

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	January	2020		31	December

## Section A

## Reference and administration details

Charity name

John Brookes-Denmans Foundation

Other names charity is known by

Registered charity number (if any)

1171609

Charity's principal address

Denmans Garden, Denmans Lane

Fontwell, Nr. Arundel West Sussex

Postcode

BN18 0SU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gwendolyn van Paasschen	Chair	From 14/02/2017	Original Sponsor
2	Peter Gillespie	Trustee	From 14/02/2017	Original Sponsor
3	Michael Palmer	Trustee	From 24/10/2018	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accounting	Robert Sadler	30B Southgate, Chichester PO19 1DP

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

Elected by majority of trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees of the John Brookes-Denmans Foundation (JBDF) began planning for the future of the JBDF and Denmans Garden, though these efforts were delayed by the pandemic. Those efforts will continue as Covid restrictions are lifted.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to advance the education of the public (and particularly landscape design and horticultural students) in the subject of landscape design and the design ethos of renowned landscape designer John Brookes MBE in such ways as the charity trustees think fit, including through the delivery of lecturers, design courses, granting of awards and provision of hands-on horticultural design experience.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees were unable to hold planned classes, lectures and masterclasses on landscape design because of the pandemic, but continued to work on developing relationships with other organizations and individuals to put in place programs to be resumed Covid restrictions as lifted.

Work on the restoration of Denmans Garden, which is associated with the Charity, continued and as a result, Denmans Garden was accepted in the Royal Horticultural Society's Partner Garden Scheme beginning in 2020.

In August 2020 Denmans was added as a Grade II garden to National Heritage List for England and agreed to open for the National Garden Scheme three times in 2021, Covid-permitting.

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The volunteer program at Denmans that was started in 2019 continued and expanded in 2020 but in compliance with Covid restrictions. The intent remains to build a volunteer base to help sustain the garden and promote and tell its history.

An archivist was hired to begin the complex task of sorting through materials belonging to John Brookes MBE and Joyce Robinson. Despite Covid restrictions, he managed to organize the collections sufficiently to permit work to be started on editing a collection of Mr. Brookes essays and lectures to be published in October 2021 by Pimpernel Press. All royalties of the book will be earmarked for the John Brookes-Denmans Foundation.

An agreement was reached with the Aldingbourne Foundation (which supports people with learning disabilities and/or autism to lead independent lives) to plant and care for the planters at the entrance of the garden.

Discussions with the Snowdrop Trust to hold an event post-covid were initiated.

Other partnerships and working relationships with charities with complementary missions will continue to be explored.

**Summary of the main achievements of the charity during the year**

We have begun to post regular blogs about the garden on our website, [denmans.org](http://denmans.org).

A glass artist created unique glassware pieces from glass taken from the old greenhouse.

We have continued to restore the garden which was badly neglected.

We have successfully continued to propagate plants for sale, continuing in the footsteps of the garden's founder, Joyce Robinson.

We have continued to collaborate with an organization called Garden Masterclass and held a virtual masterclass about the work of John Brookes MBE in June of 2020 that was internationally viewed.

Although we had planned to celebrate 50 years of gravel gardening at Denmans in 2020, we had to curtail our efforts to virtual events, including one with Garden Masterclass in May of 2020 and one with a landscape design organization based in Moscow.



## Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

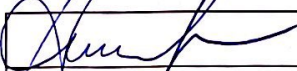
We qualified for gift aid in summer 2020, and continue to explore means of raising funds to support the John Brookes-Denmans Foundation. These efforts were slowed in these efforts by the pandemic.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gwendolyn van Paasschen	
Position (eg Secretary, Chair, etc)	Chair	
Date	26 October 2021	

**REGISTERED COMPANY NUMBER: CE010291 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1171609**

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 December 2020  
for  
John Brookes Denmans Foundation

Robert Sadler & Company Ltd  
Chartered Accountants  
30B Southgate  
Chichester  
West Sussex  
PO19 1DP

John Brookes Denmans Foundation

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for the Year Ended 31 December 2020

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John Brookes Denmans Foundation

Report of the Trustees  
for the Year Ended 31 December 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objective of the charity is to advance the education of the public (particularly landscape design and horticultural students) in the subject of landscape design and the design ethos of renowned landscape designer John Brookes MBE in such ways as the Trustees think fit, including through the delivery of lectures, design courses, granting of awards and provision of hands-on horticultural design experience.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, its constitution, and constitutes a charitable incorporated organisation, formed in accordance with the Charities Act 2006 and Charities Act 2011.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

CE010291 (England and Wales)

**Registered Charity number**

1171609

**Registered office**

Denmans  
Denmans Lane  
Fontwell  
Arundel  
West Sussex  
BN18 0SU

**Trustees**

Ms G W J Van Paasschen  
P Gillespie  
M A Palmer

**Company Secretary**

**Independent Examiner**

Robert Alistair Sadler  
ICAEW  
Robert Sadler & Company Ltd  
Chartered Accountants  
30B Southgate  
Chichester  
West Sussex  
PO19 1DP

Approved by order of the board of trustees on 27 October 2021 and signed on its behalf by:

Ms G W J Van Paasschen - Trustee



Independent Examiner's Report to the Trustees of  
John Brookes Denmans Foundation

**Independent examiner's report to the trustees of John Brookes Denmans Foundation ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Alistair Sadler  
ICAEW  
Robert Sadler & Company Ltd  
Chartered Accountants  
30B Southgate  
Chichester  
West Sussex  
PO19 1DP

27 October 2021

John Brookes Denmans Foundation

Statement of Financial Activities  
for the Year Ended 31 December 2020

	Notes	31.12.20 Unrestricted fund £	31.12.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		1,051	316,396
Other trading activities	2	3,191	1,739
Investment income	3	2,402	1,755
<b>Total</b>		<u>6,644</u>	<u>319,890</u>
 <b>EXPENDITURE ON</b>			
Raising funds		-	1,440
<b>Charitable activities</b>			
General running of foundation		10,266	2,815
Other		<u>316</u>	<u>338</u>
<b>Total</b>		<u>10,582</u>	<u>4,593</u>
 <b>NET INCOME/(EXPENDITURE)</b>		<u>(3,938)</u>	<u>315,297</u>
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		324,717	9,420
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>320,779</u></u>	<u><u>324,717</u></u>

The notes form part of these financial statements

John Brookes Denmans Foundation

Balance Sheet  
31 December 2020

	Notes	31.12.20 Unrestricted fund £	31.12.19 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	7	5,626	5,942
Investment property	8	225,000	225,000
		<hr/> 230,626	<hr/> 230,942
<b>CURRENT ASSETS</b>			
Cash at bank		91,317	95,180
<b>CREDITORS</b>			
Amounts falling due within one year	9	(1,164)	(1,405)
<b>NET CURRENT ASSETS</b>		<hr/> 90,153	<hr/> 93,775
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<hr/> 320,779	<hr/> 324,717
<b>NET ASSETS</b>		<hr/> <hr/> 320,779	<hr/> <hr/> 324,717
<b>FUNDS</b>	10		
Unrestricted funds		<hr/> 320,779	<hr/> 324,717
<b>TOTAL FUNDS</b>		<hr/> <hr/> 320,779	<hr/> <hr/> 324,717

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements



John Brookes Denmans Foundation

Balance Sheet - continued

31 December 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 27 October 2021 and were signed on its behalf by:

G W J Van Paasschen - Trustee

M A Palmer - Trustee

## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 5% on reducing balance
Computer equipment	- 25% on reducing balance

### **Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

John Brookes Denmans Foundation

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

**2. OTHER TRADING ACTIVITIES**

	31.12.20	31.12.19
	£	£
Fundraising events	1,980	1,739
Items sold	1,211	-
	<u>3,191</u>	<u>1,739</u>

**3. INVESTMENT INCOME**

	31.12.20	31.12.19
	£	£
Royalties	1,017	1,755
Other fixed asset invest - FII	59	-
Deposit account interest	1,326	-
	<u>2,402</u>	<u>1,755</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.12.20	31.12.19
	£	£
Depreciation - owned assets	<u>316</u>	<u>338</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**Trustees' expenses**

	31.12.20	31.12.19
	£	£
Trustees' expenses	<u>-</u>	<u>83</u>

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	316,396
Other trading activities	1,739
Investment income	1,755
<b>Total</b>	<u>319,890</u>
<b>EXPENDITURE ON</b>	
Raising funds	1,440
<b>Charitable activities</b>	
General running of foundation	2,815
Other	338



Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
<b>Total</b>	4,593
<b>NET INCOME</b>	315,297
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	9,420
<b>TOTAL FUNDS CARRIED FORWARD</b>	324,717

7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2020 and 31 December 2020	6,160	120	6,280
<b>DEPRECIATION</b>			
At 1 January 2020	308	30	338
Charge for year	293	23	316
At 31 December 2020	601	53	654
<b>NET BOOK VALUE</b>			
At 31 December 2020	5,559	67	5,626
At 31 December 2019	5,852	90	5,942

8. INVESTMENT PROPERTY

	£
<b>FAIR VALUE</b>	
At 1 January 2020 and 31 December 2020	225,000
<b>NET BOOK VALUE</b>	
At 31 December 2020	225,000
At 31 December 2019	225,000

John Brookes Denmans Foundation

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.20	31.12.19
	£	£
Trade creditors	(1)	-
Other creditors	205	205
Accrued expenses	960	1,200
	<u>1,164</u>	<u>1,405</u>

**10. MOVEMENT IN FUNDS**

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
<b>Unrestricted funds</b>			
General fund	324,717	(3,938)	320,779
	<u>324,717</u>	<u>(3,938)</u>	<u>320,779</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	6,644	(10,582)	(3,938)
	<u>6,644</u>	<u>(10,582)</u>	<u>(3,938)</u>

**Comparatives for movement in funds**

	At 1.1.19	Net movement in funds	At 31.12.19
	£	£	£
<b>Unrestricted funds</b>			
General fund	9,420	315,297	324,717
	<u>9,420</u>	<u>315,297</u>	<u>324,717</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	319,890	(4,593)	315,297
	<u>319,890</u>	<u>(4,593)</u>	<u>315,297</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

**10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	9,420	311,359	320,779
<b>TOTAL FUNDS</b>	<u>9,420</u>	<u>311,359</u>	<u>320,779</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	326,534	(15,175)	311,359
<b>TOTAL FUNDS</b>	<u>326,534</u>	<u>(15,175)</u>	<u>311,359</u>

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2020.



John Brookes Denmans Foundation

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2020

	31.12.20 £	31.12.19 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	1,051	968
Legacies	-	315,428
	<hr/> 1,051	<hr/> 316,396
<b>Other trading activities</b>		
Fundraising events	1,980	1,739
Items sold	1,211	-
	<hr/> 3,191	<hr/> 1,739
<b>Investment income</b>		
Royalties	1,017	1,755
Other fixed asset invest - FII	59	-
Deposit account interest	1,326	-
	<hr/> 2,402	<hr/> 1,755
<b>Total incoming resources</b>	6,644	319,890
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Costs re lectures	-	1,440
<b>Charitable activities</b>		
Trustees' expenses	-	83
Website and sundry computer	19	108
Postage and stationery	-	2
Advertising	-	1,422
	<hr/> 19	<hr/> 1,615
<b>Other</b>		
Fixtures and fittings	293	308
Computer equipment	23	30
	<hr/> 316	<hr/> 338
<b>Support costs</b>		
<b>Management</b>		
Insurance	53	-
<b>Other</b>		
Collating John Brookes archive	9,474	-
<b>Governance costs</b>		
Accountancy and legal fees	720	1,200

This page does not form part of the statutory financial statements

John Brookes Denmans Foundation

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2020

	31.12.20 £	31.12.19 £
Total resources expended	10,582	4,593
<b>Net (expenditure)/income</b>	<b>(3,938)</b>	<b>315,297</b>