



ANNUAL GENERAL MEETING 2023-2024

ANNUAL REPORT 2023 - 2024

CLEGWELL & HARTLEYBURN (CIO)
MOUNTBATTEN AVENUE, HEBBURN, NE31 2QP.
CHARITY No: 1171657

CLEGWELL & HARTLEYBURN (CIO)

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CLEGWELL & HARTLEYBURN (CIO)

1) CHAIRMAN'S REMARKS 2023/24

I would like to welcome all to the meeting and start by saying thank you to all that have, supported the Charity over the past year your contributions have been amazing. and well community supported, this year has been a very busy and successful year. we continue to strive whilst working towards recovery from the increased costs of the cost of living.

It has been tough financially but with support various funders including the National Lottery, Sir James Trust, and the Carr-Ellison Family through the Community Foundation, it has helped us to make the necessary adjustments and support the activities, within the facilities.

Well, done to all staff and volunteers for the amazing work achieved and well done to all and a big thank you to members and users of the facilities.

A big Thank you to the Trustees, Staff and everyone involved in supporting of Community and Facilities.

Liz McHugh - Chair

CLEGWELL & HARTLEYBURN (CIO)

2) FINANCE REPORT

(Insert Charity Commission Link for Accounts)

CLEGWELL & HARTLEYBURN (CIO)

3) SHAPING OUR FUTURE (SOUTH TYNESIDE VISION)

SHAPING OUR FUTURE

The South Tyneside Vision sets out the South Tyneside Partnerships

long-term ambitions for the Borough:

South Tyneside will be an outstanding place to live, invest and bring up families

To achieve our overall vision, we have agreed **10 strategic outcomes**, with partners under the themes ‘People’ and ‘Place’. These are the things we will achieve over the next 20 years:

People

- Better education skills
- Less people in poverty
- Protect children and vulnerable adults
- Stable and independent families
- Healthier people

Place

- A regenerated South Tyneside with increased business and jobs
- Better transport
- Better housing and neighbourhoods
- A clean and green environment families
- Less crime and safer communities

As we work towards our long-term vision, we recognise that in some of these areas we need to make an impact now. These are the areas that will make the biggest difference to our residents and will be our focus over the next five years:

- Stable and independent families
- Healthier people
- A regenerated South Tyneside with increased business and jobs
- Better housing and neighbourhoods

With less public money available we need to work even more closely with our partners to share and pool local public resources as well as rethinking how to use them to best effect. Our Partnership has been **reshaped to reflect our new priorities** and will continue to evolve to ensure it remains fit for purpose to tackle the challenges we face.

CLEGWELL & HARTLEYBURN (CIO)

4) SHAPING OUR FUTURE (CLEGWELL & HARTLEYBURN (CIO))

SHAPING OUR FUTURE CLEGWELL & HARTLEYBURN (CIO)

DELIVERY PROGRAMME

The following list contains information about schemes, projects and activities delivered by Clegwell & Hartleyburn CIO or taking place at the facilities.

People

Better education skills

- Volunteers encouraged to undertake training opportunities (online & in person)
 - Sports training delivered on site – Football foundation
 - Healthy Lifestyle Information Sessions - events
- Ongoing Staff Training and Development – PDP / Training Courses

Less people in poverty

Subsidised community events throughout the year Festival celebrations – Carr-Ellison Carnival

- Safe warm environment available 7 days a week
- Affordable Activities / Room Hire for Community Use - Fees
 - Affordable refreshments & Meals
 - Low-Cost & free Social Events

Protect children and vulnerable adults.

- All staff and volunteers are enhanced DBS checked
- Secure Play area for Nursery & After School Care
- Free Outdoor Youth Football Facility – Sports Development Friday Night Project
 - Free outdoor Skatepark and Gym - Onsite
- Secure fence on Site for football – FA Funding continuation

Stable and independent families

- Emphasis on inclusive events
 - Family fun days (Free)
- Adult groups (Increased Volunteers and Group sessions)
- Nursery / Out of School & Holiday Care Provision (HAF Funded Support)
 - Themed Nights, Community Lead (Children & Family Partys)

Healthier people

- Wide range of sports activities including: -
- Affordable Fitness Suite open 7days / week
 - Outdoor Gym & Sports / Skatepark
- Sports activity weeks for young people
 - Football Tournaments

Place

A regenerated South Tyneside with increased business and jobs

- The Centre continues to increase employment opportunities for local people.
- The Centre endeavours to use local services and providers to deliver activities and events.
- The centre is used to help launch new business ventures.

A clean and green environment

- The Centre staff & Volunteers endeavour to -maintain outside area & support renewable energy

Less crime and safer communities

- Wide range of activities – Partnership Working – Positive Youth Activities Project

Better housing and neighbourhoods

- Host Council surgeries
- Community Police

Link to Hebburn Community Area Forum - CAF

CLEGWELL & HARTLEYBURN (CIO)

5) MEMBERS OF STAFF

CEO – James Trainer.

Facilities Manager – Emma Lowe.

CENTRE STAFF (Office & 3G Pitch):

Laura Dobson, Jo Carroll, Sarah Glover, Daniel Trainer Ben Averill, Sara Isherwood, Melissa Strassenburgh, Karen Ward, Pamela Nesbitt, Harry Birrell, Olivia Conner.

RED ROOF NURSERY & KIDS CLUB

RED ROOF NURSERY MANAGER: Stephanie Brennan

RED ROOF NURSERY DEPUTY MANAGER: Michelle Trainer

RED ROOF KIDS CLUB MANAGER: Michelle Trainer.

CHILDCARE STAFF: Jo Carroll, Janice Kane, Karen Ward, Daniel Trainer.

NURSERY STAFF: Michelle Trainer, Jo Carroll, Sara Isherwood.

POSITIVE YOUTH ACTIVITIES

Youth Work James Trainer (Lead), Gary Jennings (Senior),

Francine Carragher, Alfie Johnston, Jo Carroll, Gary Tate.

PART TIME

CLEANERS: Susan Martin, Joyce List, Mellissa Strassenburgh, Karen Ward.

CLEGWELL & HARTLEYBURN (CIO)

6) TRUSTEES

CHAIR – LIZ McHUGH.

VICE CHAIR – JAYNE WILSON

SECRETARY – NANCY MAXWELL

TREASURER – LISA McALISTER

TRUSTEE – JAMES SEWELL

TRUSTEE – CATRIONA MARSHALL

CLEGWELL & HARTLEYBURN (CIO)

7) DIARY OF EVENTS

April 2023 – Clegwell & Hartleyburn receive the Highest UK Honours with a celebration with the Mayor of South Tyneside.

April 2023 – Red Roof Charity Nursery Open Day.

April 2023 – Easter HAF Sports Scheme for young People.

April 2023 – Official opening of Nancy's snack bar.

May 2023 – Clegwell & Hartleyburn attend the King First Garden Party
at Buckingham Palace.

May 2023 – Staff & Volunteers invited to the Kings celebration at Newcastle Cathedral.

May 2023 Launch of Know Your Neighbourhood Activities and
increase volunteer opportunities.

June 2023 – Community coffee morning launch.

June 2023 – Launch of Warm Spaces / Welcoming spaces.

June 2023 – Parent Nursery Open Day.

June 2023 – Young People Movie Night at Clegwell Hub.

June 2023 – Afternoon Tea @ Clegwell Hub.

July 2023 – Hebburn Carnival Weekend Event.

July 2023 – Lunch Time Social.

July 2023 – Volunteer Open Day Launch.

July 2023 – Summer Holidays HAF Sports Activities for Young People.

July 2023 – Red Roof Holiday Care funded through the HAF Funding to support children.

July 2023 – Teddy Bears Picnic for Families.

August 2023 – Book Club Sessions.

21st August 2023 – Summer Fun Day.

2nd September 2023 – Carr-Ellison Carnival Volunteer fundraises by undertaken the Tyne Bridge Zip Wire.

26th September – Partnership with the Key Community Bus initiative.

16th October 2023 – Roller Disco Sessions.

28th October 2023 – Childrens Halloween Party @ Clegwell Hub.

13th November 2023 – Launch of Baby Group sessions.

9th December 2023 – Childrens Christmas Party.

12th December 2023 – Volunteers attend Christmas Carols @ Newcastle Cathedral.

16th January 2024 – Indoor Climbing Launch for Young People.

1st February 2024 – Cleaner retires after 12 Years Service Celebration Event.

6th March 2024 – Hebburn Carr-Ellison Carnival Fundraising Event at the Caledonian.

7th March 2024 – Hebburn Involve partnership with Clegwell & Hartleyburn to be known as Clegwell F.C.

CLEGWELL & HARTLEYBURN (CIO)

8) EXTERNAL AGENCIES & PARTNERSHIPS / ORGANISATION USAGE

AGE CONCERN

BIG SCIENCE

NEIGHBOURHOOD POLICE

SOUTH TYNESIDE HOMES

LOCAL PRIMARY SCHOOLS

St James, Hebburn Lakes, St Alloysius, Toner Avenue, Sue Hedley, St Oswald's, Bede burn.

HEBBURN COMP

SOUTH TYNESIDE COUNCIL

GROUNDWORKS

BEDE'S HELPING HANDS

INSPIRE

CHILDREN & FAMILY SERVICES

REFUGEE SERVICES

HEBBURN CHILDRENS HUB

CARR- ELLISON CARNIVAL

HEBBURN LITTER PICKERS

PROBATION SERVICE - YOUTH OFFENDING SERVICE

NEIGHBOURHOOD WATCH

LOCALITY

OFSTED

COMMUNITY AREA FORUM

NATIONAL LOTTERY

COMMUNITY FOUNDATION

SIR JAMES KNOTT TRUST

JOHN CARR ELLISON

ASDA

LOCAL BUSINESS'S

HEBBURN INVOLVE

FOOTBALL FOUNDATION

CLEGWELL & HARTLEYBURN (CIO)

9) FACTS / SECTION LEADERS LIST

GROUP LEADERS & ACTIVITIES ON OFFER

ARCHERY – KEITH MURDOCK, SUSAN MARTIN

HEBBURN TOWN FOOTBALL – STEPHEN RUTHERFORD

HEBBURN INVOLVE – ELAINE BURNS

JARROW F.C. – JOHN TOPPING

REYROLLES BADMINTON –

RED ROOF NURSERY – STEPHANIE BRENNAN, MICHELLE TRAINER.

RED ROOF KIDS CLUB & HOLIDAY CARE – MICHELLE TRAINER & JO CARROLL

TAI JITSU – MICHAEL

PILATES – CAROLINE MAIDMENT

BOXER FIT – PAUL HARKNESS

SPORTS DEVELOPMENT – CHRIS THOMPKINSON

FIT AT HEART – JOAN HEALEY

JOLLY TOTS – GEMMA POW

SEWING CLASS –

KEYBOARD CLASS –

LADIES SECTION – MARGARET NICHOLSON

KARATE –

YOUTH ACTIVITIES SESSION – BILLY & AMELIA

Activities on Offer – see link.

<https://clegwellandhartleyburnch.org.uk/activities/>

CLEGWELL & HARTLEYBURN (CIO)

Closing Remarks

We would like to thank all the staff, volunteers, and partners for all of their support and hard work over the past year and look forward to another exciting year ahead.

Clegwell & Hartleyburn Community Hub
Unaudited Financial Statements
31 March 2024

MITCHELLS LIMITED

Chartered accountants
Swallow House
Parsons Road
Washington
Tyne & Wear
NE37 1EZ

Clegwell & Hartleyburn Community Hub

Financial Statements

Year ended 31 March 2024

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Clegwell & Hartleyburn Community Hub

Trustees' Annual Report

Year ended 31 March 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name	Clegwell & Hartleyburn Community Hub
Charity registration number	1171657
Principal office	Mountbatten Avenue Hebburn NE31 2QP

The trustees

E A McHugh
L A McAlister
N E Maxwell
J Wilson
C Marshall
J Sewell

Independent examiner	Mitchells Limited Swallow House Parsons Road Washington Tyne & Wear NE37 1EZ
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Structure, governance and management

The trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error. The trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:-

1) examine the accounts (under section 144 of the Charities Act 2011); 2) follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); 3) have been properly prepared in accordance with UK accounting standards, including FRS 102 the Financial Reporting Standard; applicable in the UK and Republic of Ireland; and 4) state whether particular matters have come to our attention.

Objectives and activities

Promote the benefit of the inhabitants of the area of benefit by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Clegwell & Hartleyburn Community Hub

Trustees' Annual Report *(continued)*

Year ended 31 March 2024

The trustees' annual report was approved on and signed on behalf of the board of trustees by:


Elizabeth McHugh (Jan 30, 2025 14:04 GMT)

E A McHugh
Trustee


Lisa McAlister (Jan 30, 2025 14:45 GMT)

L A McAlister
Trustee

Clegwell & Hartleyburn Community Hub

Independent Examiner's Report to the Trustees of Clegwell & Hartleyburn Community Hub

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of Clegwell & Hartleyburn Community Hub ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E. Hails ACA

[E.Hails ACA \(Jan 30, 2025 15:10 GMT\)](#)

Independent Examiner

Swallow House
Parsons Road
Washington
Tyne & Wear
NE37 1EZ

Clegwell & Hartleyburn Community Hub

Statement of Financial Activities

Year ended 31 March 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Grants received	4	17,841	162,365	180,206	121,271
Charitable activities	5	—	74	74	6,477
Other trading activities	6	178,746	665	179,411	147,644
Investment income	7	303	—	303	—
Total income		<u>196,890</u>	<u>163,104</u>	<u>359,994</u>	<u>275,392</u>
Expenditure					
Expenditure on charitable activities	8,9	<u>221,568</u>	<u>139,061</u>	<u>360,629</u>	<u>297,413</u>
Total expenditure		<u>221,568</u>	<u>139,061</u>	<u>360,629</u>	<u>297,413</u>
Net expenditure and net movement in funds		<u>(24,678)</u>	<u>24,043</u>	<u>(635)</u>	<u>(22,021)</u>
Reconciliation of funds					
Total funds brought forward		<u>57,285</u>	<u>57,724</u>	<u>115,009</u>	<u>137,030</u>
Total funds carried forward		<u>32,607</u>	<u>81,767</u>	<u>114,374</u>	<u>115,009</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 6 to 17 form part of these financial statements.

Clegwell & Hartleyburn Community Hub

Statement of Financial Position


31 March 2024

		2024		2023	
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	14		513		684
Current assets					
Stocks	15	1,500		758	
Debtors	16	1,897		759	
Cash at bank and in hand		133,675		141,600	
		<u>137,072</u>		<u>143,117</u>	
Creditors: amounts falling due within one year	17	<u>23,211</u>		<u>28,792</u>	
Net current assets			113,861		114,325
Total assets less current liabilities			<u>114,374</u>		<u>115,009</u>
Net assets			<u>114,374</u>		<u>115,009</u>
Funds of the charity					
Restricted funds			81,767		43,102
Unrestricted funds			<u>32,607</u>		<u>71,907</u>
Total charity funds	19		<u>114,374</u>		<u>115,009</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

 Elizabeth McHugh (Jan 30, 2025 14:04 GMT)

E A McHugh
Trustee

 Lisa McAlister (Jan 30, 2025 14:45 GMT)

L A McAlister
Trustee

The notes on pages 6 to 17 form part of these financial statements.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Mountbatten Avenue, Hebburn, NE31 2QP.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings - 25% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

4. Grants received

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Grants			
Community foundation	—	5,000	5,000
South tyneside council	—	32,971	32,971
South tyneside council HAF	—	10,560	10,560
Inspire warm spaces	—	—	—
Football association	—	—	—
National lottery positive youth activities	—	101,834	101,834
Northumbria police	—	2,000	2,000
Knott trust	—	10,000	10,000
Miscellaneous	17,841	—	17,841
	<u>17,841</u>	<u>162,365</u>	<u>180,206</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants			
Community foundation	—	7,000	7,000
South tyneside council	—	1,147	1,147
South tyneside council HAF	—	13,641	13,641
Inspire warm spaces	—	5,000	5,000
Football association	—	10,483	10,483
National lottery positive youth activities	—	84,000	84,000
Northumbria police	—	—	—
Knott trust	—	—	—
Miscellaneous	—	—	—
	<u>—</u>	<u>121,271</u>	<u>121,271</u>

5. Charitable activities

	Restricted Funds £	Total Funds 2024 £	Restricted Funds £	Total Funds 2023 £
Grants and donations	74	74	2,185	2,185
Sections	—	—	4,292	4,292
	<u>74</u>	<u>74</u>	<u>6,477</u>	<u>6,477</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
User fees	2,748	–	2,748
Lettings	8,877	–	8,877
South tyneside contributions	20	–	20
Hebburn recharges	47,359	–	47,359
Pitch fees	11,093	–	11,093
3G	234	–	234
Party bookings	1,850	–	1,850
Admission fees	12,807	–	12,807
Childcare fees	10,679	–	10,679
Caravan	–	665	665
Sports development	1,101	–	1,101
Miscellaneous	4,841	–	4,841
Coffee bar receipts	18,723	–	18,723
Donations	–	–	–
Transfers from Hartleyburn	7,321	–	7,321
Under/overs	(1,737)	–	(1,737)
Red roof income	39,498	–	39,498
Transfers from other bank accounts	13,332	–	13,332
	<u>178,746</u>	<u>665</u>	<u>179,411</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
User fees	2,666	–	2,666
Lettings	6,082	–	6,082
South tyneside contributions	15,138	–	15,138
Hebburn recharges	30,668	–	30,668
Pitch fees	8,611	–	8,611
3G	–	–	–
Party bookings	2,428	–	2,428
Admission fees	17,677	–	17,677
Childcare fees	20,392	–	20,392
Caravan	–	2,925	2,925
Sports development	1,873	–	1,873
Miscellaneous	9,109	–	9,109
Coffee bar receipts	6,425	–	6,425
Donations	–	2,185	2,185
Transfers from Hartleyburn	3,003	–	3,003
Under/overs	(831)	–	(831)
Red roof income	17,756	–	17,756
Transfers from other bank accounts	1,537	–	1,537
	<u>142,534</u>	<u>5,110</u>	<u>147,644</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

7. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	303	303	—	—

8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Cost of coffee bar	13,551	—	13,551
Depreciation	171	—	171
Grants & section	—	—	—
Other expenses	207,846	139,061	346,907
	<u>221,568</u>	<u>139,061</u>	<u>360,629</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Cost of coffee bar	9,395	—	9,395
Depreciation	167	—	167
Grants & section	—	12,911	12,911
Other expenses	140,371	134,569	274,940
	<u>149,933</u>	<u>147,480</u>	<u>297,413</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Total funds 2024	Total fund 2023
	£	£	£
Cost of coffee bar	13,551	13,551	9,395
Depreciation	171	171	167
Grants & section	—	—	12,911
Other expenses	346,907	346,907	274,940
	<u>360,629</u>	<u>360,629</u>	<u>297,413</u>

10. Net expenditure

Net expenditure is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<u>171</u>	<u>167</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

11. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	1,440	600

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	211,816	140,151
Social security costs	23,750	13,114
Employer contributions to pension plans	7,698	3,059
	243,264	156,324

The average head count of employees during the year was 31 (2023: 31).

No employee received employee benefits of more than £60,000 during the year (2023: £50,000).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

14. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2023 and 31 March 2024	22,017
Depreciation	
At 1 April 2023	21,333
Charge for the year	171
At 31 March 2024	21,504
Carrying amount	
At 31 March 2024	513
At 31 March 2023	684

15. Stocks

	2024	2023
	£	£
Raw materials and consumables	1,500	758

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

16. Debtors

	2024	2023
	£	£
Trade debtors	<u>1,897</u>	<u>759</u>

17. Creditors: amounts falling due within one year

	2024	2023
	£	£
Bank loans and overdrafts	19,333	25,992
Amounts owed to group undertakings	301	300
Accruals and deferred income	1,440	600
Social security and other taxes	<u>2,137</u>	<u>1,900</u>
	<u>23,211</u>	<u>28,792</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £7,698 (2023: £3,059).

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	<u>57,285</u>	<u>196,890</u>	<u>(221,568)</u>	<u>–</u>	<u>32,607</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	<u>79,306</u>	<u>142,534</u>	<u>(149,933)</u>	<u>–</u>	<u>71,907</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

19. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
Clegwell - Improvements	4,077	—	—	—	4,077
Clegwell - Hebburn festival	(5,021)	—	—	—	(5,021)
Clegwell - National lottery	—	44,000	(44,000)	—	—
Clegwell - Community foundation	—	5,000	(5,000)	—	—
Clegwell - South tyneside council	—	32,971	(32,971)	—	—
Clegwell - South tyneside council HAF	—	10,560	(10,560)	—	—
Clegwell - Inspire warm spaces	—	—	—	—	—
Clegwell - Capital funded revenue youth facilities	5,923	—	—	—	5,923
Clegwell - Football association	—	—	—	—	—
Clegwell - Youth activities	19,144	58,573	(36,530)	—	41,187
Clegwell - Caravan	—	—	—	—	—
Clegwell - Donations	—	—	—	—	—
Clegwell - Section funds	(12,911)	—	—	320	(12,591)
Clegwell - Mini bus	15,000	—	—	—	15,000
Clegwell - Redundancy	15,000	—	—	—	15,000
Clegwell - Facilities costs	—	10,000	(10,000)	—	—
Clegwell - Northumbria police	—	2,000	—	—	2,000
Hartleyburn - Refundancy fund	11,000	—	—	—	11,000
Hartleyburn - General restricted for future sections	203	—	—	—	203
Hartleyburn - Fit at heart	1,014	—	—	—	1,014

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

19. Analysis of charitable funds *(continued)*

Hartleyburn - Friday craft	320	—	—	(320)	—
Hartleyburn - Friends of Carr Ellison	—	—	—	—	—
Hartleyburn - Jolly Tots mothers and toddlers	302	—	—	—	302
Hartleyburn - Labour party	195	—	—	—	195
Hartleyburn - Women get up and go	100	—	—	—	100
Hartleyburn - Youth challenge	293	—	—	—	293
Hartleyburn - XL activity	3,085	—	—	—	3,085
	<u>57,724</u>	<u>163,104</u>	<u>(139,061)</u>	<u>—</u>	<u>81,767</u>

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Clegwell - Improvements	10,000	—	—	(5,923)	4,077
Clegwell - Hebburn festival	(5,021)	2,185	(1,926)	—	(4,762)
Clegwell - National lottery	—	—	—	—	—
Clegwell - Community foundation	—	7,000	(7,000)	—	—
Clegwell - South tyneside council	—	1,147	(1,147)	—	—
Clegwell - South tyneside council HAF	—	13,641	(13,641)	—	—
Clegwell - Inspire warm spaces	—	5,000	(5,000)	—	—
Clegwell - Capital funded revenue youth facilities	—	—	(5,923)	5,923	—
Clegwell - Football association	—	10,483	(10,483)	—	—
Clegwell - Youth activities	19,144	84,000	(83,617)	—	19,527
Clegwell - Caravan	—	2,925	(2,925)	—	—
Clegwell - Donations	—	2,185	(2,185)	—	—

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

19. Analysis of charitable funds *(continued)*

Clegwell - Section funds	(12,911)	2,925	(9,453)	320	(19,119)
Clegwell - Mini bus	15,000	—	—	—	15,000
Clegwell - Redundancy	15,000	—	—	—	15,000
Clegwell - Facilities costs	—	—	—	—	—
Clegwell - Northumbria police	—	—	—	—	—
Hartleyburn - Refundancy fund	11,000	—	—	—	11,000
Hartleyburn - General restricted for future sections	203	—	—	—	203
Hartleyburn - Fit at heart	1,014	228	(675)	—	567
Hartleyburn - Friday craft	320	—	—	(320)	—
Hartleyburn - Friends of Carr Ellison	—	500	—	—	500
Hartleyburn - Jolly Tots mothers and toddlers	302	—	(60)	—	242
Hartleyburn - Labour party	195	278	—	—	473
Hartleyburn - Women get up and go	100	—	—	—	100
Hartleyburn - Youth challenge	293	—	(100)	—	193
Hartleyburn - XL activity	3,085	361	(3,345)	—	101
	<u>57,724</u>	<u>132,858</u>	<u>(147,480)</u>	<u>—</u>	<u>43,102</u>

Clegwell & Hartleyburn Community Hub

Management Information

Year ended 31 March 2024

The following pages do not form part of the financial statements.

Clegwell & Hartleyburn Community Hub

Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
Income and endowments		
Grants received		
Community foundation	5,000	7,000
South tyneside council	32,971	1,147
South tyneside council HAF	10,560	13,641
Inspire warm spaces	–	5,000
Football association	–	10,483
National lottery positive youth activities	101,834	84,000
Northumbria police	2,000	–
Knott trust	10,000	–
Miscellaneous	17,841	–
	<u>180,206</u>	<u>121,271</u>
Charitable activities		
Grants and donations	74	2,185
Sections	–	4,292
	<u>74</u>	<u>6,477</u>
Other trading activities		
User fees	2,748	2,666
Lettings	8,877	6,082
South tyneside contributions	20	15,138
Hebburn recharges	47,359	30,668
Pitch fees	11,093	8,611
3G	234	–
Party bookings	1,850	2,428
Admission fees	12,807	17,677
Childcare fees	10,679	20,392
Caravan	665	2,925
Sports development	1,101	1,873
Miscellaneous	4,841	9,109
Coffee bar receipts	18,723	6,425
Donations	–	2,185
Transfers from Hartleyburn	7,321	3,003
Under/overs	(1,737)	(831)
Red roof income	39,498	17,756
Transfers from other bank accounts	13,332	1,537
	<u>179,411</u>	<u>147,644</u>
Investment income		
Bank interest receivable	303	–
	<u>303</u>	<u>–</u>
Total income	<u>359,994</u>	<u>275,392</u>

Clegwell & Hartleyburn Community Hub

Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2024

	2024 £	2023 £
Expenditure		
Expenditure on charitable activities		
Opening stock	758	980
Purchases	14,293	9,173
Closing stock	(1,500)	(758)
Wages and salaries	211,816	140,151
Employer's NIC	23,750	13,114
Pension costs	7,698	3,059
Repairs and maintenance	22,039	31,382
Insurance	3,558	2,824
Other establishment	159	159
Other motor/travel costs	—	525
Legal and professional fees	2,627	2,758
Telephone	3,448	3,187
Other office costs	69,811	66,984
Depreciation	171	167
Interest on bank loans and overdrafts	2,001	—
Grants and section, Hebburn festival	—	14,837
Childcare	—	2,948
Capital funded by revenue youth facilities	—	5,923
	<u>360,629</u>	<u>297,413</u>
Total expenditure	<u>360,629</u>	<u>297,413</u>
Net expenditure	<u>(635)</u>	<u>(22,021)</u>

Clegwell & Hartleyburn Community Hub

Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
Expenditure on charitable activities		
Cost of coffee bar		
<i>Activities undertaken directly</i>		
Opening balance	758	980
Purchases	14,293	9,173
Closing stock	(1,500)	(758)
	<u>13,551</u>	<u>9,395</u>
Depreciation		
<i>Activities undertaken directly</i>		
Depreciation	<u>171</u>	<u>167</u>
Grants & section		
<i>Activities undertaken directly</i>		
Grants and section	<u>—</u>	<u>12,911</u>
Other expenses		
<i>Activities undertaken directly</i>		
Wages/salaries	211,816	140,151
Employer's NIC	23,750	13,114
Pension costs	7,698	3,059
Repairs & maintenance	22,039	31,382
Insurance	3,558	2,824
Other establishment	159	159
Other motor/travel costs	—	525
Legal and professional fees	2,627	2,758
Telephone	3,448	3,187
Other office costs	69,811	66,984
Interest on bank loans and overdrafts	2,001	—
Hebburn festival	—	1,926
Childcare	—	2,948
Capital funded by revenue youth facilities	—	5,923
	<u>346,907</u>	<u>274,940</u>
Expenditure on charitable activities	<u>360,629</u>	<u>297,413</u>

Clegwell & Hartleyburn Community Hub











Accounts 31 March 2024

Final Audit Report

2025-01-30

Created:	2025-01-30
By:	Mitchells Chartered Accountants (esign@mitchellsca.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAvfzW4FT7AkIIHMQ5oB5AuHLi6pCam5f

"Clegwell & Hartleyburn Community Hub Accounts 31 March 2024" History

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 Agreement completed.

2025-01-30 - 15:10:52 GMT

Clegwell & Hartleyburn Community Hub
Unaudited Financial Statements
31 March 2024

MITCHELLS LIMITED

Chartered accountants
Swallow House
Parsons Road
Washington
Tyne & Wear
NE37 1EZ

Clegwell & Hartleyburn Community Hub

Financial Statements

Year ended 31 March 2024

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Independent examiner's report to the trustees	3
Statement of financial activities	4
Statement of financial position	5
Notes to the financial statements	6
The following pages do not form part of the financial statements	
Detailed statement of financial activities	19
Notes to the detailed statement of financial activities	21

Clegwell & Hartleyburn Community Hub

Trustees' Annual Report

Year ended 31 March 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name Clegwell & Hartleyburn Community Hub

Charity registration number 1171657

Principal office Mountbatten Avenue
Hebburn
NE31 2QP

The trustees

E A McHugh
L A McAlister
N E Maxwell
J Wilson
C Marshall
J Sewell

Independent examiner Mitchells Limited
Swallow House
Parsons Road
Washington
Tyne & Wear
NE37 1EZ

Structure, governance and management

The trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error. The trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:-

1) examine the accounts (under section 144 of the Charities Act 2011); 2) follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); 3) have been properly prepared in accordance with UK accounting standards, including FRS 102 the Financial Reporting Standard; applicable in the UK and Republic of Ireland; and 4) state whether particular matters have come to our attention.

Objectives and activities

Promote the benefit of the inhabitants of the area of benefit by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Clegwell & Hartleyburn Community Hub


Trustees' Annual Report *(continued)*

Year ended 31 March 2024

The trustees' annual report was approved on and signed on behalf of the board of trustees by:


Elizabeth McHugh (Jan 30, 2025 14:04 GMT)

E A McHugh
Trustee


Lisa McAlister (Jan 30, 2025 14:45 GMT)

L A McAlister
Trustee

Clegwell & Hartleyburn Community Hub

Independent Examiner's Report to the Trustees of Clegwell & Hartleyburn Community Hub

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of Clegwell & Hartleyburn Community Hub ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E. Hails ACA

[E.Hails ACA \(Jan 30, 2025 15:10 GMT\)](#)

Independent Examiner

Swallow House
Parsons Road
Washington
Tyne & Wear
NE37 1EZ

Clegwell & Hartleyburn Community Hub

Statement of Financial Activities

Year ended 31 March 2024

		2024			2023
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Note	£	£	£	£
Income and endowments					
Grants received	4	17,841	162,365	180,206	121,271
Charitable activities	5	—	74	74	6,477
Other trading activities	6	178,746	665	179,411	147,644
Investment income	7	303	—	303	—
Total income		<u>196,890</u>	<u>163,104</u>	<u>359,994</u>	<u>275,392</u>
Expenditure					
Expenditure on charitable activities	8,9	<u>221,568</u>	<u>139,061</u>	<u>360,629</u>	<u>297,413</u>
Total expenditure		<u>221,568</u>	<u>139,061</u>	<u>360,629</u>	<u>297,413</u>
Net expenditure and net movement in funds					
		<u>(24,678)</u>	<u>24,043</u>	<u>(635)</u>	<u>(22,021)</u>
Reconciliation of funds					
Total funds brought forward		<u>57,285</u>	<u>57,724</u>	<u>115,009</u>	<u>137,030</u>
Total funds carried forward		<u>32,607</u>	<u>81,767</u>	<u>114,374</u>	<u>115,009</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 6 to 17 form part of these financial statements.

Clegwell & Hartleyburn Community Hub

Statement of Financial Position


31 March 2024

		2024		2023	
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	14		513		684
Current assets					
Stocks	15	1,500		758	
Debtors	16	1,897		759	
Cash at bank and in hand		133,675		141,600	
		<u>137,072</u>		<u>143,117</u>	
Creditors: amounts falling due within one year	17	<u>23,211</u>		<u>28,792</u>	
Net current assets			113,861		114,325
Total assets less current liabilities			<u>114,374</u>		<u>115,009</u>
Net assets			<u>114,374</u>		<u>115,009</u>
Funds of the charity					
Restricted funds			81,767		43,102
Unrestricted funds			<u>32,607</u>		<u>71,907</u>
Total charity funds	19		<u>114,374</u>		<u>115,009</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

 Elizabeth McHugh (Jan 30, 2025 14:04 GMT)

E A McHugh
Trustee

 Lisa McAlister (Jan 30, 2025 14:45 GMT)

L A McAlister
Trustee

The notes on pages 6 to 17 form part of these financial statements.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Mountbatten Avenue, Hebburn, NE31 2QP.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings - 25% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

4. Grants received

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Grants			
Community foundation	—	5,000	5,000
South tyneside council	—	32,971	32,971
South tyneside council HAF	—	10,560	10,560
Inspire warm spaces	—	—	—
Football association	—	—	—
National lottery positive youth activities	—	101,834	101,834
Northumbria police	—	2,000	2,000
Knott trust	—	10,000	10,000
Miscellaneous	17,841	—	17,841
	<u>17,841</u>	<u>162,365</u>	<u>180,206</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants			
Community foundation	—	7,000	7,000
South tyneside council	—	1,147	1,147
South tyneside council HAF	—	13,641	13,641
Inspire warm spaces	—	5,000	5,000
Football association	—	10,483	10,483
National lottery positive youth activities	—	84,000	84,000
Northumbria police	—	—	—
Knott trust	—	—	—
Miscellaneous	—	—	—
	<u>—</u>	<u>121,271</u>	<u>121,271</u>

5. Charitable activities

	Restricted Funds £	Total Funds 2024 £	Restricted Funds £	Total Funds 2023 £
Grants and donations	74	74	2,185	2,185
Sections	—	—	4,292	4,292
	<u>74</u>	<u>74</u>	<u>6,477</u>	<u>6,477</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
User fees	2,748	–	2,748
Lettings	8,877	–	8,877
South tyneside contributions	20	–	20
Hebburn recharges	47,359	–	47,359
Pitch fees	11,093	–	11,093
3G	234	–	234
Party bookings	1,850	–	1,850
Admission fees	12,807	–	12,807
Childcare fees	10,679	–	10,679
Caravan	–	665	665
Sports development	1,101	–	1,101
Miscellaneous	4,841	–	4,841
Coffee bar receipts	18,723	–	18,723
Donations	–	–	–
Transfers from Hartleyburn	7,321	–	7,321
Under/overs	(1,737)	–	(1,737)
Red roof income	39,498	–	39,498
Transfers from other bank accounts	13,332	–	13,332
	<u>178,746</u>	<u>665</u>	<u>179,411</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
User fees	2,666	–	2,666
Lettings	6,082	–	6,082
South tyneside contributions	15,138	–	15,138
Hebburn recharges	30,668	–	30,668
Pitch fees	8,611	–	8,611
3G	–	–	–
Party bookings	2,428	–	2,428
Admission fees	17,677	–	17,677
Childcare fees	20,392	–	20,392
Caravan	–	2,925	2,925
Sports development	1,873	–	1,873
Miscellaneous	9,109	–	9,109
Coffee bar receipts	6,425	–	6,425
Donations	–	2,185	2,185
Transfers from Hartleyburn	3,003	–	3,003
Under/overs	(831)	–	(831)
Red roof income	17,756	–	17,756
Transfers from other bank accounts	1,537	–	1,537
	<u>142,534</u>	<u>5,110</u>	<u>147,644</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

7. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	303	303	—	—

8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Cost of coffee bar	13,551	—	13,551
Depreciation	171	—	171
Grants & section	—	—	—
Other expenses	207,846	139,061	346,907
	<u>221,568</u>	<u>139,061</u>	<u>360,629</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Cost of coffee bar	9,395	—	9,395
Depreciation	167	—	167
Grants & section	—	12,911	12,911
Other expenses	140,371	134,569	274,940
	<u>149,933</u>	<u>147,480</u>	<u>297,413</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Total funds 2024	Total fund 2023
	£	£	£
Cost of coffee bar	13,551	13,551	9,395
Depreciation	171	171	167
Grants & section	—	—	12,911
Other expenses	346,907	346,907	274,940
	<u>360,629</u>	<u>360,629</u>	<u>297,413</u>

10. Net expenditure

Net expenditure is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<u>171</u>	<u>167</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

11. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	1,440	600

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	211,816	140,151
Social security costs	23,750	13,114
Employer contributions to pension plans	7,698	3,059
	<u>243,264</u>	<u>156,324</u>

The average head count of employees during the year was 31 (2023: 31).

No employee received employee benefits of more than £60,000 during the year (2023: £50,000).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

14. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2023 and 31 March 2024	<u>22,017</u>
Depreciation	
At 1 April 2023	21,333
Charge for the year	171
At 31 March 2024	<u>21,504</u>
Carrying amount	
At 31 March 2024	<u>513</u>
At 31 March 2023	<u>684</u>

15. Stocks

	2024	2023
	£	£
Raw materials and consumables	<u>1,500</u>	<u>758</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

16. Debtors

	2024	2023
	£	£
Trade debtors	<u>1,897</u>	<u>759</u>

17. Creditors: amounts falling due within one year

	2024	2023
	£	£
Bank loans and overdrafts	19,333	25,992
Amounts owed to group undertakings	301	300
Accruals and deferred income	1,440	600
Social security and other taxes	<u>2,137</u>	<u>1,900</u>
	<u>23,211</u>	<u>28,792</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £7,698 (2023: £3,059).

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	<u>57,285</u>	<u>196,890</u>	<u>(221,568)</u>	<u>–</u>	<u>32,607</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	<u>79,306</u>	<u>142,534</u>	<u>(149,933)</u>	<u>–</u>	<u>71,907</u>

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

19. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
Clegwell - Improvements	4,077	–	–	–	4,077
Clegwell - Hebburn festival	(5,021)	–	–	–	(5,021)
Clegwell - National lottery	–	44,000	(44,000)	–	–
Clegwell - Community foundation	–	5,000	(5,000)	–	–
Clegwell - South tyneside council	–	32,971	(32,971)	–	–
Clegwell - South tyneside council HAF	–	10,560	(10,560)	–	–
Clegwell - Inspire warm spaces	–	–	–	–	–
Clegwell - Capital funded revenue youth facilities	5,923	–	–	–	5,923
Clegwell - Football association	–	–	–	–	–
Clegwell - Youth activities	19,144	58,573	(36,530)	–	41,187
Clegwell - Caravan	–	–	–	–	–
Clegwell - Donations	–	–	–	–	–
Clegwell - Section funds	(12,911)	–	–	320	(12,591)
Clegwell - Mini bus	15,000	–	–	–	15,000
Clegwell - Redundancy	15,000	–	–	–	15,000
Clegwell - Facilities costs	–	10,000	(10,000)	–	–
Clegwell - Northumbria police	–	2,000	–	–	2,000
Hartleyburn - Refundancy fund	11,000	–	–	–	11,000
Hartleyburn - General restricted for future sections	203	–	–	–	203
Hartleyburn - Fit at heart	1,014	–	–	–	1,014

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

19. Analysis of charitable funds *(continued)*

Hartleyburn - Friday craft	320	—	—	(320)	—
Hartleyburn - Friends of Carr Ellison	—	—	—	—	—
Hartleyburn - Jolly Tots mothers and toddlers	302	—	—	—	302
Hartleyburn - Labour party	195	—	—	—	195
Hartleyburn - Women get up and go	100	—	—	—	100
Hartleyburn - Youth challenge	293	—	—	—	293
Hartleyburn - XL activity	3,085	—	—	—	3,085
	<u>57,724</u>	<u>163,104</u>	<u>(139,061)</u>	<u>—</u>	<u>81,767</u>

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Clegwell - Improvements	10,000	—	—	(5,923)	4,077
Clegwell - Hebburn festival	(5,021)	2,185	(1,926)	—	(4,762)
Clegwell - National lottery	—	—	—	—	—
Clegwell - Community foundation	—	7,000	(7,000)	—	—
Clegwell - South tyneside council	—	1,147	(1,147)	—	—
Clegwell - South tyneside council HAF	—	13,641	(13,641)	—	—
Clegwell - Inspire warm spaces	—	5,000	(5,000)	—	—
Clegwell - Capital funded revenue youth facilities	—	—	(5,923)	5,923	—
Clegwell - Football association	—	10,483	(10,483)	—	—
Clegwell - Youth activities	19,144	84,000	(83,617)	—	19,527
Clegwell - Caravan	—	2,925	(2,925)	—	—
Clegwell - Donations	—	2,185	(2,185)	—	—

Clegwell & Hartleyburn Community Hub

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

19. Analysis of charitable funds *(continued)*

Clegwell - Section funds	(12,911)	2,925	(9,453)	320	(19,119)
Clegwell - Mini bus	15,000	—	—	—	15,000
Clegwell - Redundancy	15,000	—	—	—	15,000
Clegwell - Facilities costs	—	—	—	—	—
Clegwell - Northumbria police	—	—	—	—	—
Hartleyburn - Refundancy fund	11,000	—	—	—	11,000
Hartleyburn - General restricted for future sections	203	—	—	—	203
Hartleyburn - Fit at heart	1,014	228	(675)	—	567
Hartleyburn - Friday craft	320	—	—	(320)	—
Hartleyburn - Friends of Carr Ellison	—	500	—	—	500
Hartleyburn - Jolly Tots mothers and toddlers	302	—	(60)	—	242
Hartleyburn - Labour party	195	278	—	—	473
Hartleyburn - Women get up and go	100	—	—	—	100
Hartleyburn - Youth challenge	293	—	(100)	—	193
Hartleyburn - XL activity	3,085	361	(3,345)	—	101
	<u>57,724</u>	<u>132,858</u>	<u>(147,480)</u>	<u>—</u>	<u>43,102</u>

Clegwell & Hartleyburn Community Hub

Management Information

Year ended 31 March 2024

The following pages do not form part of the financial statements.

Clegwell & Hartleyburn Community Hub

Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
Income and endowments		
Grants received		
Community foundation	5,000	7,000
South tyneside council	32,971	1,147
South tyneside council HAF	10,560	13,641
Inspire warm spaces	—	5,000
Football association	—	10,483
National lottery positive youth activities	101,834	84,000
Northumbria police	2,000	—
Knott trust	10,000	—
Miscellaneous	17,841	—
	<u>180,206</u>	<u>121,271</u>
Charitable activities		
Grants and donations	74	2,185
Sections	—	4,292
	<u>74</u>	<u>6,477</u>
Other trading activities		
User fees	2,748	2,666
Lettings	8,877	6,082
South tyneside contributions	20	15,138
Hebburn recharges	47,359	30,668
Pitch fees	11,093	8,611
3G	234	—
Party bookings	1,850	2,428
Admission fees	12,807	17,677
Childcare fees	10,679	20,392
Caravan	665	2,925
Sports development	1,101	1,873
Miscellaneous	4,841	9,109
Coffee bar receipts	18,723	6,425
Donations	—	2,185
Transfers from Hartleyburn	7,321	3,003
Under/overs	(1,737)	(831)
Red roof income	39,498	17,756
Transfers from other bank accounts	13,332	1,537
	<u>179,411</u>	<u>147,644</u>
Investment income		
Bank interest receivable	303	—
	<u>303</u>	<u>—</u>
Total income	<u>359,994</u>	<u>275,392</u>

Clegwell & Hartleyburn Community Hub

Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2024

	2024 £	2023 £
Expenditure		
Expenditure on charitable activities		
Opening stock	758	980
Purchases	14,293	9,173
Closing stock	(1,500)	(758)
Wages and salaries	211,816	140,151
Employer's NIC	23,750	13,114
Pension costs	7,698	3,059
Repairs and maintenance	22,039	31,382
Insurance	3,558	2,824
Other establishment	159	159
Other motor/travel costs	—	525
Legal and professional fees	2,627	2,758
Telephone	3,448	3,187
Other office costs	69,811	66,984
Depreciation	171	167
Interest on bank loans and overdrafts	2,001	—
Grants and section, Hebburn festival	—	14,837
Childcare	—	2,948
Capital funded by revenue youth facilities	—	5,923
	<u>360,629</u>	<u>297,413</u>
Total expenditure	<u>360,629</u>	<u>297,413</u>
Net expenditure	<u>(635)</u>	<u>(22,021)</u>

Clegwell & Hartleyburn Community Hub

Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
Expenditure on charitable activities		
Cost of coffee bar		
<i>Activities undertaken directly</i>		
Opening balance	758	980
Purchases	14,293	9,173
Closing stock	(1,500)	(758)
	<u>13,551</u>	<u>9,395</u>
Depreciation		
<i>Activities undertaken directly</i>		
Depreciation	<u>171</u>	<u>167</u>
Grants & section		
<i>Activities undertaken directly</i>		
Grants and section	<u>—</u>	<u>12,911</u>
Other expenses		
<i>Activities undertaken directly</i>		
Wages/salaries	211,816	140,151
Employer's NIC	23,750	13,114
Pension costs	7,698	3,059
Repairs & maintenance	22,039	31,382
Insurance	3,558	2,824
Other establishment	159	159
Other motor/travel costs	—	525
Legal and professional fees	2,627	2,758
Telephone	3,448	3,187
Other office costs	69,811	66,984
Interest on bank loans and overdrafts	2,001	—
Hebburn festival	—	1,926
Childcare	—	2,948
Capital funded by revenue youth facilities	—	5,923
	<u>346,907</u>	<u>274,940</u>
Expenditure on charitable activities	<u>360,629</u>	<u>297,413</u>

Clegwell & Hartleyburn Community Hub











Accounts 31 March 2024

Final Audit Report

2025-01-30

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By:	Mitchells Chartered Accountants (esign@mitchellsca.co.uk)
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Transaction ID:	CBJCHBCAABAAvfzW4FT7AkIIHMQ5oB5AuHLi6pCam5f

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