

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF KIRKLEATHAM, DIOCESE OF YORK

England & Wales - Charity number 1171557

## Details

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Other names	KIRKLEATHAM PCC
Status	Registered
Legal form	Other
Registered	2017-02-09
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	St. Hildas Church Roseberry Road Redcar Cleveland TS10 4AW
Phone	01642505796
Email	<a href="mailto:wardens@kirkleathamparish.org">wardens@kirkleathamparish.org</a>
Website	<a href="http://www.kirkleathamparish.org">www.kirkleathamparish.org</a>

## Activities

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**Objects:** PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH, PASTORAL, EVANGELISTIC, SOCIAL AND ECUMENICAL.

**Activities:** We are committed to enabling as many people as possible to worship in our churches and to become part of the parish community. We offer opportunities to learn about the gospel; we provide pastoral care; we have outreach work. We also provide opportunities for social gatherings with some special care for the elderly.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Redcar And Cleveland

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£109,781	£105,022	-	-
2023-12-31	£103,560	£106,579	-	-
2022-12-31	£133,514	£134,960	-	-
2021-12-31	£86,266	£78,193	-	-
2020-12-31	£67,217	£68,285	-	-

## Trustees

Name	Role	Appointed
Angela Williams		2025-05-11
BRUCE RICHARD WILLIAMS		2017-01-01
Eileen Ann Dye		2024-05-20
Jan Heslop		2025-05-11
Janet Elizabeth Williams		2024-05-12
Johanna Louise Sorrell		2025-05-11
Keith Simpson		2020-11-29
MARY ELIZABETH TOUGH		2022-05-08
Margaret Mableson		2024-05-20
Martin Birkett		2025-05-11
Mary Joan Gibbin		2023-05-14
ROB NIGHTINGALE		2017-01-01
Ruth Barnes		2020-11-29
SUE GARNER		2017-01-01
SUE NICHOLSON		2017-01-01

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# Accounts

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**Kirkleatham Parish**  
St Cuthbert's & St Hilda's

# 2025

# Annual Report



THE CHURCH  
OF ENGLAND

[www.kirkleathamparish.org](http://www.kirkleathamparish.org)



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# Trustees' Annual Report for the period 1st January 2024 to 31st December 2024

## Section A Legal and administration details

**Charity name:** The Ecclesiastical Parish of Kirkleatham in the Diocese of York  
(Kirkleatham Parish)

Registered charity number 1171557

Principal address: The Vicarage, 130 Mersey Road, Redcar TS10 4DF

### Charity trustees

Chair: Revd Jane Robson

Wardens:

Mr. Keith Simpson

Mr. Robert Nightingale

Miss. Susan Garner – until 12/05/24

Mrs. Susan Nicholson – elected 12/05/24

Mr. Bruce Williams – elected 12/05/24

Treasurer: Mrs. Sue Nicholson

Secretary: Mrs. Ruth Barnes

Elected members:

Miss Susan Garner

Mrs. Mary Ovens

Mrs. Carol Petit - non-voting member until 12/05/24.

Mrs. Pamela Love

Ms. Mary Tough

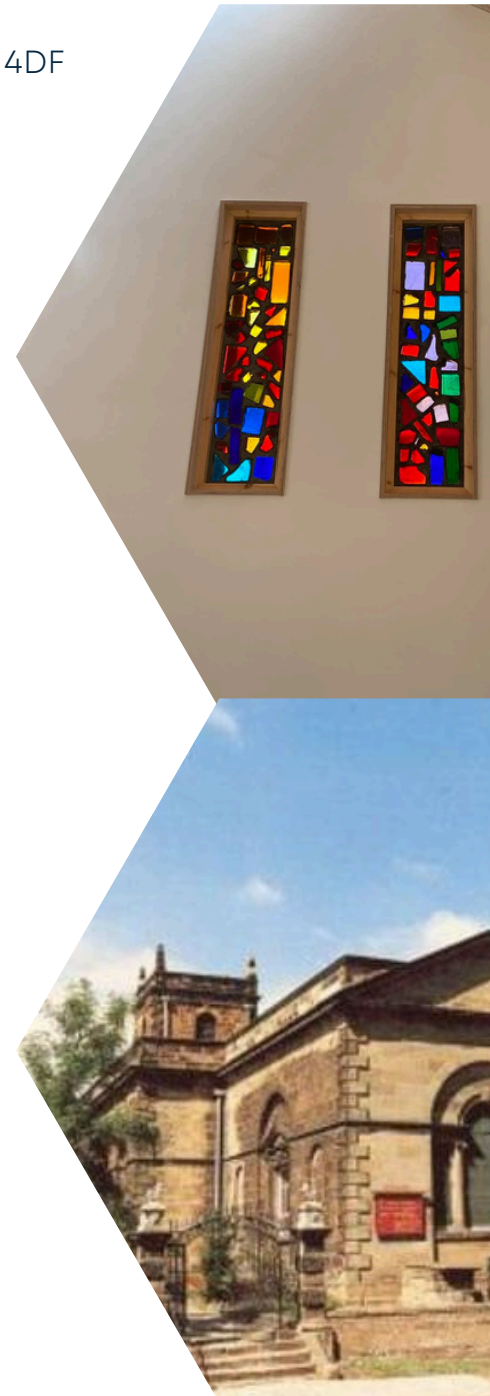
Mrs. Joan Gibbin

Mr. Bruce Williams

Mrs. Janet Williams - from 12/05/24

Mrs. Margaret Mableson – elected voting member 09/09/24

Mrs. Eileen Dye – elected voting member 11/11/24





## Section B Structure, Governance and Management

The Parochial Church Councils (Powers) Measure 1956 as amended defines the principal function, or purpose, of the PCC.

The method of appointment of PCC members is set out in the Church of England's Church Representation Rules. In Kirkleatham parish the PCC consists of the incumbent, parish assistant, churchwardens and members elected by persons on the church electoral roll. All those who regularly attend our services are encouraged to register for inclusion on the electoral roll.

### Electoral Roll Officer's Report May 2025

Sadly, three people named on the 2024 Electoral Roll have died in the last 12 months:

Mrs Wendy Adams; Mrs Jill Richmond; Mr Neville Roberts.

This year sees a complete renewal of the Electoral Roll which happens every six years.

The number on the Electoral Roll for 2025 is: 79

Margaret Nightingale,  
Electoral Roll Officer.

### Parochial Church Council (PCC)

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. This includes deciding how the parish funds are to be spent. Since the parish became a registered charity in February 2017 the PCC members also serve as trustees of this charity. This involves a little more paperwork but no changes in procedure.

The full PCC met 7 times during 2024, one of them being the brief meeting after the APCM. The attendance rate was 84% with all meetings now taking place face to face.



# Safeguarding Report 2024

The Parish Safeguarding Officers (PSO) regularly report on safeguarding in the parish. Safeguarding is a standing agenda item at each PCC meeting. We take Safeguarding very seriously in this Parish and have posters in both churches emphasising this and giving details of contacts that people can reach out to for help.

In 2024 the PSOs continue to use the Safeguarding Dashboard.

This produces a safeguarding action plan for the PCC. This confirms that:

·All necessary policies have been accepted and are in place.



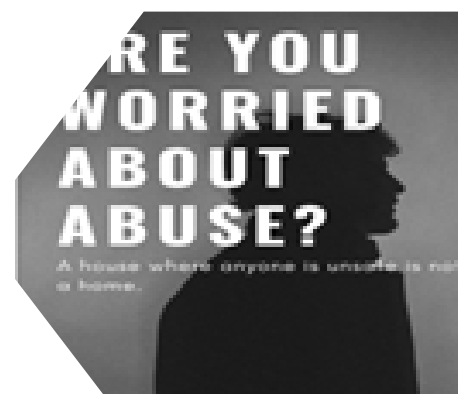
- The appropriate information is displayed on noticeboards and websites.
- Activities run on behalf of the church are managed appropriately, with risk assessments and records managed appropriately.
- Those who have responsibilities within the church have been safely recruited, trained, and supported in their roles.
- Everyone is aware of their responsibilities for safeguarding and care within the church community.

We have maintained level 3 on the dashboard, which is the highest level.

We were asked to trial the next level of the Dashboard and that is the Safeguarding Hub. This is a simple dedicated system to help manage records of parish roles, individual training for church officers, and DBS checks. After initial set up the Hub will issue reminders and manage information securely to ease administration.

In 2024 there were no reported safeguarding concerns and there are currently no Safeguarding Agreements in place in the parish.

If you have any safeguarding issues that you would like to discuss, please speak to Sue Nicholson or Ruth Barnes.



# Section C Objectives and Activities



## Aim and purposes

The Parish Church Council (PCC) has the responsibility of continuing to promote across the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

The parish has two churches: St Cuthbert's, an 18<sup>th</sup> Century grade 1 listed Georgian church building and St Hilda's, a church completed on 7<sup>th</sup> May 2021.

Our mission statement is: Taking our God-given opportunities to grow deeper and younger.

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of the parish community.

When planning our activities, we have considered the Commission's guidance on public benefit and in particular, the guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of the parish community through:

- \* Worship and prayer; learning about the Gospel and developing trust in Jesus.
- \* Provision of pastoral care for people living in the parish
- \* Missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of St Cuthbert's Church and open out St. Hilda's Church to the local community.

Typically, St Cuthbert's Church and its Mausoleum are open each Wednesday from 10.00 am to 4.00 pm and a few people visit each week. From time to time, groups of people [history clubs or architecture buffs] have asked for a guided tour. We hope that they see the church as a functioning place of worship. We are very grateful to those members of our congregation who welcome visitors to the Church and act as guides.

The Hall and Meeting Room at St. Hilda's are used for community activities and private lettings so that the those living locally are able to experience the 3 fundamental objectives listed with \*. Activities such as church services, shop/café, table-top fairs and knit and natter group together with lettings for yoga, fitness, dance, Taekwon-do and parties help deliver these objectives. Again, thanks go to all who make these activities function well.

# Section D Achievements and Performance

## Worship and Prayer



### Mission and Outreach

During 2024, regular Sunday worship has been at 9.30 am in St Hilda's and 11.15 am in St Cuthbert's. At St Hilda's we also held a communion service each Thursday morning at 10am and from July a monthly informal service on the first Sunday of the month at 4pm.

### Occasional offices included:

23 Baptisms (15 at St. Cuthbert's and 8 at St. Hilda's)

1 Confirmation at St Hilda's

3 Weddings at St. Cuthbert's

2 Funerals at St. Cuthbert's, 1 of these funerals was followed by burial in St. Cuthbert's Churchyard.

1 Funeral at St Hilda's church

4 Funerals took place at local crematoria.

3 Internment of Ashes at St. Cuthbert's Churchyard

1 wedding blessing at St. Cuthbert's



### Care Homes

Visits to Roseberry Court care home recommenced but stopped when the activities coordinator changed. New links are being forged.



## Schools

During 2024 we had visits from Kirkleatham Hall School to St Cuthbert's for services at Easter, Harvest and Christmas and Lakes Primary School to St Hilda's for their Christingle services. Riverdale Primary School, Green Gates Primary School and Newcomen Primary School had visits to look round one or both churches. The priest in charge has also visited Lakes and Green Gates to deliver lessons to year groups and visited Riverdale and Green Gates to lead assemblies and Christingle services.



## Sir William Turner's Hospital

This historic property falls within the parish boundaries. The Incumbent is technically the chaplain, however a retired priest in the Deanery has been taking on this role. In 2024 the priest in charge conducted 4 of the monthly communion services and led the Founder's Day and Christmas Carol Services.





# Activities

## General Report (January – December 2024)

Looking back on 2024, it is incredible to note how many different types of organisations have used the Hall and the Meeting Room.



G & J Fitness Group have been with us throughout the year and have now settled to a pattern of 4 sessions per week. Kick Boxing and Taekwon-do cater for the more energetic members of the community each week.

The Knit and Natter group numbers have dropped slightly, but the Tuesday afternoon session offers relaxation, fun and endeavour.

Our Exercises on Chairs Group, which was supported via a grant from the Redcar Hydrogen Project, lost members when the original Coach had to give up the role. At the end of 2024, its future was being considered carefully.

Kerry has continued to deliver a Solo Salsa on a Wednesday evening and it seems to be going very well.



Paula's Tremourloes Group has grown in size – it offers singing opportunities for Parkinson's sufferers and their Carers. The joy created in these sessions is wonderful!



Due to funding from Middlesbrough Football Club Foundation, we have been able to offer a Tai Chi and Well Being Session on Fridays. Terry, the Coach, is very encouraging and the numbers have been around 15.

Also, on Fridays, Louise has added a new monthly Sound Therapy session to her weekly Yoga on Chairs session whilst Helen has settled to a weekly term-time hourly session of Spanish for tots.



# Activities

## General Report (January – December 2024)

Mind, Harbour and our Ward Councillors are other organisations which have used the Meeting Room on a regular basis throughout 2024.



The Ambulance Service performed health checks on one occasion and other organisations have used the room and the Hall for ‘one-off’ events.

Throughout 2024, it continued to be a popular venue for Children’s Parties – 34 parties in total.



Thank you to all who make this positive report possible – volunteers who open & close for lettings, people who keep the building clean and those who ensure that the activities run smoothly.

Rob Nightingale





## Activities



### Table Tops

We continue to hold monthly tabletops, and they are becoming a social activity for many of the stall holders who come, as much for a catch up as to actually sell goods. We try to mix up the stalls, so we have a variety of goods for members of the community to come and see. Items for sale can range from beaded jewellery, knitted goods, sweets, cakes, bric-a-brac, fudge, resin goods and books to name a few. Regular attendees often use the sales as a chance to meet up with friends. We offer light refreshments on the day which are enjoyed by stall holders, our volunteers and visitors alike. Before each sale begins, we offer prayers in the meeting room and invite stall holders to join us. We have been joined by several stall holders on occasion.

### Bingo

We hold 5 bingo sessions a year and they have become a social event on several calendars. We have a core group of regulars but still attract the odd new person, so an average attendance is 20 now. Some people come with friends, and some come alone but meet up with others. We recognise faces from other events, and this is always appreciated by them. We provide a warm space with company and fun for a couple of hours. They are light-hearted and fun and seem to be enjoyed by those that attend. People seem to find it a real social blessing and demand for the next one to happen is high.

One of our new bingo helpers was surprised that she gets the chance to mention why she is involved and that she gets a chance to share her faith. Our bingo is so much more!





## Activities

### Ecoshop

We have now had our eco shop open for over a year. We have a regular cohort of attendees, and we are delighted to say that many are now staying on to chat, browse the church shop and use the café. It's proving to be a valuable asset in bringing people in. In October, our 1-year anniversary, we invited Footprints to visit, and we presented them with a cheque for how much we have donated to Foodbank over our first year.



The total paid to Foodbank for 2024 is £2,568.98 which is an amazing amount and is making a huge difference to their ability to support the most vulnerable in our society.

It's not only Foodbank that has felt the difference. In the Redcar parliamentary constituency alone, 11 charities, including us, received and redistributed 82,888kg of surplus food that would otherwise have gone to landfill. That works out at nearly 200,000 meal equivalents.

Late last year, we were also successful in gaining a grant from Redcar Council for £1,000 which enables us to top up our supplies and makes sure that we can still charge the bargain price of 5 items for £1. So, if you haven't given it a try, pop in and help save the planet as well as supporting your local community.



## Activities

### Church Shop and Community Cafe

Our regular weekly shop/café thrived throughout the year. More and more community members have become regular customers. It has been an opportunity to welcome and interact with a growing number of people. We are pleased to serve and enjoy the company of all who come – some alone and others in friendship groups. Although the income exceeded £14 000 (all used to service the loans on the St. Hilda's building), the friendly caring atmosphere is the key to the success together with our loyal group of volunteers who seem to look forward to the weekly openings.

In the Meeting Room, Redcar & Cleveland Borough Council provide a 'pop up' library on the first Tuesday of each month between 9.30am and 12.30pm. Books can be borrowed and returned or ordered. New members can join.





# Activities

## St Cuthbert's Mausoleum Opening

St Cuthbert's is the only grade 1 listed church in the Guisborough Deanery, and we believe the only church in the country with an attached Mausoleum. The history of both, and the association with the Turner family, make them very interesting to visitors from around the world. In 2024 we received 186 visitors including 35 children, outside of services, occasional offices and school visits.

The Historic England grant we received, for restoration of the Mausoleum, obliges us to open to the public, outside of worship, for at least 240 hours each year until at least 2027.

In previous years we have opened on Wednesdays, often in the colder months of the year. Therefore, in 2024 we started to open on Sundays as well.

Unfortunately, at the end of 2024 we were advised that for a range of safeguarding reasons, we should always have two volunteers present during opening. This will make opening for sufficient hours very difficult in 2025. We would very much welcome new volunteers to help with this important ministry.

Thank you to our current team of volunteers, and to all our visitors for the interesting conversations we have had.

Best wishes  
Bruce





# Activities

## Connect

Connect is our fellowship group which meets on a Thursday evening at Rob and Margaret's house. We usually meet fortnightly, but during Advent and Lent we meet weekly. In Connect we share fellowship while studying the bible so that we may grow together in faith and knowledge of the Lord.

We started 2024 with us completing a series looking at the story of the Old Testament and how it helps us to understand the New. We paused in Lent to explore the Gifts of the Spirit which we find in 1 Corinthians chapter 12. In September we started a new theme, The Sermon on the Mount which we are continuing in 2025. Again we paused this for Advent to read through Paula Gooder's book, 'Lydia'. It has been good to welcome new members to the group over the course of the year.

You don't need any prior knowledge of the bible to join us. Just a desire to learn together as we dig deeper into the bible, and to love and support each other in our discipleship. It's a chance to ask questions and admit doubts in a supportive and non-judgmental atmosphere. We are growing in faith, understanding, confidence and love for each other.

We usually have 9 people attending each week, but there is room for more. And if you would prefer an afternoon session, we could consider starting another group if there was enough interest. Do ask one of us for more information if you are interested to join us.

Revd Jane





# Activities

## Explore@4

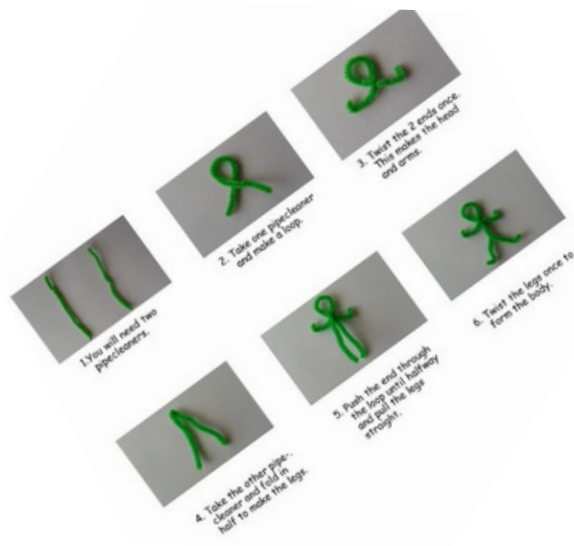
In July 2024 we started a new informal, café-style afternoon service called Explore@4.

We meet in St Hilda's once a month at 4pm (the third Sunday from January 2025). A small loyal group of regular worshippers from both churches have attended but it has also been lovely to welcome in new people some months.



The aim of this service is Growing deeper together. We have been working our way through the sentences of the Lord's Prayer, looking at how they can be worked out in our lives, and how we can encourage each other to live it.

Each service, which lasts about 50 minutes, includes worship and an opportunity to go a little deeper by discussing the topic together. For the second half we are invited to respond by interacting with themed prayer stations and an opportunity to receive personal prayer and anointing with oil. We are finding that we are growing deeper, but also we are learning to trust and support each other.





# Activities

## Revitalise

Lord Jesus, we thank you for drawing us together to serve you in this parish.

Guide us on our Revitalise journey,  
so that we can see the opportunities which you are giving us.

Build our love for each other as we grow in faith and unity.

Protect us from all that may wish to stop us.

And make us ready to welcome and serve  
all those you are calling into your kingdom. Amen



The Revitalise programme has continued to move forward with new ideas and fresh hope for the parish. The team at the end of 2024 are Jane, Eileen, Louise, Mary T and Sue N.

We have continued to meet to pray each month for our parish and to discern God's plans for us. A small but loyal group has attended and these have been lovely times of prayer.

The team attended several days at Wydale Hall. We find these really inspiring days and we come back with excitement and new energy for taking things forward. We've been challenged to 'get out of the boat' and to consider if we were just a gathering of churchgoers or a community of disciples. We've also been encouraged to identify the evangelists in our congregation. It is also good to meet with people from other churches in the diocese.

The prayer walks started in March and have continued each month, although they were virtual in December and January when it was too dark to be wandering the streets!

· We launched Explore@4 in July (see separate report)

John Day visited us on several occasions. In January he came to preach at both churches. In April he came to help us think about what would be launched as Explore@4. In May he started a review to help us consider how St. Cuthbert's can grow and reach out in a way which is relevant to the more traditional worship style and historic building. In August he came to help us think about new prayer stations for each church – perhaps you've used one of them?

We've continued to discuss how we advertise what we are doing – there is no point us doing things if nobody knows about them!!

· We compiled answers to a questionnaire about the difference Revitalise has made to the parish at the end of December. We were excited to see how much God has been doing. If you would like to see our answers please ask.



In September Connie went to university and Eileen joined us on the team. It is a shame that we have lost the younger voice, but it is good that St Cuthbert's and St Hilda's are now represented equally.

Revitalise was meant to be a two year project finishing in July 2025. But it will now continue for another three years but with fewer Wydale visits. The PCC have accepted the team's wish to continue to take advantage of the support and encouragement Revitalise offers.

Jane started the Reconciling Mission programme in October, which links with Revitalise well. The project is to help us to identify where God is already moving in the parish and to get involved. This may be starting a new venture or blessing someone else's venture – we need to discern what God is saying, so please pray about this so that we can find the treasure.



One of the things which the Revitalise team felt was really important was to pray the following prayer, sometimes called Drake's Prayer. Will you pray it with us?

Disturb us, Lord,  
When we are too well pleased with ourselves,  
When our dreams have come true because we have dreamed too little,  
When we arrived safely because we sailed too close to the shore.

Disturb us, Lord,  
When with the abundance of things we possess  
we have lost our thirst for the waters of life;  
Having fallen in love with life,  
we have ceased to dream of eternity;  
And in our efforts to build a new earth,  
we have allowed our vision of the new Heaven to dim.

Disturb us, Lord, to dare more boldly,  
To venture on wider seas where storms will show your mastery;  
Where losing sight of land, we shall find the stars.  
We ask You to push back the horizons of our hopes;  
And to push into the future in strength, courage, hope, and love. Amen

Revd Jane



# Fundraising Group

The Fund Raising Group met twice during 2024 to analyse events of 2023 and look towards the activities of 2024. The group tries to ensure that social activities take place throughout the year and that these activities raise funds towards the overall income of the Parish.

All the activities listed below have been well received, with exception of the Craft Fayres so in 2025 we will not be holding any Craft Fayres. Thanks go to Sue Nicholson, Ruth Barnes and their teams for all the organisation in the background.

Activity	Activity	2024 Estimate	2024 Actual	2025 Estimate
Grand Draw/Raffles	£529	£400	£538	£400
100 Club	£617	£500	£760	£500
Trading Post	£502	£400	£341	£400
Craft/Table Top Fayres	£4 281	£3 700	£4 023	£3 100
Wreath Making	£325	£300	£439	£400
Bingo	£1 098	£1 000	£1 165	£1 000
Partnerships	£195	£250	£105	£250
Christmas Mkt.	£1 293	£1 100	£1 660	£1 100
Other inc. Summer Fair	£18	£500	£0	£1 000
Total	£8 858	£8 050	£9 031	£8 150





## Deanery Synod

Kirkleatham Parish is part of the Guisborough Deanery. Revd. Adam Reed, Vicar of Saltburn and New Marske, is Area Dean, Jeanne Parncutt is Area Lay Dean.

Kirkleatham's Deanery Synod reps are Sue Nicholson and Bruce Williams. Rev. Jane Robson also attends.

There is also a Deanery Leadership Team (DLT) which would normally meet regularly to set agendas and co-ordinate initiatives. Bruce Williams is a member of DLT due to his role as Deanery Financial Adviser (DFA).

Three meetings were held in 2024 in different churches across the deanery.

The Deanery Facebook page is still used, and all clergy are encouraged to advertise what they are doing in their parish.

A Deanery Morning was held at St Helen's Church in Carlin How in June and proved to be very successful and was well received. It is to be repeated in 2025.



Safeguarding continues to be a standing agenda item with Sue Nicholson providing updates on safeguarding across the Deanery.

Regular financial updates are given and Bruce Williams reports on matters discussed at Deanery Financial Advisor meetings.

Updates and good news are shared across the Deanery with all churches encouraged to share any news (good or bad) or activities they are planning.

Upleatham Trust was finally able to pay out to several parishes that applied and Kirkleatham Parish received £1,000. This is to be used for Christian education for children and young people up to the age of 25.

Sue Nicholson Bruce Williams





# Fabric Reports

## St. Hilda's Fabric Report (January – December 2024)

### Internal:

Our continued thanks go to Jon Gordon who was responsible for the completion of a variety of handyman jobs throughout the year. These included: repairing a loose toilet seat, re-positioning a loose handrail in the disabled toilet, replacing 2x loose hooks in the cleaning cupboard, lowering a coat rack in the vestry.

The Fire Alarm was serviced on 26<sup>th</sup> February 2024 and at the same visit the engineer re-activated the maglock on the front door. The alarm was also serviced on 13<sup>th</sup> September.

Peter Grogan (Grogan Fire Protection) checked and serviced the Fire Extinguishers in late April, replacing the Fire Blanket in the Kitchen. Peter completed this free of charge to the Parish.

There was a problem with one of the speakers in the Church/Hall – Martin Birkett checked, investigated and recommended replacement of both speakers by higher quality and more powerful ones. These were purchased at a cost of £624.84 and were fitted by Martin, Alex and John.

At the start of grass cutting season, we had to resort to a professional cut of the grass at a cost of £80 – this was covered at no cost to the Parish. After this, Paul and Julie Douglas volunteered to cut the grass after an appeal on Facebook.



Items were purchased using the legacy received and other specific funding. These included floor cleaning machines, a vacuum cleaner, and a strimmer. Several members of the cleaning team have been trained to use the machines following a demonstration.

The skylight window on the North side (nearest East end) failed to close, but after a few days of 'trial & error' and consultation with the IT company who programmed the system, the Window Cleaner managed to close the window fully with his extended brush.

The heating boiler was serviced on 23<sup>rd</sup> December.



# Fabric Reports

## External

A second piece of perimeter fencing blew down in early January so two pieces were put back into place in early March.

We intended to source an estimate for white lines in the Car Park. However, Redcar & Cleveland Council staff gave our name to Frontline, a firm which they use. Frontline agreed to do the job free of charge. We now have a revamped disabled bay and 13 other designated bays.

A vertical paving stone was accidentally damaged during an event in late July – using CCTV, we tracked down the driver involved, and he has replaced the paving stone.

Following a theft from the compound, we had a visit from a Cleveland Police Crime Prevention Team Member, and she made 3 recommendations: Removal of 'bike stand' nearest to South fence; placement of cactus teeth along N & S fence of compound;



placement of sign stating that CCTV is in operation. These were all completed in 2025 by John Gordon.

## General:

The use of the building throughout 2024 has again been fantastic – we continued to receive many complimentary remarks about the premises and the welcoming atmosphere.

Our sincere thanks go to all who keep the building clean, those who attend to minor repairs, and to those who open and close before and after activities. This all contributes to ensuring that the community feel welcome and at home in a bright, clean and warm environment.

Sue Garner (Jan – July)

Rob Nightingale

Sue Nicholson (July – December)



# Fabric Reports

## St. Cuthbert's Fabric Report 2024 (January – December 2024)

St Cuthbert's church building continues to give some areas of concern due to the ingress of damp in the upper elevations of the building, and from some leakage from the heating system towards the south west corner of the nave. We are trying to obtain advice, particularly on the former from the church architect.

There are still problems with the lighting in the chancel and sanctuary areas. We are obtaining further advice on the condition of the electricity circuits and design of what should be installed. In the meantime, a temporary plug in lighting standard has been obtained and provides an adequate level of illumination, as it uses LEDs for illumination, the current requirement is low.

As at 31 December 2024, the church building was overdue for a quinquennial inspection, the last one was done in 2017, although the report was not received until 2019. The inspection has since been carried out and a report received in April 2025, outside of the period covered here.

Sunday services have been maintained on a weekly basis, except when there is a joint service at St Hilda's and also on other occasions such as Ash Wednesday, Maundy Thursday and Good Friday. Sadly, it has not been possible to reinstate a choir, so services are said with hymns, rather than sung, most weeks this is to recorded music, although it did prove possible to assemble a small choir for the traditional Festival of 9 Lessons and Carols on the Sunday before Christmas. Thanks are due to Mike Addison who played the organ for that service.

It has been pleasing that the regular members of the congregation seem to have grown in fellowship over the year and a high proportion of those attending take an active part in some aspect of the church organisation. Attendance on Sunday mornings has held steady in the mid to high teens, but occasionally more than 20.





# Fabric Reports

## Churchyard:

There are 2 separate areas of the churchyard: the area surrounding the church, which is “closed” to new burials and is in the care of the local authority, and the land further to the North West, which is still “open” to fresh burials, and for which the parish has responsibility for maintenance.

There is an active “Friends of Kirkleatham Churchyard” group who maintain the appearance of the “open” area of the churchyard and we are most grateful for their efforts. During the year, they completed replacing the fences on the north, south and east boundaries of the churchyard.



The condition of some of the trees gives cause for concern and the local authority commissioned a survey of the whole churchyard in June 2023. A copy of the report was received in 2024 and a further tree safety survey undertaken on the “Open” area of the churchyard. The Local Authority report identified Ash Die-Back disease in 17 Ash trees on the “Closed” area of the churchyard and these trees will ultimately have to be felled. A faculty is in place for this, but timing is in the hands of the local authority who will have to resource it. The tree safety report recommended some works which have been undertaken since the period of this report.

It is intended that, again, this year, the church will be open to visitors on a regular basis during the warmer months. We would welcome volunteers from either congregation to help steward the building at these times.





# Community Ministry Reports

## Youth Group

Since I last wrote we have had so much going on within our partnership with Blank Canvas. We've been to Wydale with our young people from Youth Group where we did some sessions on faith and to come to know Jesus and let me tell you I was so emotionally overwhelmed by how many of them were happy for us to open the prayer for them. On the back of that there was an alpha course started and quite a few of our young people attended. Next, we jumped into half term. We had had a wonderful week which included sports activities, and we finished the week with sparklers and a beach bonfire that which the most wonderful thing happened. One of our young people who attended Wydale, had chosen to actively follow Jesus, which is just amazing. It has been so lovely seeing how Youth Group is growing and how they are starting to ask more questions about Jesus. Since Christmas another of our young people has been attending Saint Hilda's.

We had a visit from our Texan friends again. A lot of fun was had over the week. But most importantly it was about engaging with our young people coming together to share stories and for God to move in our young people there was a lot of fun and faith, and friendships were made. I ask that you continue to pray for our young people and the partnership that we have with Blank Canvas and the volunteers that show each week to give a listening ear. God bless Sue G





## Little Seeds

'Little Seeds has gone from strength to strength this year building on the excellent work of Carol and her team. We average in the high 20's for child attendance and an equal number of adults. We charge a voluntary contribution of £1 which I am told covers the cost of the drinks and the snacks which is good.



We secured a grant of £2500 from Million thanks to excellent help from Rob and Sue N. We use this money to buy nappies, baby wipes, period pads and baby snacks which the parents say are very useful. One parent has linked her wage to a works scheme to support worthy causes (us) and we will be getting support from a women's section of the masons. We have used our funds to provide gifts at Christmas, Mothering Sunday, Easter and Father's Day. The church has shown their support to these special days by providing books for the children from the Bible Society which tell the real story of Christmas and Easter.

The parents/guardians really appreciate the Rhyme Time as they feel it really prepares the children for school. One of the the biggest encouragements of the year has been the weekly support of 'Thrive @ Five' - a charity who come each week to signpost the young families to what is on offer for them in the area. We have also had some support from the Foodbank who have brought in nappies, period pads and free school uniform.



A wonderful year only made possible by the amazing team who help run the group - Joan, Maureen, Mandy, Sue G and Sue N have been stars. The prayers for the group have been much appreciated and the support from Jane, Ruth, Rob and Margaret has been invaluable. The one area we do need more help with is the support team, especially with the set up at 8am. We are one or two short - if anyone could give an hour or so each week that would be amazing. God Bless!'



## Tear Drops

On July 29th 2024 we were all saddened when our dear Jill passed away. She is sorely missed by all who knew her. The Teardrops group will always be grateful to Jill for starting this as part of her Church Ministry.

The teardrops group is growing in its numbers.

The format is now for each member in turn to discuss the previous week and how they have coped emotionally. The members are very respectful of each other's time and each giving other members support.

Jane our vicar is coming to join in some of our sessions. Eileen, Joan and myself welcome her visits.

We hope to continue in fellowship and empathy for all who come to our supportive group on Monday mornings





## Youth and Families Advocacy Work | Blank Canvas

The work with the young people of our parish is moving forward with the youth group numbers growing steadily, as we have welcomed many new young people as they reach the age group required.

They are all looking forward to the weekend away at Wydale Hall, with numbers wanting to attend having doubled since last year. The last trip had so many profound and long lasting effects on the young people that we are praying for more of the same this year.



The Homework Club has lost many of its older participants as they have left school and moved onto college, and haven't yet replaced them with the new Year 7s. If anyone knows any 11 year olds, or older, that would benefit from having support with homework in a relaxed environment, and a free hot meal, do send them along to us.

Working alongside these activities we are continuing with the Advocacy work, where we now have 12 young people being supported one-to-one on a regular basis. We are always looking for more volunteers to join our task of bringing the love of Jesus to each and every one of them.

Carol Petit



# Treasurer's Financial Report 2024

'Well, what an amazing year we have had financially! Thanks mainly to the wonderful response to our Generous Living campaign, both with increased regular giving and one-off donations, and due to a very generous legacy left by Pat Rutherford.



We continued to be kept busy with all the lettings, parties and activities held in St Hilda's. The shop and Cafe on a Tuesday morning continue to exceed expectations and not only raise funds but it is still a regular coffee spot and drop in for several groups of people. The lettings from the use of the building and the shop takings cover the loan repayments, while all other fundraising such as tabletops, bingo, raffles, markets, wreath making etc all contribute to the running of the Parish.

The Eco shop is still successful, and all profits are being passed on to Redcar Foodbank. In 2024 we paid £2,568.98 to them. We think this is incredible, considering all this food was destined to go to land fill.

We have an amazing team of volunteers who help run our fundraising events (including some very welcome new faces) and I would like to take this opportunity to thank everyone who is involved in any way at all. You are truly a very dedicated bunch. I would also like to thank those who come along to support our events and those who buy raffle tickets or donate prizes for raffles and tombola's. We are always very willing to listen to new fundraising ideas or accept offers of help so please don't be shy in coming forward!

Being Treasurer is quite a daunting task, one which I couldn't do without the help of Rob Nightingale and Mary Tough. Rob keeps me on the right track, he is my right-hand man and mentor when it comes to finance matters, and I really couldn't manage without him. I am truly grateful for all his help and the time that he puts in working for the Parish. Mary is my left-hand woman (if such a thing exists). I can always rely on Mary to be there to help sort the cash for banking plus all the other numerous occasions she is there to bail me out. I really do thank and appreciate them both.

My thanks also go to Neil Sellstrom for his help and for auditing the accounts ready for publication.



# Treasurer's Financial Report 2024

I appreciate the format which the official accounts are presented in is quite complicated so below are simplified tables showing the headline figures.

The table below shows the balances on our Current Account (General Account) at the beginning and at the end of 2024. More detail is shown in the Budget Comparison table further down the report.

1 January 2024	Barclays Current Account (Number 1 A/C)	
		<b>£17,386.62</b>

31 December 2024	Barclays Current Account (Number 1 A/C)	
		<b>£39,326.64</b>

The table below shows the high- level activity with the St. Hilda's A/C for 2024:

<b>St Hilda's Building Account (Number 2 A/C)</b>		
<b>Opening Balance</b>		<b>£4,714.78</b>
<b>Income:</b>		
Grants	£1,500	
Donations	£946	<b>£39,321.16</b>
Legacy	£36,875.16	
<b>Expenditure:</b>		
Equipment	£5,893.02	
Donation to Parish of Coatham and Dormanstown (10% of legacy)	£3,688.00	<b>£9,837.02</b>
Expenses	£ 256	
<b>Closing Balance</b>		<b>£34,198.92</b>



# Treasurer's Financial Report 2024

The table below shows the high-level activity with the St. Cuthbert's A/C for 2024:

St Cuthbert's Restoration Account (Number 3 A/C)		
<b>Opening Balance</b>		<b>£24,769.96</b>
<b>Income:</b>		
Interest	£876.41	
Donations	£70.00	<b>£74,696.74</b>
Legacy	£73,750.33	
<b>Expenditure:</b>		
Tree Survey	£400	<b>£1,400</b>
Donation to Friends Group	£1,000	
<b>Closing Balance</b>		<b>£98,066.70</b>





# Treasurer's Financial Report 2024

Below is a budget comparison at the end of 2024. At the end of each year a balanced budget must be submitted to the Diocese of York. This budget is reported on at PCC Meetings throughout the year.

<b>Budget comparison @ 31.12.24</b>					
Income	Budget full year	Budget to date	Income/expenditure to date	Variance	
Regular Giving SO	£43,000.00	£43,000.00	£44,273.00	£1,273.00	
Regular Giving Envelopes - St C/H	£2,000.00	£2,000.00	£2,636.00	£636.00	
Open Plate Giving - St C/H	£2,000.00	£2,000.00	£2,756.04	£756.04	
Tax Refunds	£14,000.00	£14,000.00	£14,895.55	£895.55	
Plate Weddings Funerals etc	£1,500.00	£1,500.00	£1,325.73	£-174.27	
Fees - PCC	£4,000.00	£4,000.00	£2,424.00	£-1,576.00	
Lettings	£18,200.00	£18,200.00	£16,883.28	£-1,316.72	
Smiles	£360.00	£360.00	£385.00	£25.00	
Café/Shop	£11,000.00	£11,000.00	£14,254.11	£3,254.11	
Fund Raising	£8,150.00	£8,150.00	£9,190.92	£1,040.92	
Parish Mag Advertising	£300.00	£300.00	£380.00	£80.00	
Dividends & Interest	£50.00	£50.00	£57.45	£7.45	
Other Income	£1,032.00	£1,032.00	£360.00	£-672.00	
<b>Total</b>	<b>£105,592.00</b>	<b>£105,592.00</b>	<b>£109,781.08</b>	<b>£4,189.08</b>	
<b>Expenditure</b>					
Freewill Offering	£51,000.00	£51,000.00	£52,000.00	£-1,000.00	
Clergy Expenses Incumbent	£1,680.00	£1,680.00	£1,152.98	£527.02	
Clergy Expenses Other	£0.00	£0.00	£59.95	£-59.95	
Vergers Fees	£0.00	£0.00	£0.00	£0.00	
Church Maintenance - St H	£1,000.00	£1,000.00	£671.94	£328.06	
Church Maintenance - St C	£1,000.00	£1,000.00	£596.71	£403.29	
Parsonage Maintenance	£500.00	£500.00	£543.72	£-43.72	
Heating & Lighting Utilities	£10,000.00	£10,000.00	£9,438.09	£561.91	
Insurance	£5,400.00	£5,400.00	£5,213.46	£186.54	
Smiles	£360.00	£360.00	£415.00	£-55.00	
Charitable Giving	£4,500.00	£4,500.00	£4,500.00	£0.00	
Admin/Running Costs	£480.00	£480.00	£737.01	£-257.01	
Printing	£540.00	£540.00	£567.94	£-27.94	
Loan Repayment	£29,132.00	£29,132.00	£29,125.54	£6.46	
<b>Total Expenditure</b>	<b>£105,592.00</b>	<b>£105,592.00</b>	<b>£105,022.34</b>	<b>£569.66</b>	
		<b>£0.00</b>	<b>£0.00</b>	<b>4,758.74</b>	<b>£4,758.74</b>



# Treasurer's Financial Report 2024

The figures below show the balances on our three bank accounts at the year end. Below that shows details of the restricted funds currently held within the Current A/C. This means that they can only be used for the purpose intended by that fund so are not for the general expenditure of the Parish.

<b>Balance on Accounts @ 31.12.24</b>			
Barclays Current Account	£39,326.64	****	<b>£21,694.99</b>
Barclays St Cuthbert's Account	£98,066.70		
Barclays St Hilda's Account	£34,198.92		
	<b>£171,592.26</b>		
Young Person's Fund	£906.39		
Disadvantaged Fund	£773.37		
Little Seeds Toddler Group	£754.04		
Little Seeds Consumables	£2,044.45		
Tear Drop	£1,489.50		
Youth Group	£1,370.05		
Youth & Families Work	£7,543.01		
Music Foundation Trust	£48.00		
EcoShop Grant	£1,143.74		
Thirteen Housing lettings (2025)	£432.00		
Churches Together Redcar	£627.10		
Ballinger Trust (Exercises on chairs)	£500.00		
<b>(Held within current a/c)</b>	<b>£17,631.65</b>	****	

I think that you will see that we are in a much better position financially than we were last year. Although the Current Account (or General Account) shows a balance of £39,326.64, £17,631.65 is restricted for the purpose for which it was received. We are left with a very healthy £21,694.99 to start the new year to maintain the Parish and any work we wish to do.

As I mentioned above, we have been blessed by so many people this year. I hope that we have shared that blessing as much as we could and that we will continue to do so.

I hope the figures speak for themselves but if anyone has any queries please get in touch and I will do my best to answer you.

**Sue Nicholson**

**Parish Treasurer**



**PARISH OF KIRKLEATHAM, ST CUTHBERT AND ST HILDA  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

**NOTES TO THE ACCOUNTS**

1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.					
2 The movement in designated and restricted funds during the year were:					
Fund	Balance b/f	Receipts	Payments	Transfers	Balance c/f
Restricted Funds:	38,469.80	127,017.58	25,236.70	1,000.00	141,250.68
	0.00	0.00	0.00	1,000.00	0.00
Designated Funds					
	38,469.80	127,017.58	25,236.70	2,000.00	141,250.68
5 Receipts and Payment Analysis					
	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£	£
a	Other voluntary receipts				
	Legacy (7)		110,625.49	110,625.49	
	Recurring grants (8)				
	Non-recurring grants (8a)	6,467.00	1,500.00	7,967.00	24,299.89
		6,467.00		112,125.49	24,299.89
b	Activities for generating funds - receipts				
	Fund raising (9)	23,445.03		23,445.03	22,510.28
		23,445.03	0.00	23,445.03	22,510.28
c	Receipts from investments				
	Dividends and interest (10)	57.45	876.41	933.86	245.37
	Rent from PCC owned property (10)				
		57.45	876.41	933.86	245.37
d	Receipts from church activities				
	Fees retained by the PCC (11)	5,169.00		5,169.00	4,294.00
	Eco Shop (12)	4,968.98		4,968.98	1,353.84
	Letting of hall (12)	16,863.28		16,863.28	19,227.62
	Magazine (12)	425.29		425.29	268.79
		27,426.55		27,426.55	25,144.25
e	Other incoming resources				
	Insurance claims (13)				464.97
	Loans (13)				
	Donations received as endowments (13)				
	Churches Together Redcar		728.90	728.90	
	Mustard Seed Grants		11,885.78	11,885.78	13,394.30
			12,614.68	12,614.68	13,859.27
		57,396.03	125,616.58	183,012.61	86,059.06



	Unrestricted	Designated	Restricted	Total	Total
	Fund	Fund	Fund	2024	2023
	£	£	£	£	£
f Church activities - payments					
Costs of generating funds					
Fund raising costs (17)	160.00			160.00	215.00
Donations (grants) to charities					
Overseas missions (18)	1,687.75			1,687.75	360.00
Home missions (18)	2,400.00		3,688.00	6,088.00	2,143.40
Secular charities (18)	1,200.00			1,200.00	4,252.24
Activities directly related to the work of the church					
Salaries, wages & honorarium (20)					
Working expenses of the incumbent (21)	1,152.98			1,152.98	570.71
Working expenses of assistant staff (21)	59.95			59.95	1,238.21
Parsonage house expenditure (21)	543.72		115.00	658.72	226.64
Mission & evangelism costs (22)	0.00			0.00	
Mustard Seed Expenditure			11,664.46	11,664.46	4,414.24
Church insurance (23)	5,213.46			5,213.46	5,132.40
Church cleaning (23)					
Church admin costs (23)	2,080.91			2,080.91	1,577.05
Church maintenance costs (23)	1,270.97		6,127.24	7,398.21	1,932.95
Upkeep of services (23)					578.38
Upkeep of churchyard (23)			1,400.00	1,400.00	3,000.00
Other PCC property upkeep (23)					
Support costs (23)					409.43
Loan interest paid (23)	29,125.54			29,125.54	28,448.64
Gas costs (24)	1,435.79			1,435.79	1,364.81
Electricity costs (24)	3,806.06			3,806.06	4,804.61
Water costs (24)	627.08			627.08	-163.72
Oil costs (24)	2,863.56			2,863.56	3,438.35
Little seeds Expenditure	736.26			736.26	
Children's activities	784.56			784.56	
Community Activities	1,740.00			1,740.00	
Churches Together Teesside	81.80			81.80	
Fees to Diocese			2,242.00	2,242.00	
Costs of trading					
Eco Shop	4,424.12			4,424.12	791.72
Letting direct costs(25)					
Parish magazine costs (25)	567.94			567.94	520.80
Governance costs (26)	50.00			50.00	50.00
Major expenditure					
Major repairs to church buildings (27)					
Major repairs to church hall (28)					
New building or major works (29)					
	62,012.45		25,236.70	87,249.15	65,305.86
6 The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC members.					
No payments were made to PCC members					


**PARISH OF KIRKLEATHAM, ST CUTHBERT AND ST HILDA  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**



Notes	Unrestricted Fund £	Designate Fund £	Restricted Fund £	Endowment Fund £	Total 2024 £	Total 2023 £
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>						
<b>Receipts</b>						
Voluntary receipts from donors						
	£44,273.00				£44,273.00	£35,808.00
	£2,636.00				£2,636.00	£2,012.85
	£4,444.52		£385.00		£4,829.52	£5,022.52
	£13,307.37		£1,016.00		£14,323.37	£1,188.72
	£14,895.55				£14,895.55	£9,487.04
	£79,556.44		£1,401.00		£80,957.44	£53,519.13
5a	£6,467.00		£112,125.49		£118,592.49	£24,560.37
5b	£23,445.03		£0.00		£23,445.03	£22,510.28
5c	£57.45		£876.41		£933.86	£245.37
5d	£27,426.55				£27,426.55	£25,144.25
5e			£12,614.68		£12,614.68	£13,859.27
	£136,952.47		£127,017.58		£263,970.05	£139,838.67
<b>Payments</b>						
Church activities						
	£52,000.00				£52,000.00	£51,000.00
5f	£62,012.45		£25,236.70		£87,249.15	£68,430.94
	£114,012.45		£25,236.70		£139,249.15	£119,430.94
<b>Excess of Receipts over Payments</b>						
	£22,940.02		£101,780.88		£124,720.90	£20,407.73
Transfers between funds						
	-£1,000.00		£1,000.00		£0.00	
	£21,940.02		£102,780.88		£124,720.90	£20,407.73
Bank current and deposit accounts 1 Jan 2024						
	£17,386.62		£29,484.74		£46,871.36	£26,463.63
Bank current and deposit accounts 31 Dec 2024						
	£39,326.64		£132,265.62		£171,592.26	£46,871.36
	£39,326.64		£132,265.62		£171,592.26	
	£0.00		£0.00		£0.00	
<b>STATEMENT OF ASSETS AND LIABILITIES</b>						
<b>Cash Funds</b>						
Bank current and deposit accounts						
	£39,326.64		£132,265.62		£171,592.26	£46,871.36
less unrepresented cheques						
	£130.00		£0.00		£130.00	£0.00
	£39,196.64		£132,265.62		£171,462.26	£46,871.36
<b>Other Monetary Assets</b>						
<b>Investment Assets</b>						
<b>Assets retained for Church use</b>						
<b>Liabilities</b>						
Loans on Building						
			£186,482.83			£218,396.73
Unrepresented cheques						
			-£54,217.21			-£171,525.37

The attached notes on pages 2 & 3 form part of these financial statements

These Accounts were approved by the PCC on 24th March 2025 and signed by



Rev. Jane Robson  
PCC Chair



Sue Nicholson  
PCC Treasurer



# Independent Examiners Report

## Independent examiner's report to the trustees of Kirkleatham Parish, Redcar

I report to the trustees on my examination of the accounts of Kirkleatham Parish (the Trust) for the year ended 31 December 2024.

### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: NEIL SELLSTROM

Relevant professional qualification or membership of professional bodies (if any):

Chartered Institute of Public Finance and Accountancy (CIPFA)

Address: 30 Park Lane  
Guisborough  
TS14 6LD

Date: 9<sup>th</sup> March 2025



## Chairs Report 2024

I can't believe that at the end of 2024 I had been in the parish for 15 months. It has flown by with many highlights and things to praise God for.

The year started as usual with us joining Newcomen Methodists for their Covenant service. It was good to celebrate our unity by joining with them and welcoming them to our St Hilda's and St Cuthbert's day services. During the year Churches Together Redcar also reformed and we are looking forward to having more joint activities over the coming year.

Worship in the parish continues to grow and develop with occasional offices, school visits and special services as well as our Sunday and midweek services. Thursday morning communion is a small but special community at which you would be very welcome. Connect and the new Explore@4 service have helped us to grow deeper in our faith and in fellowship.

After Generous Living Sunday in February we were blown away with the response. So many increased their giving and several people took on new roles. Thank you to everyone who stepped up. It is really appreciated.



I want to thank all involved in our worship, particularly Billy who has been a great support to me, especially letting me take holidays! And thank you George for leading worship and preaching. 2024 was a special year for Ruth, who completed her training and was licensed as LLM (Reader) at a lovely service in York Minster in September. Sue G, having completed two years as a Community Minister was authorised as ALM at the same service. Many of us from the parish went along to celebrate with them.

2024 heralded big changes in our Community Ministry work. Before Easter both Carol P and Sue G had to step down from Little Seeds due to ill health. We thank both of them, and Jacqui, for their service to the young families in our area. But after much prayer and soul searching we were able to relaunch in the summer. Thank you to David D, Joan G and the new team for the fantastic work you have done building on the firm foundations Carol laid. In July, after a long illness, Jill died; but Margaret M, Joan G and Eileen stepped up and took over Teardrops, taking forward Jill's vision in new and exciting ways. Our links with Blank Canvas through Carol P and Sue G continue to grow and develop - a partnership we really value.

Revitalise has continued to be an encouragement for us to not sit back, but to challenge and encourage us to review what we are doing and look for new opportunities. Connie had to step down when she left for university in September. Eileen took her place and joined Louise, Sue N and Mary T in helping me to keep this process rolling forward. Thank you to all five of you for all your support and enthusiasm.



# Chairs Report 2024

We continue to have a big presence in the community with St Cuthbert's opening for visitors to drop in, the café, Ecoshop and wellbeing activities at St Hilda's, and the opportunity for us to hire St Hilda's out for parties and local groups. And we had a lovely time carol singing inside ASDA at Christmas. Thank you to the staff for the warm welcome, and to Richard for playing his accordion to accompany us. We joined the Reconciling Mission programme in November, a national programme to help churches make links with the local community. We are hoping that being a part of this will help us to value those we partner with and be a blessing to their work.

In previous years we prayed regularly for the roads and businesses in the parish. In 2024 we collated them into 12 discrete areas, and once a month we have prayer-walked one area, asking God to bring peace and blessings on them. We pray for a way of reaching out to the residents with love.

In June we took part in Festival Teesside, a Tees-wide evangelistic event in Stewarts Park. Before the event we carried out litter picks in both Newcomen and Kirkleatham wards. We were joined by our local councillors and others to show the love of Jesus to the area by making it look nicer. A few of us helped out at the event and Blank Canvas took loads of teenagers! It was a wonderful sight to see the name of Jesus being proclaimed over Teesside.



So many people work behind the scenes to keep our buildings clean and welcoming and our services and events run smoothly. Some are obvious but many hidden. I can't list everything that you do, but it is all very much appreciated. It is wonderful to work alongside such a dedicated bunch of people who obviously love being a part of the family at St Hilda's and St Cuthbert's.

And thank you to our Churchwardens and Church Officers and PCC members for working with me over the last year. I am truly blessed to have such a wonderful team of people who love this parish and want to see God's work here grow as we try to be a loving family, and a blessing and sign of hope to all in our community. It has been a particular delight to note that, unlike some other churches in the Deanery, we have a full complement of officers and PCC members.

I finished the report last year with a challenge and a request. I do so again this year. We are continuing to look for how we "Take our God-given opportunities to grow deeper and younger". This involves each one of us. So I invite you all to join me, us, on this journey. Will you pray for growth, especially in the younger age groups? Will you help us to discern God's will for our churches? Will you look for how you can deepen your faith and love for God? Let's keep moving forward and take every opportunity which God throws at us in 2025.

**Revd Jane Robson**



**KIRKLEATHAM PARISH  
ANNUAL PARISH CHURCH MEETING (APCM)  
on Sunday 12th May 2024 in St. Hilda's**

Present: 32 adults

Apologies: Sue Garner, Bruce Williams, Keith Simpson, Carol Petit, George Featherstone.

Opening prayers

**Part 1 Election of churchwardens**

The following nominations had been duly received:

Nominee	Proposer	Seconder
Mr Rob Nightingale	Mary Tough	Sue Nicholson
Mrs Susan Nicholson	Rob Nightingale	Sue Garner
Mr Keith Simpson	Rob Nightingale	Margaret Nightingale
Mr Bruce Williams	Carole Simpson	Hannah Garner

All were in favour.

Rev Jane Robson proposed a vote of thanks to Sue Garner who has stepped down as Church warden.

**Part 2 APCM**

1. Minutes of previous APCM (2023)

Minutes were approved.

Proposer: Rob Nightingale

Seconder: Hannah Garner

All in favour

2. Matters arising

None were raised.

3. Election of PCC members – 4 vacancies

Nominee	Proposer	Seconder
Mrs Susan Garner	Mary Tough	Hannah Garner
Mrs Janet Williams	Mary Tough	Sue Nicholson

All were in favour.



**KIRKLEATHAM PARISH  
ANNUAL PARISH CHURCH MEETING (APCM)  
on Sunday 12th May 2024 in St. Hilda's**

4. Trustee's Annual Report for 2023

Rev Jane Robson mentioned the overall increase in the electoral roll numbers. She thanked Sue and Ruth for their work with Safeguarding. It was pointed out that the quinquennial for St Cuthbert's was overdue, but a date has now been set.

Proposed: Sue Nicholson

Seconded: Joan Gibbin

All were in favour.

5. Chair's Report

Presented by Rev Jane Robson

Proposed: Joan Gibbin

Seconded: Sue Nicholson

The report was approved.

6. Presentation of Accounts

Presented by Sue Nicholson

The report was approved.

7. Appointment of Auditor

Neil Sellstrom has agreed to continue in the role.

Proposed: Sue Nicholson

Seconded: Rob Nightingale

9. Any Other Business

None raised.

Rob proposed a vote of thanks to Rev Jane for her work since her arrival.

The meeting closed in prayer.

# Contact Us



07533123200



[wardens@kirkleathamparish.org](mailto:wardens@kirkleathamparish.org)



[www.kirkleathamparish.org](http://www.kirkleathamparish.org)

## Services

### St. Hilda's Sunday 9:30am

We warmly invite you to join our church family on Sundays for a service of Holy Communion. Our modern language service uses a blend of hymns and more modern worship songs. As we come together in worship, children are engaged in fun and meaningful activities right from the start, joining us later for Holy Communion. Our service typically lasts about an hour, after which we encourage everyone to stay and enjoy each other's company over coffee. It's a perfect time to connect, share stories, and build friendships.

Join us on the first Sunday of every month at 9:15am for our All Age café-style service! Gather around tables for an interactive, informal, and fun worship experience. Enjoy breakfast together, celebrate community, and connect with people of all ages.

We don't share Holy Communion on this week.

### St. Hilda's Thursday 10am

Every Thursday morning, find solace in our quiet Holy Communion service held in our Meeting Room/Chapel. This peaceful gathering, without singing, provides a tranquil half-hour of reflection and communion.

### St. Cuthbert's Sunday 11:15am

For those who prefer a more traditional worship experience, we welcome you to join us at St. Cuthbert's in Kirkleatham village. Here, we gather for a service of Holy Communion where we embrace the beauty of traditional language and older hymns.

Our worship, typically lasting one hour, provides a cherished and timeless experience. Come, be a part of our congregation, and find solace in the embrace of tradition.

Everyone is very welcome

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# Accounts

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# **A YEAR IN THE LIFE OF KIRKLEATHAM PARISH**

## **Trustees' Annual Report for the period 1st January 2023 to 31st December 2023**

### **Section A Legal and administration details**

Charity name: The Ecclesiastical Parish of Kirkleatham in the Diocese of York (Kirkleatham Parish)

Registered charity number 1171557

Principal address: The Vicarage, 130 Mersey Road, Redcar TS10 4DF

### **Charity trustees**

**Chair:** Revd Jane Robson appointed priest-in-charge 16/07/23

### **Ex officio members:**

Revd Peter King - Resigned 03/09/23.

### **Wardens:**

Mr. Keith Simpson

Mr. Craig Cartwright - elected 14/05/23.

Mr. Robert Nightingale

Mrs. Susan Garner

**Treasurer:** Mrs. Sue Nicholson

**Secretary:** Mrs. Ruth Barnes

### **Elected members:**

Mrs. Jill Richmond

Miss Hannah Garner

Mr. Craig Cartwright

Mrs. Mary Ovens

Mrs. Carol Petit - became non-voting member 25/09/23.

Mrs. Pamela Love

Ms. Mary Tough

Ms. Joan Gibbin - elected 14/05/23.

Mr. Bruce Williams - elected 14/05/23.

### **Section B Structure, Governance and Management**

*The Parochial Church Councils (Powers) Measure 1956* as amended defines the principal function, or purpose, of the PCC.

The method of appointment of PCC members is set out in the Church of England's *Church Representation Rules*. In Kirkleatham parish the PCC consists of the incumbent, parish assistant, churchwardens and members elected by persons on the church electoral roll. All those who regularly attend our services are encouraged to register for inclusion on the electoral roll.

### **Electoral Roll Officer's Report 2024**

Prior to **revision of the roll** the following names were added:

Mr Martin Birkett; Mrs Margaret Mablesen.

During **revision of the roll**, the following names have been added:

Mr David Alan Dipple; Mrs Heather Claire Dipple; Mrs Eileen Ann Dye;

Mr Adam Stephen Fowler; Miss Lauren Kendall; Mr David Leach; Mrs Katherine Leach; Mrs Gillian Van-Ord.

Sadly, during 2023/2024 four of our Church members have died:  
Mrs Jean Barr; Mrs Susan Dexter; Mr Maurice Dixon; Mrs Doreen Williams.

The following names have been removed:  
Mrs Kay Daniels; Mr Jason Highland; Mrs Justine Highland; Mrs Laura King; Mrs Sheila Wilcox; who no longer live or worship in the parish.

**The number on the Electoral Roll for 2024 is: 91**

Margaret Nightingale,  
Electoral Roll Officer.

### ***Parochial Church Council (PCC)***

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. This includes deciding how the parish funds are to be spent. Since the parish became a registered charity in February 2017 the PCC members also serve as trustees of this charity. This involves a little more paperwork but no changes in procedure.

The full PCC met 8 times during 2023, one of them being the brief meeting after the APCM and the extraordinary meeting called on 27/02/23. The attendance rate was 83% with all meetings now taking place face to face.

### ***Safeguarding Report 2023***

The Parish Safeguarding Officers, (PSO) regularly report on safeguarding in the parish. Safeguarding is a standing agenda item at each PCC meeting. In 2023 the PSOs continue to use the Safeguarding Dashboard. This produces a safeguarding action plan for the PCC. This confirms that:

- All necessary policies have been accepted and are in place.
- The appropriate information is displayed on noticeboards and websites.
- Activities run on behalf of the church are managed appropriately, with risk assessments and records managed appropriately.
- Those who have responsibilities within the church have been safely recruited, trained, and supported in their roles.
- Everyone is aware of their responsibilities for safeguarding and care within the church community.

The dashboard prompts the PSOs with every step that is needed to follow in order to comply with House of Bishops guidance. We reached level 3 on the dashboard, so this meant that we were exempt from having to undertake the manual audit held.

Trustees attend training at levels dependant on their role. All PCC members are asked to take the first two on-line courses. Safeguarding Representatives and Church Wardens then attend further courses, (still via teams at the moment). In 2023 there were no reported safeguarding concerns and there are currently no Safeguarding Agreements in place in the parish.

If you have any safeguarding issues that you would like to discuss, please speak to Sue Nicholson or Ruth Barnes.

## **Section C Objectives and Activities**

### ***Aim and purposes***

The Parish Church Council (PCC) has the responsibility of continuing to promote across the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

The parish has two churches: St Cuthbert's, an 18<sup>th</sup> Century grade 1 listed Georgian church building and St Hilda's, a church completed on 7<sup>th</sup> May 2021.

Our mission statement is: **Taking our God-given opportunities to grow deeper and younger.**

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of the parish community.

When planning our activities, we have considered the Commission's guidance on public benefit and in particular, the guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of the parish community through:

- \* Worship and prayer; learning about the Gospel and developing trust in Jesus.
- \* Provision of pastoral care for people living in the parish
- \* Missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of St Cuthbert's Church and open out St. Hilda's Church to the local community.

Typically, St Cuthbert's Church and its Mausoleum are open each Wednesday from 10.00 am to 4.00 pm and a few people visit each week. From time to time, groups of people [history clubs or architecture buffs] have asked for a guided tour. We hope that they see the church as a functioning place of worship. We are very grateful to those members of our congregation who welcome visitors to the Church and act as guides.

The Hall and Meeting Room at St. Hilda's are used for community activities and private lettings so that the those living locally are able to experience the 3 fundamental objectives listed with \*. Activities such as church services, shop/café, table-top fairs and knit and natter group together with lettings for yoga, fitness, dance, Taekwon-do and parties help deliver these objectives. Again, thanks go to all who make these activities function well.

### **Section D Achievements and Performance Worship and Prayer**

During 2023, regular Sunday worship has been at 9.30 am in St Hilda's and 11.15 am in St Cuthbert's.

Occasional offices included:

25 Baptisms (24 at St. Cuthbert's and 1 at St. Hilda's)

5 Weddings at St. Cuthbert's

7 Funerals at St. Cuthbert's, 2 of these Funerals were followed by burial in St. Cuthbert's Churchyard.

1 Funeral took place in the Alms houses' Chapel.

5 Funerals took place at local crematoria.

2 Internment of Ashes - 1 in St. Cuthbert's Churchyard and one at Teesside Crematorium.

Average Sunday attendance of adults was 45 (47 in 2022) - 32 adults at St. Hilda's and 14 adults at St. Cuthbert's. Average Sunday attendance of children was 5 (6 in 2022).

A special thanks to everyone who has helped to maintain our worship this year - to those who set up each week, choose, sing and play the hymns, create the notice sheet, welcome and give out hymn books, preach, preside, read, lead our prayers and serve tea and coffee and clear up afterwards.

### **Other activities**

The new bingo sessions and our monthly tabletop sales are proving to be popular and have been very successful for footfall, community involvement and fundraising. Several new groups now use the new building on a regular basis alongside the regular fitness and yoga sessions. New bookings include language classes for under 4's, Carers Together sessions and Parkinsons singing group. We have also started to collaborate with groups who run events in that we run the kitchen side, which has proved successful.

### **Fundraising Group**

The group met on two occasions during 2023. Most decisions related to ongoing activities, but the loss of the revenue from the Festival of Thrift caused the group to look at other options. Bingo sessions were added to the list of activities and proved to be successful both socially and financially. Many categories produced receipts higher than expected - hence there was no need to add too much to a very full diary of events.

<b>Activity</b>	<b>2022 Actual</b>	<b>2023 Estimate</b>	<b>2023 Actual</b>	<b>2024 Estimate</b>
Grand Draw/Raffles	£340	£400	£529	£400
100 Club	£576	£500	£617	£500
Trading Post	£420	£400	£502	£400
Craft/Table Top Fayres	£4 370	£3 600	£4 281	£3 700
Wreath Making	£378	£300	£325	£300
Bingo	£0	£400	£1 098	£1 000
Festival of Thrift	£1 308	£0	£0	£0
Partnerships	£0	£0	£195	£250
Christmas Mkt.	£1290	£1 000	£1 293	£1 100
Other inc. Cream Tea	£0	£1550	£18	£500
<b>Total</b>	<b>£8 682</b>	<b>£8 150</b>	<b>£8 858</b>	<b>£8 150</b>

It must be pointed out that this fundraising is on top of the money received from lettings and the Church Shop/Café - the funds from these two activities cover the loan payments.

Rob Nightingale

## **St. Hilda's Fabric Report (January - December 2023)**

### **Internal:**

The fire extinguishing equipment was fully serviced in April 2023 and a number of new extinguishers were purchased and placed in positions around the building, following advice from a Fire Prevention expert.

The Fire Alarm System has been serviced.

Haris Signs have placed manifestations on 10 doors.

The heating boiler was serviced on 19<sup>th</sup> December 2023.

Some minor repairs have been carried out by Jon Gordon - re-fixing toilet roll holders (twice); affixing extra plastic holders to work with door guards; filling a hole where the toilet roll holder had been placed originally; tightening a tap in the kitchen. Splashbacks have been installed in both toilets and the Cleaning Cupboard - cladding was donated by a local firm; paper towel dispenser attached above the sink in the vestry; our 2 RIBA award certificates hung in foyer; the vestry sink unblocked; small toilet flush system partially repaired (new part to be made to finalise the job).

We received a 5\* Rating for Food Hygiene and Ruth Barnes, Margaret Nightingale, Carol Petit, Sue Nicholson and Jules Jarrett have completed an on-line course to achieve Level 2 HSE Food Hygiene Certificates.

A broken chair has been replaced by the manufacturers free of charge.

Part of one of the skylight blinds has been blown out of its tracking - extra care needs to be taken and users are being warned not to open the skylight windows with the blinds down.

The Eco shop began in October, running alongside the Tuesday Shop/Café. We were awarded a grant of £1 000 from the Household Support Fund to buy extra food for the Eco shop.

The Hydrogen Project Community Fund has given us £2 923.20 towards the cost of running the 'Exercises on Chairs' for the next 15 months - until early 2025.

### **External:**

Minor problems have been rectified: a metal strip on the outside of the front door has been secured.

A new sign has been placed next to the front door, making it clear that we are a C of E Church. The new noticeboard has had 2x polycarbonate panels inserted to replace the existing more easily damaged original panels.

A piece of perimeter fencing blew down late December - we have retrieved it, and it will be re-positioned early in 2024.

Wharton Construction are continuing to 'chase' the roofing firm about one or two small damp patches seen on the wood ceiling.

### **General:**

We submitted our final request for funds for the MCA loan - £157 962.29 (within the £170 000 agreed limit). The interest on the loan increased from 2.9% to 3.9% last year and, from April 2023, it increased to 4.4% and later in the year to 5.6%+

Although we were shortlisted for the Civic Trust Awards Scheme, we did not progress further. However, we were one of 6 buildings shortlisted for the RIBA North East Awards and won the RIBA North East Client of the Year Award together with the RIBA North East Award. Rob attended a RIBA Awards Event in

Manchester as one of finalists in the 'Client of the Year' Award. We did not win, but as a finalist we saw photos of the building on the big screen in front of about 450 guests.

Steve Chance entered us into Church Architecture Awards, run jointly by the National Churches Trust and the Ecclesiastical Architects and Surveyors Association. These were part of the National Church Awards 2023. As we passed the first review, an assessor paid a visit to the church on Tuesday, 29<sup>th</sup> August. As a result of the visit, we were one of only 4 finalists for the President's Awards. Steve and Wendy attended the Awards event in London where we were runners-up.

Ruth entered us into the Volunteers section of the same awards, entitled National Church Awards: Church & Community Volunteers Award. We were one of 6 finalists. Ruth and Billy attended the National Churches Awards in London on Monday, 6<sup>th</sup> November. St. Hilda's won the English and UK awards for National Church Awards: Church & Community Volunteers Award. An excellent achievement! As well as a trophy and a certificate, we were given a £1 500 cheque for the two awards.

The Archdeacon made her Visitation (Inspection) on Tuesday, 25<sup>th</sup> April, 2023. There were a few minor matters to sort, but it seemed to go well.

The use of the building throughout 2023 has been fantastic - we continued to receive many complimentary remarks about the premises and the welcoming atmosphere.

Thanks to all who keep the building clean, attend to minor repairs, open and close after activities and contribute to ensuring that the community feel at home in a bright, clean and warm environment.

Sue Garner

Rob Nightingale

### ***St. Cuthbert's Fabric Report (January - December 2023)***

#### **Building:**

St Cuthbert's church building continues to give some areas of concern due to the ingress of damp in the upper elevations of the building, and from some leakage from the heating system towards the south west corner of the nave. We are trying to obtain advice, particularly on the former from the church architect.

There is some concern over the level of lighting, particularly in the chancel and sanctuary area. A survey was undertaken by the Diocesan Lighting Advisor in June 2023 and the report from this has recently been received. It shows that the level of illumination in certain areas is no more than 1/3 of the recommended level and the best way to remedy this is being investigated.

The church building is due for a quinquennial inspection, the last one was done in 2017, although the report was not received until 2019. An email has been sent to remind the inspecting architect.

I have to thank Bruce Williams and others, who have assisted in the care of the building.

Sunday services have been maintained on a weekly basis, except when there is a joint service at St Hilda's and also on other occasions such as Ash Wednesday,

Maundy Thursday and Good Friday. Sadly, it has not been possible to reinstate a choir, so services are said with hymns, rather than sung, most weeks this is to recorded music.

It has been pleasing that the regular members of the congregation seem to have grown in fellowship over the year and a high proportion of those attending take an active part in some aspect of the church organisation.

### **Churchyard:**

There are 2 separate areas of the churchyard: the area surrounding the church, which is “closed” to new burials and is in the care of the local authority, and the land further to the North West, which is still “open” to fresh burials, and for which the parish has responsibility for maintenance.

There is an active “Friends of Kirkleatham Churchyard” group who maintain the appearance of the “open” area of the churchyard and we are most grateful for their efforts. During the year, they have replaced the footpath giving access to the burial area and have made a start on replacing the fences on the north, south and east boundaries of the churchyard. The condition of some of the trees gives cause for concern and the local authority commissioned a survey of the whole churchyard in June 2023. As of 31 December 2023, we had not been able to have sight of it, though this has recently been remedied. There are a number of trees recommended for removal and ways forward will be investigated, which will be a topic in the 2024 report at next year’s APCM.

It is intended that, again, this year, the church will be open to visitors on a regular basis during the warmer months. We would welcome volunteers from either congregation to help steward the building at these times.

Keith Simpson

### ***Mission and Outreach***

Mission is at the heart of everything that Kirkleatham Parish does. We are always seeking to share the love of God with our parish from things such as our weekly Sunday worship to one off events.

2023 saw several people returning to worship after a period of absence as well as new people joining us. It is hoped that, through the work of St Cuthbert’s and St Hilda’s, more people in our community will come to know the hope and joy in a living faith in Jesus Christ.

We welcomed the Rev Jane Robson as Priest-in-Charge of the parish in July 2023. Our curate left for another parish in September 2023.

### ***Revitalise***

We joined the Diocesan Revitalise program in September. The team include Revd Jane Robson, Connie Barnes, Sue Nicholson, Louise Sorrell and Mary Tough. The team attended two meetings at Wydale in the autumn. John Day (Growing Healthy Churches Adviser) came to preach for us in September to launch Revitalise in the parish and returned in October to help us Listen for Mission. Plans for new services and ways of meeting people’s spiritual needs during our regular activities have followed.

We started a monthly prayer meeting to meet to pray for our parish and the future. This has been a small but loyal group and these have been lovely times of prayer.

### **Schools**

During 2023 we had visits from Kirkleatham Hall School for services at Easter, Harvest and Christmas, Lakes Primary School for Christingle services and Riverdale Primary School for visits to look around St. Hilda's. The priest in charge, the curate, and the reader-in-training have also visited Lakes and Green Gates Primary School to deliver lessons to year groups and the priest-in-charge visited Riverdale and Green Gates to lead assemblies and Christingle services.

### **Care Homes**

Visits to care homes have not yet resumed on a regular basis although links are being made.

### **Community Ministers' reports**

#### **Carol Petit**

In the past year Little Seeds Community Toddler Group has continued to grow and currently there are 60+ names on our registers. We have had many celebrations during the year including every child's birthday and Easter. The highlight of our year was our Christmas Party which was a great success with the concussion tour Christmas Story, games of pass the parcel and musical bumps, and finishing with a visit from Santa with a present for every child. Unfortunately, due to ill health, Little Seeds Community Toddler Group is currently closed. We are doing everything we can to reopen as soon as possible, with a date set for May 8th. We had offers from some of the parents/carers to help and have received some positive responses, which we have gladly taken up. , and we have also had an offer of help from 3 members of the congregation which is hugely encouraging.

Working in partnership with Blank canvas the advocacy outreach is continuing to grow. The needs of the young people in our community are many and complex, and we are continuing to help where we can alongside supporting the parents. The advocacy team currently stands at 4 and in my role as Youth and Families Advocacy Lead, I am now supporting my colleagues in the team, as well as working with the young people and their families. We are currently supporting 9 young people with 3 more on the waiting list.

#### **Teardrops - Jill Richmond**

Over the last year Teardrops has continued to welcome regular visitors and new ones too.

With Jane's help we gave out invitation letters to the Memorial service at St Cuthbert's and a number of people from our group attended and said how they had found the service helpful. It's also great to see our prayer cards, booklets etc. being more regularly taken home.

Some also come to our Church shop and cafe and the table tops. One visitor, Ronnie, is also a volunteer welcomer at the shop.

On Monday 22nd April we had another new member and when this happens, I ask people to introduce themselves and if they wish to say a little about why they come. Once again it was heartwarming to hear how they have found it helpful to be with others who are grieving.

I worried that we would have to close because of ill health within the team. However, we have a new team member and another who is about to join us. This will certainly help us to keep going. Thanks to Dennis, who is taking a break for now. Thanks also for support from Jane and to the team, Sue Garner, Margaret Mablesen, and soon to join us Eileen Dye.

### **Sue Garner**

Since starting our youth group in 2022 here in St Hilda's in partnership with blank canvas we have continued to grow our safe place for our young people. They have come to trust us, and don't seem to see us as youth workers but as people that they can come to if they have something they are struggling with. Last summer we thought 6 weeks would be too long for our young people not have some connection with us so we set up a summer activities which included beach picnic and games we took them on the train to Saltburn for fish and chips and ice creams and a good time was had by all and might I say that some of our young people would not have had any of that due to circumstances at home. We continue to support our young people and give them the safe space they need

### **Eco Shop report**

Contrary to popular belief, eco shops are not about providing low-cost food, although they do. What their main aim is, is to prevent perfectly good food going to waste and being disposed of in landfill or burnt.

We introduced one to St Hilda's in October 2023 to coincide with our weekly church shop and café. The food is distributed by an organisation called FareShare North East and collected every Monday from the warehouse.

We have had to 'qualify' by our kitchen staff obtaining their Level 2 food hygiene certificates and having a visit from the local Environmental Health team resulting in our 5\* rating.

Food is charged at 5 items for a £1 and when everyone has had a turn, its 20p an item. We have also been successful in a bid to the Household Support Fund who have given us £1000 to top up our food collection with basic items from local supermarkets.

We are making a surplus and as we did not come into this to make a profit, PCC has decided to donate everything above our monthly charge to the Redcar Food bank. Our first donation covered 9 weeks and we presented them with £585.66. A great result from food otherwise going to waste without counting the benefits to our local community in this cost-of-living crisis we find ourselves in.  
Ruth

### **Deanery Synod Report 2023**

Kirkleatham Parish is part of the Guisborough Deanery. Revd. Adam Reed, Vicar of Saltburn and New Marske, is Area Dean, Ed Evans is Area Lay Dean. Kirkleatham's Deanery Synod reps are Sue Nicholson and Bruce Williams. There is also a Deanery Leadership Team (DLT) which would normally meet regularly to set agendas and co-ordinate initiatives. Bruce Williams is a member of DLT.

Three meetings were held in 2023 in different churches across the deanery. Bruce Williams was appointed as Deanery Financial Adviser and Jack Thomas took over as Deanery Secretary.

A Deanery Facebook page was set up and all clergy encouraged to advertise what they were doing in their parish.

A Deanery Morning was held in May and proved to be very successful and was well received. It is hoped to make this an annual event.

Safeguarding became a standing agenda item with Sue Nicholson providing updates on safeguarding across the Deanery.

Both Revd. Julie Smith and Revd. Jane Robson joined Synod in 2023 and are settling into their respective parishes.

Updates and good news are shared across the Deanery with all churches encouraged to share any news or activities they are planning.

Upleatham Trust was proceeding with signatories and Trustees being reviewed and updated.

Sue Nicholson  
Bruce Williams

### ***Treasurer's Financial Report 2023***

As you know we have loans on St Hilda's and unfortunately, this year due to higher interest rates our loan repayments increased but we were still able to cover them. We were kept enormously busy with all the lettings, parties and activities held in the building. The shop and Cafe on a Tuesday morning continues to exceed expectations and not only raises funds, but it has also become a regular coffee spot and drop in for several groups of people. The lettings from the use of the building and the shop takings cover the loan repayments, while all other fundraising such as tabletops, craft fairs, raffles, markets etc all contribute to the running of the Parish.

We also started an Eco shop this year with the aim of preventing food going to landfill. This has proved to be hugely successful, and all profits are being passed on to Redcar Foodbank. Between starting in October and year end we have paid £792 to them.

We were very successful in applying for and being awarded grants for various projects and for receiving prize money for the Volunteer Awards.

As is tradition and with the fear of repeating myself, I will use this space to express my personal thanks to the following:

We have an amazing team of volunteers to help run our fundraising events and I would like to take this opportunity to thank everyone who is involved in any way at all. You are truly a very dedicated bunch. Once again, I am not naming names in case I miss anyone out, but you all know who you are. We are always very willing to listen to new fundraising ideas or accept offers of help so please don't be shy!

I know I am like a broken record as my Mum used to say but on a personal note, I will name two people who help me in my role that I couldn't manage without. The first is the person who keeps me on the right track. Rob Nightingale is my right-hand man and mentor when it comes to finance matters, and I really couldn't do this job without him. I am truly grateful for all his help and the time that he puts in working for the Parish. The other person I couldn't manage without is Mary Tough. I can always rely on Mary to be there to help sort the cash for banking plus all the other numerous occasions she is there to assist. I really do thank and appreciate them both.

My thanks also go to Neil Sellstrom for his help and for auditing the accounts ready for publication.

I appreciate the format which the official accounts are presented in is quite complicated so below are simplified tables showing the headline figures.

The table below shows the balances on our general account at the beginning and at the end of 2023. More detail is shown in the Budget Comparison table further down the report.

1 January 2023	Barclays Current Account (Number 1 A/C)	
		<b>£10,929.21</b>
31 December 2023	Barclays Current Account (Number 1 A/C)	
		<b>£17,386.62</b>

The table below shows the high- level activity with the St. Hilda's A/C for 2023:

<b>St Hilda's Building Account (Number 2 A/C)</b>		
<b>Opening Balance</b>		<b>£4,453.17</b>
<b>Income:</b>		
Grants	£1,996.69	
Donations	£1,390.00	£3,386.69
<b>Expenditure:</b>		
Architect	£1,367.08	
Expenses	£1,758.00	£3,125.08
<b>Closing Balance</b>		<b>£4,714.78</b>

The table below shows the high- level activity with the St. Cuthbert's A/C for 2023:

<b>St Cuthbert's Restoration Account (Number 3 A/C)</b>		
<b>Opening Balance</b>		<b>£11,081.25</b>
<b>Income:</b>		
Interest	£188.71	
Donations	£500.00	£13,688.71
Grant	£13,000	
<b>Expenditure:</b>		
Nil	£0	£0
<b>Closing Balance</b>		<b>£24,769.96</b>

Below is a budget comparison at the end of 2023. At the end of each year a balanced budget must be submitted to the Diocese of York. This budget is reported on at PCC Meetings throughout the year.

### Budget comparison @ 31.12.23

Income	Budget full year	Budget to date	Income/ expenditure to date	Variance
Regular Giving SO	£36,000.00	£36,000.00	£35,808.00	-£192.00
Regular Giving Envelopes - St C/H	£6,000.00	£6,000.00	£2,012.85	-£3,987.15
Open Plate Giving - St C/H	£2,000.00	£2,000.00	£1,703.51	-£296.49
Tax Refunds	£12,500.00	£12,500.00	£9,487.04	-£3,012.96
Plate Weddings				
Funerals etc	£1,500.00	£1,500.00	£1,941.53	£441.53
Fees - PCC	£2,700.00	£2,700.00	£4,294.00	£1,594.00
Lettings	£18,400.00	£18,400.00	£19,227.62	£827.62
Smiles	£360.00	£360.00	£365.00	£5.00
Café/Shop	£7,600.00	£7,600.00	£11,789.01	£4,189.01
Fund Raising	£8,150.00	£8,150.00	£9,331.27	£1,181.27
Parish Mag Advertising	£300.00	£300.00	£210.00	-£90.00
Dividends & Interest	£50.00	£50.00	£56.66	£6.66
Other Income	£8,000.00	£8,000.00	£725.45	-£7,274.55
<b>Total</b>	<b>£103,560.00</b>	<b>£103,560.00</b>	<b>£96,951.94</b>	<b>-£6,608.06</b>
<b>Expenditure</b>				
Freewill Offering	£51,000.00	£51,000.00	£51,000.00	£0.00
Clergy Expenses Incumbent	£1,680.00	£1,680.00	£570.71	£1,109.29
Clergy Expenses Other	£1,200.00	£1,200.00	£1,238.21	-£38.21
Verger Fees	£0.00	£0.00	£0.00	£0.00
Church Maintenance - St H	£1,000.00	£1,000.00	£953.59	£46.41
Church Maintenance - St C	£1,000.00	£1,000.00	£979.36	£20.64
Parsonage Maintenance	£100.00	£100.00	£226.64	-£126.64
Heating & Lighting Utilities	£11,000.00	£11,000.00	£10,175.21	£824.79
Insurance	£4,800.00	£4,800.00	£5,132.40	-£332.40
Smiles	£360.00	£360.00	£360.00	£0.00
Charitable Giving	£4,500.00	£4,500.00	£6,395.64	-£1,895.64
Consumables	£440.00	£440.00	£578.38	-£138.38
Printing	£480.00	£480.00	£520.80	-£40.80
Loan Repayment	£26,000.00	£26,000.00	£28,448.64	-£2,448.64
<b>Total Expenditure</b>	<b>£103,560.00</b>	<b>£103,560.00</b>	<b>£106,579.58</b>	<b>-£3,019.58</b>
	<b>£0.00</b>	<b>£0.00</b>	<b>-9,627.64</b>	<b>-£9,627.64</b>

The figures below show the balances on our three accounts at the year end. Below that gives details of the restricted funds currently held within the General A/C. This means that they can only be used for the purpose intended by that fund so are not for general expenditure of the Parish.

**Balance on Accounts @ 31.12.23**

Barclays Current Account	£17,386.62
Barclays St Cuthbert's Account	£24,769.96
Barclays St Hilda's Account	£4,714.78
	<b>£46,871.36</b>

Young Person's Fund	£305.54
Disadvantaged Fund	£973.37
Ladies Group	£1,604.20
Little Seeds Toddler Group	£219.97
Tear Drop	£1,826.88
Youth Group	£2,386.25
Youth & Families Work	£7,024.29
Music Foundation Trust	£48.00
Thirteen Housing lettings	£2,268.00

**(Held within current a/c) £16,656.50**

Looking at the balances, I am sure you can work out that at the end of the year we technically only had £730 that was parish money. 2023 was a hard year for a lot of people with the cost of living flying through the roof. We have managed to get through that year, while still maintaining our charitable giving, still being able to support others such as the Redcar Foodbank, we have paid all our bills on time and have continued our worship in two churches, and we still have £730 in the bank to start our new year. I think we have a lot to be thankful for and can give ourselves a pat on the back for the hard work, support and generosity shown by the members of both of our congregations.

I hope the figures speak for themselves but if anyone has any queries please get in touch and I will do my best to answer you.

Sue Nicholson,  
Parish Treasurer

PARISH OF KIRKLEATHAM, ST CUTHBERT & ST HILDA						
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023						
NOTES TO THE ACCOUNTS						
1	The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.					
2						
3						
4	The movement in designated and restricted funds during the year were:					
	Fund	Balance	Receipts	Payments	Transfers	Balance
		b/f				c/f
	Restricted Funds:	15,534.42	30,834.70	7,899.32	0.00	38,469.80
		0.00	0.00	0.00	0.00	0.00
	Designated Funds					
		15,534.42	30,834.70	7,899.32	0.00	38,469.80
5	Receipts and Payment Analysis	Unrestricted	Designated	Restricted	Total	Total
		Fund	Fund	Fund	2023	2022
		£	£	£	£	£
a	Other voluntary receipts					
	Legacy (7)					
	Recurring grants (8)					
	Non-recurring grants (8a)	8,803.20		15,496.69	24,299.89	33,152.68
		8,803.20	0.00	15,496.69	24,299.89	33,152.68
b	Activities for generating funds - receipts				0.00	0.00
	Fund raising (9)	21,120.28		1,390.00	22,510.28	18,027.81
		21,120.28	0.00	1,390.00	22,510.28	18,027.81
c	Receipts from investments					
	Dividends and interest (10)	56.66		188.71	245.37	66.77
	Rent from PCC owned property (10)					
		56.66	0.00	188.71	245.37	66.77

d	Receipts from church activities					
	Fees retained by the PCC (11)	4,294.00			4,294.00	4,878.00
	Eco Shop (12)	1,353.84			1,353.84	
	Letting of hall (12)	19,227.62			19,227.62	24,255.00
	Magazine (12)	268.79			268.79	409.97
		25,144.25	0.00	0.00	25,144.25	29,542.97
e	Other incoming resources					
	Insurance claims (13)	464.97			464.97	0
	Loans (13)				0.00	0
	Donations received as endowments (13)				0.00	0
	Mustard Seed Grants			13,394.30	13,394.30	0
		464.97	0.00	13,394.30	13,859.27	0
		55,589.36	0.00	30,469.70	86,059.06	80,790.23
		Unrestricted	Designated	Restricted	Total	Total
		Fund	Fund	Fund	2023	2022
		£	£	£	£	£
f	Church activities - payments					
	Costs of generating funds					
	Fund raising costs (17)	215.00		0.00	215.00	200.00
	Donations (grants) to charities					
	Overseas missions (18)			360.00	360.00	1,575.00
	Home missions (18)	2,143.40			2,143.40	3,133.99
	Secular charities (18)	4,252.24			4,252.24	1,800.00
	Activities directly related to the work of the church					
	Salaries, wages & honorarium (20)					
	Working expenses of the incumbent (21)	570.71			570.71	304.74
	Working expenses of assistant staff (21)	1,238.21			1,238.21	1,332.71
	Parsonage house expenditure (21)	226.64			226.64	21.84
	Mission & evangelism costs (22)	0.00			0.00	4,860.38
	Mustard Seed Expenditure			4,414.24	4,414.24	
	Church insurance (23)	5,132.40			5,132.40	4,175.30
	Church cleaning (23)					
	Church admin costs (23)	41.50			41.50	869.14
	Church maintenance costs (23)	1,932.95			1,932.95	2,371.11

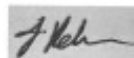
	Upkeep of services (23)	578.38			578.38	716.85
	Upkeep of churchyard (23)	3,000.00			3,000.00	
	Other PCC property upkeep (23)					
	Support costs (23)	409.43			409.43	585.00
	Loan interest paid (23)	28,448.64			28,448.64	24,627.05
	Church administration and administrator (23)	1,535.55			1,535.55	
	Gas costs (24)	1,364.81			1,364.81	
	Electricity costs (24)	4,804.61			4,804.61	9,312.81
	Water costs (24)	-163.72			-163.72	
	Oil costs (24)	3,438.35			3,438.35	
	Costs of trading					
	Bookstall costs (25)	791.72			791.72	
	Letting direct costs(25)					
	Parish magazine costs (25)	520.80			520.80	510.80
	Governance costs (26)	50.00			50.00	0.00
	Major expenditure					
	Major repairs to church buildings (27)			0.00	0.00	940.00
	Major repairs to church hall (28)					
	New building or major works (29)			3,125.08	3,125.08	27,623.94
		60,531.62	0.00	7,899.32	68,430.94	84,960.66
6	The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC members.					
	No payments were made to PCC members					

**PARISH OF KIRKLEATHAM, ST CUTHBERT AND ST HILDA  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023**

Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>						
<b>Receipts</b>						
Voluntary receipts from donors						
	£35,808.00				£35,808.00	£32,869.57
	£2,012.85				£2,012.85	£2,374.39
	£4,667.52		£365.00		£5,022.52	£5,474.46
					£0.00	£0.00
	£1,188.72				£1,188.72	£1,997.71
	£9,487.04				£9,487.04	£10,008.00
	£53,154.13		£365.00		£53,519.13	£52,724.13
5a	£9,063.68		£15,496.69		£24,560.37	£33,152.68
5b	£21,120.28		£1,390.00		£22,510.28	£18,027.81
5c	£56.66		£188.71		£245.37	£66.77
5d	£25,144.25				£25,144.25	£29,542.97
5e	£464.97		£13,394.30		£13,859.27	£0.00
	£109,003.97		£30,834.70		£139,838.67	£133,514.36
<b>Payments</b>						
Church activities						
	£51,000.00				£51,000.00	£50,000.00
5f	£60,531.62		£7,899.32		£68,430.94	£84,960.66
	£111,531.62		£7,899.32		£119,430.94	£134,960.66
<b>Excess of Receipts over Payments</b>						
	-£2,527.65		£22,935.38		£20,407.73	-£1,446.30
Transfers between funds						
	£0.00		£0.00		£0.00	£0.00
	-£2,527.65		£22,935.38		£20,407.73	-£1,446.30
Bank current and deposit accounts 1 Jan 2023	£10,929.21		15,534.42		£26,463.63	£27,909.93
Bank current and deposit accounts 31 Dec 2023	£8,401.56		£38,469.80		£46,871.36	£26,463.63
<b>STATEMENT OF ASSETS AND LIABILITIES</b>						
<b>Cash Funds</b>						
Bank current and deposit accounts						
	£8,401.56		£38,469.80		£46,871.36	£26,463.63
less unrepresented cheques						
	£0.00		£0.00		£0.00	£0.00
	£8,401.56		£38,469.80		£46,871.36	£26,463.63
<b>Other Monetary Assets</b>						
<b>Investment Assets</b>						
<b>Assets retained for Church use</b>						
<b>Liabilities</b>						
Loans on Building						
			£218,396.73			£228,311.95
Unrepresented cheques						
	£8,401.56		-£179,926.93		£46,871.36	-£201,848.32

The attached notes on pages 2 & 3 form part of these financial statements

These Accounts were approved by the PCC on 18th March 2024 and signed by




Rev. Jane Robson  
PCC Chair

Sue Nicholson  
PCC Treasurer

Independent examiner's report to the trustees of Kirkleatham Parish, Redcar

I report to the trustees on my examination Of the accounts Of Kirkleatham Parish (the Trust) for the year ended 31<sup>st</sup> December 2023.

#### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation Of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
NEIL SELLSTROM

Signed:

Name:

Relevant professional qualification or membership of professional bodies (if any): CPFA

Address: 30 PARK LANE, GUISBOROUGH

**Date: 3/4/24**

**Parish of Kirkleatham PCC Chair's report 2023**

2023 was a year of two halves, with Jane being licensed as Priest in Charge in July. And so the Chair's report is a joint effort.

PCC continued to implement the new national dashboard system for Safeguarding, and training members and other volunteers. Our safeguarding officers have done such a good job that they have helped with deanery, diocese and national safeguarding activities!

The other main focus at the start of the year was to publish our parish profile and start recruitment for our new parish priest.

July saw my (Jane's) licensing as Priest in Charge at a wonderful service in which St Hilda's was full of friends from my past, as well as many from Guisborough Deanery and civic leaders welcoming me into the parish. Literally full – all the chairs borrowed from Newcomen Methodists were also filled!

September marked the end of an era as Peter transferred his license to Coatham and Dormanstown Parish. Rebecca had been supporting Peter during the vacancy in Kirkleatham Parish and it was best that Peter completed his curacy with her. I am very grateful for the support and welcome which he offered me as I came into post. But we are all thankful for all that he did during the vacancy, going above and beyond what a curate would normally be expected to do. And we wish him well in all that God has for him in his future ministry.

I am particularly thankful for Billy for supporting Peter during the vacancy, but also welcoming me into the parish and allowing me to have a week off leading worship each month. Sometimes for holiday, but also to allow me to take my place in the congregation for worship. We all need feeding!

Our lay ministry continues to grow. George's Permission to Officiate was confirmed and he continues to preach regularly and at the end of the year was considering how else his ministry could develop. We are grateful he is not yet ready to retire! At the other end of the journey Ruth continues her training to become a Licensed Lay Minister (the new name for a Reader). I am very grateful that she has continued to share leading All Age services with me and shared the work she and Peter did in the schools so that I could develop it.

Our Mustard Seed Community Ministers continued to develop their ministries and you can read about what they have been doing in the Annual Report. Thank you Sue, Jill and Carol for all that you are doing with young people, families and the bereaved. 2023 saw a change for Carol as she was not only commissioned but also became one of only a handful of Community Ministers to be paid for her role and so became an employee of the Parish.

Kirkleatham Parish continues to be blessed by an amazing team of volunteers. And in October this was finally recognised – nationally! – as St Hilda's was awarded the National Churches Trust Church and Community Volunteer Award, both for England and the whole of the UK. Our Tuesday Café is a great example of why our volunteers deserved such recognition and has continued to develop into an Eco Shop. All that our volunteers do, up front or behind the scenes, is really appreciated by so many in the church and in the wider community. Perhaps you would like to join our award winning band of volunteers?

But the awards kept flowing in. At the end of the report for 2022 it was mentioned that the Royal Institute of British Architects awarded our project for St Hilda's Church and Kirkleatham Parish Centre both a RIBA North East Award 2023 and a RIBA North East Client of the Year 2023. This obviously was awarded in 2023. But this was not all, with the Parish being shortlisted for the RIBA National Client of the Year award and being highly

commended in the National Church Architecture Awards, President's Award. We are so proud of all this national recognition and I have joked that I am expecting at least three nominations for national awards each year!

We joined the Diocesan Revitalise project in September. Mary, Louise, Connie and Sue have been working with me to dream big dreams and to seek God's will for our Parish.

Connect, the bible study group which meets fortnightly, has continued as we seek to grow deeper in our faith and to encourage each other. The group welcomed some new members through Advent as we looked at the Paula Gooder book Phoebe. If this is something that you would like to explore please do come along.

Unfortunately, in autumn 2023 Craig had to step down as organist and Church Warden. We want to thank him for his service and all that he brought to St Cuthbert's. We wish him well and hope to see him again over the coming months.

2023 saw special services to which we welcomed many people from outside our usual congregation. The St Hilda's service included our friends from Newcomen Methodists and we had many join us for the Memorial Service in November, and Nine Lessons and Carols and Midnight Mass. The Christingle and the Crib Service both attracted many children who don't usually come to church. We were also pleased to be invited into the Dunes for their Christmas Service accompanied by the Tremourloes Choir

I want to finish by giving a big thank you to our Churchwardens and Church Officers, PCC members, all who assist on Sundays in every way, all those who come in when no one else is there to clean and tidy and open up and all those who help with the Café/shop and the churchyard. Thank you all. Without you our worship would be poorer and we would not be able to serve our community as well as we do.

Revd Jane Robson  
Bruce Williams

## **KIRKLEATHAM PARISH ANNUAL PARISH CHURCH MEETING (APCM) on Sunday 14<sup>th</sup> May 2023 in St. Hilda's**

Present: 17 adults and 1 under 16.

Apologies: George Featherston, Carol Petit, Mary Ovens, Janet Williams.

### **Part 1 Election of churchwardens**

The following nominations had been duly received:

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
Mr Robert Nightingale	Hannah Garner	Sue Garner
Mrs Susan Garner	Ruth Barnes	Sue Nicholson
Mr Keith Simpson	Bruce Williams	June Hare
Mr Craig Cartwright	Bruce Williams	Keith Simpson

All were in favour.

Billy Barnes proposed a vote of thanks to Bruce Williams as he stepped down for all his hard work.

### **Part 2 APCM**

1. Minutes of previous APCM (2022)

Minutes were approved.



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# Accounts

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## **CHARITY COMMISSION**

### **Trustees' Annual Report for the period 1st January 2021 to 31st December 2021**

#### **Section A Reference and administration details**

Charity name: The ecclesiastical parish of Kirkleatham in the Diocese of York

Other name Kirkleatham Parish

Registered charity number 1171557

Charity's principal address

The Vicarage

130 Mersey Road

Redcar TS10 4DF

#### **Names of the charity trustees**

Ex officio members:

Incumbent Revd Matt Strand Chairman

.

Revd Peter King from 26/07/21

Wardens

Mr. Keith Simpson

Mr. Bruce Williams

Mrs. Cynthia Watson up to 09/05/21

Mr. Robert Nightingale from 09/05/21

Mrs. Susan Garner

Treasurer Mrs. Sue Nicholson

Secretary Mrs. Ruth Barnes

#### **Elected members**

Mrs. Jan Heslop until 09/05/21

Mrs. Jill Richmond

Mrs. Carole Simpson

Mr. Les Taylor resigned 27/09/21

Mr. Malcolm Foster

Miss Hannah Garner

Mr. Craig Cartwright elected 09/05/21

Mrs. Mary Ovens elected 09/05/21

## **Section B Structure, Governance and Management**

*The Parochial Church Councils (Powers) Measure 1956* as amended defines the principal function, or purpose, of the PCC

The method of appointment of PCC members is set out in the Church of England's *Church Representation Rules*. In Kirkleatham parish the PCC consists of the incumbent, parish assistant, churchwardens and members elected by persons on the church electoral roll. All those who regularly attend our services are encouraged to register for inclusion on the electoral roll.

### Electoral Roll Officer's Report 2022

During revision of the roll, the following names have been removed:

Mrs. B. Lambert - lives outside the parish and now worships elsewhere.

Mrs. A. Peverley - lives outside the parish and no longer worships in Kirkleatham Parish.

Mrs. C. Watson - moved to County Durham.

The following names have been added:

Mrs. C.R. Barnett; Mrs. M.J. Gibbin; Mrs. L.J. King; Mrs. C.A. Petit; Mr. D.J. Petit;

Mr. P. Russell; Miss E.F. Ryers.

The number on the Electoral Roll for 2022 is: 95

Margaret Nightingale,

Electoral Roll Officer.

## **Parochial Church Council (PCC)**

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. This includes deciding how the parish funds are to be spent. Since the parish became a registered charity in February 2017 the PCC members serve as trustees of this charity. This involves a little more paperwork but no changes in procedure.

The full PCC met 7 times during 2021, one of them being the brief meeting after the APCM. The attendance rate has been 90% with a combination of face to face and online meetings according to the prevailing Covid-19 government guidelines.

## **Safeguarding 2021**

*Safeguarding representatives: Ruth Barnes and Sue Nicholson*

The Church of England, its archbishops, bishops, clergy and leaders are committed to safeguarding as an integral part of the life and ministry of the church. The Church of England affirms the 'Whole Church' approach which encompasses a commitment to consistent policy and practice across all church bodies. Following that approach this Parish has adopted the updated safeguarding policy on the Church of England Website and this policy is reviewed and approved annually by the Parochial Church Council (PCC).

The DBS process continues with any new PCC members (Trustees) or children's leaders completing a check using the on-line system.

Trustees attend training at levels dependant on their role. All PCC members are asked to take the first two on-line courses that are available.

The National Archbishop's Council has made it a mandatory expectation that each Diocese will regularly undertake safeguarding audits. This will assist those who are responsible for safeguarding at a diocesan level to better understand the status of safeguarding practice, and consequently consider additional advice and resources which would help to improve safeguarding procedure and response for everybody in the Diocese.

In 2021 there were no reported safeguarding concerns and there are currently no Safeguarding Agreements in place in the parish.

Mary Ovens stood down as Safeguarding Representative and the role was taken over by Ruth Barnes. Ruth has completed all the required checks and training.

If you have any safeguarding issues that you would like to discuss, please speak to Ruth Barnes or Sue Nicholson.

## **Aim and purposes**

The Parish Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Matt Strand, in promoting across the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

The parish has two churches: St Cuthbert's, an 18<sup>th</sup> Century grade 1 listed Georgian church building and St Hilda's, a church completed on 7<sup>th</sup> May 2021.

## **Section C Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of the parish community.

When planning our activities, we have considered the Commission's guidance on public benefit and in particular, the guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of the parish community through:

- \* Worship and prayer; learning about the Gospel and developing trust in Jesus.
- \* Provision of pastoral care for people living in the parish
- \* Missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of St Cuthbert's Church and open out St. Hilda's Church to the local community.

Typically, St Cuthbert's Church and its Mausoleum are open each Wednesday from 10.00 am to 4.00 pm and a few people visit each week. From time to time, groups of people [history clubs or architecture buffs] have asked for a guided tour. We hope that they see the church as a functioning place of worship. We are very grateful to those members of our congregation who welcome visitors to the Church and act as guides.

The Hall and Meeting Room at St. Hilda's are used for community activities and private lettings so that the those living locally are able to experience the 3 fundamental objectives listed with \*. Activities such as church services, shop/café, table-top fairs and knit and natter group together with lettings for yoga, fitness, dance, Taekwon-do and parties help deliver these objectives. Again, thanks go to all who make these activities function well.

## **Section D Achievements and Performance Worship and Prayer**

During 2021, regular Sunday worship recommenced at Easter after another lockdown. Until Sunday, 23<sup>rd</sup> May all services were conducted as joint services in St. Cuthbert's.

From late May 2021, services began to take place at 9.30am in St. Hilda's and 11.15am in St. Cuthbert's. An All-age service was begun again on the first Sunday of the month in St. Hilda's.

Baptisms - 15; Weddings - 4; Funerals and burial of ashes - 14, of which 2 were held in St. Cuthbert's Church.

All Baptisms and Weddings were held in St. Cuthbert's, except one Baptism which was held in St. Hilda's.

The pattern of a weekly Holy Communion service on a Thursday morning at 10.00am was begun again.

A special thanks to everyone who has helped to maintain our worship this year - to those who set up each week, choose, sing and play the hymns, create the notice sheet, welcome and give out hymn books, preach, preside, read, lead our prayers and serve tea and coffee and clear up afterwards.

### **Other activities**

With the re-opening of St. Hilda's and the lifting of some Covid regulations, new and old activities began.

The Festival of Thrift in Kirkleatham Village and our first Christmas Market in the new building were very successful for footfall, community involvement and fundraising.

### **Fundraising Group**

<b>Activity</b>	<b>2021 Estimate</b>	<b>2021 Actual</b>
-----------------	--------------------------	------------------------

	<b>e</b>	
Grand	£74	£490
Draw/Raffles	0	
100 Club	£0	£204
Trading	£40	£969
Post	0	
Coffee	£40	£0
Mornings	0	
Craft/Tab	£3	£2
le Top	200	214
Fayres		
Talents	£20	£67
	0	
Everyone	£15	£0
e A	0	
Winner		
Festival	£50	£1
of Thrift	0	749
Christmas	£1	£1
s Market	000	648
Other	£56	£0
	0	
<b>TOTAL</b>	<b>£ 7</b>	<b>£ 7</b>
	<b>150</b>	<b>341</b>

Fund Raising still presented a problem in 2021 due to both Covid restrictions and a later opening of St. Hilda's than expected.

Thanks to all who have helped to make this possible

The Fundraising Group has produced an ambitious, but achievable list of targets for 2022.

Please note that lettings and shop sales are not mentioned above as they are used to offset the loan repayments.

The beginning of 2021 saw the external structure being completed and work going at a pace inside the new building. However, there was a major hold up as we awaited the fixing of the gas meter. It was finally sited in mid-April, having been requested in late January. Wharton Construction left the site for 3 weeks during this period to save on costs. The building was finally handed over on 7<sup>th</sup> May 2021.

During the two weeks following the handover, furniture and equipment from various storage places were placed in the new building. Finally, on Tuesday, 18<sup>th</sup> May the NEW St. Hilda's was licensed by the Bishop of Whitby - the end of a 22 year wait!!

The final cost of the project was not established during 2020, but there was much amicable discussion between Wharton Construction and our Quantity Surveyor over a claim from the construction company for compensation for site costs caused by some delays and some extra work. It is still expected to be within the constraints established by the PCC (a maximum of £270 000 in loans).

During 7 months of opening in 2021, we have had teething problems with mag-locks, the heating system, skylight blind and window openings and heat sensors. They were all resolved. Outstanding minor safety features were gradually put in place. External planting, an external noticeboard and a marked disabled bay were still to be completed. Extra shelving was placed in the store areas and a cross was placed on the East wall.

Covid restrictions were in place for a good part of 2021 however, we decided to open the building for lettings and Parish activities. Although income was a major concern, we also wanted to fully engage with local community after an absence of nearly 4 years from the site. The first few months have been successful on both counts.

A learning process has been in operation to ensure that AV equipment, kitchen appliances, the heating system and other requirements in a hi-tec building are fully understood.

Sue Garner

Rob Nightingale

## **St. Cuthbert's Churchwardens' Report to APCM 9<sup>th</sup> May 2021**

Worship has begun to return to normal as pandemic restrictions have lifted. We have welcomed some old congregation members back as well as some new ones. We have also been able to welcome visitors during regular Wednesday opening and at the Festival of Thrift. We are very grateful for all the volunteers who have given so freely of their time for the maintenance and improvement of the open churchyard. It is looking wonderful. The old tap has been reinstated to provide water for tending graves. Trees continue to be a concern both to users of the open churchyard and to the fabric of the church with heavy deposits of leaves quickly blocking gutters each year. The local council removed and pruned some trees closest to the church, but not the tallest ones responsible for most of the leaves. We are also very grateful to those who maintain and clean the church. They continue to cope with falling salts, plaster and paint flakes, following previous water ingress. The deteriorating heating system remains a problem. The revised tender resulted in a lower cost bid, however the cost is still much higher than available funds. Most grants do not allow for heating works, but the criteria are constantly changing, so we will keep looking. The bell chamber was cleaned and sanitised after pigeons gained access. Unfortunately, they also gained access to the mausoleum through a vandalised window. This has also been cleaned and sanitised but will need further specialist cleaning of the monuments. We still await the repairs to the boundary walls and gates of the closed churchyard (the main area around the church) to be completed by the local authority.

Bruce Williams

Keith Simpson

## **Mission and Outreach**

Mission is at the heart of everything that Kirkleatham Parish does. We are always seeking to share the love of God with our parish from things such as our weekly Sunday worship to one off events.

Through the opening of the new church at St. Hilda's and the return to regular worship, a number of new people have begun to worship in the two churches. Sadly, as a result of lockdowns etc., some of our regular members have not returned.

It is hoped that, through the work of St Cuthbert's and the new St Hilda's, more people in our community will come to know the hope and joy in a living faith in Jesus Christ.

### **Schools**

During 2021, school visits, including the opportunity to take 'Open the Book' into schools, were very limited.

It is hoped that 2022 will provide renewed opportunities for visits to schools and visits from schools to our two churches.

### **Care Homes**

Visits to care homes had to cease due to the Covid-19 regulations but we aim to restart as soon as practically possible.

### **Wider Church**

Deanery Synod Report 2021

Kirkleatham Parish is part of the Guisborough Deanery. Revd. David Tembey, Vicar of St Mark's Church, Marske, is Area Dean, Ed Evans is Area Lay Dean and Bruce Williams is Deanery Secretary. Kirkleatham's Deanery Synod reps are Sue Nicholson and Bruce Williams.

Normally there would be three meetings per year which are held in different churches across the deanery. This year the pandemic resulted in only two full meetings being held.

There is also a Deanery Leadership Team (DLT) which would normally meet regularly to set agendas and co-ordinate initiatives. Bruce Williams is a member of DLT.

The main focus of the year has been considering our Deanery response to the Diocesan Vision, "Living Christ's Story", which commits us to

- Becoming more like Christ
- Reaching people we currently don't

- Growing churches of missionary disciples
- Transforming our finances and structures.

### **Ecumenical relationships**

During 2021, there were very few opportunities to join with other churches in Redcar, although members of Newcomen Methodist Church joined us for the Patronal Festivals in our two churches.

### **Treasurer's Financial Report 2021**

Thankfully 2021 improved as the year went on. After a slow start fundraising wise due to covid restrictions, we were more or less up and running by July. We had still been able to continue with rag bag, trading post and had even managed an online raffle but we were now able to make the most of our new building. Our new building needs to pay for itself, and we are delighted to say that the response to lettings and hire for parties has been amazing. The shop on a Tuesday morning continues to raise funds but it has also become a regular coffee spot and drop in for several regulars. The lettings from the use of the building and the shop takings cover the loan repayments, while all other fundraising such as tabletops, craft fairs, raffles, markets etc all contribute to the running of the Parish.

We have an amazing team of volunteers to help run these events and I would like to take this opportunity to thank everyone who is involved in any way at all. You are truly a very dedicated bunch. I am not naming names in case I miss anyone out, but you all know who you are. We are always willing to listen to new ideas or accept offers of help so please don't be shy, if you think you can be of help in any way, please speak to a church warden.

On a personal note, I will name one name that needs to be mentioned and that is the person who keeps me on the right track. Rob Nightingale is my right-hand man when it comes to finance matters, and I really couldn't do this job without him. I am truly grateful for all his help and the time that he puts in working for the Parish.

My counting team has sadly diminished, but I know I can always rely on Mary Tough to be there on a Sunday night to help sort the cash for banking. So, my thanks also go to Mary.

Once again, my thanks also go to Neil Sellstrom for his help and for auditing the accounts ready for publication.

Despite only being able to fundraise for half of the year we managed to end 2021 in a very good position. I appreciate the format which the accounts are presented in is quite complicated so below are simplified tables showing the headline figures.

The table below shows the balances on our general account at the beginning and at the end of 2021. More detail is shown in the year end statement below.

1 January 2021	Barclays Current Account (Number 1 A/C)	
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		<b>£4,455.37</b>
31 December 2021	Barclays Current Account (Number 1 A/C)	
		<b>£12,528.22</b>

The table below shows the high- level activity with the St. Hilda's A/C for 2021:

<b>St Hilda's Building Account (Number 2 A/C)</b>		
<b>Opening Balance</b>		<b>£93,519.81</b>
<b>Income:</b>		
Grants	£145,889.28	
Donations	£6,531.20	
Fundraising	£780.00	£154,395.48
Tax Refund	£1,195.00	
<b>Expenditure:</b>		
Architect	£755.22	
Other expenses (Builder etc)	£237,814.04	
Loan repayments	£3,001.70	£242,053.50
Fundraising costs	£482.54	
<b>Closing Balance</b>		<b>£5,861.79</b>

The St. Cuthbert's A/C has had very little activity but that is shown below:

<b>St Cuthbert's Restoration Account (Number 3 A/C)</b>		
<b>Opening Balance</b>		<b>£9,704.96</b>
<b>Income:</b>		
Interest	0.96p	£0.96
<b>Expenditure:</b>		
Organ	£195	£195
<b>Closing Balance</b>		<b>£9,510.92</b>

**Balances b/fwd @ 1/1/2021:**

Barclays Account:		<b>£4,455.37</b>		
	<b>31-Dec-21</b>		<b>31-Dec-20</b>	
<b>Income</b>				
Regular Giving SO	£34,225.68	)	£34,810.36	)
Regular Giving Envelopes - St C	£2,899.55	)	£2,651.40	)
Regular Giving Envelopes - St H	£1,533.90	)	£2,493.95	)
Open Plate Giving - St C	£684.84	)	£849.83	)
Open Plate Giving - St H	£551.42	)	£173.96	)
Tax Refunds	£12,884.23	£53,778.08	£11,932.87	£54,108.79
Plate Weddings Funerals etc	£998.46	)	£1,196.42	)
Fees - PCC	£3,629.00		£3,285.00	
Fees - 3rd Party	£3,254.00		£3,558.00	
Expenses Received	£0.00		£0.00	
Lettings	£7,959.25		£5.00	
Donations	£2,076.10		£2,957.49	

Smiles	£384.00	£360.00
After service teas & Coffees	£0.00	£100.00
Fund Raising - Shop/Café	£5,441.69	£0.00
Fund Raising - General	£7,505.59	£1,593.18
Fund Raising - 3rd Party	£222.40	£0.00
Parish Mag Sales	£146.90	£380.77
Parish Mag Advertising	£210.00	£300.00
Dividends & Interest	£55.00	£53.93
Transfers	£0.00	£0.00
Other Income	£1,604.20	£515.20
<b>Total</b>	<b>£86,266.21</b>	<b>£67,217.36</b>
<b>Expenditure</b>		
Freewill Offering	£50,000.00	£50,000.00
Diocesan Fees	£2,527.00	£2,416.00
Clergy Fees	£134.00	£151.00
Clergy Expenses Incumbent	£208.46	£597.28
Clergy Expenses Other	£480.26	£0.00
Organ Fees	£284.00	£118.00
Verger Fees	£279.00	£0.00
Church Maintenance - St H	£50.00	£0.00
Church Maintenance - St C	£2,136.80	£539.00
Ch Maintenance - major projects	£0.00	£0.00
Church new build costs	£0.00	£0.00
Parsonage Maintenance	£0.00	£0.00
Heating & Lighting Utilities	£3,980.01	£2,372.04
Insurance	£3,829.83	£3,103.94
Flowers	£137.00	£69.00
Choir Fees	£0.00	£72.00
Smiles	£360.00	£360.00
Charitable Giving	£4,790.15	£5,306.80
Consumables	£106.98	£128.65
Printing	£354.42	£280.48
Transfers	£1,195.00	£2,047.31
Miscellaneous	£930.00	£723.62
Loan Repayment	£6,410.45	<b>£68,285.12</b>
<b>Total Expenditure</b>	<b>£78,193.36</b>	

### **Balance on Accounts @ 31.12.21**

Barclays Current Account	£12,528.22
Barclays St Cuthbert's Account	£9,510.92
Barclays St Hilda's Account	£5,861.79
	<b>£27,900.93</b>

Money held in Tees Heritage Fund for St Cuthbert's **£12,747.00**

Young Person's Fund	£523.25
Disadvantaged Fund	£1,053.37
Ladies Group	£1,604.20
(Held within current a/c)	<b>£3,180.82</b>

*Sue Nicholson*  
Parish Treasurer

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PARISH OF KIRKLEATHAM, ST CUTHBERT & ST HILDA

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

NOTES TO THE ACCOUNTS

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2  
3

The movement in designated and restricted funds during the year were:

Fund	Balance b/f	Receipts	Payments	Transfers	Balance c/f
Restricted Funds:	105,489.54	153,537.44	242,608.50	1,171.00	17,589.48
Designated Funds	105,489.54	153,537.44	242,608.50	1,171.00	17,589.48
	0.00	0.00	0.00	0.00	0.00

Receipts and Payment Analysis	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2021	Total 2020
	£	£	£	£	£
a Other voluntary receipts					
Legacy (7)					
Recurring grants (8)					
Non-recurring grants (8a)	1,604.20		145,889.28	147,493.48	147,568.8
	1,604.20	0.00	145,889.28	147,493.48	147,568.8
b Activities for generating funds - receipts				0.00	0
Fund raising (9)	12,947.28		7,263.20	20,210.48	11,319
	12,947.28	0.00	7,263.20	20,210.48	11,319
c Receipts from investments					
Dividends and interest (10)	55.00		0.96	55.96	54
Rent from PCC owned property (10)					
	55.00	0.00	0.96	55.96	54
d Receipts from church					

activities				
Fees retained by the PCC (11)	3,629.00		3,629.00	3,285
Bookstall (12)				
Letting of hall (12)	7,959.25		7,959.25	5
Magazine (12)	356.90		356.90	681
	11,945.15	0.00	0.00	11,945.15
e Other incoming resources				
Insurance claims (13)	0.00		0.00	0
Loans (13)			0.00	0
Donations received as endowments (13)			0.00	0
Contributions to clergy expenses	0.00		0.00	0
	0.00	0.00	0.00	0
	26,551.63	0.00	153,153.44	179,705.07
				162,912

	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2021	Total 2020
	£	£	£	£	£
f Church activities - payments					
Costs of generating funds					
Fund raising costs (17)	40.00		360.00	400.00	411
Donations (grants) to charities					
Overseas missions (18)	600.00		360.00	960.00	1,145
Home missions (18)	2,767.75			2,767.75	1,567
Secular charities (18)	1,422.40			1,422.40	796
Activities directly related to the work of the church					
Salaries, wages & honorarium (20)					
Working expenses of the incumbent (21)	208.46			208.46	597
Working expenses of assistant staff (21)	480.26			480.26	151
Parsonage house expenditure (21)	0.00			0.00	95
Mission & evangelism costs (22)	79.20			79.20	72
Church insurance (23)	3,829.83			3,829.83	3,103
Church cleaning (23)					
Church admin costs (23)	810.80			810.80	642
Church maintenance costs (23)	2,186.80			2,186.80	539
Upkeep of services (23)	213.98			213.98	168
Upkeep of churchyard (23)					
Other PCC property upkeep (23)					
Support costs (23)	0.00			0.00	0
Loan interest paid (23)	6,410.45			6,410.45	0
Church administration and administrator (23)					

Gas costs (24)				
Electricity costs (24)	3,980.01		3,980.01	2,372
Water costs (24)				
Oil costs (24)				
Costs of trading				
Bookstall costs (25)				
Letting direct costs(25)				
Parish magazine costs (25)	354.42		354.42	280
Governance costs (26)			0.00	0
Major expenditure				
Major repairs to church buildings (27)		195.00	195.00	0
Major repairs to church hall (28)				
New building or major works (29)		241,693.50	241,693.50	450,725
	23,384.36	0.00	242,608.50	462,663

6 The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC members.

No payments were made to PCC members

**PARISH OF KIRKLEATHAM, ST CUTHBERT AND ST HILDA  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

**RECEIPTS AND PAYMENTS ACCOUNT**

**Receipts**

Voluntary receipts from donors

Tax efficient planned giving (1)

Other planned giving (2)

Collections (3)

Other recurring giving/donations (4)

Non-recurring giving/donations (5)

Income tax recovered (6)

Other voluntary receipts

Activities for generating funds

Investment income

Receipts from church activities

Other incoming resources

**Payments**

Church activities

Freewill Offering

Other payments

**Excess of Receipts over Payments**

Transfers between funds

Bank current and deposit accounts 1 Jan 2021

Bank current and deposit accounts 31 Dec 2021

**STATEMENT OF ASSETS AND LIABILITIES**

**Cash Funds**

Bank current and deposit accounts

less unrepresented cheques

**Other Monetary Assets**

**Investment Assets**

**Assets retained for Church use**

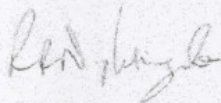
**Liabilities**

Unrepresented cheques

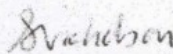
Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2021 £	Total 2020 £
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>						
<b>Receipts</b>						
Voluntary receipts from donors						
	£34,225.66				£34,225.66	36,969
	£4,433.45				£4,433.45	2,831
	£2,457.12		£384.00		£2,841.12	2,935
					£0.00	0
	£2,076.10				£2,076.10	2,957
	£12,884.23				£12,884.23	11,933
	£56,076.56		£384.00		£56,460.56	57,426
5a	£1,604.20		£145,889.28		£147,493.48	147,568
5b	£12,947.28		£7,263.20		£20,210.48	11,319
5c	£55.00		£0.96		£55.96	54
5d	£11,945.15				£11,945.15	3,971
5e	£0.00				£0.00	292,466
	£82,626.21		£153,537.44		£236,163.65	512,805
<b>Payments</b>						
Church activities						
	£50,000.00				£50,000.00	50,600
5f	£23,384.36		£242,608.50		£266,002.86	450,725
	£73,384.36		£242,608.50		£315,992.86	500,725
<b>Excess of Receipts over Payments</b>						
	£9,243.65		-£89,071.06		-£79,827.21	£12,380
Transfers between funds						
	-£1,171.00		£1,171.00		£0.00	0
	£8,072.65		-£87,900.06		-£79,827.21	£12,080
Bank current and deposit accounts 1 Jan 2021						
	£4,455.37		103,272.77		£107,728.14	86,653
Bank current and deposit accounts 31 Dec 2021						
	£12,528.22		£15,372.71		£27,900.93	£108,833
<b>STATEMENT OF ASSETS AND LIABILITIES</b>						
<b>Cash Funds</b>						
Bank current and deposit accounts						
	£12,528.22		£15,372.71		£27,900.93	107,680
less unrepresented cheques						
	£0.00		£0.00		£0.00	45
	£12,528.22		£15,372.71		£27,900.93	107,635
<b>Other Monetary Assets</b>						
<b>Investment Assets</b>						
<b>Assets retained for Church use</b>						
<b>Liabilities</b>						
Unrepresented cheques						
	£0.00		£0.00		£0.00	
	£12,528.22		£15,372.71		£27,900.93	107,635

The attached notes on pages 2 & 3 form part of these financial statements

These Accounts were approved by the PCC on 26 March 2022 and signed by



RR Nightingale  
PCC Vice Chairman



S Nicholson  
PCC Treasurer

### Independent examiner's report to the trustees of Kirkleatham Parish

I report to the trustees on my examination of the accounts of the Kirkleatham Parish (the Trust) the year ended 31 December 2021.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given to the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: NEIL SELLSTROM

Relevant professional qualification or membership of professional bodies (if any): CPFA

Address: 30 PARK LANE, GOUSBOROUGH TS14 6LD

Date: 26/02/22

## **APCM Vicar's Report 2021**

Last year, we had our APCM in November 2020 looking back at 2019. This year, we have had the time to adjust to the Covid-impacted life we have all lived through. Our annual meeting is therefore being held in its usual timeslot in the year, and so today we are looking back on 2020, the year that we will never forget.

If we have learnt anything from 2020, it is that we cannot take anything for granted. We have lived through a pandemic that, as we know, typically comes about once every 100 years.

As our lives have changed so much, it is perhaps difficult to remember what life was like in early 2020. There didn't seem to be very much warning as to what was about to happen. I think back to the last Sunday we worshipped in The Dunes and how we didn't know it was going to be our last Sunday. Suddenly the doors to The Dunes were closed, as were the doors to just about everything else as a church - and the rest of our lives.

If I were to look back in my diary from January to March 2020, I would see meetings with wedding couples and baptism families, weekly worship and Bible studies with other people, meetings about the running of the parish in other people's homes, regular activities such as the shop and social events. We even managed to start building a new church!

The final event before the first lockdown was the Diocesan mission weekend where the Diocese welcomed lots of Bishops and their teams from across the northern province. As a parish, we worked with some of the team allocated to our deanery from 12<sup>th</sup> - 15<sup>th</sup> March. Then, on the evening of the 16<sup>th</sup> March, the Prime Minister said "now is the time for everyone to stop non-essential contact and travel".

As with everything else in our lives, the usual activity of the church reduced significantly from that point. Consequently, we only conducted 4 baptisms and 1

wedding, but of course funerals continued with 16 funerals and burial of ashes, of which 7 were held in St. Cuthbert's Church.

The most prominent activity within the parish in 2020 was of course the construction of St Hilda's. Despite construction being paused for 6 weeks during the first lockdown, it gradually restarted over the subsequent weeks. As was to be expected, some materials became very difficult to acquire and so there were some delays along the way. The fundraising effort didn't stop, and a number of grant applications were submitted, and a significant amount of money was received during 2020. This included donations from individuals, grant funds towards the construction and grant funds towards the running costs once opened. It has not been an easy process, with monthly site meetings having to mainly be virtual and I cannot overstate the number of decisions that were made. In the end, I believe we have a magnificent building that will be a wonderful place to worship in and will be a blessing to our community. As I write this (looking beyond 2020) I am extremely grateful that we are to have our opening service on 18<sup>th</sup> May. A special thanks to Rob for all of his hard work – it really has been a lot of hard work to get to this point.

When the restrictions have allowed, it has been wonderful to see those who have been able to attend worship in St Cuthbert's. A special thanks for those who have been involved in keeping worship going and ensuring the church was safe for everyone. For those who haven't been able to attend and for when the church has been closed, online worship and video sermons have maintained our connection with God and parish worship. Thank you to everyone involved in the preparation and delivery of weekly worship and making sure it has been prepared early enough to ensure everyone has had access to it on Sunday mornings in its various forms.

St Cuthbert's fabric has also had attention this year and various permissions have been granted for works to be completed in the near future. Thank you to Bruce, Keith and everyone involved in the upkeep of the church.

Amazingly, financially we have kept afloat thanks to the generosity of our congregation members. We even managed to maintain our giving to the Diocese

in what has been an extremely difficult year for every charity, organisation and business. Thanks to Sue Nicholson and all involved in managing our finances in these very challenging times.

Overall, 2020 was a very tough year for everyone and so thank you to everyone for your patience, perseverance and maintaining contact and connection with other church members. It has been a year where we have looked out for each other in so many ways, quietly and behind the scenes.

We are looking forward with hope – hope of life post-covid, or at least the worst of its impact. We are looking forward to some form of return to normality, no doubt with some restrictions still in place. We are looking forward to St Hilda's opening, becoming fully functional and starting new activities. We are looking forward to seeing our children and young people in church again. We are looking forward to maybe even being able to sing – I'm sure the choir will be very pleased to be able to get together again. We are looking forward to welcoming Peter King, our curate, and his family in late June.

As we look forward, it really is a new chapter beginning in just about every sense. Having reflected on all that we have been through and as we begin this new chapter, I wonder what it is that we want to be known for going forward? We receive a wonderful invitation from Jesus in today's gospel: 'This is my commandment, that you love one another as I have loved you' (John 15.12). May all that we are and do be a demonstration and proclamation of God's love for all.

## **KIRKLEATHAM PARISH**

### **ANNUAL PARISH CHURCH MEETING (APCM)**

**Held via Zoom**

**on Sunday 9<sup>th</sup> May 2021**

The meeting was opened with prayer.

15 people were present.

Revd. Matt Strand, Rob Nightingale, Bruce Williams, Sue Nicholson, Ruth Barnes, Janet Williams, Cynthia Watson, George Featherstone, Margaret Nightingale, Jill Richmond, Craig Cartwright, Keith Simpson, Carole Simpson, Sue Garner, Mary Tough

Apologies were received from: Mary Ovens, Hannah Garner.

### **Part 1 Election of churchwardens**

The following nominations had been duly received:

<u>Nominee</u>	<u>Proposer</u>	<u>Secunder</u>
Sue Garner Nightingale	Margaret Nightingale	Rob
Rob Nightingale	Sue Nicholson	Sue Garner
Keith Simpson	Bruce Williams	Barbara Lambert
Bruce Williams	Sue Nicholson	Ruth Barnes

All four nominations were approved.

### **Part 2 APCM**

#### 1. Minutes of previous APCM (2020)

An amendment was to be made as Keith Simpson's name appeared twice and Carole Simpson was missed off.

Proposer: Keith Simpson Secunder: Craig Cartwright

The minutes were then approved with 2 abstentions.

#### 2. Matters arising

None were raised.

#### 3. Election of PCC members

The following nominations had been duly received to fill the five vacancies:

<u>Nominee</u>	<u>Proposer</u>	<u>Secunder</u>
Craig Cartwright	Bruce Williams	Ruth Barnes
Mary Ovens	Sue Nicholson	Ruth Barnes
Jill Richmond	Sue Garner	Ruth Barnes
Hannah Garner	Mary Tough	Ruth Barnes

All four nominations were approved leaving one vacancy.

#### 4. Trustees Annual Report for 2020.

The report was again in the format as designated by the Charity Commission.

It was noted that Rainbows needed to be added into the uniformed services update.

The Vicar thanked all those who had contributed to parish life.

Proposed: George Featherston    Seconded: Rob Nightingale

The report was approved.

#### 5. Vicar's Report

The Vicar's report was available in print via the Worship at Home email that was sent out, as a spoken sermon available on YouTube and delivered in the sermon in church.

Proposed: Matt Strand    Seconded: George Featherstone

The report was approved.

#### 6. Presentation of Accounts

The treasurer, Sue Nicholson, reported that we had ended the year having paid out everything and had a small surplus at the end of the year due to the generosity of the congregation. Sue gave thanks to Rob and Matt for their hard work with all the bids and for all the time they have spent on this and for the help that Mel Nightingale has given looking at potential funders.

There were no questions.

Thanks to Sue were proposed: Keith Simpson    Seconded: Rob Nightingale

The report was approved.

#### 7. Appointment of Auditor

Neil Sellstrom is willing to continue in the role.

Proposed: Sue Nicholson    Seconded: Keith Simpson

Approved by all.

#### 8. Any Other Business

Rob Nightingale thanked the vicar for his leadership over the last year.

The APCM was followed immediately by a PCC meeting.





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# Accounts

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**CHARITY Trustees' Annual Report**  
**COMMISSION for the period**  
**1st January 2020 to 31st December 2020**

**Section A Reference and administration details**

Charity name: The ecclesiastical parish of Kirkleatham in the Diocese of York

Other name Kirkleatham Parish

Registered charity number 1171557

Charity's principal address

The Vicarage

130 Mersey Road

Redcar TS10 4DF

**Names of the charity trustees**

Ex officio members:

Incumbent Revd Matt Strand Chairman

Wardens

Mr Keith Simpson

Mr Bruce Williams

Mrs Cynthia Watson

Mrs Susan Garner

Treasurer Mrs Sue Nicholson

Secretary Mrs Ruth Barnes

**Elected members**

Mrs Jan Heslop

Mrs Jill Richmond

Mrs Carole Simpson

Mr Les Taylor

Mr Malcolm Foster

Miss Hannah Garner

Mr Rob Nightingale

## **Section B Structure, Governance and Management**

*The Parochial Church Councils (Powers) Measure 1956* as amended defines the principal function, or purpose, of the PCC

The method of appointment of PCC members is set out in the Church of England's *Church Representation Rules*. In Kirkleatham parish the PCC consists of the incumbent, parish assistant, churchwardens and members elected by persons on the church electoral roll. All those who regularly attend our services are encouraged to register for inclusion on the electoral roll.

### **Electoral Roll Officer's Report 2020**

During revision of the roll, two names have been removed:

Miss P.M. Rutherford who now lives in Whitby;

Mr R. Watson - at his request - due to an imminent move to Co. Durham.

The number on the Electoral Roll for 2021 is: 91

Margaret Nightingale,

Electoral Roll Officer.

### **Parochial Church Council (PCC)**

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. This includes deciding how the parish funds are to be spent. Since the parish became a registered charity in February 2017 the PCC members serve as trustees of this charity. This involves a little more paperwork but no changes in procedure.

The full PCC met 4 times during 2020, one of them being the brief meeting after the APCM. The attendance rate has been 75%, due to meetings having to be online only from March onwards, due to Covid.

### **Safeguarding**

*Safeguarding representatives: Mary Ovens and Sue Nicholson*

As with most things church activities and meetings have been on hold due to Covid-19 restrictions, so there have been no safeguarding requirements. However, as a parish we have tried to maintain contact with our congregations especially those who do not have immediate family close by.

As there is only a short time between last year's APCM and this year's it was decided to wait until new members were appointed, and then DBS checks would be undertaken for all new Trustees.

Trustees attend training at levels dependant on their role, with most church wardens and both safeguarding representatives now up to level C2 of the training requirements. Other Trustees are asked to take the C0/C1 on-line courses that are available. Again, training was put on hold with a plan to include any requirements in the new training package to be released in May 2021.

The Church of England, its archbishops, bishops, clergy and leaders are committed to safeguarding as an integral part of the life and ministry of the church. The Church of England affirms the 'Whole Church' approach which encompasses a commitment to consistent policy and practice across all church bodies. Following that approach this Parish has adopted the updated safeguarding policy on the Church of England Website and this policy is reviewed and approved annually by the Parochial Church Council (PCC). This was approved at the PCC meeting on 25<sup>th</sup> January 2021.

The National Archbishop's Council has made it a mandatory expectation that each Diocese will regularly undertake safeguarding audits. This will assist those who are responsible for safeguarding at a diocesan level to better understand the status of safeguarding practice, and consequently consider additional advice and resources which would help to improve safeguarding procedure and response for everybody in the Diocese.

In 2020 there were no reported safeguarding concerns and there are currently no Safeguarding Agreements in place in the parish.

If you have any safeguarding issues that you would like to discuss please speak to Mary Ovens or Sue Nicholson.

### **Aim and purposes**

The Parish Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Matt Strand, in promoting across the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

The parish has two churches: St Cuthbert's, an 18<sup>th</sup> Century grade 1 listed Georgian church building and St Hilda's, a church currently under construction, due to be completed on 7<sup>th</sup> May 2021.

### **Special circumstances**

St Hilda's Church and the parish hall buildings had to be demolished in 2017 due to significant structural issues. During the past year, considerable progress has been made towards replacing them.

## **NEW BUILD: SAINT HILDA'S CHURCH AND KIRKLEATHAM PARISH CENTRE**

It was reported in 2020 that 2019 had been a difficult year – little did we know the challenges that 2020 would bring.

In early 2020, Wharton Construction were officially appointed as the main contractor for the new building. Gleeson left the site in early February 2020 and on Tuesday, 11<sup>th</sup> February a Ground Breaking Ceremony was held on the site. About forty hardy souls braved the wind to attend – some had attended a similar ceremony in 1969.

Bishop Paul dug out the first piece of grass, said a prayer and a few words about the project, including: "There is a fantastic potential here for people to use this new centre for worship and community events and so on".

Matt spoke about the project to the Diocesan Publicity Officer. "The new church will make it clear that we're part of the community and not hidden away in the corner! It will be a community centre with a church as part of it – we believe as Christians that we're not here to separate worship from the rest of life. We hope that Bishop Paul will be back to open the new church later this year, and that we can then get on serving our community".

Mike Hill, from Radio Tees featured the building project in his Sunday morning programme on 16<sup>th</sup> February. Cabins arrived on site on Thursday, 13<sup>th</sup> February and heras fencing was erected. A digger began to work on the footprint of the building on Thursday, 20<sup>th</sup> February.

The first monthly site meeting took place on Monday, 9<sup>th</sup> March – Steve, Architect, Phil, QS, Chris, Gary and John from Wharton Construction attended together with Matt, Dave Newton and Rob from the Parish. A set agenda, including a schedule for the 35-week programme, looked at various topics and a number of items were clarified. After the main meeting discussions took place with representatives of companies chosen to do Mechanical and Electrical installations, glazing and roofing. Also, the condition of the dalle-de-verre glass was considered, with the hope that six pieces will be incorporated in the building.

Work was suspended on Tuesday, 24<sup>th</sup> March as Wharton decided to take their people off the site for their own safety. It was realised that the project completion date would be delayed.

After being closed for six weeks, Wharton asked for volunteers to return to the site and it re-opened on Monday, 4<sup>th</sup> May with a team of three (bricklayers & labourers). The Health and Safety adviser issued a very comprehensive set of guidelines for the staff to follow. Blockwork to damp-course level was completed and, on Tuesday, 19<sup>th</sup> May, the steel arrived and was erected. Further blockwork was then positioned. Although progress was good, some materials were difficult to obtain after the first lockdown. The Health and Safety Adviser made an unannounced visit in early June and was highly satisfied with the way in which the Covid-19 guidelines were being followed by Wharton Construction.

The underfloor heating pipes were set in the floor during the week beginning 22<sup>nd</sup> June, followed by the pouring of the concrete floor. A new programme, with a completion date of 4<sup>th</sup> December 2020, was released in July then, due to continuing supply problems, a new edition of the programme gave 18<sup>th</sup> December as the date for completion.

There were monthly virtual site meetings during the year until 7<sup>th</sup> September when the meeting took place outside in the compound. The setting of the wood fins and the background colours were chosen. Virtual meetings were useful and saved some travel time but referring to something and seeing it is more beneficial to all. There were other virtual meetings with the Mechanical and Electrical sub-contractors and one of the possible kitchen sub-contractors.

Due to delays in manufacturing the permanent roof, the process of covering the roof with a temporary waterproof material was completed and most doors and windows were set in place in October. The joists for the flooring of the mezzanine storage area were completed and all the internal scaffolding was removed. Dave Newton began restoration on the cross ready for erection at the corner of Mersey Road and Roseberry Road. Details for the kitchen were finalised with a helpful 3D design allowing us to make adaptations.

During October, the first fix by the mechanical and electrical team was completed and the joinery team began their first fix, with plasterers following on behind. The temporary roof stood the test of wind and rain and, during late November and December, the permanent roof was finally erected.

During October, some time was spent on considering the purchase of items for the new build. A local woodcraftsman was assigned to design and build a new altar, font, lectern and credence table. A list of appliances for the kitchen were priced. Samples of multi-use chairs were seen and discussed together with various AV items, tables and IT equipment.

The monthly site meetings went back online in November.

A nine-panel lantern glass project on the South facing roof was designed by Steve and Wendy to display some of local heritage – boats, iron making, wind farm, Roseberry Topping, St. Hilda, Whitby Priory etc. This was installed in November.

Having made decisions on IT and AV, cabling was routed before the 2<sup>nd</sup> fix began. Room colour schemes were finalised.

The handover date was put back to 2021 due to a combination of problems – delay in permanent roof construction, supply delays, extra items added back into the project and inclement weather.

Throughout the year the architect made regular visits to the site and liaised with the Site Manager and the Quality Monitor via email, photographs and telephone calls.

Costs were carefully monitored by the QS and within the parish to try to keep within the budget. Throughout, there has been an attempt to remain within the

limit set by the PCC in January 2020 – the cost of the whole project should not go beyond loans of £297 000. A number of grants were received in 2020 and certain ones were specifically for furniture, IT equipment and AV equipment. The agreement with Methodist Chapel Aid for a low interest loan was formally signed.

At the end of 2020, the total project cost is likely to require loans of £270 000.

## **Section C Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of the parish community.

When planning our activities we have considered the Commission's guidance on public benefit and, in particular, the guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of the parish community through:

- \* Worship and prayer; learning about the Gospel and developing trust in Jesus.
- \* Provision of pastoral care for people living in the parish
- \* Missionary and outreach work

To facilitate this work it is important that we maintain the fabric of St Cuthbert's Church and give due attention to plans for a new build.

Typically, St Cuthbert's Church and its Mausoleum are open each Wednesday from 10.00 am to 4.00 pm and a few people visit each week. From time to time groups of people [history clubs or architecture buffs] have asked for a guided tour. We hope that they see the church as a functioning place of worship. We are very grateful to those members of our congregation who welcome visitors to the Church and act as guides. However, due to Covid-19, the opening of the church was limited by the government restrictions.

## **Section D Achievements and Performance**

### **Worship and Prayer**

During 2020, regular Sunday worship began in The Dunes at 9.15am – the temporary home for the St Hilda's congregation until the construction of the new church, and St Cuthbert's at 11.15am. Following the government restrictions as a result of Covid-19, all places of worship were closed. When places of worship reopened, we were not able to return to The Dunes. Therefore, a new pattern of a joint service with both congregations meeting together in St Cuthbert's at 10.30am was started.

Baptisms - 4; Weddings - 1; Funerals and burial of ashes – 16, of which 7 were held in St. Cuthbert's Church.

All Baptisms and Weddings were held in St. Cuthbert's.

The pattern of a weekly Holy Communion service in The Dunes on a Thursday morning at 10am was held until the government restrictions as a result of Covid-19.

A special thanks to everyone who has helped to maintain our worship this year – to those who set up each week, choose, sing and play the hymns, create the notice sheet, welcome and give out hymn books and notice sheets, preach, preside, read, lead our prayers and serve tea and coffee and clear up afterwards.

### **Other activities**

With the demolition of St Hilda's Church and the adjoining church hall, the various groups which used to meet in the hall have had to make alternative arrangement.

The Brownies were able to move to the Guides centre in Redcar where they

Foodbank has also found a new home at Newcomen Methodist Church.

### **Fundraising Group**

<b>Activity</b>	<b>2020 Estimate</b>	<b>2020 Actual</b>
Grand Draw/Raffles	£400	£0
Shop inc. Rag Bag	£1 600	£662
Trading Post	£300	£500
Sat Table Top	£0	£130
Coffee Mornings	£400	£0
Craft/Table Top Fayres	£1 200	£0
Talents	£400	£302
Everyone A Winner	£200	£0
Festival of Thrift	£500	£0
Other	1 000	£0
Christmas Mkt.	£1 000	£0
<b>Total</b>	<b>£7 000</b>	<b>£1 594</b>

Fund Raising presented a great problem in 2020 due to Covid restrictions.

To achieve the figures above was remarkable under the circumstances, but it meant that we had to rely on congregational members to make extra donations to help balance the books.

The Fundraising Group has produced an ambitious list of targets for 2021.

### **ST. HILDA'S CHURCHWARDENS' REPORT 2020**

St. Hilda's congregation continued to use The Dunes Day Centre for Sunday services and The Dunes Steel Gala Room for Thursday services up until the lockdown when all services in the Dunes ceased due to the risks involved. We are very grateful to the staff at The Dunes, Beyond Housing and Redcar and Cleveland Borough Council for their support in offering us their facilities.

Cynthia Watson, Rob Nightingale

### **St. Cuthbert's Churchwardens' Report to APCM 9<sup>th</sup> May 2021**

The pandemic has caused the church to be closed for large periods of the past year. During open periods the church has provided the only venue for socially distanced worship in the parish. Sung Eucharist was not permitted during the first lockdown, therefore a single service of Holy Communion in modern language has been held at 10.30am on Sunday mornings. The musical tradition was continued to some extent using recorded hymns and music.

We missed our usual opportunities to welcome visitors during regular Wednesday opening and at the Festival of Thrift.

We are very grateful for all the additional volunteers who have given so freely of their time for the maintenance and improvement of the open churchyard. It is looking wonderful. Top soil from the St Hilda's site was brought to the churchyard and distributed to level off the ground, and then grass seed sowed. The group have been successful raising funds for future projects.

We are also very grateful to those who maintain and clean the church. Cleaning is made a bigger task due to falling salts, plaster and paint flakes, as a result of damp ingress. At low level this is mainly due to the cast iron heating pipes leaking underground. At high level this started with water ingress following previous incidents of lead theft. Further water ingress occurred last autumn during a period of heavy rain. An application has been made to reduce the height of trees near the church in order to reduce the volume of leaves falling on the roof and blocking the gutters.

The deteriorating heating system remains a problem. The revised tender resulted in a lower cost bid, however the cost is still much higher than available funds. Most grants do not allow for heating works, but the criteria are constantly changing, so we will keep looking.

Pigeons have gained access to the bell chamber, so repairs and clean-up have been booked.

We still await the repairs to the boundary walls and gates of the closed churchyard (the main area around the church) to be completed by the local authority.

We look forward to returning to normal worship and welcoming visitors as COVID restrictions come to an end.

Bruce Williams

Keith Simpson

### **Mission and Outreach**

Mission is at the heart of everything that Kirkleatham Parish does. We are always seeking to share the love of God with our parish from things such as our weekly Sunday worship to one off events.

Of course, there are particular activities where the Christian faith is more explicitly expressed to those who are not regular worshippers in our churches. In 2020 this included the Diocesan Mission 'Come and See' (12<sup>th</sup> – 15<sup>th</sup> March). During this weekend, Kirkleatham Parish spent Friday lunchtime outside local shops inviting shoppers to a coffee morning on Saturday morning where plans for the St Hilda's and parish activities were displayed and a member of the mission team shared her faith story. Following this weekend, the Covid-19 restrictions were introduced and where possible, activities such as baptism preparation, school visits and the opening of St Cuthbert's continued.

Looking forward, there are plans to increase the number of opportunities for those in our parish to learn more about the Christian faith. It is hoped that through the work of St Cuthbert's and the new St Hilda's, more people in our community will come to know the hope and joy in a living faith in Jesus Christ.

### **Schools**

During 2020, a dedicated small team from Kirkleatham Parish continued the pattern of telling Bible stories in assemblies every half term, using the Bible Society's *Open the Book* resource - thank you to all of the volunteers. This involved dressing up, acting out the stories and lots of audience participation. However, following the government restrictions introduced as a result of Covid-19, it was no longer possible to attend these schools.

In a typical year, several classes or whole schools would visit St Cuthbert's, and Matt would also be asked to talk to individual classes on various Christian topics. Due to the Covid-19 restrictions this was not possible, instead Matt was asked to either record videos or talk to classes over an online video call.

The pupils have always seemed to enjoy their visits to church and so we look forward to welcoming them back again when the restrictions allow.

### **Care Homes**

Visits to care homes had to cease due to the Covid-19 regulations but we aim to restart as soon as government guidelines allow.

### **Wider Church**

Deanery Synod Report 2020

Kirkleatham Parish is part of the Guisborough Deanery. Revd. David Tembey, Vicar of St Mark's Church, Marske, is Area Dean, Chris McIlvenny is Area Lay Dean and Bruce Williams is Deanery Secretary.

Kirkleatham's Deanery Synod reps are Pat Rutherford (replaced by Sue Nicholson at the 2020 APCM) and Bruce Williams following the delayed APCM elections.

Normally there would be three meetings per year which are held in different churches across the deanery. However, this year the pandemic resulted in fewer meetings being held.

There is also a Deanery Leadership Team which would normally meet regularly to set agendas and co-ordinate initiatives. Pat, Bruce and Matt are members of DLT.

The main focus of the next two meetings was "*Come and See*" the Northern Bishop's Mission to the Diocese of York which took place 12<sup>th</sup>-15<sup>th</sup> March 2020. Leading the mission was Bishop Tony Porter, Bishop of Sherwood. Each church was asked to offer some kind of event which one of the team would attend. The bishop and some of his team visited the deanery in November to discuss their plans. The team met with the vicar and a number of lay people as part of planning.

### **Ecumenical relationships**

In the first part of 2020, Kirkleatham Parish continued to play an active role in Churches Together in Redcar. This included joining with Newcomen Methodist Church for their Covenant Service and participation in the Week of Prayer for Christian Unity. During this week, short services of prayer were held in each of the member churches and a longer service was held on the Sunday. Each service reflected the style of worship in that church. Following the government restrictions as a result of Covid-19, no formal ecumenical activities took place after the first lockdown.

## **Treasurer's Financial Report 2020**

Well, what can be said about 2020?

In a year when we were unable to do much in the way of general fundraising, we managed to make it to the end of the year in credit. Although a few of us were still working hard behind the scenes during lockdown with Rag Bag and Trading Post, the main reason we survived was due to the generosity of the members of our congregations and wider supporters. People dug deeply into their pockets to enable us to honour our commitments and pay all our bills. It was a brilliant effort by everyone, and I pass on my sincere thanks to you all.

As we head into 2021, we need to stop and think if there is anything we can still do. The problem has not gone away with vaccinations and the ending of restrictions. In fact, with our commitment to the new St Hilda's we have more to concern us this year. Our Fundraising Team have already met and discussed opportunities for this year, but it is unlikely that we will be in full fundraising mode until June/July time, so we need to raise a lot of our additional funding in the last 6 months of the year.

We know you will support our fundraising events but is there anything that you can do in the meantime? Is this the time that you can review your planned giving, maybe change to standing order or even envelopes if you currently use the plate? This enables us to plan better as we know what our income will be.

Some congregation members have been making regular donations in lieu of not spending. Have you saved money by not getting your hair done, by not meeting friends for coffee or going to the cinema? Would you be willing to donate in lieu of that? We have a variety of payment methods and as always, I am happy to have a chat to discuss. You can contact me on 07969 446136 (please note that I no longer have a landline).

This is my chance to formally thank the people that help me in the role of Treasurer. To say I could not have managed the last year without the help of Rob Nightingale is an understatement! I will be forever in his debt. My counting team was cast out into the wind due to Covid and so it became Rob and I sat at the back of St Cuthbert's (socially distant of course) counting envelopes and takings. Most bills are paid on-line now so Rob and I manage all payments between us. Unfortunately, the bills have not stopped with lockdown so that keeps us busy!

Once again, my thanks also go to Neil Sellstrom for his help and for auditing the accounts ready for publication.

I appreciate the format which the accounts are presented in is quite complicated so below are simplified tables showing the headline figures.

The table below shows the balances on our general account at the beginning and at the end of 2020.

1 January 2020	Barclays Current Account (Number 1 A/C)	
		<b>£5,523.13</b>

31 December 2020	Barclays Current Account (Number 1 A/C)	
		<b>4,455.37</b>

The St. Hilda's Building A/C will be reported on separately, but balances are shown below. At this point I would formally like to thank Rob and Matt for the many hours that they have put into this project. I am sure people do not realise that this has pretty much taken over their lives for the last couple of years. So, on behalf of us all I wish to thank you both. I would also like to thank Margaret and Melanie Nightingale for all their help and support.

The table below shows the high- level activity with the Building A/C for 2020.

<b>St Hilda's Building Account (Number 2 A/C)</b>		
<b>Opening Balance</b>		<b>£79,341.98</b>
<b>Income:</b>		
Grants	£147,568	
Diocese	£292,466.40	
Donations	£8,701.96	£450,746.36
Fundraising	£924.00	
Tax Refund	£1,086.00	
<b>Expenditure:</b>		
Architect	£23,826.95	

Other expenses	£412,340.58	
Fundraising costs	£401.00	£436,568.53
<b>Closing Balance</b>		<b>£93,519.81</b>

The St. Cuthbert's A/C has been quiet this year with the main expenditure being for the roof and trees.

There was also a bill for the Architect carrying out a survey of the heating.

The account activity for the year is shown below:

<b>St Cuthbert's Restoration Account (Number 3 A/C)</b>		
<b>Opening Balance</b>		<b>£13,055.73</b>
<b>Income:</b>		
Insurance (roof)	£515.20	
Interest	£9.23	£524.43
<b>Expenditure:</b>		
Trees	£1,450.00	
Roof	£1,015.20	£3,875.20
Architects (Heating)	£1,410.00	
<b>Closing Balance</b>		<b>£9,704.96</b>

The summary below gives details of income and expenditure in the general accounts in comparison to the previous year.

<b>Financial Statement</b>	31.12.2020			31.12.2019		
<b>Income</b>						
Regular Giving SO	34,810.36	)		33,877.36	)	
Regular Giving Envelopes - St C	2,651.40	)		3,809.00	)	

Regular Giving Envelopes - St H	2,493.95	)	4,098.19	)
Open Plate Giving - St C	849.83	)	1,409.45	)
Open Plate Giving - St H	173.96	)	746.97	)
Tax Refunds	11,932.87	54,108.79	11,838.35	58,326.48
Plate Weddings Funerals etc	1,196.42	)	2,547.16	)
Fees - PCC	3,285.00		2,736.00	
Fees - 3rd Party	3,558.00		3,950.00	
Expenses Received	0.00		0.00	
Lettings	5.00		100.00	
Donations	2,957.49		1,699.28	
Smiles	360.00		370.00	
After service teas & Coffees	100.00		612.40	
Fund Raising	1,593.18		7,059.84	
Fund Raising - 3rd Party	0.00		127.00	
Parish Mag Sales	380.77		700.12	
Parish Mag Advertising	300.00		580.00	
Dividends & Interest	53.93		52.86	
Transfers	0.00		0.00	
Other Income	515.20		0.00	
<b>Total Income</b>		<b>67,217.36</b>		<b>76,313.98</b>
<b>Expenditure</b>				
Freewill Offering	50,000.00		50,000.00	
Diocesan Fees	2,416.00		2,462.00	
Clergy Fees	151.00		609.60	
Clergy Expenses Incumbent	597.28		1,152.41	
Clergy Expenses Other	0.00		1,800.00	
Organ Fees	118.00		242.00	
Verger Fees	0.00		372.00	
Church Maintenance - St H	0.00		161.60	

Church Maintenance - St C	539.00			825.15		
Ch Maintenance - major projects	0.00			0.00		
Church new build costs	0.00			0.00		
Parsonage Maintenance	0.00			0.00		
Heating & Lighting Utilities	2,372.04			4,514.55		
Insurance	3,103.94			2,859.67		
Flowers	69.00			204.90		
Choir Fees	72.00			352.00		
Smiles	360.00			360.00		
Charitable Giving	5,306.80			5,861.22		
Consumables	128.65			484.43		
Printing	280.48			678.95		
Transfers	2,047.31			0.00		
Miscellaneous	723.62			920.80		
<b>Total Expenditure</b>		<b>68,285.12</b>			<b>73,861.28</b>	

<b>Balance on Accounts @ 31 December 2020</b>	
Barclays Current Account	£4,455.37
Barclays St Cuthbert's Account	£9,704.96
Barclays St Hilda's Account	£93,519.81
	<b>£107,680.14</b>
Money held in Tees Heritage Fund for St Cuthbert's	<b>£12,747.00</b>

Young Person's Fund	£746.09
Disadvantaged Fund	£1,053.37
(Held within current a/c)	<b>£1,799.46</b>
<b>Sue Nicholson</b> <b>Parish Treasurer</b>	

PARISH OF KIRKLEATHAM, ST CUTHBERT & ST HILDA						
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020						
	NOTES TO THE ACCOUNTS					
1	The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.					
2						
3						
4	The movement in designated and restricted funds during the year were:					
	Fund	Balance	Receipts	Payments	Transfers	Balance
		b/f				c/f
	Restricted Funds:	92,397.71	451,630.79	440,803.73	0.00	103,224.77
		92,397.71	451,630.79	440,803.73	0.00	103,224.77
	Designated Funds					
		0.00	0.00	0.00	0.00	0.00
5	Receipts and Payment Analysis	Unrestricted	Designated	Restricted	Total	Total
		Fund	Fund	Fund	2020	2019
		£	£	£	£	£

a	Other voluntary receipts					
	Legacy (7)			292,466.40	292,466.40	0
	Recurring grants (8)				0.00	0
	Non-recurring grants (8a)			147,568.00	147,568.00	0
		0.00	0.00	440,034.40	440,034.40	0
b	Activities for generating funds - receipts					
	Fund raising (9)	61.07		10,711.96	10,773.03	11,655
		61.07	0.00	10,711.96	10,773.03	11,655
c	Receipts from investments					
	Dividends and interest (10)	0.00		9.23	9.23	84
	Rent from PCC owned property (10)				0.00	0
		0.00	0.00	9.23	9.23	84
d	Receipts from church activities					
	Fees retained by the PCC (11)	3,558.00			3,558.00	2,736
	Bookstall (12)				0.00	0
	Letting of hall (12)	2,957.49			2,957.49	100
	Magazine (12)	353.93			353.93	1,280
		6,869.42	0.00	0.00	6,869.42	4,116
e	Other incoming resources					
	Insurance claims (13)			515.20	515.20	0
	Loans (13)				0.00	0
	Donations received as endowments (13)				0.00	0
	Contributions to clergy expenses	5.00			5.00	0
		5.00	0.00	515.20	520.20	0
		6,935.49	0.00	451,270.79	458,206.28	15,855
		Unrestricted	Designated	Restricted	Total	Total
		Fund	Fund	Fund	2020	2019
		£	£	£	£	£
f	Church activities - payments					
	Costs of generating funds					
	Fund raising costs (17)	10.00		401.00	411.00	359
	Donations (grants) to charities					
	Overseas missions (18)	600.00		5,306.80	5,906.80	1,146
	Home missions (18)	3,400.00			3,400.00	1,567
	Secular charities (18)	1,306.80			1,306.80	3,508
	Activities directly related to the work of the church					

	Salaries, wages & honorarium (20)					
	Working expenses of the incumbent (21)	0.00			0.00	1,152
	Working expenses of assistant staff (21)	118.00			118.00	1,800
	Parsonage house expenditure (21)	2,372.04			2,372.04	0
	Mission & evangelism costs (22)	71.82			71.82	346
	Church insurance (23)	69.00			69.00	2,860
	Church cleaning (23)					
	Church admin costs (23)	641.80			641.80	496
	Church maintenance costs (23)	539.00			539.00	987
	Upkeep of services (23)	319.48			319.48	659
	Upkeep of churchyard (23)					
	Other PCC property upkeep (23)					
	Support costs (23)	0.00			0.00	0
	Loan interest paid (23)					
	Church administration and administrator (23)					
	Gas costs (24)					
	Electricity costs (24)	3,103.94			3,103.94	4,515
	Water costs (24)					
	Oil costs (24)					
	Costs of trading					
	Bookstall costs (25)					
	Letting direct costs(25)					
	Parish magazine costs (25)	2,047.31			2,047.31	679
	Governance costs (26)				0.00	0
	Major expenditure					
	Major repairs to church buildings (27)			3,875.20	3,875.20	4,773
	Major repairs to church hall (28)					
	New building or major works (29)			436,167.53	436,167.53	45,923
		14,599.19	0.00	445,750.53	460,349.72	70,770
6	The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC					
	members.					
	No payments were made to PCC members					

### Independent examiner's report to the PCC of Kirkleatham Parish, Redcar

The report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on the pages attached, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and section 145 of the Charities Act 2011 ("the Act").

### Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the final statements. You consider that the audit requirement of regulation 3(3) and section 145 of the 2011 Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

  
.....

Neil Sallstrom CFFA

Date: 25 February 2021.....

## **KIRKLEATHAM PARISH**

### **ANNUAL PARISH CHURCH MEETING (APCM)**

**Held via Zoom on Sunday 29<sup>th</sup> November 2020**

The meeting was opened with prayer

15 people were present.

Rev'd Matt Strand, Rob Nightingale, Bruce Williams, Sue Nicholson, Ruth Barnes, Janet Williams, Cynthia Watson, Ray Watson, Doreen Arkle, George Featherstone, Margaret Nightingale, Jill Richmond, Craig Cartwright, Keith Simpson, Keith Simpson.

Apologies were received from: Mary Tough, Hannah Garner, Sue Garner.

#### **Part 1 Election of churchwardens**

The following nominations had been duly received:

<u>Nominee</u>	<u>Proposer</u>	<u>Secunder</u>
Sue Garner	Rob Nightingale	Hannah Garner
Cynthia Watson	Rob Nightingale	Malcolm Foster
Keith Simpson	Sue Nicholson	Bruce Williams
Bruce Williams	George Featherstone	Rob Nightingale

All four nominations were approved.

#### **Part 2 APCM**

##### 1. Minutes of previous APCM (2019)

Unfortunately, it has not been possible to locate the minutes from the meeting in 2019.

##### 2. Matters arising

None was raised.

##### 3. Election of PCC members

The following nominations had been duly received to fill the four vacancies:

<u>Nominee</u>	<u>Proposer</u>	<u>Secunder</u>
Rob Nightingale	Les Taylor	Sue Nicholson

Ruth Barnes

Jill Richmond

Margaret Nightingale

Both nominations were approved.

#### 4. Election of members to the Deanery Synod

The following nominations have been received to fill the three vacancies.

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
Bruce Williams	Rob Nightingale	Sue Nicholson
Sue Nicholson	Margaret Nightingale	Jill Richmond

Both nominations were approved.

#### 5. Trustees Annual Report for 2019.

The report was again in the format as designated by the Charity Commission. The Vicar thanked all those who had contributed to parish life.

#### 6. Vicar's Report

The Vicar's report was available in print via the Worship at Home email that was sent out and also as a spoken sermon available on YouTube.

Mark 13.35

<sup>35</sup> Therefore, keep awake - for you do not know when the master of the house will come

Whilst this passage is most certainly not talking about the events of 2020, they are a reminder that we don't know what is around the corner and we need to be ready.

2019 feels like a very long time ago – I don't have to tell you that a lot has happened between then and now. Ordinarily, we would be having our annual meeting, looking back on 2019 a few months into 2020. Due to the circumstances of 2020, we are only now able to have this meeting and even then, it is online.

The biggest challenge is probably therefore remembering what happened in 2019, in the days when meeting together was much more straight forward. Even though it may now be a distant memory, 2019 was nevertheless full of wonderful work in Kirkleatham Parish.

It may have been that if we knew what was going to face us in 2020, we would have viewed what we did in 2019 differently. For example, as we worshipped in The Dunes, we had assumed we would be worshipping in there until we moved in the new St Hilda's. We didn't know when our final Sunday was going to be, but of course it makes the time we had in The Dunes in 2019 all the more significant.

We continued our pattern in The Dunes, established in 2018, of monthly all-age breakfasts and communion on the other Sundays, alongside Thursday's 10am worship. In St Cuthbert's, our pattern of weekly sung eucharists continued. Alongside this, there were 33 Sunday afternoon baptisms, 3 weddings and 6 funerals conducted in St Cuthbert's throughout the year. 5 additional funerals were conducted at the crematorium. St Cuthbert's also continued to be open on a Wednesday from 10am – 4pm.

Our average Sunday attendance in St Cuthbert's was 21 adults, out of a worshipping community of 30. In The Dunes, on average attendance was 36 adults and 10 children, out of a worshipping community of 71 adults and children. Compared with the previous year, our adult attendance dropped slightly, mainly due to death or illness, but the number of children has remained steady. Towards the end of the year, the numbers of families worshipping with us increased.

As with 2018, we continued to use The Dunes when we could for events such as the Craft Fairs and Christmas fair. We also organised extra events such as the games evenings. We continued to use the Westmorland Centre for the monthly shop and had a regular table at the Table Top Sale in the Echo Centre in Saltburn. Despite having no hall of our own, through these and similar initiatives, as well as the giving of our congregation, we remained financially stable – until 2020.

Also continuing from 2018, we once again had a large number of visitors through the door of St Cuthbert's during the Festival of Thrift in September. A group continued going into Riverdale and Green Gates primary schools to take 'Open the Book' assemblies where Bible stories are acted out. Connect groups became more established in 2019, stopping for Lent to do a different course.

Unique to 2019, we took part in 'Serve Teesside', an initiative that was part of Transforming Teesside Together (a Teesside Wide Unity Movement) where we served another part of Teesside in a practical way.

At the previous APCM, I mentioned that we had raised about £330,000 towards our building project and it was hoped that St Hilda's would be built by the end of 2019. Unfortunately, due to increased costs and complications, this was not possible. However, as we know, construction did happen in 2020. To date we have raised £499,650 and with loans of up to £270,000 we will have a constructed church by January 2021.

Despite our present circumstances, the future looks bright. A new era will begin as we move into 2021 and into St Hilda's, with many possibilities that were not there before. As I look forward, I pray that God will guide us into whatever he has for us and we will be carefully listening to him as we take our next steps. To get to this point has not been without its challenges, and so thank you for your faithfulness and prayers throughout this journey.

I want to offer my thanks for everyone who has contributed to the life of the parish over the last year: churchwardens, who put in a lot of hours of work behind the scenes; Sr Anita and George; Billy, David and Sarah with PTO; PCC members and members of sub-committees and sub-groups; Treasurer (Sue Nicholson); anyone involved in helping with the finances; anyone who has contributed financially; magazine editorial group and distributors; flower ladies, cleaners and those who do 'odd jobs'; those who wash vestments and linen; tea and coffee makers; shop and table-top sale volunteers; church office sitters; readers and intercessors; those who take communion to the housebound; pastoral visitors; sacristans, vergers and servers; sides people; Sunday School leaders; organists and pianists, choir and singers; anyone who has contributed in any way to make this parish function efficiently.

As we look back, every contribution is valued in whatever way, thank you.

### Update on New Build

It was explained that although the builders are still working to a delivery date of 18/12/20, realistically it was more likely to be mid-January 2021. It was also noted that this date was late January in the magazine that had gone out.

The finances meant that a loan of £270,000 has been agreed but that this would ensure a fully equipped building was delivered. We are currently looking for £20,000 to finish but this is a worst-case scenario figure.

Rob Nightingale

### 7. Presentation of Accounts

The treasurer, Sue Nicholson, reported that we had ended the year having paid out everything and had a small surplus at the end of the year. Official thanks were given to Rob and Matt for their hard work with all the bids and for all the time they have spent on this and for the help that Mel Nightingale has given looking at potential funders.

There were no questions.

### 8. Appointment of Auditor

Neil Sellstrom is willing to continue in the role and was approved by all.

### 9. Any Other Business

It was reported that we hope to live stream the dedication of the new building should Covid-19 guidelines still prohibit large gatherings.

Rob Nightingale thanked the vicar for his leadership over the last year.

The APCM was followed immediately by a PCC meeting.