

GUILDFORD UNIT OF THE SEA CADET CORPS

England & Wales · Charity number 1171483

Details

Other names	GUILDFORD UNIT 164 OF THE SEA CADET CORPS, GUILDFORD SEA CADETS, T.S QUEEN CHARLOTTE
Status	Registered
Legal form	CIO
Registered	2017-02-06
Register	View on the Charity Commission register

Contact

Address	9 Dagden Road Shalford Guildford GU4 8DD
Phone	01483301229
Email	guildfordseacadetcorps@btinternet.com
Website	http://www.sea-cadets.org/guildford/home.aspx

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR PHYSICAL AND SOCIAL POTENTIAL AS INDIVIDUALS AND AS RESPONSIBLE CITIZENS BY THE PROVISION OF EDUCATION AND LEISURE TIME ACTIVITIES USING A NAUTICAL THEME AND IN ACCORDANCE WITH THE PRINCIPLES, ETHOS AND PRACTICES OF THE MARINE SOCIETY AND SEA CADETS (MSSC) WHOSE REGISTERED CHARITY NUMBER IS 313013.

Activities: Provides facilities and personnel (voluntary) to enable young people (male & female) to take part in recreational & instructional activities under the general 'umbrella' of the Marine Society and Sea Cadet organisation. Having premises directly adjacent to the River Wey in Guildford, the unit's main focus is on outdoor and indoor marine pursuits.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£39,352	£27,661	-	-
2024-03-31	£31,517	£39,025	-	-
2023-03-31	£29,109	£46,363	-	-
2022-03-31	£48,541	£19,923	-	-
2021-03-31	£34,003	£14,319	-	-

Trustees

Name	Role	Appointed
JIM ROBERTSON	Chair	2017-02-06
Andrew Michael Keen		2018-09-17
COMMANDER MIKE EVANS RN		2017-02-06
DAN CHAPMAN		2017-02-15
DAVID OWEN		2017-02-06
Fernande van Schelle		2025-01-10
Ikechukwu Chidiebere ONYEMAOBI		2025-11-03
Imogen Christine Kent		2025-08-28

GUILDFORD UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 1171483

Accounts

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

Page AC1

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

Charity No: 1171483

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION		0	0
- TRAVEL EXPENSE REFUNDS		0	0
- DIRECT		0	0
- SCVA (Sea Cadet Victualling Allowance)		0	0
OTHER GRANTS		5,000	0
CADET CONTRIBUTIONS		10,396	10,211
OTHER DONATIONS/LEGACIES		14,351	21,400
FUNDRAISING PROCEEDS (not: Special Events as below)		0	0
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)		0	0
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS		0	0
- COURSE FEES		0	0
SUNDRY SALES RECEIPTS		0	0
INVESTMENT INCOME RECEIVED		0	0
BANK DEPOSIT INTEREST		264	281
PROPERTY RENTS (includes any occasional lettings/hirings)		3,944	-375
OTHER REVENUE RECEIPTS		5,398	

TOTAL REVENUE RECEIPTS A

39,352 31,517

NON-REVENUE RECEIPTS –

INVESTMENT SALES PROCEEDS			0
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		0	0
LOANS RECEIVED/RECOVERED (include grants per contra*)			0
TRANSFERS FROM CHARITY 305055 4 DECEMBER 2017			0
ANY OTHER RECEIPTS			

TOTAL NON-REVENUE RECEIPTS B

0 0

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C

39,352 31,517

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	16,171	-7,507
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-4,480	
- COMBINED (=G+H)		11,691	-7,507
CASH/BANK BALANCE FROM LAST YEAR-END		51,012	58,519
CASH/BANK BALANCE AT THIS YEAR-END		62,703	51,012

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

Page AC2

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(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

Charity No: 1171483

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)		0	0
INVESTMENT MANAGEMENT COSTS (if any)		0	0
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS		0	0
- COMPETITION COSTS		0	0
- FUEL AND TRAVEL COSTS		743	947
- CATERING COSTS		-109	184
- TRAINING COURSES COSTS		-331	1,247
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE		0	-1
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX		616	520
- HEAT, LIGHT & WATER		4,301	3,017
- TELEPHONE		453	428
- POSTAGE, OFFICE SUPPLIES AND PRINTING		0	0
- RECRUITMENT, PUBLICITY, ETC		562	100
MAINTENANCE COSTS FOR:			
- BUILDINGS		6,668	27,950
- BOATS		1,655	1,114
- VEHICLES		4,626	257
- COMPUTERS		74	60
- OTHER EQUIPMENT		561	0
FUEL COSTS		0	0
INSURANCE COSTS		3,340	3,196
BANK INTEREST & CHARGES		21	6
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)			
OTHER REVENUE COSTS		0	0
TOTAL REVENUE PAYMENTS D		23,181	39,025
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			0.00
ASSET PURCHASES		4,480	
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			
ANY OTHER PAYMENTS			0
TOTAL NON-REVENUE PAYMENTS E		4,480	0
TOTAL PAYMENTS (=D+E) F		27,661	39,025

(*Attach that Fund's similar Account of Payments as page AC2A. and so on)

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)
Page AC3

STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2025

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: **GUILDFORD UNIT OF THE SEA CADET CORPS**

1171483

In England & Wales: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh/NI Units: No valuations/costs or accounts notes required)

Name of Fund	THIS YEAR £	LAST YEAR £
<input type="checkbox"/> if restricted		
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)	62,703	51,012
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)		
BANK DEPOSITS (if any) not included above		
LOANS RECOVERABLE		
OTHER DEBTS (total recoverable – exclude any "accruals") - Note 3		
*STOCKS OF ITEMS FOR RESALE (total cost)		
INVESTMENTS (present value of securities &c)	0	0
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)		
*OTHER FIXED ASSETS:		
- LAND & BUILDINGS	not owned	not owned
- BOATS	8,916	5,498
- VEHICLES	2,277	4,555
- COMPUTERS AND OTHER EQUIPMENT	0	0
*For all these items (including any gifts at estimated value when given)		

LIABILITIES

LOANS REPAYABLE
OTHER CREDITORS (total payable – exclude any "accruals") See Note 4
CONTINGENT LIABILITIES (estimated total amount)

	0.00	40.00

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund
Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Give page no(s). - or say if none

[Amounts] Particulars

[]	
[]	
[]	Authority:
[]	For how many:
[]	Nature:
[]	
[]	- or say if none

Amount of trustee remuneration (inc. to connected persons) paid and Amount of any trustee expenses reimbursed and for how many trustees

(or say if none)
(or say if none)

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' the reader

Give page no(s).

(*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit's Management Committee - Date:

7 APR 25

..... Unit Chair and Treasurer

..... Unit Trustee

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)
Page AC4

TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2025

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS **Charity No:** 1171483

Unit address (or address for correspondence):-

House name:	
Street and No:	9 Dagden Road
Area or Estate:	Shalford
Town/City:	GUILDFORD
County:	Surrey
Post Code:	GU4 8DD

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	PO (SCC) F van Schelle
Commander M. J. Evans RN	
Prof A Hadfield	
Mr A Keen	
Mr D. Owen	
Lieut. Cdr. J M Robertson OBE RN	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Cdre. M. Potter CBE RN	
C Sgt (SCC) Dave Thomas	

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

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Nature and date of the Unit's constitution (governing document):-

Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMC members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

The charitable purpose of the CIO is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets ("MSSC") whose registered charity number is 313013.

The Unit's main activities and achievements in the financial year were:-

The charity continues to deliver on its objective of providing developmental opportunities for young people in the Guildford area. Cadet numbers have remained at around 50 throughout the year and there has been good recruitment into the junior section. Cadets have participated enthusiastically in all available activities. These have included competitions, boating, including offshore voyages, camps, competitions and engaging with the local community. We are cooperating with Surrey Open Learning and Development, we continue to host Surrey Care Trust boats and the local RAF Air Cadets. Although we were delighted when our Commanding Officer was promoted this meant that he had to move on. Fortunately, there is a very able successor. Trustees continue to spend to maintain viable premises for the medium term.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to three months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £6,000 equal to three months' on that basis.

The Unit holds £5000 designated funds representing fixed assets needed for future activities and £15,500 for future projects to be carried out within five years as currently planned/expected (See note 3).

We confirm that there are no serious incidents or matters relating to the charity over the previous financial year which should have been brought to the Commission's attention but have not.

Date signed as authorised by the Unit's Management Committee:

Date: 7 Apr 2025

Unit Chair and Treasurer

Unit Trustee

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT

Form
SCC A3 (R&P)

NOTES TO THE ACCOUNT for year ended 31 March 2025

Notes

Unit **GUILDFORD UNIT OF** Charity No: 1171483
Name: **THE SEA CADET**
CORPS

Note 1

The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:

Mrs N Hicks	£10,000
Community Foundation for Surrey for cadets heads project	£5,000

The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.

Note 2

The following points may help a reader's understanding when making comparisons of this and the previous years' figures.

- Cadet Contributions in 2024-25 included Gift Aid or 2 years. No Gift Aid was received in 2023-24
The £5000 designated funds are a grant from the Community Foundation for Surrey to be spent on upgrading the cadets' toilets and changing facilities

Note 3

The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2025 are:

IT replacement	1,500.00
Boat engine replacement	2,000.00
Boiler replacement fund	5,000.00
Mini bus replacement fund	2,000.00
Premises redevelopment fund	5,000.00
Total	<u><u>15,500.00</u></u>

The Committee continues to see the need to spend on the premises to address the findings of the 2022 structural survey.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Guildford Unit of the Sea Cadet Corps

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

1171483

Set out on pages

AC1 to AC4 and Notes to the Accounts

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

M. Gambold

Date:

27/08/25

Name:

MATTHEW GAMBOLD

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

*11 SCILLONTIAN RD.
GUILDFORD
GU2 7PS*

GUILDFORD UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 1171483

Accounts

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

Page AC1

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

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(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

Charity No: 1171483

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION			
- TRAVEL EXPENSE REFUNDS			
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS			13,000
CADET CONTRIBUTIONS		10,211	14,483
OTHER DONATIONS/LEGACIES		21,400	1,077
FUNDRAISING PROCEEDS (not: Special Events as below)			
SPECIAL EVENTS PROCEEDS (as charitable activity only)			
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST		281	74
PROPERTY RENTS (includes any occasional lettings/hirings)		-375	265
OTHER REVENUE RECEIPTS			

TOTAL REVENUE RECEIPTS A

31,517 28,899

NON-REVENUE RECEIPTS –

INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM CHARITY 305055 4 DECEMBER 2017			
ANY OTHER RECEIPTS			210.00

TOTAL NON-REVENUE RECEIPTS B

210.00

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)
(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C

31,517 29,109

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	-7,507	-15,762
- NON-REVENUE ITEMS (= B – E from page AC2)	H		-1,493
- COMBINED (=G+H)		-7,507	-17,254
CASH/BANK BALANCE FROM LAST YEAR-END		58,519	75,774
CASH/BANK BALANCE AT THIS YEAR-END		51,012	58,519

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

Page AC2

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(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS		Charity No: 1171483	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-	Notes	THIS	LAST
		YEAR	YEAR
		£	£
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)			
INVESTMENT MANAGEMENT COSTS (if any)			
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS			
- COMPETITION COSTS			
- FUEL AND TRAVEL COSTS		947	1,459
- CATERING COSTS		184	24
- TRAINING COURSES COSTS		1,247	1,733
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE		-1	555
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX		520	500
- HEAT, LIGHT & WATER		3,017	1,796
- TELEPHONE		428	287
- POSTAGE, OFFICE SUPPLIES AND PRINTING			18
- RECRUITMENT, PUBLICITY, ETC		100	141
MAINTENANCE COSTS FOR:			
- BUILDINGS		27,950	32,181
- BOATS		1,114	2,365
- VEHICLES		257	561
- COMPUTERS		60	93
- OTHER EQUIPMENT			
FUEL COSTS			
INSURANCE COSTS		3,196	2,943
BANK INTEREST & CHARGES		6	7
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)			
OTHER REVENUE COSTS			
TOTAL REVENUE PAYMENTS D		39,025	44,661
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			
ASSET PURCHASES			1,533
LOANS MADE/REPAID			170
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			
ANY OTHER PAYMENTS			
TOTAL NON-REVENUE PAYMENTS E			1,703
TOTAL PAYMENTS (=D+E) F		39,025	46,364

(*Attach that Fund's similar Account of Payments as page AC2A. and so on)

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2024

Page AC3

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Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

1171483

In England & Wales: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh/NI Units: No valuations/costs or accounts notes required)

Name of Fund	THIS YEAR £	LAST YEAR £
if restricted		
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)	51,012	58,519
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)		
BANK DEPOSITS (if any) not included above		
LOANS RECOVERABLE		
OTHER DEBTS (total recoverable – exclude any "accruals") - Note 3		
*STOCKS OF ITEMS FOR RESALE (total cost)		
INVESTMENTS (present value of securities &c)		
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)		
*OTHER FIXED ASSETS:		
- LAND & BUILDINGS	not owned	not owned
- BOATS	5,498	6,412
- VEHICLES	4,555	6,832
- COMPUTERS AND OTHER EQUIPMENT		62
*For all these items (including any gifts at estimated value when given)	[]	[]

LIABILITIES

LOANS REPAYABLE
OTHER CREDITORS (total payable – exclude any "accruals") See Note 4
CONTINGENT LIABILITIES (estimated total amount)

40	

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund
Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Give page
no(s). - or say if
none

[Amounts]	Particulars
[]	
[]	
(or say if none) []	Authority:
(or say if none) []	For how many:
[]	Nature:
[]	
Give page no(s).	- or say if none

Amount of trustee remuneration (inc. to connected persons) paid and
Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's understanding

(*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit's Management Committee - Date:

1/09/24

[Signature]

Unit Chair and Treasurer

[Signature]

Unit Trustee

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

Page AC4

TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2024

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS **Charity No:** 1171483

Unit address (or address for correspondence):-

House name:	
Street and No:	9 Dagden Road
Area or Estate:	Shalford
Town/City:	GUILDFORD
County:	Surrey
Post Code:	GU4 8DD

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	Cdre. M. Potter CBE RN
Commander M. J. Evans RN	Lieut. Cdr. J M Robertson OBE RN
Mr A Keen	C Sgt (SCC) Dave Thomas
Mr D. Owen	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

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Nature and date of the Unit's constitution (governing document):-

Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMC members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

The charitable purpose of the CIO is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets ("MSSC") whose registered charity number is 313013.

The Unit's main activities and achievements in the financial year were:-

This has been another successful year for the charity in its objective of providing developmental opportunities for young people in the Guildford area. Cadet numbers have been steady at around 50 with strong recruitment into the Junior section. Cadets have engaged well in competitions with other units, achieving success in rowing, paddlesport, swimming and football competitions. Cadets have worked hard for promotion and three have reached the rank of Petty Officer, the highest available for a Cadet. We have continued to engage with the local community, hosting the Surrey Care Trust boat SWINGBRIDGE and co-operating with the local RAF Air Cadets, to the benefit of both units, and with the National Trust. During the year, trustees have invested over £20,000 to ensure the continuing viability of the premises for the medium term.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to three months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £5,000 equal to four months' on that basis.

The Unit holds no designated funds representing fixed assets needed for future activities and £15,500 for future projects to be carried out within five years as currently planned/expected (See note 3).

We confirm that there are no serious incidents or matters relating to the charity over the previous financial year which should have been brought to the Commission's attention but have not.

Date signed as authorised by the Unit's Management Committee:

Date: 9/09/24

Unit Chair and Treasurer

Unit Trustee

MATTHEW GAMBOLD

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT

Form
SCC A3 (R&P)

NOTES TO THE ACCOUNT for year ended 31 March 2024

Notes

Unit GUILDFORD UNIT OF **Charity No:** 1171483
Name: THE SEA CADET
CORPS

Note 1

The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:

Hugh Clarke Esq.	£13,000
The estate of the late Rob Helliwell	£5,000
The Master and Members of the Cranleigh Lodge	£1,275
Chapters Financial	£1,000

The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.

Note 2

The following points may help a reader's understanding when making comparisons of this and the previous years' figures.

- Cadet Contributions in 2022-23 included Gift Aid which is not included in the figure for 2023-24. A Gift Aid payment of £3,044 is expected for the year
- The negative figure for Property Rental is due to the repayment of £1,607 paid in error in FY 2020-21
- Expenditure on the buildings includes over £23,000 on maintaining structural integrity and improving Legionella precautions.

Note 3

The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2024 are:

IT replacement	1,500.00
Boat engine replacement	2,000.00
Boiler replacement fund	5,000.00
Mini bus replacement fund	2,000.00
Premises redevelopment fund	5,000.00
Total	<u>15,500.00</u>

The Committee continues to see the need to spend on the premises to address the findings of the 2022 structural survey. The reduction from FY 2022-23 in the funds set aside for premises redevelopment reflects the use of that money to cover part of the current year's property maintenance.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Guildford Sea Cadets

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1171483

Set out on pages

AC1 – AC4 and Notes
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 19/07/24

Name: MATTHEW GAMBOLD

**Relevant professional
qualification(s) or body
(if any):**

ICAEW FCA 9069446

Address:

11 SCILLONIAN RD
GUILDFORD
GU2 7PS

GUILDFORD UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 1171483

Accounts

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

Page AC1

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

Charity No: 1171483

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION		0	0
- TRAVEL EXPENSE REFUNDS		0	0
- DIRECT		0	0
- SCVA (Sea Cadet Victualling Allowance)		0	0
OTHER GRANTS		13,000	12,763
CADET CONTRIBUTIONS		14,483	14,749
OTHER DONATIONS/LEGACIES		1,077	18,725
FUNDRAISING PROCEEDS (not: Special Events as below)		0	
SPECIAL EVENTS PROCEEDS (as charitable activity only)		0	0
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS		0	0
- COURSE FEES		0	251
SUNDRY SALES RECEIPTS		0	0
INVESTMENT INCOME RECEIVED		0	0
BANK DEPOSIT INTEREST		74	37
PROPERTY RENTS (includes any occasional lettings/hirings)		265	1,815
OTHER REVENUE RECEIPTS			
TOTAL REVENUE RECEIPTS A		28,899	48,340

NON-REVENUE RECEIPTS –			
INVESTMENT SALES PROCEEDS			0.00
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		0.00	200
LOANS RECEIVED/RECOVERED (include grants per contra*)			0.00
TRANSFERS FROM CHARITY 305055 4 DECEMBER 2017			0.00
ANY OTHER RECEIPTS		210	0
TOTAL NON-REVENUE RECEIPTS B		210	200

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)
(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C **29,109** **48,540**

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	-15,762	31,495
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-1,493	-2,877
- COMBINED (=G+H)		-17,254	28,618
CASH/BANK BALANCE FROM LAST YEAR-END		75,774	47,156
CASH/BANK BALANCE AT THIS YEAR-END		58,519	75,774

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

Page AC2

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

Charity No: 1171483

Fund-name/purpose (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)		0	775
INVESTMENT MANAGEMENT COSTS (if any)			
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS		0	
- COMPETITION COSTS		0	0
- FUEL AND TRAVEL COSTS		1,459	895
- CATERING COSTS		24	0
- TRAINING COURSES COSTS		1,733	1,728
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE		555	238
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX		500	500
- HEAT, LIGHT & WATER		1,796	2,346
- TELEPHONE		287	444
- POSTAGE, OFFICE SUPPLIES AND PRINTING		18	46
- RECRUITMENT, PUBLICITY, ETC		141	
MAINTENANCE COSTS FOR:			
- BUILDINGS		32,181	3,075
- BOATS		2,365	2,088
- VEHICLES		561	1,740
- COMPUTERS		93	313
- OTHER EQUIPMENT		0	0
FUEL COSTS			
INSURANCE COSTS		2,943	2,523
BANK INTEREST & CHARGES		7	
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION			0
- FOR ACCOUNTS PREPARATION			0
- FOR LEGAL ADVICE (for constitution or trustees)			0
OTHER REVENUE COSTS		0	135
TOTAL REVENUE PAYMENTS D		44,661	16,846
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			0.00
ASSET PURCHASES		1,533	3,077
LOANS MADE/REPAID		170	0
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			0
ANY OTHER PAYMENTS		0	0
TOTAL NON-REVENUE PAYMENTS E		1,702	3,077
TOTAL PAYMENTS (=D+E) F		46,363	19,923

(*Attach that Fund's similar Account of Payments as page AC2A. and so on)

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2023

Page AC3

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS **1171483**

In England & Wales: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh/NI Units: No valuations/costs or accounts notes required)

Name of Fund	THIS YEAR £	LAST YEAR £
if restricted		
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)	58,519	75,774
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)		
BANK DEPOSITS (if any) not included above		
LOANS RECOVERABLE		
OTHER DEBTS (total recoverable – exclude any "accruals") - Note 3		
*STOCKS OF ITEMS FOR RESALE (total cost)		
INVESTMENTS (present value of securities &c)	0.00	0
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)		
*OTHER FIXED ASSETS:		
- LAND & BUILDINGS	not owned	not owned
- BOATS	6,412	5,792
- VEHICLES	6,832	9,109
- COMPUTERS AND OTHER EQUIPMENT	62	1,503
*For all these items (including any gifts at estimated value when given)	[]	[]

LIABILITIES

LOANS REPAYABLE
OTHER CREDITORS (total payable – exclude any "accruals") See Note 4
CONTINGENT LIABILITIES (estimated total amount)

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and Amount of any trustee expenses reimbursed and for how many trustees

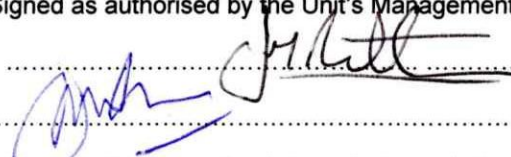
Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's understanding

[Amounts]	Particulars
[]	
[]	
[]	Authority:
[]	For how many:
[]	Nature:
[]	
[]	- or say if none

(*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit's Management Committee - Date: []



Unit Chair and Treasurer

Unit Trustee

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)

TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2023

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Page AC4

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS **Charity No:** 1171483

Unit address (or address for correspondence):-

House	
Street and	9 Dagden Road
Area or	Shalford
Town/Cit	GUILDFORD
County:	Surrey
Post	GU4 8DD

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	Cdre. M. Potter CBE RN
Commander M. J. Evans RN	Lieut. Cdr. J M Robertson OBE RN
Mr A Keen	C Sgt (SCC) Dave Thomas
Mr D. Owen	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Mr P Titcomb	

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

--	--

Nature and date of the Unit's constitution (governing document):-

Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMC members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

The charitable purpose of the CIO is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets ("MSSC") whose registered charity number is 313013.

The Unit's main activities and achievements in the financial year were:-

The charity continues to provide developmental opportunities for young people in the Guildford area. This was a successful year. We emerged from Covid in robust form. Cadets came back wanting to engage with their friends and our volunteers. All worked hard and the results reflected this. The level of offshore activity was outstanding and very much enjoyed by the participants. Our Royal Marines Cadet detachment was again selected to represent the Southern Area at the Gibraltar Cup event which decides the national champions. They won by a good margin. An excellent team effort, of which we are all extremely proud.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

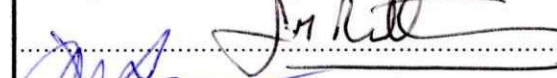

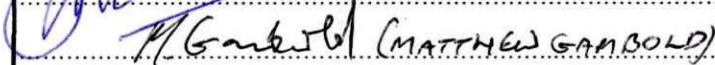
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

The charity trustees' policy aims to maintain unrestricted reserves at a level *three months* revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves *£5,000* equal to *four months'* on that basis.

The Unit holds *no* designated funds representing fixed assets needed for future activities and *£25,500* for future projects to be carried out within *five years* as currently planned/expected (See note 3).

We confirm that there are no serious incidents or matters relating to the charity over the previous financial year which should have been brought to the Commission's attention but have not.

Date signed as authorised by the Unit's Management Committee: **Date:**

 Unit Chair and Treasurer
 Unit Trustee
 (MATTHEW GAMBOLD) Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT
NOTES TO THE ACCOUNT for year ended 31 March 2023

Form
SCC A3 (R&P)
Notes

Unit **GUILDFORD UNIT OF** Charity No: **1171483**
Name: **THE SEA CADET**
CORPS

Note 1

The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:

The Marine Society and Sea Cadets - Premises Grant	£13,000
Chapters Financial	£350

The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.

Note 2

The following points may help a reader's understanding when making comparisons of this and the previous years' figures.

- In 2021-22 the unit received £16,000 in major donations of over £1,000. There were none in this FY
- The decrease in property rents is due to the cessation of the use of the premises by Surrey Police for training.
- Expenditure on all activities associated with Cadet training has increased significantly now that Covid restrictions have eased.
- Expenditure on the buildings includes over £26,000 on improving fire detection and containment.

Note 3

The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2023 are:

IT replacement	1,500.00
Boat engine replacement	2,000.00
Boiler replacement fund	5,000.00
Mini bus replacement fund	2,000.00
Premises redevelopment fund	15,000.00
Total	<u>25,500.00</u>

Following a condition survey of the premises, the Committee is now deciding how to tackle its recommendations which, if fully implemented, are estimated to cost up to £450,000 in the next 10 years.



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Guildford Unit of the Sea Cadet Corps		
On accounts for the year ended	31 st March 2023	Charity no (if any)	1171483
	Set out on pages AC1 to AC4 and notes <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

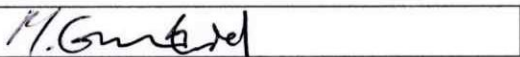
**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 21/09/23

Name: Matthew Gambold

Relevant professional qualification(s) or body (if any): FCA MEMBER OF ICAEW (REG - 9069446)

Address: 11 SCILLONIAN RD.
GUILDFORD
GU2 7PS

GUILDFORD UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 1171483

Accounts

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

Form
SCC A3 (R&P)

Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No:	1171483
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Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR	LAST YEAR
	Notes	£	£

REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT - (restricted)		-	-
OTHER GRANTS - (unrestricted)		12,763	10,000
SCAVA (Sea Cadet Victualling Allowance)		-	-
CADET CONTRIBUTIONS		14,749	12,876
OTHER DONATIONS / LEGACIES		18,725	6,022
FUNDRAISING & SPECIAL EVENTS PROCEEDS		-	-

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS		-	-
COURSE FEES		251	-
SUNDRY SALES RECEIPTS		-	-
BANK DEPOSIT INTEREST		37	98
PROPERTY RENTS (includes any occasional lettings/hirings)		1,815	5,007
OTHER REVENUE RECEIPTS		-	-

TOTAL REVENUE RECEIPTS	A	48,341	34,004
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NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS		200	-
---	--	-----	---

TOTAL NON-REVENUE RECEIPTS	B	200	-
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(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B	C	48,541	34,004
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Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	31,495	20,184
- NON-REVENUE ITEMS (= B – E from page AC2)	H	(2,877)	(499)
- COMBINED (=G+H)		28,618	19,685
CASH/BANK BALANCE FROM LAST YEAR-END		47,156	27,472
CASH/BANK BALANCE AT THIS YEAR-END	2022	75,774	47,156

AC1

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

Form
SCC A3 (R&P)

Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No:	1171483
-------------------	---------------------------------------	--------------------	---------

Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-	THIS YEAR	LAST YEAR
	£	£
Notes		

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	775	-
COMPETITION COSTS	-	-
FUEL & TRAVEL COSTS	895	86
CATERING COSTS	-	-
TRAINING COURSES COSTS	1,728	19
ARTICLES PURCHASED FOR RESALE	238	71

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	500	500
HEAT, LIGHT & WATER	2,346	2,217
TELEPHONE & BROADBAND	444	647
OFFICE SUPPLIES, POSTAGE & PRINTING	46	-

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	3,075	7,615
BOATS	2,088	-
VEHICLES	1,740	223
OTHER MISC EQUIPMENT	313	147
INSURANCE COSTS	2,523	2,295
BANK INTEREST & CHARGES	-	-

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	-	-
FOR OTHER PROFESSIONAL FEES	-	-
FOR LEGAL ADVICE (for constitution or trustees)	-	-
OTHER REVENUE COSTS	135	-

TOTAL REVENUE PAYMENTS	D	16,846	13,820
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NON-REVENUE PAYMENTS –

ASSETS		3,077	499
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TOTAL NON-REVENUE PAYMENTS	E	3,077	499
TOTAL PAYMENTS (=D+E)	F	19,923	14,319

(#Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

Form
SCC A3 (R&P)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No: 1171483
---	----------------------------

Unit address (or address for correspondence):-

House name:	
Street and No:	9 Dagden Road
Area or Estate	Shalford
Town/City:	GUILDFORD
County	Surrey
Post Code:	GU4 8DD

Unit Management Team members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	Commander M. J. Evans RN	
Mr A Keen	Mr D. Owen	
Cdre. M. Potter CBE RN	Lieut. Cdr. J M Robertson OBE RN	
C Sgt (SCC) Dave Thomas	Mr P. Titcomb	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Mr D. Hosegood		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not* : Scotland]:-

--	--	--

Nature and date of the Unit's constitution (governing document):-
Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-
Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMT members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-
The charity continues to provide developmental opportunities for young people in the Guildford area.
In the early part of the year the unit was able to begin face-to-face activities again. Covid security meant that the unit opened more frequently to allow more cadet activities with fewer participants than is normal. For a similar reason, most of these meetings were outdoors, primarily boating and field activities. There was strong demand from the cadets, who had clearly missed the company of their peers. This demand has continued and cadet numbers are now higher than before the pandemic.
As the year evolved we were able to progressively improve the range and scope of activities available - with Covid secure status of the Unit enabling appropriate events to be organised and accomplished. We have engaged in the community as far as has been possible under the circumstances, supporting the RBL Poppy Appeal and the town's Remembrance Day celebrations.
The Unit is looking forward to the remainder of calendar year 2022 with a full training programme planned. Currently, fifteen cadets are scheduled to participate in offshore training over the summer period, many more than in previous years.

Public Benefit
The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

Form
SCC A3 (R&P)

Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No:	1171483
-------------------	---------------------------------------	--------------------	---------

Reserves Policy
 The charity trustees' policy aims to maintain unrestricted reserves at a level equating to three months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to nine months' on that basis.

The Unit holds £50,833 in designated funds representing fixed assets needed for future activities and £50,833 for future projects to be carried out in five years as currently planned/expected. Refer to Note 2 for further information.

Data signed as authorised by the Unit's Management Team:

<u>M J Evans</u>	Unit Treasurer
<u>J M Hill</u>	Unit Chairman
<u>M. Gantet (MATHEW GAMBOLE)</u>	Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

Form

SCC A3 (R&P)

Unit Name:	GUILDFORD UNIT OF THE SEA CADET CORPS	Charity No:	1171483
-------------------	---------------------------------------	--------------------	---------

Note 1
The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:

Anonymous donor	10,000	
Guildford Lions	5,000	
The Entertainer	1,000	
Collection at funeral of ex-Sea Cadet Chapters	645	
HMG and the UK Taxpayer	250	
Unigold 2000		<i>For Covid support grants</i>
		<i>For continuing gratis support of the charity's IT infrastructure</i>

The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.

Note 2
The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2022 are:

Premises redevelopment	38,000	Expected within 5 years
Boiler replacement	5,000	Expected within 5 years
Mini-bus replacement	4,000	Expected within 5 years
Boat Engine replacement	2,000	Expected within 5 years
IT	1,500	Expected within 5 years
New Boats	333	Expected within 1 year
Total	50,833	

The Unit Management Committee recognises the need for a comprehensive maintenance and development plan with respect to the premises. For the first step of this, it is anticipated that initial expenditure will be incurred in 2022/23 for upgrading alarm systems and fire safety. A full survey of the site will also be undertaken to inform future plans.

Notes



Section A

Independent Examiner's Report

Report to the trustees of	Charity Name Guildford Unit of the Sea Cadet Corps		
On accounts for the year ended	31 March 2022	Charity no (if any)	1171483
	Set out on pages AC1-AC5 and Notes to the Accounts		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2022**.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 04/07/22

Name: Matthew Gambold

Relevant professional qualification(s) or body (if any): FCA

Address: 11 SCILLONIAN ROAD
GUILDFORD
GU2 7PS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

GUILDFORD UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 1171483

Accounts

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)
Form SCC AC1

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

Charity No: 1171483

Fund-name/purpose (if not held for the Unit's general purposes):-

Fund-name/purpose	Notes	THIS YEAR £	LAST YEAR £
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION			
- TRAVEL EXPENSE REFUNDS			
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS		10,000.00	100.00
CADET CONTRIBUTIONS		12,876.02	9,985.20
OTHER DONATIONS		2,948.82	3,424.82
LEGACIES		3,073.64	
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)			109.10
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)			
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS			
- COURSE FEES			309.00
SUNDRY SALES RECEIPTS			
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST		98.46	134.50
PROPERTY RENTS (includes any occasional lettings/hirings)		5,006.99	2,063.19
OTHER REVENUE RECEIPTS			
TOTAL REVENUE RECEIPTS A		34,003.93	16,125.81

NON-REVENUE RECEIPTS –

INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM CHARITY 305055 4 DECEMBER 2017			
ANY OTHER RECEIPTS			
TOTAL NON-REVENUE RECEIPTS B			

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

TOTAL RECEIPTS (=A+B) C **34,003.93** **16,125.81**

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	20,183.45	815.00
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-499.00	
- COMBINED (=G+H)		19,684.45	815.00
CASH/BANK BALANCE FROM LAST YEAR-END		27,471.60	26,656.60
CASH/BANK BALANCE AT THIS YEAR-END		47,156.05	27,471.60

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

Form
SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

Form SCC AC2

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS		Charity No: 1171483	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS	LAST
		YEAR	YEAR
		£	£
Notes			
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)			804.00
INVESTMENT MANAGEMENT COSTS (if any)			
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS			638.50
- COMPETITION COSTS			89.76
- TRAVEL COSTS			
- CATERING COSTS			62.15
- TRAINING COURSES COSTS		18.66	1,435.22
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE		71.32	786.02
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX		500.00	500.00
- HEAT, LIGHT & WATER		2,217.40	2,457.91
- TELEPHONE		647.29	726.42
- POSTAGE			17.74
- PRINTING & STATIONERY			
MAINTENANCE COSTS FOR:			
- BUILDINGS		7,614.88	2,323.83
- BOATS			599.21
- VEHICLES		223.00	1,438.51
- COMPUTERS		146.57	82.00
- OTHER EQUIPMENT			
FUEL COSTS		86.26	954.64
INSURANCE COSTS		2,295.10	2,394.90
BANK INTEREST & CHARGES			
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)			
OTHER REVENUE COSTS			
TOTAL REVENUE PAYMENTS D		13,820.48	15,310.81
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED			
ASSET PURCHASES		499.00	
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT			
ANY OTHER PAYMENTS			
TOTAL NON-REVENUE PAYMENTS E		499.00	
TOTAL PAYMENTS (=D+E) F		14,319.48	15,310.81

(*Attach that Fund's similar Account of Payments as page AC2A. and so on)

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)
Form SCC AC3

STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2021

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS

1171483

In England & Wales: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh/NI Units: No valuations/costs or accounts notes required)

ASSETS:

- CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)
- CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)
- BANK DEPOSITS (if any) not included above
- LOANS RECOVERABLE
- OTHER DEBTS (total recoverable – exclude any “accruals”) - Note 3
- *STOCKS OF ITEMS FOR RESALE (total cost)
- INVESTMENTS (present value of securities &c)
- INVESTMENTS (ditto – belonging to a Restricted Fund, if any)

***OTHER FIXED ASSETS:**

- LAND & BUILDINGS
 - BOATS
 - VEHICLES
 - COMPUTERS
 - OTHER EQUIPMENT
- *For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

Name of Fund <small>if restricted</small>	THIS YEAR £	LAST YEAR £
	47156.05	27471.60
	not owned	not owned
	3,643.79	4,554.74
	11,386.20	14,232.75
	255.05	11.10
	1,606.76	1,882.78
	[]	[]

LIABILITIES

- LOANS REPAYABLE
- OTHER CREDITORS (total payable – exclude any “accruals”) See Note 4
- CONTINGENT LIABILITIES (estimated total amount)

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that ‘may reasonably assist’ a reader’s understanding

Give page no(s). - or say if none

[]

(or say if none)

(or say if none)

Give page no(s).

[Amounts]	Particulars
	Authority:
	For how many:
	Nature:
	- or say if none

(*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit’s Management Committee - Date:

19 June 2021

[Signature]

Unit Chair and Treasurer

M. Evans 19 June 2021

Unit Trustee

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

**THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

Form
SCC A3 (R&P)
Form SCC AC4

TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2021

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS | **Charity No:** 1171483

Unit address (or address for correspondence):-

House name:	
Street and No:	9 Dagden Road
Area or Estate:	Shalford
Town/City:	GUILDFORD
County:	Surrey
Post Code:	GU4 8DD

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	Mr D. Owen
Commander M. J. Evans RN	Cdre. M. Potter CBE RN
Mr D. Hosegood	Lieut. Cdr. J M Robertson OBE RN
Mr A Keen	C Sgt (SCC) Dave Thomas

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Mr D Elms	
Mr D. Legg	

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not : Scotland]:-

--	--

Nature and date of the Unit's constitution (governing document):-

Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMC members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

The charitable purpose of the CIO is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets ("MSSC") whose registered charity number is 313013.

The Unit's main activities and achievements in the financial year were:-

The charity continues to provide developmental opportunities for young people in the Guildford area. We entered the year looking forward to building on past success. Cadet numbers were good, and they and the volunteers were working well together. A full season's boat work and other training was on plan, with cadets preparing to go offshore, to camps and other external activities. The Royal Marines Cadet Detachment was eagerly looking forward to competing at national level in the Gibraltar Cup, with every chance of success.

Like every other organisation in the country, lockdown for COVID-19 had a profound effect on our plans. Hard work by volunteers achieved Covid secure status and we were able to reopen for cadets at the end of September. Sadly, this was only able to continue until early November when premises were again closed. Our volunteers have made great efforts to keep cadets engaged and to support them on-line. Inevitably, there has been some reduction in our cadet numbers but most remain with us and are keen to return to face-to-face activities as soon as they can. Feedback from parents about the effect that our support has had on their young people over the period has been very encouraging. Our priority now is to provide a really engaging program of developmental activities.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to three months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £5,000.00 equal to four months' on that basis.

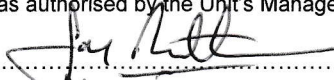


The Unit holds no designated funds representing fixed assets needed for future activities and £25,500.00 for future projects to be carried out within five years as currently planned/expected (See note 2). It is hoped that a further amount will be allocated to these purposes once the Covid 19 crisis has passed.

In addition, although the funds are not formally designated for these purposes, the trustees expect that approximately £1,000 will be required to meet larger items of revenue expenditure in the next financial year. Trustees have also decided to maintain higher than normal levels of unallocated funds to enable the charity to deal with any unexpected impacts of the Covid 19 emergency.

We confirm that there are no serious incidents or matters relating to the charity over the previous financial year which should have been brought to the Commission's attention but have not.

Date signed as authorised by the Unit's Management Committee:

Date: 19 June 2021

Unit Chair and Treasurer

Unit Trustee

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT
NOTES TO THE ACCOUNT for year ended 31 March 2021

Form
SCC A3 (R&P)
Notes

Unit **GUILDFORD UNIT OF** Charity No: **1171483**
Name: **THE SEA CADET**
CORPS

Note 1

The Unit Management Committee wishes to acknowledge the generosity of the following major benefactors:

HMG and the UK Taxpayer	For a Covid support grant
The estate of the late Tony Davenport	£3,000
Unigold 2000	For continuing gratis support of the charity's IT infrastructure
Chapters Financial	£1,100
John Lawrence	Donation of a Parker Fisherman dinghy

The Unit Management Committee also wishes to thank the many other generous donors of smaller sums.

Note 2

The following points may help a reader's understanding when making comparisons of this and the previous years' figures.

- A £10,000 Covid grant was received through Guildford Borough Council
- Cadet Contributions this year included two financial years Gift Aid, no claim was received last year.
- The increase in property rents is due to heavy use of the premises by Surrey Police for training.
- Expenditure on Cadet training is very small since normal activities were not possible due to Covid restrictions.
- Expenditure on the buildings includes nearly £4,000 on electrical improvement and safety work.

Note 3

The Committee continues to set aside funds for the future replacement of key assets and the redevelopment of the current premises. The amounts set aside at 31 March 2021 are:

IT replacement	1,500.00
Boat engine replacement	2,000.00
Boiler replacement fund	5,000.00
Mini bus replacement fund	2,000.00
Premises redevelopment fund	15,000.00
Total	<u>25,500.00</u>

The Committee has set aside money to fund recovery from Covid. Once this has been achieved, it is intended to increase the amounts earmarked for asset replacement and redevelopment.



Section A

Independent Examiner's Report

Report to the trustees of	Guildford Unit of the Sea Cadet Corps		
On accounts for the year ended	31 March 2021	Charity no (if any)	1171483
Set out on pages	AC1-AC4 (which has two pages) and Notes to the Accounts		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2021**.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 15/06/21

Name: Matthew Gambold

Relevant professional qualification(s) or body (if any): FCA

Address: 11 Scillonian Road
Guildford
GU2 7PS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty rectangular box for disclosure details]