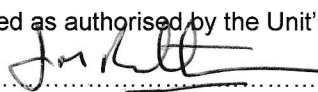
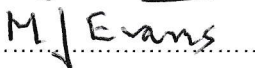


THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021		Form SCC AC1	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)			
Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS		Charity No: 1171483	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
	Notes	£	£
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION			
- TRAVEL EXPENSE REFUNDS			
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS		10,000.00	100.00
CADET CONTRIBUTIONS		12,876.02	9,985.20
OTHER DONATIONS		2,948.82	3,424.82
LEGACIES		3,073.64	
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)			109.10
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)			
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			309.00
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST		98.46	134.50
PROPERTY RENTS (includes any occasional lettings/hirings)		5,006.99	2,063.19
OTHER REVENUE RECEIPTS			
TOTAL REVENUE RECEIPTS A		34,003.93	16,125.81
NON-REVENUE RECEIPTS –			
INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM CHARITY 305055 4 DECEMBER 2017			
ANY OTHER RECEIPTS			
TOTAL NON-REVENUE RECEIPTS B			
(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
(*Note: Loan <u>write-offs</u> are 'receipts' here and 'payments' on page AC2)			
TOTAL RECEIPTS (=A+B) C		34,003.93	16,125.81
Reconciliation:-			
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	20,183.45	815.00
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-499.00	
- COMBINED (=G+H)		19,684.45	815.00
CASH/BANK BALANCE FROM LAST YEAR-END		27,471.60	26,656.60
CASH/BANK BALANCE AT THIS YEAR-END		47,156.05	27,471.60

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021		Form SCC AC2	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) (Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)			
Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS		Charity No: 1171483	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR £	LAST YEAR £
	Notes		
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)			804.00
INVESTMENT MANAGEMENT COSTS (if any)			
<u>DIRECT CHARITABLE ACTIVITY COSTS:</u>			
- SPECIAL EVENTS COSTS			638.50
- COMPETITION COSTS			89.76
- TRAVEL COSTS			
- CATERING COSTS			62.15
- TRAINING COURSES COSTS		18.66	1,435.22
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE		71.32	786.02
<u>OVERHEAD COSTS FOR:</u>			
- RENT / COUNCIL TAX		500.00	500.00
- HEAT, LIGHT & WATER		2,217.40	2,457.91
- TELEPHONE		647.29	726.42
- POSTAGE			17.74
- PRINTING & STATIONERY			
<u>MAINTENANCE COSTS FOR:</u>			
- BUILDINGS		7,614.88	2,323.83
- BOATS			599.21
- VEHICLES		223.00	1,438.51
- COMPUTERS		146.57	82.00
- OTHER EQUIPMENT			
FUEL COSTS		86.26	954.64
INSURANCE COSTS		2,295.10	2,394.90
BANK INTEREST & CHARGES			
<u>CHARITY GOVERNANCE COSTS:</u>			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)			
OTHER REVENUE COSTS			
TOTAL REVENUE PAYMENTS D		13,820.48	15,310.81
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			
ASSET PURCHASES		499.00	
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT			
ANY OTHER PAYMENTS			
TOTAL NON-REVENUE PAYMENTS E		499.00	
TOTAL PAYMENTS (=D+E) F		14,319.48	15,310.81
(#Attach that Fund's similar Account of Payments as page AC2A. and so on)			

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P)
STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2021 (*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) (Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)		Form SCC AC3
Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS		1171483
In England & Wales: STATEMENT OF ASSETS & LIABILITIES (English/Welsh/NI Units: No valuations/costs or accounts notes required)	Name of Fund <div style="border: 1px solid black; padding: 2px;">if restricted</div>	THIS YEAR £ LAST YEAR £
ASSETS:		
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		47156.05 27471.60
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)		
BANK DEPOSITS (if any) not included above		
LOANS RECOVERABLE		
OTHER DEBTS (total recoverable – exclude any “accruals”) - Note 3		
*STOCKS OF ITEMS FOR RESALE (total cost)		
INVESTMENTS (present value of securities &c)		
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)		
*OTHER FIXED ASSETS:		
- LAND & BUILDINGS		not owned not owned
- BOATS		3,643.79 4,554.74
- VEHICLES		11,386.20 14,232.75
- COMPUTERS		255.05 11.10
- OTHER EQUIPMENT		1,606.76 1,882.78
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above		[] []
LIABILITIES		
LOANS REPAYABLE		
OTHER CREDITORS (total payable – exclude any “accruals”) See Note 4		
CONTINGENT LIABILITIES (estimated total amount)		
[Scottish] ACCOUNTS NOTES* (if not within Annual Report)		
For any <u>separate</u> Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use	Give page no(s). - or say if none	
Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project	(or say if none)	
Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it	(or say if none)	Authority:
Amount of any trustee expenses reimbursed and for how many trustees	(or say if none)	For how many:
Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)	Give page no(s).	Nature:
Any further information that 'may reasonably assist' a reader's understanding	Give page no(s).	- or say if none
(*Show details on an extra attached (numbered) page if necessary)		
Signed as authorised by the Unit's Management Committee - Date:		19 June 2021
 Unit Chair and Treasurer		
 Unit Trustee		
Note: The statutory audit or independent examination report on this Statement of Account must be attached.		

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

Form
SCC A3 (R&P)
Form SCC AC4

TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2021

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS **Charity No:** 1171483

Unit address (or address for correspondence):-

House name:	
Street and No:	9 Dagden Road
Area or Estate:	Shalford
Town/City:	GUILDFORD
County:	Surrey
Post Code:	GU4 8DD

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	Mr D. Owen
Commander M. J. Evans RN	Cdre. M. Potter CBE RN
Mr D. Hosegood	Lieut. Cdr. J M Robertson OBE RN
Mr A Keen	C Sgt (SCC) Dave Thomas

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Mr D Elms	
Mr D. Legg	

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

--	--

Nature and date of the Unit's constitution (governing document):-

Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMC members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

The charitable purpose of the CIO is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets ("MSSC") whose registered charity number is 313013.

The Unit's main activities and achievements in the financial year were:-

The charity continues to provide developmental opportunities for young people in the Guildford area. We entered the year looking forward to building on past success. Cadet numbers were good, and they and the volunteers were working well together. A full season's boat work and other training was on plan, with cadets preparing to go offshore, to camps and other external activities. The Royal Marines Cadet Detachment was eagerly looking forward to competing at national level in the Gibraltar Cup, with every chance of success.

Like every other organisation in the country, lockdown for COVID-19 had a profound effect on our plans. Hard work by volunteers achieved Covid secure status and we were able to reopen for cadets at the end of September. Sadly, this was only able to continue until early November when premises were again closed. Our volunteers have made great efforts to keep cadets engaged and to support them on-line. Inevitably, there has been some reduction in our cadet numbers but most remain with us and are keen to return to face-to-face activities as soon as they can. Feedback from parents about the effect that our support has had on their young people over the period has been very encouraging. Our priority now is to provide a really engaging program of developmental activities.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to three months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £5,000.00 equal to four months' on that basis.

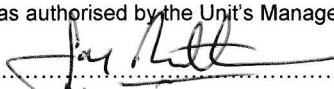
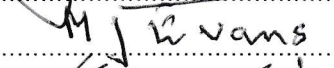

The Unit holds no designated funds representing fixed assets needed for future activities and £25,500.00 for future projects to be carried out within five years as currently planned/expected (See note 2). It is hoped that a further amount will be allocated to these purposes once the Covid 19 crisis has passed.

In addition, although the funds are not formally designated for these purposes, the trustees expect that approximately £1,000 will be required to meet larger items of revenue expenditure in the next financial year. Trustees have also decided to maintain higher than normal levels of unallocated funds to enable the charity to deal with any unexpected impacts of the Covid 19 emergency.

We confirm that there are no serious incidents or matters relating to the charity over the previous financial year which should have been brought to the Commission's attention but have not.

Date signed as authorised by the Unit's Management Committee:

Date: 19 June 2021

Unit Chair and Treasurer

Unit Trustee

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT

Form
SCC A3 (R&P)

NOTES TO THE ACCOUNT for year ended 31 March 2021

Notes

Unit **GUILDFORD UNIT OF** Charity No: **1171483**
Name: **THE SEA CADET**
CORPS

Note 1

The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:

HMG and the UK Taxpayer	For a Covid support grant
The estate of the late Tony Davenport	£3,000
Unigold 2000	For continuing gratis support of the charity's IT infrastructure
Chapters Financial	£1,100
John Lawrence	Donation of a Parker Fisherman dinghy

The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.

Note 2

The following points may help a reader's understanding when making comparisons of this and the previous years' figures.

- A £10,000 Covid grant was received through Guildford Borough Council
- Cadet Contributions this year included two financial years Gift Aid, no claim was received last year.
- The increase in property rents is due to heavy use of the premises by Surrey Police for training.
- Expenditure on Cadet training is very small since normal activities were not possible due to Covid restrictions.
- Expenditure on the buildings includes nearly £4,000 on electrical improvement and safety work.

Note 3

The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2021 are:

IT replacement	1,500.00
Boat engine replacement	2,000.00
Boiler replacement fund	5,000.00
Mini bus replacement fund	2,000.00
Premises redevelopment fund	15,000.00
Total	<u>25,500.00</u>

The Committee has set aside money to fund recovery from Covid. Once this has been achieved, it is intended to increase the amounts earmarked for asset replacement and redevelopment.



Section A

Independent Examiner's Report

Report to the trustees of

Guildford Unit of the Sea Cadet Corps

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

1171483

Set out on pages

AC1-AC4 (which has two pages) and Notes to the Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

15/06/21

Name:

Matthew Gambold

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

11 Scillonian Road

Guildford

GU2 7PS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

