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**TRUSTEES' ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020**

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Charity Registration Number: 1171599

**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

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CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2020

TRUSTEES

R Huxley	Chairperson
E Ball	Treasurer
J McMahon	
L Siddle	Vice Chair
S Morgan	
A Clilverd	
G Lonergan	
H Reid	
S Saunders	
M Bourne	
K Sant	Secretary
L Bird	

SECRETARY

Kate Sant

REGISTERED OFFICE

West Oxford Community Centre
Botley Road
Oxford
OX2 0BT

CHARITY REFERENCE NUMBER

1171599

ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

SOLICITORS

Blake Morgan
Seacourt Tower
West Way
Oxford
OX2 0FB

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

The trustees present their annual report together with the financial statements of the charity for the year ended 31 December 2020.

CHARITABLE OBJECTS

The objects of the CIO are to:

- (a) promote the benefit of the inhabitants of West Oxford (hereafter called the “area of benefit”) without distinction of sex, sexual orientation, race or political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- (b) to establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.
- (c) promote such other charitable purposes as may from time to time be determined.

The CIO shall be non-party in politics and non-sectarian in religion.

LEGAL STATUS

The governing instruments by which the charity operates are stated in its Constitution.

TRUSTEES

See page 2 for the trustees who held office during the year

Trustees are elected annually at the AGM under the Constitution adopted in 2020.

The existing trustees may make appointments of new trustees but all members of the management committee shall retire from office together at the conclusion of the next Annual General Meeting after the date on which they came into office but they may be re-elected or re-appointed.

Councillors S Pressel and C Cook are members of the committee by virtue of appointment by the local ‘Area Committee’ of Oxford City Council, the statutory authority for the purposes of the charity’s constitution.

AGM

All Trustees present at the committee meeting on 19 July 2021 agreed that we would not hold the WOCA AGM at this time because of concerns and challenges of holding an AGM either in-person or online for our members, i.e. the ever-changing Covid restrictions, our more vulnerable members feeling comfortable attending in-person meetings; also online access requirements. RH would include this information in the Annual report to the Charity Commission as to why we are not holding the AGM at this time.

IMPACT OF COVID-19

West Oxford Community Centre was closed on March 23rd, 2020 in accordance with the UK Governments & NHS guidance to avoid all non-essential travel and social contact due to Covid 19 and the spread of the Coronavirus Pandemic. The lockdowns during 2020 and 2021 resulted in all the groups that used the centre being unable to come as the community buildings had to close for

months. When we were able to reopen between the lockdowns, COVID regulations severely restricted the number of groups and activities which could restart. Every activity had to have an extensive Risk Assessment checked by several trustees. We were very concerned about reaching the end of our financial reserves but with the very careful management of our treasurer, Elizabeth Ball, WOCA did manage to remain solvent. Our major source of income from lets and room hire dried up during lockdowns and we, along with many other community centres, were facing a very difficult financial crisis with little idea of what the future held.

Before the first lockdown WOCA was used on a weekly basis by between 40 and 50 groups and activities per week. Due to the COVID regulations the use of the centre dwindled to 10 -12 activities per week between the lockdowns which initially were based on educational activities and those that could meet the Risk Assessment criteria. Some groups continued to meet online but this was very different from having face-to-face contact and interactions, and any group meeting on zoom meant no revenue for the centre.

We were lucky as WOCA was used as one of the Locality Response Hubs for OCC which meant that we had revenue from them during the first lockdown, as well as the café. The Blood Transfusion Service also visited regularly, and as lockdowns eased, some educational and fitness groups ran.

With the help of the Coronavirus Job Retention Scheme (CJRS) we could reclaim 80% of the costs of the employment of our staff with the furlough scheme. WOCA topped up the wages to 100% of the wage for their contracted hours for the initial 3-month period which ran from March 1st, 2020 to end May 2020.

The Furlough scheme continued to be used as the government rules changed to a more flexible system which allowed staff furlough to work flexibly, and for WOCA to claim for the hours they did not work throughout the various lockdowns and periods of restriction.

REGULARLY PAID STAFF

The trustees are very grateful to all the regular WOCA staff for their dedication, tolerance and loyalty to WOCA. They have worked so hard for the centre during the very difficult 18 months during the Pandemic. All staff apart from Keith Birnie were furloughed for the first lockdown with WOCA making up the extra 20%. We were fortunate that Keith could be seconded to Oxford City Council's Locality Response Hub based at the centre, which meant he could keep an eye on the building and build links with new people locally.

- James Kelly who is our very reliable caretaker and who does so much else for us all.
- The office team – Keith Birnie and Erin Theobald.
- Those who regularly open and lock up: James Kelly, Barbara Pavlov, and Abdul Rahman, assisted by Lal Rahman.
- I am would also like to thank Sue Tibbles who has been taking the minutes for the management committee for some time now and has done so, very reliably all through the zoom Management Committee meetings we have been running.

VOLUNTEERS

Thank you to all volunteer trustees on the committee who have been part of the zoom meetings for the last 1 ½ years turning up from their sitting rooms, bedrooms and kitchens and taking part of our Management Committee Meetings.

We have been unable to print the Quarterly Newsletter due both to lack of finance and also for safety reasons, no door-to-door delivery was allowed. Thank you to Erin Theobald who sent out a weekly WOCA news which kept us all in touch.

LEGAL AND ADMINISTRATION INFORMATION

Further legal and administration information is provided on page 3 of this report.

ORGANISATIONAL STRUCTURE

The charity is run by a management Committee which is responsible for organising all aspects of the daily running of the charity. The management Committee may delegate specific responsibilities or tasks to sub committees.

During the year, sub committees were appointed to handle discussions on finance, premises, events, equality and diversity, staffing & employment and fundraising.

PROCEDURES AND POLICIES FOR GRANT-MAKING

The committee invites applications for small grants in line with its charitable objectives through the medium of the newsletter distributed to all households in the area of benefit and through WOCA's website. Applications received are considered against WOCA's charitable objectives in the light of WOCA's financial situation by the management Committee at its regular meetings which are open to the public.

ACHIEVEMENTS AND PERFORMANCE

Beneficiaries - The number of WOCA beneficiaries is estimated as being, in the first instance, the 3,000 residents of West Oxford. Under normal circumstances, the centre would be open to all these and would have also been used by non-local organisations, so that the field of beneficiaries could be much wider should the centre have remained open.

An important aspect of what WOCA provides is support for a large and diverse number of 12-step and other peer-support groups meet at the centre, ranging from AA to a group supporting working-age people diagnosed with Parkinson's. During lockdowns when the centre was unable to open, none of these groups were able to run face-to-face

Grants/sponsorship for:

Flooring – FCC Community Action, Oxfordshire County Council

LED replacement car park lamps - Oxford City Council

WOCArts Art Show and Xmas Market (2019)- Finders Keepers

Community Artist Materials – Oxford City Council (CC) Ward Member Budget

Covid assistance - UK Govt via Oxford City Council

Extra fob points – Oxfordshire County Council Councillor Priority Fund (SP)

Subsidise NA and AA – Oxfordshire Community Foundation

COVID-safe kit - Oxford City Council (CC) Ward Member Budget

COVID-safe kit and NA and AA subsidy support - Oxfordshire County Council Councillor Priority Fund (SP)

Events / Fundraising

To make the future funding of the centre more secure, the trustees had increased the number of fundraising events which are organised, and planned to ensure an increased number WOCA members. However, all events were cancelled from March 23rd 2020. There was no Fun Day, no Beer

Festival, nor the Pantomime. Our WOCA Spring and Autumn Suppers and the Jazz Brunches, the annual Potato Day and community New Year's Eve party were all cancelled.

Virtual fundraiser - Silent Auction organised by Karen Starr. Many thanks to Karen for organising this and to all those that supported the Silent Auction which raised £2000 for the centre.

Tumbling Bay Cafe

Initially Tom and Vladimira had to close Tumbling Bay Café. However, it was quickly agreed with Oxford City Council, our landlord, that the café ran as a separate entity to the centre and could be open for a Take-Away Service as were other cafés. Tom and Vladimira worked very hard to build this up and very soon proved to be popular with local people coming daily to collect their lunches. Tom and Vladimira also supplied lunches to two of Oxford Colleges who had people stuck in college and unable to go home.

As the year progressed, when the government eased the restrictions, Tumbling Bay was able to make use of the patio and put out tables and seats to serve food and coffees.

Oxford Community Health Hub

The Oxford Community Health Hub was closed and there was no revenue from rent for the whole year. Psychoanalysis ran very successfully on zoom, so even when the centre could reopen, The Health Hub did not.

Community Artist

Roisin Kerslake-Sim, our community artist, repainted the large board at the front of the centre first with a symbolic work, then with a big advert for Tumbling Bay café. Other activities and access to the building was very limited for Roisin, but she ran a zoom craft group every week for over 6 months.

Future Plans

The trustees are working to get back on a sound financial footing; rebuild our reserves which would enable groups to return and activities to restart, as well as welcoming new ones. We are still living with a high degree of uncertainty, with the potential for future restrictions. If all goes well, we would hope to restart events, newsletters, and other initiatives for the benefit of all who live in West Oxford.

FINANCIAL REVIEW

2020 was, to say at least, a difficult year. We started the year open as a busy centre used by all ages. As with everyone else, we were closed by government announcement in March. At that point we did not know the likely course of the pandemic and we knew nothing of government support schemes.

Our objective then was to survive for our charitable purpose - to get through lockdown and the disruption of the pandemic with the resources which enabled WOCA to continue to operate. This meant more than just making ends meet, as we want to have the revenue resources to subsidise good uses and the capital resources to invest in the building and kit when grant aid is not available. We were keen to keep the staff team together to be able to hit the ground running once we could reopen.

We started the year with a tight revenue budget, as we had decided to increase staffing costs to service the high level of business, but we went into the year with a healthy balance which would allow us flexibility in making decisions.

Lockdown and the pandemic undermined our main income stream of room rental. The café and the Health Hub, both of which have provided significant income for their dedicated spaces, were equally challenged as us by lockdown. Keen to keep the staff team together, staffing costs remained. Building costs remained even if the building was unused. Any usage brought the costs of enhanced cleaning.

We ended 2020 in as good a position as we could have hoped for

- With rental income at less than 50% of 2019, which lower level was supported by the decision of the City Council to take space.
- With grant income at nearly £45000 compared with nearly £3000 in 2019. The largest components were the furlough scheme, which for most of the year met 80% of the costs of employment while someone was not working, and the small business grants to help companies and organisations with continuing fixed costs.
- With donations of £2700 of money of which over £2000 was raised by the silent auction organised by Karen Starr. Thank you to Karen.
- The café found a way through operating which generated a good level of income to WOCA, if slightly less than was hoped for. The business resilience represented by the income stands the café in good stead for 2021.
- The Health Hub went on line in 2020 and was not in a position to cover the rent. It decided to leave the centre in 2021. We took the loss of income hit in 2020/2021 but a new arrangement is being forged with a new organisation which offers hope for the future.
- Disappointingly, membership income was down a bit – something to look at in 2021.
- Our wages costs, our largest single budget line, were in line with last year but in a normal year would be significantly higher with the additional time associated with events such as the fun day.
- Premises and supplies and services were a bit down reflecting the lower level of building usage and the fact that some costs were forgiven eg business rates and waste collection.

The end of 2020 saw WOCA go into 2021 with a small surplus of circa £7000 which strengthened the balance sheet to just over £55000. WOCA follows the good practice of setting aside 3 months running cost to cover winding down should the centre have to cease trading. This leaves a safety net of around £33000 in the face of the continuing uncertainties of 2021 as the government support schemes cease and rental income, our main source of income, remains uncertain.

We spent the early part of 2021 in lockdown and even as restrictions eased, groups and people were making their own decisions which meant no return to the certainty and 'business model' of the old normal. Rental income should improve over time but the test will be winter in the small spaces of the centre. Grant income will decline as the government withdraws its schemes of support around Covid and I expect charitable grant income to be hard to come by in the face of competing pressures.

The objective remains the same, to emerge from 2021 with the resources to continue to operate for our charitable purpose. Trustees and the treasurer, Jim McMahon, will be keeping a close eye on income and expenditure as there is no certainty.

The financial figures tell a practical story of the pandemic, but they do not reveal the anxiety, the level of attention and the commitment to do their best from staff, the café and trustees and local councillors. Thank you to all.

RESERVES POLICY

The charity's policy on un-restricted reserves is to maintain equivalent cash balances:

- To cover three months budgeted recurring expenditure (£21,255 for 2021) and;
- To cover planned capital expenditure for the up-coming year (estimated at £1,000 for 2021)

The level of reserves is monitored and reviewed by the trustees on a quarterly basis.

Total unrestricted equivalent cash balances stood as £55,386 at 31 December 2020. This is more than the three months' budgeted recurring expenditure and planned capital expenditure required.

TRUSTEE INDUCTION AND TRAINING

New trustees are briefed on their legal obligations and responsibilities under charity law. They are also encouraged to familiarise themselves with the charity's constitution. As part of the induction process, new trustees will meet key employees and other trustees.

RISK MANAGEMENT

The trustees are responsible for undertaking an annual risk assessment of the organisation and its activities. From this the strategic plan is updated.

INVESTMENT POWERS AND POLICY

The trustees' investment powers are laid down in the Constitution and restrictions contained therein. These powers are also subject to conditions imposed by law.

TRANSACTIONS WITH TRUSTEES

There were no transactions with trustees over the period.

Approved by:

R Huxley
Date

20/09/2021

Chairperson

Robert Huxley

J McMahon
Date

20/9/21

Treasurer

[Signature]

STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2020

The Charities Act 2011 requires the trustees to prepare financial statements giving a true and fair view of the state of affairs of the Charity and its net resources for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020**

TO THE TRUSTEES OF WEST OXFORD COMMUNITY ASSOCIATION CIO

I report on the accounts of the Charity for the year ended 31 December 2020, which are set out in pages 10 - 17.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of s144(2) of the Charities Act 2011 (the 2011 Act) do not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under s145 of the 2011 Act, whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

An examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

SPX Oxford Ltd provide bookkeeping services to WOCA CIO. However, I have no involvement in this, and as independent examiner I have applied the FRC's Revised Ethical Standard throughout this examination.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with s130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simrit Sandhu
FCCA
SPX Oxford Ltd

Date: 23 September 2021

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

		2020			2019		
		Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
		£	£	£	£	£	£
Income and endowments from:	Note						
Donations	4	2,762	-	2,762	406	-	406
Charitable activities	5	67,929	14,096	82,026	87,958	2,366	90,324
Other trading activities	6	10,630	-	10,630	21,142	-	21,142
Investments		39	-	39	79	-	79
Other		6,661	-	6,661	628	-	628
Total		88,022	14,096	102,118	110,213	2,366	112,579
Expenditure on:							
Charitable activities	7	92,593	2,593	95,186	99,298	503	99,801
Total		92,593	2,593	95,186	99,298	503	99,801
Net income / expenditure		- 4,571	11,503	6,932	10,915	1,863	12,778
Transfers between funds		11,203	- 11,203	-	1,965	- 1,965	-
Net movement in funds		6,632	300	6,932	12,880	- 102	12,778
Reconciliation of funds:							
Total funds brought forward		122,639	448	123,087	109,759	550	110,309
Total funds carried forward		129,271	748	130,019	122,639	448	123,087

All recognised gains and losses are included in the Statement of Financial Activities.


The notes on pages 12 to 17 form part of these financial statements.

WEST OXFORD COMMUNITY ASSOCIATION CIO


BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2020

		2020	2019
		£	£
FIXED ASSETS			
Tangible Assets	9	73,885	77,478
CURRENT ASSETS			
Debtors	10	17,183	11,105
Cash at bank and in hand		44,096	42,519
		<u>61,279</u>	<u>53,624</u>
CREDITORS: Amounts falling due within one year	11	5,144	8,015
NET CURRENT ASSETS		<u>56,134</u>	<u>45,609</u>
NET ASSETS		<u><u>130,019</u></u>	<u><u>123,087</u></u>
INCOME FUNDS			
General funds	14	129,271	122,639
Restricted funds	14	748	448
TOTAL FUNDS		<u><u>130,019</u></u>	<u><u>123,087</u></u>

Jim McMahon
Trustee
Date


20/09/21

Rebecca Huxley
Trustee
Date


20/09/2021

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. STATEMENT OF ACCOUNTING POLICIES

Accounting convention

These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011.

Accounting period

These accounts cover the year ended 31 December 2020.

Income

Income represents income receivable from room hire, rental income, membership subscriptions, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the yearend are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

Depreciation

Depreciation has been provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation has been provided in the year of acquisition. Equipment – straight line basis at 10% per annum. Computer equipment and licences – straight line at 33.33% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £500 for general equipment and £250 for computer equipment.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

Fund accounting

Funds held by the charity are either:-

Unrestricted general funds – these are funds which can be used in accordance with the charity's objectives at the discretion of the trustees.

Designated funds – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

Restricted funds – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

2. TAXATION

The charity is exempt from corporation tax on its charitable activities.

3. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	45,947	46,559
Employer Pension Contributions	1,394	1,477
	47,341	48,036

The average monthly number of employees during the year was 7 (2018: 6).

No employees received employee benefits of more than £60,000.

4. DONATIONS

	2020			2019
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Other donations	2,762	-	2,762	406
	2,762	-	2,762	406

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

5. INCOME FROM CHARITABLE ACTIVITIES

	2020		2019	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Room hire	35,413	-	35,413	81,845
Membership subscriptions	2,005	-	2,005	2,400
Grants	30,506	14,096	44,603	2,796
Events	6	-	6	2,373
Sponsorship	-	-	-	910
	67,929	14,096	82,026	90,324

6. INCOME FROM OTHER TRADING ACTIVITIES

	2020		2019	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Café income	6,907	-	6,907	7,588
Health hub rent	2,496	-	2,496	10,791
Other income	1,227	-	1,227	2,763
	10,630	-	10,630	21,142

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	2020		2019	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Wages	47,341	-	47,341	48,036
Premises expenditure	11,479	-	11,479	13,553
Supplies and services	16,307	1,633	17,940	19,735
Events expenditures	205	-	205	2,764
Grants paid	-	960	960	-
Depreciation	14,797	-	14,797	12,806
Movement in bad debt provision	894	-	894	- 300
Loss on disposal of fixed assets	-	-	-	1,517
Governance costs	1,570	-	1,570	1,690
	92,593	2,593	95,186	99,801

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

8. GOVERNANCE COSTS

	2020		2019	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Accountancy fees	1,000	-	1,000	1,000
Minute taking	300	-	300	300
Independent examination	390	-	390	390
	<u>1,690</u>	<u>-</u>	<u>1,690</u>	<u>1,690</u>

9. TANGIBLE ASSETS

	Computer and Office Equipment	Other Equipment	Leasehold Improvements	Total
	£	£	£	£
Costs				
At 1 January 2020	1,502	101,397	54,661	157,560
Additions	-	5,397	5,807	11,204
Disposals	-	-	-	-
At 31 December 2020	<u>1,502</u>	<u>106,794</u>	<u>60,468</u>	<u>168,764</u>
Accumulated depreciation				
At 1 January 2020	1,107	69,548	9,427	80,082
Charge for year	197	8,553	6,046	14,797
Disposals	-	-	-	-
At 31 December 2020	<u>1,304</u>	<u>78,101</u>	<u>15,473</u>	<u>94,879</u>
Net book value				
At 1 January 2020	<u>395</u>	<u>31,849</u>	<u>45,234</u>	<u>77,478</u>
At 31 December 2020	<u>198</u>	<u>28,692</u>	<u>44,995</u>	<u>73,885</u>

The net book value represents fixed assets used for direct charitable purposes.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

10. DEBTORS

	2020	2019
	£	£
Trade debtors	9,984	10,370
Other debtors	8,022	-
Prepayments and accrued income	267	931
	<u>18,273</u>	<u>11,301</u>
Less provision for bad debts	<u>- 1,090</u>	<u>- 196</u>
	<u>17,183</u>	<u>11,105</u>

11. CREDITORS: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	1,766	1,974
Accruals and deferred income	891	5,380
Other creditors	2,488	661
	<u>5,144</u>	<u>8,015</u>

12. INSURANCE COVER

The policy adequately provides cover for the buildings and other assets of the charity. Cover is also held for employer's and public liability.

13. GRANTS

The following grants were received during the year:

	2020	2019
	£	£
Oxford City Council - small business Covid grants	11,334	-
Oxford City Council - Ward member grant for artist materials	300	-
Oxford City Council - Car park lights	2,492	-
Oxfordshire Community Foundation	1,000	-
Oxfordshire County Council - Covid grants	2,593	-
Oxfordshire County Council - fob access	2,904	-
HMRC job retention grants	18,172	-
Oxford City Council - Fun Day	-	500
Oxfordshire County Council - CCTV	-	1,866
	<u>38,795</u>	<u>2,366</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

14. MOVEMENTS IN FUNDS

	As at 1 January 2020	Incoming resources	Outgoing resources	Funding capital expenditure	As at 31 December 2020
	£	£	£	£	£
Unrestricted funds:					
General funds	122,639	88,022	- 92,593	11,203	129,271
Restricted funds:					
Community Art Project	-	300	-	-	300
Car park lamps	-	2,492	-	- 2,492	-
Covid grants	-	2,133	- 2,133	-	-
Fob access point	-	2,904	-	- 2,904	-
NA and AA subsidy	-	460	- 460	-	-
Physical development of the centre	-	5,807	-	- 5,807	-
Defibrillator	337	-	-	-	337
Sports equipment	111	-	-	-	111
	<u>123,087</u>	<u>102,118</u>	<u>- 95,186</u>	<u>-</u>	<u>130,019</u>

Purpose of restricted funds:

Community Art Project: to fund an art project benefitting the community. This was funded by an Oxford City Council Ward Member grant.

Car park lamps: to replace existing lighting with energy saving LED bulbs.

Covid grants: various grants towards supporting the centre during the pandemic

Fob access point: grant towards adding a fob access point to the front door. This was full spent on capital expenditure.

NA and AA subsidy: a grant towards the additional costs of keeping the centre Covid-safe to enable NA and AA meetings to continue during the pandemic.

Sports equipment: to fund equipment for use of community groups, namely Table Tennis and Krav Maga. This was funded by an Oxford City Council Ward member grant.

Defibrillator: to fund the purchase of a public access defibrillator

15. RELATED PARTY AND TRUSTEE TRANSACTIONS

No trustees received any remuneration or received any other benefits from an employment with the charity.

There were no related party transactions.

16. KEY MANAGEMENT PERSONNEL

The charity considers the key management personnel to be the trustees and the Centre Manager.

The total amount of employee benefits received by trustees and key management personnel was £17,009 (2019: £19,629).