

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

Form
SCC A3 (R&P)
Page AC1

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

Charity No: 1171483

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION		0	0
- TRAVEL EXPENSE REFUNDS		0	0
- DIRECT		0	0
- SCVA (Sea Cadet Victualling Allowance)		0	0
OTHER GRANTS		13,000	12,763
CADET CONTRIBUTIONS		14,483	14,749
OTHER DONATIONS/LEGACIES		1,077	18,725
FUNDRAISING PROCEEDS (not: Special Events as below)		0	
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)		0	0
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS		0	0
- COURSE FEES		0	251
SUNDRY SALES RECEIPTS		0	0
INVESTMENT INCOME RECEIVED		0	0
BANK DEPOSIT INTEREST		74	37
PROPERTY RENTS (includes any occasional lettings/hirings)		265	1,815
OTHER REVENUE RECEIPTS			
TOTAL REVENUE RECEIPTS A		28,899	48,340

NON-REVENUE RECEIPTS –

INVESTMENT SALES PROCEEDS			0.00
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		0.00	200
LOANS RECEIVED/RECOVERED (include grants per contra*)			0.00
TRANSFERS FROM CHARITY 305055 4 DECEMBER 2017			0.00
ANY OTHER RECEIPTS		210	0
TOTAL NON-REVENUE RECEIPTS B		210	200

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C **29,109** **48,540**

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	-15,762	31,495
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-1,493	-2,877
- COMBINED (=G+H)		-17,254	28,618
CASH/BANK BALANCE FROM LAST YEAR-END		75,774	47,156
CASH/BANK BALANCE AT THIS YEAR-END		58,519	75,774

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Page AC2	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) (Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)			
Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS		Charity No: 1171483	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR £	LAST YEAR £
Notes			
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)		0	775
INVESTMENT MANAGEMENT COSTS (if any)			
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS		0	
- COMPETITION COSTS		0	0
- FUEL AND TRAVEL COSTS		1,459	895
- CATERING COSTS		24	0
- TRAINING COURSES COSTS		1,733	1,728
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE		555	238
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX		500	500
- HEAT, LIGHT & WATER		1,796	2,346
- TELEPHONE		287	444
- POSTAGE, OFFICE SUPPLIES AND PRINTING		18	46
- RECRUITMENT, PUBLICITY, ETC		141	
MAINTENANCE COSTS FOR:			
- BUILDINGS		32,181	3,075
- BOATS		2,365	2,088
- VEHICLES		561	1,740
- COMPUTERS		93	313
- OTHER EQUIPMENT		0	0
FUEL COSTS			
INSURANCE COSTS		2,943	2,523
BANK INTEREST & CHARGES		7	
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION			0
- FOR ACCOUNTS PREPARATION			0
- FOR LEGAL ADVICE (for constitution or trustees)			0
OTHER REVENUE COSTS		0	135
TOTAL REVENUE PAYMENTS D		44,661	16,846
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			0.00
ASSET PURCHASES		1,533	3,077
LOANS MADE/REPAID		170	0
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			0
ANY OTHER PAYMENTS		0	0
TOTAL NON-REVENUE PAYMENTS E		1,702	3,077
TOTAL PAYMENTS (=D+E) F		46,363	19,923
(*Attach that Fund's similar Account of Payments as page AC2A. and so on)			

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P) Page AC4												
TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2023 <small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> <small>(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)</small>														
Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No: 1171483													
Unit address (or address for correspondence):- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">House</td> <td></td> </tr> <tr> <td>Street and</td> <td>9 Dagden Road</td> </tr> <tr> <td>Area or</td> <td>Shalford</td> </tr> <tr> <td>Town/Cit</td> <td>GUILDFORD</td> </tr> <tr> <td>County:</td> <td>Surrey</td> </tr> <tr> <td>Post</td> <td>GU4 8DD</td> </tr> </table>			House		Street and	9 Dagden Road	Area or	Shalford	Town/Cit	GUILDFORD	County:	Surrey	Post	GU4 8DD
House														
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Area or	Shalford													
Town/Cit	GUILDFORD													
County:	Surrey													
Post	GU4 8DD													
Unit Management Committee members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Mr D Chapman</td> <td style="width: 50%;">Cdre. M. Potter CBE RN</td> </tr> <tr> <td>Commander M. J. Evans RN</td> <td>Lieut. Cdr. J M Robertson OBE RN</td> </tr> <tr> <td>Mr A Keen</td> <td>C Sgt (SCC) Dave Thomas</td> </tr> <tr> <td>Mr D. Owen</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>			Mr D Chapman	Cdre. M. Potter CBE RN	Commander M. J. Evans RN	Lieut. Cdr. J M Robertson OBE RN	Mr A Keen	C Sgt (SCC) Dave Thomas	Mr D. Owen					
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Mr D. Owen														
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Mr P Titcomb</td> <td style="width: 50%;"></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>			Mr P Titcomb											
Mr P Titcomb														
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [<u>not</u>: Scotland]:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; height: 20px;"></td> <td style="width: 50%;"></td> </tr> </table>														
Nature and date of the Unit's constitution (governing document):- Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations														
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:- <i>Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMC members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>														
The Unit's charitable purpose(s) as set out in its constitution is:- The charitable purpose of the CIO is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets ("MSSC") whose registered charity number is 313013.														
The Unit's main activities and achievements in the financial year were:- The charity continues to provide developmental opportunities for young people in the Guildford area. This was a successful year. We emerged from Covid in robust form. Cadets came back wanting to engage with their friends and our volunteers. All worked hard and the results reflected this. The level of offshore activity was outstanding and very much enjoyed by the participants. Our Royal Marines Cadet detachment was again selected to represent the Southern Area at the Gibraltar Cup event which decides the national champions. They won by a good margin. An excellent team effort, of which we are all extremely proud.														
		Trustees Report - Page 1 of 2												

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions



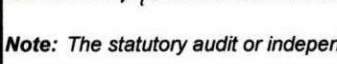
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

The charity trustees' policy aims to maintain unrestricted reserves at a level three months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves £5,000 equal to four months' on that basis.

The Unit holds no designated funds representing fixed assets needed for future activities and £25,500 for future projects to be carried out within five years as currently planned/expected (See note 3).

We confirm that there are no serious incidents or matters relating to the charity over the previous financial year which should have been brought to the Commission's attention but have not.

Date signed as authorised by the Unit's Management Committee: **Date:**

Unit Chair and Treasurer

Unit Trustee

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT

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NOTES TO THE ACCOUNT for year ended 31 March 2023

Notes

Unit **GUILDFORD UNIT OF** Charity No: **1171483**
Name: **THE SEA CADET**
CORPS

Note 1

The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:

The Marine Society and Sea Cadets - Premises Grant	£13,000
Chapters Financial	£350

The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.

Note 2

The following points may help a reader's understanding when making comparisons of this and the previous years' figures.

- In 2021-22 the unit received £16,000 in major donations of over £1,000. There were none in this FY
- The decrease in property rents is due to the cessation of the use of the premises by Surrey Police for training.
- Expenditure on all activities associated with Cadet training has increased significantly now that Covid restrictions have eased.
- Expenditure on the buildings includes over £26,000 on improving fire detection and containment.

Note 3

The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2023 are:

IT replacement	1,500.00
Boat engine replacement	2,000.00
Boiler replacement fund	5,000.00
Mini bus replacement fund	2,000.00
Premises redevelopment fund	15,000.00
Total	<u>25,500.00</u>

Following a condition survey of the premises, the Committee is now deciding how to tackle its recommendations which, if fully implemented, are estimated to cost up to £450,000 in the next 10 years.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Guildford Unit of the Sea Cadet Corps

On accounts for the year
ended

31st March 2023

Charity no
(if any)

1171483

Set out on pages

AC1 to AC4 and notes

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

M. Gambold

Date:

21/09/23

Name:

Matthew Gambold

Relevant professional
qualification(s) or body
(if any):

FCA MEMBER OF ICAEW (REG - 9069446)

Address:

11 SCILLONIAN RD.

GUILDFORD

GU2 7PS