volunteers and supporting people to help themselves through the Client Representation Project.

Our new premises are larger and more accessible than our previous office and are Shop Front Premises on a main road, which means they are very visible. We are also situated very near to the Bus and Metro stations.

## **8. Evaluation and outputs**

We have been able to successfully deliver against the objectives that we set for the Claimant Representation Project over this financial year. We were supported in this work through grants made by the National Lottery Awards for All Programme and the Alex Ferry Foundation and through the Community Foundation.

## **9. Fundraising**

The Charity was able to secure funding from a variety of sources, The National Lottery Awards for All programme, The Alex Ferry Foundation, The Community Foundation and the Handley Trust as well as other smaller donations from individuals and organisations. Our aim is to diversify our funding as much as possible to avoid reliance on any individual funding stream.

## **10. Investments**

We have not bought any new capital equipment in the last year but have fundraised specifically to buy a number of laptops that we will use to support Basic Skills provision. We will purchase these in the New Year.

## **11. Financial Review**

Review of the year

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

During the year the Charity had income of £32,163 (2023: £24,349) of which £26,483 was restricted (2023: £21,350) and expenditure of £38,860 (2023: £29,653) of which £27,645 was restricted (2023: £20,595). There was an operating deficit of £6,697 (2023: deficit of £5,304) of which a deficit of £1,162 was restricted (2023: deficit of £1,745).

At 31 March 2024 the Charity had net assets of £9,853 (2023: £16,550) of which £5,258 was restricted (2023: £6,420).

### **Reserves policy/Going concern**

The Trustees consider the level of reserves, £9,853 (2023: £16,550), prudent for the Charity at this time taking into account potential liabilities in the event that the charity ceased. Our Reserves Policy is reviewed annually.

## **12. Risk Management**

We place the highest priority on safety and wellbeing of our clients and staff and volunteers, we have a management team on hand to respond to all possible and real conflicts that may arise in the day to day running of our organisation and also to guarantee our policy and financial security as an organisation. Plans for future periods to expand our training program across Tyne and Wear.

### **13. Plans for the future**

Our aim is expanding and develop our work with clients, drawing in new volunteers, developing new services and also to further develop our presence in Gateshead, now that we are firmly established in our new premises.

We are always keen to balance our growth and development against the development of our volunteer network. As such, we always seek to emphasise training and consolidation of new volunteers to ensure that we are able to keep pace with the demand from clients.

We are keen to develop our staffing levels and have expanded our work with women and minority ethnic communities.

We are also hoping to develop our Basic Skills Programmes in Maths and English and also our Professional Careers Advice and Guidance and Employability work. This reflects the skills within our staff and volunteer team.

### **14. Reference and administrative details of the charity, its trustees and advisors**

Registered charity name Tyne and Wear Centre Against Unemployment

Charity number 1171669

#### **Registered office:**

11 Interchange Centre

West Street

Gateshead

Tyne and Wear

NE8 1BH

#### **Trustees and Members of the Board:**

Roger Nettleship – Chair of Trustees

Kevin Flynn – Company Secretary and Trustee

Catriona Hackney-Huck – Vice Chair of Trustees resigned August 2023

David Stead – Trustee

Peter Holland – Trustee Treasurer

Gail Ward – Trustee

John Harrison – Trustee

Dave Allan - Trustee

**Chief Executive Officer:** Kevin Flynn Company Secretary

**Independent Examiner:** Doug Maltman FMAAT

Connected Voice Business Services

One Strawberry Lane

Newcastle upon Tyne.

NE1 4BX

## 15. Structure, governance and management

### Board Induction and Training

New Board Members are introduced to the work of the organisation and informed of their legal roles and responsibilities at an induction meeting. The induction and training programme for new Board Members includes:

- A briefing by the Chair or Company Secretary
- An explanation of roles and responsibilities as a Board Member
- Copies of the main charity documents including the Memorandum and Articles of Association and the Financial Statements
- Copy of the business plan and most recent evaluation report
- Copies of recent board papers including budgets and management accounts
- A copy of the Charity Commission publication "How to be an Effective Trustee".
- A copy of the governance structure.

## 16. Statement of Trustee Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity SORP requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources, including the receipts and payments of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation. The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

To be approved by the Trustees on 20/01/2021 and signed on their behalf by:

R Nettleship

  
Roger Nettleship (Jan 20, 2025 12:39 GMT)

# TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 05 April 2024

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I report on the financial statements of Tyne And Wear Centre Against Unemployment for the year ended 05 April 2024, which are set out on pages 7 to 15.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2022 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.


### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT  
Fellow Member of the Association of Accountancy Technicians  
Connected Voice Business Services  
One Strawberry Lane  
Newcastle upon Tyne  
NE1 4BX  
Date: 20/01/2025

  
Douglas Maltman (Jan 20, 2025 13:53 GMT)

**STATEMENT OF RECEIPTS AND PAYMENTS**

For the year ended 05 April 2024

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2024 £</b>	Total 2023 £
<b><u>Receipts:</u></b>					
Voluntary Receipts					
Donations, gift aid and legacy	5	2,846	-	<b>2,846</b>	2,109
Charitable activities					
Grants and contracts	6	2,500	26,483	<b>28,983</b>	21,350
Other trading activities	7	334	-	<b>334</b>	890
<b>Total receipts</b>		<b>5,680</b>	<b>26,483</b>	<b>32,163</b>	<b>24,349</b>
<b><u>Payments:</u></b>					
Charitable activities					
Operation of the charity	8	11,215	27,645	<b>38,860</b>	29,653
<b>Total payments</b>		<b>11,215</b>	<b>27,645</b>	<b>38,860</b>	<b>29,653</b>
<b><u>Reconciliation:</u></b>					
Net of receipts/payments		( 5,535 )	( 1,162 )	<b>( 6,697 )</b>	( 5,304 )
Cash funds last year end		10,130	6,420	<b>16,550</b>	21,854
<b>Cash funds this year end</b>		<b>4,595</b>	<b>5,258</b>	<b>9,853</b>	<b>16,550</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 9 to 15 form an integral part of these accounts.

**STATEMENT OF ASSETS AND LIABILITIES**

As at 05 April 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>Cash funds:</b>					
Cash at bank and in hand	14	4,595	5,258	9,853	16,550
<b>Assets retained for charity's own use</b>					
IT equipment				328	552
<b>Liabilities</b>	15			4,743	832

These financial statements were approved by the Board on:

20/01/2025

and are signed on its behalf by:

R Nettleship  
Chair

*Roger Nettleship*  
Roger Nettleship (Jan 20, 2025 12:59 GMT)

and are signed on its behalf by:

G Ward  
Vice Chair

*Gail Ward*  
Gail Ward (Jan 20, 2025 12:37 GMT)

The notes on pages 9 to 15 form an integral part of these accounts.

# **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2024

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### **1 Accounting Policies**

The accounts have been prepared on the receipts and payments basis. An audit is not required by the charity's constitution and has not been requested by the trustees.

### **2 Basis of accounting**

#### **2.1 Basis of preparation**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – Charities SORP, the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2022.

#### **2.2 Preparation of the accounts on a going concern basis**

The charity reported total unrestricted funds at the year end of £4,595 . The trustees are of the view that the immediate future of the charity is secure and that on this basis the charity is a going concern.

### **3 Receipts**

#### **3.1 Recognition of receipts**

Receipts are recognised when the charity has received the resources.

#### **3.2 Offsetting**

There has been no offsetting of assets and liabilities, or receipts and payments, unless required or permitted by SORP.

#### **3.3 Grants and donations**

Receipts from government and other grants is recognised when the charity has received the funds.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### **4 Payments and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

## **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2024

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#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of work and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the payment was incurred.

#### **4.5 Liabilities**

The charity has liabilities which are measured at settlement amounts less any trade discounts.

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2024

#### Analysis of receipts

	Unrestricted Funds £	Restricted Funds £	<b>Total 2024 £</b>	Total 2023 £
<b>5 Donations and legacies</b>				
Donations and gifts	2,660	-	<b>2,660</b>	1,804
Unite South of Tyneside	-	-	-	260
Other	186	-	<b>186</b>	45
	<u>2,846</u>	<u>-</u>	<u><b>2,846</b></u>	<u>2,109</u>
<b>6 Charitable activities</b>				
<u>Income from grants</u>				
The Handley Trust	-	5,000	<b>5,000</b>	3,750
Alex Ferry Foundation	-	7,400	<b>7,400</b>	4,500
Newcastle City Council	-	-	-	-
HMRC Job Retention Scheme	-	-	-	-
Community Foundation	-	4,000	<b>4,000</b>	1,000
National Lottery	-	9,500	<b>9,500</b>	9,600
Roy & Pixie	2,500	-	<b>2,500</b>	2,500
Aviva	-	583	<b>583</b>	-
	<u>2,500</u>	<u>26,483</u>	<u><b>28,983</b></u>	<u>21,350</u>
<b>7 Other trading activities</b>				
Fundraising	334	-	<b>334</b>	890
	<u>334</u>	<u>-</u>	<u><b>334</b></u>	<u>890</u>

Income was £32,163 (2023: £24,349) of which £5,680 was unrestricted or designated (2023: £5,499) and £26,483 was restricted (2023: £18,850)

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2024

#### Analysis of payments on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>8 Charitable activities</b>				
<u>Direct costs</u>				
Salaries	2,225	25,145	<b>27,370</b>	19,413
Staff pension	874	-	<b>874</b>	-
Volunteer expenses	1,655	-	<b>1,655</b>	50
<u>Support costs</u>				
Travel	-	-	-	493
Fundraising costs	-	-	-	194
Telephone	1,321	-	<b>1,321</b>	358
Printing, postage and stationary	700	-	<b>700</b>	1,840
Rent	3,095	2,500	<b>5,595</b>	6,061
IT equipment	-	-	-	173
Subscriptions	-	-	-	35
Payroll fees	518	-	<b>518</b>	178
Bank charges	-	-	-	78
Other expenses	359	-	<b>359</b>	-
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	468	-	<b>468</b>	780
	<u>11,215</u>	<u>27,645</u>	<u><b>38,860</b></u>	<u>29,653</u>

Expenditure on charitable activities was £38,860 (2023: £29,653) of which £11,215 was unrestricted or designated (2023: £9,058) and £27,645 was restricted (2023: £20,595)

#### 9 Fees for examination of the accounts

	2024 £	2023 £
Independent examiner's fees for reporting on the accounts	<b>468</b>	780
Other accountancy services paid to the examiner	<b>518</b>	178
	<u><b>986</b></u>	<u>958</u>

There were no other fees paid to the examiner (2023: £nil)

#### 10 Analysis of staff costs and the cost of key management personnel

	2024 £	2023 £
Salaries and wages	<b>28,244</b>	19,413
	<u><b>28,244</b></u>	<u>19,413</u>

No employee received remuneration above £60,000 (2023: nil)

# Tyne And Wear Centre Against Unemployment

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2024

The key management personnel of the charity, comprise the trustees.. The total employee benefits of the key management personnel of the charity were £nil (2023: £nil).

### 11 Staff numbers

The average monthly head count was 2 staff (2023: 1 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2024</b>	2023
	<b>Number</b>	Number
The parts of the charity in which the employee's work		
Charitable activities	<b>1.3</b>	1.0
	<b>1.3</b>	1.0

### 12 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

#### Trustees' expenses

No trustee expenses have been incurred in the year.

#### Other trustees' transactions

During the year, trustees made donations to the charity.

	2024	2023
	<b>Amount</b>	Amount
	<b>£</b>	£
Donations of unrestricted nature	394	250
	394	250

### 13 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

### 14 Cash at bank and in hand

	<b>2024</b>	2023
	<b>£</b>	£
Holding account	-	1,387
Cash at bank and in hand	<b>9,854</b>	15,163
	<b>9,854</b>	16,550

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2024

#### 15 Liabilities (payable within 1 year)

	2024 £	2023 £
Accruals		
Independent examination of accounts	504	468
Other accruals	104	270
Other liabilities	4,135	94
	<u>4,743</u>	<u>832</u>

#### 16 Events after the end of the reporting period

No other significant events affecting the Company since the year end.

#### 17 Analysis of charitable funds

##### Analysis of movements in unrestricted funds As at 5 April 2024

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	10,130	5,680	( 11,215 )	-	4,595
<b>Totals</b>	<u>10,130</u>	<u>5,680</u>	<u>( 11,215 )</u>	<u>-</u>	<u>4,595</u>

##### Purpose of unrestricted funds

General unrestricted fund                      The 'free reserves' of the charity

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2024

#### Analysis of movement in restricted funds As at 5 April 2024

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
The Handley Trust	-	5,000	( 5,000 )	-	-
Newcastle City Council	3,820	-	( 1,745 )	-	<b>2,075</b>
Alex Ferry Foundation	2,600	7,400	( 7,400 )	-	<b>2,600</b>
Community Foundation	-	4,000	( 4,000 )	-	-
National Lottery	-	9,500	( 9,500 )	-	-
Aviva	-	583	-	-	<b>583</b>
<b>Totals</b>	<b>6,420</b>	<b>26,483</b>	<b>( 27,645 )</b>	<b>-</b>	<b>5,258</b>

#### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

The Handley Trust	Funds to cover salary and rent costs.
Newcastle City Council	Funds to cover salary costs.
Alex Ferry Foundation	Claimant Representation Project salary costs
Community Foundation	Funds to cover salary costs.
National Lottery	Funds to cover salary costs.
Aviva	Funds to purchase laptops.

#### 18 Capital commitments

As at 05 April 2024, the charity had no capital commitments (2023 £nil)












# TWCAU accounts 23-24 Signed


Final Audit Report

2025-01-20


Created:	2025-01-20
By:	Douglas Maltman (douglas.maltman@connectedvoice.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJC6sz0dqAN9vBlu4KEQpnBfm5zxxBK4u

## "TWCAU accounts 23-24 Signed" History

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**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

England & Wales - Charity number 1171669

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# Accounts

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**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

**REPORT AND FINANCIAL STATEMENTS  
For the year ended 05 April 2023**

**Charity Number 1171669**

# TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT

## ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 05 April 2023

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Trustees' annual report	1 to 6
Independent examiners report	7
Statement of Receipts and Payments	8
Statement of Assets and Liabilities	9
Notes to the financial statements	10 to 16

# **Tyne and Wear Centre Against Unemployment**

## **Trustees Annual Report**

For the year ended 31 March 2023

The Trustees are pleased to present their annual Trustees' Report together with the financial statements of the charity for the year ended 31 March 2023.

The financial statements comply with the Charities Act 2022, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

We were established as a charity in January 2017, our aim is to assist unemployed people to live a life of dignity and at the same time assist them to secure the welfare benefits to which they are entitled in order that they can live a decent life.

Some of our clients are unemployed as a consequence of economic reasons and the jobs market, which is not their fault, and we join with them in seeking to explore alternative types of work so they can find sustainable well paid work. Other clients are either ill or disabled and work is not as clear cut as it is for the fit and able bodied, we assist them to get welfare benefit payments and all advances to a better life.

### **1. Objectives Strategies and Activities for the Year**

#### **Overview of the main activities carried out during the year in relation to the charity's purposes:**

Following the demolition of our office premises in Newcastle, we moved into new premises in Central Gateshead in May 2022. This allowed us to essentially relaunch the Centre and to make headway in developing our work in Gateshead, while maintaining our existing links and networks in Newcastle and around Tyne and Wear.

During the year, we concentrated on further developing our Client Representation Project, which is aimed at empowering claimants and their families where possible to make their own applications and to represent themselves at appeals in respect of Personal Independence Payments and Employment Support Allowance.

We continue also to represent people when they require support at Benefit Appeal and our success rate has remained very high.

Alongside this project, we have continued to offer information, advice and guidance to support unemployed, sick and disabled people across Tyne and Wear.

We have continued to develop our volunteer base and to make contact with new supporters and partner organisations.

We now have our own website, which has generated a number of referrals, and we have continued to develop our presence on social media, while also distributing a range of leaflets and materials to potential clients, informing them about the type of support and assistance that they can access through our Charity.

## **Report of what the charity has achieved during the year and the difference this has made to its beneficiaries**

Building on the work, we did last year with the support of Newcastle City Council we were able to continue to deliver the Claimant Representation project with the support of the Alex Ferry Foundation and with new support from the National Lottery Awards for All fund. This new funding allowed us to work more widely across the Tyne and Wear area.

We have continued to offer training to other organisations and to Volunteers to build capacity in the area to support clients with PIP and ESA Appeals.

We have had some significant successes in supporting individuals with a high success rate at tribunal level and in supporting people to make successful claims.

We have also supported people with Careers Guidance and also with Employability skills, as well as developing our advocacy work in relation to local and national government, employment issues and general support to vulnerable unemployed, sick and disabled people. We continue also to signpost people to specialist and other organisations where necessary and appropriate.

We are confident that the project made a difference to people in 2022/23 and that we will continue to do so in the future. The immediate difficulties that we encountered during lockdown have subsided, but no doubt like many other organisations we recognise that the impact of lockdown is longer term, with a certain dislocation in services and also a need to reconnect with people. We are confident that we have made significant steps forward in addressing these issues. Not least, in respect of social media and our website as well as continuing where necessary to use Zoom and hybrid approaches to meetings. This has proven very valuable in connecting with those clients and partners who are concerned about the ongoing threat of Covid.

## **2. Public Benefit Statement**

It would be impossible for us to recruit and fund enough paid or voluntary staff to deliver the level of service to meet the needs of all of the unemployed, sick and disabled people in Tyne and Wear. Therefore, we focus of our work on passing on our knowledge to claimants, their family's friends and to the people in their communities with whom we are able to connect. Our aim is to empower them to sustain and protect their own welfare benefits. We believe that this work also helps to promote self esteem and to empower the Community.

## **3. Policy on Social Investment**

Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it. We seek always to diversify the sources of funding we access to ensure that we do not become reliant on a single large grant. We link our aims of our organisation, to the needs of our clients, and onto a better society, because we know at present too many welfare benefit claimants are not living a fulfilled life, that is bad for them, their family and local community, and that effects the wider moral of society.

#### **4. Policy on Grant Making**

We do not make grants to individuals or to other charities. Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it.

#### **5. Contribution by Volunteers**

Our volunteers are essential to the successful work of the Charity. They are central to our delivery plan at every stage, from attending medical assessments with claimants, to helping clients with form filling to apply for benefits, to making Mandatory Reconsideration Applications, up to and including preparing and attending Social Security Tribunals. We devote a significant amount of time to training new volunteers.

#### **6. Achievements and Performance**

The impact of Covid and our forced move to Gateshead meant that we did suffer some dislocation of service and had to relaunch our work in a different area.

We worked hard during the year to restore our services to pre Covid levels and to reengage with service users. Moving to Gateshead allowed us to do a lot of work in advertising our services and making contact with new clients.

This proved to be a success and we saw a steady growth in business over the year.

We benefited from an additional emphasis on Social Media and from the launch of our Website [twcau.org.uk](http://twcau.org.uk)

We were able to continue with our training programmes and in our representation project. The grants from the National Lottery Awards for All Programme and the Alex Ferry Foundation have been particularly valuable in enabling us to deliver the Client Representation Project across Tyne and Wear, whereas previously we were largely tied to working in Newcastle as we were funded by Newcastle City Council.

Our new premises are larger and more accessible than our previous office and are Shop Front Premises on a main road, which means they are very visible. We are also situated very near to the Bus and Metro stations.

#### **7. Evaluation and outputs**

We have been able to successfully deliver against the objectives that we set for the Claimant Representation Project over this financial year. We were supported in this work through grants made by the National Lottery Awards for All Programme and the Alex Ferry Foundation.

#### **8. Fundraising**

The Charity was able to secure funding from a variety of sources, The National Lottery Awards for All programme, The Alex Ferry Foundation and the Handley Trust as well as other smaller donations from individuals and organisations. Our aim is to diversify our funding as much as possible to avoid reliance on any individual funding stream.

## **9. Investments**

Following our move to new premises, we purchased a number of items of furniture and a new Hoover, but our biggest investment was in improving our printing facilities by hiring a large A3 printer.

We have begun to generate some money through printing which we have used to support our expenditure on volunteer expenses.

## **10. Financial Review**

Review of the year

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

During the year the Charity had income of £24,349 (2022: £37,222) of which £18,850 was restricted (2022: £32,800) and expenditure of £29,653 (2022: £27,117) of which £20,595 was restricted (2022: £24,635). There was an operating deficit of £5,304 (2022: surplus of £10,105) of which a deficit of £1,745 was restricted (2022: surplus of £8,165).

At 31 March 2023 the Charity had net assets of £16,550 (2022: £21,854) of which £6,420 was restricted (2022: £8,165).

### **Reserves policy/Going concern**

The Trustees consider the level of reserves, £10,130 (2022: £13,689), prudent for the Charity at this time taking into account potential liabilities in the event that the charity ceased. Our Reserves Policy is reviewed annually.

## **11. Risk Management**

We place the highest priority on safety and wellbeing of our clients and staff and volunteers, we have a management team on hand to respond to all possible and real conflicts that may arise in the day to day running of our organisation and also to guarantee our policy and financial security as an organisation. Plans for future periods to expand our training program across Tyne and Wear.

## **12. Plans for the future**

Our aim is expand and develop our work with clients, drawing in new volunteers, developing new services and also to further develop our presence in Gateshead, now that we are firmly established in our new premises.

We are always keen to balance our growth and development against the development of our volunteer network. As such, we always seek to emphasise training and consolidation of new volunteers to ensure that we are able to keep pace with the demand from clients.

We are keen to develop our staffing levels and also to expand our work with women and minority ethnic communities. We received confirmation that we have received two grants that will allow us to develop this work, shortly before the end of the financial year.

We are also hoping to deliver Basic Skills Programmes in Maths and English and also Professional Careers Advice and Guidance. This reflects the skills within our staff and volunteer team.

### **13. Reference and administrative details of the charity, its trustees and advisors**

Registered charity name Tyne and Wear Centre Against Unemployment

Charity number 1171669

#### **Registered office:**

11 Interchange Centre

West Street

Gateshead

Tyne and Wear

NE8 1BH

#### **Trustees and Members of the Board:**

Roger Nettleship – Chair of Trustees

Kevin Flynn – Company Secretary and Trustee

Catriona Hackney-Huck – Vice Chair of Trustees

David Stead – Trustee appointed April 2022

Peter Holland – Trustee appointed April 2022

Gail Ward – Trustee appointed January 2023

John Harrison – Trustee appointed January 2023

Dave Allan - Trustee

Nick Fray – Trustee resigned April 2022

**Chief Executive Officer:** Kevin Flynn Company Secretary

**Independent Examiner:** Doug Maltman FMAAT

Connected Voice Business Services Ltd

One Strawberry Lane

Newcastle upon Tyne.

NE1 4BX

## **14. Structure, governance and management**

### Board Induction and Training

New Board Members are introduced to the work of the organisation and informed of their legal roles and responsibilities at an induction meeting. The induction and training programme for new Board Members includes:

- A briefing by the Chair or Company Secretary
- An explanation of roles and responsibilities as a Board Member
- Copies of the main charity documents including the Memorandum and Articles of Association and the Financial Statements
- Copy of the business plan and most recent evaluation report
- Copies of recent board papers including budgets and management accounts
- A copy of the Charity Commission publication "How to be an Effective Trustee"
- A copy of the governance structure.

## **15. Statement of Trustee Responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity SORP requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources, including the receipts and payments of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation. The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**To be approved** by the Trustees on 23.01.2024 and signed on their behalf by:

R Nettleship

# **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

For the year ended 05 April 2023

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I report on the financial statements of Tyne And Wear Centre Against Unemployment for the year ended 05 April 2023, which are set out on pages 8 to 16.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2022 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT  
Fellow of the Association of Accountancy Technicians  
Connected Voice Business Services Ltd  
One Strawberry Lane  
Newcastle upon Tyne  
NE1 4BX  
Date: 23.01.2024

**STATEMENT OF RECEIPTS AND PAYMENTS**

For the year ended 05 April 2023

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2023 £</b>	Total 2022 £
<b><u>Receipts:</u></b>					
Voluntary Receipts					
Donations, gift aid and legacy	5	2,109	-	<b>2,109</b>	2,203
Charitable activities					
Grants and contracts	6	2,500	18,850	<b>21,350</b>	35,019
Other trading activities	7	890	-	<b>890</b>	-
<b>Total receipts</b>		<b>5,499</b>	<b>18,850</b>	<b>24,349</b>	<b>37,222</b>
<b><u>Payments:</u></b>					
Charitable activities					
Operation of the charity	8	9,058	20,595	<b>29,653</b>	27,117
<b>Total payments</b>		<b>9,058</b>	<b>20,595</b>	<b>29,653</b>	<b>27,117</b>
<b><u>Reconciliation:</u></b>					
Net of receipts/payments		( 3,559 )	( 1,745 )	<b>( 5,304 )</b>	10,105
Cash funds last year end		13,689	8,165	<b>21,854</b>	11,749
<b>Cash funds this year end</b>		<b>10,130</b>	<b>6,420</b>	<b>16,550</b>	<b>21,854</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 10 to 16 form an integral part of these accounts.

**STATEMENT OF ASSETS AND LIABILITIES**

As at 05 April 2023

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>Cash funds:</b>					
Cash at bank and in hand	14	8,385	8,165	<b>16,550</b>	21,854
<b>Assets retained for charity's own use</b>					
IT equipment				<b>552</b>	552
<b>Liabilities</b>	15			<b>832</b>	1,483

These financial statements were approved by the Board on:

23.01.2024

and are signed on its behalf by:

R Nettleship  
Chair

and are signed on its behalf by:

G Ward  
Vice Chair

The notes on pages 10 to 16 form an integral part of these accounts.

# **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2021

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### **1 Accounting Policies**

The accounts have been prepared on the receipts and payments basis. An audit is not required by the charity's constitution and has not been requested by the trustees.

### **2 Basis of accounting**

#### **2.1 Basis of preparation**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – Charities SORP, the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2022.

#### **2.2 Preparation of the accounts on a going concern basis**

The charity reported total unrestricted funds at the year end of £10,130 . The trustees are of the view that the immediate future of the charity is secure and that on this basis the charity is a going concern.

### **3 Receipts**

#### **3.1 Recognition of receipts**

Receipts are recognised when the charity has received the resources.

#### **3.2 Offsetting**

There has been no offsetting of assets and liabilities, or receipts and payments, unless required or permitted by SORP.

#### **3.3 Grants and donations**

Receipts from government and other grants is recognised when the charity has received the funds.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### **4 Payments and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

## **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2021

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#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of work and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the payment was incurred.

#### **4.5 Liabilities**

The charity has liabilities which are measured at settlement amounts less any trade discounts.

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2023

#### Analysis of receipts

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>5 Donations and legacies</b>				
Donations and gifts	1,804	-	<b>1,804</b>	1,963
Unite South of Tyneside	260	-	<b>260</b>	240
Other	45	-	<b>45</b>	-
	<u>2,109</u>	<u>-</u>	<u><b>2,109</b></u>	<u>2,203</u>
<b>6 Charitable activities</b>				
<u>Income from grants</u>				
The Handley Trust	-	3,750	<b>3,750</b>	8,250
Alex Ferry Foundation	-	4,500	<b>4,500</b>	5,200
Newcastle City Council	-	-	-	19,350
HMRC Job Retention Scheme	-	-	-	2,219
Community Foundation	-	1,000	<b>1,000</b>	-
National Lottery	-	9,600	<b>9,600</b>	-
Roy & Pixie	2,500	-	<b>2,500</b>	-
	<u>2,500</u>	<u>18,850</u>	<u><b>21,350</b></u>	<u>35,019</u>
<b>7 Other trading activities</b>				
Fundraising	890	-	<b>890</b>	-
	<u>890</u>	<u>-</u>	<u><b>890</b></u>	<u>-</u>

Income was £24,349 (2022: £37,222) of which £5,499 was unrestricted or designated (2022: £4,422) and £18,850 was restricted (2022: £32,800)

# Tyne And Wear Centre Against Unemployment

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2023

### Analysis of payments on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>8 Charitable activities</b>				
<u>Direct costs</u>				
Salaries	693	18,720	<b>19,413</b>	19,040
Volunteer expenses	50	-	<b>50</b>	-
<u>Support costs</u>				
Travel	493	-	<b>493</b>	-
Fundraising costs	194	-	<b>194</b>	-
Telephone	358	-	<b>358</b>	-
Printing, postage and stationary	1,840	-	<b>1,840</b>	312
Rent	4,186	1,875	<b>6,061</b>	5,595
IT equipment	173	-	<b>173</b>	1,038
Subscriptions	35	-	<b>35</b>	35
Payroll fees	178	-	<b>178</b>	357
Bank charges	78	-	<b>78</b>	72
Other expenses	-	-	-	200
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	780	-	<b>780</b>	468
	<u>9,058</u>	<u>20,595</u>	<u><b>29,653</b></u>	<u>27,117</u>

Expenditure on charitable activities was £29,653 (2022: £27,117) of which £9,058 was unrestricted or designated (2022: £2,482) and £20,595 was restricted (2022: £24,635)

### 9 Fees for examination of the accounts

	2023 £	2022 £
Independent examiner's fees for reporting on the accounts	<b>780</b>	468
Other accountancy services paid to the examiner	<b>178</b>	357
	<u><b>958</b></u>	<u>825</u>

There were no other fees paid to the examiner (2022: £nil)

### 10 Analysis of staff costs and the cost of key management personnel

	2023 £	2022 £
Salaries and wages	<b>19,413</b>	19,040
	<u><b>19,413</b></u>	<u>19,040</u>

No employee received remuneration above £60,000 (: nil)

# Tyne And Wear Centre Against Unemployment

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2023

The key management personnel of the charity, comprise the trustees.. The total employee benefits of the key management personnel of the charity were £nil (2022: £nil).

### 11 Staff numbers

The average monthly head count was 1 staff (2022: 1 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2023</b>	2022
	<b>Number</b>	Number
The parts of the charity in which the employee's work		
Charitable activities	<b>1.0</b>	1.0
	<b>1.0</b>	1.0

### 12 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

#### Trustees' expenses

No trustee expenses have been incurred in the year.

#### Other trustees' transactions

During the year, trustees made donations to the charity.

	2023	2022
	<b>Amount</b>	Amount
	<b>£</b>	£
Donations of unrestricted nature	250	240
	250	240

### 13 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

### 14 Cash at bank and in hand

	<b>2023</b>	2022
	<b>£</b>	£
Holding account	<b>1,387</b>	-
Cash at bank and in hand	<b>15,163</b>	21,854
	<b>16,550</b>	21,854

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2023

#### 15 Liabilities (payable within 1 year)

	2023 £	2022 £
Accruals		
Independent examination of accounts	468	468
Other accruals	270	547
Other liabilities	94	468
	<u>832</u>	<u>1,483</u>

#### 16 Events after the end of the reporting period

No other significant events affecting the Company since the year end.

#### 17 Analysis of charitable funds

##### Analysis of movements in unrestricted funds As at 5 April 2023

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	13,689	5,499	( 9,058 )	-	10,130
<b>Totals</b>	<u>13,689</u>	<u>5,499</u>	<u>( 9,058 )</u>	<u>-</u>	<u>10,130</u>

##### As at 5 April 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	11,749	4,422	( 2,482 )	-	13,689
<b>Totals</b>	<u>11,749</u>	<u>4,422</u>	<u>( 2,482 )</u>	<u>-</u>	<u>13,689</u>

##### Purpose of unrestricted funds

General unrestricted fund                      The 'free reserves' of the charity

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2023

#### Analysis of movement in restricted funds

##### As at 5 April 2023

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
The Handley Trust	-	1,875	( 1,875 )	-	-
Newcastle City Council	5,565	-	( 1,745 )	-	3,820
Alex Ferry Foundation	2,600	4,500	( 4,500 )	-	2,600
Community Foundation	-	1,000	( 1,000 )	-	-
National Lottery	-	9,600	( 9,600 )	-	-
<b>Totals</b>	<b>8,165</b>	<b>16,975</b>	<b>( 18,720 )</b>	<b>-</b>	<b>6,420</b>

##### As at 5 April 2022

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
The Handley Trust	-	8,250	( 8,250 )	-	-
Newcastle City Council	-	19,350	( 13,785 )	-	5,565
Alex Ferry Foundation	-	5,200	( 2,600 )	-	2,600
<b>Totals</b>	<b>-</b>	<b>32,800</b>	<b>( 24,635 )</b>	<b>-</b>	<b>8,165</b>

#### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

The Handley Trust	Funds to cover salary and rent costs.
Newcastle City Council	Funds to cover salary costs.
Alex Ferry Foundation	Claimant Representation Project salary costs
Community Foundation	Funds to cover salary costs.
National Lottery	Funds to cover salary costs.

#### 18 Capital commitments

As at 05 April 2023, the charity had no capital commitments (2022 £nil)

**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

England & Wales - Charity number 1171669

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# Accounts

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**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

**REPORT AND FINANCIAL STATEMENTS  
For the year ended 05 April 2022**

**Charity Number 1171669**

# TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT

## ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 05 April 2022

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## Tyne and Wear Centre Against Unemployment

# Trustees Annual Report

For the year ended 31 March 2022

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The Trustees are pleased to present their annual Trustees' Report together with the financial statements of the charity for the year ended 31 March 2022.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

We were established as a charity in January 2017, our aim is to assist unemployed people to live a life of dignity and at the same time assist them to secure the welfare benefits to which they are entitled in order that they can live a decent life.

Some of our clients are unemployed as a consequence of economic reasons and the jobs market, which is not their fault, and we join with them in seeking to explore alternative types of work so they can find sustainable well paid work. Other clients are either ill or disabled and work is not as clear cut as it is for the fit and able bodied, we assist them to get welfare benefit payments and all advances to a better life.

### **1. Objectives Strategies and Activities for the Year**

#### **Overview of the main activities carried out during the year in relation to the charity's purposes**

Despite the impact of lockdown and the demolition of our office premises in Newcastle, the work of the TWCAU continued throughout the year. We have continued to develop our delivery of information advice and guidance to unemployed, sick and disabled people across Tyne and Wear.

Due to the large number of referrals, we have had and the large workload of our staff and volunteers we had decided to seek to develop an educational programme, the Claimant Representation Project designed to empower claimants and their families to make their own applications and to represent themselves in respect of Personal Independence Payments and Employment Support Allowance. This has been the main part of our work during the past year. We have also continued to develop our volunteer base and also to advocate for unemployed, sick and disabled people. Shortly before the end of the financial year we were able to secure new premises in Gateshead.

#### **Report of what the charity has achieved during the year and the difference this has made to its beneficiaries**

TWCAU successfully delivered our Claimant Representation Project over the course of the financial year, supported by Newcastle City Council and was able to extend the area we were able to reach with the support of the Alex Ferry Foundation who funded the Charity to operate across the Tyne and Wear area. The Charity worked with NHS Staff, Third Sector Volunteers and claimants to deliver the programme, which is aimed at empowering people to represent themselves as well as increasing the capacity of voluntary and other organisations to support their clients.

We are confident that the Project has made a difference, both to individual clients and to other organisations. In addition we worked to support clients with regard to advocacy and in signposting them to additional services. We felt that we were able to adapt to an online and remote delivery during lockdown, which was very important, but also given the vulnerable health of many of our clients, we have continued to employ these strategies alongside face to face meetings and discussions.

## **2. Public Benefit Statement**

It would be impossible for us to recruit and fund enough paid or voluntary staff to deliver the level of service to meet the needs of all of the unemployed, sick and disabled people in Tyne and Wear. There we focus of our work on passing on our knowledge to claimants, their family's friends and to the people in their communities. Our aim is to empower them to sustain and protect their own welfare benefits. We believe that this work also helps to promote self esteem and to empower the Community.

## **3. Policy on Social Investment**

Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it. We link our aims of our organisation, to the needs of our clients, and onto a better society, because we know at present too many welfare benefit claimants are not living a fulfilled life, that is bad for them, their family and local community, and that effects the wider moral of society.

## **4. Policy on Grant Making**

We do not make grants to individuals or to other charities. Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it.

## **5. Contribution by Volunteers**

Our volunteers are essential to our delivery plan at every stage, from attending medical assessments with claimants, to helping with form filling to gain the benefits, to making the mandatory reconsideration application, to preparing and attending social security Tribunals. We devote a significant amount of time to training new volunteers.

## **6. Achievements and Performance**

Our plans were disrupted before they got started, as days before the new financial year started, COVID 19 resulted in our organisation and all other organisations in our multipurpose building being closed for most of the year this report covers how we had to convert all of our teaching materials and methods from class room based to on-line zoom training.

The year 2021/2022 has presented the Centre with some challenges as a result of the Pandemic and its impact on our client group. We have been forced to work online during the Pandemic and as a result of the demolition of our former premises. We are now firmly rooted in new premises and making good headway in our work.

### **Evaluation and outputs**

We have been able to successfully deliver against the objectives that we set for the Claimant Representation Project over this financial year. We were supported in this work through grants made by the Newcastle Fund and the Alex Ferry Foundation.

## **8. Fundraising**

The Charity was able to secure funding from a variety of sources, Newcastle City Council, The Alex Ferry Foundation and the Handley Trust as well as other smaller donations from individuals and organisations. In total, we generated £37,003 in donations during the Financial Year.

## **9. Investments**

We purchased two new lap top computers during this financial year. Our activities were restricted due to the lockdown and as such our level of investment was low. We expect to spend more money in the next financial year as a result of our relocation to the new office.

## **10. Financial Review**

### **Review of the year**

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

During the year the Charity had income of £37,222 (2021: £22,609) of which £32,800 was restricted (2021: £9,067) and expenditure of £27,117 (2021: £22,176) of which £24,635 was restricted (2021: £9,067). There was an operating surplus of £10,105 (2021: £433) of which £8,165 was restricted (2021: £nil).

At 31 March 2022 the Charity had net assets of £21,854 (2021: £11,749) of which £8,165 was restricted (2021: £nil).

### **Reserves policy/Going concern**

The Trustees consider the level of reserves, £13,689 (2021: £11,749), prudent for the Charity at this time taking into account potential liabilities in the event that the charity ceased. Our Reserves Policy is reviewed annually.

## 11. Risk Management

We place the highest priority on safety and wellbeing of our clients and staff and volunteers, we have a management team on hand to respond to all possible and real conflicts that may arise in the day to day running of our organisation and also to guarantee our policy and financial security as an organisation. Plans for future periods to expand our training program across Tyne and Wear.

## 12. Plans for the future

Our aim is expand and develop our work with clients, drawing in new volunteers and also to establish our presence within Gateshead. We are keen to balance our growth and development against the development of our volunteer network. As such, we want to emphasise training and consolidation of new volunteers to ensure that we are not overwhelmed by the anticipated increase in clients requiring support following the pandemic.

## 13. Reference and administrative details of the charity, its trustees and advisors

<b>Registered charity name</b>	Tyne and Wear Centre Against Unemployment
<b>Charity number</b>	1171669
<b>Registered office</b>	42 Bellingham Close Wallsend Tyne and Wear NE28 9DT
<b>Trustees and Members of the Board</b>	Terry McPartlan (resigned 30 June 2021) Roger Nettleship Dave Allan Nick Fray Catriona Hackney-Huck Kevin Flynn
<b>Chief Executive Officer</b>	Kevin Flynn Company Secretary
<b>Independent Examiner</b>	Doug Maltman FMAAT Connected Voice Business Services Ltd Higham House Higham Place Newcastle upon Tyne. NE1 8AF.

## **14. Structure, governance and management**

### **Board Induction and Training**

New Board Members are introduced to the work of the organisation and informed of their legal roles and responsibilities at an induction meeting. The induction and training programme for new Board Members includes:

- A briefing by the Chair or Company Secretary
- An explanation of roles and responsibilities as a Board Member
- Copies of the main charity documents including the Memorandum and Articles of Association and the Financial Statements
- Copy of the business plan and most recent evaluation report
- Copies of recent board papers including budgets and management accounts
- A copy of the Charity Commission publication "How to be an Effective Trustee"
- A copy of the governance structure.

## **15. Statement of Trustee Responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity SORP requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources, including the receipts and payments of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 26.01.2023 and signed on their behalf by:

R Nettleship

Chair

# **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

For the year ended 05 April 2022

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I report on the financial statements of Tyne And Wear Centre Against Unemployment for the year ended 05 April 2022, which are set out on pages 7 to 15.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT  
Connected Voice Business Services Ltd  
Higham House  
Higham Place  
Newcastle upon Tyne  
NE1 8AF  
Date: 31.01.2023

**STATEMENT OF RECEIPTS AND PAYMENTS**

For the year ended 05 April 2022

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2022 £</b>	Total 2021 £
<b><u>Receipts:</u></b>					
Voluntary Receipts					
Donations, gift aid and legacy	5	2,203	-	<b>2,203</b>	2,047
Charitable activities					
Grants and contracts	6	2,219	32,800	<b>35,019</b>	20,057
Other trading activities	7	-	-	-	505
<b>Total receipts</b>		<b>4,422</b>	<b>32,800</b>	<b>37,222</b>	<b>22,609</b>
<b><u>Payments:</u></b>					
Charitable activities					
Operation of the charity	8	2,482	24,635	<b>27,117</b>	22,176
<b>Total payments</b>		<b>2,482</b>	<b>24,635</b>	<b>27,117</b>	<b>22,176</b>
<b><u>Reconciliation:</u></b>					
Net of receipts/payments		1,940	8,165	<b>10,105</b>	433
Cash funds last year end		11,749	-	<b>11,749</b>	11,316
<b>Cash funds this year end</b>		<b>13,689</b>	<b>8,165</b>	<b>21,854</b>	<b>11,749</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 9 to 15 form an integral part of these accounts.

**STATEMENT OF ASSETS AND LIABILITIES**

As at 05 April 2022

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>Cash funds:</b>					
Cash at bank and in hand	14	13,689	8,165	<b>21,854</b>	11,749
<b>Assets retained for charity's own use</b>					
IT equipment				<b>552</b>	423
<b>Liabilities</b>	15			<b>1,483</b>	1,705

These financial statements were approved by the Board on:

31.01.2023

and are signed on its behalf by:

R Nettleship  
Chair

and are signed on its behalf by:

P Holland  
Treasurer

The notes on pages 9 to 15 form an integral part of these accounts.

# **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2021

---

### **1 Accounting Policies**

The accounts have been prepared on the receipts and payments basis. An audit is not required by the charity's constitution and has not been requested by the trustees.

### **2 Basis of accounting**

#### **2.1 Basis of preparation**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – Charities SORP, the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011.

#### **2.2 Preparation of the accounts on a going concern basis**

The charity reported total unrestricted funds at the year end of £13,689 . The trustees are of the view that the immediate future of the charity is secure and that on this basis the charity is a going concern.

### **3 Receipts**

#### **3.1 Recognition of receipts**

Receipts are recognised when the charity has received the resources.

#### **3.2 Offsetting**

There has been no offsetting of assets and liabilities, or receipts and payments, unless required or permitted by SORP.

#### **3.3 Grants and donations**

Receipts from government and other grants is recognised when the charity has received the funds.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### **4 Payments and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

## **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2021

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#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of work and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the payment was incurred.

#### **4.5 Liabilities**

The charity has liabilities which are measured at settlement amounts less any trade discounts.

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2022

#### Analysis of receipts

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>5 Donations and legacies</b>				
Donations and gifts	1,963	-	<b>1,963</b>	1,490
Unite South of Tyneside	240	-	<b>240</b>	240
Other	-	-	-	317
	<u>2,203</u>	<u>-</u>	<u><b>2,203</b></u>	<u>2,047</u>
<b>6 Charitable activities</b>				
<u>Income from grants</u>				
The Handley Trust	-	8,250	<b>8,250</b>	8,750
Alex Ferry Foundation	-	5,200	<b>5,200</b>	-
Newcastle City Council	-	19,350	<b>19,350</b>	-
HMRC Job Retention Scheme	2,219	-	<b>2,219</b>	11,307
	<u>2,219</u>	<u>32,800</u>	<u><b>35,019</b></u>	<u>20,057</u>
<b>7 Other trading activities</b>				
Fundraising	-	-	-	505
	<u>-</u>	<u>-</u>	<u>-</u>	<u>505</u>

Income was £37,222 (2021: £22,609) of which £4,422 was unrestricted or designated (2021: £13,542) and £32,800 was restricted (2021: £9,067)

# Tyne And Wear Centre Against Unemployment

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2022

### Analysis of payments on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>8 Charitable activities</b>				
<u>Direct costs</u>				
Salaries	-	19,040	<b>19,040</b>	16,712
Volunteer expenses	-	-	-	-
Room hire	-	-	-	-
<u>Support costs</u>				
Telephone	-	-	-	56
Printing, postage and stationary	312	-	<b>312</b>	275
Rent	-	5,595	<b>5,595</b>	4,196
IT equipment	1,038	-	<b>1,038</b>	632
Subscriptions	35	-	<b>35</b>	35
Payroll fees	357	-	<b>357</b>	175
Bank charges	72	-	<b>72</b>	92
Other expenses	200	-	<b>200</b>	3
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	468	-	<b>468</b>	-
	<u>2,482</u>	<u>24,635</u>	<u><b>27,117</b></u>	<u>22,176</u>

Expenditure on charitable activities was £27,117 (2021: £22,176) of which £2,482 was unrestricted or designated (2021: £13,109) and £24,635 was restricted (2021: £9,067)

### 9 Fees for examination of the accounts

	2022 £	2021 £
Independent examiner's fees for reporting on the accounts	<b>468</b>	-
Other accountancy services paid to the examiner	<b>357</b>	175
	<u><b>825</b></u>	<u>175</u>

There were no other fees paid to the examiner (2020: £nil)

### 10 Analysis of staff costs and the cost of key management personnel

	2022 £	2021 £
Salaries and wages	<b>19,040</b>	16,640
Social security costs	-	72
	<u><b>19,040</b></u>	<u>16,712</u>

No employee received remuneration above £60,000 (: nil)

# Tyne And Wear Centre Against Unemployment

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2022

The key management personnel of the charity, comprise the trustees.. The total employee benefits of the key management personnel of the charity were £nil.

### 11 Staff numbers

The average monthly head count was 1 staff (2021: 1 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2022</b>	2021
	<b>Number</b>	Number
The parts of the charity in which the employee's work		
Charitable activities	<b>1.0</b>	1.0
	<b>1.0</b>	1.0

### 12 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

#### Trustees' expenses

No trustee expenses have been incurred in the year.

#### Other trustees' transactions

During the year, trustees made donations to the charity.

	2022	2021
	<b>Amount</b>	Amount
	£	£
Donations of unrestricted nature	240	240
	240	240

### 13 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

### 14 Cash at bank and in hand

	<b>2022</b>	2021
	£	£
Holding account	-	( 1,387 )
Cash at bank and in hand	<b>21,854</b>	13,136
	<b>21,854</b>	11,749

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2022

#### 15 Liabilities (payable within 1 year)

	2022 £	2021 £
Accruals		
Independent examination of accounts	468	468
Other accruals	547	769
Other liabilities	468	468
	<u>1,483</u>	<u>1,705</u>

#### 16 Events after the end of the reporting period

Due to the COVID-19 pandemic, it has put pressure on all businesses in 2021-22. It should be noted that the liabilities are being paid when the payments are falling due.

No other significant events affecting the Company since the year end.

#### 17 Analysis of charitable funds

##### Analysis of movements in unrestricted funds As at 5 April 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	11,749	4,422	( 2,482 )	-	13,689
<b>Totals</b>	<u>11,749</u>	<u>4,422</u>	<u>( 2,482 )</u>	<u>-</u>	<u>13,689</u>

##### As at 5 April 2021

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	11,316	13,542	( 13,109 )	-	11,749
<b>Totals</b>	<u>11,316</u>	<u>13,542</u>	<u>( 13,109 )</u>	<u>-</u>	<u>11,749</u>

##### Purpose of unrestricted funds

General unrestricted fund      The 'free reserves' of the charity

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2022

#### Analysis of movement in restricted funds

##### As at 5 April 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Restricted funds</b>					
The Handley Trust	-	8,250	( 8,250 )	-	-
Newcastle City Council	-	19,350	( 13,785 )	-	5,565
Alex Ferry Foundation		5,200	( 2,600 )	-	2,600
<b>Totals</b>	<b>-</b>	<b>32,800</b>	<b>( 24,635 )</b>	<b>-</b>	<b>8,165</b>

##### As at 5 April 2021

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Restricted funds</b>					
The Handley Trust	-	9,067	( 9,067 )	-	-
<b>Totals</b>	<b>-</b>	<b>9,067</b>	<b>( 9,067 )</b>	<b>-</b>	<b>-</b>

#### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

The Handley Trust	Funds to cover salary and rent costs.
Newcastle City Council	Funds to cover salary costs.
Alex Ferry Foundation	Claimant Representation Project salary costs

#### 18 Capital commitments

As at 05 April 2022, the charity had no capital commitments (2021 £nil)

**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

England & Wales - Charity number 1171669

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# Accounts

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**TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

**REPORT AND FINANCIAL STATEMENTS  
For the year ended 05 April 2021**

**Charity Number 1171669**

# TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT

## ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 05 April 2021

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Trustees' annual report	1 to 6
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Statement of Receipts and Payments	8
Statement of Assets and Liabilities	9
Notes to the financial statements	10 to 16

The trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the year ended 31 March 2021.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

We were set up as a charity in January 2017, our aim is to assist unemployed people to live a life of dignity and at the same time assist them to get their welfare benefits in order that they can live a decent life.

Some of our clients are unemployed because of the poor state of the economy and the jobs market, which is not their fault, and we join with them in seeking to change economic direction so they can find sustainable well paid work. Other clients are either ill or disabled and work is not as clear cut as it is for the fit and able bodied, we assist them to get welfare benefit payments and all advances to a better life.

## **1. Objectives, strategies and activities for the year**

We set out to change the direction of our work from providing a one to one service delivered by a small group of volunteers to a wide range of clients, to a service based on promoting self-help. We trained a large group of clients and the organisations who represent them, so they could carry out all the tasks to gain and sustain Employment and Training Allowance (ESA) and Personal Independence Payment (PIP).

## **2. Public Benefit Statement**

We could not ever recruit and fund enough paid or voluntary staff to deliver the service needed in Tyne and Wear, so instead we are using our collective expertise to pass on our knowledge to claimants, their families and friends and community members, so they can have the confidence to sustain and protect their own welfare benefits. This we believe will give the improved self-esteem and a collective expertise for them and their community.

## **4. Policy on Social Investment**

Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it. We link our aims of our organisation, to the needs of our clients, and onto a better society, because we know at present too many welfare benefit claimants are not living a fulfilled life and that is bad for them, their family and local community and that effects the wider moral of society

## **5. Policy on Grant Making**

We do not make grants to individuals or to other charities. Our policy is to apply for grants on a regular basis, based on what we can realistically deliver, and what will be of benefit to our clients and to the development of our organisation and those who are active within it.

## **6. Contribution by Volunteers**

Our volunteers are vital to our delivery plan at every stage, from attending medical assessments with claimants, to helping with form filling to gain the benefits, to making the mandatory reconsideration application, to preparing and attending social security Tribunals.

## **7. Achievements and Performance**

Our plans were disrupted before they got started, as days before the new financial year started, COVID 19 resulted in our organisation and all other organisations in our multipurpose building being closed for most of the year this report covers how we had to convert all of our teaching materials and methods from class room based to on-line zoom training.

### **Evaluation and outputs**

In this year we had funding commitments to the Big Lottery, to deliver a pilot scheme for the self-help training outlined above, we overcame all the difficulties and met the target set in a satisfactory manner.

## **8. Fundraising**

After our successful delivery of the above pilot project, we applied and were awarded a further amount of funding to do a more detailed similar project in the City of Newcastle, this time bringing in an extra £20,000 to begin in the next financial year.

## **9. Investments**

2020/21 was a year that we were locked out of our office due to COVID 19 and our part time worker was on the furlough scheme, ourselves and our clients rarely met face to face, and activity was restricted to telephone and zoom calls, resulted in no investment in that year

## **10. Financial review**

### **Review of the year**

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

During the year the Charity had income of £22,609 (2020: £26,293) of which £9,067 was restricted (2020: £15,250) and expenditure of £22,176 (2020: £20,229) of which £9,067 was restricted (2020: £15,020). There was an operating surplus of £433 (2020: £6,065) of which £nil was restricted (2020: £230).

At 31 March 2021 the Charity had net assets of £11,749 (2020: £11,316) of which £nil was restricted (2020: £nil).

### **Reserves policy/Going concern**

The Trustees consider the level of reserves, £11,749 (2020: £11,316), prudent for the Charity at this time taking into account potential liabilities in the event that the charity ceased. Our Reserves Policy is reviewed annually.

## **11. Risk Management**

We place the highest priority on safety and wellbeing of our clients and staff and volunteers, we have a management team on hand to respond to all possible and real conflicts that may arise in the day to day running of our organisation and also to guarantee our policy and financial security as an organisation.

## **12. Plans for future periods**

To expand our training program beyond the confines of the City of Newcastle to both North Tyneside and Gateshead.

**13. Reference and administrative details of the charity, its trustees and advisors**

<b>Registered charity name</b>	Tyne and Wear Centre Against Unemployment
<b>Charity number</b>	1171669
<b>Registered office</b>	42 Bellingham Close Wallsend Tyne and Wear NE28 9DT
<b>Trustees and Members of the Board</b>	Terry McPartlan Roger Nettleship Dave Allan Nick Fray Catriona Hackney-Huck Kevin Flynn
<b>Chief Executive Officer</b>	Kevin Flynn Company Secretary
<b>Independent Examiner</b>	Doug Maltman FMAAT Connected Voice Business Services Ltd Higham House Higham Place Newcastle upon Tyne. NE1 8AF.
<b>Bankers</b>	Unity Trust Bank.

**14. Fund held as custodian trustees on behalf of others**

None

**15. Exemptions from disclosures**

None

## **16. Structure, governance and management**

### **Board Induction and Training**

New Board Members are introduced to the work of the organisation and informed of their legal roles and responsibilities at an induction meeting. The induction and training programme for new Board Members includes:

- A briefing by the Chair or Company Secretary
- An explanation of roles and responsibilities as a Board Member
- Copies of the main charity documents including the Memorandum and Articles of Association and the Financial Statements
- Copy of the business plan and most recent evaluation report
- Copies of recent board papers including budgets and management accounts
- A copy of the Charity Commission publication "How to be an Effective Trustee"
- A copy of the governance structure.

## **17. Statement of Trustee Responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity SORP requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources, including the receipts and payments of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Tyne and Wear Centre Against Unemployment**  
**TRUSTEES ANNUAL REPORT**  
For the year ended 31st March 2021

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Approved by the Trustees on 26.01.2022 and signed on their behalf by:

T McPartlan  
Trustee

# **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

For the year ended 05 April 2021

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I report on the financial statements of Tyne And Wear Centre Against Unemployment for the year ended 05 April 2021, which are set out on pages 8 to 16.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT  
Connected Voice Business Services Ltd  
Higham House  
Higham Place  
Newcastle upon Tyne  
NE1 8AF  
Date: 26.01.2022

**STATEMENT OF RECEIPTS AND PAYMENTS**

For the year ended 05 April 2021

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2021 £</b>	Total 2020 £
<b><u>Receipts:</u></b>					
Voluntary Receipts					
Donations, gift aid and legacy	5	1,730	317	<b>2,047</b>	4,980
Charitable activities					
Grants and contracts	7	11,307	8,750	<b>20,057</b>	20,250
Other trading activities	8	505	-	<b>505</b>	1,064
<b>Total receipts</b>		<b>13,542</b>	<b>9,067</b>	<b>22,609</b>	<b>26,294</b>
<b><u>Payments:</u></b>					
Charitable activities					
Operation of the charity	8	13,109	9,067	<b>22,176</b>	20,229
<b>Total payments</b>		<b>13,109</b>	<b>9,067</b>	<b>22,176</b>	<b>20,229</b>
<b><u>Reconciliation:</u></b>					
Net of receipts/payments		433	-	<b>433</b>	6,065
Cash funds last year end		11,316	-	<b>11,316</b>	5,251
<b>Cash funds this year end</b>		<b>11,749</b>	<b>-</b>	<b>11,749</b>	<b>11,316</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 10 to 16 form an integral part of these accounts.

**STATEMENT OF ASSETS AND LIABILITIES**

As at 05 April 2021

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>Cash funds:</b>					
Cash at bank and in hand	14	11,749	-	-	11,316
<b>Assets retained for charity's own use</b>					
IT equipment				<b>423</b>	-
<b>Liabilities</b>	15			<b>1,705</b>	547

These financial statements were approved by the Board on:

26.01.2022

and are signed on its behalf by:

T McPartlan  
Trustee

The notes on pages 10 to 16 form an integral part of these accounts.

# **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2021

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### **1 Accounting Policies**

The accounts have been prepared on the receipts and payments basis. An audit is not required by the charity's constitution and has not been requested by the trustees.

### **2 Basis of accounting**

#### **2.1 Basis of preparation**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – Charities SORP, the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011.

#### **2.2 Preparation of the accounts on a going concern basis**

The charity reported total unrestricted funds at the year end of £11,749 . The trustees are of the view that the immediate future of the charity is secure and that on this basis the charity is a going concern.

### **3 Receipts**

#### **3.1 Recognition of receipts**

Receipts are recognised when the charity has received the resources.

#### **3.2 Offsetting**

There has been no offsetting of assets and liabilities, or receipts and payments, unless required or permitted by SORP.

#### **3.3 Grants and donations**

Receipts from government and other grants is recognised when the charity has received the funds.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### **4 Payments and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

## **TYNE AND WEAR CENTRE AGAINST UNEMPLOYMENT**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2021

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#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of work and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the payment was incurred.

#### **4.5 Liabilities**

The charity has liabilities which are measured at settlement amounts less any trade discounts.

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2021

#### Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>5 Donations and legacies</b>				
Donations and gifts	1,490	-	<b>1,490</b>	1,776
Unite South of Tyneside	240	-	<b>240</b>	3,204
Other	-	317	<b>317</b>	-
	<u>1,730</u>	<u>317</u>	<u><b>2,047</b></u>	<u>4,980</u>
<b>6 Charitable activities</b>				
<u>Income from grants</u>				
The Hadley Trust	-	8,750	<b>8,750</b>	8,750
The Joicey Trust	-	-	-	1,500
The National Lottery Community Fund	-	-	-	10,000
HMRC Job Retention Scheme	11,307	-	<b>11,307</b>	-
	<u>11,307</u>	<u>8,750</u>	<u><b>20,057</b></u>	<u>20,250</u>
<b>7 Other trading activities</b>				
Sale of ink toners	-	-	-	350
Fares for volunteers	-	-	-	162
Employee allowance	-	-	-	552
Fundraising	505	-	<b>505</b>	-
	<u>505</u>	<u>-</u>	<u><b>505</b></u>	<u>1,064</u>

Income was £22,609 (2020: £26,294) of which £13,542 was unrestricted or designated (2020: £11,043) and £9,067 was restricted (2020: £15,250)

# Tyne And Wear Centre Against Unemployment

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2021

### Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>8 Charitable activities</b>				
<u>Direct costs</u>				
Salaries	11,841	4,871	<b>16,712</b>	11,464
Volunteer expenses	-	-	-	219
Room hire	-	-	-	166
<u>Support costs</u>				
Telephone	56	-	<b>56</b>	384
Printing, postage and stationary	275	-	<b>275</b>	595
Rent	-	4,196	<b>4,196</b>	6,933
IT equipment	632	-	<b>632</b>	-
Subscriptions	35	-	<b>35</b>	-
Payroll fees	175	-	<b>175</b>	-
Bank charges	92	-	<b>92</b>	72
Other expenses	3	-	<b>3</b>	3
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	-	-	-	393
	<u>13,109</u>	<u>9,067</u>	<u><b>22,176</b></u>	<u>20,229</u>

Expenditure on charitable activities was £22,176 (2020: £20,229) of which £13,109 was unrestricted or designated (2020: £5,208) and £9,067 was restricted (2020: £15,020)

### 9 Fees for examination of the accounts

	2021 £	2020 £
Outstanding Independent examiner's fees for reporting on the accounts	-	-
Other accountancy services paid to the examiner	<b>175</b>	393
	<u><b>175</b></u>	<u>393</u>

There were no other fees paid to the examiner (2020: £nil)

### 10 Analysis of staff costs and the cost of key management personnel

	2021 £	2020 £
Salaries and wages	<b>16,640</b>	10,912
Social security costs	<b>72</b>	552
	<u><b>16,712</b></u>	<u>11,464</u>

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2021

---

No employee received remuneration above £60,000 (2020: nil)

The key management personnel of the charity, comprise the trustees.. The total employee benefits of the key management personnel of the charity were £nil.

#### 11 Staff numbers

The average monthly head count was 1 staff (2020: 1 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2021</b>	2020
	<b>Number</b>	Number
The parts of the charity in which the employee's work		
Charitable activities	<b>1.0</b>	1.0
	<b>1.0</b>	1.0

#### 12 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

##### Trustees' expenses

No trustee expenses have been incurred in the year.

##### Other trustees' transactions

During the year, trustees made donations to the charity.

	2021	2020
	<b>Amount</b>	Amount
	£	£
Donations of unrestricted nature	240	160
	240	160

#### 13 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

#### 14 Cash at bank and in hand

	<b>2021</b>	2020
	£	£
Holding account	<b>( 1,387 )</b>	( 56 )
Cash at bank and in hand	<b>13,136</b>	11,372
	<b>11,749</b>	11,316

## Tyne And Wear Centre Against Unemployment

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 05 April 2021

#### 15 Liabilities (payable within 1 year)

	2021 £	2020 £
Accruals		
Independent examination of accounts	468	468
Other accruals	769	-
Other liabilities	468	79
	<u>1,705</u>	<u>547</u>

#### 16 Events after the end of the reporting period

Due to the COVID-19 pandemic, it has put pressure on all businesses in 2020-21. It should be noted that the liabilities are being paid when the payments are falling due.

No other significant events affecting the Company since the year end.

#### 17 Analysis of charitable funds

##### Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	11,316	13,542	( 13,109 )	-	11,749
<b>Totals</b>	<u>11,316</u>	<u>13,542</u>	<u>( 13,109 )</u>	<u>-</u>	<u>11,749</u>

##### Purpose of unrestricted funds

General unrestricted fund                      The 'free reserves' of the charity

##### Analysis of movement in restricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Restricted funds</b>					
The Hadley Trust	-	9,067	( 9,067 )	-	-
<b>Totals</b>	<u>-</u>	<u>9,067</u>	<u>( 9,067 )</u>	<u>-</u>	<u>-</u>

##### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

The Hadley Trust                                      Funds to cover salary and rent costs.

## **Tyne And Wear Centre Against Unemployment**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 05 April 2021

---

#### **18 Capital commitments**

As at 05 April 2021, the charity had no capital commitments (2020 £nil)