

ROYSTON COMMUNITY ASSOCIATION

England & Wales · Charity number 1171548

Details

Status Registered

Legal form CIO

Registered 2017-02-09

Register [View on the Charity Commission register](#)

Contact

Address Coombes Community Centre
Burns Road
Royston
SG8 5PT

Phone 01763248081

Email info@coombescommunitycentre.co.uk

Website www.coombescommunitycentre.co.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE TO:-A) PROMOTE FOR THE BENEFITS TO THE INHABITANTS OF ROYSTON, HERTFORDSHIRE AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; B) ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY IN FURTHERANCE OF THESE OBJECTS. C) PROMOTE SUCH CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

Activities: Provides rooms for hire by the community for the promotion of recreation and education for the community.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities, Amateur Sport, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Cambridgeshire
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£92,019	£77,901	-	-
2024-03-31	£102,366	£103,704	-	-
2023-03-31	£98,726	£78,242	-	-
2022-03-31	£106,639	£104,494	-	-
2021-03-31	£54,771	£48,491	-	-

Trustees

Name	Role	Appointed
Andreea Antemie		2025-10-15
Ashley Dyer		2025-10-15
Jonathan Wylie Scott		2021-03-15
Phillip Townsend		2018-01-25
SYLVIA VERA DAINTRY		2017-02-09
Stanley Frederick Bendall		2017-02-09
Susan Thornton		2018-11-19

ROYSTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171548

Accounts

ROYSTON COMMUNITY ASSOCIATION

**Statement of Financial Activities for the Year End
31st March 2025**

Income for the charity is reduced this year due to two permanent hirers leaving the centre.

1. Wonderland Pre-School hirers of the Rainbow Room terminated their hiring on the 17th of July 2024 with accounts paid in full. A new permanent hirer for the room Coombes Community Pre-School, is due to start in April 2025.

2. Royston Radio hirers of the Priory Room were finally issued a termination notice for the 31st of August 2024 due to nonpayment of rent. After chasing for payment of the outstanding debt on several occasions with no response, it was formally agreed at the Committee meeting on the 27th of January 2025 not to pursue the outstanding debt of £3,124.97. A new hirer for the room has also been sourced.

	31/03/25	31/03/24
INCOME		
Income including Grants	£92,018.33	£102,365.54
Investment Income	£0.00	£0.00
Total Income for 2024-2025	£92,018.33	£102,365.54
EXPENDITURE		
Expenditure 2024-2025	£77,900.88	£103,703.85
NET INCOME	£14,117.45	-£1,338.31
RECONCILIATION OF FUNDS		
Total funds C/F 31st March 2025	£83,874.14	£69,756.69
Represented by		
Co-op Current Account	£28,883.85	£24,624.20
Lloyds Bank C/A	£30,986.28	£27,128.48
Lloyds - Reserves	£24,000.00	£18,000.00
Petty Cash	£4.01	£4.01
TOTAL	£83,874.14	£69,756.69

ROYSTON COMMUNITY ASSOCIATION

OBJECTIVES AND AIMS

The Royston Community Association is a voluntary organisation formed to promote social, welfare and recreational activities for people of all ages living in Royston and the surrounding area. The trustees maintain and manage Coombes Community Centre in Burns Road, Royston. The facilities are hired by organisations and individuals for various activities. The trustees also offer encouragement and practical assistance to anyone wishing to start up new activities for the community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Government document

The charity is a charitable incorporated organisation (CIO) and has adopted the Charity Commission Foundation model constitution as its governing document.

Recruitment and appointment of new trustees

Person entitled to appoint the trustees: -

- Existing trustees of Royston Community Association (elected by nomination)

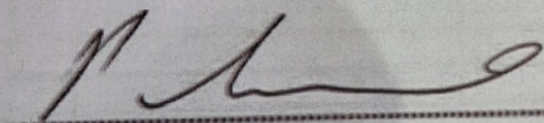
Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Staff

As of the end of March 2025 the charity employs four part-time staff: a manager, an assistant manager and two cleaners. It also currently has 2 regular volunteers.

SIGNED ON BEHALF OF THE BOARD:



Date 4/6/2025

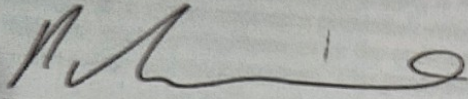
Acting Chairman & Trustee
Phillip Townsend

ROYSTON COMMUNITY ASSOCIATION

	31/03/25	31/03/24
INCOME		
Membership	£0.00	£0.00
Room Hire	£91,418.33	£98,202.13
Advance Room Hire 24-25	£0.00	£3,750.00
Photocopier/sundries	£0.00	£63.41
Grants	£0.00	£0.00
Donations	£600.00	£100.00
Compensation	£0.00	£250.00
Refunds	£0.00	£0.00
Investment Income	£0.00	£0.00
Interest	£0.00	£0.00
TOTAL INCOME	£92,018.33	£102,365.54
EXPENDITURE		
Lease	£0.00	£100
Admin Wages	£44,287.79	£41,643.39
Cleaning Wages	£13,544.10	£11,353.83
Insurance	£1,579.50	£1,587.76
Electric & Gas & Water	£10,059.89	£12,588.15
Postage/Stationery/Phone/Copy/ BB	£1,246.19	£1,531.18
Cleaning materials/refuse	£2,691.49	£3,525.90
Repairs Maintenance	£2,181.20	£8,790.41
Licences	£1,475.66	£1,888.85
Site Development (Office/kitchen)	0.00	£0.00
CCTV	0.00	£19,284.77
Sundries	£360.62	£768.03
Equipment	£474.44	£641.58
TOTAL EXPENDITURE	£77,900.88	£103,703.85
NET INCOME	£14,117.45	-£1,338.31

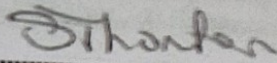
ROYSTON COMMUNITY ASSOCIATION

The Board of Trustees approved this Financial Statement on 4th JUNE 2025
Signed by:



Acting Chairperson & Trustee
Phillip Townsend

Date 4/6/2025



S. P Thornton – Treasurer & Trustee

Date 4/6/2025

ROYSTON COMMUNITY ASSOCIATION

	31/03/25	31/03/24
CURRENT ASSETS		
	£83,874.14	£69,756.69
TOTAL ASSETS	£83,874.14	£69,756.69
NET ASSETS	£83,874.14	£69,756.69
FUNDS		
Restricted Funds	£59,874.14	£48,006.69
Reserves Account	£24,000.00	£18,000.00
Advance Receipts	£0.00	£ -3,750.00
TOTAL FUNDS	£83,874.14	£66,006.69

RCA Bank Reconciliation as of 31st March 2025

<u>B/F Balances on 1st April 2024</u>		
RCA Current Account Nat West		£24,624.20
RCA Current Account Lloyds plc		£27,128.48
Reserves Lloyds Account		£18,000.00
Petty Cash		£4.01
April 2024	TOTAL	£69,756.69
<u>April 24-Mar 25</u>		
Plus, Income		£92,018.33
Minus, Expenses		-£77,900.88
March 2025	TOTAL	£83,874.14
<u>Bank Balances 31st March 2025</u>		
RCA Current Account Co-op		£28,883.85
RCA Current Account Lloyds		£30,986.28
RCA Reserves Account Lloyds plc		£24,000.00
Petty Cash		£4.01
March 2025	TOTAL	£83,874.14

ROYSTON COMMUNITY ASSOCIATION

Independent Examiner's Report to the Trustees of Royston Community Association

I report on the accounts of the Charity for the year ended 31st March 2025 as set out on pages three, four and five of seven.

Basis of the independent examiner's report:

An examination has been conducted in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement:

I have completed my review, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements to prepare accounts and keep accounting records in accordance with Section 31 of the 1993 Act is complied with.

J. Waldock
Independent Inspector
Jean Waldock

Date 10/7/25

ROYSTON COMMUNITY ASSOCIATION

Report for the Trustees for the Year End 31st March 2025

The trustees present their report of the financial statements of the charity for the year end 31st March 2025. The Trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) issued in 2005.

REFERENCE AND ADMINISTRATION DETAILS

Registered Charity number – 1171548

Principal address

Coombes Community Centre,
Burns Road,
Royston,
Hertfordshire SG8 5PT

All the Trustees are volunteers and have given their time freely during this period covered by this report:

Mrs Sylvia Daintrey – President
Mr Phillip Townsend – Vice-Chairman
Mrs Susan Thornton – Treasurer
Mr Fred Bendall
Mr Jonathan Wylie Scott

Bankers

Co-operative Bank
NatWest Bank
Lloyds Bank

Independent Examiner

Jean Waldock

ROYSTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171548

Accounts

ROYSTON COMMUNITY ASSOCIATION

Report for the Trustees for the Year End 31st March 2024

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All the Trustees are volunteers and have given their time freely during this period covered by this report:

Mrs Sylvia Daintrey – President
Mr Phillip Townsend – Vice-Chairman
Mrs Susan Thornton – Treasurer
Mr David Allard (Deceased 2023)
Mr Fred Bendall
Mr Jonathan Wylie Scott

Bankers

NatWest Bank
Lloyds Bank

Independent Examiner

Jean Waldock

ROYSTON COMMUNITY ASSOCIATION

OBJECTIVES AND AIMS

The Royston Community Association is a voluntary organisation formed to promote social, welfare and recreational activities for people of all ages living in Royston and the surrounding area. The trustees maintain and manage Coombes Community Centre in Burns Road, Royston. The facilities are hired by organisations and individuals for various activities. The trustees also offer encouragement and practical assistance to anyone wishing to start up new activities for the community.

The usage and hirings of the centre have continued to increase during the year 2023-2024. Expenditure has increased on maintenance and repairs, and inevitably all running costs have increased as well. Overall balances of the Charity have been maintained in a reasonable position.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Government document

The charity is a charitable incorporated organisation (CIO) and has adopted the Charity Commission Foundation model constitution as its governing document.

Recruitment and appointment of new trustees

Person entitled to appoint the trustees: -

- Existing trustees of Royston Community Association (elected by nomination)

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Staff

As of the end of March 2024 the charity employs five part-time staff: a manager, an assistant manager and three cleaners. The current manager retires on the 31st March 2024. The assistant manager has been promoted to take over her role and a new assistant manager has been recruited. It also currently has 2 regular volunteers.

SIGNED ON BEHALF OF THE BOARD:



20/5/24

Date.....

Acting Chairman & Trustee
Phillip Townsend

ROYSTON COMMUNITY ASSOCIATION

Independent Examiner's Report to the Trustees of Royston Community Association

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Independent examiner's statement:

I have completed my review, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements to prepare accounts and keep accounting records in accordance with Section 31 of the 1993 Act is complied with.

J. Waldoch

.....
Independent Inspector
Jean Waldoch

Date..... *7/7/2024*

ROYSTON COMMUNITY ASSOCIATION

Statement of Financial Activities for the Year End 31st March 2024

	31/03/24	31/03/23
INCOME		
Income including Grants	£102,365.54	£98,726
Investment Income	£0	£0
Total Income	£102,365.54	£98,726
EXPENDITURE		
Costs	£103,703.85	£78,242
NET INCOME	-£1,338.31	£20,484
RECONCILIATION OF FUNDS		
Total funds C/F 31st March 2024	£69,756.69	£71,095.00
Represented by		
Nat West Bank C/A	£24,624.20	£32,656.01
Advance Hirer's Income year 23-24		£5,000.00
Lloyds Bank C/A	£27,128.48	£21,436.03
Lloyds - Rainy Day Account	£18,000.00	£12,000.00
Petty Cash	£4.01	£2.96
TOTAL	£69,756.69	£71,095.00

ROYSTON COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2024

	31/03/24	31/03/23
INCOME		
Membership	£0.00	£10.00
Room Hire	£98,202.13	£91,059.91
Advance Room Hire 24-25	£3,750.00	£5,000.00
Photocopier/sundries	£63.41	£1,943.67
Grants	£0.00	£307.00
HMRC Furlough	£0.00	£0.00
Donations	£100.00	£105.00
Compensation	£250.00	£300.00
Refunds	£0.00	£0.00
Investment Income	£0.00	£0.00
Interest	£0.00	£0.00
TOTAL INCOME	£102,365.54	£98,725.58
EXPENDITURE		
Lease	£100	£100.00
Admin Wages	£41,643.39	£40,317.47
Cleaning Wages	£11,353.83	£9,058.55
Insurance	£1,587.76	£2,083.10
Electric & Gas & Water	£12,588.15	£7,087.92
Postage/Stationery/Phone/Copier/BB	£1,531.18	£1,321.18
Cleaning materials/refuse	£3,525.90	£3,196.13
Repairs Maintenance	£8,790.41	£11,730.73
Licences	£1,888.85	£180.00
Site Development (Office/kitchen)	£0.00	£1,287.91
CCTV	£19,284.77	£24.00
Sundries	£768.03	£818.84
Equipment	£641.58	£1,036.11
TOTAL EXPENDITURE	£103,703.85	£78,241.94
NET INCOME	-£1,338.31	£20,483.64

ROYSTON COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST MARCH 2024

	31/03/24	31/03/23
CURRENT ASSEST	£69,756.69	£71,095.00
TOTAL ASSETS	£69,756.69	£71,095.00
NET ASSETS	£69,756.69	£71,095.00
FUNDS		
Unrestricted funds	£48,006.69	£54,095.00
Reserves Account	£18,000.00	£12,000.00
Advance receipts	£3,750.00	£5,000.00
TOTAL FUNDS	£69,756.69	£71,095.00

RCA Bank Reconciliation as of 31st March 2024

<u>B/F Balances on 1st April 2023</u>	
RCA Current Account Nat West	£37,656.01
RCA Current Account Lloyds plc	£21,436.03
Reserves Lloyds Account	£12,000.00
Petty Cash	£2.96
April 2023 TOTAL	£71,095.00
<u>April 23-Mar 24</u>	
Plus, Income	£102,365.54
Minus, Expenses	-£103,703.85

March 2024 TOTAL £69,756.69

Bank Balances 31st March 2024

RCA Current Account Nat West	£24,624.20
RCA Current Account Lloyds plc	£27,128.48
RCA Reserves Account Lloyds plc	£18,000.00
Petty Cash	£4.01
March 2024 TOTAL	£69,756.69

Year End Balance 23-24

Advance Hiring income 24-25

Year End Balance 23-24	£66,006.69
Advance Hiring income 24-25	£3,750.00
Total Funds March 2024	£69,756.69

ROYSTON COMMUNITY ASSOCIATION

The Board of Trustees approved this Financial Statement on 20/5/2024
Signed by:


.....
Acting Chairman & Trustee
Phillip Townsend

Date..... 20/5/24

S Thornton.
.....
S. P Thornton – Treasurer & Trustee

Date..... 20/5/24

ROYSTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171548

Accounts

ROYSTON COMMUNITY ASSOCIATION

Report for the Trustees for the Year End 31st March 2023

The trustees present their report of the financial statements of the charity for the year end 31st March 2023. The trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) issued in 2005.

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All the Trustees are volunteers and have given their time freely during this period covered by this report:

Mrs Sylvia Daintrey – President
Mr Robert Smith – Chairman (Resigned Jan 2023)
Mr Phillip Townsend – Vice-Chairman
Mrs Susan Thornton – Treasurer
Mr David Allard
Mr Fred Bendall
Mr Jonathan Wylie Scott

Bankers

NatWest Bank
Lloyds Bank

Independent Examiner

Jean Waldock

ROYSTON COMMUNITY ASSOCIATION

OBJECTIVES AND AIMS

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The usage and hirings of the centre have continued to increase during the year 2022-2023. With the long-term hirer for the Rainbow Room and another long-term hirer of the Priory Room, income from hirings has been higher than predicted in the allocated budget. Expenditure has increased on maintenance and repairs, and inevitably all running costs have increased as well. Overall balances of the Charity have been maintained in a reasonable position.

STRUCTURE, GOVERNANCE AND MANAGEMENT

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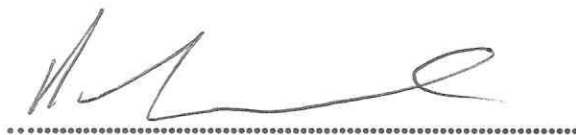
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The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Staff

The Charity currently employs five part-time staff: a manager, an assistant manager and three cleaners.

SIGNED ON BEHALF OF THE BOARD:



Date.....19/5/2023.....

Acting Chairman & Trustee
Phillip Townsend

ROYSTON COMMUNITY ASSOCIATION

Independent Examiner's Report to the Trustees of Royston Community Association

I report on the accounts of the Charity for the year ended 31st March 2023 as set out on pages four, five and six of seven.

Basis of the independent examiner's report:

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Independent examiner's statement:

(Delete Statement 1 or 2)

I have completed my examination, no matter has come to my attention: -

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 31 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

OR

~~I have completed my examination,~~

~~(2) to which, attention should be drawn to enable a proper understanding of the accounts to be reached.~~

.....
Independent Inspector
Jean Waldock

Date..... 11/7/2023

ROYSTON COMMUNITY ASSOCIATION

Statement of Financial Activities for the Year End 31st March 2023

	31/03/23	31/03/22
INCOME		
Income including Grants	£98,726	£106,599
Investment Income	£0	£0
Total Income	£98,726	£106,599
EXPENDITURE		
Costs	£78,242	£104,454
NET INCOME	£20,484	£2,145
RECONCILIATION OF FUNDS		
Total funds C/F 31st March 2023	£71,095.00	£50,611.00
Represented by		
Nat West Bank C/A	£32,656.01	£28,555.52
Advance Hirer's Income year 23-24	£5,000.00	
Lloyds Bank C/A	£21,436.03	£15,926.23
Lloyds - Rainy Day Account	£12,000.00	£6,000.00
Petty Cash/Adjustment	£2.96	£129.64
TOTAL	£71,095.00	£50,611.39

ROYSTON COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023

INCOME	31/03/23	31/03/22
Membership	£10.00	£30.00
Room Hire	£91,059.91	£72,439.57
Advance Room Hire 23-24	£5,000.00	£0.00
Photocopier/sundries	£1,943.67	£0.00
Grants	£307.00	£2,667.00
HMRC Furlough	£0.00	£1,892.14
Donations	£105.00	£0.00
Compensation	£300.00	£0.00
Refunds	£0.00	-£429.00
Investment Income	£0.00	£0.00
Interest	£0.00	£0.00
TOTAL INCOME	£98,725.58	£106,599.71
EXPENDITURE		
Lease	£100.00	£100.00
Admin Wages	£40,317.47	£29,499.55
Cleaning Wages	£9,058.55	£7,590.45
Insurance	£2,083.10	£1,957.51
Electric & Gas & Water	£7,087.92	£6,077.50
Postage/Stationery/Phone/Copier/BB	£1,321.18	£1,000.63
Cleaning materials/refuse	£3,196.13	£2,707.87
Repairs Maintenance	£11,730.73	£2,224.14
Licences	£180.00	£972.00
Site Development (Office/kitchen)	£1,287.91	£48,703.11
CCTV	£24.00	£479.88
Sundries	£818.84	£893.36
Equipment	£1,036.11	£2,248.27
TOTAL EXPENDITURE	£78,241.94	£104,454.27
NET INCOME	£20,483.64	£2,145.44

ROYSTON COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST MARCH 2023

	31/03/23	31/03/22
CURRENT ASSEST	£71,095.00	£50,611.39
TOTAL ASSETS	£71,095.00	£50,611.39
NET ASSETS	£71,095.00	£50,611.39
FUNDS		
Unrestricted funds	£54,095.00	£44,611.39
Reserves Account	£12,000.00	£6,000.00
Advance receipts	£5,000.00	0.00
TOTAL FUNDS	£71,095.00	£50,611.39

RCA Bank Reconciliation as of 31st March 2023

B/F Balances on 1st April 2022

RCA Current Account Nat West	£28,555.52
RCA Current Account Lloyds plc	£15,926.23
Reserves Lloyds Account	£6,000.00
Petty Cash	£129.64
TOTAL	£50,611.39

April 22-Mar 23

Plus, Income	£98,725.58
Minus, Expenses	£78,241.97
TOTAL	£71,095.00

Bank Balances 31st March 2023

RCA Current Account Nat West	£37,656.01
RCA Current Account Lloyds plc	£21,436.03
RCA Current Account Lloyds plc	£12,000.00
Petty Cash	£2.96
TOTAL	£71,095.00

Income 22-23

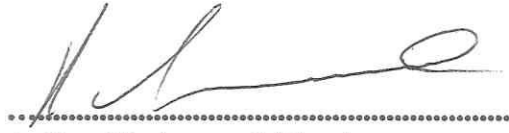
£66,095.00

Advance Hiring income 23-24

£5,000.00

ROYSTON COMMUNITY ASSOCIATION

The Board of Trustees approved this Financial Statement on15th May 2023
Signed by:



.....
Acting Chairman & Trustee
Phillip Townsend

Date.....19/5/2023.....



.....
S. P Thornton – Treasurer & Trustee

Date.....18th May 2023.....

ROYSTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171548

Accounts

ROYSTON COMMUNITY ASSOCIATION

Report for the Trustees for the Year End 31st March 2022

The trustees present their report of the financial statements of the charity for the year end 31st March 2022. The trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) issued in 2005.

REFERENCE AND ADMINISTRATION DETAILS

Registered Charity number – 1171548 (previous number 276306)

Principal address

Coombes Community Centre,
Burns Road,
Royston,
Hertfordshire SG8 5PT

All the Trustees are volunteers and have given their time freely during this period covered by this report:

Mrs Sylvia Daintrey – President
Mr Robert Smith – Chairman
Mr Philip Townsend – Vice-Chairman
Mrs Susan Thornton – Treasurer
Mr David Allard
Mr Fred Bendall
Mr Jonathan Wylie Scott

Bankers

NatWest Bank
Lloyds Bank

Independent Examiner

Jean Waldock

ROYSTON COMMUNITY ASSOCIATION

OBJECTIVES AND AIMS

The Royston Community Association is a voluntary organisation formed to promote social, welfare and recreational activities for people of all ages living in Royston and the surrounding area. The trustees maintain and manage Coombes Community Centre in Burns Road, Royston. These facilities can be hired by organisations and individuals for various activities. The trustees also offer encouragement and practical assistance to anyone wishing to start up new activities for the community.

Following a year of closures and restrictions due to COVID-19, hirings gradually improved during the financial year 2021/22. There was also a new long-term hirer for the Rainbow Room. Various Government grants continued to be received. Running costs inevitably increased and funds were also spent on the relocation of the office and the refurbishment of the kitchen. The overall balances of the Charity have been maintained in a reasonable position.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Government document

The charity is a charitable incorporated organisation (CIO) and has adopted the Charity Commission Foundation model constitution as its governing document.

Recruitment and appointment of new trustees

Person entitled to appoint the trustees:-

- Existing trustees of Royston Community Association (elected by nomination)

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Staff

The Charity currently employs 5 part-time staff:
1 manager, 1 admin officer and 3 cleaners.

SIGNED ON BEHALF OF THE BOARD:

..... Date.....

Robert Smith, Chairman - Trustee

ROYSTON COMMUNITY ASSOCIATION

Independent Examiner's Report to the Trustees of Royston Community Association

I report on the accounts of the Charity for the year ended 31st March 2022 as set out on pages four, five and six.

Basis of the independent examiner's report

An examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement:

I have completed my examination, no matter has come to my attention or has not been met:-

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 31 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

or

I have completed my examination,

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Independent Financial Inspector

Date.....

ROYSTON COMMUNITY ASSOCIATION

Statement of Financial Activities for the Year End 31st March 2022

	31/03/22	31/03/21
INCOME		
Income including Grants	£106,639	£54,771
Investment Income	£0	£0
Total Income	£106,639	£54,771
EXPENDITURE		
Costs	£104,494	£48,491
NET INCOME	£2,145	£6,279
RECONCILIATION OF FUNDS		
Total funds C/F 31st March 2022	£50,611.00	£48,466
Represented by		
Nat West Bank	£28,555.52	£34,432.32
Lloyds Bank	£15,926.23	£14,030.23
Lloyds - Rainy Day Account	£6,000.00	£0.00
Petty Cash/Adjustment	£129.64	£3.40
TOTAL	£50,611.39	£48,465.95

ROYSTON COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

INCOME	31/03/22	31/03/21
Membership	£30.00	£20.00
Room Hire	£57,479.57	£22,834.07
Photocopier/sundries	£0.00	£231.55
Grants	£32,667.00	£20,808.00
HMRC Furlough	£1,892.15	£10,427.39
Donations	£0.00	£450.00
Compensation	£0.00	£0.00
Investment Income	£0.00	£0.00
Interest	£0.00	£0.00
TOTAL INCOME	£106,639.71	£54,771.01
EXPENDITURE		
Lease	£100.00	£100.00
Admin Wages	£29,469.34	£25,970.03
Cleaning Wages	£7,660.66	£8,187.29
Insurance	£1,957.51	£2,030.07
Electric & Gas & Water	£6,077.50	£7,238.12
Postage/Stationery/Phone/Copier/BB	£1,000.63	£761.28
Cleaning materials/refuse	£2,707.87	£2,082.27
Repairs/Maintenance	£2,224.14	£1,307.65
Licences	£972.00	£180.00
Site Development(Office/kitchen Refurb)	£48,703.11	£0.00
CCTV	£479.88	£0.00
Sundries	£893.36	£624.69
Equipment&New Chairs	£2,248.27	£9.68
TOTAL EXPENDITURE	£104,494.27	£48,491.08
NET INCOME	£2,145.44	£6,279.93

ROYSTON COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST MARCH 2022

	31/03/22	31/03/21
CURRENT ASSETS		
Cash at bank and in hand	£50,611.39	£48,465.95
NET CURRENT ASSETS	£50,611.39	£48,465.95
TOTAL ASSETS	£50,611.39	£48,465.95
NET ASSETS	£50,611.39	£48,465.95
FUNDS		
Unrestricted funds	£44,611.39	£48,465.95
Rainy Day Account	£6,000.00	
TOTAL FUNDS	£50,611.39	£48,465.95

This financial statements were approved by the Board of Trustees on
and were signed on its behalf by:

.....
Robert Smith - Chair, Trustee

Date.....

.....
S. P Thornton – Treasurer, Trustee

Date.....

ROYSTON COMMUNITY ASSOCIATION

England & Wales - Charity number 1171548

Accounts

ROYSTON COMMUNITY ASSOCIATION

Report for the Trustees for the Year End 31st March 2021

The trustees present their report of the financial statements of the charity for the year end 31st March 2021. The trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practise (SORP) ' issued in 2005

REFERENCE AND ADMINISTRATION DETAILS

Registered Charity number – 1171548 (previous number 276306)

Principal address

Coombes Community Centre,
Burns Road,
Royston,
Hertfordshire SG8 5PT

The Trustees during period covered by this report were:

Mrs Sylvia Daintrey – President
Mr William Davidson – Chairman - resigned January 2021
Mr Robert Smith – Vice-Chairman - appointed as new Chairman January 2021
Mrs Susan Thornton – Treasurer
Mrs Lindsay Davidson – Secretary -resigned January 2021
Mr David Allard
Mr Fred Bendall
Mrs Stephanie Wellstead – resigned July 2021
Mr Philip Townsend – appointed Vice-chairman January 2021
Mrs Jean Green – resigned July 2021

Mr Jonathan Wylie Scott-appointed as a Trustee in March 2021

Bankers

NatWest Bank
Lloyds Bank

Independent Examiner

Jean Waldock

ROYSTON COMMUNITY ASSOCIATION

OBJECTIVES AND AIMS

The Royston Community Association is a voluntary organisation formed to promote social, welfare and recreational activities for people of all ages living in Royston and the surrounding area. The trustees maintain and manage Coombes Community Centre in Burns Road, Royston. These facilities can be hired by organisations and individuals for various activities. The trustees also offer encouragement and practical assistance to anyone wishing to start up new activities for the community."

Due to Covid-19 restrictions throughout the year the centre has been closed periodically, this has caused a reduction of income from hirers. As well as this, the long term permanent hirer of the Rainbow Room terminated their hiring in July 20. Work has been ongoing to secure a replacement permanent hirer for the room which has been successful and the new hirer will commence in April 2021. With various Government grants being received, staff being furloughed and the reduction of running costs for the centre, the overall balances of the Charity have been maintained in a reasonable position.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Government document

The charity is a charitable incorporated organisation (CIO) and has adopted the Charity Commission Foundation model constitution as its governing document.

Recruitment and appointment of new trustees

Person entitled to appoint the trustees:-

- Existing trustees of Royston Community Association (elected by nomination)

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Staff

The Charity currently employs 4 part-time staff:
1 manager, 1 admin assistant and 2 cleaners.

SIGNED ON BEHALF OF THE BOARD:



Date..... 26/7/2021.....

Robert Smith, Chairman - Trustee

ROYSTON COMMUNITY ASSOCIATION

Independent Examiner's Report to the Trustees of Royston Community Association

I report on the accounts of the Charity for the year ended 31st March 2021 as set out on pages four, five and six.

Basis of the independent examiner's report

An examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement:

I have completed my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 31 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

F. Waldock

.....
Independent Financial Inspector

Date..... *21/6/21*

ROYSTON COMMUNITY ASSOCIATION

Statement of Financial Activities for the Year End 31st March 2021

	31/03/21	31/03/20
INCOME		
Voluntary Income	£54,771	£70,389
Investment Income	£0	£0
Total Income	£54,771	£70,389
EXPENDITURE		
Costs	£48,491	£62,153
Less Liability		£2,857
NET INCOME (EXPENDITURE)	£6,279	£5,378
RECONCILIATION OF FUNDS		
Total funds C/F 31st March 2021	£48,466	£42,186
Represented by		
Nat West Bank	£34,432.32	£31,278.89
Lloyds Bank	£14,030.23	£10,903.23
Petty Cash	£3.40	£3.90
TOTAL	£48,465.95	£42,186.02

ROYSTON COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021

INCOME	31/03/21	31/03/20
Membership	£20.00	£30.00
Room Hire	£22,834.07	£69,008.46
Photocopier/sundries	£231.55	£701.28
Grants	£20,808.00	£0.00
HMRC Furlough	£10,427.39	£0.00
Donations	£450.00	£500.00
Compensation	£0.00	£150.00
Investment Income	£0.00	£0.00
Interest	£0.00	£0.00
TOTAL INCOME	£54,771.01	£70,389.74
EXPENDITURE		
Lease	£100.00	£100.00
Admin Wages	£25,970.03	£26,590.75
Cleaning Wages	£8,187.29	£11,655.50
Insurance	£2,030.07	£1,995.52
Electric & Gas & Water	£7,238.12	£5,222.42
Postage/Stationery/Tele/Photo	£761.28	£1,047.61
Cleaning materials/refuse	£2,082.27	£2,880.06
Repairs	£1,307.65	£1,987.37
Licences	£180.00	£1,518.16
Site Development(Fencing/Lighting/Windows)	£0.00	£2,578.72
CCTV	£0.00	£3,070.99
Sundries	£624.69	£2,692.28
Equipment	£9.68	£814.42
TOTAL EXPENDITURE	£48,491.08	£62,153.80
Plus Liability Gas Invoices		£2,857.32
NET INCOME	£6,279.93	£5,378.62

ROYSTON COMMUNITY ASSOCIATION


BALANCE SHEET AS AT 31ST MARCH 2021

	31/03/21	31/03/20
CURRENT ASSETS		
Cash at bank and in hand	£48,465.95	£42,186.02
NET CURRENT ASSETS	£48,465.95	£42,186.02
TOTAL ASSETS LESS CURRENT LIABILITIES	£48,465.95	£39,328.70
NET ASSETS	£48,465.95	£39,328.70
FUNDS		
Unrestricted funds	£48,465.95	£39,328.70
TOTAL FUNDS	£48,465.95	£39,238.70

This financial statements were approved by the Board of Trustees on
and were signed on its behalf by:


.....
Robert Smith - Chair, Trustee

Date...26/7/2021.....


.....
S. P Thornton – Treasurer, Trustee

Date...26/7/2021.....