

Charity registration number 1171651 (England and Wales)

**BREAST FRIENDS NORTHAMPTONSHIRE**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MAY 2025**

# BREAST FRIENDS NORTHAMPTONSHIRE

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Mrs L. H. Heard  
Mrs J. K Kennedy  
Mrs P Plater

**Charity registration**

England and Wales

1171651

**Principal address**

18 Campus Drive  
Northampton  
England  
United Kingdom  
NN2 7FN

**Independent examiner**

Cottons Group Limited  
Chestnut Field House  
Chestnut Field  
Rugby  
Warwickshire  
United Kingdom  
CV21 2PD

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# BREAST FRIENDS NORTHAMPTONSHIRE

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# BREAST FRIENDS NORTHAMPTONSHIRE

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MAY 2025

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The trustees present their annual report and financial statements for the year ended 31 May 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The Trustees have paid due regard to guidance issues by the Charity Commission in deciding what activities that charity should undertake.

The objective of Breast Friends Northamptonshire are the relief of sickness and promotion of good health of people diagnosed with breast cancer in Northamptonshire and surrounding areas, in particular but not exclusively by:

- a) Providing practical and emotional support to those diagnosed with, their supporters and those affect by breast cancer
- b) Promoting awareness of breast cancer in our community through education and information of any relevant wider support available.

Our current services include:

- a) Online support
- b) Monthly meetings
- c) Wellbeing events
- d) Treatment and surgery support bags
- e) Breast cancer awareness
- f) Fundraising

#### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake for the public benefit.

# BREAST FRIENDS NORTHAMPTONSHIRE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MAY 2025

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#### Achievements and performance

##### Charitable activities

Summary of the main achievements of the charity during the year:

##### Online support

The online Breast Friends private group currently has approximately 670 members providing a platform for peer-to-peer support, mainly functioning through a Facebook 'private' page with a level of group engagement. The group grows each week; new members are usually newly-diagnosed women. There are approximately 100 new posts over a month's period with an average of 1000 associated comments and 2000 associated reactions. In addition, there is a dedicated Secondary group for those women diagnosed with secondary cancer(s). The online group is very busy with many posts and replies each day.

Online support alongside the private Facebook groups consisted of virtual events including:

##### *Virtual*

- Monthly online book club
- Secondary WhatsApp group
- 

##### *Face-to-face*

- Monthly Choir meetings
- Weekly Pilates classes
- Weekly exercise classes
- LWLW coffee mornings

##### Monthly meetings

Breast Friends hold meetings - in Kettering, they are held every two weeks at Telford Lodge and the one in Northampton is monthly and is held at the Tick Tock Café. These provide an opportunity for members to meet face to face. The meetings deliver an invaluable informal space for our members to chat over tea and cake (all paid for by BFN). At the monthly meeting we sometimes organise activities; these have included visits from professionals, reiki and massage. Attendance has been stable over the year for both Northampton and Kettering groups, The secondary group have regular meetings over a range of venues.

##### Wellbeing events

Wellbeing events have been held over the year, these include Swimming, the annual barge trip for new members and Christmas Wreath making. All of the wellbeing events have been fully funded by BFN.

##### Treatment and surgery support bags

Bags continue to be available for Chemotherapy, Radiotherapy, Surgery and Lymphoedema. The volume of bags given out in the year 2024 – 2025 was approximately 95 bags. These were delivered to the patient's home or collected from meetings.

##### Breast cancer awareness

We provide Breast Cancer Awareness talks and events across the county of Northamptonshire; with the majority of these delivered during breast cancer awareness month of October.

Examples of where we have delivered these:

Rushden Party in the Park  
Kettfest in Kettering  
Northampton Balloon Festival  
L'Occitane in Rushden Lakes  
Mercedes in Brixworth  
Northamptonshire Police  
Kettering General Hospital – Breast Unit Open Day  
Gymphobics in Daventry  
Chester House with Macmillan  
Versalift in Corby  
Rushden Lakes Breast Cancer Awareness Month Event

# BREAST FRIENDS NORTHAMPTONSHIRE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MAY 2025**

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### **Fundraising**

BFN have received income from a number of different sources including:

JustGiving contributions from the public

Wellingborough Golf Club (Ladies Section)

Footsteps Travel

Hindu Temple in Northampton

Decathlon Distribution Centre

Ashurst Mews Care Home in Moulton

Advanced Supply Chain in Corby

Casuals Rugby in Northampton

West Northants Council International Women's Day

Facebook Giving contributions from the public fundraising

Amazon Smile contributions

Donations from funerals

### **Financial review**

Of the £67,462 (2024: £43,786) held, £26 (2024: £241) are restricted for projects which commenced in the year. The free reserves of £67,436 (2024: £43,545) held at 31<sup>st</sup> May 2025 are to be used for the main purposes and activities of the charity.

### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

### **Structure, governance and management**

The charity is controlled by its governing document, a deed of trust and constitutes a Charitable Incorporated Organisation whose only voting members are its charity Trustees.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs L. H. Heard

Mrs J. K Kennedy

Mrs P Plater

### *Recruitment and appointment of trustees*

Existing volunteers are considered for appointment as Trustees' by the current Trustees'.

# BREAST FRIENDS NORTHAMPTONSHIRE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MAY 2025**

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The trustees' report was approved by the Board of Trustees.

*Philippa Plater*

A8290000-932D-7E36-ASCB-08DE858AD098

Mrs P Plater

**Trustee**

18 March 2026

# BREAST FRIENDS NORTHAMPTONSHIRE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF BREAST FRIENDS NORTHAMPTONSHIRE

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I report to the trustees on my examination of the financial statements of Breast Friends Northamptonshire (the charity) for the year ended 31 May 2025.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Skite*

— A8298088-932D-7E36-A5BF-88DE858ADD98 —

#### **Cottons Group Limited**

Chestnut Field House

Chestnut Field

Rugby

Warwickshire

CV21 2PD

United Kingdom

18 March 2026



# BREAST FRIENDS NORTHAMPTONSHIRE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MAY 2025**

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
<b>Income from:</b>							
Donations and legacies	2	56,565	-	56,565	31,680	-	31,680
Other trading activities	3	1,357	-	1,357	3,516	-	3,516
<b>Total income</b>		<u>57,922</u>	<u>-</u>	<u>57,922</u>	<u>35,196</u>	<u>-</u>	<u>35,196</u>
<b>Expenditure on:</b>							
Raising funds	4	3,830	26	3,856	4,802	560	5,362
Charitable activities	5	30,201	189	30,390	22,158	8,112	30,270
<b>Total expenditure</b>		<u>34,031</u>	<u>215</u>	<u>34,246</u>	<u>26,960</u>	<u>8,672</u>	<u>35,632</u>
<b>Net income/(expenditure) and movement in funds</b>		23,891	(215)	23,676	8,236	(8,672)	(436)
<b>Reconciliation of funds:</b>							
Fund balances at 1 June 2024		<u>43,545</u>	<u>241</u>	<u>43,786</u>	<u>35,309</u>	<u>8,913</u>	<u>44,222</u>
<b>Fund balances at 31 May 2025</b>		<u>67,436</u>	<u>26</u>	<u>67,462</u>	<u>43,545</u>	<u>241</u>	<u>43,786</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# BREAST FRIENDS NORTHAMPTONSHIRE

## BALANCE SHEET

AS AT 31 MAY 2025

	Notes	2025 £	£	2024 £	£
<b>Current assets</b>					
Debtors	11	311		540	
Cash at bank and in hand		68,974		45,756	
		<u>69,285</u>		<u>46,296</u>	
<b>Creditors: amounts falling due within one year</b>	12	(1,823)		(2,510)	
<b>Net current assets</b>			67,462		43,786
			<u><u>67,462</u></u>		<u><u>43,786</u></u>
<b>The funds of the charity</b>					
Restricted income funds	13		26		241
Unrestricted funds	14		67,436		43,545
			<u>67,462</u>		<u>43,786</u>
			<u><u>67,462</u></u>		<u><u>43,786</u></u>

The financial statements were approved by the trustees on 18 March 2026

*Philippa Plater*

Mrs P Plater  
Trustee

# BREAST FRIENDS NORTHAMPTONSHIRE

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MAY 2025**

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### **1 Accounting policies**

#### **Charity information**

Breast Friends Northamptonshire is a charitable incorporated organisation registered in England and Wales. The charity's principal address is 18 Campus Drive, Northampton, NN2 7FN.

#### **1.1 Basis of preparation**

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# BREAST FRIENDS NORTHAMPTONSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MAY 2025

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

# BREAST FRIENDS NORTHAMPTONSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MAY 2025

### 1 Accounting policies (Continued)

#### 1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2025 £	2024 £
Donations and gifts	56,565	31,680

### 3 Income from other trading activities

	Unrestricted funds	Unrestricted funds
	2025 £	2024 £
Fundraising events	1,357	3,516

### 4 Expenditure on raising funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2025 £	2025 £	2025 £	2024 £	2024 £	2024 £
<b>Fundraising and publicity</b>						
Advertising	3,628	26	3,654	4,655	560	5,215
Other fundraising costs	202	-	202	147	-	147
	<u>3,830</u>	<u>26</u>	<u>3,856</u>	<u>4,802</u>	<u>560</u>	<u>5,362</u>

# BREAST FRIENDS NORTHAMPTONSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MAY 2025

### 5 Expenditure on charitable activities

	Charitable activities 2025 £	Charitable activities 2024 £
<b>Direct costs</b>		
Wellbeing events	2,358	3,177
Therapy & surgery kit bags	2,696	1,739
Meetings	3,595	2,920
Sundries	2,130	627
Book club	613	814
Travel	-	335
Insurance	180	180
Art therapy	140	420
Fitness classes	3,870	5,127
Living Well	7,402	7,498
Telephone	376	353
Storage	2,537	2,448
Subscriptions	19	132
Other charitable expenditure	940	952
	<u>26,856</u>	<u>26,722</u>
<b>Share of support and governance costs (see note 6)</b>		
Support	612	486
Governance	2,922	3,062
	<u>30,390</u>	<u>30,270</u>
<b>Analysis by fund</b>		
Unrestricted funds	30,201	22,158
Restricted funds	189	8,112
	<u>30,390</u>	<u>30,270</u>

### 6 Support costs allocated to activities

	2025 £	2024 £
Office costs	612	486
Accountancy	2,922	3,062
	<u>3,534</u>	<u>3,548</u>
<b>Analysed between:</b>		
Charitable activities	<u>3,534</u>	<u>3,548</u>

# BREAST FRIENDS NORTHAMPTONSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MAY 2025

<b>7</b>	<b>Net movement in funds</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	558	540
		<u>          </u>	<u>          </u>
<b>8</b>	<b>Trustees</b>		
	None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.		
<b>9</b>	<b>Employees</b>		
		<b>2025</b>	<b>2024</b>
		<b>Number</b>	<b>Number</b>
	Total	-	-
		<u>          </u>	<u>          </u>
	There were no employees whose annual remuneration was more than £60,000.		
<b>10</b>	<b>Taxation</b>		
	The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.		
<b>11</b>	<b>Debtors</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	<b>Amounts falling due within one year:</b>		
	Prepayments and accrued income	311	540
		<u>          </u>	<u>          </u>
<b>12</b>	<b>Creditors: amounts falling due within one year</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Trade creditors	65	990
	Accruals and deferred income	1,758	1,520
		<u>          </u>	<u>          </u>
		1,823	2,510
		<u>          </u>	<u>          </u>

# BREAST FRIENDS NORTHAMPTONSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MAY 2025

#### 13 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 June 2024 £	Resources expended £	At 31 May 2025 £
National Lottery Grant (Social Media)	26	(26)	-
Queens Institute (Pottery Classes)	167	(141)	26
Living Well (Secondaries Group)	32	(32)	-
Pink Ribbon (Wellbeing Events)	16	(16)	-
	<u>241</u>	<u>(215)</u>	<u>26</u>

#### Previous year:

	At 1 June 2023 £	Resources expended £	At 31 May 2024 £
	-	-	-
National Lottery Grant (Social Media)	586	(560)	26
Queens Institute (Pottery Classes)	587	(420)	167
Living Well (Secondaries Group)	6,359	(6,327)	32
Pink Ribbon (Wellbeing Events)	1,381	(1,365)	16
	<u>8,913</u>	<u>(8,672)</u>	<u>241</u>

#### 14 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 June 2024 £	Incoming resources £	Resources expended £	At 31 May 2025 £
General funds	<u>43,545</u>	<u>57,922</u>	<u>(34,031)</u>	<u>67,436</u>
<b>Previous year:</b>	<b>At 1 June 2023 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>At 31 May 2024 £</b>
General funds	<u>35,309</u>	<u>35,196</u>	<u>(26,960)</u>	<u>43,545</u>



# BREAST FRIENDS NORTHAMPTONSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MAY 2025

### 15 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
<b>At 31 May 2025:</b>			
Current assets/(liabilities)	67,436	26	67,462
	<u>67,436</u>	<u>26</u>	<u>67,462</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 May 2024:</b>			
Current assets/(liabilities)	43,545	241	43,786
	<u>43,545</u>	<u>241</u>	<u>43,786</u>

### 16 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

## Document Details

Document ID	85fa0000-d0ff-0aee-b5f0-08de8506539f
Document bundle ID	395e0000-6075-7243-ec5b-08de8506544b
Uploaded to FuseSign	2026-03-18 15:52 +00:00
FuseSign subscriber	Cottons Group
Initiator email	<a href="mailto:skite@cottonsgroup.com">skite@cottonsgroup.com</a>
Document completed	2026-03-19 08:38 +00:00

## Document Signers

Name	Philippa Plater
Email	philippa@breastfriendsnorthampton.org
Mobile	Not Provided
IP Address/es	86.150.5.109
Signed on Pages	7, 10
Verification Mode	Email Code



Name	Sarah Kite
Email	skite@cottonsgroup.com
Mobile	Not Provided
IP Address/es	195.224.89.18
Signed on Pages	8
Verification Mode	Email Code



## Document Audit Log

Date	User	Transaction
2026-03-18 16:24 +00:00	skite@cottonsgroup.com	Document Bundle Created by Sarah Kite (skite@cottonsgroup.com)
2026-03-18 16:24 +00:00	System	Access link: sending email to: leonie@breastfriendsnorthampton.org. (2 Documents - 0 Signing Actions).
2026-03-18 16:24 +00:00	System	Access link: sending email to: philippa@breastfriendsnorthampton.org. (2 Documents - 2 Signing Actions).

<b>2026-03-18 18:23 +00:00</b>	Philippa Plater	Email Verification Requested to email philippa@breastfriendsnorthampton.org
<b>2026-03-18 18:24 +00:00</b>	Philippa Plater	Code entered and verified
<b>2026-03-18 18:24 +00:00</b>	Philippa Plater	Link opened from IP 86.150.5.109
<b>2026-03-18 18:25 +00:00</b>	Philippa Plater	Document Signed: 2025 Accounts [FYI-118303713].pdf - on page 7 (SignatureID: a8290000-932d-7e36-a5cb-08de850add98, SignatureType: SignedByName)
<b>2026-03-18 18:25 +00:00</b>	Philippa Plater	Document Signed: 2025 Accounts [FYI-118303713].pdf - on page 10 (SignatureID: a8290000-932d-7e36-a5ce-08de850add98, SignatureType: SignedByName)
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<b>2026-03-18 18:25 +00:00</b>	Philippa Plater	Philippa Plater has completed bundle 395e0000-6075-7243-ec5b-08de8506544b
<b>2026-03-18 18:25 +00:00</b>	System	Progressing bundle to signing group 2
<b>2026-03-18 18:25 +00:00</b>	System	Access link: sending email to: skite@cottonsgroup.com. (2 Documents - 1 Signing Action).
<b>2026-03-19 08:37 +00:00</b>	Sarah Kite	Email Verification Requested to email skite@cottonsgroup.com
<b>2026-03-19 08:37 +00:00</b>	Sarah Kite	Code entered and verified
<b>2026-03-19 08:37 +00:00</b>	Sarah Kite	Link opened from IP 195.224.89.18
<b>2026-03-19 08:38 +00:00</b>	Sarah Kite	Document Signed: 2025 Accounts [FYI-118303713].pdf - on page 8 (SignatureID: a8290000-932d-7e36-a5bf-08de850add98, SignatureType: SignedByName)
<b>2026-03-19 08:38 +00:00</b>	Sarah Kite	Document Signed: 2025 Accounts [FYI-118303713].pdf (SignatureType: SignedByName)
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