

HANGLETON AND WEST BLATCHINGTON FOOD BANK

England & Wales · Charity number 1171532

Details

Status Registered

Legal form CIO

Registered 2017-02-08

Register [View on the Charity Commission register](#)

Contact

Address The Rectory
St Peter's Church
23 Windmill Close
Hove
East Sussex

Phone 07990 631892

Email info@hangletonfoodbank.org

Website <http://www.hangletonfoodbank.org/>

Activities

Objects: THE OBJECT OF THE CIO IS THE RELIEF OF FINANCIAL HARDSHIP AMONG PEOPLE LIVING OR WORKING IN THE HOVE AREA BY PROVIDING SUCH PERSONS WITH EMERGENCY FOOD AND OTHER URGENTLY NEEDED DOMESTIC SUPPLIES WHICH THEY COULD NOT OTHERWISE AFFORD THROUGH LACK OF MEANS.

Activities: We provide emergency food and other urgently needed domestic and personal supplies to people and families in need living in the Hangleton and surrounding areas. We receive donations of food and financial support from many local businesses/schools/churches and individuals. We hand out food parcels every Wednesday from St George's R C Church Hall in Court Farm Road Hove.

Classification

- **How:** Other Charitable Activities
- **What:** Disability, The Prevention Or Relief Of Poverty

Geography

- Brighton And Hove
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£37,335	£37,584	-	-
2024-03-31	£38,763	£45,979	-	-
2023-03-31	£58,774	£65,726	-	-
2022-03-31	£48,520	£47,893	-	-
2021-03-31	£78,359	£23,867	-	-

Trustees

Name	Role	Appointed
Helen Moylett	Chair	2023-11-22
Andrew John Wolage		2019-09-01
Anna MacDonald Samuelsson		2022-03-21
Diane Mary Eckford		2024-07-11
Karen Jane Belton		2019-09-01
Kelly Biggs		2019-09-01
Kevin David Woodhams		2025-01-29
ROSAMOND MORRIS		2017-02-23

HANGLETON AND WEST BLATCHINGTON FOOD BANK

England & Wales - Charity number 1171532

Accounts



Trustees' Annual Report for the period

From 1 April 2024 To 31 March 2025

Charity name: Hangleton and West Blatchington Food Bank

Charity registration number: 1171532

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the relief of financial hardship among people living in the Hove area by providing such persons with emergency food and other urgently needed domestic supplies which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are to: Provide essential food and toiletries for those living in food poverty in the Hove area. To liaise with referral organisations- accepting new referrals and understanding clients' needs. To signpost clients to other support available in the area. To manage volunteers and their training.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para1.18	When planning our activities for the year the Trustees have considered the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>On receipt of referrals, individuals and families (Clients) can access the Foodbank's services for a period of six weekly visits. They receive enough food, including fresh bread, cheese, fruit and vegetables to provide sustenance for the week ahead.</p> <p>This has had the effect of relieving hunger and the stress and anxiety that is associated with this.</p> <p>At the end of the six-week period, for those who are still struggling, we have successfully pointed them to and provided information about local food pantries and community food shops where provisions can be obtained for a small amount.</p> <p>In addition, clients have been signposted to debt advice services to help them resolve some of the causes of their food poverty - including free debt and welfare benefits advice.</p> <p>The benefits of these have been that the beneficiaries have reported an improvement in their health and wellbeing and in their ability to provide regular and healthy meals for themselves and their families.</p> <p>The Food Bank has also benefited the local community by building a strong network of volunteers. Also, by developing partnerships with local community organisations, such as secondary and primary schools, churches and local businesses. This has resulted in raising awareness about the causes of food poverty and has given these groups an opportunity to be involved in the aims and objectives of the charity.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are a small successful, efficient and well managed charity. During Covid we experienced a huge increase in our income mainly due to the generosity of our local community. Although this has fallen over the last two years, our income for the year ended 31 March, 2025 has remained fairly constant (£37,335: 24/25 and £38,763 :23/24. Our expenditure has fallen £37,584): 24/25(£45,979; 23/24) due to economies on purchases. This puts us in a favourable financial position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to (a) cover the salary, NI, tax and pension of the Food Bank Co-ordinator and (b) to plan for the continued delivery of the services and maintenance of the Food Bank.
Amount of reserves held	Para 1.22	£59,656
Reasons for holding zero reserves	Para 122	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We need to continue to be able to cover the Food Bank Co-ordinator's salary and associated costs every year, as well as buying food, when necessary, to maintain our stock levels. The increase in the cost of living, particularly food and heating, has increased the number of clients. Without donations and grants we could not continue to run the Food Bank.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income has been from donations from within our community. We have also received some grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	A significant drop in donations.

Structure, Governance and Management

Description of charity's trusts:		The Hangleton and West Blatchington Food Bank is registered with the Charity Commission as required by the 2011 Charities Act.
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is a Constitution of a Charitable Incorporated Organisation whose only voting members are the charity trustees
How is the charity constituted? 1e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Appointed trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>There are two nominated trustees who are appointed by the Rector of St Peter's, West Blatchington and the Priest of St George's Roman Catholic Church, West Blatchington respectively. Both are appointed for a term of 3 years.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hangleton and West Blatchington Food Bank
Other name the charity uses	N/A
Registered charity number	1171532
Charity's principal address	The Rectory, St Peter's Church 23 Windmill Close HOVE East Sussex BN3 7LJ

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

EXAMINERS REPORT for Hangleton & West Blatchington Foodbank

I report on the Accounts of the Organisation for the period ended 31 March 2025 which are set out on page 1.

Respective Responsibilities of Trustees and Examiner

As the organisation's trustees you are responsible for the preparation of the Accounts; The Organisation's trustees consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

Examine the accounts.

To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that there has been any material errors or omissions.

or

- 2) To which, in my opinion, attention should be drawn to enable a proper understanding of the Accounts to be reached.

**M J Boxall, AFA, AAIA
Shoreline Accountants Limited
25 Clinton Place
Seaford
East Sussex
BN25 1NP**

Mark J Boxall *M Boxall* Date *05/06/2025*

Hangleton & West Blatchington Food Bank

General Ledger Summary

For the period from 01/04/2024 to 31/03/2025

	Opening balance	Total debits	Total credits	Net movement	Closing balance
Income					
Donations & Gift Aid		-	28,120.16	28,120.16 Cr	
Fundraising		-	-	-	
Grants		-	8,315.00	8,315.00 Cr	
Interest		-	899.61	899.61 Cr	
Standing Orders		-	-	-	
Transfer		14,000.00	14,000.00	-	
Expenses					
Accounting fees		528.00	-	528.00 Dr	
Bank Charges		60.80	-	60.80 Dr	
Coordinator invoice for services		-	-	-	
Employee Pension		533.20	-	533.20 Dr	
FareShare		-	-	-	
Insurance		520.20	-	520.20 Dr	
Miscellaneous		540.91	15.85	525.06 Dr	
Printing and stationery		133.17	-	133.17 Dr	
Recipe of the week		-	-	-	
Salaries		16,377.05	-	16,377.05 Dr	
Supplies - Food		16,797.36	1,321.02	15,476.34 Dr	
Tax & National Insurance		1,253.41	-	1,253.41 Dr	
Telephone		455.34	-	455.34 Dr	
Training		386.40	-	386.40 Dr	
Trolleys, PPE & Other materials		191.16	-	191.16 Dr	
Website hosting & IT		1,543.90	400.00	1,143.90 Dr	
Profit (loss) for the period			249.26		
Assets					
Cash & cash equivalents	59,944.85 Dr	53,071.64	53,320.90	249.26 Cr	59,695.59 Dr
Liabilities					
Employee clearing account	-	-	-	-	-
Equity					
Inter Account Transfers	-	-	-	-	-
Retained earnings	59,944.85 Cr	53,320.90	53,071.64	249.26 Dr	59,695.59 Cr
		159,713.44	159,713.44		

Hangleton & West Blatchington Food Bank

Profit and Loss Statement

For the period from 01/04/2024 to 31/03/2025

31/03/2025

Income

Donations & Gift Aid	28,120.16
Fundraising	-
Grants	8,315.00
Interest	899.61
Standing Orders	-
Transfer	-
Total — Income	37,334.77

Less: Expenses

Accounting fees	528.00
Bank Charges	60.80
Coordinator invoice for services	-
Employee Pension	533.20
FareShare	-
Insurance	520.20
Miscellaneous	525.06
Printing and stationery	133.17
Recipe of the week	-
Salaries	16,377.05
Supplies - Food	15,476.34
Tax & National Insurance	1,253.41
Telephone	455.34
Training	386.40
Trolleys, PPE & Other materials	191.16
Website hosting & IT	1,143.90
Total — Expenses	37,584.03

Net profit (loss)

(249.26)

Hangleton & West Blatchington Food Bank

Balance Sheet

As at 31/03/2025

	31/03/2025
Assets	
Cash & cash equivalents	59,695.59
Liabilities	
Employee clearing account	-
Net assets	59,695.59
Equity	
Inter Account Transfers	-
Retained earnings	59,695.59
Total — Equity	59,695.59
Total equity	59,695.59

EXAMINERS REPORT for Hangleton & West Blatchington Foodbank

I report on the Accounts of the Organisation for the period ended 31 March 2025 which are set out on page 1.

Respective Responsibilities of Trustees and Examiner

As the organisation's trustees you are responsible for the preparation of the Accounts; The Organisation's trustees consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

Examine the accounts.

To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that there has been any material errors or omissions.

or

- 2) To which, in my opinion, attention should be drawn to enable a proper understanding of the Accounts to be reached.

**M J Boxall, AFA, AAIA
Shoreline Accountants Limited
25 Clinton Place
Seaford
East Sussex
BN25 1NP**

Mark J Boxall *M Boxall* Date *05/06/2025*

HANGLETON AND WEST BLATCHINGTON FOOD BANK

England & Wales - Charity number 1171532

Accounts



Trustees' Annual Report for the period

From 1 April 2023 To 31 March 2024

Charity name: Hangleton and West Blatchington Food Bank

Charity registration number: 1171532

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the relief of financial hardship among people living in the Hove area by providing such persons with emergency food and other urgently needed domestic supplies which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are to: Provide essential food and toiletries for those living in food poverty in the Hove area. To liaise with referral organisations- accepting new referrals and understanding clients' needs. To signpost clients to other support available in the area. To manage volunteers and their training.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year the Trustees have considered the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>When individuals and families access the charity, they receive enough food, including fresh bread, cheese, fruit and vegetables to provide sustenance for the week ahead. This has had the effect of relieving hunger and the stress and anxiety that is associated with this.</p> <p>In addition, clients have been signposted to debt advice services to help them resolve some of the causes of their food poverty – including free debt and welfare benefits advice.</p> <p>The benefits of this have been that the beneficiaries have reported an improvement in their health and wellbeing and in their ability to provide themselves and their families with regular and healthy meals.</p> <p>The Food Bank has also benefited the local community by building a strong network of volunteers (some of whom are former users of the Food Bank). Also, by developing partnerships with local community organisations, such as secondary and primary schools, churches and local businesses. This has resulted in a raising of awareness about the causes of food poverty and has given these groups an opportunity to be involved in the aims and objectives of the charity.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are a small successful, efficient and well managed charity. During Covid we experienced a huge increase in our income mainly due to the generosity of our local community. Despite a drop this year, we continue to have an income that is higher than pre-Covid levels and provide a a high level of service. We buy in food when donations are not sufficient to replenish our stocks. It was the seventh year we have employed a Food Bank Co-ordinator
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have one employee, our Food Bank Co-ordinator; (appointed in May 2024) who is employed on a six-month contract. We therefore ensure that there we have sufficient reserves to pay salary, tax, NI and Pension for the remaining period when the contract is renewable. The funds required for this are currently ££18,237. In May 2023, we appointed a Cover Co-ordinator on a zero-hours contract.
Amount of reserves held	Para 1.22	£59,945
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We need to continue to be able to cover the Food Bank Co-ordinator's salary and associated costs every year, as well as buying food, when necessary, to maintain our stock levels. The increase in the cost of living, particularly food and heating, has increased the number of clients. Without donations and grants we could not continue to run the Food Bank.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income has been from donations from within our community. We have also received some grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The cost of living crisis and higher unemployment will put pressure on our operations and ability to meet the resulting increasing number of clients.

Structure, Governance and Management

Description of charity's trusts:		The Hangleton and West Blatchington Food Bank is registered with the Charity Commission as required by the 2011 Charities Act.
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is a Constitution of a Charitable Incorporated Organisation whose only voting members are the charity trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Appointed trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>There are two nominated trustees who are appointed by the Rector of St Peter's, West Blatchington and the Priest of St George's Roman Catholic Church, West Blatchington. Both are appointed for a term of 3 years.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hangleton and West Blatchington Food Bank
Other name the charity uses	N/A
Registered charity number	1171532
Charity's principal address	The Rectory, St Peter's Church 23 Windmill Close HOVE East Sussex BN3 7LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2	Jonathan Patrick Cooke	Chair		
3	Andrew John Wolage	Treasurer		
4	Rosamond Morris			
5	Karen Jane Belton			
6	Kelly Biggs			
7	William George Berry		Resigned 19.9.2023	
8	Jude Bobbi Fletcher			
9	Catherine O'Shea		Resigned 23.5.2024	
10	Anna MacDonald Samuelsson			
11	Fr Tony Milner		Appointed 21.6.2022	
12	Helen Moylett		Appointed 22.11.2023	
13	Diane Mary Eckford		Appointed 11.7.2024	
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Hangleton and West Blatchington Food Bank
Accounts for the year ended March 31, 2023 to April 1st, 2024

Charity no: 1171532

Hangleton & West Blatchington Food Bank

Profit and Loss Statement

For the period from 01/04/2023 to 31/03/2024

31/03/2024

	31/03/2024
Income	
Donations	31,197.93
Fundraising	-
Grants	6,648.79
Interest	916.75
Standing Orders	-
Transfer	-
Total — Income	38,763.47
Less: Expenses	
Accounting fees	291.60
Bank Charges	76.80
Coordinator invoice for services	-
Employee Pension	629.77
FareShare	-
Insurance	520.21
Miscellaneous	999.91
Printing and stationery	353.65
Recipe of the week	17.83
Salaries	15,528.88
Supplies - Food	24,884.41
Tax & National Insurance	1,210.09
Telephone	448.08
Training	180.00
Trolleys, PPE & Other materials	92.10
Website hosting & IT	745.55
Total — Expenses	45,978.88
Net profit (loss)	(7,215.41)

Hangleton & West Blatchington Food Bank

General Ledger Summary

For the period from 01/04/2023 to 31/03/2024

	Opening balance	Total debits	Total credits	Net movement	Closing balance
Income					
Donations		-	31,197.93	31,197.93 Cr	
Fundraising		-	-	-	
Grants		-	6,648.79	6,648.79 Cr	
Interest		-	916.75	916.75 Cr	
Standing Orders		-	-	-	
Transfer		26,500.00	26,500.00	-	
Expenses					
Accounting fees		291.60	-	291.60 Dr	
Bank Charges		76.80	-	76.80 Dr	
Coordinator invoice for services		-	-	-	
Employee Pension		629.77	-	629.77 Dr	
FareShare		-	-	-	
Insurance		520.21	-	520.21 Dr	
Miscellaneous		999.91	-	999.91 Dr	
Printing and stationery		353.65	-	353.65 Dr	
Recipe of the week		17.83	-	17.83 Dr	
Salaries		15,528.88	-	15,528.88 Dr	
Supplies - Food		25,700.90	816.49	24,884.41 Dr	
Tax & National Insurance		1,210.09	-	1,210.09 Dr	
Telephone		448.08	-	448.08 Dr	
Training		180.00	-	180.00 Dr	
Trolleys, PPE & Other materials		92.10	-	92.10 Dr	
Website hosting & IT		745.55	-	745.55 Dr	
Profit (loss) for the period			7,215.41		
Assets					
Cash & cash equivalents	67,160.26 Dr	66,079.96	73,295.37	7,215.41 Cr	59,944.85 Dr
Liabilities					
Employee clearing account	-	-	-	-	-
Equity					
Retained earnings	67,160.26 Cr	7,215.41	-	7,215.41 Dr	59,944.85 Cr
		146,590.74	146,590.74		

Hangleton & West Blatchington Food Bank

Balance Sheet

As at 31/03/2024

	31/03/2024
Assets	
Cash & cash equivalents	59,944.85
Liabilities	
Employee clearing account	-
<hr/>	
Net assets	59,944.85
<hr/>	
Equity	
Retained earnings	59,944.85
<hr/>	
Total equity	59,944.85

Examiners report for HANGLETON AND WEST BLATCHINGTON FOOD BANK

I report on the accounts of the Organisation for this period ended 31st March 2024.

Respective responsibilities of trustees and examiner

As the organisation's trustees you are responsible for the preparation of the accounts; The organisation's trustees consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

Examine the accounts.

To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Organisation and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

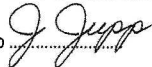
In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that there has been any material errors or omissions.
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- 3) The balance of the bank accounts has been confirmed by evidence of bank statements examined.
- 4) Income and expenditure were evidenced by receipts provided and correlated to the accounts provided.

Joseph Jupp ACCA MAAT
Senior Chartered Certified Accountant

Shoreline Accountants Limited
25 Clinton Place
Seaford East Sussex BN25 1NP

Joseph Jupp



Date... 1 October, 2024

Examiners report for HANGLETON AND WEST BLATCHINGTON FOOD BANK

I report on the accounts of the Organisation for this period ended 31st March 2024.

Respective responsibilities of trustees and examiner

As the organisation's trustees you are responsible for the preparation of the accounts; The organisation's trustees consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

Examine the accounts.

To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Organisation and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that there has been any material errors or omissions.
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- 3) The balance of the bank accounts has been confirmed by evidence of bank statements examined.
- 4) Income and expenditure were evidenced by receipts provided and correlated to the accounts provided.

Joseph Jupp ACCA MAAT
Senior Chartered Certified Accountant

Shoreline Accountants Limited
25 Clinton Place
Seaford East Sussex BN25 1NP

Joseph Jupp



Date... 1 October, 2024

HANGLETON AND WEST BLATCHINGTON FOOD BANK

England & Wales - Charity number 1171532

Accounts



Trustees' Annual Report for the period

From 1 April 2022 To 31 March 2023

Charity name: Hangleton and West Blatchington Food Bank

Charity registration number: 1171532

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the relief of financial hardship among people living in the Hove area by providing such persons with emergency food and other urgently needed domestic supplies which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are to: Provide essential food and toiletries for those living in food poverty in the Hove area. To liaise with referral organisations- accepting new referrals and understanding client's needs. To signpost clients to other support available in the area. To manage volunteers and their training.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year the Trustees have considered the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>When individuals and families access the charity, they receive enough food, including fresh bread, cheese, fruit and vegetables to provide sustenance for the week ahead. This has had the effect of relieving hunger and the stress and anxiety that is associated with this.</p> <p>In addition, clients have been signposted to debt advice services to help them resolve some of the causes of their food poverty – including free debt and welfare benefits advice.</p> <p>The benefits of this have been that the beneficiaries have reported an improvement in their health and wellbeing and in their ability to provide themselves and their families with regular and healthy meals.</p> <p>The Food Bank has also benefited the local community by building a strong network of volunteers (some of whom are former users of the Food Bank). Also, by developing partnerships with local community organisations, such as secondary and primary schools, churches and local businesses. This has resulted in a raising of awareness about the causes of food poverty and has given these groups an opportunity to be involved in the aims and objectives of the charity.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our income has greatly increased over the past three years. This is mainly due to the generosity of our local community. We are in a far healthier financial position than in previous years. This will allow us to continue to provide a service and to buy in food when donations are not sufficient to replenish our stocks. It was the sixth year we employed a Food Bank Co-ordinator.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have one employee, our Food Bank Co-ordinator; this person is employed on a contract for 12 months. We therefore ensure that we have sufficient reserves to pay salary, tax, NI and Pension for the 12 months ahead when the contract is renewable. The funds required for this are £15298.45 per annum. In May 2023, we appointed a Cover Co-ordinator on a zero-hours contract.
Amount of reserves held	Para 1.22	£67,317.37
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We need to continue to be able to cover the Food Bank Co-ordinator's salary and associated costs every year, as well as buying food, when necessary, to maintain our stock levels. The increase in the cost of living, particularly food and heating, has increased the number of clients. Without donations and grants we could not continue to run the Food Bank.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income has been from donations from within our community. We have also received some grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The cost of living crisis and higher unemployment will put pressure on our operations and ability to meet the resulting increasing number of clients.

Other		
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Structure, Governance and Management

Description of charity's trusts:		The Hangleton and West Blatchington Food Bank is registered with the Charity Commission as required by the 2011 Charities Act.
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is a Constitution of a Charitable Incorporated Organisation whose only voting members are the charity trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Appointed trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>There are two nominated trustees who are appointed by the Rector of St Peter's, West Blatchington and the Priest of St George's Roman Catholic Church, West Blatchington. Both are appointed for a term of 3 years.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hangleton and West Blatchington Food Bank
Other name the charity uses	N/A
Registered charity number	1171532
Charity's principal address	The Rectory, St Peter's Church 23 Windmill Close HOVE East Sussex BN3 7LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Patrick Cooke	Chair		
2	Andy John Wolage	Treasurer		
3	Rosamond Morris			
4	Karen Jane Belton			
5	Kelly Biggs			
6	William George Berry		Resigned 19.9.2023	
7	Jude Bobbi Fletcher			
8	Catherine O'Shea			
9	Anna MacDonald Samuelsson			
10	Fr Tony Milner		Appointed 21.6.2022	
11				
12				
13				
14				
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Catherine O'Shea.	Jude Fletcher
Full name(s)	CATHERINE O'SHEA	JUDE FLETCHER
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE

Date 27/11/2023

Hangleton & West Blatchington Food Bank

Profit and Loss Statement

For the period from 01/04/2022 to 01/04/2023

01/04/2023

Income

Donations	31,570.53
Fundraising	5,963.28
Grants	2,000.00
Interest	252.43
Standing Orders	18,987.68
Total — Income	58,773.92

Less: Expenses

Accounting fees	288.00
Coordinator invoice for services	-
Employee Pension	518.17
FareShare	-
Insurance	480.74
Miscellaneous	24,097.88
Printing and stationery	249.98
Recipe of the week	-
Salaries	14,033.94
Supplies	23,240.39
Tax & National Insurance	746.34
Telephone	1,706.19
Training	-
Trolleys, PPE & Other materials	-
Website hosting	364.29
Total — Expenses	65,725.92

Net profit (loss)

(6,952.00)

Hangleton & West Blatchington Food Bank

Balance Sheet

As at 01/04/2023

01/04/2023

Assets

Cash & cash equivalents

67,317.37

Liabilities

Employee clearing account

-

Net assets

67,317.37

Equity

Retained earnings

67,317.37

Total equity

67,317.37

Hangleton & West Blatchington Food Bank

General Ledger Summary

For the period from 01/04/2022 to 01/04/2023

	Opening balance	Total debits	Total credits	Net movement	Closing balance
Income					
Donations		-	31,570.53	31,570.53 Cr	
Fundraising		-	5,963.28	5,963.28 Cr	
Grants		-	2,000.00	2,000.00 Cr	
Interest		-	252.43	252.43 Cr	
Standing Orders		-	18,987.68	18,987.68 Cr	
Expenses					
Accounting fees		288.00	-	288.00 Dr	
Coordinator invoice for services		-	-	-	
Employee Pension		518.17	-	518.17 Dr	
FareShare		-	-	-	
Insurance		480.74	-	480.74 Dr	
Miscellaneous		24,097.88	-	24,097.88 Dr	
Printing and stationery		249.98	-	249.98 Dr	
Recipe of the week		-	-	-	
Salaries		14,033.94	-	14,033.94 Dr	
Supplies		23,552.21	311.82	23,240.39 Dr	
Tax & National Insurance		746.34	-	746.34 Dr	
Telephone		1,706.19	-	1,706.19 Dr	
Training		-	-	-	
Trolleys, PPE & Other materials		-	-	-	
Website hosting		364.29	-	364.29 Dr	
Profit (loss) for the period			6,952.00		
Assets					
Cash & cash equivalents	74,269.37 Dr	59,085.74	66,037.74	6,952.00 Cr	67,317.37 Dr
Liabilities					
Employee clearing account	-	-	-	-	-
Equity					
Retained earnings	74,269.37 Cr	6,952.00	-	6,952.00 Dr	67,317.37 Cr
		132,075.48	132,075.48		

EXAMINERS REPORT for Hangleton & West Blatchington Foodbank

I report on the Accounts of the Organisation for the period ended 31 March 2023 which are set out on page 1.

Respective Responsibilities of Trustees and Examiner

As the organisation's trustees you are responsible for the preparation of the Accounts; The Organisation's trustees consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

Examine the accounts.

To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that there has been any material errors or omissions.

or

- 2) To which, in my opinion, attention should be drawn to enable a proper understanding of the Accounts to be reached.
- 3) There is a balance in the accounts for £30 cash in hand, this looks to be a petty cash account. I could not verify this figure, although due to the small amount it does not seem relevant.

**M J Boxall, AFA, AAIA
Shoreline Accountants Limited
25 Clinton Place
Seaford
East Sussex
BN25 1NP**

Mark J Boxall  Date 25/3/23

HANGLETON AND WEST BLATCHINGTON FOOD BANK

England & Wales - Charity number 1171532

Accounts



Trustees' Annual Report for the period

From **1 April 2021** To **31 March 2022**

Charity name: **Hangleton and West Blatchington Food Bank**

Charity registration number: **1171532**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the relief of financial hardship among people living in the Hove area by providing such persons with emergency food and other urgently needed domestic supplies which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are to: Provide essential food and toiletries for those living in food poverty in the Hove area. To liaise with referral organisations- accepting new referrals and understanding client's needs. To signpost clients to other support available in the area. To manage volunteers and their training.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year the Trustees have considered the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>When individuals and families access the charity, they receive enough food, including fresh bread, cheese, fruit and vegetables to provide sustenance for the week ahead. This has had the effect of relieving hunger and the stress and anxiety that is associated with this.</p> <p>In addition, clients have been signposted to debt advice services to help them resolve some of the causes of their food poverty – including free debt and welfare benefits advice.</p> <p>The benefits of this have been that the beneficiaries have reported an improvement in their health and wellbeing and in their ability to provide themselves and their families with regular and healthy meals.</p> <p>The Foodbank has also benefited the local community by building a strong network of volunteers (some of whom are former users of the Foodbank). Also, by developing partnerships with local community organisations, such as secondary and primary schools, uniformed groups, churches and local businesses. This has resulted in a raising of awareness about the causes of food poverty and has given these groups an opportunity to be involved in the aims and objectives of the charity.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our income has greatly increased over the past two years. This is mainly due to the generosity of our local community and also a number of donations after the death of one of our trustees. We are in a far healthier financial position than in previous years. This will allow us to continue to provide a service and to buy in food when donations are not sufficient to replenish our stocks. It was the fifth year we employed a Food Bank Co-ordinator.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have one employee, our Food Bank Co-ordinator; this person is employed on a contract for 12 months. We therefore ensure that we have sufficient reserves to pay salary, tax, NI and Pension for the 12 months ahead when we renew the contract. The funds required for this are £11666.46 per annum.
Amount of reserves held	Para 1.22	£74,269.37
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We need to continue to be able to cover the Food Bank Co-ordinator's salary and associated costs every year, as well as buying food, when necessary, to maintain our stock levels. Since the start of the covid pandemic we have noticed a steady rise in client numbers. Without these funds we could not continue to run the food bank.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income has been from donations from within our community.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	A recession with rising inflation and costs, especially energy and higher unemployment will put pressure on our operations and ability to meet the resulting increasing number of our clients.
Other		

Structure, Governance and Management

Description of charity's trusts:		The Hangleton and West Blatchington Food Bank is registered with the Charity Commission as required by the 2011 Charities Act.
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Appointed trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>There are two nominated trustees who are appointed by the Rector of St Peter's, West Blatchington and the Priest of St George's Roman Catholic Church, West Blatchington. Both are appointed for a term of 3 years.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hangleton and West Blatchington Food Bank
Other name the charity uses	N/A
Registered charity number	1171532
Charity's principal address	The Rectory, St Peter's Church 23 Windmill Close HOVE East Sussex BN3 7LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Patrick Cooke	Chair		Current trustees
2	Andy John Wolage	Treasurer		
3	Rosamond Morris			
4	Karen Jane Belton			
5	Kelly Biggs			
6	William George Berry			
7	Jude Bobbi Fletcher			
8	Patricia Rupply		Appointed April 2021 Died November 2021	
9	Colmcille Lennon		Resigned 24 th January 2022	
10	Fabiola de la Garza		Resigned 24 th January 2022	
11	John Trounce		Resigned 21 st March 2022	
12	Catherine O'Shea		Appointed 21 st March 2022	
13	Anna MacDonald Samuelsson		Appointed 21 st March 2022	
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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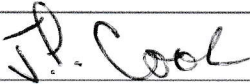

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jonathan Patrick Cooke	JUDE BOBBI FLETCHER
Position (eg Secretary, Chair, etc)	Chair	TRUSTEE
Date	01/01/2023	

Hangleton & West Blatchington Food Bank

Profit and Loss Statement

For the period from 2021-04-01 to 2022-03-31

2022-03-31

Income

Donations	27,281.96
Fundraising	8,770.33
Grants	853.00
Interest	70.06
Standing Orders	11,545.00
Total — Income	48,520.35

Less: Expenses

Accounting fees	288.00
Coordinator invoice for services	-
Employee Pension	361.32
FareShare	-
Insurance	458.62
Miscellaneous	8,870.11
Printing and stationery	-
Recipe of the week	-
Salaries	11,070.88
Supplies	25,033.68
Tax & National Insurance	234.26
Telephone	437.93
Training	-
Trolleys, PPE & Other materials	749.12
Website hosting	388.68
Total — Expenses	47,892.60

Net profit (loss)

627.75

Hangleton & West Blatchington Food Bank

General Ledger Summary

For the period from 2021-04-01 to 2022-03-31

	Opening balance	Total debits	Total credits	Net movement	Closing balance
Income					
Donations		-	27,281.96	27,281.96 Cr	
Fundraising		-	8,770.33	8,770.33 Cr	
Grants		-	853.00	853.00 Cr	
Interest		-	70.06	70.06 Cr	
Standing Orders		-	11,545.00	11,545.00 Cr	
Expenses					
Accounting fees		288.00	-	288.00 Dr	
Coordinator invoice for services		-	-	-	
Employee Pension		361.32	-	361.32 Dr	
FareShare		-	-	-	
Insurance		458.62	-	458.62 Dr	
Miscellaneous		8,870.11	-	8,870.11 Dr	
Printing and stationery		-	-	-	
Recipe of the week		-	-	-	
Salaries		11,070.88	-	11,070.88 Dr	
Supplies		25,078.44	44.76	25,033.68 Dr	
Tax & National Insurance		234.26	-	234.26 Dr	
Telephone		437.93	-	437.93 Dr	
Training		-	-	-	
Trolleys, PPE & Other materials		749.12	-	749.12 Dr	
Website hosting		388.68	-	388.68 Dr	
Profit (loss) for the period			627.75		
Assets					
Cash at bank	73,611.62 Dr	48,565.11	47,937.36	627.75 Dr	74,239.37 Dr
Cash on hand	30.00 Dr	-	-	-	30.00 Dr
Liabilities					
Employee clearing account	-	-	-	-	-
Equity					
Retained earnings	73,641.62 Cr	-	627.75	627.75 Cr	74,269.37 Cr
			97,130.22	97,130.22	

Hangleton & West Blatchington Food Bank

Balance Sheet

As at 2022-03-31

2022-03-31

		2022-03-31
Assets		
Cash at bank		74,239.37
Cash on hand		30.00
Total — Assets		<u>74,269.37</u>
Liabilities		
Employee clearing account		-
Net assets		<u>74,269.37</u>
Equity		
Retained earnings		74,269.37
Total equity		<u>74,269.37</u>

EXAMINERS REPORT for Hangleton & West Blatchington Foodbank

I report on the Accounts of the Organisation for the period ended 31 March 2022 which are set out on page 1.

Respective Responsibilities of Trustees and Examiner

As the organisation's trustees you are responsible for the preparation of the Accounts; The Organisation's trustees consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

Examine the accounts.

To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that there has been any material errors or omissions.

or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.
- 3) There is a balance in the accounts for £30 cash in hand, this looks to be a petty cash account. I could not verify this figure, although due to the small amount it does not seem relevant
- 4) The salary figure is higher than the figures presented to the HMRC as the current employee was paid as self-employment before she was employed by the company

**M J Boxall, AFA, AAIA
Shoreline Accountants Limited
25 Clinton Place
Seaford
East Sussex
BN25 1NP**

Mark J Boxall *MJBoxall* Date *15/9/22*

HANGLETON AND WEST BLATCHINGTON FOOD BANK

England & Wales - Charity number 1171532

Accounts



Trustees' Annual Report for the period

From: 1st April 2020 **To:** 31st March 2021

Charity name: Hangleton and West Blatchington Food Bank

Charity registration number: 1171532

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the relief of financial hardship among people living in the Hove area by providing such persons with emergency food and other urgently needed domestic supplies which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are to: Provide essential food and toiletries for those living in food poverty in the Hove area. To liaise with referral organisations- accepting new referrals and understanding client's needs. To signpost clients to other support available in the area. To manage volunteers and their training.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year the Trustees have considered the Charity Commission's guidance on public benefit and in particular the specific guidance for charities 'The Prevention or Relief of Poverty for the Public Benefit.'

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>When individuals and families access the charity, they receive enough food, including fresh bread, cheese, fruit and vegetables to provide sustenance for the week ahead. This has had the effect of relieving hunger and the stress and anxiety that is associated with this.</p> <p>In addition, clients have been signposted to debt advice services to help them resolve some of the causes of their food poverty - including free debt and welfare benefits advice.</p> <p>The benefits of this have been that the beneficiaries have reported an improvement in their health and wellbeing and in their ability to provide themselves and their families with regular and healthy meals. The Foodbank has also benefited the local community by building a strong network of volunteers (some of whom are former users of the Foodbank). Also, by developing partnerships with local community organisations, such as secondary and primary schools, uniformed groups, churches and local businesses. This has resulted in a raising of awareness about the causes of food poverty and has given these groups an opportunity to be involved in the aims and objectives of the</p>

		charity.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our income has greatly increased over the past year. This is mainly down to the generosity of our local community. We have retained a far greater positive position for the year than in previous years. This will allow us to continue to provide a service and to buy in food when donations are not sufficient to replenish our stocks. It was the fourth year we employed a coordinator.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have one employee, our Food Bank Coordinator; this person is employed on a contract for 12 months. We therefore make sure we have 12 months' salary, tax, NI and Pension in reserve for the 12 months ahead when we renew the contract. The funds required for this are £10,892.17 per annum.
Amount of reserves held	Para 1.22	£73,611.62
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We need to continue to be able to cover the coordinator's salary and associated costs every year, as well as buying food, when necessary, to maintain our stock levels. Without these funds we could not continue to run the food bank.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income has been from donations from within our community.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Funding the Co-ordinator role in the future is key to our success; without this vital position being fulfilled, the Foodbank cannot operate. We also need to be able to source enough food to feed our clients on a regular, weekly basis. These are not considered imminent risks at this time.
Other		

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Structure, Governance and Management

Description of charity's trusts:		The Hangleton and West Blatchington Food Bank is registered with the Charity Commission as required by the 2011 Charities Act.
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. There are two nominated trustees who are appointed by the priests in charge of St Peter's, West Blatchington and St George's Roman Catholic Church, West Blatchington for a term of 3 years.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

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Reference and Administrative details

Charity name	Hangleton and West Blatchington Food Bank
Other name the charity uses	N/A
Registered charity number	1171532
Charity's principal address	The Rectory, St Peter's Church 23 Windmill Close HOVE East Sussex BN3 7LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rosamond Morris			
2	Colmcille Lennon			
3	Jacqueline Barrett		Resigned May 2021	
4	John Trounce			
5	Fabiola de la Garza	Treasurer		
6	Jude Fletcher			
7	Kelly Biggs			
8	Karen Belton			
9	William George Berry			
10	Andy Wolage			
11	Jonathan Cooke		September 2020 to present	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

None

Hangleton & West Blatchington Food Bank

General Ledger Summary

For the period from 4/1/2020 to 3/31/2021

	Opening balance	Total debits	Total credits	Net movement	Closing balance
Income					
Donations		-	14,062.59	14,062.59 Cr	
Fundraising		-	21,682.66	21,682.66 Cr	
Grants		-	30,760.00	30,760.00 Cr	
Interest		-	12.62	12.62 Cr	
Standing Orders		-	11,840.95	11,840.95 Cr	
Expenses					
Accounting fees		564.00	-	564.00 Dr	
Coordinator invoice for services		-	-	-	
Employee Pension		532.96	-	532.96 Dr	
FareShare		253.42	-	253.42 Dr	
Insurance		308.64	-	308.64 Dr	
Miscellaneous		1,061.00	-	1,061.00 Dr	
Printing and stationery		219.02	-	219.02 Dr	
Recipe of the week		-	-	-	
Salaries		10,235.40	-	10,235.40 Dr	
Supplies		7,120.67	-	7,120.67 Dr	
Tax & National Insurance		123.81	-	123.81 Dr	
Telephone		298.32	-	298.32 Dr	
Training		-	-	-	
Trolleys, PPE & Other materials		2,753.88	-	2,753.88 Dr	
Website hosting		396.00	-	396.00 Dr	
Net profit		54,491.70			
Assets					
Cash at bank	19,119.92 Dr	78,358.82	23,867.12	54,491.70 Dr	73,611.62 Dr
Cash on hand	30.00 Dr	-	-	-	30.00 Dr
Liabilities					
Employee clearing account	-	-	-	-	-
Equity					
Retained earnings	19,119.92 Cr	23,867.12	78,358.82	54,491.70 Cr	73,611.62 Cr
Starting balance equity	30.00 Cr	-	-	-	30.00 Cr
		180,584.76	180,584.76		

Hangleton & West Blatchington Food Bank

Balance Sheet

As at 3/31/2021

3/31/2021

	3/31/2021
Assets	
Cash at bank	73,611.62
Cash on hand	30.00
Total — Assets	<u>73,641.62</u>
Less: Liabilities	
Employee clearing account	-
Net assets	<u>73,641.62</u>
Equity	
Retained earnings	73,611.62
Starting balance equity	30.00
Total — Equity	<u>73,641.62</u>
Total equity	<u>73,641.62</u>

EXAMINERS REPORT for Hangleton & West Blatchington Foodbank

I report on the Accounts of the Organisation for the period ended 31 March 2021 which are set out on page 1.

Respective Responsibilities of Trustees and Examiner

As the organisation's trustees you are responsible for the preparation of the Accounts; The Organisation's trustees consider that an audit is not required and that an independent examination is needed.

It is my responsibility to:

Examine the accounts.

To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that there has been any material errors or omissions.

or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.
- 3) There is a balance in the accounts for £30 cash in hand, this looks to be a petty cash account. I could not verify this figure, although due to the small amount it does not seem relevant.

**M J Boxall, AFA, AAIA
Shoreline Accountants Limited
25 Clinton Place
Seaford
East Sussex
BN25 1NP**

Mark J Boxall  Date 10/6/21

