

A YEAR IN THE LIFE OF KIRKLEATHAM PARISH

Trustees' Annual Report for the period 1st January 2023 to 31st December 2023

Section A Legal and administration details

Charity name: The Ecclesiastical Parish of Kirkleatham in the Diocese of York (Kirkleatham Parish)

Registered charity number 1171557

Principal address: The Vicarage, 130 Mersey Road, Redcar TS10 4DF

Charity trustees

Chair: Revd Jane Robson appointed priest-in-charge 16/07/23

Ex officio members:

Revd Peter King - Resigned 03/09/23.

Wardens:

Mr. Keith Simpson

Mr. Craig Cartwright - elected 14/05/23.

Mr. Robert Nightingale

Mrs. Susan Garner

Treasurer: Mrs. Sue Nicholson

Secretary: Mrs. Ruth Barnes

Elected members:

Mrs. Jill Richmond

Miss Hannah Garner

Mr. Craig Cartwright

Mrs. Mary Owens

Mrs. Carol Petit - became non-voting member 25/09/23.

Mrs. Pamela Love

Ms. Mary Tough

Ms. Joan Gibbin - elected 14/05/23.

Mr. Bruce Williams - elected 14/05/23.

Section B Structure, Governance and Management

The Parochial Church Councils (Powers) Measure 1956 as amended defines the principal function, or purpose, of the PCC.

The method of appointment of PCC members is set out in the Church of England's *Church Representation Rules*. In Kirkleatham parish the PCC consists of the incumbent, parish assistant, churchwardens and members elected by persons on the church electoral roll. All those who regularly attend our services are encouraged to register for inclusion on the electoral roll.

Electoral Roll Officer's Report 2024

Prior to **revision of the roll** the following names were added:

Mr Martin Birkett; Mrs Margaret Mablesen.

During **revision of the roll**, the following names have been added:

Mr David Alan Dipple; Mrs Heather Claire Dipple; Mrs Eileen Ann Dye;

Mr Adam Stephen Fowler; Miss Lauren Kendall; Mr David Leach; Mrs Katherine Leach; Mrs Gillian Van-Ord.

Sadly, during 2023/2024 four of our Church members have died:
Mrs Jean Barr; Mrs Susan Dexter; Mr Maurice Dixon; Mrs Doreen Williams.

The following names have been removed:
Mrs Kay Daniels; Mr Jason Highland; Mrs Justine Highland; Mrs Laura King; Mrs Sheila Wilcox; who no longer live or worship in the parish.

The number on the Electoral Roll for 2024 is: 91

Margaret Nightingale,
Electoral Roll Officer.

Parochial Church Council (PCC)

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. This includes deciding how the parish funds are to be spent. Since the parish became a registered charity in February 2017 the PCC members also serve as trustees of this charity. This involves a little more paperwork but no changes in procedure.

The full PCC met 8 times during 2023, one of them being the brief meeting after the APCM and the extraordinary meeting called on 27/02/23. The attendance rate was 83% with all meetings now taking place face to face.

Safeguarding Report 2023

The Parish Safeguarding Officers, (PSO) regularly report on safeguarding in the parish. Safeguarding is a standing agenda item at each PCC meeting. In 2023 the PSOs continue to use the Safeguarding Dashboard. This produces a safeguarding action plan for the PCC. This confirms that:

- All necessary policies have been accepted and are in place.
- The appropriate information is displayed on noticeboards and websites.
- Activities run on behalf of the church are managed appropriately, with risk assessments and records managed appropriately.
- Those who have responsibilities within the church have been safely recruited, trained, and supported in their roles.
- Everyone is aware of their responsibilities for safeguarding and care within the church community.

The dashboard prompts the PSOs with every step that is needed to follow in order to comply with House of Bishops guidance. We reached level 3 on the dashboard, so this meant that we were exempt from having to undertake the manual audit held.

Trustees attend training at levels dependant on their role. All PCC members are asked to take the first two on-line courses. Safeguarding Representatives and Church Wardens then attend further courses, (still via teams at the moment). In 2023 there were no reported safeguarding concerns and there are currently no Safeguarding Agreements in place in the parish.

If you have any safeguarding issues that you would like to discuss, please speak to Sue Nicholson or Ruth Barnes.

Section C Objectives and Activities

Aim and purposes

The Parish Church Council (PCC) has the responsibility of continuing to promote across the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

The parish has two churches: St Cuthbert's, an 18th Century grade 1 listed Georgian church building and St Hilda's, a church completed on 7th May 2021.

Our mission statement is: **Taking our God-given opportunities to grow deeper and younger.**

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of the parish community.

When planning our activities, we have considered the Commission's guidance on public benefit and in particular, the guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of the parish community through:

- * Worship and prayer; learning about the Gospel and developing trust in Jesus.
- * Provision of pastoral care for people living in the parish
- * Missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of St Cuthbert's Church and open out St. Hilda's Church to the local community.

Typically, St Cuthbert's Church and its Mausoleum are open each Wednesday from 10.00 am to 4.00 pm and a few people visit each week. From time to time, groups of people [history clubs or architecture buffs] have asked for a guided tour. We hope that they see the church as a functioning place of worship. We are very grateful to those members of our congregation who welcome visitors to the Church and act as guides.

The Hall and Meeting Room at St. Hilda's are used for community activities and private lettings so that the those living locally are able to experience the 3 fundamental objectives listed with *. Activities such as church services, shop/café, table-top fairs and knit and natter group together with lettings for yoga, fitness, dance, Taekwon-do and parties help deliver these objectives. Again, thanks go to all who make these activities function well.

Section D Achievements and Performance Worship and Prayer

During 2023, regular Sunday worship has been at 9.30 am in St Hilda's and 11.15 am in St Cuthbert's.

Occasional offices included:

25 Baptisms (24 at St. Cuthbert's and 1 at St. Hilda's)

5 Weddings at St. Cuthbert's

7 Funerals at St. Cuthbert's, 2 of these Funerals were followed by burial in St. Cuthbert's Churchyard.

1 Funeral took place in the Alms houses' Chapel.

5 Funerals took place at local crematoria.

2 Internment of Ashes - 1 in St. Cuthbert's Churchyard and one at Teesside Crematorium.

Average Sunday attendance of adults was 45 (47 in 2022) - 32 adults at St. Hilda's and 14 adults at St. Cuthbert's. Average Sunday attendance of children was 5 (6 in 2022).

A special thanks to everyone who has helped to maintain our worship this year - to those who set up each week, choose, sing and play the hymns, create the notice sheet, welcome and give out hymn books, preach, preside, read, lead our prayers and serve tea and coffee and clear up afterwards.

Other activities

The new bingo sessions and our monthly tabletop sales are proving to be popular and have been very successful for footfall, community involvement and fundraising. Several new groups now use the new building on a regular basis alongside the regular fitness and yoga sessions. New bookings include language classes for under 4's, Carers Together sessions and Parkinsons singing group. We have also started to collaborate with groups who run events in that we run the kitchen side, which has proved successful.

Fundraising Group

The group met on two occasions during 2023. Most decisions related to ongoing activities, but the loss of the revenue from the Festival of Thrift caused the group to look at other options. Bingo sessions were added to the list of activities and proved to be successful both socially and financially. Many categories produced receipts higher than expected - hence there was no need to add too much to a very full diary of events.

Activity	2022 Actual	2023 Estimate	2023 Actual	2024 Estimate
Grand Draw/Raffles	£340	£400	£529	£400
100 Club	£576	£500	£617	£500
Trading Post	£420	£400	£502	£400
Craft/Table Top Fayres	£4 370	£3 600	£4 281	£3 700
Wreath Making	£378	£300	£325	£300
Bingo	£0	£400	£1 098	£1 000
Festival of Thrift	£1 308	£0	£0	£0
Partnerships	£0	£0	£195	£250
Christmas Mkt.	£1290	£1 000	£1 293	£1 100
Other inc. Cream Tea	£0	£1550	£18	£500
Total	£8 682	£8 150	£8 858	£8 150

It must be pointed out that this fundraising is on top of the money received from lettings and the Church Shop/Café - the funds from these two activities cover the loan payments.

Rob Nightingale

St. Hilda's Fabric Report (January - December 2023)

Internal:

The fire extinguishing equipment was fully serviced in April 2023 and a number of new extinguishers were purchased and placed in positions around the building, following advice from a Fire Prevention expert.

The Fire Alarm System has been serviced.

Haris Signs have placed manifestations on 10 doors.

The heating boiler was serviced on 19th December 2023.

Some minor repairs have been carried out by Jon Gordon – re-fixing toilet roll holders (twice); affixing extra plastic holders to work with door guards; filling a hole where the toilet roll holder had been placed originally; tightening a tap in the kitchen. Splashbacks have been installed in both toilets and the Cleaning Cupboard – cladding was donated by a local firm; paper towel dispenser attached above the sink in the vestry; our 2 RIBA award certificates hung in foyer; the vestry sink unblocked; small toilet flush system partially repaired (new part to be made to finalise the job).

We received a 5* Rating for Food Hygiene and Ruth Barnes, Margaret Nightingale, Carol Petit, Sue Nicholson and Jules Jarrett have completed an on-line course to achieve Level 2 HSE Food Hygiene Certificates.

A broken chair has been replaced by the manufacturers free of charge.

Part of one of the skylight blinds has been blown out of its tracking – extra care needs to be taken and users are being warned not to open the skylight windows with the blinds down.

The Eco shop began in October, running alongside the Tuesday Shop/Café. We were awarded a grant of £1 000 from the Household Support Fund to buy extra food for the Eco shop.

The Hydrogen Project Community Fund has given us £2 923.20 towards the cost of running the 'Exercises on Chairs' for the next 15 months – until early 2025.

External:

Minor problems have been rectified: a metal strip on the outside of the front door has been secured.

A new sign has been placed next to the front door, making it clear that we are a C of E Church. The new noticeboard has had 2x polycarbonate panels inserted to replace the existing more easily damaged original panels.

A piece of perimeter fencing blew down late December – we have retrieved it, and it will be re-positioned early in 2024.

Wharton Construction are continuing to 'chase' the roofing firm about one or two small damp patches seen on the wood ceiling.

General:

We submitted our final request for funds for the MCA loan - £157 962.29 (within the £170 000 agreed limit). The interest on the loan increased from 2.9% to 3.9% last year and, from April 2023, it increased to 4.4% and later in the year to 5.6%+

Although we were shortlisted for the Civic Trust Awards Scheme, we did not progress further. However, we were one of 6 buildings shortlisted for the RIBA North East Awards and won the RIBA North East Client of the Year Award together with the RIBA North East Award. Rob attended a RIBA Awards Event in

Manchester as one of finalists in the 'Client of the Year' Award. We did not win, but as a finalist we saw photos of the building on the big screen in front of about 450 guests.

Steve Chance entered us into Church Architecture Awards, run jointly by the National Churches Trust and the Ecclesiastical Architects and Surveyors Association. These were part of the National Church Awards 2023. As we passed the first review, an assessor paid a visit to the church on Tuesday, 29th August. As a result of the visit, we were one of only 4 finalists for the President's Awards. Steve and Wendy attended the Awards event in London where we were runners-up.

Ruth entered us into the Volunteers section of the same awards, entitled National Church Awards: Church & Community Volunteers Award. We were one of 6 finalists. Ruth and Billy attended the National Churches Awards in London on Monday, 6th November. St. Hilda's won the English and UK awards for National Church Awards: Church & Community Volunteers Award. An excellent achievement! As well as a trophy and a certificate, we were given a £1 500 cheque for the two awards.

The Archdeacon made her Visitation (Inspection) on Tuesday, 25th April. 2023. There were a few minor matters to sort, but it seemed to go well.

The use of the building throughout 2023 has been fantastic – we continued to receive many complimentary remarks about the premises and the welcoming atmosphere.

Thanks to all who keep the building clean, attend to minor repairs, open and close after activities and contribute to ensuring that the community feel at home in a bright, clean and warm environment.

Sue Garner

Rob Nightingale

St. Cuthbert's Fabric Report (January - December 2023)

Building:

St Cuthbert's church building continues to give some areas of concern due to the ingress of damp in the upper elevations of the building, and from some leakage from the heating system towards the south west corner of the nave. We are trying to obtain advice, particularly on the former from the church architect.

There is some concern over the level of lighting, particularly in the chancel and sanctuary area. A survey was undertaken by the Diocesan Lighting Advisor in June 2023 and the report from this has recently been received. It shows that the level of illumination in certain areas is no more than 1/3 of the recommended level and the best way to remedy this is being investigated.

The church building is due for a quinquennial inspection, the last one was done in 2017, although the report was not received until 2019. An email has been sent to remind the inspecting architect.

I have to thank Bruce Williams and others, who have assisted in the care of the building.

Sunday services have been maintained on a weekly basis, except when there is a joint service at St Hilda's and also on other occasions such as Ash Wednesday,

Maundy Thursday and Good Friday. Sadly, it has not been possible to reinstate a choir, so services are said with hymns, rather than sung, most weeks this is to recorded music.

It has been pleasing that the regular members of the congregation seem to have grown in fellowship over the year and a high proportion of those attending take an active part in some aspect of the church organisation.

Churchyard:

There are 2 separate areas of the churchyard: the area surrounding the church, which is “closed” to new burials and is in the care of the local authority, and the land further to the North West, which is still “open” to fresh burials, and for which the parish has responsibility for maintenance.

There is an active “Friends of Kirkleatham Churchyard” group who maintain the appearance of the “open” area of the churchyard and we are most grateful for their efforts. During the year, they have replaced the footpath giving access to the burial area and have made a start on replacing the fences on the north, south and east boundaries of the churchyard. The condition of some of the trees gives cause for concern and the local authority commissioned a survey of the whole churchyard in June 2023. As of 31 December 2023, we had not been able to have sight of it, though this has recently been remedied. There are a number of trees recommended for removal and ways forward will be investigated, which will be a topic in the 2024 report at next year’s APCM.

It is intended that, again, this year, the church will be open to visitors on a regular basis during the warmer months. We would welcome volunteers from either congregation to help steward the building at these times.

Keith Simpson

Mission and Outreach

Mission is at the heart of everything that Kirkleatham Parish does. We are always seeking to share the love of God with our parish from things such as our weekly Sunday worship to one off events.

2023 saw several people returning to worship after a period of absence as well as new people joining us. It is hoped that, through the work of St Cuthbert’s and St Hilda’s, more people in our community will come to know the hope and joy in a living faith in Jesus Christ.

We welcomed the Rev Jane Robson as Priest-in-Charge of the parish in July 2023. Our curate left for another parish in September 2023.

Revitalise

We joined the Diocesan Revitalise program in September. The team include Revd Jane Robson, Connie Barnes, Sue Nicholson, Louise Sorrell and Mary Tough. The team attended two meetings at Wydale in the autumn. John Day (Growing Healthy Churches Adviser) came to preach for us in September to launch Revitalise in the parish and returned in October to help us Listen for Mission. Plans for new services and ways of meeting people’s spiritual needs during our regular activities have followed.

We started a monthly prayer meeting to meet to pray for our parish and the future. This has been a small but loyal group and these have been lovely times of prayer.

Schools

During 2023 we had visits from Kirkleatham Hall School for services at Easter, Harvest and Christmas, Lakes Primary School for Christingle services and Riverdale Primary School for visits to look around St. Hilda's. The priest in charge, the curate, and the reader-in-training have also visited Lakes and Green Gates Primary School to deliver lessons to year groups and the priest-in-charge visited Riverdale and Green Gates to lead assemblies and Christingle services.

Care Homes

Visits to care homes have not yet resumed on a regular basis although links are being made.

Community Ministers' reports

Carol Petit

In the past year Little Seeds Community Toddler Group has continued to grow and currently there are 60+ names on our registers. We have had many celebrations during the year including every child's birthday and Easter. The highlight of our year was our Christmas Party which was a great success with the concussion tour Christmas Story, games of pass the parcel and musical bumps, and finishing with a visit from Santa with a present for every child. Unfortunately, due to ill health, Little Seeds Community Toddler Group is currently closed. We are doing everything we can to reopen as soon as possible, with a date set for May 8th. We had offers from some of the parents/carers to help and have received some positive responses, which we have gladly taken up. , and we have also had an offer of help from 3 members of the congregation which is hugely encouraging.

Working in partnership with Blank canvas the advocacy outreach is continuing to grow. The needs of the young people in our community are many and complex, and we are continuing to help where we can alongside supporting the parents. The advocacy team currently stands at 4 and in my role as Youth and Families Advocacy Lead, I am now supporting my colleagues in the team, as well as working with the young people and their families. We are currently supporting 9 young people with 3 more on the waiting list.

Teardrops - Jill Richmond

Over the last year Teardrops has continued to welcome regular visitors and new ones too.

With Jane's help we gave out invitation letters to the Memorial service at St Cuthbert's and a number of people from our group attended and said how they had found the service helpful. It's also great to see our prayer cards, booklets etc. being more regularly taken home.

Some also come to our Church shop and cafe and the table tops. One visitor, Ronnie, is also a volunteer welcomer at the shop.

On Monday 22nd April we had another new member and when this happens, I ask people to introduce themselves and if they wish to say a little about why they come. Once again it was heartwarming to hear how they have found it helpful to be with others who are grieving.

I worried that we would have to close because of ill health within the team. However, we have a new team member and another who is about to join us. This will certainly help us to keep going. Thanks to Dennis, who is taking a break for now. Thanks also for support from Jane and to the team, Sue Garner, Margaret Mablesen, and soon to join us Eileen Dye.

Sue Garner

Since starting our youth group in 2022 here in St Hilda's in partnership with blank canvas we have continued to grow our safe place for our young people. They have come to trust us, and don't seem to see us as youth workers but as people that they can come to if they have something they are struggling with. Last summer we thought 6 weeks would be too long for our young people not have some connection with us so we set up a summer activities which included beach picnic and games we took them on the train to Saltburn for fish and chips and ice creams and a good time was had by all and might I say that some of our young people would not have had any of that due to circumstances at home. We continue to support our young people and give them the safe space they need

Eco Shop report

Contrary to popular belief, eco shops are not about providing low-cost food, although they do. What their main aim is, is to prevent perfectly good food going to waste and being disposed of in landfill or burnt.

We introduced one to St Hilda's in October 2023 to coincide with our weekly church shop and café. The food is distributed by an organisation called FareShare North East and collected every Monday from the warehouse.

We have had to 'qualify' by our kitchen staff obtaining their Level 2 food hygiene certificates and having a visit from the local Environmental Health team resulting in our 5* rating.

Food is charged at 5 items for a £1 and when everyone has had a turn, its 20p an item. We have also been successful in a bid to the Household Support Fund who have given us £1000 to top up our food collection with basic items from local supermarkets.

We are making a surplus and as we did not come into this to make a profit, PCC has decided to donate everything above our monthly charge to the Redcar Food bank. Our first donation covered 9 weeks and we presented them with £585.66. A great result from food otherwise going to waste without counting the benefits to our local community in this cost-of-living crisis we find ourselves in.
Ruth

Deanery Synod Report 2023

Kirkleatham Parish is part of the Guisborough Deanery. Revd. Adam Reed, Vicar of Saltburn and New Marske, is Area Dean, Ed Evans is Area Lay Dean. Kirkleatham's Deanery Synod reps are Sue Nicholson and Bruce Williams. There is also a Deanery Leadership Team (DLT) which would normally meet regularly to set agendas and co-ordinate initiatives. Bruce Williams is a member of DLT.

Three meetings were held in 2023 in different churches across the deanery. Bruce Williams was appointed as Deanery Financial Adviser and Jack Thomas took over as Deanery Secretary.

A Deanery Facebook page was set up and all clergy encouraged to advertise what they were doing in their parish.

A Deanery Morning was held in May and proved to be very successful and was well received. It is hoped to make this an annual event.

Safeguarding became a standing agenda item with Sue Nicholson providing updates on safeguarding across the Deanery.

Both Revd. Julie Smith and Revd. Jane Robson joined Synod in 2023 and are settling into their respective parishes.

Updates and good news are shared across the Deanery with all churches encouraged to share any news or activities they are planning.

Upleatham Trust was proceeding with signatories and Trustees being reviewed and updated.

Sue Nicholson
Bruce Williams

Treasurer's Financial Report 2023

As you know we have loans on St Hilda's and unfortunately, this year due to higher interest rates our loan repayments increased but we were still able to cover them. We were kept enormously busy with all the lettings, parties and activities held in the building. The shop and Cafe on a Tuesday morning continues to exceed expectations and not only raises funds, but it has also become a regular coffee spot and drop in for several groups of people. The lettings from the use of the building and the shop takings cover the loan repayments, while all other fundraising such as tabletops, craft fairs, raffles, markets etc all contribute to the running of the Parish.

We also started an Eco shop this year with the aim of preventing food going to landfill. This has proved to be hugely successful, and all profits are being passed on to Redcar Foodbank. Between starting in October and year end we have paid £792 to them.

We were very successful in applying for and being awarded grants for various projects and for receiving prize money for the Volunteer Awards.

As is tradition and with the fear of repeating myself, I will use this space to express my personal thanks to the following:

We have an amazing team of volunteers to help run our fundraising events and I would like to take this opportunity to thank everyone who is involved in any way at all. You are truly a very dedicated bunch. Once again, I am not naming names in case I miss anyone out, but you all know who you are. We are always very willing to listen to new fundraising ideas or accept offers of help so please don't be shy!

I know I am like a broken record as my Mum used to say but on a personal note, I will name two people who help me in my role that I couldn't manage without. The first is the person who keeps me on the right track. Rob Nightingale is my right-hand man and mentor when it comes to finance matters, and I really couldn't do this job without him. I am truly grateful for all his help and the time that he puts in working for the Parish. The other person I couldn't manage without is Mary Tough. I can always rely on Mary to be there to help sort the cash for banking plus all the other numerous occasions she is there to assist. I really do thank and appreciate them both.

My thanks also go to Neil Sellstrom for his help and for auditing the accounts ready for publication.

I appreciate the format which the official accounts are presented in is quite complicated so below are simplified tables showing the headline figures.

The table below shows the balances on our general account at the beginning and at the end of 2023. More detail is shown in the Budget Comparison table further down the report.

1 January 2023	Barclays Current Account (Number 1 A/C)	
		£10,929.21
31 December 2023	Barclays Current Account (Number 1 A/C)	
		£17,386.62

The table below shows the high- level activity with the St. Hilda's A/C for 2023:

St Hilda's Building Account (Number 2 A/C)		
Opening Balance		£4,453.17
Income:		
Grants	£1,996.69	
Donations	£1,390.00	£3,386.69
Expenditure:		
Architect	£1,367.08	
Expenses	£1,758.00	£3,125.08
Closing Balance		£4,714.78

The table below shows the high- level activity with the St. Cuthbert's A/C for 2023:

St Cuthbert's Restoration Account (Number 3 A/C)		
Opening Balance		£11,081.25
Income:		
Interest	£188.71	
Donations	£500.00	£13,688.71
Grant	£13,000	
Expenditure:		
Nil	£0	£0
Closing Balance		£24,769.96

Below is a budget comparison at the end of 2023. At the end of each year a balanced budget must be submitted to the Diocese of York. This budget is reported on at PCC Meetings throughout the year.

Budget comparison @ 31.12.23

Income	Budget full year	Budget to date	Income/ expenditure to date	Variance
Regular Giving SO	£36,000.00	£36,000.00	£35,808.00	-£192.00
Regular Giving Envelopes - St C/H	£6,000.00	£6,000.00	£2,012.85	-£3,987.15
Open Plate Giving - St C/H	£2,000.00	£2,000.00	£1,703.51	-£296.49
Tax Refunds	£12,500.00	£12,500.00	£9,487.04	-£3,012.96
Plate Weddings				
Funerals etc	£1,500.00	£1,500.00	£1,941.53	£441.53
Fees - PCC	£2,700.00	£2,700.00	£4,294.00	£1,594.00
Lettings	£18,400.00	£18,400.00	£19,227.62	£827.62
Smiles	£360.00	£360.00	£365.00	£5.00
Café/Shop	£7,600.00	£7,600.00	£11,789.01	£4,189.01
Fund Raising	£8,150.00	£8,150.00	£9,331.27	£1,181.27
Parish Mag				
Advertising	£300.00	£300.00	£210.00	-£90.00
Dividends & Interest	£50.00	£50.00	£56.66	£6.66
Other Income	£8,000.00	£8,000.00	£725.45	-£7,274.55
Total		£103,560.00	£96,951.94	-£6,608.06
Expenditure				
Freewill Offering	£51,000.00	£51,000.00	£51,000.00	£0.00
Clergy Expenses				
Incumbent	£1,680.00	£1,680.00	£570.71	£1,109.29
Clergy Expenses Other	£1,200.00	£1,200.00	£1,238.21	-£38.21
Verger Fees	£0.00	£0.00	£0.00	£0.00
Church				
Maintenance - St H	£1,000.00	£1,000.00	£953.59	£46.41
Church				
Maintenance - St C	£1,000.00	£1,000.00	£979.36	£20.64
Parsonage				
Maintenance	£100.00	£100.00	£226.64	-£126.64
Heating & Lighting				
Utilities	£11,000.00	£11,000.00	£10,175.21	£824.79
Insurance	£4,800.00	£4,800.00	£5,132.40	-£332.40
Smiles	£360.00	£360.00	£360.00	£0.00
Charitable Giving	£4,500.00	£4,500.00	£6,395.64	-£1,895.64
Consumables	£440.00	£440.00	£578.38	-£138.38
Printing	£480.00	£480.00	£520.80	-£40.80
Loan Repayment	£26,000.00	£26,000.00	£28,448.64	-£2,448.64
Total Expenditure		£103,560.00	£106,579.58	-£3,019.58
		£0.00	£0.00	-9,627.64
				-£9,627.64

The figures below show the balances on our three accounts at the year end. Below that gives details of the restricted funds currently held within the General A/C. This means that they can only be used for the purpose intended by that fund so are not for general expenditure of the Parish.

Balance on Accounts @ 31.12.23

Barclays Current Account	£17,386.62
Barclays St Cuthbert's Account	£24,769.96
Barclays St Hilda's Account	£4,714.78
	£46,871.36

Young Person's Fund	£305.54
Disadvantaged Fund	£973.37
Ladies Group	£1,604.20
Little Seeds Toddler Group	£219.97
Tear Drop	£1,826.88
Youth Group	£2,386.25
Youth & Families Work	£7,024.29
Music Foundation Trust	£48.00
Thirteen Housing lettings	£2,268.00

(Held within current a/c) £16,656.50

Looking at the balances, I am sure you can work out that at the end of the year we technically only had £730 that was parish money. 2023 was a hard year for a lot of people with the cost of living flying through the roof. We have managed to get through that year, while still maintaining our charitable giving, still being able to support others such as the Redcar Foodbank, we have paid all our bills on time and have continued our worship in two churches, and we still have £730 in the bank to start our new year. I think we have a lot to be thankful for and can give ourselves a pat on the back for the hard work, support and generosity shown by the members of both of our congregations.

I hope the figures speak for themselves but if anyone has any queries please get in touch and I will do my best to answer you.

Sue Nicholson,
Parish Treasurer

PARISH OF KIRKLEATHAM, ST CUTHBERT & ST HILDA						
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023						
	NOTES TO THE ACCOUNTS					
1	The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.					
2						
3						
4	The movement in designated and restricted funds during the year were:					
	Fund	Balance	Receipts	Payments	Transfers	Balance
		b/f				c/f
	Restricted Funds:	15,534.42	30,834.70	7,899.32	0.00	38,469.80
		0.00	0.00	0.00	0.00	0.00
	Designated Funds					
		15,534.42	30,834.70	7,899.32	0.00	38,469.80
5	Receipts and Payment Analysis	Unrestricted	Designated	Restricted	Total	Total
		Fund	Fund	Fund	2023	2022
		£	£	£	£	£
a	Other voluntary receipts					
	Legacy (7)					
	Recurring grants (8)					
	Non-recurring grants (8a)	8,803.20		15,496.69	24,299.89	33,152.68
		8,803.20	0.00	15,496.69	24,299.89	33,152.68
b	Activities for generating funds - receipts				0.00	0.00
	Fund raising (9)	21,120.28		1,390.00	22,510.28	18,027.81
		21,120.28	0.00	1,390.00	22,510.28	18,027.81
c	Receipts from investments					
	Dividends and interest (10)	56.66		188.71	245.37	66.77
	Rent from PCC owned property (10)					
		56.66	0.00	188.71	245.37	66.77

d	Receipts from church activities					
	Fees retained by the PCC (11)	4,294.00			4,294.00	4,878.00
	Eco Shop (12)	1,353.84			1,353.84	
	Letting of hall (12)	19,227.62			19,227.62	24,255.00
	Magazine (12)	268.79			268.79	409.97
		25,144.25	0.00	0.00	25,144.25	29,542.97
e	Other incoming resources					
	Insurance claims (13)	464.97			464.97	0
	Loans (13)				0.00	0
	Donations received as endowments (13)				0.00	0
	Mustard Seed Grants			13,394.30	13,394.30	0
		464.97	0.00	13,394.30	13,859.27	0
		55,589.36	0.00	30,469.70	86,059.06	80,790.23
		Unrestricted	Designated	Restricted	Total	Total
		Fund	Fund	Fund	2023	2022
		£	£	£	£	£
f	Church activities - payments					
	Costs of generating funds					
	Fund raising costs (17)	215.00		0.00	215.00	200.00
	Donations (grants) to charities					
	Overseas missions (18)			360.00	360.00	1,575.00
	Home missions (18)	2,143.40			2,143.40	3,133.99
	Secular charities (18)	4,252.24			4,252.24	1,800.00
	Activities directly related to the work of the church					
	Salaries, wages & honorarium (20)					
	Working expenses of the incumbent (21)	570.71			570.71	304.74
	Working expenses of assistant staff (21)	1,238.21			1,238.21	1,332.71
	Parsonage house expenditure (21)	226.64			226.64	21.84
	Mission & evangelism costs (22)	0.00			0.00	4,860.38
	Mustard Seed Expenditure			4,414.24	4,414.24	
	Church insurance (23)	5,132.40			5,132.40	4,175.30
	Church cleaning (23)					
	Church admin costs (23)	41.50			41.50	869.14
	Church maintenance costs (23)	1,932.95			1,932.95	2,371.11

	Upkeep of services (23)	578.38			578.38	716.85
	Upkeep of churchyard (23)	3,000.00			3,000.00	
	Other PCC property upkeep (23)					
	Support costs (23)	409.43			409.43	585.00
	Loan interest paid (23)	28,448.64			28,448.64	24,627.05
	Church administration and administrator (23)	1,535.55			1,535.55	
	Gas costs (24)	1,364.81			1,364.81	
	Electricity costs (24)	4,804.61			4,804.61	9,312.81
	Water costs (24)	-163.72			-163.72	
	Oil costs (24)	3,438.35			3,438.35	
	Costs of trading					
	Bookstall costs (25)	791.72			791.72	
	Letting direct costs(25)					
	Parish magazine costs (25)	520.80			520.80	510.80
	Governance costs (26)	50.00			50.00	0.00
	Major expenditure					
	Major repairs to church buildings (27)			0.00	0.00	940.00
	Major repairs to church hall (28)					
	New building or major works (29)			3,125.08	3,125.08	27,623.94
		60,531.62	0.00	7,899.32	68,430.94	84,960.66
6	The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC members.					
	No payments were made to PCC members					

RECEIPTS AND PAYMENTS ACCOUNT

Sue Nicholson
POC Treasurer

Independent examiner's report to the trustees of Kirkleatham Parish, Redcar

I report to the trustees on my examination Of the accounts Of Kirkleatham Parish (the Trust) for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation Of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


NEIL SELLSTROM

Signed:

Name:

Relevant professional qualification or membership of professional bodies (if any): CPFA

Address: 30 PARK LANE, GOISBOROUGH

Date: 3/4/24

Parish of Kirkleatham PCC Chair's report 2023

2023 was a year of two halves, with Jane being licensed as Priest in Charge in July. And so the Chair's report is a joint effort.

PCC continued to implement the new national dashboard system for Safeguarding, and training members and other volunteers. Our safeguarding officers have done such a good job that they have helped with deanery, diocese and national safeguarding activities!

The other main focus at the start of the year was to publish our parish profile and start recruitment for our new parish priest.

July saw my (Jane's) licensing as Priest in Charge at a wonderful service in which St Hilda's was full of friends from my past, as well as many from Guisborough Deanery and civic leaders welcoming me into the parish. Literally full – all the chairs borrowed from Newcomen Methodists were also filled!

September marked the end of an era as Peter transferred his license to Coatham and Dormanstown Parish. Rebecca had been supporting Peter during the vacancy in Kirkleatham Parish and it was best that Peter completed his curacy with her. I am very grateful for the support and welcome which he offered me as I came into post. But we are all thankful for all that he did during the vacancy, going above and beyond what a curate would normally be expected to do. And we wish him well in all that God has for him in his future ministry.

I am particularly thankful for Billy for supporting Peter during the vacancy, but also welcoming me into the parish and allowing me to have a week off leading worship each month. Sometimes for holiday, but also to allow me to take my place in the congregation for worship. We all need feeding!

Our lay ministry continues to grow. George's Permission to Officiate was confirmed and he continues to preach regularly and at the end of the year was considering how else his ministry could develop. We are grateful he is not yet ready to retire! At the other end of the journey Ruth continues her training to become a Licensed Lay Minister (the new name for a Reader). I am very grateful that she has continued to share leading All Age services with me and shared the work she and Peter did in the schools so that I could develop it.

Our Mustard Seed Community Ministers continued to develop their ministries and you can read about what they have been doing in the Annual Report. Thank you Sue, Jill and Carol for all that you are doing with young people, families and the bereaved. 2023 saw a change for Carol as she was not only commissioned but also became one of only a handful of Community Ministers to be paid for her role and so became an employee of the Parish.

Kirkleatham Parish continues to be blessed by an amazing team of volunteers. And in October this was finally recognised – nationally! – as St Hilda's was awarded the National Churches Trust Church and Community Volunteer Award, both for England and the whole of the UK. Our Tuesday Café is a great example of why our volunteers deserved such recognition and has continued to develop into an Eco Shop. All that our volunteers do, up front or behind the scenes, is really appreciated by so many in the church and in the wider community. Perhaps you would like to join our award winning band of volunteers?

But the awards kept flowing in. At the end of the report for 2022 it was mentioned that the Royal Institute of British Architects awarded our project for St Hilda's Church and Kirkleatham Parish Centre both a RIBA North East Award 2023 and a RIBA North East Client of the Year 2023. This obviously was awarded in 2023. But this was not all, with the Parish being shortlisted for the RIBA National Client of the Year award and being highly

commended in the National Church Architecture Awards, President's Award. We are so proud of all this national recognition and I have joked that I am expecting at least three nominations for national awards each year!

We joined the Diocesan Revitalise project in September. Mary, Louise, Connie and Sue have been working with me to dream big dreams and to seek God's will for our Parish.

Connect, the bible study group which meets fortnightly, has continued as we seek to grow deeper in our faith and to encourage each other. The group welcomed some new members through Advent as we looked at the Paula Gooder book Phoebe. If this is something that you would like to explore please do come along.

Unfortunately, in autumn 2023 Craig had to step down as organist and Church Warden. We want to thank him for his service and all that he brought to St Cuthbert's. We wish him well and hope to see him again over the coming months.

2023 saw special services to which we welcomed many people from outside our usual congregation. The St Hilda's service included our friends from Newcomen Methodists and we had many join us for the Memorial Service in November, and Nine Lessons and Carols and Midnight Mass. The Christingle and the Crib Service both attracted many children who don't usually come to church. We were also pleased to be invited into the Dunes for their Christmas Service accompanied by the Tremourloes Choir

I want to finish by giving a big thank you to our Churchwardens and Church Officers, PCC members, all who assist on Sundays in every way, all those who come in when no one else is there to clean and tidy and open up and all those who help with the Café/shop and the churchyard. Thank you all. Without you our worship would be poorer and we would not be able to serve our community as well as we do.

Revd Jane Robson
Bruce Williams

KIRKLEATHAM PARISH ANNUAL PARISH CHURCH MEETING (APCM) on Sunday 14th May 2023 in St. Hilda's

Present: 17 adults and 1 under 16.

Apologies: George Featherston, Carol Petit, Mary Ovens, Janet Williams.

Part 1 Election of churchwardens

The following nominations had been duly received:

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
Mr Robert Nightingale	Hannah Garner	Sue Garner
Mrs Susan Garner	Ruth Barnes	Sue Nicholson
Mr Keith Simpson	Bruce Williams	June Hare
Mr Craig Cartwright	Bruce Williams	Keith Simpson

All were in favour.

Billy Barnes proposed a vote of thanks to Bruce Williams as he stepped down for all his hard work.

Part 2 APCM

1. Minutes of previous APCM (2022)

Minutes were approved.

Proposer: Hannah Garner Seconder: Craig Cartwright
All in favour with 1 abstention due to absence.

2. Matters arising

None were raised.

3. Election of 2 Deanery Synod Reps

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
Bruce Williams	Keith Simpson	Craig Cartwright
Sue Nicholson	Rob Nightingale	Ruth Barnes

All were in favour.

4. Election of PCC members – 3 vacancies

<u>Nominee</u>	<u>Proposer</u>	<u>Seconders</u>
Ruth Barnes	Mary Tough	Sue Garner
Joan Gibbin	Ruth Barnes	Mary Tough

All were in favour.

5. Trustees Annual Report for 2022

Proposed: Rob Nightingale
All were in favour.

6. Lay Vice-Chairman's Report

Presented by Bruce Williams
Proposed: Margaret Nightingale
The report was approved.

7. Presentation of Accounts

Presented by Sue Nicholson
The report was approved.
Bruce Williams proposed thanks to Sue Nicholson and Rob Nightingale for all their hard work.

8. Appointment of Auditor

Neil Sellstrom has agreed to continue in the role.
Proposed: Keith Simpson Seconded: Sue Nicholson

9. Any Other Business

None raised.