

## A) Reference & Administration details

Charity Name: The West Gallery Music Association

Other names the charity is known by: WGMA, West Gallery Music Association

Registered Charity No. 1171664

Charity's principal address: 4 Grove Road, Shawford, Winchester, SO21 2DD

Trustees

Trustee name	Office if any	Dates acted if not whole year	Name of person or body entitled to appoint trustee, if any
Bailey, Mike	Chairman		Trustees, AGM
Flockton, Heather	Newsletter Editor		Trustees, AGM
Guppy, Paul		From 10 Sep 2023	Trustees, AGM
John, Pete	Secretary		Trustees, AGM
Patten, Jacqueline	Data Control Officer		Trustees, AGM
Percival, Richard	Treasurer		Trustees, AGM
Seymour, Jean	Membership secretary	Until 5 <sup>th</sup> August 2023	Trustees, AGM
Wilson-Smith, Mike	Information Technologist		Trustees, AGM

## B) Structure, Governance & Management

Type of governing document: Constitution (PDF available on [www.wgma.org.uk](http://www.wgma.org.uk) )

How the charity is constituted: Charitable Incorporated Organisation with voting members other than the trustees.

Trustee selection methods (Constitution Section 13): Trustees are appointed by the members or the trustees. One third stand down each year in rotation.

The Constitution was amended in November 2019, changing the quorum at general meetings from 10% to 5% of the membership.

## C) Objectives & Activities

### ***Summary of objectives (extract from Constitution)***

The advancement of education and the promotion of the arts in particular by:

1. promoting, sustaining, and increasing individual and collective knowledge and understanding of, the sacred and secular music and song of Britain and its colonies, with particular reference to what has become known as West Gallery music ...
2. advancing the education of the public in the sacred and secular music and song of West Gallery and allied traditions and their social and historical context in Britain and its

colonies; and

3. supporting and encouraging a revival of interest in West Gallery music both nationally and internationally.

### ***Summary of the main activities undertaken for the public benefit***

The trustees having had regard to the guidance issued by the Charity Commission on public benefit, members of the WGMA continued to support rehearsals of regional choirs, group singing events, live concerts and workshops.

Activity was generally at a similar level to 2022.

Some online Zoom events continued fortnightly rather than weekly, with attendances around 20, including members and friends, to the end of the year.

Seven new performances were recorded, and added to those already published on the WGMA web site. These recordings are freely available to the public and are indexed for searching.

Events were publicised in the quarterly newsletter, on the WGMA web site, and by email. Reports of events were often included in the newsletter.

A few research reports and other editorial articles were included in the newsletter.

Publications including music CDs, music anthologies and text books are available through the web site. A third edition of “West Gallery Psalms & Hymns” (the Red Book) was completed and published. Reprints of the Green Book and Good Singing Still were ordered for stock.

### ***Legacy Policies in effect, formally adopted 12 Jan 2018***

Policy 140723 Grants to assist funding of workshops ( PDF on [www.wgma.org.uk](http://www.wgma.org.uk) )

Policy 120801 Grants to assist attendance at WGMA events ( PDF on [www.wgma.org.uk](http://www.wgma.org.uk) )

140616 Terms of Reference Research subcommittee

120613 WGMA Job Specification – Music Director ( PDF on [www.wgma.org.uk](http://www.wgma.org.uk) )

## **D) Significant events, Achievements & Performances**

The trustees congratulate the many members who contrived to spread the knowledge and enjoyment of West Gallery music.

### **Live events**

About 50 members and friends went to Sidmouth for the Folk Festival from 4<sup>th</sup> to 11<sup>th</sup> August. We presented our music to the public in a preview concert, and each day in workshops and on the Esplanade.

The Annual General Meeting was held in the Methodist Church, Sidmouth, in the afternoon of 5<sup>th</sup> August, following the preview concert, in which many members had participated.

The WGMA and the Music Department of the University of Southampton jointly presented a workshop and concert in the Turner Sims Concert Hall of the University on 22<sup>nd</sup> October. It was attended by at least 30 instrumentalists and about 50 singers, from both the University music

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department and local choral and instrumental ensembles. Music came from books and manuscripts in the Rollo G Woods Archive, now in the University Library, and from manuscripts in the possession of Professor David Owen Norris, who led the music jointly with Mike Bailey.

### Zoom

Zooms continued fortnightly, with smaller numbers, but clearly meeting a need. Some new people joined. Many who stopped did so only because they were active again with their own choirs.

### “With Cheerful Voice”

This is the name Phil Price has given to the continuing programme of live events and online projects which began as “Virtual Hymns” during 2021. During the year two live singing events and 5 online projects included a significant amount of West Gallery music together with later hymns. This “hybrid” approach will continue. All activities are open to the public.

### Quire activity during 2023

Returns were received from all local quires, with six exceptions ( Thomas Clark Quire, London Gallery Quire, Greenwood, Village Quire, Washaway, and With Cheerful Voice ), generally reporting a gradual return to in-person rehearsals as anxieties concerning public health eased. An initial decline in active participation improved through the period, although not all groups had recovered in strength sufficiently to be able to undertake public performance as frequently as before the pandemic. Other than as a means of maintaining contact with members who might otherwise not be able to participate in activities the practice of meeting remotely [by Zoom] tailed off during the year, although periodic meetings of trustees continued to be held by this method.

The easing of restrictions enabled the Association to hold a General Meeting during the Sidmouth Folk Festival in August, a weekend singing event at Retford in October, and a one-day training course for conductors in Nailsea in February.

Summary from returns received:-

Choir	Live meets	Performances	Outreach participative
Amber Valley		2	1
Beaminster	Winding up, expected to be re-formed in 2024 as Broadwindsor Gallery Quire.		
Bedford GQ		1	4
Bristol Harmony		6	2 [SWQD, with Crediton, + summer church tour]
CTBS		2	1 [summer church tour]
Chiltern		6	1
Christminster Singers		none	none
Gladly Solemn Sound		6	1, plus outdoor singing in aid of local charities
Grace Darling		none	none
Greenwood		4	none
Immanuel's Ground		6	5 [inc. MSQD & Sing Birmingham]

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<b>Choir</b>	<b>Live meets</b>	<b>Performances</b>	<b>Outreach participative</b>
John Moore Quire		6	1, plus outdoor singing in aid of local charities
Larks of Dean Q		2	none
LGQ			
The Madding Crowd (TMC)		9	4 [inc. TQD & Halsway weekend]
Marsh Warblers		none	1 [TQD, with SH & TMC]
Norfolk	Disbanded		
Purbeck VQ		4	3 [inc. summer church tour]
Shropshire Harmony		none	1
Sussex Harmony (SH)		4	1 [Lewes Sacred Harp Day]
Thomas Clark			
Tranter's Party	x	none	With local U3A group
Tuesday Occ.		2	none
Village Q			
Vital Spark		10	none
Washaway			
WGQ Crediton		5	2 [inc. SWQD, with Br.H.]
With Cheerful Voice			

Nearly all groups met for live rehearsals.

The Madding Crowd (TMC) outreach included workshops for the Folk Association of South Hampshire (FASH) and for Southampton University (which was a WGMA event).

South-West Quires Day (SWQD) is a regional event organised by local groups, and well attended.

Marsh Warblers is being wound up, but the leaders continue to organise a regional event, Three Quires Day (TQD), normally twice a year.

Mid-shires Quires Day (MSQD) is a regional event organised by local groups, and often oversubscribed.

## Support

Over the 30+ years since the WGMA was formed, sound recordings have been made, and continued to be made, at workshop events and concerts by many people. Over 5800 tracks are available, of hundreds of distinct pieces. Tracks were shared between quires to help their recorded repertoires.

We thank the many people who applied skills to bring our music to the online audience.

The web site calendar was maintained throughout the year with notices of forthcoming events. We are grateful to Mike Wilson-Smith for his voluntary efforts as Webmaster, and for his further technical work.

The newsletter was published at the equinoxes and solstices, thanks to editor Heather Flockton and all the contributors.

## E) Financial Review

The WGMA ran the Autumn event, again at Retford in October, funding the hire of premises and basic refreshments. Participants paid for music books which they kept, and for meals provided at Retford.

The WGMA funded printing of music for the workshop at Southampton University.

No funds are in deficit.

Principal income was from members' subscriptions, and from a small volume of sales of music anthologies, books and recordings.

We thank Richard Percival for his work as Treasurer and Zuzanna Forster-Fake for services as Financial Scrutineer.

## F) Other optional information

A project for a new membership database was initiated, to consolidate the separate lists created for membership and subscriptions, directory of members, and newsletter and email communications.

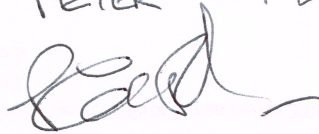
Membership increased from 378 to 380 (as of 15 Jan 2024).

## G) Declaration

The trustees declare that they have approved the trustees' report above.

Secretary

Chair of Trustees

PETER G. L. JONES  
  
01.06.2024

M.D. Wilson-Smith

M.D. Wilson-Smith

1/6/24

**The West Gallery Music Association**  
**Income Statement**  
**Year ended 31 December 2023**

	<b>Year ended 31 December 2023</b>		<b>Year ended 31 December 2022</b>	
<b>Income</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Subscriptions		3,173.00		3,542.00
<b>Autumn weekend Retford</b>				
Income	1,087.50		2,795.00	
Expense	1,444.32		2,776.25	
(Deficit)/surplus	(356.82)		18.75	
<b>Southampton</b>				
Income	0.00		0.00	
Expenses	120.06		0.00	
(Deficit)	(120.06)		0.00	
<b>Net event income (deficit)/suplus</b>		(476.88)		18.75
<b>Merchandise</b>				
Sales	614.94		1,366.24	
Cost of sales	400.46		614.98	
<b>Net merchandise surplus</b>		214.48		751.26
Interest on Deposit Accounts		311.46		4.52
<b>Total income/(net costs)</b>		3,222.06		4,316.53
<b>Expenditure</b>				
Web Site	31.87		-	
Newsletter and directory	642.84		725.25	
Paypal fees	13.73		9.84	
Public Liability Insurance	80.00		80.00	
Lanyards	0.00		0.00	
Photocopying	0.00		0.00	
Postage	446.34		0.00	
Meeting room	-		260.00	
Leaders courses	288.60		-	
Research meetings	-		-	
WGMA publicity & membership leaflet	0.00		0.00	
<b>Total expenditure</b>		1,503.38		1,075.09
<b>Surplus for the year</b>		1,718.68		3,241.44

**The West Gallery Music Association**  
**Balance Sheet**  
**31 December 2023**

	<b>31 December 2023</b>	<b>31 December 2022</b>
	<b>£</b>	<b>£</b>
Inventory of books	-	-
Deposits for future events	-	-
Other debtors	-	-
Cash balances		
Current Account	10,636.28	9,229.06
Treasury Deposits	0.00	0.00
Business Saver /	30,421.10	30,109.64
Less income for future events	0.00	0.00
Total assets	<u>41,057.38</u>	<u>39,338.70</u>
Represented by:		
Accumulated fund brought forward	39,338.70	36,097.26
Surplus/(deficit) for the period	<u>1,718.68</u>	<u>3,241.44</u>
Accumulated fund carried forward	<u>41,057.38</u>	<u>39,338.70</u>

## **Independent examiner's report to the trustees of The West Gallery Music Association**

I report to the trustees on my examination of the accounts of The West Gallery Music Association (the Trust) for the year ended 31 December 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Zuzanna Forster-Fake

Address: 60, Hilltop, Bolsover, Derbyshire

Date: 18 May 2024