



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Jan 2023

Period start date To 31 Dec 2023

Period end date

Charity name: Conquest Art CIO

Charity registration number: 1171582

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Charity aims to assist and encourage people with a wide range of health problems and disabilities to overcome adversity through engaging in artistic activities by using their imaginations creatively at their own pace.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• To provide groups in various UK locations where members can gather together to produce art in relaxed and friendly surroundings. The groups build members' self-confidence and stimulate their creativity. They are also able to make friends with those with similar interests within the group.• To organise annual exhibitions where members can show and, if possible, sell their work• To produce magazines and newsletters at regular intervals which showcase members' work and give information about the activities of the various groups.
statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
		An investment policy, effective from 17th Jan. 2023, covers legal requirements,

Policy on social investment including program related investment	Para 1.38	Including an annual review.
Contribution made by volunteers	Para 1.38	Conquest Art is very reliant on its volunteers i.e. Trustees, Group Leaders and helpers. The Charity Coordinator is the only paid member of staff.
Other		—

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>By the end of 2023 15 groups were open throughout the UK. A new one had opened in Sandbach, Cheshire but the one in Worcester Park, Surrey had been temporarily closed because of the need to find a new Group Leader.</p> <p>A number of newsletters and magazines were produced throughout the year. These were circulated, by email and, in hard copy(as appropriate), to volunteers, members of groups and other people connected with Conquest.</p> <p>For reasons of cost the annual exhibition for 2023 was held on the Conquest website.</p> <p>During the year the Charity Coordinator organised a number of very successful Zoom meetings where group leaders could discuss various issues with her and with each other. Separate meetings were arranged for the leaders of the groups in the different areas.</p> <p>Conquest Trustees took part in 3 outside events. All were organised by Age UK. Two were Dementia Workshops and the other a Wellbeing Fair held in Epsom, Surrey.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against	Para 1.41	The target in 2023 was to lower expenditure- achieved by reducing staff hours, changes in first aid training and
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objectives set		producing fewer publications.
Performance of fundraising activities against objectives set	Para 1.41	Increase of £8k compared with 2022.
Investment performance against objectives	Para 1.41	Investments with the CAF and Hampshire Trust Bank to achieve income and flexibility of access if necessary.
Other		Income included a £10k legacy and the increase in donations from various events.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	After a difficult year in 2022 (deficit of £19k) 2023 has been a successful year with a £7K surplus.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves equivalent to nine months expenditure to meet unexpected circumstances.
Amount of reserves held	Para 1.22	£30k
Reasons for holding zero reserves	Para 1.22	Nil
Details of fund materially in deficit	Para 1.24	Nil
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Nil

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Annual grant from the Ursula Hulme 1998 Charitable Trust Fund. Fund raising from Trusts and companies.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The Trustees complete an annual risk assessment. The main risks are loss of income and of rented premises, together with a change of staff.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 10th February 2017 when the charity was set up as a Charitable Incorporated Organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Members agreed to accept constitution and transfer assets from Conquest Art to Conquest Art CIO at an SGM on 30th March 2017. Transfer deed dated 30 June 2017.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nomination by a Trustee, visits to groups, attendance as an invited guest at Trustee meetings, checks of eligibility, references and potential conflicts of interest before agreement of appointment by all Trustees. During the latter part of 2023 Trustees did discuss whether new members should be appointed to cover particular roles(e.g. finance or IT).

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New Trustees have been encouraged to learn from Charity Commission circulars including 'The Essential Trustee' , documents on Conquest Art policies and procedures, minutes of meetings and accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Conquest Art has one part-time employee- the Charity Coordinator. This person is responsible for all routine administrative tasks, general support and visits to groups.
Relationship with any related parties	Para 1.51	None
Other		_____

Reference and Administrative details

Charity name	Conquest Art CIO
Other name the charity uses	None
Registered charity number	1171582
Charity's principal address	Room 2,SMC Centre, Stoneleigh Crescent, Stoneleigh, Epsom KT19 0RT

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Gumbel	Chairman		
2	Brian Tanner	Treasurer		
3	Anne Bland-Botham	Vice-President		
4	Robert Jones	Secretary		
5	Lesley Lee			
6	Michael Bryne		January 2023-Tuesday December 5 th 2023	
7	Charlotte Atkinson			
8				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Nil
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal	Helen Harvie	1, Oak Place,
	(H3 Solicitors)	Rosier Business Park,
		Coneyhurst,
		Billingshurst, West Sussex,RH14 9DE

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Original signed – held on file

Original signed – held on file

Full name(s)

John Ernest Gumbel

Brian Derek Tanner

**Position (eg Secretary,
Chair, etc)**

Chair

Date

7 February 2024

CONQUEST ART CIO RECEIPTS AND PAYMENTS ACCOUNT January to December 2023

RECEIPTS	2023
	£
Donations	6019
Grants - U Hulme CT	16575
Robert and Rosemary Foote Legacy	10000
Membership - Full	1920
" - Friends	160
Picture, Calendar and Card Sales	496
Other Receipts	1788
Investment Dividend and Interest	1901
Fundraising	<u>19392</u>
TOTAL RECEIPTS	<u>58251</u>

PAYMENTS	TOTAL
	£
Staff Salary	25709
Staff Travel	29
Office Expenses	1494
Rent paid - Stoneleigh	2025
Training - First Aid and Fire	618
Insurance	584
Groups Support:-	
- Art Materials	213
- Rents - Groups	9120
- Publicity and Development	1341
Exhibitions	0
Magazine	1430
Bank Charges	83
Other Expenses	587
Transfer to Groups	70
Fundraising	7800
Trustees' Expenses	<u>0</u>
PAYMENTS	<u>51103</u>

SURPLUS / (DEFICIT)	7148
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BALANCE SHEET

BALANCES AT 31ST DECEMBER 2023	2023
Bank Balances	£
HSBC Current Account	27139
CAF Account - Charifund (see Note 1)	30000
Trojan Ethical Fund (see Note 2)	20000
Hampshire Trust Bank	<u>20000</u>
	<u>97139</u>
FUND BALANCES	£
General Fund	26809
Restricted Funds (see Note 3)	4925
Designated (Groups Support) Fund	<u>65405</u>
	<u>97139</u>

Notes to Accounts

1. The total value of the investment in the Charifund Account with CAF as at 31st December 2023 was £30,653; the unrealised gain of £653 is not reflected in these Accounts.
2. The total value of the investment in the Trojan Ethical Fund as at 31st December 2023 was £22,313 the unrealised gain of £2,313 is not reflected in these Accounts.
3. Restricted Funds comprise the unspent balances of amounts received from donors for spending on, or following closure of HSBC accounts:
Ashted - £200
Carshalton - £675
Cobham (closed) - £363
Epsom - £511
Halesworth - £500
Godalming - £46
Kingston - £650
Malvern - £530
Reigate Park - £961
Woking - £80
Worcester Park (closed) - £409
4. In addition to the figures reflected in the accounts a total of £5,640 is held by the local groups for working purposes.

I certify that the Accounts shown above and on the preceding page agree with the books as shown and explained to me.

original signed and held on file
C A Wandless

29th January 2024
Date



Section A

Independent Examiner's Report

Report to the trustees/
members of

Conquest Art CIO

On accounts for the year
ended

31st December 2023

Charity no
(if any)

1171582

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

31 January 2024

Name:

Caroline A Wandless

Relevant professional
qualification(s) or body
(if any):

Address:

25 Skipwith Road

Escrick

York YO19 6JA