

ST MARY THE VIRGIN WESTONZOYLAND – REGISTERED CHARITY NUMBER 1171602

Annual Report and Financial Statements for the Year Ended 31 December 2023.

The financial statements have been prepared in accordance with charities legislation as consolidated by the Charities Act 2011, the charity's governing document and the Charities Statement of recommended Practice (FRS102) - Accounting and Reporting by Charities. The trustees consider that an audit of the report and financial statements is not required but an independent examination is required this year to fulfil the filing requirements of the Act.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The registered name of the Charity is The Parochial Church Council of the Ecclesiastical Parish of St. Mary the Virgin Westonzoyland.

The names of the Trustees who are all members of the PCC and served during the year are as follows:

Revd Dr Jane W Sutton (Chair) (appointed 22 May 2023)

Martin Malin (appointed 22 May 2023)

Mrs Rosemary Bawden

Mrs Carole Edmunds

Mrs Ruth Marks

Mrs Julia Hines

Mrs Ann Philcox

Mrs Angela Field

Mrs Kim Adams

The Charity's governing document is The Parochial Church Council Powers Measure (1956) As Amended and Church Representation Rules that came into force on 22 January 1957

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including financial decisions. The method of appointment of PCC members is set out in the Church Representation Rules.

OBJECTIVES AND ACTIVITIES

St Mary the Virgin, Westonzoyland PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church.

How our activities deliver public benefit

The PCC has kept in mind the Charity Commission's guidance on public benefit and consider that the activities, summarised below, provide benefit to the public and comply with the duty in section 17(5) of the Charities Act 2011.

Achievements and Performance

Worship, Life Events and attendance – Weekly services throughout the year, Easter, Harvest, Christmas, Funerals, Baptisms and Weddings. Twenty-eight regular members of congregation. Westonzoyland Primary School carol and end-of-term concerts

Social activities – coffee mornings, afternoon cafés and sales, music venue, book exchange, Tower Open Day

Other – Donation point for Bridgwater Food Bank, historic connection to the Battle of Sedgemoor and location for the Visitors' Centre and school enrichment activities

Financial Review

The year-end position of the finances, as shown in the accounts, was a net increase in unrestricted funds balance of £5,586 compared to the start of the year.

The policy and presentation of Restricted and Unrestricted Funds within the accounts has been applied to these financial statements so that;

1. A new designated fund has been created to account for the balance of donations received for supporting the costs of the Battlefield Stewards Group;
2. The Restricted Roof Fund's aim, with fundraising and specific gifts, was to pay the interest on and repay the Loan from the Bath & Wells DBF which financed the heating works as a priority; and
3. The Restricted Hall Fund is the accumulation of costs incurred in insurance, maintenance and disposal of the former Parish Hall.

At the year-end, the designated Battlefield Stewards fund had a surplus of £530.71

A surplus of £5,055.32 was retained from the year's Church Activities and will be used to support future ministry costs and establishment costs

The year's fund raising generated almost £5,000 in income so that the Restricted Roof Fund returned to surplus, having met the objective of repaying the DBF Loan.

Further £137.60 insurance costs were incurred relating to the former Parish Hall before the Bath & Wells Diocese were registered as the legal owner.

The total receipts from collections, at services and by standing order, remained comparable to 2022. Memorial donations include £927.50 from the family of Pat Gardner. The continued support by weekly offerings and regular donations, is most gratefully received. Income tax is recoverable on the majority of cash and card reader donations and collections under the Gift Aid Small Donations Scheme.

The Parish Share request for 2023 was met in full. The unpaid balance is acknowledged by the PCC but not considered a debt by the DBF. Water ingress, which forced a brief closure of the church, was an inexpensive repair but the resolution incurred architect fees of £360. Issues with the heating system incurred repair costs of £836. Parish Office Rent is reimbursed by the Diocese.

The Church Prize Draw contribution of £4,305 represents two years and accumulated donated prize money. The Friends of Westonzoyland Church gave £2,500 in the year.

Carol Singing for the Children's Society raised £105 for them. The first Benefice Fete took place. A reconciliation of the net surplus is given in Note 4.

ST MARY'S CHURCH WESTONZOYLAND**Registered Charity Number 1171602****RECEIPTS FOR THE YEAR ENDED 31st December 2023**

	<u>Unrestricted Funds</u>		<u>Restricted Funds</u>		<u>2023</u>		<u>2022</u>
	<u>Church</u>	<u>Battlefield</u>					
	<u>activities</u>	<u>Stewards</u>	<u>Roof</u>	<u>Hall</u>	£	£	
	£	£	£	£	£	£	
Collection etc							
Free Will offerings	5,264.75				5,264.75		5,226
Open collections	981.96				981.96		713
Standing orders	8,274.00				8,274.00		8,208
Memorial donations	1,097.70				1,097.70		171
Penny boxes	127.89				127.89		138
Wedding and baptism collections	133.27				133.27		182
	<u>15,879.57</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,879.57</u>		<u>14,638</u>
Other income							
Funeral fees	1,615.00				1615.00		678
Wedding and banns fees	1,703.00				1703.00		768
Income tax refund	3,784.90				3784.90		3,415
Other general income (note 1)	3,390.67	1,060.00			4450.67		1,161
Personal and gift-aided donations			190.00		190.00		209
LPOW VAT refund	107.50				107.50		-
	<u>10,601.07</u>	<u>1,060.00</u>	<u>190.00</u>	<u>-</u>	<u>11,851.07</u>		<u>6,231</u>
Activities for raising funds							
Friends of Westonzoyland Church	2,500.00		-		2,500.00		1,900
Church Draw proceeds	4,305.00		-		4,305.00		-
Summer Fete			-		-		769
Benefice Summer Fete (note 4)			406.59		406.59		-
Christmas Bazaar			637.90		637.90		401
Wall safe donations	492.98		-		492.98		361
Go Forth and Multiply			-		-		55
Draw prizes returned			25.00		25.00		15
Glastonbury MV Choir concert			-		-		125
Visiting parties			40.65		40.65		36
Coffee mornings and café			3,320.60		3,320.60		3,149
Stall at May Fete			196.80		196.80		-
Christingle			72.44		72.44		55
Carol singing			131.48		131.48		100
Tower Open days			155.00		155.00		79
Donations by card reader	652.21		-		652.21		658
	<u>7,950.19</u>	<u>-</u>	<u>4,986.46</u>	<u>-</u>	<u>12,936.65</u>		<u>7,703</u>
Grants etc							
Cost of Living Grants	-				-		900
Zoyland Heritage contribution	1,000.00				1,000.00		350
Hand bell ringers' donation	144.00				144.00		-
Heating contributions MOTL	405.00				405.00		225
	<u>1,549.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,549.00</u>		<u>1,475</u>
TOTAL Receipts					42,216.29		30,047
TOTAL Payments					32,584.87		31,985
Surplus/(Deficit)					<u>9,631.42</u>		<u>(1,938.00)</u>

ST MARY'S CHURCH WESTONZOYLAND

Registered Charity Number 1171602

EXPENSES AND BALANCES FOR THE YEAR ENDED 31st DECEMBER 2023

	<u>Unrestricted Funds</u>		<u>Restricted Funds</u>			
	<u>Church</u>	<u>Battlefield</u>			<u>2023</u>	<u>2022</u>
	<u>Activities</u>	<u>Stewards</u>	<u>Roof</u>	<u>Hall</u>		
	£	£	£	£	£	£
Parish Share	15,454.00				15,454.00	12,302
DBF Parochial fees	918.00				918.00	730
Electricity	2,597.56				2,597.56	2,665
Heating oil	2,614.02				2,614.02	2,718
Vicar's expenses	940.05				940.05	95
Other clergy duty fees	-				-	603
Miscellaneous (note 2)	500.00				500.00	455
Craft expenses	175.19				175.19	57
Admin and sanctuary (note 3)	1,451.35				1,451.35	872
Repairs and maintenance	1,880.04				1,880.04	1,128
Card reader rental	172.80				172.80	-
Loan repayment	-		871.25		871.25	6,000
Fire protection and alarms	505.97				505.97	162
Insurance	2,665.50			137.60	2,803.10	2,216
Children's Society donations	-		105.05		105.05	-
Loan interest	-		17.17		17.17	74
Church office rental	1,050.03				1,050.03	-
Church hall expenses	-				-	1,674
Organ tuning etc	-				-	234
Battlefield stewards expenditure		529.29			529.29	-
	<u>30,924.51</u>	<u>529.29</u>	<u>993.47</u>	<u>137.60</u>	<u>32,584.87</u>	<u>31,985</u>

Reconciliation of Movement of Funds

Monetary assets/(deficit) b/f	12,187.27		(2,585.21)	(2,038.84)	7,563.22	9,501.12
Funds transfer					-	-
Net surplus/(defecit)	5,055.32	530.71	4,182.99	(137.60)	9,631.42	(1,937.90)
Monetary assets/(defecit) c/f	<u>17,242.59</u>	<u>530.71</u>	<u>1,597.78</u>	<u>(2,176.44)</u>	<u>17,194.64</u>	<u>7,563.22</u>

Balances as at 1st January 2024

	£
Lloyds General account	13,702.85
Roof account	3,491.79
	<u>17,194.64</u>

Memorandum: Liabilities	£	£
Loan from Bath & Wells DBF		871.25
2022 Parish share	10,000.00	10,000.00

ST MARY'S CHURCH WESTONZOYLAND

Registered Chariy Number 1171602

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

<u>Note</u>		<u>2023</u>	<u>2022</u>
		£	£
1 Other general income			
Unclaimed burial fee		90.00	
Personal donations		2,350.00	772
School visit donation		60.00	
Ringers donations		30.00	-
Visitor donations		20.00	25
EDF refund/Government support		601.34	440
Repayment of duty fees and expenses		1,299.33	364
		<u>4450.67</u>	<u>1,601</u>
2 Miscellaneous expenses			
Organist fees		260.00	65
Ringers fees		240.00	240
Independent Examiner's fee		0.00	150
		<u>500.00</u>	<u>455</u>
3 Admin and sanctuary			
Deanery subscription		-	-
FWO envelopes		76.19	67
CCLI fees		187.42	203
Altar supplies and candles		320.25	80
Somerset churches subscription		30.00	30
National churches subscription		0.00	30
Ringers subscription		20.00	20
Books and resources		184.45	-
Reader licence registration		-	18
Stationery, printing etc		331.24	425
Other office costs		301.80	-
		<u>1,451.35</u>	<u>872</u>
4 Benefice Fete reconciliation	£		
Stalls - proceeds		330.59	
Teas		183.00	
Commissions from traders		25.00	
Donations		44.00	
Raffle - gross proceeds	748.00		
Less: cash prizes	(175.00)		
ticket printing	(33.00)		
Net proceeds		540.00	
Less: Morris Dancers' fee		(150.00)	
Hire of SYFC field		(60.00)	
Donation to SYFC		(50.00)	
Donation to WZCC		(50.00)	
Chedzoy PCC share		(406.00)	
		<u>406.59</u>	

Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of: **ST MARY THE VIRGIN WESTONZOOYLAND Parochial Church Council**

On accounts for the year ended: **31-DECEMBER 2023** Charity Number (if applicable): **1171602**

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of trustees and
examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *) which gives me reasonable cause to believe that in, any material respect,

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **R. D. Powell**

Date: **05.09.2024**

Name: **MRS ROSEMARY POWELL**

Relevant professional
qualification(s) or body (if
any):

**MASTER OF BUSINESS ADMINISTRATION
(M.B.A.)**

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