

## **Chairmans 2024 Annual Report to the members AGM held on 25<sup>th</sup> April 2025**

Good evening members and guests, and welcome to our Annual General Meeting of the Poringland and District Mens Shed. It is both a privilege and a pleasure to stand before you today as we gather to reflect on our achievements over the past year, reaffirm our commitment to our mission, and set our sights on the challenges and opportunities that lie ahead.

First and foremost, I would like to extend a heartfelt thank you to each of you for your continued support and dedication to our cause. It is your support that makes everything possible and drives us forward. Together, we have made our shed a welcoming place for Men and Women to gather together and enjoy each other's company and support our local community with all sorts of charitable activities.

This has included diverse things such as painting a vulnerable person's flat, repairing broken furniture, building a set of musical instruments out of pots and pans for a play group, refurbishing a church notice board and building a set of mobile bookcases for a local primary school, and many other things too numerous to mention.

Of course, while it is easy to talk about the things the men's section have been building, it would be remiss of me to not mention some of the activities of the women's section.

Most notable was the fact that the women's section earned almost twice as much at the summer Fete as the men's section.

I would also like to give a special mention of Liz Evan's who organised training for us on the safe use of tools.

And Jill Wragg who has been diligently applying for grants from various local organisations as well as driving along the Spring Open Day at the shed to be held this coming Sunday

We have also enjoyed ourselves, not only by working shoulder to shoulder on projects but also holding social activities such as our Family and Friends Barbeque and Xmas lunch.

However, one of the things that makes me most proud of our activities is a letter I received from a local care home in which the manager stated how one of their vulnerable residents really enjoys coming to the shed because he finds everyone so friendly and welcoming.

Indeed, we received significant national recognition of our contribution to the local community in October 2024 by being selected as one of just three finalists for the Mens Shed Association's award for Shed of the Year, so well done all of you.

I would also like to give special thanks to Steve Dowell and Tim Ridgeley who have now stood down as trustees after more than 10 years of dedicated service and who have done so much to get us to this happy place. Steve and Tim both intend to remain as members, and I am sure we will see again in the near future.

I would now like to thank Tim Eyles who took over from me as our treasurer last April and has been doing a splendid job of keeping our finances in order. I am pleased to be able to advise you that his accounts for the last financial year have now been audited by a qualified independent examiner who has given us a clean bill of health so we are able to submit our annual financial statements to the Charity Commission. Tim will give you an overview of our accounts in a few minutes.

I would also like to thank Ernie Green who volunteered to be our new secretary taking over from Steve, Ernie has a wealth of experience in these activities which can be a difficult and thankless task. It follows that my fellow trustees and I were delighted to be able to co-opt him as a new trustee to quickly take up this role. This is permitted by our constitution and I trust you will feel able to endorse this decision today. Thank you, Ernie, for sorting us out for this AGM.

As we have grown over the past year it has become increasingly necessary to take a hard look at our policies and procedures, not only because the Charity Commission requires us to do so but also many of the grant funding bodies look at these things to check we are operating properly to uphold our values and responsibilities.

Therefore over the past few months my fellow trustees and I have been working on new sets of documentation and clarifying our job roles, you will see some of these things being published over the next few weeks.

Finally, I would like to say how impressed I have been by the number of members who have taken part in various training programs including **Wellbeing, Risk Assessment, First Aid** and the **Safe use of Tools**. I cannot possibly list all the members and trustees who have put in time and effort required but we all know who you are so please share a big thank you all round.

I am delighted that we are moving forward:- planning a new craft studio to be built on the same site as our workshop. Also, in the more immediate future we

are starting work on improving the insulation and décor of our café area. Both these things will make it possible to reach out and welcome more members.

Again, looking to the future, we are planning to update and refresh our two web sites, (The original Men's section website and the new Women's section web site) We hope to merge these and create a brand-new single web site so that all interested parties can easily navigate to parts of most interest to them. At the same time, we want to improve the way we handle our WhatsApp and Facebook communications. We are looking for a volunteer with relevant skills ( A media manager) to help us drive this forward.

I am excited about the potential that lies ahead, and I encourage everyone to be active participants today. Your voices are important, and together, we can chart a path that not only honours our past but also embraces the future with optimism and determination.

Thank you once again for being here, for your support, and for your belief in our mission. Let us proceed with today's agenda and celebrate the incredible journey we are on together.

Thank you Peter Stuart Chair Poringland and District Mens shed

**Independent examiner's report to the trustees of Poringland and District Men's Shed  
Charity No.1171564**

I report to the trustees on my examination of the accounts of the Poringland and District Men's Shed for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: M. Palmer

Name: Marilyn Palmer, MBA, FCMA, ATT

Address: 39, Coralie Court, Westfield View, Eaton, Norwich, NR4 7FJ

Date: 31<sup>st</sup> MARCH 2025



Poringland and District Mens Shed

1171564

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## Receipts and payments accounts

For the period  
from

Period start date  
**01/01/2024**

To

Period end date  
**31/12/2024**

## Section A Receipts and payments

		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>Receipts</b>					
Members Subs	1	7940.00	0.00	7940.00	6312.50
Give as you Live, HMRC etc.	2	649.58	0.00	649.58	170.44
Other Donations	3	940.30	0.00	940.30	1462.81
Grants and Awards	4	0.00	0.00	0.00	2704.92
Income from Projects	5	2414.16	0.00	2414.16	3003.44
Boot Sales and Fetes	6	257.60	0.00	257.60	370.55
Women's Section	8	1061.50	0.00	1061.50	
<b>Sub total</b> (Gross income for AR)		<b>13263.14</b>	<b>0.00</b>	<b>13263.14</b>	<b>14024.66</b>
<b>Asset and investment sales</b>					
Sale of Assets	7	2421.59	0.00	2421.59	1436.30
Sale of investments		0.00	0.00	0.00	0.00
<b>Sub total</b>		<b>2421.59</b>	<b>0.00</b>	<b>2421.59</b>	<b>1436.30</b>
<b>Total receipts</b>		<b>15684.73</b>	<b>0.00</b>	<b>15684.73</b>	<b>15460.96</b>
<b>Payments</b>					
Rent Heat Elec & Insurance	1	694.30	0.00	694.30	1977.46
Office and Admin	2	514.74	0.00	514.74	528.76
Comestibles and trips	3	874.69	0.00	874.69	678.43
Materials & Consumables	4	1448.78	0.00	1448.78	1103.29
Specific Project Spend	5	451.10	0.00	451.10	1792.65
Hand and power tools	6	3.42	0.00	3.42	377.81
Workshop machines	7	3310.83	0.00	3310.83	1647.93
Women's Section	8	919.27	0.00	919.27	
Building and Maintenance costs	9	888.11	0.00	888.11	989.41
Other Major expenditure	10	179.00	0.00	179.00	6480.00
<b>Sub total</b>		<b>9284.24</b>	<b>0.00</b>	<b>9284.24</b>	<b>15575.74</b>
<b>Asset and investment purchases</b>					
Assets purchased	11	0.00	0.00	0.00	2836.97
					0.00
<b>Sub total</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2836.97</b>
<b>Total payments</b>		<b>9284.24</b>	<b>0.00</b>	<b>9284.24</b>	<b>18412.71</b>
<b>Net of receipts/(payments)</b>		<b>6400.49</b>	<b>0.00</b>	<b>6400.49</b>	<b>-2951.75</b>
Transfers between funds					
<b>Cash funds last year end</b>		<b>13183.35</b>	<b>0.00</b>	<b>13183.35</b>	<b>16135.10</b>
<b>Cash funds this year end</b>		<b>19583.84</b>	<b>0.00</b>	<b>19583.84</b>	<b>13183.35</b>

## Section B Statement of assets and liabilities at the end of the period

### Categories

#### Cash funds

Current Account
Savings Account
Cash Box

#### Total cash funds

(agree balances with receipts and payments account(s))

#### Other monetary assets

Stocks/goods for sale
Debtors

#### Investment assets

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#### Shed Assets

Community Workshop Building
240 Volt Hand Tools
240 Volt Bench Tools
Cordless Tools
Large Tools
Electrical Items
Other equipment
Miscellaneous

#### Liabilities

Trade creditors
Accrued expenses

Unrestricted funds  
to nearest £

18521.89
1061.95
19583.84

OK

Restricted funds  
to nearest £

0.00
0.00
0.00

OK

Total current Period  
to the nearest £

18521.89
0.00
1061.95
19583.84

OK

Last year  
to the nearest £

13154.84
0.00
28.51
13,183

OK



None
None
0
0
0
0

0

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None
0

0

125,000
280
325
330
1,155
75
360
250


125,000
280
325
330
1,155
75
360
250
127,775

0

0
0
0


None
None
0
0

0

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name


Date of approval
