

Charity registration number 1171635

Company registration number 10232376 (England and Wales)

THE HOWARTH FOUNDATION

FINANCIAL STATEMENTS

31 JANUARY 2023

Calvert Dawson Ltd
288 Oxford Road
Gomersal
Cleckheaton
West Yorkshire
BD19 4PY

THE HOWARTH FOUNDATION

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THE HOWARTH FOUNDATION

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 JANUARY 2023

The trustees present their annual report and financial statements for the year ended 31 January 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the foundation's constitution, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The prevention or relief of poverty in respect of individuals who are, or who have recently been, homeless in the districts of Leeds and Kirklees, by actively sourcing employers willing to offer employment and by providing those individuals with support and guidance, as to be determined by the trustees, to successfully obtain such employment.

The charitable company will raise funds through corporate and personal donations and from other fundraising activities to:

- Support, mentor and facilitate the recovery and rehabilitation of individual long and short term homeless, both juvenile and adult, living rough on the streets, recently rehoused, sofa surfers or individuals in temporary accommodation in the Leeds and Kirklees area.
- Develop displaced persons by identifying and supporting individuals to recognise their own potential and providing the confidence, care and financial backing to return to, or enter into, satisfying and fulfilling employment through re-training and rehabilitation.
- To help source a potential employer willing to offer the opportunity of rehabilitation and self-sufficiency through employment.

To achieve these main objects the charity will:

- * Provide one-to-one literacy support
- * Provide training and expertise in job seeking and interview capability
- * Work with other local homeless charities to identify potential clients
- * Work with local employer's in facilitating placements and/or training
- * Help obtaining any available local authority assistance
- * Support and sponsor temporary accommodation
- * Provide suitable attire for job interviews
- * Cover the costs of travel expenses for the purpose of attending interviews and the first month of employment (where necessary)
- * Provide one-to-one support during placements
- * Provide support during employment with advice and guidance

Public benefit

The trustees have reviewed the charitable company's objectives and aims and confirm that these are identifiably for the public benefit as required by the Charity Commission. This benefit predominantly falls within the recognised charitable purpose of:

- * the prevention or relief of poverty

Further public benefit is achieved to a lesser extent in the work carried out by the charity to achieve through the following recognised charitable purpose:

- * the advancement of health
- * the advancement of citizenship or community development
- * the advancement of human rights, conflict resolution or reconciliation or the promotion of religious or racial harmony or equality and diversity
- * the relief of those in need by reason of age, youth, ill health, disability, financial hardship or other disadvantages.

Grantmaking

The charitable company does not make grants, though small amounts are paid to or on behalf of clients, usually for travel costs, meals or to provide suitable work attire, at the discretion of the trustees.

THE HOWARTH FOUNDATION

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2023

Achievements and performance

Business Building Futures

BBF is an initiative set up by the charity and is intended to engage local businesses in supporting the homeless, through a membership scheme whereby member companies pay a nominal annual fee of £500 and commit to offer one of three things to the charity:

- * Fundraising activity pledging a minimum of £500 per year
- * The offer of paid employment to one of our service users
- * Volunteer support

The BBF initiative is endorsed by Leeds City Council and business membership currently stands at 12 organisations within Leeds and Kirklees.

The Howarth Foundation is still committed to serving the existing BBF members and it is the charities ambition to increase total members to 24 businesses by the end of 2023.

West Riding Masonic Lodge

The Lodge supported The Howarth Foundation by awarding a grant of £3,000 for capital expenditure associated with the relocation to the Charities own office space in Armley, LS12.

Fundraising activities

Howarths HR and Employment Law Ltd held their annual Music Extravaganza which raised over £8,000 in aid of The Howarth Foundation, as well as members of their team doing a Sponsored Cycle to raise much needed funds.

A hugely successful corporate charity golf day was held at Cleckheaton & District Golf Club which raised over £12,500.

Other small donations were made from a variety of fundraising schemes such as Facebook birthday giving, ad-hoc donations and monthly supporters.

Financial review

Financial position

The charity has received a total income of £93,029. Total expenditure for the year was £94,835 creating a small net deficit of £1,806. This gives funds carried forward of £27,042 to further progress the charities aims and objectives.

The CEO of the charity has worked full-time for The Howarth Foundation since inception, which has over the years been on a part paid and part voluntary basis.

Principal funding sources

Howarths HR and Employment Law Limited made regular donations totalling £39,400 towards running costs in addition to providing office space and utilities on a rent-free period from April 2021.

In respect of the complimentary office space provided by Howarths HR and Employment Law Limited, in monetary terms, the estimated value of the floor space (392ft squared) occupied by the charity and the associated utilities is £4,200 gross for the twelve-month rent free period. This is recognised as donation income and accommodation costs.

Investment policy and objectives

The Charitable Company presently has no funds other than what it requires for operating purposes over a rolling twelve month period. All funds are currently held with CAF Bank Limited.

It is the policy of the foundation that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the foundation's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Structure, governance and management

The foundation is a company limited by guarantee.

THE HOWARTH FOUNDATION

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 JANUARY 2023*

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G E Davies

Mr J P Garside

Mrs C Geesin

Miss T L Hopkins

Mr G J A Howarth

Mr J Robinson

(Resigned 22 September 2023)

Mr A Waugh

(Resigned 18 July 2023)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees report was approved by the Board of Trustees.

Mr G J A Howarth
Trustee

30 October 2023

THE HOWARTH FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE HOWARTH FOUNDATION

I report to the trustees on my examination of the financial statements of The Howarth Foundation (the foundation) for the year ended 31 January 2023.

Responsibilities and basis of report

As the trustees of the foundation (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the foundation are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the foundation's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the foundation as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Calvert Dawson Ltd

288 Oxford Road
Gomersal
Cleckheaton
West Yorkshire
BD19 4PY

Dated: 30 October 2023

THE HOWARTH FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
<u>Income from:</u>							
Donations and legacies	2	77,625	-	77,625	51,775	-	51,775
Charitable activities	3	15,404	-	15,404	8,451	5,401	13,852
Total income		93,029	-	93,029	60,226	5,401	65,627
<u>Expenditure on:</u>							
Raising funds	4	16,173	1,883	18,056	7,159	3,412	10,571
Charitable activities	5	74,979	1,800	76,779	70,829	2,267	73,096
Total expenditure		91,152	3,683	94,835	77,988	5,679	83,667
Gross transfers between funds		-	-	-	(66)	66	-
Net income/(expenditure) for the year/							
Net movement in funds		1,877	(3,683)	(1,806)	(17,828)	(212)	(18,040)
Fund balances at 1 February 2022		23,640	5,208	28,848	41,468	5,420	46,888
Fund balances at 31 January 2023		25,517	1,525	27,042	23,640	5,208	28,848

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE HOWARTH FOUNDATION

BALANCE SHEET

AS AT 31 JANUARY 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	9		1,524		2,260
Current assets					
Debtors	10	1,919		2,276	
Cash at bank and in hand		28,682		28,661	
		<u>30,601</u>		<u>30,937</u>	
Creditors: amounts falling due within one year	11	<u>(5,083)</u>		<u>(4,349)</u>	
Net current assets			25,518		26,588
Total assets less current liabilities			<u>27,042</u>		<u>28,848</u>
Income funds					
West Riding Masonic Charities		1,525		2,033	
Toyota GB Charitable Trust Funding		-		1,800	
Sir George Martin Trust		<u>-</u>		<u>1,375</u>	
	13		1,525		5,208
Unrestricted funds - general			25,517		23,640
			<u>27,042</u>		<u>28,848</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 January 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 30 October 2023

Mr G J A Howarth
Trustee

Company registration number 10232376

THE HOWARTH FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

1 Accounting policies

Charity information

The Howarth Foundation is a private company limited by guarantee incorporated in England and Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the foundation's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The foundation is a Public Benefit Entity as defined by FRS 102.

The foundation has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the foundation. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the foundation has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the foundation is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the foundation has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the foundation has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

THE HOWARTH FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance basis
Computers	Straight line over 3 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the foundation is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Donations and legacies

	2023 £	2022 £
Donations and gifts	77,625	51,775

THE HOWARTH FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2023

3 Charitable activities

	Charitable Income 2023 £	Charitable Income 2022 £
Employment and training support	-	5,401
Fundraising events	15,404	8,451
	<u>15,404</u>	<u>13,852</u>
Analysis by fund		
Unrestricted funds - general	15,404	8,451
Restricted funds	-	5,401
	<u>-</u>	<u>5,401</u>

4 Raising funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<u>Fundraising and publicity</u>						
Fundrasing costs	5,344	475	5,819	1,117	1,025	2,142
Rates and insurance	442	-	442	927	-	927
Light and heat	721	-	721	600	-	600
Telephone	88	-	88	1,108	-	1,108
Advertising	5,778	-	5,778	34	1,541	1,575
Other fundraising costs	500	-	500	500	-	500
Staff costs	3,300	900	4,200	-	-	-
Depreciation and impairment	-	508	508	-	846	846
Support costs	-	-	475	2,873	-	5,015
	<u>16,173</u>	<u>1,883</u>	<u>18,056</u>	<u>7,159</u>	<u>3,412</u>	<u>10,571</u>
Fundraising and publicity	16,173	1,883	18,056	7,159	3,412	10,571
	<u>16,173</u>	<u>1,883</u>	<u>18,056</u>	<u>7,159</u>	<u>3,412</u>	<u>10,571</u>

THE HOWARTH FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2023

5 Charitable activities

	2023 £	2022 £
Staff costs	60,995	59,590
Depreciation and impairment	228	228
Legal and professional fees	1,300	-
Client costs	4,535	3,309
Other operating leases	-	6,000
Insurance	7,197	757
Telephone	30	50
Postage and stationery	-	42
Computer costs	2,494	3,120
	<u>76,779</u>	<u>73,096</u>
	<u>76,779</u>	<u>73,096</u>
Analysis by fund		
Unrestricted funds - general	74,979	70,829
Restricted funds	1,800	2,267
	<u>76,779</u>	<u>73,096</u>

6 Trustees' remuneration and benefits

None of the trustees received any remuneration or benefits during the year.

7 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>5</u>	<u>2</u>
Employment costs	2023 £	2022 £
Wages and salaries	63,440	58,560
Other pension costs	1,755	1,030
	<u>65,195</u>	<u>59,590</u>

There were no employees whose annual remuneration was more than £60,000.

THE HOWARTH FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2023

8 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

9 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 February 2022	2,710	2,014	4,724
	<u> </u>	<u> </u>	<u> </u>
At 31 January 2023	2,710	2,014	4,724
	<u> </u>	<u> </u>	<u> </u>
Depreciation and impairment			
At 1 February 2022	678	1,786	2,464
Depreciation charged in the year	508	228	736
	<u> </u>	<u> </u>	<u> </u>
At 31 January 2023	1,186	2,014	3,200
	<u> </u>	<u> </u>	<u> </u>
Carrying amount			
At 31 January 2023	1,524	-	1,524
	<u> </u>	<u> </u>	<u> </u>
At 31 January 2022	2,032	228	2,260
	<u> </u>	<u> </u>	<u> </u>

10 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	1,770	2,109
Prepayments and accrued income	149	167
	<u> </u>	<u> </u>
	1,919	2,276
	<u> </u>	<u> </u>

11 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	-	415
Trade creditors	200	462
Accruals and deferred income	4,883	3,472
	<u> </u>	<u> </u>
	5,083	4,349
	<u> </u>	<u> </u>

THE HOWARTH FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2023

12 Retirement benefit schemes

Defined contribution schemes

The foundation operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the foundation in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £1,755 (2022 - £1,030).

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 February 2022	Incoming resources	Resources expended 31 January 2023	Balance at 31 January 2023
	£	£	£	£
West Riding Masonic Charities	2,033	-	(508)	1,525
Toyota GB Charitable Trust Funding	1,800	-	(1,800)	-
Sir George Martin Trust	1,375	-	(1,375)	-
	<u>5,208</u>	<u>-</u>	<u>(3,683)</u>	<u>1,525</u>

14 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 January 2023 are represented by:						
Tangible assets	-	1,524	1,524	2,260	-	2,260
Current assets/(liabilities)	25,517	1	25,518	26,588	-	26,588
	<u>25,517</u>	<u>1,525</u>	<u>27,042</u>	<u>28,848</u>	<u>-</u>	<u>28,848</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).