

# **ROYSTON COMMUNITY ASSOCIATION**

## **Statement of Financial Activities for the Year End 31<sup>st</sup> March 2025**

Income for the charity is reduced this year due to two permanent hirers leaving the centre.

1. Wonderland Pre-School hirers of the Rainbow Room terminated their hiring on the 17<sup>th</sup> of July 2024 with accounts paid in full. A new permanent hirer for the room Coombes Community Pre-School, is due to start in April 2025.

2. Royston Radio hirers of the Priory Room were finally issued a termination notice for the 31<sup>st</sup> of August 2024 due to nonpayment of rent. After chasing for payment of the outstanding debt on several occasions with no response, it was formally agreed at the Committee meeting on the 27<sup>th</sup> of January 2025 not to pursue the outstanding debt of £3,124.97. A new hirer for the room has also been sourced.

	31/03/25	31/03/24
<b>INCOME</b>		
Income including Grants	£92,018.33	£102,365.54
Investment Income	£0.00	£0.00
<b>Total Income for 2024-2025</b>	<b>£92,018.33</b>	<b>£102,365.54</b>
<b>EXPENDITURE</b>		
Expenditure 2024-2025	£77,900.88	£103,703.85
<b>NET INCOME</b>	<b>£14,117.45</b>	<b>-£1,338.31</b>
<b>RECONCILIATION OF FUNDS</b>		
<b>Total funds C/F 31<sup>st</sup> March 2025</b>	<b>£83,874.14</b>	<b>£69,756.69</b>
<b>Represented by</b>		
Co-op Current Account	£28,883.85	£24,624.20
Lloyds Bank C/A	£30,986.28	£27,128.48
Lloyds - Reserves	£24,000.00	£18,000.00
Petty Cash	£4.01	£4.01
<b>TOTAL</b>	<b>£83,874.14</b>	<b>£69,756.69</b>



## ROYSTON COMMUNITY ASSOCIATION

### OBJECTIVES AND AIMS

The Royston Community Association is a voluntary organisation formed to promote social, welfare and recreational activities for people of all ages living in Royston and the surrounding area. The trustees maintain and manage Coombes Community Centre in Burns Road, Royston. The facilities are hired by organisations and individuals for various activities. The trustees also offer encouragement and practical assistance to anyone wishing to start up new activities for the community.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Government document

The charity is a charitable incorporated organisation (CIO) and has adopted the Charity Commission Foundation model constitution as its governing document.

#### Recruitment and appointment of new trustees

Person entitled to appoint the trustees: -

- Existing trustees of Royston Community Association (elected by nomination)

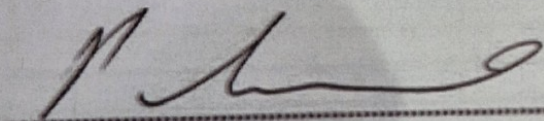
#### Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### Staff

As of the end of March 2025 the charity employs four part-time staff: a manager, an assistant manager and two cleaners. It also currently has 2 regular volunteers.

### SIGNED ON BEHALF OF THE BOARD:



Date 4/6/2025

Acting Chairman & Trustee  
Phillip Townsend



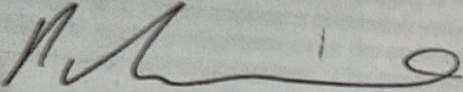
# **ROYSTON COMMUNITY ASSOCIATION**

	31/03/25	31/03/24
<b>INCOME</b>		
Membership	£0.00	£0.00
Room Hire	£91,418.33	£98,202.13
Advance Room Hire 24-25	£0.00	£3,750.00
Photocopier/sundries	£0.00	£63.41
Grants	£0.00	£0.00
Donations	£600.00	£100.00
Compensation	£0.00	£250.00
Refunds	£0.00	£0.00
Investment Income	£0.00	£0.00
Interest	£0.00	£0.00
<b>TOTAL INCOME</b>	<b>£92,018.33</b>	<b>£102,365.54</b>
<b>EXPENDITURE</b>		
Lease	£0.00	£100
Admin Wages	£44,287.79	£41,643.39
Cleaning Wages	£13,544.10	£11,353.83
Insurance	£1,579.50	£1,587.76
Electric & Gas & Water	£10,059.89	£12,588.15
Postage/Stationery/Phone/Copy/BB	£1,246.19	£1,531.18
Cleaning materials/refuse	£2,691.49	£3,525.90
Repairs Maintenance	£2,181.20	£8,790.41
Licences	£1,475.66	£1,888.85
Site Development (Office/kitchen)	0.00	£0.00
CCTV	0.00	£19,284.77
Sundries	£360.62	£768.03
Equipment	£474.44	£641.58
<b>TOTAL EXPENDITURE</b>	<b>£77,900.88</b>	<b>£103,703.85</b>
<b>NET INCOME</b>	<b>£14,117.45</b>	<b>-£1,338.31</b>



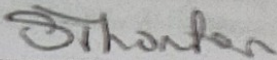
ROYSTON COMMUNITY ASSOCIATION

The Board of Trustees approved this Financial Statement on ... 4<sup>th</sup> JUNE 2025  
Signed by:



Acting Chairperson & Trustee  
Phillip Townsend

Date... 4/6/2025



S. P Thornton – Treasurer & Trustee

Date... 4/6/2025



# **ROYSTON COMMUNITY ASSOCIATION**

	31/03/25	31/03/24
<b>CURRENT ASSETS</b>		
	£83,874.14	£69,756.69
<b>TOTAL ASSETS</b>	£83,874.14	£69,756.69
<b>NET ASSETS</b>	£83,874.14	£69,756.69
<b>FUNDS</b>		
Restricted Funds	£59,874.14	£48,006.69
Reserves Account	£24,000.00	£18,000.00
Advance Receipts	£0.00	£ -3,750.00
<b>TOTAL FUNDS</b>	£83,874.14	£66,006.69

## RCA Bank Reconciliation as of 31st March 2025

### B/F Balances on 1st April 2024

RCA Current Account Nat West	£24,624.20
RCA Current Account Lloyds plc	£27,128.48
Reserves Lloyds Account	£18,000.00
Petty Cash	£4.01

April 2024	<b>TOTAL</b>	<u>£69,756.69</u>
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### April 24-Mar 25

Plus, Income	£92,018.33
Minus, Expenses	-£77,900.88

March 2025	<b>TOTAL</b>	<u>£83,874.14</u>
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### Bank Balances 31<sup>st</sup> March 2025

RCA Current Account Co-op	£28,883.85
RCA Current Account Lloyds	£30,986.28
RCA Reserves Account Lloyds plc	£24,000.00
Petty Cash	£4.01

March 2025	<b>TOTAL</b>	<u>£83,874.14</u>
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## ROYSTON COMMUNITY ASSOCIATION

### Independent Examiner's Report to the Trustees of Royston Community Association

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2025 as set out on pages three, four and five of seven.

#### Basis of the independent examiner's report:

An examination has been conducted in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement:

I have completed my review, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements to prepare accounts and keep accounting records in accordance with Section 31 of the 1993 Act is complied with.

J. Waldock  
Independent Inspector  
Jean Waldock

Date 10/7/25



# **ROYSTON COMMUNITY ASSOCIATION**

## **Report for the Trustees for the Year End 31<sup>st</sup> March 2025**

The trustees present their report of the financial statements of the charity for the year end 31<sup>st</sup> March 2025. The Trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) issued in 2005.

### **REFERENCE AND ADMINISTRATION DETAILS**

**Registered Charity number – 1171548**

**Principal address**

Coombes Community Centre,  
Burns Road,  
Royston,  
Hertfordshire SG8 5PT

**All the Trustees are volunteers and have given their time freely during this period covered by this report:**

Mrs Sylvia Daintrey – President  
Mr Phillip Townsend – Vice-Chairman  
Mrs Susan Thornton – Treasurer  
Mr Fred Bendall  
Mr Jonathan Wylie Scott

### **Bankers**

Co-operative Bank  
NatWest Bank  
Lloyds Bank

### **Independent Examiner**

Jean Waldock