

ROYSTON COMMUNITY ASSOCIATION

Report for the Trustees for the Year End 31st March 2023

The trustees present their report of the financial statements of the charity for the year end 31st March 2023. The trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) issued in 2005.

REFERENCE AND ADMINISTRATION DETAILS

Registered Charity number – 1171548

Principal address

Coombes Community Centre,
Burns Road,
Royston,
Hertfordshire SG8 5PT

All the Trustees are volunteers and have given their time freely during this period covered by this report:

Mrs Sylvia Daintrey – President
Mr Robert Smith – Chairman (Resigned Jan 2023)
Mr Phillip Townsend – Vice-Chairman
Mrs Susan Thornton – Treasurer
Mr David Allard
Mr Fred Bendall
Mr Jonathan Wylie Scott

Bankers

NatWest Bank
Lloyds Bank

Independent Examiner

Jean Waldock

ROYSTON COMMUNITY ASSOCIATION

OBJECTIVES AND AIMS

The Royston Community Association is a voluntary organisation formed to promote social, welfare and recreational activities for people of all ages living in Royston and the surrounding area. The trustees maintain and manage Coombes Community Centre in Burns Road, Royston. The facilities are hired by organisations and individuals for various activities. The trustees also offer encouragement and practical assistance to anyone wishing to start up new activities for the community.

The usage and hirings of the centre have continued to increase during the year 2022-2023. With the long-term hirer for the Rainbow Room and another long-term hirer of the Priory Room, income from hirings has been higher than predicted in the allocated budget. Expenditure has increased on maintenance and repairs, and inevitably all running costs have increased as well. Overall balances of the Charity have been maintained in a reasonable position.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Government document

The charity is a charitable incorporated organisation (CIO) and has adopted the Charity Commission Foundation model constitution as its governing document.

Recruitment and appointment of new trustees

Person entitled to appoint the trustees: -

- Existing trustees of Royston Community Association (elected by nomination)

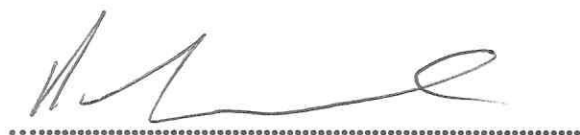
Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Staff

The Charity currently employs five part-time staff: a manager, an assistant manager and three cleaners.

SIGNED ON BEHALF OF THE BOARD:



Date.....19/5/2023.....

Acting Chairman & Trustee
Phillip Townsend

ROYSTON COMMUNITY ASSOCIATION

Independent Examiner's Report to the Trustees of Royston Community Association

I report on the accounts of the Charity for the year ended 31st March 2023 as set out on pages four, five and six of seven.

Basis of the independent examiner's report:

An examination has been conducted in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement:

(Delete Statement 1 or 2)

I have completed my examination, no matter has come to my attention: -

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 31 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

OR

I have completed my examination,

(2) to which, attention should be drawn to enable a proper understanding of the accounts to be reached.

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Independent Inspector
Jean Waldock

Date..... 11/7/2023

ROYSTON COMMUNITY ASSOCIATION

Statement of Financial Activities for the Year End 31st March 2023

	31/03/23	31/03/22
INCOME		
Income including Grants	£98,726	£106,599
Investment Income	£0	£0
Total Income	£98,726	£106,599
 EXPENDITURE		
Costs	£78,242	£104,454
 NET INCOME	£20,484	£2,145
 RECONCILIATION OF FUNDS		
Total funds C/F 31st March 2023	£71,095.00	£50,611.00
Represented by		
Nat West Bank C/A	£32,656.01	£28,555.52
Advance Hirer's Income year 23-24	£5,000.00	
Lloyds Bank C/A	£21,436.03	£15,926.23
Lloyds - Rainy Day Account	£12,000.00	£6,000.00
Petty Cash/Adjustment	£2.96	£129.64
TOTAL	£71,095.00	£50,611.39

ROYSTON COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023

INCOME	31/03/23	31/03/22
Membership	£10.00	£30.00
Room Hire	£91,059.91	£72,439.57
Advance Room Hire 23-24	£5,000.00	£0.00
Photocopier/sundries	£1,943.67	£0.00
Grants	£307.00	£2,667.00
HMRC Furlough	£0.00	£1,892.14
Donations	£105.00	£0.00
Compensation	£300.00	£0.00
Refunds	£0.00	-£429.00
Investment Income	£0.00	£0.00
Interest	£0.00	£0.00
TOTAL INCOME	£98,725.58	£106,599.71
EXPENDITURE		
Lease	£100.00	£100.00
Admin Wages	£40,317.47	£29,499.55
Cleaning Wages	£9,058.55	£7,590.45
Insurance	£2,083.10	£1,957.51
Electric & Gas & Water	£7,087.92	£6,077.50
Postage/Stationery/Phone/Copier/BB	£1,321.18	£1,000.63
Cleaning materials/refuse	£3,196.13	£2,707.87
Repairs Maintenance	£11,730.73	£2,224.14
Licences	£180.00	£972.00
Site Development (Office/kitchen)	£1,287.91	£48,703.11
CCTV	£24.00	£479.88
Sundries	£818.84	£893.36
Equipment	£1,036.11	£2,248.27
TOTAL EXPENDITURE	£78,241.94	£104,454.27
NET INCOME	£20,483.64	£2,145.44

ROYSTON COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST MARCH 2023

	31/03/23	31/03/22
CURRENT ASSEST	£71,095.00	£50,611.39
TOTAL ASSETS	£71,095.00	£50,611.39
NET ASSETS	£71,095.00	£50,611.39
FUNDS		
Unrestricted funds	£54,095.00	£44,611.39
Reserves Account	£12,000.00	£6,000.00
Advance receipts	£5,000.00	0.00
TOTAL FUNDS	£71,095.00	£50,611.39

RCA Bank Reconciliation as of 31st March 2023

B/F Balances on 1st April 2022

RCA Current Account Nat West	£28,555.52
RCA Current Account Lloyds plc	£15,926.23
Reserves Lloyds Account	£6,000.00
Petty Cash	£129.64
TOTAL	£50,611.39

April 22-Mar 23

Plus, Income	£98,725.58
Minus, Expenses	£78,241.97
TOTAL	£71,095.00

Bank Balances 31st March 2023

RCA Current Account Nat West	£37,656.01
RCA Current Account Lloyds plc	£21,436.03
RCA Current Account Lloyds plc	£12,000.00
Petty Cash	£2.96
TOTAL	£71,095.00

Income 22-23


£66,095.00

Advance Hiring income 23-24

£5,000.00

ROYSTON COMMUNITY ASSOCIATION

The Board of Trustees approved this Financial Statement on15th May 2023
Signed by:



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Acting Chairman & Trustee
Phillip Townsend

Date.....19/5/2023.....



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S. P Thornton – Treasurer & Trustee

Date.....18th May 2023.....