

# **ROYSTON COMMUNITY ASSOCIATION**

## **Report for the Trustees for the Year End 31<sup>st</sup> March 2022**

The trustees present their report of the financial statements of the charity for the year end 31<sup>st</sup> March 2022. The trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) issued in 2005.

### **REFERENCE AND ADMINISTRATION DETAILS**

**Registered Charity number – 1171548 (previous number 276306)**

#### **Principal address**

Coombes Community Centre,  
Burns Road,  
Royston,  
Hertfordshire SG8 5PT

**All the Trustees are volunteers and have given their time freely during this period covered by this report:**

Mrs Sylvia Daintrey – President  
Mr Robert Smith – Chairman  
Mr Philip Townsend – Vice-Chairman  
Mrs Susan Thornton – Treasurer  
Mr David Allard  
Mr Fred Bendall  
Mr Jonathan Wylie Scott

#### **Bankers**

NatWest Bank  
Lloyds Bank

#### **Independent Examiner**

Jean Waldock

# **ROYSTON COMMUNITY ASSOCIATION**

## **OBJECTIVES AND AIMS**

The Royston Community Association is a voluntary organisation formed to promote social, welfare and recreational activities for people of all ages living in Royston and the surrounding area. The trustees maintain and manage Coombes Community Centre in Burns Road, Royston. These facilities can be hired by organisations and individuals for various activities. The trustees also offer encouragement and practical assistance to anyone wishing to start up new activities for the community.

Following a year of closures and restrictions due to COVID-19, hirings gradually improved during the financial year 2021/22. There was also a new long-term hirer for the Rainbow Room. Various Government grants continued to be received. Running costs inevitably increased and funds were also spent on the relocation of the office and the refurbishment of the kitchen. The overall balances of the Charity have been maintained in a reasonable position.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Government document**

The charity is a charitable incorporated organisation (CIO) and has adopted the Charity Commission Foundation model constitution as its governing document.

### **Recruitment and appointment of new trustees**

Person entitled to appoint the trustees:-

- Existing trustees of Royston Community Association (elected by nomination)

### **Risk Management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Staff**

The Charity currently employs 5 part-time staff:  
1 manager, 1 admin officer and 3 cleaners.

## **SIGNED ON BEHALF OF THE BOARD:**

..... **Date**.....

**Robert Smith, Chairman - Trustee**

# ROYSTON COMMUNITY ASSOCIATION

## Independent Examiner's Report to the Trustees of Royston Community Association

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2022 as set out on pages four, five and six.

### Basis of the independent examiner's report

An examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement:

I have completed my examination, no matter has come to my attention or has not been met:-

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 31 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

or

I have completed my examination,

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
Independent Financial Inspector

Date.....

# ROYSTON COMMUNITY ASSOCIATION

## Statement of Financial Activities for the Year End 31<sup>st</sup> March 2022

	31/03/22	31/03/21
<b>INCOME</b>		
Income including Grants	£106,639	£54,771
Investment Income	£0	£0
<b>Total Income</b>	£106,639	£54,771
<b>EXPENDITURE</b>		
Costs	£104,494	£48,491
<b>NET INCOME</b>	£2,145	£6,279
<b>RECONCILIATION OF FUNDS</b>		
<b>Total funds C/F 31<sup>st</sup> March 2022</b>	<b>£50,611.00</b>	<b>£48,466</b>
<b>Represented by</b>		
Nat West Bank	£28,555.52	£34,432.32
Lloyds Bank	£15,926.23	£14,030.23
Lloyds - Rainy Day Account	£6,000.00	£0.00
Petty Cash/Adjustment	£129.64	£3.40
<b>TOTAL</b>	<b>£50,611.39</b>	<b>£48,465.95</b>

# ROYSTON COMMUNITY ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

<b>INCOME</b>	<b>31/03/22</b>	<b>31/03/21</b>
<b>Membership</b>	<b>£30.00</b>	<b>£20.00</b>
<b>Room Hire</b>	<b>£57,479.57</b>	<b>£22,834.07</b>
<b>Photocopier/sundries</b>	<b>£0.00</b>	<b>£231.55</b>
<b>Grants</b>	<b>£32,667.00</b>	<b>£20,808.00</b>
<b>HMRC Furlough</b>	<b>£1,892.15</b>	<b>£10,427.39</b>
<b>Donations</b>	<b>£0.00</b>	<b>£450.00</b>
<b>Compensation</b>	<b>£0.00</b>	<b>£0.00</b>
 <b>Investment Income</b>	 <b>£0.00</b>	 <b>£0.00</b>
<b>Interest</b>	<b>£0.00</b>	<b>£0.00</b>
 <b>TOTAL INCOME</b>	 <b>£106,639.71</b>	 <b>£54,771.01</b>
 <b>EXPENDITURE</b>		
<b>Lease</b>	<b>£100.00</b>	<b>£100.00</b>
<b>Admin Wages</b>	<b>£29,469.34</b>	<b>£25,970.03</b>
<b>Cleaning Wages</b>	<b>£7,660.66</b>	<b>£8,187.29</b>
<b>Insurance</b>	<b>£1,957.51</b>	<b>£2,030.07</b>
<b>Electric &amp; Gas &amp; Water</b>	<b>£6,077.50</b>	<b>£7,238.12</b>
<b>Postage/Stationery/Phone/Copier/BB</b>	<b>£1,000.63</b>	<b>£761.28</b>
<b>Cleaning materials/refuse</b>	<b>£2,707.87</b>	<b>£2,082.27</b>
<b>RepairsMaintenance</b>	<b>£2,224.14</b>	<b>£1,307.65</b>
<b>Licences</b>	<b>£972.00</b>	<b>£180.00</b>
<b>Site Development(Office/kitchen Refurb)</b>	<b>£48,703.11</b>	<b>£0.00</b>
<b>CCTV</b>	<b>£479.88</b>	<b>£0.00</b>
<b>Sundries</b>	<b>£893.36</b>	<b>£624.69</b>
<b>Equipment&amp;New Chairs</b>	<b>£2,248.27</b>	<b>£9.68</b>
<b>TOTAL EXPENDITURE</b>	<b>£104,494.27</b>	<b>£48,491.08</b>
 <b>NET INCOME</b>	 <b>£2,145.44</b>	 <b>£6,279.93</b>

# ROYSTON COMMUNITY ASSOCIATION

## BALANCE SHEET AS AT 31ST MARCH 2022

	31/03/22	31/03/21
<b>CURRENT ASSETS</b>		
Cash at bank and in hand	£50,611.39	£48,465.95
<b>NET CURRENT ASSETS</b>	£50,611.39	£48,465.95
 <b>TOTAL ASSETS</b>	 £50,611.39	 £48,465.95
 <b>NET ASSETS</b>	 £50,611.39	 £48,465.95
 <b>FUNDS</b>		
Unrestricted funds	£44,611.39	£48,465.95
Rainy Day Account	£6,000.00	
<b>TOTAL FUNDS</b>	£50,611.39	£48,465.95

This financial statements were approved by the Board of Trustees on .....  
and were signed on its behalf by:

.....  
Robert Smith - Chair, Trustee

Date.....

.....  
S. P Thornton – Treasurer, Trustee

Date.....