

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P) Page AC1	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024			
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)			
Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS		Charity No: 1171483	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR	LAST YEAR
	Notes	£	£
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION			
- TRAVEL EXPENSE REFUNDS			
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS			13,000
CADET CONTRIBUTIONS		10,211	14,483
OTHER DONATIONS/LEGACIES		21,400	1,077
FUNDRAISING PROCEEDS (not: Special Events as below)			
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)			
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST		281	74
PROPERTY RENTS (includes any occasional lettings/hirings)		-375	265
OTHER REVENUE RECEIPTS			
TOTAL REVENUE RECEIPTS A		31,517	28,899
NON-REVENUE RECEIPTS –			
INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM CHARITY 305055 4 DECEMBER 2017			
ANY OTHER RECEIPTS			210.00
TOTAL NON-REVENUE RECEIPTS B			210.00
(*Attach that Fund's similar Account of Receipts as page AC1A, and so on) (*Note: Loan <u>write-offs</u> are 'receipts' here and 'payments' on page AC2)			
TOTAL RECEIPTS (=A+B) C		31,517	29,109
Reconciliation:-			
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	-7,507	-15,762
- NON-REVENUE ITEMS (= B – E from page AC2)	H		-1,493
- COMBINED (=G+H)		-7,507	-17,254
CASH/BANK BALANCE FROM LAST YEAR-END		58,519	75,774
CASH/BANK BALANCE AT THIS YEAR-END		51,012	58,519

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RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

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Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS		Charity No: 1171483	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS	LAST
		YEAR	YEAR
		£	£
	Notes		
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)			
INVESTMENT MANAGEMENT COSTS (if any)			
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS			
- COMPETITION COSTS			
- FUEL AND TRAVEL COSTS			
- CATERING COSTS			
- TRAINING COURSES COSTS			
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE			
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX			
- HEAT, LIGHT & WATER			
- TELEPHONE			
- POSTAGE, OFFICE SUPPLIES AND PRINTING			
- RECRUITMENT, PUBLICITY, ETC			
MAINTENANCE COSTS FOR:			
- BUILDINGS			
- BOATS			
- VEHICLES			
- COMPUTERS			
- OTHER EQUIPMENT			
FUEL COSTS			
INSURANCE COSTS			
BANK INTEREST & CHARGES			
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)			
OTHER REVENUE COSTS			
TOTAL REVENUE PAYMENTS D		39,025	44,661
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			
ASSET PURCHASES			
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			
ANY OTHER PAYMENTS			
TOTAL NON-REVENUE PAYMENTS E			1,703
TOTAL PAYMENTS (=D+E) F		39,025	46,364

(*Attach that Fund's similar Account of Payments as page AC2A. and so on)

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TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2024

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(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS **Charity No:** 1171483

Unit address (or address for correspondence):-

House name:	
Street and No:	9 Dagden Road
Area or Estate:	Shalford
Town/City:	GUILDFORD
County:	Surrey
Post Code:	GU4 8DD

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	Cdre. M. Potter CBE RN
Commander M. J. Evans RN	Lieut. Cdr. J M Robertson OBE RN
Mr A Keen	C Sgt (SCC) Dave Thomas
Mr D. Owen	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

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Nature and date of the Unit's constitution (governing document):-

Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMC members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

The charitable purpose of the CIO is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets ("MSSC") whose registered charity number is 313013.

The Unit's main activities and achievements in the financial year were:-

This has been another successful year for the charity in its objective of providing developmental opportunities for young people in the Guildford area. Cadet numbers have been steady at around 50 with strong recruitment into the Junior section. Cadets have engaged well in competitions with other units, achieving success in rowing, paddlesport, swimming and football competitions. Cadets have worked hard for promotion and three have reached the rank of Petty Officer, the highest available for a Cadet. We have continued to engage with the local community, hosting the Surrey Care Trust boat SWINGBRIDGE and co-operating with the local RAF Air Cadets, to the benefit of both units, and with the National Trust. During the year, trustees have invested over £20,000 to ensure the continuing viability of the premises for the medium term.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to three months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £5,000 equal to four months' on that basis.

The Unit holds no designated funds representing fixed assets needed for future activities and £15,500 for future projects to be carried out within five years as currently planned/expected (See note 3).

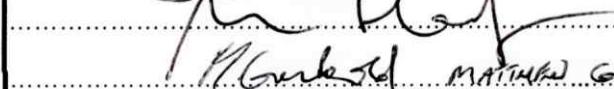
We confirm that there are no serious incidents or matters relating to the charity over the previous financial year which should have been brought to the Commission's attention but have not.

Date signed as authorised by the Unit's Management Committee:

Date: 7/09/24



Unit Chair and Treasurer



Unit Trustee



Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

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NOTES TO THE ACCOUNT for year ended 31 March 2024

Notes

Unit **GUILDFORD UNIT OF** Charity No: **1171483**
Name: **THE SEA CADET**
CORPS

Note 1

The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:

Hugh Clarke Esq.	£13,000
The estate of the late Rob Helliwell	£5,000
The Master and Members of the Cranleigh Lodge	£1,275
Chapters Financial	£1,000

The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.

Note 2

The following points may help a reader's understanding when making comparisons of this and the previous years' figures.

- Cadet Contributions in 2022-23 included Gift Aid which is not included in the figure for 2023-24. A Gift Aid payment of £3,044 is expected for the year
- The negative figure for Property Rental is due to the repayment of £1,607 paid in error in FY 2020-21
- Expenditure on the buildings includes over £23,000 on maintaining structural integrity and improving Legionella precautions.

Note 3

The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2024 are:

IT replacement	1,500.00
Boat engine replacement	2,000.00
Boiler replacement fund	5,000.00
Mini bus replacement fund	2,000.00
Premises redevelopment fund	5,000.00
Total	<u>15,500.00</u>

The Committee continues to see the need to spend on the premises to address the findings of the 2022 structural survey. The reduction from FY 2022-23 in the funds set aside for premises redevelopment reflects the use of that money to cover part of the current year's property maintenance.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Guildford Sea Cadets

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1171483

Set out on pages

AC1 – AC4 and Notes

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Gambold

Date:

19/07/24

Name:

MATTHEW GAMBOLD

Relevant professional
qualification(s) or body
(if any):

ICAEW FCA 9069446

Address:

11 SCILLONIAN RD.

GUILDFORD

GU2 7PS