



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2023 To 31 March 2024

Charity name: Hangleton and West Blatchington Food Bank

Charity registration number: 1171532

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the relief of financial hardship among people living in the Hove area by providing such persons with emergency food and other urgently needed domestic supplies which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities are to:</p> <p>Provide essential food and toiletries for those living in food poverty in the Hove area.</p> <p>To liaise with referral organisations- accepting new referrals and understanding clients' needs.</p> <p>To signpost clients to other support available in the area.</p> <p>To manage volunteers and their training.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year the Trustees have considered the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>When individuals and families access the charity, they receive enough food, including fresh bread, cheese, fruit and vegetables to provide sustenance for the week ahead. This has had the effect of relieving hunger and the stress and anxiety that is associated with this.</p> <p>In addition, clients have been signposted to debt advice services to help them resolve some of the causes of their food poverty – including free debt and welfare benefits advice.</p> <p>The benefits of this have been that the beneficiaries have reported an improvement in their health and wellbeing and in their ability to provide themselves and their families with regular and healthy meals.</p> <p>The Food Bank has also benefited the local community by building a strong network of volunteers (some of whom are former users of the Food Bank). Also, by developing partnerships with local community organisations, such as secondary and primary schools, churches and local businesses. This has resulted in a raising of awareness about the causes of food poverty and has given these groups an opportunity to be involved in the aims and objectives of the charity.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are a small successful, efficient and well managed charity. During Covid we experienced a huge increase in our income mainly due to the generosity of our local community. Despite a drop this year, we continue to have an income that is higher than pre-Covid levels and provide a high level of service. We buy in food when donations are not sufficient to replenish our stocks. It was the seventh year we have employed a Food Bank Co-ordinator
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have one employee, our Food Bank Co-ordinator; (appointed in May 2024) who is employed on a six-month contract. We therefore ensure that there we have sufficient reserves to pay salary, tax, NI and Pension for the remaining period when the contract is renewable. The funds required for this are currently ££18,237. In May 2023, we appointed a Cover Co-ordinator on a zero-hours contract.
Amount of reserves held	Para 1.22	£59,945
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We need to continue to be able to cover the Food Bank Co-ordinator's salary and associated costs every year, as well as buying food, when necessary, to maintain our stock levels. The increase in the cost of living, particularly food and heating, has increased the number of clients. Without donations and grants we could not continue to run the Food Bank.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income has been from donations from within our community. We have also received some grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The cost of living crisis and higher unemployment will put pressure on our operations and ability to meet the resulting increasing number of clients.

Structure, Governance and Management

Description of charity's trusts:		The Hangleton and West Blatchington Food Bank is registered with the Charity Commission as required by the 2011 Charities Act.
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is a Constitution of a Charitable Incorporated Organisation whose only voting members are the charity trustees
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Appointed trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>There are two nominated trustees who are appointed by the Rector of St Peter's, West Blatchington and the Priest of St George's Roman Catholic Church, West Blatchington. Both are appointed for a term of 3 years.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hangleton and West Blatchington Food Bank
Other name the charity uses	N/A
Registered charity number	1171532
Charity's principal address	The Rectory, St Peter's Church 23 Windmill Close HOVE East Sussex BN3 7LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2	Jonathan Patrick Cooke	Chair		
3	Andrew John Wolage	Treasurer		
4	Rosamond Morris			
5	Karen Jane Belton			
6	Kelly Biggs			
7	William George Berry		Resigned 19.9.2023	
8	Jude Bobbi Fletcher			
9	Catherine O'Shea		Resigned 23.5.2024	
10	Anna MacDonald Samuelsson			
11	Fr Tony Milner		Appointed 21.6.2022	
12	Helen Moylett		Appointed 22.11.2023	
13	Diane Mary Eckford		Appointed 11.7.2024	
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Hangleton and West Blatchington Food Bank
Accounts for the year ended March 31, 2023 to April 1st, 2024

Charity no: 1171532

Hangleton & West Blatchington Food Bank

Profit and Loss Statement

For the period from 01/04/2023 to 31/03/2024

31/03/2024

Income	
Donations	31,197.93
Fundraising	-
Grants	6,648.79
Interest	916.75
Standing Orders	-
Transfer	-
Total — Income	38,763.47
Less: Expenses	
Accounting fees	291.60
Bank Charges	76.80
Coordinator invoice for services	-
Employee Pension	629.77
FareShare	-
Insurance	520.21
Miscellaneous	999.91
Printing and stationery	353.65
Recipe of the week	17.83
Salaries	15,528.88
Supplies - Food	24,884.41
Tax & National Insurance	1,210.09
Telephone	448.08
Training	180.00
Trolleys, PPE & Other materials	92.10
Website hosting & IT	745.55
Total — Expenses	45,978.88
Net profit (loss)	(7,215.41)

Hangleton & West Blatchington Food Bank

General Ledger Summary

For the period from 01/04/2023 to 31/03/2024

	Opening balance	Total debits	Total credits	Net movement	Closing balance
Income					
Donations		-	31,197.93	31,197.93 Cr	
Fundraising		-	-	-	
Grants		-	6,648.79	6,648.79 Cr	
Interest		-	916.75	916.75 Cr	
Standing Orders		-	-	-	
Transfer		26,500.00	26,500.00	-	
Expenses					
Accounting fees		291.60	-	291.60 Dr	
Bank Charges		76.80	-	76.80 Dr	
Coordinator invoice for services		-	-	-	
Employee Pension		629.77	-	629.77 Dr	
FareShare		-	-	-	
Insurance		520.21	-	520.21 Dr	
Miscellaneous		999.91	-	999.91 Dr	
Printing and stationery		353.65	-	353.65 Dr	
Recipe of the week		17.83	-	17.83 Dr	
Salaries		15,528.88	-	15,528.88 Dr	
Supplies - Food		25,700.90	816.49	24,884.41 Dr	
Tax & National Insurance		1,210.09	-	1,210.09 Dr	
Telephone		448.08	-	448.08 Dr	
Training		180.00	-	180.00 Dr	
Trolleys, PPE & Other materials		92.10	-	92.10 Dr	
Website hosting & IT		745.55	-	745.55 Dr	
Profit (loss) for the period			7,215.41		
Assets					
Cash & cash equivalents	67,160.26 Dr	66,079.96	73,295.37	7,215.41 Cr	59,944.85 Dr
Liabilities					
Employee clearing account	-	-	-	-	-
Equity					
Retained earnings	67,160.26 Cr	7,215.41	-	7,215.41 Dr	59,944.85 Cr
		146,590.74	146,590.74		

Hangleton & West Blatchington Food Bank

Balance Sheet

As at 31/03/2024

	31/03/2024
Assets	
Cash & cash equivalents	59,944.85
Liabilities	
Employee clearing account	-
Net assets	59,944.85
Equity	
Retained earnings	59,944.85
Total equity	59,944.85

Examiners report for HANGLETON AND WEST BLATCHINGTON FOOD BANK

I report on the accounts of the Organisation for this period ended 31st March 2024.

Respective responsibilities of trustees and examiner

As the organisation's trustees you are responsible for the preparation of the accounts; The organisation's trustees consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

Examine the accounts.

To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Organisation and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

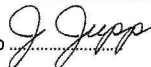
In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that there has been any material errors or omissions.
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- 3) The balance of the bank accounts has been confirmed by evidence of bank statements examined.
- 4) Income and expenditure were evidenced by receipts provided and correlated to the accounts provided.

Joseph Jupp ACCA MAAT
Senior Chartered Certified Accountant

Shoreline Accountants Limited
25 Clinton Place
Seaford East Sussex BN25 1NP

Joseph Jupp



Date.....

1 October, 2024

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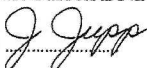
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Date... 1 October, 2024