



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 November 2022 To 31 October 2023

Charity name: Doncaster Foodbank (Trussell Trust) Ltd

Charity registration number: 1171639

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of financial hardship amongst people in Doncaster and the surrounding area or in other parts of the UK in such ways as the trustees from time to time think fit in particular by providing emergency food, essential toiletries, and household items to individuals and families in need and for distribution by charities or other organisations working to prevent or relieve poverty
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Doncaster Foodbank operates from a warehouse/office space located in the Kirk Sandall district of Doncaster. Food donated by the public and companies is sorted at the warehouse to be made ready for distribution. The warehouse can accommodate up to 20 tonnes of food. The foodbank operates delivery centres on four days each week, twice a week at St James' Church in Balby, once each at St Paul's Church in Wheatley and at the Holmes Carr Centre in Rossington. The foodbank has obtained funding to partner with Citizens Advice to supply an advisor who attends each delivery centre to support the Trussell Trust project of financial inclusion.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Chair advises trustees of their responsibilities with respect to ensuring that the charity is run only for public benefit as described by the Charity Commission. Trustees are asked to declare any conflicts of interest at the start of each meeting. No funding is disbursed except in line with the objectives of the charity as described above, this is monitored at all times by the Chair and all trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not make cash grants
Policy on social investment including program related investment	Para 1.38	NA
Contribution made by volunteers	Para 1.38	The charity's operations are almost entirely dependent on volunteers. There are three paid members of staff, the Project Manager, an administrator, and a warehouse manager. All other work is undertaken by volunteers under their supervision. There are currently around 70 volunteers working within the foodbank.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity issues food parcels to families and individuals to last at least three days. This has a significant impact on the clients' circumstances who otherwise might have to rely on the goodwill of friends and relatives, commit crime or just go hungry.</p> <p>Additionally, the signposting to other services can assist clients to access further support from other agencies.</p> <p>This year there is a Citizens Advice adviser at each session who has enabled clients to access unclaimed benefits amounting to many thousands of pounds thus reducing the need to use the foodbank.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has maintained its strong financial position this year with its cash assets increasing by £13,000 to £181,500 in total. However, c£40,000 of this is restricted funding to support the Financial Inclusion project described above over a three year period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Trustees reviewed the Reserves Policy which clarifies the reasoning used in its determination of reserves level.</p> <p>The policy states the following as the need to maintain reserves.</p> <p>It allows the charity to:</p> <ul style="list-style-type: none"> properly manage its resources. plan and formally report its approach to stakeholders. make funding bids, when a high bank balance can be convincingly explained to potential funders. match its reserves to its requirements, otherwise the charity could be holding reserves that are too high or too low for its needs. Explain to beneficiaries why all the charity's resources are not available to meet their needs.
Amount of reserves held	Para 1.22	The charity determines that the minimum level of reserves is the equivalent of six month's operating costs. This is currently around £65,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal sources of funds are grant income from the Trussell Trust, occasional grants and donations from other organisations such as Doncaster Council and private companies. The Charity receives regular generous donation from members of the public.
Investment policy and objectives including any social investment policy adopted	Para 1.46	NA

A description of the principal risks facing the charity	Para 1.46	<p>For the second year in the history of the Charity we have had to spend significant sums on the direct purchase of food. This is due to supermarkets stocking less food which leads them to giving us less and to the cost-of-living crisis which means that individuals who used to donate food are no longer able to do so.</p> <p>At present we are able to accommodate this extra expense with the help of grants, but it is a continuing concern.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Articles of Association (Trust Deed)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Limited Company
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are recruited by invitation of the Board of Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Charity has role specifications for all trustees, the Chair is responsible for ensuring that trustees are suitably inducted into their roles.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity is part of the wider Trussell Trust Network from which it receives guidance, resources and organisational support without which the foodbank would not be viable
Relationship with any related parties	Para 1.51	na
Other		na

Reference and Administrative details

Charity name	Doncaster Foodbank (Trussell Trust) Ltd
Other name the charity uses	na
Registered charity number	1171639
Charity's principal address	Co Saica Natur Sandall Stones Road Doncaster Postcode DN3 1TR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Jordan		13/12/22 Onwards	
2	Peter Hymans	Chair		
3	Anna Clish			
4	Mark Snelson			
5	Rev Ian Smith			
6	Howard Neil Riley		13/12/22 Onwards	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
na		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
na		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	none	

Name of chief executive or names of senior staff members (Optional information)

Mrs Julie Poland Project Manager, (Current) Mr Martin Donnelly Warehouse Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

na

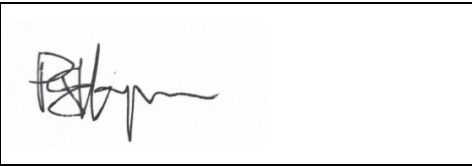
Other optional information

none

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Hymans	
Position (eg Secretary, Chair, etc)	Chair	
Date	28 May 2024	

**DONCASTER FOODBANK (TRUSSELL TRUST) LTD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2023**

Doncaster Foodbank (Trussell Trust) Ltd
Unaudited Financial Statements
For The Year Ended 31 October 2023

Contents

	Page
Company Information	1
Accountant's Report	2
Income and Expenditure Account	3
Balance Sheet	4
The following pages do not form part of the statutory accounts:	
Detailed Income and Expenditure Account	5
Detailed Balance Sheet	6

Doncaster Foodbank (Trussell Trust) Ltd
Company Information
For The Year Ended 31 October 2023

Directors	Ms Anna Clish Mr Peter Hymans Reverend Sarah Maughan The Rev. Canon Ian Smith Mr William Snelson
Secretary	Mr Martin Wileman
Company Number	10443311
Registered Office	Saica Natur Sandal Stones Road Kirk Sandall Industrial Estate Doncaster DN3 1TR
Accountants	Eyre & Co Accountants Limited 294 Balby Road Doncaster DN4 0QF

Doncaster Foodbank (Trussell Trust) Ltd
Accountant's Report
For The Year Ended 31 October 2023

In accordance with the engagement letter dated 15 September 2020, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the directors in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the directors the financial statements that we have been engaged to compile, to report to the directors that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's directors for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 October 2023 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

15/05/2024

Eyre & Co Accountants Limited
294 Balby Road
Doncaster
DN4 0QF

Doncaster Foodbank (Trussell Trust) Ltd
Income and Expenditure Account
For The Year Ended 31 October 2023

	2023	2022
	£	£
TURNOVER	145,686	134,275
Other income	6,250	5,000
Cost of raw materials and consumables	(37,018)	(15,186)
Staff costs	(45,484)	(39,208)
Other charges	(56,307)	(24,916)
	<hr/>	<hr/>
NET SURPLUS	<hr/> <hr/> 13,127	<hr/> <hr/> 59,965

Doncaster Foodbank (Trussell Trust) Ltd
Balance Sheet
As At 31 October 2023

	2023	2022
	£	£
Current assets	181,549	168,422
NET CURRENT ASSETS	181,549	168,422
TOTAL ASSETS LESS CURRENT LIABILITIES	181,549	168,422
NET ASSETS	181,549	168,422
RESERVES	181,549	168,422

Notes

1. General Information

Doncaster Foodbank (Trussell Trust) Ltd is a private company, limited by guarantee, incorporated in England & Wales, registered number 10443311. The registered office is Saica Natur Sandal Stones Road, Kirk Sandall Industrial Estate, Doncaster, DN3 1TR.

2. Average Number of Employees

Average number of employees, including directors, during the year was: 3 (2022: 2)

3. Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

For the year ending 31 October 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the micro-entity provisions.

On behalf of the board

Mr Peter Hymans

Director

15/05/2024

Doncaster Foodbank (Trussell Trust) Ltd
Detailed Income and Expenditure Account
For The Year Ended 31 October 2023

	2023		2022	
	£	£	£	£
TURNOVER				
Donations	74,863		36,311	
Charities Aid Foundation	19,394		22,517	
Trussell Trust	49,456		71,885	
Acts 43.5	-		310	
Stewardship	1,100		1,000	
Virgin Money	123		2,072	
Other	750		180	
		145,686		134,275
OTHER INCOME				
Other operating income		6,250		5,000
		151,936		139,275
COST OF RAW MATERIALS AND CONSUMABLES				
Foodbank supplies	37,018		15,186	
		(37,018)		(15,186)
STAFF COSTS				
Wages and salaries	45,484		39,208	
		(45,484)		(39,208)
OTHER CHARGES				
<i>Premises expenses:</i>				
Rent, light and heat	345		792	
<i>General administration costs:</i>				
Motor vehicle costs	3,621		4,099	
Equipment and workwear	4,295		1,863	
Training and other meetings	200		112	
Administration	3,731		2,890	
Professional fees and insurances	1,453		10,536	
Doncaster Citizens Advice	36,089		-	
Bank charges	31		-	
Other costs	3,428		4,389	
Acts 43.5.	-		235	
Celebration Event	3,114		-	
	55,962		24,124	
		(56,307)		(24,916)
NET SURPLUS		13,127		59,965

Doncaster Foodbank (Trussell Trust) Ltd
Detailed Balance Sheet
As At 31 October 2023

	2023		2022	
	£	£	£	£
Bank & Cash				
Bank current account	181,531		168,368	
Cash in hand	18		54	
	<u>181,549</u>		<u>168,422</u>	
		181,549		168,422
NET ASSETS		<u>181,549</u>		<u>168,422</u>
CAPITAL AND RESERVES				
Profit and loss account		<u>181,549</u>		<u>168,422</u>
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