



Trustees' Annual Report for the period

| Period start date | | | Period end date | | |
|-------------------|-----|--------------|-----------------|----|-------------------|
| From | 1st | Novemb er | 202 0 | To | 31st October 2021 |

Section A Reference and administration details

Charity name Doncaster Foodbank (Trussell Trust) Ltd

Other names charity is known by

Registered charity number (if any) 1171639

Charity's principal address Co Saica Natur

Sandall Stones Road

Doncaster

Postcode

DN3 1TR

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

1 Peter Hymans Chair

2 Anna Clish

3 William Mark Snelson

4 Rev Sarah Maughan

5 Rev Ian Smith

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

| | | |
|--|------|--|
| | None | |
| | | |
| | | |

| | | |
|--|--|--|
| | | |
| Name of chief executive or names of senior staff members (Optional information) | | |
| John Parr (Project Manager) | | |

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Memorandum and articles of Association Dated 11th February 2017

How the charity is constituted
(eg. trust, association, company)

Company Limited by Guarantee No 10443311

Trustee selection methods
(eg. appointed by, elected by)

By Invitation

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity operates as part of the Trussell Trust and adopts its policies and procedures

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of financial hardship to the people of Doncaster and surrounding area

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Doncaster foodbank provides three days of nutritionally balanced food plus other essential household supplies.

Vouchers are issued by front line professionals, and these can be exchanged for emergency parcels at one of the three locations operated by us.

The trustees have regard to the guidance issued by the Charities Commission on public benefit. We provide relief to members of the public who are in need. We also signpost other sources of professional help as appropriate to the clients.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

None

Section D Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period Doncaster Foodbank has recovered from the difficult position it found itself during the previous period.

A new full-time Project Manager was appointed in May 2021 with the remit to re-locate our remaining town centre delivery site to a different church, re-open the Armthorpe delivery site and open a new site in the Wheatley area of the town. These objectives were all met by the end of October 2021.

Due to the contraction of the operation and the Covid lockdown conditions, the number of food parcels supplied had been depressed. However, by the end of the reporting period parcel numbers were starting to rise and it is anticipated that this will be a continuing trend with the energy price rises and cost of living increases.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees reviewed the reserves policy in June 2021 and approved the following form of wording.

The charity's reserves and its policy are set out as follows:

In the Trustees' view, the reserves we set aside should provide the charity with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future.

The trustees propose to maintain the charity's reserves at a level which is at least equivalent to six months (0.5 x annual operational expenditure) operational expenditure, having regards to the manner of operation of likely funding streams.

At each AGM the trustees will review the level of reserves required in relation to the factors identified above to ensure that they are adequate to fulfil the charity's continuing obligations.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity is supported by food donations from the general public, through schools and workplace collections and from supermarkets.

Cash funds are received from the public via internet based giving and from direct donations.

The charity also receives grants for specific purposes such as employment of staff, via the Trussell Trust

NA

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Peter Hymans

Position (eg Secretary Chair)

Chair

22/4/21

Date

**DONCASTER FOODBANK (TRUSSELL TRUST) LTD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2021**

Eyre & Co Accountants Limited

294 Balby Road
Doncaster
DN4 0QF

Doncaster Foodbank (Trussell Trust) Ltd
Unaudited Financial Statements
For The Year Ended 31 October 2021

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Doncaster Foodbank (Trussell Trust) Ltd
Company Information
For The Year Ended 31 October 2021

| | |
|--------------------------|--|
| Directors | Ms Anna Clish Mr Peter Hymans Reverend Sarah Maughan The Rev. Canon Ian Smith Mr William Snelson |
| Secretary | Mr Martin Wileman |
| Company Number | 10443311 |
| Registered Office | Saica Natur Sandal Stones Road Kirk Sandall Industrial Estate Doncaster DN3 1TR |
| Accountants | Eyre & Co Accountants Limited 294 Balby Road Doncaster DN4 0QF |

Doncaster Foodbank (Trussell Trust) Ltd
Accountant's Report
For The Year Ended 31 October 2021

In accordance with the engagement letter dated 15 September 2020, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the directors in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the directors the financial statements that we have been engaged to compile, to report to the directors that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's directors for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 October 2021 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

17/02/2022

Eyre & Co Accountants Limited
294 Balby Road
Doncaster
DN4 0QF

Doncaster Foodbank (Trussell Trust) Ltd
Income and Expenditure Account
For The Year Ended 31 October 2021

| | 2021 | 2020 |
|---------------------------------------|---------------|---------------|
| | £ | £ |
| TURNOVER | 81,624 | 68,854 |
| Cost of raw materials and consumables | (4,386) | (5,015) |
| Staff costs | (29,684) | (14,760) |
| Other charges | (14,261) | (11,327) |
| | <hr/> | <hr/> |
| NET SURPLUS | <u>33,293</u> | <u>37,752</u> |

Doncaster Foodbank (Trussell Trust) Ltd
Balance Sheet
As at 31 October 2021

| | 2021 | 2020 |
|--|-------------|-------------|
| | £ | £ |
| Current assets | 108,457 | 75,164 |
| NET CURRENT ASSETS | 108,457 | 75,164 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | 108,457 | 75,164 |
| NET ASSETS | 108,457 | 75,164 |
| RESERVES | 108,457 | 75,164 |

Notes

1. Average Number of Employees

Average number of employees, including directors, during the year was as follows: 2 (2020: 1)

2. Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

3. General Information

Doncaster Foodbank (Trussell Trust) Ltd is a private company, limited by guarantee, incorporated in England & Wales, registered number 10443311. The registered office is Saica Natur Sandal Stones Road, Kirk Sandall Industrial Estate, Doncaster, DN3 1TR.

For the year ending 31 October 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the micro-entity provisions.

On behalf of the board

Mr Peter Hymans

Director

17/02/2022

Doncaster Foodbank (Trussell Trust) Ltd
Detailed Income and Expenditure Account
For The Year Ended 31 October 2021

| | 2021 | | 2020 | |
|--|-------------|----------|-------------|----------|
| | £ | £ | £ | £ |
| TURNOVER | | | | |
| Donations | 38,873 | | 31,508 | |
| Trussell Trust | 2,004 | | 19,639 | |
| Acts 43.5 | 480 | | 1,040 | |
| Stewardship | 2,220 | | 500 | |
| Virgin Money | 34,620 | | 15,904 | |
| Other | 3,427 | | 263 | |
| | | | | |
| | | 81,624 | | 68,854 |
| COST OF RAW MATERIALS AND CONSUMABLES | | | | |
| Foodbank supplies | 494 | | 215 | |
| Foodbank centres | 3,892 | | 4,800 | |
| | | | | |
| | | (4,386) | | (5,015) |
| STAFF COSTS | | | | |
| Wages and salaries | 29,684 | | 14,760 | |
| | | | | |
| | | (29,684) | | (14,760) |
| OTHER CHARGES | | | | |
| <i>Premises expenses:</i> | | | | |
| Light and heat | 792 | | 1,039 | |
| <i>General administration costs:</i> | | | | |
| Motor vehicle costs | 2,731 | | 3,372 | |
| IT equipment | 1,908 | | 1,318 | |
| Equipment and workwear | 3,069 | | 1,193 | |
| Training and other meetings | 130 | | 117 | |
| Administration | 2,218 | | 1,303 | |
| Professional fees and insurances | 1,697 | | 1,762 | |
| Other costs | 1,236 | | 163 | |
| Acts 43.5. | 480 | | 1,060 | |
| | | | | |
| | 13,469 | | 10,288 | |
| | | | | |
| | | (14,261) | | (11,327) |
| NET SURPLUS | | 33,293 | | 37,752 |

Doncaster Foodbank (Trussell Trust) Ltd
Detailed Balance Sheet
As at 31 October 2021

| | 2021 | | 2020 | |
|-----------------------------|----------------|----------------|---------------|---------------|
| | £ | £ | £ | £ |
| Bank & Cash | | | | |
| Bank current account | 108,403 | | 75,114 | |
| Cash in hand | 54 | | 50 | |
| | <u>108,457</u> | | <u>75,164</u> | |
| | | 108,457 | | 75,164 |
| NET ASSETS | | <u>108,457</u> | | <u>75,164</u> |
| CAPITAL AND RESERVES | | | | |
| Profit and loss account | | 108,457 | | 75,164 |
| | | <u>108,457</u> | | <u>75,164</u> |

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For The Year Ended 31 October 2021

| | |
|--------------------------|--|
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