

RADIO CHERWELL

England & Wales · Charity number 1171654

Details

Status Registered

Legal form CIO

Registered 2017-02-16

Register [View on the Charity Commission register](#)

Contact

Address The Studio
Churchill Hospital
Old Road
Headington
Oxford
OX3 7LJ

Phone 01865 225522

Email studio@radiocherwell.com

Website www.radiocherwell.com

Activities

Objects: OBJECTS THE OBJECTS OF THE CIO ARE:(1) THE RELIEF OF SICKNESS, POOR HEALTH AND OLD AGE AMONGST PEOPLE LIVING IN THE OXFORDSHIRE AREA BY PROVIDING A LOCAL BROADCASTING SERVICE FOR HOSPITALS, RESIDENTIAL HOMES AND SIMILAR INSTITUTIONS, AND FOR PATIENTS RECEIVING COMMUNITY CARE; AND(2) THE ADVANCEMENT OF HEALTH AND PREVENTION OR RELIEF OF SICKNESS FOR THE PUBLIC BENEFIT THROUGH THE PROMOTION OF THE BENEFITS OF LIVING A HEALTHY LIFESTYLE, AND THE IMPORTANCE OF MAINTAINING GOOD PERSONAL MENTAL AND PHYSICAL HEALTH BY (MAINLY, BUT NOT EXCLUSIVELY) THE MEANS OF BROADCASTING HEALTH EDUCATION MESSAGES TO PEOPLE LIVING IN THE OXFORDSHIRE AREA.

Activities: Provision of Hospital Radio services to the patients of Oxford's hospitals.

Classification

- **How:** Provides Services
- **What:** Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£4,271	£5,106	-	-
2024-05-31	£5,194	£5,447	-	-
2023-05-31	£5,889	£5,826	-	-
2022-05-31	£4,075	£4,882	-	-
2021-05-31	£8,106	£5,456	-	-

Trustees

Name	Role	Appointed
NEIL STOCKTON	Chair	2018-09-09
Aleksandra Jedlinska		2025-09-07
MICHAEL CLARKE		2018-09-09
Martin Philip Green		2018-09-09
Nick Speller		2023-10-08
RICHARD GOSLING		2018-09-09
Richard Wheeler		2025-09-07
Shaun Ritchie		2021-10-01
Tom O'Hare		2019-09-08

RADIO CHERWELL

England & Wales - Charity number 1171654

Accounts

Radio Cherwell – Financial Report 2024/25

Financial Report for the Year Ending 31 May 2025

The Organisation

Radio Cherwell is a Charitable Incorporated Organisation registered with the Charity Commissioners (No. 1171654). It exists as a hospital radio station operating and broadcasting from:

The Studio, Churchill Hospital, Old Road, Headington, Oxford, OX3 7LJ

The charity is run by a Board of Trustees elected by the membership annually.

This report, covering the period from 1st June 2024 to 31st May 2025, consists of following sections:

1. A summary of income and expenditure with comparative figures for the previous year.
2. Notes giving further details and summaries of specific areas.
3. A summary of financial assets.
4. Details of Assets and Liabilities
5. Details of Creditors and Debtors

Radio Cherwell – Financial Report 2024/25

1. Income and Expenditure

	2024/25	2023/24
<u>INCOME</u>		
Membership Subscriptions	1140	1074
Clothing Sales	-11	40
Donations, Gift Aid and Fundraising	367	1104
Public Addresses	1990	2180
Recordings and Studio Services	270	260
Interest Received	495	536
TOTAL INCOME	4271	5194
<u>EXPENDITURE</u>		
Fees and Subscriptions – see below		
<i>HBA membership Subscription</i>	50	50
<i>IRN/Sky News licence</i>	496	479
<i>TV License</i>	169	159
<i>Radio Cherwell App</i>	144	144
<i>Streaming Provider – Internet Radio</i>	216	216
<i>PPL – Hard Disk Music</i>	74	72
<i>PPL - Hospedia</i>	222	216
<i>PPL - Webcasting</i>	896	874
<i>AWS Website</i>	57	41
<i>Mixcloud</i>	79	79
<i>PRS</i>	232	226
BT broadband + Telephone Line	662	802
Studio Relocation	0	130
Office Supplies / Postage	91	74
Insurance	1395	1331
Repairs and Maintenance inc. Trailer	239	451
Library	84	0
HMRC	0	103
TOTAL EXPENDITURE	5106	5447
BALANCE	-835	-253

Radio Cherwell – Financial Report 2024/25

2. Notes and Comments

Income

The decrease from the previous year is mainly due to a large donation made in 23/24.

Expenditure

The decrease from the previous year is mainly due to savings made from a new telephone contract and less spent on equipment repairs and maintenance.

3. Current Financial Assets at 31/05/2024

Bank Current Account	£361
Business Reserve 1	£6206
Total	£6567

Relocation Fund

This is covered in a separate set of accounts set up for this purpose. The fund account balance currently stands at **£13429**. Total spending to date is **£1755**. When spending is complete money will be transferred from high interest account, to avoid penalty payments, if agreed.

Annual Running Costs of the Organisation

For the financial year 2024/25, the approximate running costs for the organisation were approximately **£5100**

Radio Cherwell – Financial Report 2024/25

4. Assets and Liabilities

Assets

Fixed Assets

At 31st May 2025 our fixed assets totalled **£6800**

This total comprise the equipment of the organisation, including the trailer. Each year depreciation reduces the total.

New equipment purchased during this financial year totalled **£921.**

Liabilities

Children's Show Prize Fund

This is made up of money donated specifically and used for this purpose. The balance of the fund as at 31st May 2025 was **£1022.**

Peter Baker Fund

This fund was set up in memory of former member and used to finance an annual presentation. The balance of the fund as at 31st May 2025 was **£299.**

5. Creditors and Debtors

Creditors: This is income **received** in the 24/25 financial year, which relates to the 25/26 financial year. This totalled **£200,** all for public address work paid in advance.

Debtors: This is money **yet to be received** from services provided in 24/5 financial year. This totalled **£690,**all for public address work.

Richard Gosling, Treasurer, July 2025

RADIO CHERWELL

England & Wales - Charity number 1171654

Accounts

Radio Cherwell –Financial Report 2023/24

Financial Report for the Year Ending 31 May 2024

The Organisation

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3. A summary of financial assets.
4. Details of Assets and Liabilities
5. Details of Creditors and Debtors

Radio Cherwell –Financial Report 2023/24

1. Income and Expenditure

	2023/24	2022/23
		£
<u>INCOME</u>		
Membership Subscriptions	1074	920
Clothing Sales	40	50
Donations, Gift Aid and Fundraising	1104	1459
Public Addresses	2180	3049
Recordings and Studio Services	260	230
Interest Received	536	181
TOTAL INCOME	5194	5889
<u>EXPENDITURE</u>		
Fees and Subscriptions – see below		
<i>HBA membership Subscription</i>	50	50
<i>IRN/Sky News licence</i>	479	439
<i>TV License</i>	159	159
<i>Radio Cherwell App</i>	144	144
<i>Streaming Provider – Internet Radio</i>	216	235
<i>PPL – Hard Disk Music</i>	72	165
<i>PPL - Hospedia</i>	216	235
<i>PPL - Webcasting</i>	874	668
<i>AWS Website</i>	41	39
Mixcloud	79	79
PRS	226	0
BT broadband + Telephone Line	802	839
Studio Relocation	130	803
Office Supplies / Postage	74	91
Insurance	1331	1266
Repairs and Maintenance inc. Trailer	451	352
Publicity	0	124
Library	0	139
HMRC	103	0
TOTAL EXPENDITURE	5447	5826
BALANCE	-253	112

Radio Cherwell –Financial Report 2023/24

2. Notes and Comments

Income

- Fewer Public Addresses were undertaken, mainly relating to weather cancellations.
- Interest revenue increased, in line with national conditions.

Expenditure

- This was broadly similar with the previous year, but includes a new payment for PRS.

3. Current Financial Assets at 31/05/2024

Bank Current Account	£506
Business Reserve 1	£8010
Petty Cash	£5
Total	£8521

Annual Running Costs of the Organisation

For the financial year 2023/24, the approximate running costs for the organisation were approximately **£5000**.

Relocation Fund is a Separate Account

The studio relocation started this year. This is covered in a separate set of accounts set up for this purpose. The fund account balance currently stands at **£13041**. Total spending to date is **£1755**. When spending is complete money will be transferred from high interest account, to avoid penalty payments, if agreed.

Radio Cherwell –Financial Report 2023/24

4. Assets and Liabilities

Assets

Fixed Assets

This total comprise the equipment of the organisation, including the trailer. Each year depreciation reduces the total. New equipment purchased during this financial year totalled £644.

At 31st May 2024 our fixed assets totalled £8000

Liabilities

Children's Show Prize Fund

This is made up of money donated specifically and used for this purpose. The balance of the fund as at 31st May 2024 was £1022.

Peter Baker Fund

This fund was set up in memory of former member and used to finance an annual presentation. The balance of the fund as at 31st May 2024 was £299.

5. Creditors and Debtors

Creditors: This is income received in the 23/24 financial year, which relates to the 24/25 financial year. This totalled £220, all for membership fees paid in advance.

Debtors: This is money yet to be received from services provided in 23/4 financial year. This totalled £890 all for public addresses work.

Richard Gosling, Treasurer, September 2024

RADIO CHERWELL

England & Wales - Charity number 1171654

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	1st	June	2022	To	31st	May	2023

Section A Reference and administration details

Charity name Radio Cherwell

Other names charity is known by

Registered charity number (if any) 1171654

Charity's principal address

Radio Cherwell	Churchill Hospital
Old Road	
Oxford	
Postcode	OX3 7LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Stockton	Chairman		Membership
2	John Lant	Vice Chairman		Membership
3	Martin Green	Secretary		Membership
4	Richard Gosling	Treasurer		Membership
5	Tom O'Hare	Music Librarian		Membership
6	Michael Clarke	Engineer		Membership
7	Bruce Shakespeare			Membership
8	Nick Speller	Membership		Membership
9	Shaun Ritchie	Programme		Membership
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Charitable Incorporated Organisation
How the charity is constituted <small>(eg. trust, association, company)</small>	Written Constitution approved by members and the Charity Commission
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Election Annually By Members

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Radio Cherwell receives the cooperation and support of the OUH NHS Foundation Trust , Sanctuary Care Homes, hospital staff and the voluntary organisations within each hospital</p> <p>It is managed by a team of Trustees and a management team who meet on a regular basis.</p> <p>It is a member of the Hospital Broadcasting Association.</p>
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Section C Objectives and activities

<h3>Summary of the objects of the charity set out in its governing document</h3>	<p>The objectives stated in the constitution are as follows</p> <p>The relief of sickness, poor health and old age amongst people living in the Oxfordshire area by providing a local broadcasting service for hospitals, residential homes and similar institutions and for patients receiving community care</p> <p>The advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of a healthy lifestyle and the importance of maintaining good personal mental and physical</p>
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health by (mainly but not exclusively) the means of broadcasting health education messages to people living in the Oxfordshire area.

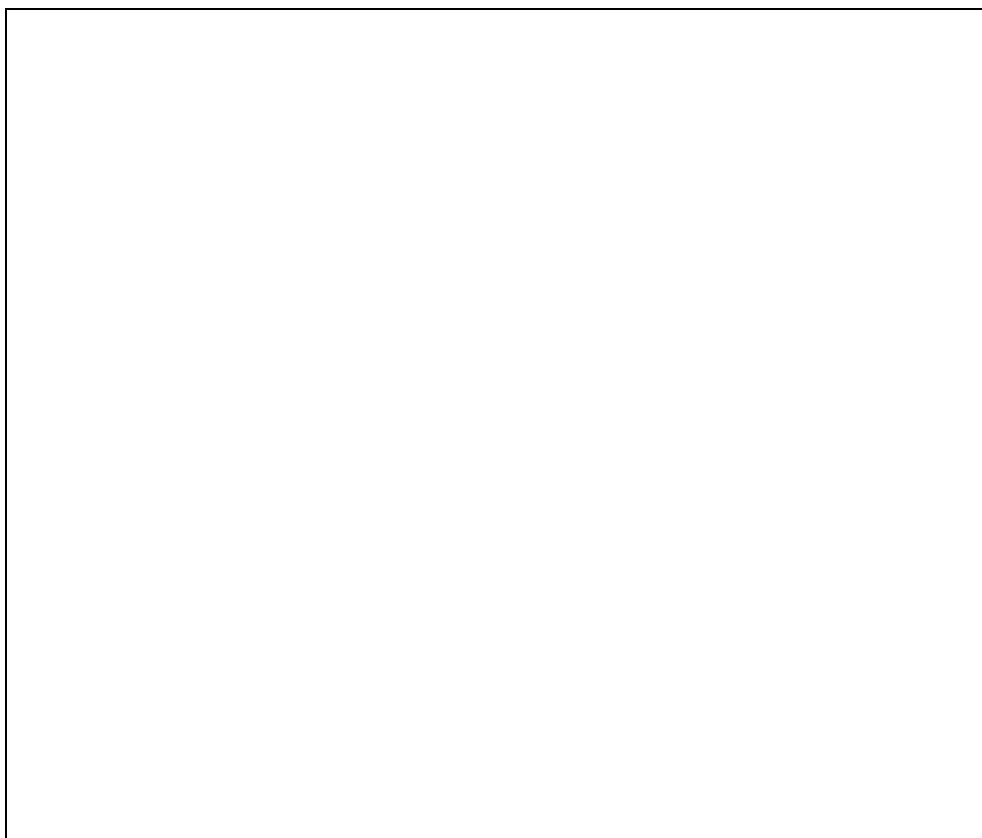
Radio Cherwell broadcasts a broad range of programmes 24 hours a day 7 days a week to 1200 beds via the Hospedia bed head entertainment system and also streamed on the internet. During the year we attracted 73,466 unique listeners who listened for 37,512 hours The aim is to provide through the medium of radio and the internet, a personal service of therapeutic benefit, providing local and useful information, detailing what help is available, and activities taking place in the hospitals, as well as entertainment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Broadcasting 24 hours a day 7 days a week to the hospitals in Oxfordshire

Collecting record requests from patients, visitors and families and broadcasting these every evening

Collecting and broadcasting requests from two residential care homes every week

Live broadcasting once a week from the children's' ward in the Children's Hospital

Raising funds and serving the local community by providing a Public Address system for local events

Supporting Oxford Hospital Charity Abseil and Play2Give Charity

Recording and broadcasting Radcliffe Orchestra Concert and Churchill Cancer Centre lunchtime concerts.

If we are unable to physically collect patient's requests we have set up our website to collect requests.

Section D

Achievements and performance

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to have reserves to allow 2 years operation if no further funds are raised and to keep a separate reserve to cover the cost of moving location.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The three main sources of income are the provision of public address and studio facilities for recording, fundraising and membership fees.

Section F

Other optional information

Financial Report for the Year Ending 31 May 2020

The Organisation

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The Studio, Churchill Hospital, Old Road, Headington, Oxford, OX3 7LJ

The charity is run by a board of trustees elected by the membership annually.

This report consists of following sections:

1. A summary of income and expenditure with comparative figures for the previous year.
2. Notes giving further details and summaries of specific areas.
3. A summary of financial assets.
4. Details of Assets and Liabilities

1. Income and Expenditure

INCOME		2022/23	2021/2022
		£	£
Membership Subscriptions		920	1199
Clothing Sales		50	3
Donations, Gift Aid and Fundraising		1459	1217
Public Addresses		3049	1260
Recordings and Studio Services		230	240
Equipment Sales		0	116
Surplus on Sale of Beverages		0	20
Interest Received		181	20
TOTAL INCOME		5889	4075
EXPENDITURE			
Fees and Subscriptions – see below			
HBA membership Subscription		50	50
IRN/Sky News licence		439	391
TV License		159	159
Radio Cherwell App		144	144
Streaming Provider – Internet Radio		235	216
PPL – Hard Disk Music		165	82
PPL - Hospedia		235	240
PPL - Webcasting		668	630
AWS Website		39	38
Mixcloud		79	0
BT broadband + Telephone Line		839	618
Studio Relocation		803	842
Office Supplies / Postage		91	52
Insurance		1266	1246
Repairs and Maintenance		352	0
Publicity		124	43
Library		139	0
TOTAL EXPENDITURE		5826	4882
BALANCE		63	-807

2. Notes and Comments

Income

- Subscriptions decreased a sum was transferred to top up the membership fund
- Public addresses increased post COVID.
- Interest increased reflecting recent changes.

Expenditure

- Mixcloud is a annual expense
- BT charges slightly higher as a there were additional expenses moving studio

3. Current Financial Assets at 31/05/2023

Bank Current Account	
Business Reserve 1	£254
Business Reserve 2	£9481
Petty Cash	£5
Total	£9740

Annual Running Costs of the Organisation

. For the financial year 2022/23, the approximate running costs for the organisation were approximately £5000.

Relocation Fund is a Separate Account

The studio relocation started this year. This is covered in a separate set of accounts set up for this purpose. The fund account balance currently stands at £12649. Total spending to date is £1643. When spending is complete money will be transferred from high interest account, to avoid penalty payments.

4. Assets and Liabilities

Assets

Fixed Assets

. These comprise the equipment of the organisation, including the trailer and the depreciation of existing assets. £370 of new equipment was purchased during this financial year.

At 31st May 2023 our fixed assets totalled £8976

Creditors

No money owed to Radio Cherwell,

Liabilities

Children's Show Prize Fund

This is made up of money donated specifically and used for this purpose.

Opening Balance	£1022
Money Spent on Prizes	-£0
Donations for Prizes	£0
Closing Balance	£1022

Peter Baker Fund

This fund was set up in memory of former member and used to finance an annual presentation. The balance of the fund as at 31st May 2023 was £299

Creditors and Debtors

Money yet to be received from services provided in this financial year. Magdalen PA =£ 650

Money owed by Radio Cherwell for services HBA Subs = £ 50 invoices not received until July 2023


Richard Gosling, Treasurer, September 2023

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s) Martin Green

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Position (eg Secretary, Chair, etc) Secretary

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Date 13th March 2024

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RADIO CHERWELL

England & Wales - Charity number 1171654

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	1st	June	2021	To	31st	May	2022

Section A Reference and administration details

Charity name

Radio Cherwell

Other names charity is known by

Registered charity number (if any)

1171654

Charity's principal address

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	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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3	Martin Green	Secretary		Membership
4	Richard Gosling	Treasurer		Membership
5	Natalie Higgs			Membership
6	Michael Clarke			Membership
7	Peter Mitchell			Membership
8	Tom O'Hare			Membership
9	Shaun Richie			Membership
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Additional governance issues (Optional information)

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health by (mainly but not exclusively) the means of broadcasting health education messages to people living in the Oxfordshire area.

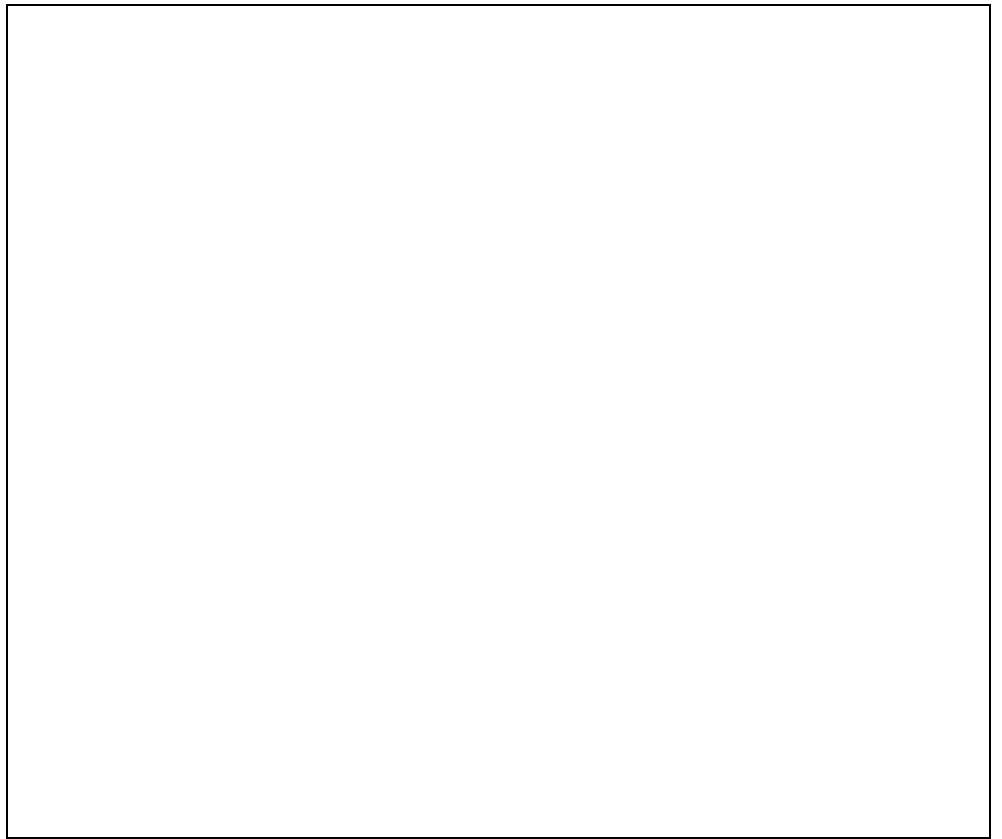
Radio Cherwell broadcasts a broad range of programmes 24 hours a day 7 days a week to 896 beds via the Hospedia bed head entertainment system and also streamed on the internet. During the year we attracted 131,462 unique listeners who listened for 56,416 hours The aim is to provide through the medium of radio and the internet, a personal service of therapeutic benefit, providing local and useful information, detailing what help is available, and activities taking place in the hospitals, as well as entertainment. Our listen again service attracted 1,001 plays and 4,408 minutes listened.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year**Still facing some Covid restrictions**

Broadcasting 24 hours a day 7 days a week to the hospitals in Oxfordshire

Collecting record requests from patients, visitors and families and broadcasting these

Collecting and broadcasting requests from two residential care homes every week

Raising funds and serving the local community by providing a Public Address system for local events

Supporting Oxford Hospital Charity Abseil and Sobel House 'Lights of Love

For some of the time we were unable to visit our studio on the hospital site so we broadcast from various members homes.

When we were unable to meet we used Zoom.

When we were unable to physically collect patients requests so we used our website to collect requests.

When we were unable to broadcast live from the Children's ward so we broadcast from our studio and made contact by phone where possible

We were unable rent out our Public Address as often as we have in the past to raise funds but some paid us regardless to help keep us going.

We received even more support from various donors

This is how we intend to continue until life returns to 'normal '

Section D

Achievements and performance

Brief statement of the charity's policy on reserves

We aim to have reserves to allow 2 years operation if no further funds are raised and to keep a separate reserve to cover the cost of moving location.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The three main sources of income are the provision of public address and studio facilities for recording, fundraising and membership fees. The first of these has been reduced due to Covid-19. This will also impact the 2022-23 financial year and the organisation has budgeted accordingly, with a projected deficit and possible need to use some of the 2 year reserve.

Section F

Other optional information

Financial Report for the Year Ending 31 May 2022

The Organisation

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2. Notes giving further details and summaries of specific areas.
3. A summary of financial assets.
4. Details of Assets and Liabilities

1. Income and Expenditure

	2021/22	2020/21
	£	£
<u>INCOME</u>		
Membership Subscriptions	1199	1421
Clothing Sales	3	11
Donations, Gift Aid and Fundraising	1217	4652
Public Addresses	1260	610
Recordings and Studio Services	240	0
Equipment Sales	116	0
Surplus on Sale of Beverages	20	0
Interest Received	20	12
Magazine	0	1400
TOTAL INCOME	4075	8106
<u>EXPENDITURE</u>		
Fees and Subscriptions – see below		
<i>HBA membership Subscription</i>	50	50
<i>IRN/Sky News license</i>	391	386
<i>TV License</i>	159	158
<i>Radio Cherwell App</i>	144	144
<i>Streaming Provider – Internet Radio</i>	216	216
<i>PPL – Hard Disk Music</i>	82	60
<i>PPL - Hospedia</i>	240	169
<i>PPL - Webcasting</i>	630	677
<i>AWS Website</i>	38	34
BT broadband + Telephone Line	618	1161
Studio Relocation	842	0
Office Supplies / Postage	52	71
Insurance	1246	1207
Repairs and Maintenance	0	1057
Publicity	43	0
Library	0	66
TOTAL EXPENDITURE	4882	5456
BALANCE	-£807	2650

1. Notes and Comments

Income

1. Donations were down from the previous year. Last year we received a large single donation and undertook a number of fund raising activities.
2. Public Address income increased as the easing of Covid restrictions resulted in more events taking place.
3. Beverages. The drinks money box was emptied when the old studio was vacated.

Expenditure

1. BT Bill. Our telephone and internet bill reduced as a result of a new contract.
2. Relocation. A new category to reflect the spending on this project.

2. Current Financial Assets at 31/05/2021

Bank Current Account	£348
Business Reserve 1	£11102
Petty Cash	£5
Total	£11455

Annual Running Costs of the Organisation

For the financial year 2021/22, the approximate running costs for the organisation were approximately £5000.

Relocation Fund is a Separate Account

The studio relocation started this year. This is covered in a separate set of accounts set up for this purpose.

Relocation spending this year:

Balance 01/06/2021	£12511
Interest	£17
Expenditure 2021/22	-£842
Balance 31/05/22	£11686

The Relocation Fund bank account balance currently stands at £12528. When spending on the project is complete the money will be transferred from the high interest account. Transferring the money in individual amounts would incur a larger loss of interest

Prize Fund:

Opening Balance	£1022
Money Spent on Prizes	£0
Donations for Prizes	£0
Closing Balance	£1022

3. Assets and Liabilities

Assets

Fixed Assets

These comprise the equipment of the organisation, including the trailer and the depreciation of existing assets. **No additional new equipment was purchased during this financial year.** At the end of the financial year these total **£10106**

Liabilities

Children's Show Prize Fund

This is made up of money donated specifically and used for this purpose.

Opening Balance	£1022
Money Spent on Prizes	£0
Donations for Prizes	£0
Closing Balance	£1022

Peter Baker Fund

This fund was set up in memory of former member and used to finance an annual presentation. The balance of the fund as at 31st May 2022 was **£307.**

Creditors and Debtors

At the end of the financial year Radio Cherwell owed and was owed the following :


1. Money yet to be received from services provided by Radio Cherwell in the financial year 2021/22. This is the donation from Magdalen College for the Public Address on 1st May. (£750)
2. Money donated in advance to Radio Cherwell for services to be provided in the financial year 2022/23. Harwell Feat made a donation for their public address in the May and the PA took place in June. (£400)
3. Money owed by Radio Cherwell for services provided in the financial year 2021/22. At the end of the financial year the invoice from PPL had not been received. It arrived in July (£952)

Richard Gosling, Treasurer, August 2022

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Philip Green	
Position (eg Secretary, Chair, etc)	Secretary	
Date	24 th January 2023	

RADIO CHERWELL

England & Wales - Charity number 1171654

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	1st	June	2020	To	31st	May	2021

Section A Reference and administration details

Charity name

Radio Cherwell

Other names charity is known by

Registered charity number (if any)

1171654

Charity's principal address

Radio Cherwell	Churchill Hospital
Old Road	
Oxford	
Postcode	OX3 7LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Stockton	Chairman		Membership
2	John Lant	Vice Chairman		Membership
3	Martin Green	Secretary		Membership
4	Richard Gosling	Treasurer		Membership
5	Natalie Higgs			Membership
6	Michael Clarke			Membership
7	Peter Mitchell			Membership
8	Tom O'Hare			Membership
9	Shaun Richie			Membership
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation
How the charity is constituted (eg. trust, association, company)	Written Constitution approved by members and the Charity Commission
Trustee selection methods (eg. appointed by, elected by)	Election Annually By Members

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Radio Cherwell receives the cooperation and support of the OUH NHS Foundation Trust , Sanctuary Care Homes, hospital staff and the voluntary organisations within each hospital</p> <p>It is managed by a team of Trustees and a management team who meet on a regular basis.</p> <p>It is a member of the Hospital Broadcasting Association.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives stated in the constitution are as follows

The relief of sickness, poor health and old age amongst people living in the Oxfordshire area by providing a local broadcasting service for hospitals, residential homes and similar institutions and for patients receiving community care

The advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of a healthy lifestyle and the importance of maintaining good personal mental and physical

health by (mainly but not exclusively) the means of broadcasting health education messages to people living in the Oxfordshire area.

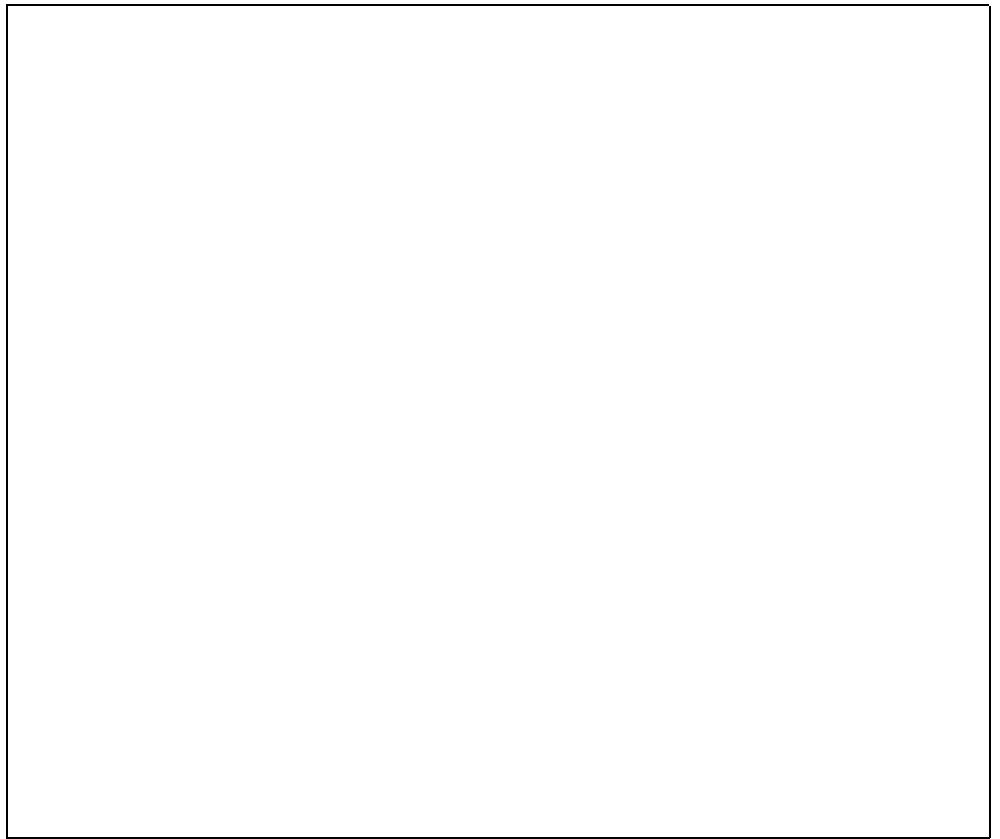
Radio Cherwell broadcasts a broad range of programmes 24 hours a day 7 days a week to 896 beds via the Hospedia bed head entertainment system and also streamed on the internet. During the year we attracted 160,440 unique listeners who listened for 36,356 hours The aim is to provide through the medium of radio and the internet, a personal service of therapeutic benefit, providing local and useful information, detailing what help is available, and activities taking place in the hospitals, as well as entertainment. Our listen again service attracted 6,017 plays and 32,787 minutes listened.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

BEFORE COVID-19

Broadcasting 24 hours a day 7 days a week to the hospitals in Oxfordshire

Collecting record requests from patients, visitors and families and broadcasting these every evening

Collecting and broadcasting requests from two residential care homes every week

Live broadcasting twice a week from the children's' ward in the Children's Hospital

Raising funds and serving the local community by providing a Public Address system for local events

Supporting Oxford Hospital Charity Abseil and Sobel House 'Lights of Love

Recording and broadcasting Radcliffe Orchestra Concert and Churchill Cancer Centre lunchtime concerts.

And then came Covid -19 which required us to adapt to the changes in how we were able to operate.

DURING COVID - 19

We were unable to visit our studio on the hospital site so we broadcast from various members homes.

We were unable to meet so we used Zoom.

We were unable to physically collect patients requests so we set up our website to collect requests.

We were unable to broadcast live from the Childrens ward so we broadcast from our studio and made contact by phone where possible

We were unable rent out our Public Address system to raise funds but some paid us regardless to keep us going.

We approached local supermarkets, Oxford Colleges and received even more support.

This is how we intend to continue until life returns to 'normal '

Section E

Financial review

Section D

Achievements and performance

Brief statement of the charity's policy on reserves

We aim to have reserves to allow 2 years operation if no further funds are raised and to keep a separate reserve to cover the cost of moving location.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The three main sources of income are the provision of public address and studio facilities for recording, fundraising and membership fees. The first of these has been reduced due to Covid-19. This will also impact the 2021-22 financial year and the organisation has budgeted accordingly, with a projected deficit and possible need to use some of the 2 year reserve.

Section F

Other optional information

Financial Report for the Year Ending 31 May 2021

The Organisation

Radio Cherwell is a Charitable Incorporated Organisation registered with the Charity Commissioners (No. 1171654). It exists as a hospital radio station operating and broadcasting from:

The Studio, Churchill Hospital, Old Road, Headington, Oxford, OX3 7LJ

The charity is run by a board of trustees elected by the membership annually.

This report consists of following sections:

1. A summary of income and expenditure with comparative figures for the previous year.
2. Notes giving further details and summaries of specific areas.
3. A summary of financial assets.
4. Details of Assets and Liabilities

Income and Expenditure

	2020/21		2019/20
<u>INCOME</u>	£		£
Membership Subscriptions	1421		1416
Clothing Sales	11		37
Donations, Gift Aid and Fundraising	4652		1414
Public Addresses	610		1980
Recordings and Studio Services	0		140
Surplus on Sale of Beverages	0		-68
Interest Received	12		48
Equipment Sales	0		50
Door Key Deposits Not Refunded	0		1450
Magazine	1400		0
TOTAL INCOME	8106		6467
<u>EXPENDITURE</u>			
Fees and Subscriptions – see below			
<i>HBA membership Subscription</i>	50		50
<i>IRN/Sky News licence</i>	386		378
<i>TV License</i>	158		155
<i>Radio Cherwell App</i>	144		72
<i>Streaming Provider – Internet Radio</i>	216		216
<i>PPL – Hard Disk Music</i>	60		60
<i>PPL - Hospedia</i>	169		166
<i>PPL - Webcasting</i>	677		603
Office Supplies / Postage	71		131
<i>AWS Website</i>	34		0
BT broadband + Telephone Line	1161		1155
Insurance	1207		1164
Repairs and Maintenance	1057		556
Publicity	0		180
Studio Cleaning	0		379
Health and Safety	0		0
Trailer Repair	0		0
Library	66		66
Programmes	0		160
TOTAL EXPENDITURE	5456		6121
BALANCE	2650		346

1. Notes and Comments

Income

- PA and Recording income decreased as a result of Covid 19. This led to a number of fund raising initiatives. Donations were received from some Oxford Colleges following a letter writing campaign (Tom O'Hare). Martin Green raised donations from quizzes and talks during lockdown. Gift Aid, a large donation from the parent of a patient, as well as our first charity payment from Amazon also helped raise donations.
- The publication of the magazine brought in £1400

Expenditure

- Most areas of expenditure were broadly in line with last year. The cost of the App increased as it was new last year. The change of website hosting is a new cost. Repairs and maintenance nearly doubled.

2. Current Financial Assets at 31/05/2021

Bank Current Account	£710
Business Reserve 1	£13001
Petty Cash	£29
Total	£13750

Annual Running Costs of the Organisation

For the financial year 2020/21, the approximate running costs for the organisation were **£5000.**

Relocation Fund is a Separate Account

The studio is likely to move in the next 12 months. This is covered in a separate set of accounts set up for this purpose. The account balance currently stands at **£12511.**

3. Assets and Liabilities

Assets

Fixed Assets

These comprise the equipment of the organisation, traier and the contents of the record library. These figures reflect any purchases and sales during the year, in addition to the depreciation of existing assets. These total **£16605.**

Liabilities

Children's Show Prize Fund

This is made up of money donated specifically and used for this purpose.

Opening Balance	£1022
Money Spent on Prizes	-£0
Donations for Prizes	£0
Closing Balance	£1022

Peter Baker Fund

This fund was set up in memory of former member and used to finance an annual presentation. The balance of the fund as at 31st May 2021 was **£317**.

Debtors


This is money owed **by** Radio Cherwell, at the end of the financial year, for goods and services already received. These amounted to **£1445** for new equipment and repairs.

Richard Gosling, Treasurer, August 2021

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Green	
Position (eg Secretary, Chair, etc)	Secretary	
Date	11/11/2021	