



# Trustees' Annual Report for the period

From (start date) **010420** to (end date) **310321**

## Section A

### Reference and administration details

Charity name **SOUTH EASTERN TUG SOCIETY C.I.O**

Other names the charity is known by

Registered charity number (if any) **1171551**

Charity's principal address **C/O 66 BELLHOUSE LANE  
LEIGH ON SEA  
ESSEX**

Postcode **SS94PQ**

### Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MR STUART EMERY	CHAIRMAN		OTHER MEMBERS
2	MR KEITH TOMS	TREASURER		— " —
3	MR GRAHAM SMITH			— " —
4	MR RICHARD KNIGHT			— " —
5	MR. MICHAEL WHEELBAND			— " —
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### Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year



## Section A

## Reference and administration details (continued)

## Names and addresses of advisers (optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (optional information)

## Section B

## Structure, governance and management

## Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(eg trust, association, company)

TRUST (C.I.O)

Trustee selection methods  
(eg appointed by, elected by)

ELECTED BY OTHER MEMBERS

## Additional governance issues (optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- 1) WE HAVE A WORKING COMMITTEE WHICH MEETS QUARTERLY, IN ORDER TO MONITOR CASH FLOW, WORKS IN PROGRESS, FORWARD PLANNING FOR BOTH WORKS AND EVENT PROGRESS.
- 2) THE TWO VESSELS <sup>ARE</sup> LISTED IN THE NATIONAL HISTORIC SHIPS REGISTER, REGULAR INFORMATION IS RECEIVED FROM THEM.
- 3) FULL PUBLIC LIABILITY HULL AND MACHINERY INSURANCE IS IN PLACE.
- 4) A SAFETY DRAWING IS POSTED ON BOARD AND ALL STATUTORY INSPECTIONS ARE COMPLIED WITH.
- 5) ALL GUESTS ON BOARD ARE GIVEN A SAFETY BRIEFING BEFORE DEPARTURE
- 6) REGULAR MAN OVER BOARD DRILLS ARE CARRIED OUT.



## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PRESERVE AND MAINTAIN FOR THE PUBLIC BENEFIT, THESE HISTORIC VESSELS KNOWN AS M.T. KENT AND M.T. FEARNOUGHT, OR OTHER SUCH VESSELS THAT MAY COME INTO THE CUSTODY OR OWNERSHIP OF THE C.I.O

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- 1) TO BE OPEN FOR PUBLIC VIEWING AT REGULAR TIMES AND/OR BY ARRANGEMENT.
- 2) TO ATTEND MARITIME EVENTS AND OPEN THE TUGS TO THE PUBLIC
- 3) ATTEND MEMORIAL EVENTS WHEN INVITED.

Additional details of objectives and activities (optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- 1) TO MAINTAIN BOTH VESSELS IN GOOD MECHANICAL AND SEAWORTHY CONDITION AS CLOSE TO THE ORIGINAL BUILD PLANS AS POSSIBLE
- 2) ALL CREW AND MAJORITY OF OTHER MEMBERS ARE BOTH RETIRED AND VOLUNTEERS. THEY CARRY OUT ALMOST ALL MAINTENANCE OF BOTH DECK AND ENGINEERING DEPARTMENTS.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

- 1) FULL PUBLIC ACCESS WHEREVER POSSIBLE AT THE EVENTS LISTED BELOW
- 2) M.T. KENT WAS DUE TO ATTEND FUNCTIONS AT:  
 IPSWICH HARBOUR FESTIVAL  
 ST KATHERINES CLASSIC BOAT FESTIVAL  
 LIMEHOUSE BASIN  
 HISTORICAL VESSEL RALLY, QUEENBOROUGH  
 FOOD AND WINE FESTIVAL, GRAVESEND  
 HOWEVER, DUE TO COVID THE ABOVE FUNCTIONS WERE ALL CANCELLED.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

ALL MONIES RAISED ARE FOR THE ONGOING MAINTENANCE TO KEEP BOTH VESSELS IN FIRST CLASS CONDITION AND FULLY SEAWORTHY.

Details of any funds materially in deficit

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- 1) PRINCIPAL FUNDING SOURCES ARE:-
- 1.1) BRIC A BRAC SALES ONBOARD
  - 1.2) DONATIONS FROM VISITING PUBLIC
  - 1.3) ASSISTANCE WITH FUEL COSTS WHEN VISITING EVENTS.
  - 1.4) GIFT AID
  - 1.5) CREW AND OTHER MEMBER'S SUBS.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

STUART DOUGLAS EMERY

Position (eg Secretary, Chair, etc)

CHAIRMAN

Date

260122



## Section B

## Statement of assets and liabilities at the end of the period

## B1 Cash funds

Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
Funds up to 3/3/20	2750		
CASH FUNDS 2020/21	3561		
Total cash funds (agree balances with receipts and payments account(s)) AS OF 31/3/21	6311		

## B2 Other monetary assets

Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
N/A.			

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
NIL			

## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
MOTOR TUG KENT	S.E.T.S C.I.O		
MOTOR TUG FEARNOUGH	S.E.T.S.C.I.O		

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
NIL			

Signed by one or two trustees on behalf of all the trustees

Signature

Print name

Date of approval



MR S.D. EMERY

26/1/2022