

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022			
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022			
Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No:	1171483
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR	LAST YEAR
		£	£
	Notes		
<u>REVENUE RECEIPTS –</u>			
ANNUAL FUND/DIRECT GRANT - (restricted)		-	-
OTHER GRANTS - (unrestricted)		12,763	10,000
SCAVA (Sea Cadet Victualling Allowance)		-	-
CADET CONTRIBUTIONS		14,749	12,876
OTHER DONATIONS / LEGACIES		18,725	6,022
FUNDRAISING & SPECIAL EVENTS PROCEEDS		-	-
<u>OTHER CHARITABLE ACTIVITIES:</u>			
COMPETITION RECEIPTS		-	-
COURSE FEES		251	-
SUNDRY SALES RECEIPTS		-	-
BANK DEPOSIT INTEREST		37	98
PROPERTY RENTS (includes any occasional lettings/hirings)		1,815	5,007
OTHER REVENUE RECEIPTS		-	-
TOTAL REVENUE RECEIPTS	A	48,341	34,004
<u>NON-REVENUE RECEIPTS –</u>			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		200	-
TOTAL NON-REVENUE RECEIPTS	B	200	-
(# Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
TOTAL RECEIPTS = A + B	C	48,541	34,004
<u>Reconciliation:-</u>			
<u>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</u>			
- REVENUE ITEMS (= A – D from page AC2)	G	31,495	20,184
- NON-REVENUE ITEMS (= B – E from page AC2)	H	(2,877)	(499)
- COMBINED (=G+H)		28,618	19,685
CASH/BANK BALANCE FROM LAST YEAR-END		47,156	27,472
CASH/BANK BALANCE AT THIS YEAR-END	2022	75,774	47,156
AC1			

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Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No:	1171483	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR	LAST YEAR	
		£	£	
Notes				
<u>REVENUE PAYMENTS –</u>				
<u>DIRECT CHARITABLE ACTIVITY COSTS:</u>				
FUNDRAISING & SPECIAL EVENTS COSTS		775	-	
COMPETITION COSTS		-	-	
FUEL & TRAVEL COSTS		895	86	
CATERING COSTS		-	-	
TRAINING COURSES COSTS		1,728	19	
ARTICLES PURCHASED FOR RESALE		238	71	
<u>OVERHEAD COSTS FOR:</u>				
RENT / COUNCIL TAX		500	500	
HEAT, LIGHT & WATER		2,346	2,217	
TELEPHONE & BROADBAND		444	647	
OFFICE SUPPLIES, POSTAGE & PRINTING		46	-	
<u>MAINTENANCE COSTS FOR:</u>				
BUILDINGS & ESTATE		3,075	7,615	
BOATS		2,088	-	
VEHICLES		1,740	223	
OTHER MISC EQUIPMENT		313	147	
INSURANCE COSTS		2,523	2,295	
BANK INTEREST & CHARGES		-	-	
<u>CHARITY GOVERNANCE COSTS:</u>				
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		-	-	
FOR OTHER PROFESSIONAL FEES		-	-	
FOR LEGAL ADVICE (for constitution or trustees)		-	-	
OTHER REVENUE COSTS		135	-	
TOTAL REVENUE PAYMENTS	D	16,846	13,820	
<u>NON-REVENUE PAYMENTS –</u>				
ASSETS		3,077	499	
TOTAL NON-REVENUE PAYMENTS				
	E	3,077	499	
TOTAL PAYMENTS (=D+E)	F	19,923	14,319	
(#Attach that Fund's similar Account of Payments as page AC2A, and so on)				
AC2				

Form
SCC A3 (R&P)

Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No:	1171483
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Name of Fund	THIS YEAR	LAST YEAR
if restricted	£	£

75,774	47,156

5,792	3,644
9,109	11,386
1,503	1,862
n/a	n/a

	[Amounts]	Particulars
Give page no(s). - or say if none		
	[]	
(or say if none)	[]	Authority
(or say if none)	[]	For how many
	[]	Nature
	[]	
Give page no(s).		- or say if none

7 July 2022
Unit Treasurer
Unit Chairman

AC3

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

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Form

SCC A3 (R&P)

Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No:	1171483
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Unit address (or address for correspondence):-

House name:	
Street and No:	9 Dagden Road
Area or Estate	Shalford
Town/City:	GUILDFORD
County	Surrey
Post Code:	GU4 8DD

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	Commander M. J. Evans RN	
Mr A Keen	Mr D. Owen	
Cdre. M. Potter CBE RN	Lieut. Cdr. J M Robertson OBE RN	
C Sgt (SCC) Dave Thomas	Mr P. Titcomb	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Mr D. Hosegood		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not* : Scotland]:-

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Nature and date of the Unit's constitution (governing document):-

Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMT members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

The charity continues to provide developmental opportunities for young people in the Guildford area.

In the early part of the year the unit was able to begin face-to-face activities again. Covid security meant that the unit opened more frequently to allow more cadet activities with fewer participants than is normal. For a similar reason, most of these meetings were outdoors, primarily boating and field activities. There was strong demand from the cadets, who had clearly missed the company of their peers. This demand has continued and cadet numbers are now higher than before the pandemic.

As the year evolved we were able to progressively improve the range and scope of activities available - with Covid secure status of the Unit enabling appropriate events to be organised and accomplished. We have engaged in the community as far as has been possible under the circumstances, supporting the RBL Poppy Appeal and the town's Remembrance Day celebrations.

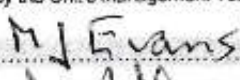
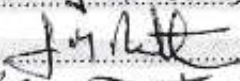
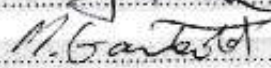
The Unit is looking forward to the remainder of calendar year 2022 with a full training programme planned. Currently, fifteen cadets are scheduled to participate in offshore training over the summer period, many more than in previous years.

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

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Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No: 1171483
Reserves Policy The charity trustees' policy aims to maintain unrestricted reserves at a level equating to <u>three</u> months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to <u>nine</u> months' on that basis.		
The Unit holds <u>£50,833</u> in designated funds representing fixed assets needed for future activities and for future projects to be carried out in <u>five</u> years as currently planned/expected. <small>Refer to Note 2 for further information.</small>		
Date signed as authorised by the Unit's Management Team: <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="text-align: center;">  M. J. Evans </div> <div style="text-align: right;">Unit Treasurer <i>Trustee</i></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="text-align: center;">  J. H. H. </div> <div style="text-align: right;">Unit Chairman</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="text-align: center;">  M. Gambold (MATHEW GAMBOLD) </div> <div style="text-align: right;">Independent Examiner</div> </div>		
<small>Note: The statutory audit or independent examination report on this Statement of Account must be attached.</small>		
		AC5

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Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No: 1171483
Note 1 The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:		
Anonymous donor Guildford Lions The Entertainer Collection at funeral of ex-Sea Cadet Chapters HMG and the UK Taxpayer Unigold 2000	10,000 5,000 1,000 645 250 <i>For Covid support grants</i> <i>For continuing gratis support of the charity's IT infrastructure</i>	
<i>The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.</i>		
Note 2 The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2022 are:		
Premises redevelopment Boiler replacement Mini-bus replacement Boat Engine replacement IT New Boats	38,000 5,000 4,000 2,000 1,500 333	Expected within 5 years Expected within 5 years Expected within 5 years Expected within 5 years Expected within 5 years Expected within 1 year
Total	50,833	
<i>The Unit Management Committee recognises the need for a comprehensive maintenance and development plan with respect to the premises. For the first step of this, it is anticipated that initial expenditure will be incurred in 2022/23 for upgrading alarm systems and fire safety. A full survey of the site will also be undertaken to inform future plans.</i>		
Notes		



Section A

Independent Examiner's Report

Report to the trustees of

Charity Name
Guildford Unit of the Sea Cadet Corps

On accounts for the year
ended

31 March 2022

Charity no
(if any)

1171483

Set out on pages

AC1-AC5 and Notes to the Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

M Gambold

Date:

04/07/22

Name:

Matthew Gambold

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

11 SCILLONIAN ROAD
GUILDFORD
GU2 7PS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).